St. Helens School District #502
Board of Directors Work Session Minutes
February 9, 2022

The St. Helens School District Board of School District #502 convened in a Work Session at 6:30 p.m. via Zoom, per ORS 192.670 on February 9, 2022. This public meeting was observable at https://youtu.be/5ZRugGcSCjE. Members of the community interested in commenting on agenda items were invited to so by emailing the Board of Directors at: sb502@sthelens.k12.or.us. Members of the community interested in addressing the Board during the meeting were additionally invited to email the topic and request the Zoom meeting link prior to 5:00 on Wednesday, February 9, 2022.

PRESENT

Those present were:

Ryan Scholl, Board Chair
Melody Killens, Vice Chair
Bill Amos, Board Member
Kellie Smith, Board Member
Trinity Monahan, Board Member
Scot Stockwell, Superintendent
Jessica Seay, Business Manager
Kristi Ward, Executive Assistant

Not Present:

CALL TO ORDER

Chair Scholl called the School Board Work Session to order at 6:30 p.m. followed by the flag salute.

AGENDA APPROVAL

Bill Amos entered a motion to approve the agenda as presented. Melody Killens seconded; the motion to approve the agenda carried unanimously.

VISITORS TO ADDRESS THE BOARD

- No visitors were present.

CONSENT AGENDA

Melody Killens entered a motion to approve the consent agenda as presented. Trinity Monahan seconded; the motion to approve the agenda carried unanimously.

NEW BUSINESS

- Chair Scholl opened discussion about when members would like to return to in-person meetings. Superintendent Stockwell suggested waiting until the face covering mandate lifts, which will be March 31. Members agreed.
- Jessica Seay, Business Manager, led the Board in a discussion about the items they'd like to prioritize in the 2022 budget. Members discussed then agreed to the following priorities:
    - Closing the COVID gap/making up for lost instructional support for students in summer or other enrichment activities/opportunities
        - Consider additional instructional support for teachers
        - Support of CTE Expansion – Health Career Track
    - Protect prudent ending fund balance
    - Maintain reasonable class size numbers
    - Continue to develop District culture that instills a commitment to community
        - Parent education opportunities
        - Staff support
        - Healthy connectivity
        - Enrichment activities
    - Hold a diversity/equity lens which considers access to and allocation of budget resources
    - Facility maintenance and improvement
        - All-weather surfaces (elementary schools)
        - Increase transfer from general fund; develop deferred maintenance plans looking two to three biennia ahead
        - Replacement and/or repair of instructional equipment (including playground structures)
    - Have the budget reflect new/innovative instructional models for all students (including student choice)
    - Maintain Curriculum Adoption Reserve
    - Establish a PERS Reserve with savings in rates to offset future rate increases
    - Prioritize offering busing to support school and co-curricular activities
- Jessica Seay recommended the Board defer going out for an RFP for a three-year financial audit engagement this spring. Instead, the District would engage with the previous auditor, Pauly Rogers, Co. to conduct the audit for the fiscal year ending June 30, 2022. Trinity Monahan asked about the cost increase for that service as it compared to last and members agreed that it was reasonable.
- Jessica Seay reported that an amendment was suggested in the form of RESOLUTION 2021-22 No. 9 to allow additional time for the Renovation and Remodeling house to be completed and sold prior to transferring proceeds back to the general fund prior to the previous June 30 date. Bill Amos reported that the project is well on its way.
- Jessica Seay referred to a memo provided in the Board packets to members in advance of the meeting regarding the Request for Proposal (RFP) for architecture and engineering services for the HVAC installation/replacement in the elementary buildings. The RFP committee members selected Soderstrom Architects from the the firms that submitted proposals by the February 14 deadline.

- Jessica Seay asked whether the Board had any questions about RESOLUTION 2021-22 No. 10, Supplemental Budget No. 1, General Fund which was also provided in their packet in advance. She reported that the District has had an increase in enrollment and state funding and that some contingency funds were needed to support staffing.
- Jessica Seay reviewed RESOLUTION 2021-22 No. 11, Supplemental Budget No. 2 which applies to the Special Revenue Fund. The revised budget reflects an increase due to increased funding. There were no comments of questions.
- Superintendent Stockwell noted that St. Helens-Yankton Arthur has submitted a letter of request for charter renewal. Members discussed the length of the charter, and agreed that they would prefer to grant a 5-year renewal, rather than the proposed 10-year renewal.
- Superintendent Stockwell reported that the District has an opportunity to partner with the Beaverton School District to provide high school students an opportunity to participate in Early College High School (ECHS). This would allow students to attend PCC during their last two years of high school and graduate with both a high school diploma and Associates Degree. This opportunity will be available to 15 students during the 2022-23 year and 30 the following. If the Board votes to go forward with the IGA with Beaverton SD, Michael Crandall, Director of the ECHS program in Beaverton will come present additional information to the Board and counselors at the high school will be trained to support the program.
- Superintendent Stockwell announced that this week is National School Counseling Week. He applauded the amazing work the District counselors have done, especially in light of the difficulties resulting from the pandemic.
- Superintendent Stockwell provided an update regarding student enrollment in the District. Though most districts are seeing a decrease currently, we continue an upward trend.
- Superintendent Stockwell reviewed the number of recent student and staff absences, which have been improving since the four-day District "pause." Additionally, there has been improvement in the substitute fill rate.
- Superintendent Stockwell reported that Districts have been notified by ODE that after March 31st mask requirements will become a local option, no longer mandated by the state. He asked members for any thoughts or concerns. The Board agreed with Superintendent Stockwell that they would like to launch a kindness campaign around the upcoming change to make it as easy a transition as possible.

