

**St. Helens School District #502
Board of Directors Regular & Organizational Meeting
July 26, 2018**

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on July 26, 2018 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon.

PRESENT

Those present were:

Kellie Smith, Board Chair
Melody Killens, Vice Chair
Bill Amos, Board Member
Scot Stockwell, Superintendent
Kristi Ward, Executive Assistant

Not present:

Trinity Monahan, Board Member
Jeff Howell, Board Member
Jessica Seay, Business Manager

CALL TO ORDER

The Board of Directors met at 6:30 pm and were given a site tour of the CCEC building project. Chair Smith called the Regular & Organizational Meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Melody Killens entered a motion to approve the agenda as presented. Bill Amos seconded; the motion to approve the agenda carried unanimously.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

- None presented.

CONSENT AGENDA

Bill Amos entered a motion to approve the consent agenda as presented. Melody Killens seconded; the vote to approve the agenda as presented carried unanimously.

ORGANIZATIONAL/ANNUAL PROCEDURAL BUSINESS

- Members selected to postpone the election of the 2018-19 Board Chair until the next meeting, when the rest of the Board could be in attendance.
- Similarly, members selected to postpone the election of the 2018-19 Board Vice Chair until the next meeting, when the rest of the Board could be in attendance.
- Members noted RESOLUTION 2018-19 #1; Designating Scot Stockwell Chief Administrative Officer and School District Clerk.
- Members noted RESOLUTION 2018-19 #2; Designating Jessica Seay Business Manager/Deputy Clerk, Budget Officer and Custodian of Funds.
- Members noted RESOLUTION 2018-19 #3; Authorizing the Board Chair and Board Vice Chair to sign any and all documents.

- Members noted RESOLUTION 2018-19 #4; designating Bank of the West, St Helens Community Credit Union, and State of Local Government Investment Pool as Depositories for School Funds.
- Members noted RESOLUTION 2018-19 #5; designating Self-insurance Option for Workers Compensation Insurance.
- Members noted RESOLUTION 2018-19 #6; Extension of Workers' Compensation Insurance to Volunteers.
- The Board discussed the draft form of the 2018-19 School Board Meeting Schedule. It was decided that the three half-day planning sessions would remain on the calendar for use, if needed, and the calendar would stand as presented.
- Members noted the Local Public Contract Review Board and rules (currently the School Board).
- Members noted the District's Administrative Representative in charge of the IDEA program and Coordinator of Federal Programs (currently Lori Thompson)
- Members noted the District's Asbestos LEA Representative (currently Jared Plahn).
- Members noted the District's Safety Officer (currently Jessica Seay).

NEW BUSINESS

- Ed Leader, the SHSD Director of Technology, gave members an update regarding the recent migration to Gmail from Outlook for the district, and some accompanying upgrades.
- Jim Crislip, member of the Bond Oversight Committee, presented members with an update regarding the recent committee meetings.
- Superintendent Stockwell reported to members regarding:
 - The Administrative Team pre-service meeting that will take place at the start of the Summer Teaching, Learning and Assessment Institute August 1st-3rd.
 - The Wednesday early-release schedule in place for the 2018-19 school year.
 - The Center for Educational Leadership (CEL) Evaluation Rubric that will be used on a district-wide basis going forward.

ACTION ITEMS

- Bill Amos entered a motion to postpone the election of the Board Chair and Board Vice Chair until the next meeting. The current Chair and Vice Chair will remain in service until that time. Melody Killens seconded; the motion to approve the motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.1,2	Entered a motion to approve	Bill Amos	X		
9.1,2	Seconded the motion	Melody Killens	X		
9.1,2		Jeff Howell			Not present
9.1,2		Trinity Monahan			Not present
9.1,2		Kellie Smith	X		

- Bill Amos entered a motion to approve Resolution 2018-19 #1 – Designating Scot Stockwell Chief Administrative Officer and School District Clerk ORS 332.515. Melody Killens seconded; the motion to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.3	Entered a motion to approve	Bill Amos	X		
9.3	Seconded the motion	Melody Killens	X		
9.3		Jeff Howell			Not present
9.3		Trinity Monahan			Not present
9.3		Kellie Smith	X		

- Bill Amos entered a motion to approve Resolution 2018-19 #2 – Designating Jessica Seay Business Manager/Deputy Clerk, Budget Officer and Custodian of Funds ORS 328.441, 332.515, 328.445, 294.331. Melody Killens seconded; the motion to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.4	Entered a motion to approve	Bill Amos	X		
9.4	Seconded the motion	Melody Killens	X		
9.4		Jeff Howell			Not present
9.4		Trinity Monahan			Not present
9.4		Kellie Smith	X		

