St. Helens School District #502
Board of Directors Regular & Organizational Meeting
July 17, 2019

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on July 17, 2019 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon.

PRESENT

Those present were:	Not present:
Kellie Smith, Board Chair	
Bill Amos, Vice Chair	
Melody Killens, Board Member	
Trinity Monahan, Board Member	
Ryan Scholl, Board Member	
Scot Stockwell, Superintendent	
Kristi Ward, Executive Assistant	

CALL TO ORDER

Chair Smith called the Regular & Organizational Meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

SEATING OF NEW BOARD MEMBERS

- Superintendent Stockwell led William Amos (Position 5), Melody Killens, (Position 2), and Ryan Scholl (Position 3) in an oath of office. William Amos and Melody Killens will serve a four-year at large term that will end on June 30, 2023. Ryan Scholl will serve the two remaining years of the Position 3 term, as that position was vacated mid-term, and will end on June 30, 2021.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

- None presented.

CONSENT AGENDA

Trinity Monahan entered a motion to approve the consent agenda as presented. Ryan Scholl seconded; Bill Amos abstained. The vote to approve the agenda as presented carried unanimously with the four voting members.

ORGANIZATIONAL/ANNUAL PROCEDURAL BUSINESS

- Melody Killens moved to nominate Bill Amos as the 2019-20 Board Chair; Trinity Monahan seconded. Members discussed which members might have the extra time required to conduct the associated duties and whether Mr. Amos would like to step into that position. He indicated that he would.

- Ryan Scholl moved to nominate Trinity Monahan as the 2019-20 Board Vice Chair; Melody Killens seconded. Members discussed the requirements of the position and whether Mr. Monahan would like to step into that position. He indicated that he would.
- Members noted RESOLUTION 2019-20 #1; Designating Scot Stockwell Chief Administrative Officer, School District Clerk, and Budget Officer.
- Members noted RESOLUTION 2019-20 #2; Designating Jessica Seay Business Manager/Deputy Clerk and Custodian of Funds.
- Members noted RESOLUTION 2019-20 #3; Authorizing the Board Chair and Board Vice Chair to sign any and all documents.
- Members noted RESOLUTION 2019-20 #4; designating Bank of the West, InRoads Credit Union, and State of Local Government Investment Pool as Depositories for School Funds.
- Members noted RESOLUTION 2019-20 #5; designating Self-insurance Option for Workers Compensation Insurance.
- Members discussed RESOLUTION 2019-20 #6; Authorizing Purchase and Sale of Property Related to the District Renovation and Remodeling Program. Trinity Monahan noted that he would like for the Board to receive notice prior to any building sales made by the related properties. Members decided to create a future agenda item to consider including that notice in the language for future resolutions.
- The Board discussed a draft of the 2019-20 School Board Meeting Schedule. It was decided that the three half-day planning sessions would remain on the calendar for use, but changed to Wednesday evening slots rather than Friday mornings. The rest of the calendar will remain as presented.
- Members noted the Local Public Contract Review Board and rules (currently the School Board).
- Members noted the District's Administrative Representative in charge of the IDEA program and Coordinator of Federal Programs (currently Lori Thompson)
- Members noted the District's Asbestos LEA Representative (currently Jared Plahn).
- Members noted the District's Safety Officer (currently Jessica Seay).

PUBLIC COMMENTS ON AGENDA ITEMS

- None presented.

NEW BUSINESS

- Bill Amos, also a member of the Bond Advisory Committee, presented members with an update regarding the recent committee meetings and planning.
- Superintendent Stockwell reported to members regarding:
    - A suggested amendment to AR-DJFA. The Business Office has requested a change from 15 to 7 days to turn in purchase slips and receipts.
    - The Center for Educational Leadership (CEL) Evaluation Rubric that will be used on a district-wide basis going forward.

ACTION ITEMS

- Melody Killens entered a motion to appoint Bill Amos as the 2019-20 Board Chair. Trinity Monahan seconded; Bill Amos abstained from voting, and the motion to approve carried unanimously with remaining members.

Item#	Motion	Board Member	Yes	No	Notes
9.1		Bill Amos			Abstained
9.1	Entered a motion to approve	Melody Killens	X		
9.1		Ryan Scholl	X		
9.1	Seconded the motion	Trinity Monahan	X		
9.1		Kellie Smith	X		

- Ryan Scholl entered a motion to appoint Trinity Monahan as the 2019-20 Board Vice Chair. Melody Killens seconded; Trinity Monahan abstained from voting, and the motion to approve carried unanimously with remaining members.