VISITORS TO ADDRESS THE BOARD

- No visitors were present.

ACTION ITEMS

- Trinity Monahan entered a motion to approve the recommendation for architecture & engineering service for Elementary HVAC/Intent to Award. Kellie Smith seconded; the motion to approve the recommendation carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.1	.	Bill Amos	X		
7.1		Melody Killens	X		
7.1		Ryan Scholl	X		
7.1	Entered a motion to approve	Trinity Monahan	X		
7.1	Seconded the motion	Kellie Smith	X		

- Trinity Monahan entered a motion to approve the deferral of Audit RFP for one year. Kellie Smith seconded; the motion to approve the deferral carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.2	.	Bill Amos	X		
7.2		Melody Killens	X		
7.2		Ryan Scholl	X		
7.2	Entered a motion to approve	Trinity Monahan	X		
7.2	Seconded the motion	Kellie Smith	X		

- Kellie Smith entered a motion to combine 7.3-5 in a single vote:
  - **RESOLUTION 2022-23 #9 Amending the Interfund Loan**
  - **RESOLUTION 2022-23 #10 Supplemental Budget No. 1 General Fund**
  - **RESOLUTION 2022-23 #11 Supplemental Budget No. 2 Special Revenue Fund**

  Trininty Monahan seconded; the motion to combine the items carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
	.	Bill Amos	X		
		Melody Killens	X		
		Ryan Scholl	X		
	Seconded the motion	Trinity Monahan	X		
	Entered a motion to approve	Kellie Smith	X		

- Trininty Monahan entered a motion to approve 7.3-5 in a single vote:
  - **RESOLUTION 2022-23 #9 Amending the Interfund Loan**
  - **RESOLUTION 2022-23 #10 Supplemental Budget No. 1 General Fund**
  - **RESOLUTION 2022-23 #11 Supplemental Budget No. 2 Special Revenue Fund**

  Melody Killens seconded; the motion to approve the items carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.3-5	.	Bill Amos	X		
7.3-5	Seconded the motion	Melody Killens	X		
7.3-5		Ryan Scholl	X		
7.3-5	Entered a motion to approve	Trinity Monahan	X		
7.3-5		Kellie Smith	X		

- Melody Killens entered a motion to approve the 2022-32 Arthur Academy renewal. Kellie Smith seconded; and the members entered a discussion about the length of the charter. There was a consensus that a five-year renewal would be preferable to the ten-year term requested. A vote was taken; the motion to approve the renewal for 10 years failed unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.6	.	Bill Amos		X	
7.6	Seconded the motion	Melody Killens		X	
7.6		Ryan Scholl		X	
7.6	Entered a motion to approve	Trinity Monahan		X	
7.6		Kellie Smith		X	

- Melody Killens entered a motion to approve the 2022-23 SHSD and BSD IGA for Early College High School. Trinity Monahan seconded; the motion to approve the IGA carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.7	.	Bill Amos		X	
7.7	Seconded the motion	Melody Killens		X	
7.7		Ryan Scholl		X	
7.7	Entered a motion to approve	Trinity Monahan		X	
7.7		Kellie Smith		X	

- Trinity Monahan entered a motion to amend the agenda to add:
  7.8 Approve 2022-27 Arthur academy charter Renewal.
  Kellie Smith seconded; the motion to so amend the agenda carried unanimously

- Trinity Monahan entered a motion to approve the 2022-27 Arthur Academy renewal. Kellie Smith seconded; the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.8	.	Bill Amos	X		
7.8		Melody Killens	X		
7.8		Ryan Scholl	X		
7.8	Entered a motion to approve	Trinity Monahan	X		
7.8	Seconded the motion	Kellie Smith	X		

UPCOMING MEETING INPUT

The Board will meet again on February 26, 2022 for a Regular Board Meeting. Members discussed whether there was a need to meet for a planning session on March 2, and Superintendent Stockwell suggested that may be a good evening for Board professional development, led by Curtis Miller.

ADJOURMENT

Chair Scholl adjourned the Board Work Session Meeting at 8:03 p.m.

Ryan Scholl, Board Chair

Scot Stockwell, Superintendent