

**St. Helens School District #502  
Board of Directors Organizational Meeting  
July 8, 2020**

The St. Helens School District Board of School District #502 convened in an Organizational Meeting at 6:30 p.m. via Zoom, per ORS 192.670 on July 8, 2020. This public meeting was observable at <https://www.youtube.com/watch?v=gPn8Rj6qW8o&feature=youtu.be>. Members of the community interested in commenting on the agenda items were invited to do so by emailing the Board of Directors at: [sb502@sthelens.k12.or.us](mailto:sb502@sthelens.k12.or.us).

**PRESENT**

Those present were:

Bill Amos, Board Chair  
Trinity Monahan, Vice Chair  
Melody Killens, Board Member  
Kellie Smith, Board Member  
Ryan Scholl, Board Member  
Jessica Seay, Business Manager  
Scot Stockwell, Superintendent  
Kristi Ward, Executive Assistant

Not present:

**CALL TO ORDER**

Chair Amos called the Organizational Meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

**AGENDA APPROVAL**

Trinity Monahan entered a motion to approve the agenda as presented. Kellie Smith seconded; the vote to approve the agenda carried unanimously.

**CONSENT AGENDA**

Melody Killens entered a motion to approve the consent agenda as presented. Trinity Monahan seconded; the vote to approve the agenda carried unanimously.

**NEW BUSINESS**

Guest Speakers Wendy Tapia and Savannah Manning shared with the Board their experiences, observations and ideas about equity for students of color in the school district and community. Upon request, they offered suggestions regarding improving the District curriculum and culture, and agreed that the conversations and education about this topic should begin as soon as each student's education begins.

## **NEW BUSINESS**

Superintendent Stockwell updated members regarding:

- the status of the High School improvement bond. The bond sale will take place on August 13<sup>th</sup>, and the planning process has begun for the high school remodel. There will be many staff and community member listening sessions as the planning process moves forward. The contractor selection process will begin later this month, and a Construction Manager/General Contractor (CM/GC) process was suggested.
- the 2020-21 Budget. While waiting to receive results from the Legislature's Ways and Means Committee regarding the amount the state will allot for schools, the District has a hiring freeze in place.
- the Operational Blueprint for School Reentry 2020-21. Under ODE's "Ready Schools, Safe Learners" guidance, each District has been directed to submit a plan to the state by August 15<sup>th</sup>, with details about the way they will safely reopen schools in the fall with either an on-site, distance learning or a hybrid model. Superintendent Stockwell reported that teams from each school are working hard to develop a plan that they will submit to the Board at the July 29 Regular Board Meeting for review. The planning process has included a survey and building listening sessions so families and students were able to provide input.

## **ORGANIZATIONAL/ANNUAL PROCEDURAL BUSINESS**

- Melody Killens nominated Trinity Monahan as the 2020-21 Board Chair; Kellie Smith seconded. There was no additional discussion or other nominations.
- Melody Killens nominated Ryan Scholl as the 2020-21 Board Vice Chair; Kellie Smith seconded. There was no additional discussion or other nominations.
- Bill Amos suggested an amendment to the purchase limit in RESOLUTION 2020-21 #6 from \$120,000 to \$250,000 according to the Renovation and Remodeling program budget and changing house market values.
- Members acknowledged RESOLUTION 2020-21 #1; Designating Scot Stockwell Chief Administrative Officer, School District Clerk, and Budget Officer.
- Members acknowledged RESOLUTION 2020-21 #2; Designating Jessica Seay Business Manager/Deputy Clerk and Custodian of Funds.
- Members acknowledged RESOLUTION 2020-21 #3; Authorizing the Board Chair and Board Vice Chair to sign any and all documents.
- Members acknowledged RESOLUTION 2020-21 #4; designating Bank of the West, InRoads Credit Union, and State of Local Government Investment Pool as Depositories for School Funds.
- Members acknowledged RESOLUTION 2020-21 #5; designating a Self-insurance Option for Workers Compensation Insurance.
- The Board reviewed a draft of the 2020-21 School Board Meeting Schedule. It was suggested that the August 12 meeting be moved to August 19 to await the expected

directives from Governor Brown regarding reopening in the fall. Superintendent Stockwell suggested the Board makes that decision at or after the July 29 meeting.

