

**St. Helens School District #502
Board of Directors Work Session Minutes
September 14, 2022**

The St. Helens School District Board of School District #502 convened in a Work Session at 6:30 p.m. in-person in the District Office board Room of the District, County and State, and via Zoom, on September 14, 2022. This public meeting was open to the public as well as observable at:

<https://www.youtube.com/watch?v=83te9i64pa8>.

Members of the community interested in commenting on agenda items were invited to so during the portions of the meeting designated for comments by visitors, or, if they wished to address the Board via Zoom, by emailing the Board of Directors prior to 5:00 on Wednesday, September 14, 2022 at: sb502@sthelens.k12.or.us with their topic of discussion.

PRESENT

Those present were:

Melody Killens, Board Chair
Bill Amos, Vice Chair
Ryan Scholl, Board Member
Kellie Smith, Board Member
Trinity Monahan, Board Member
Colton Freeman, Student Representative to the Board
Scot Stockwell, Superintendent
Jessica Seay, Director of Fiscal Services
Kristi Ward, Executive Assistant

Not Present:

Trinity Monahan, Board Member

CALL TO ORDER

Chair Killens called the School Board Work Session to order at 6:30 p.m. followed by the flag salute.

AGENDA APPROVAL

Kellie Smith entered a motion to approve the agenda as presented. Ryan Scholl seconded; the motion to approve the agenda carried unanimously with all members whom were present.

VISITORS TO ADDRESS THE BOARD

- None were present.

CONSENT AGENDA

Kellie Smith entered a motion to approve the consent agenda as presented. Ryan Scholl seconded; the motion to approve the agenda carried unanimously with all members whom were present.

NEW BUSINESS

- Matt Lokken, SHHS Head Baseball Coach presented the Board with an Application for Permission to Travel to Phoenix in the Spring. He reported that the baseball team has been invited to attend "The Bob Invitational" in the spring of 2023, and provided trip planning details to members. The Board expressed their support for the trip.
- Mark Parsons from Hoffman Construction Co. and John Abel from Cornerstone Management Group provided the Board with an update on the HS Bond Project. They outlined the economic impacts to the project since the planning began in 2020, to include supply chain barriers and inflation. They noted that amidst the adjustments that have resulted, they are keeping the original project goals at the forefront, especially safety. They added that the whole team continues to look for ways to cut costs, and that they treat each tax dollar as their own. Included in their budget control efforts are:
 - Multiple programming revisions and multiple estimates
 - Not scope reductions, but relocations of programming elements within the building footprint
 - Reusing/repurposing existing classrooms in building A in lieu of teardown and rebuilding
 - Best home for new science classrooms is building A connector
 - Multiple structural upgrades in building B not required due to optimized programming, including roofing
- Mark Janke outlined the Standard Response Protocol (SRP) used by the District to respond in a planned and practiced way to any incident that occurs. He described the five actions that can be chosen by administrators in response to any incident:
 - Hold
 - Secure
 - Lockdown
 - Evacuate
 - ShelterHe described what types of incidents would result in each action, and reported that schools have been practicing drills.
- Chair Killens announced that the Board is in the process of reviewing policy BCBA – Student Representative(s) to the Board. Superintendent Stockwell drafted the accompanying AR and both documents were provided prior to members in the Board packets. Members discussed whether a hold harmless or disclaimer clause should be included for the student representatives, and Colton Freeman, currently serving in that role, opined that the addition would be a good one.
- Superintendent Stockwell noted that in the next two weeks we should have enough information available about current student enrollment numbers to reassess

classroom sizes and any needed staffing adjustments. He will keep the Board apprised.

- Superintendent Stockwell reported that there will be a celebration at the football game with Scappoose on October 15th to celebrate the centennial of the two teams' history of playing against one another. He met with the Superintendent Tim Porter, the high school principals and athletic directors and the team decided to have a large trophy made. The winner of the football game each year will have their name added to the trophy, and it can be housed for that year at the winning team's school. The Board expressed their concern about the amount of parking available for the event due to construction at SHHS, and Superintendent Stockwell reported that a shuttle could be arranged from McBride Elementary for overflow parking.

VISITORS TO ADDRESS THE BOARD

- None presented.

ACTION ITEMS

- Kellie Smith entered a motion to amend the agenda to include Action Item 7.1: Approve Permission to Travel Application SHHS Baseball. Bill Amos seconded; the motion to approved carried unanimously with all members whom were present.

Item#	Motion	Board Member	Yes	No	Notes
9.1	Seconded the motion	Bill Amos	X		
9.1		Melody Killens			
9.1		Ryan Scholl	X		
9.1		Trinity Monahan			Not Present
9.1	Entered a motion	Kellie Smith	X		

- Kellie Smith entered a motion to approve the Permission to Travel Application for SHHS Baseball. Ryan Scholl seconded; the motion to approved carried unanimously with all members whom were present.

Item#	Motion	Board Member	Yes	No	Notes
9.1		Bill Amos	X		
9.1		Melody Killens			
9.1	Seconded the motion	Ryan Scholl	X		
9.1		Trinity Monahan			Not Present
9.1	Entered a motion	Kellie Smith	X		


UPCOMING MEETING INPUT

The Board will meet again on September 28, 2022 at 5:00 p.m. for a Regular Board Meeting and Board Development clinic.

ADJOURNMENT

Chair Killens adjourned the Board Work Session at 8:12 p.m.



Melody Killens, Board Chair

Scot Stockwell, Superintendent