

St. Helens School District #502
Board of Directors Work Session Minutes
April 12, 2023

The St. Helens School District Board of School District #502 convened in a Work Session at 6:30 p.m. in the District Office board Room of the District, County and State, and via Zoom, on February 8, 2023. This meeting was open to the public as well as observable at:

https://us02web.zoom.us/webinar/register/WN_hCmfDJKSQFOoEq0pwd2Oiw.

Members of the community interested in commenting on agenda items were invited to so during the portions of the meeting designated for comments by visitors, or, if they wished to address the Board via Zoom, by emailing the Board of Directors prior to 5:00 on Wednesday, April 12, 2023 at: sb502@sthelens.k12.or.us with their topic of discussion.

PRESENT

Those present were:

Melody Killens, Board Chair
Bill Amos, Vice Chair
Trinity Monahan, Board Member
Ryan Scholl, Board Member
Kellie Smith, Board Member
Colton Freeman, Student Representative to the Board
Scot Stockwell, Superintendent
Jessica Seay, Director of Fiscal Services
Kristi Ward, Executive Assistant

Not Present:

CALL TO ORDER

Melody Killens called the School Board Work Session to order at 6:30 p.m. followed by the flag salute.

AGENDA APPROVAL

Trinity Monahan entered a motion to approve the agenda as presented. Bill Amos seconded; the motion to approve the agenda carried unanimously with the members in attendance. Kellie Smith and Ryan Scholl stepped out of the room during this portion of the meeting.

VISITORS TO ADDRESS THE BOARD

- No requests to address the Board were received.

CONSENT AGENDA

Bill Amos entered a motion to approve the consent agenda as presented. Trinity Monahan seconded; the motion to approve the consent agenda carried unanimously with the members in attendance. Ryan Scholl stepped out of the room during this portion of the meeting.

NEW BUSINESS

- Representatives from Soderstrom Architects, Cornerstone Management, and Hoffman Construction provided members with an update on the SHHS renovation project. They discussed the timeline, the challenges faced to date, the work synergy between the teams and their unanimous support for the bond that is on the May ballot.
- Bill Amos told members about Skills USA, and opened a discussion about whether the District should sponsor students that participate in the competition and qualify for state. It was agreed upon that Superintendent Stockwell would speak with Dr. Wagner and Joe Mauck about the competition, as well as review the process in place for students who qualify for state in other activities. Members congratulated Wyatt Mattinen, who was in attendance and whom was the 1st place winner at State for Carpentry.
- Kirsten Humbird and Daniel Bailey reported that the District ELD team has been reviewing potential curricula, and has identified those that they think will best serve the ELD students in our District. They outlined the features that were a priority for best supporting both core curriculum and materials for newcomers, keeping in mind solid alignment to English Language Proficiency Standards. They asked the Board to vote to move forward with the addition of:
 - *Get Ready!* for newcomers
 - *Reach for the Stars & Reach Higher* for elementary students
 - *Impact* for middle school students
 - *Life* for high school students

They reported that fortunately, there is a grant in place to cover the cost of the curricula. Members thanked Ms. Humbird and Mr. Bailey for their efforts on the adoption and the report.

- Jessica Seay reported that there were two proposals submitted following the District's Request for Proposal (RFP) for Security Access & Control at SHHS. The RFP committee reviewed the proposals and scored each firm, accordingly. The committee recommends, according to the evaluation and scoring process, that the Board awards Reece Complete Security Solutions the contract.
- Jessica Seay reviewed the proposed Plan of Action, generated in response to deficiencies reported in the fiscal audit that ended in June, 2022. Members received the plan of action prior to the meeting, and there were no comments or questions.
- Jessica Seay outlined the proposed Personal Services Contract with ESS West, LLC, a contractor that provides substitute personnel for licensed/certified and classified staff to fill vacancies when District employees are absent or positions are vacant. Members received the contract prior to the meeting, and there were no comments or questions.
- Jessica Seay reported that there were two proposals submitted following the District's Request for Proposal (RFP) for Audit Services for the fiscal years ending 2023-25. The RFP committee reviewed the proposals and scored each firm, accordingly. The

committee recommends, according to the evaluation and scoring process, that the Board awards Pauly Rogers, LLC the contract.

- Jessica Seay asked the Board whether they had any input regarding the AR provided in their packet for review: DCL-AR Staff Expense Reimbursement & Travel Guidelines. The Business Office recently drafted this AR to put guidelines in place for staff travelling for professional development. There were no questions or comments.
- Superintendent Stockwell provided current District enrollment information.
- Superintendent Stockwell reviewed the language about the bond that will be on the May 16 ballot, and showed a brief tutorial that explained that the bond would not increase tax rates, and why.

VISITORS TO ADDRESS THE BOARD

- No requests to address the Board were received.

ACTION ITEMS

Kellie Smith entered a motion to bundle Action Items 7.1-7.5 for the purpose of a single vote. Trinity Monahan seconded; the motion to approve carried unanimously with the members in attendance.

- Trinity Monahan entered a motion to approve Action Items 7.1-7.5 in a single vote. Ryan School seconded; the motion to approve carried unanimously with the members in attendance. Those motions included:

- 7.1 LCRB Action – HS Bond Security Contract
- 7.2 Secretary of State - Plan of Action Approval
- 7.3 Use of Permissive Cooperative Agreement – ESS Sub Services
- 7.4 Audit RFP – Approval to Award Contract
- 7.5 Adopt ELD Curriculum

Item#	Motion	Board Member	Yes	No	Notes
7.1-5		Bill Amos	X		
7.1-5		Melody Killens	X		
7.1-5	Seconded the motion	Ryan Scholl	X		
7.1-5	Entered a motion	Trinity Monahan	X		
7.1-5		Kellie Smith	X		

UPCOMING MEETING INPUT

April 26, Executive Session, 5:30 p.m.

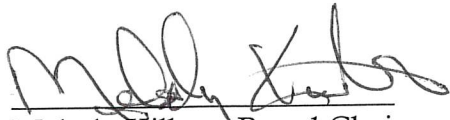
- To consult with counsel concerning current or possible litigation, per ORS 192.660(2)(h)

April 26, 2023, Regular Board Meeting, 6:30 p.m.

- Math Curriculum Adoption
- Student Board Representatives
- Licensed Employee Appreciation Declaration

ADJOURNMENT

Chair Killens adjourned the Board Work Session at 9:08 p.m.


Melody Killens, Board Chair
Scot Stockwell, Superintendent