- Members acknowledged the Local Public Contract Review Board and rules (currently the School Board).
- Members acknowledged the District's Administrative Representative in charge of the IDEA program and Coordinator of Federal Programs (currently Lori Thompson)
- Members acknowledged the District's Asbestos LEA Representative (currently Jared Plahn).
- Members acknowledged the District's Safety Officer (currently Jessica Seay).

**ACTION ITEMS**

- Melody Killens entered a motion to appoint Trinity Monahan as the 2020-21 Board Chair. Kellie Smith seconded; Trinity Monahan abstained from voting, and the motion to approve carried unanimously with remaining members.

Item#	Motion	Board Member	Yes	No	Notes
6.1		Bill Amos	X		
6.1	Entered a motion to approve	Melody Killens	X		
6.1		Ryan Scholl	X		
6.1		Trinity Monahan			Abstained
6.1	Seconded the motion	Kellie Smith	X		

- Melody Killens entered a motion to appoint Ryan Scholl as the 2020-21 Board Vice Chair. Kellie Smith seconded; Ryan Scholl abstained from voting, and the motion to approve carried unanimously with remaining members.

Item#	Motion	Board Member	Yes	No	Notes
6.2		Bill Amos	X		
6.2	Entered a motion to approve	Melody Killens	X		
6.2		Ryan Scholl			Abstained
6.2		Trinity Monahan	X		
6.2	Seconded the motion	Kellie Smith	X		

- Bill Amos entered a motion to approve Resolution 2020-21 numbers 1 – 6 at once. Kellie Smith seconded; the motion to approve the resolutions carried unanimously. The resolutions included:
  - RESOLUTION 2020-21 #1 Designating Scot Stockwell Chief Administrative Officer, School District Clerk and Budget Officer, ORS 332.515, 294.331

- RESOLUTION 2020-21 #2 Designating Jessica Seay Business Manager/Deputy Clerk and Custodian of Funds, ORS 328.441, 332.515, 328.445
- RESOLUTION 2020-21 #3 Authorizing the Board Chair and Board Vice Chair to Sign Any and All Documents
- RESOLUTION 2020-21 #4 Designating Bank of the West, InRoads Credit Union, and State of Local Government Investment Pool as Depositories for School Funds
- RESOLUTION 2020-21 #5 Designating Self-Insurance Option for Workers Compensation Insurance
- RESOLUTION 2020-21 #6 Authorizing Purchase and Sale of Property Related to the District Renovation and Remodeling Program.

Item#	Motion	Board Member	Yes	No	Notes
6.3-8	Entered a motion to approve	Bill Amos	X		
6.3-8		Melody Killens	X		
6.3-8		Ryan Scholl	X		
6.3-8		Trinity Monahan	X		
6.3-8	Seconded the motion	Kellie Smith	X		

- Bill Amos entered a motion to approve agenda items 6.9-6.13 at once. Ryan Scholl seconded; the motion to approve the items carried unanimously. These agenda items included:
  - Adopt 2020-21 School Board Meeting Schedule
  - Designate the St. Helens School District Board of Directors as Local Public Contract Review Board
  - Designate Lori Thompson as District Administrative Representative in charge of the IDEA program, and the Coordinator of Federal Programs
  - Designate Jared Plahn as District Asbestos LEA Representative
  - Designate Jessica Seay as District Safety Officer

Item#	Motion	Board Member	Yes	No	Notes
6.9-13	Entered a motion to approve	Bill Amos	X		
6.9-13	Seconded the motion	Melody Killens	X		
6.9-13	Seconded the motion	Ryan Scholl	X		
6.9-13		Trinity Monahan	X		
6.9-13		Kellie Smith	X		

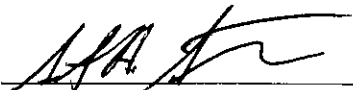
**UPCOMING MEETING INPUT**

- July 29, 2020 – Board Work Session, 6:30 p.m.

**ADJOURNMENT**

Chair Monahan adjourned the meeting at 8:16 p.m.

  
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Trinity Monahan, Board Chair

  
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Scot Stockwell, Superintendent