Item#	Motion	Board Member	Yes	No	Notes
9.2		Bill Amos	X		
9.2	Seconded the motion	Melody Killens	X		
9.2	Entered a motion to approve	Ryan Scholl	X		
9.2		Trinity Monahan			Abstained
9.2		Kellie Smith	X		

- Melody Killens entered a motion to approve Resolution 2019-20 #1 – Designating Scot Stockwell Chief Administrative Officer, School District Clerk and Budget Officer. Kellie Smith seconded; the motion to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.3		Bill Amos	X		
9.3	Entered a motion to approve	Melody Killens	X		
9.3		Ryan Scholl	X		
9.3		Trinity Monahan	X		
9.3	Seconded the motion	Kellie Smith	X		

- Kellie Smith entered a motion to approve Resolution 2019-20 #2 – Designating Jessica Seay Business Manager/Deputy Clerk, and Custodian of Funds. Melody Killens seconded; the motion to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.4		Bill Amos	X		
9.4	Seconded the motion	Melody Killens	X		
9.4		Ryan Scholl	X		
9.4		Trinity Monahan	X		
9.4	Entered a motion to approve	Kellie Smith	X		

- Kellie Smith entered a motion to approve Resolution 2019-20 #3 – Authorizing the Board Chair and Board Vice Chair to Sign Any and All Documents. Ryan Scholl seconded; the motion to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.5		Bill Amos	X		
9.5		Melody Killens	X		
9.5	Seconded the motion	Ryan Scholl	X		
9.5		Trinity Monahan	X		
9.5	Entered a motion to approve	Kellie Smith	X		

- Melody Killens entered a motion to approve Resolution 2019-20 #4 – Designating Bank of the West, InRoads Credit Union, and State of Local Government Investment Pool as Depositories for School Funds. Kellie Smith seconded; the motion to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.6		Bill Amos	X		
9.6	Entered a motion to approve	Melody Killens	X		
9.6		Ryan Scholl	X		
9.6		Trinity Monahan	X		
9.6	Seconded the motion	Kellie Smith	X		

- Trinity Monahan entered a motion to approve Resolution 2019-20 #5 – Designating Self-insurance Option for Workers Compensation Insurance. Melody Killens seconded; the motion to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.7		Bill Amos	X		
9.7	Seconded the motion	Melody Killens	X		
9.7		Ryan Scholl	X		
9.7	Entered a motion to approve	Trinity Monahan	X		
9.7		Kellie Smith	X		

- Melody Killens entered a motion to approve Resolution 2019-20 #6 – Authorizing Purchase and Sale of Property Related to the Renovation and Remodeling Program. Trinity Monahan seconded; the motion to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.8		Bill Amos	X		
9.8	Entered a motion to approve	Melody Killens	X		
9.8		Ryan Scholl	X		
9.8	Seconded the motion	Trinity Monahan	X		
9.8		Kellie Smith	X		

- Kellie Smith entered a motion to adopt the 2019-20 School Board Meeting Schedule with amendments to the planning session dates. Trinity Monahan seconded; the motion to adopt the schedule carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.9		Bill Amos	X		
9.9		Melody Killens	X		
9.9		Ryan Scholl	X		
9.9	Seconded the motion	Trinity Monahan	X		
9.9	Entered a motion to approve	Kellie Smith	X		

- Trinity Monahan entered a motion to designate the School Board as the Local Public Contract Review Board and observe the subsequent rules ORS 279A.060. Melody Killens seconded; the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.10		Bill Amos	X		
9.10	Seconded the motion	Melody Killens	X		
9.10		Ryan Scholl	X		
9.10	Entered a motion to approve	Trinity Monahan	X		
9.10		Kellie Smith	X		

- Melody Killens entered a motion to designate Lori Thompson as District Administrative Representative in charge of the IDEA program, and the Coordinator of Federal Programs. Ryan Scholl seconded; the motion to approve the motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.11		Bill Amos	X		
9.11	Entered a motion to approve	Melody Killens	X		
9.11	Seconded the motion	Ryan Scholl	X		
9.11		Trinity Monahan	X		
9.11		Kellie Smith	X		

- Trinity Monahan entered a motion to designate Jared Plahn as District Asbestos LEA Representative. Kellie Smith seconded; the motion to approve the motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.12		Bill Amos	X		
9.12		Melody Killens	X		
9.12		Ryan Scholl	X		
9.12	Entered a motion to approve	Trinity Monahan	X		
9.12	Seconded the motion	Kellie Smith	X		

- Melody Killens entered a motion to designate Jessica Seay as District Safety Officer. Ryan Scholl seconded; the motion to approve the motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.13		Bill Amos	X		
9.13	Entered a motion to approve	Melody Killens	X		
9.13	Seconded the motion	Ryan Scholl	X		
9.13		Trinity Monahan	X		
9.13		Kellie Smith	X		

PUBLIC COMMENTS ON AGENDA ITEMS

- None presented.

UPCOMING MEETING INPUT

- August 14, 2019 – Board Work Session, 6:30 p.m.

ADJOURNMENT

Chair Smith adjourned the meeting at 8:16 p.m.

Bill Amos, Board Chair

Scot Stockwell, Superintendent