- Bill Amos entered a motion to approve Resolution 2018-19 #3 – Authorizing the Board Chair and Board Vice Chair to Sign Any and All Documents. Melody Killens seconded; the motion to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.5	Entered a motion to approve	Bill Amos	X		
9.5	Seconded the motion	Melody Killens	X		
9.5		Jeff Howell			Not present
9.5		Trinity Monahan			Not present
9.5		Kellie Smith	X		

- Bill Amos entered a motion to approve Resolution 2018-19 #4 – Designating Bank of the West, St Helens Community Credit Union, and State of Local Government Investment Pool as Depositories for School Funds. Melody Killens seconded; the motion to approve the resolution carried unanimously

Item#	Motion	Board Member	Yes	No	Notes
9.6	Entered a motion to approve	Bill Amos	X		
9.6	Seconded the motion	Melody Killens	X		
9.6		Jeff Howell			Not present
9.6		Trinity Monahan			Not present
9.6		Kellie Smith	X		

- Bill Amos entered a motion to approve Resolution 2018-19 #5 – Designating Self-insurance Option for Workers Compensation Insurance. Melody Killens seconded; the motion to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.7	Entered a motion to approve	Bill Amos	X		
9.7	Seconded the motion	Melody Killens	X		
9.7		Jeff Howell			Not present
9.7		Trinity Monahan			Not present
9.7		Kellie Smith	X		

- Bill Amos entered a motion to approve Resolution 2018-19 #6 – Extension of Workers' Compensation Insurance to Volunteers. Melody Killens seconded; the motion to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.8	Entered a motion to approve	Bill Amos	X		
9.8	Seconded the motion	Melody Killens	X		
9.8		Jeff Howell			Not present
9.8		Trinity Monahan			Not present
9.8		Kellie Smith	X		

- Bill Amos entered a motion to approve the School Board to serve as the Local Public Contract Review Board and observe the subsequent rules ORS 279A.060. Melody Killens seconded; the motion to approve the motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.9	Entered a motion to approve	Bill Amos	X		
9.9	Seconded the motion	Melody Killens	X		
9.9		Jeff Howell			Not present
9.9		Trinity Monahan			Not present
9.9		Kellie Smith	X		

- Bill Amos entered a motion to designate the School Board to serve as the Local Public Contract Review Board. Melody Killens seconded; the motion to approve the motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.10	Entered a motion to approve	Bill Amos	X		
9.10	Seconded the motion	Melody Killens	X		
9.10		Jeff Howell			Not present
9.10		Trinity Monahan			Not present
9.10		Kellie Smith	X		

- Bill Amos entered a motion to designate Lori Thompson as the District's Administrative Representative in charge of the IDEA program, and the Coordinator of Federal Programs. Melody Killens seconded; the motion to approve the motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.11	Entered a motion to approve	Bill Amos	X		
9.11	Seconded the motion	Melody Killens	X		
9.11		Jeff Howell			Not present
9.11		Trinity Monahan			Not present
9.11		Kellie Smith	X		

- Bill Amos entered a motion to designate Jared Plahn as District Asbestos LEA Representative. Melody Killens seconded; the motion to approve the motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.12	Entered a motion to approve	Bill Amos	X		
9.12	Seconded the motion	Melody Killens	X		
9.12		Jeff Howell			Not present
9.12		Trinity Monahan			Not present
9.12		Kellie Smith	X		

- Bill Amos entered a motion to designate Jessica Seay as District Safety Officer. Melody Killens seconded; the motion to approve the motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.13	Entered a motion to approve	Bill Amos	X		
9.13	Seconded the motion	Melody Killens	X		
9.13		Jeff Howell			Not present
9.13		Trinity Monahan			Not present
9.13		Kellie Smith	X		

PUBLIC COMMENTS ON AGENDA ITEMS

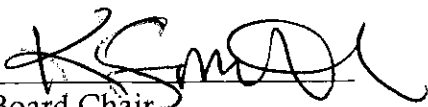
- None presented.

UPCOMING MEETING INPUT

- August 08, 2018 – Board Work Session, 6:30 p.m.

ADJOURNMENT

Chair Smith adjourned the meeting at 8:11 p.m.


Board Chair


Scot Stockwell, Superintendent