St. Helens School District #502
Board of Directors Regular & Organizational Meeting
July 13, 2022

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on July 13, 2022 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon. This public meeting was held in person and was also observable at:

https://us02web.zoom.us/webinar/register/WN_TSZV4rKnSNyyCOEz7_5KHw.

Members of the community interested in addressing the Board were invited to do so during the meeting or by emailing the Board of Directors at: sb502@sthelens.k12.or.us with a summary of the topic they wish to address and to request the Zoom meeting link prior to 5:00 on Wednesday, July 13, 2022.

PRESENT

Those present were:
Ryan Scholl, Board Chair
Melody Killens, Vice Chair
Trinity Monahan, Board Member
Kellie Smith, Board Member
Bill Amos, Board Member
Scot Stockwell, Superintendent
Kristi Ward, Executive Assistant

Not present:
Jessica Seay, Business Manager

CALL TO ORDER

Chair Scholl called the Regular Board Meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. Melody Killens entered a motion to approve the agenda as presented. Kellie Smith seconded; the motion to approve the agenda carried unanimously.

VISITORS TO ADDRESS THE BOARD

None presented.

CONSENT AGENDA

Bill Amos entered a motion to approve the consent agenda as presented. Melody Killens seconded; the motion to approve the agenda carried unanimously.

ORGANIZATIONAL/ANNUAL PROCEDURAL BUSINESS

- Trinity Monahan nominated Melody Killens as the 2022-23 Board Chair; Kellie Smith seconded. Members inquired about whether Ms. Killens would like to step into that position. She indicated that she would.
- Ryan Scholl moved to nominate Bill Amos as the 2022-23 Board Vice Chair; Kellie Smith seconded.
- Members acknowledged RESOLUTION 2022-23 #1; Designating Scot Stockwell as the Chief Administrative Officer, School District Clerk, and Budget Officer.
- Members acknowledged RESOLUTION 2022-23 #2; Designating Jessica Seay as the Business Manager/Deputy Clerk and Custodian of Funds.
- Members acknowledged RESOLUTION 2022-23 #3; Authorizing the Board Chair and Board Vice Chair to sign any and all documents.
- Members acknowledged RESOLUTION 2022-23 #4; designating Bank of the West, InRoads Credit Union, and State of Local Government Investment Pool as Depositories for School Funds.
- Members acknowledged RESOLUTION 2022-23 #5; designating Self-insurance Option for Workers Compensation Insurance.
- Members acknowledged RESOLUTION 2022-23 #6; Authorizing Purchase and Sale of Property Related to the District Renovation and Remodeling Program.
- The Board discussed a draft of the 2022-23 School Board Meeting Schedule. It was decided that the three half-day planning sessions would remain on the calendar, and could be removed by consensus if not needed as the dates draw near.
- Members acknowledged the need for a Local Public Contract Review Board and accompanying Rules in ORS 279A.060 (Currently the School Board)
- Members acknowledged the District's Administrative Representative in charge of the IDEA program and Coordinator of Federal Programs (currently Lori Thompson)
- Members acknowledged the District's Asbestos LEA Representative (currently Jared Plahn).
- Members acknowledged the District's Safety Officer (currently Jessica Seay).

NEW BUSINESS

- Superintendent Stockwell reviewed Resolution 2022-23 #7, a resolution for emergency procurement on the SHSM project. Members were provided a copy of the resolution and the explanation memo in advance of the meeting. The procurement is related to two close-out projects at the middle school
    - Wainscot Replacement
    - Remaining Sitework

  The District attempted to solicit RFP's for the project on two occasions, but received no responses. Local council was consulted, and it was advised to request that the LCRB declare an exemption from competitive bidding and authorize the district to directly appoint a contractor.
- Superintendent Stockwell reported that he met with Trinity Monahan to discuss having a student representative serve on the Board during the 2022-23 school year. The members heard a presentation from student representatives serving in that role in

two other districts during the Summer OSBA conference, and there was a consensus that it was desirable to move forward with identifying a student or two for that purpose on this board. A sample board policy from the Tigard-Tualatin school district was reviewed: BCBA – Student Representatives to the Board. It was noted that a student will have the ability to weigh in on topics being decided by the Board, but will not have a vote.

- Superintendent Stockwell asked members which of the August meetings would be preferred for the Board planning session and members selected August 24th. A plan will be put in place and members notified, accordingly.

VISITORS TO ADDRESS THE BOARD

None presented.

ACTION ITEMS

- Trinity Monahan moved to appoint Melody Killens as Board Chair. Kellie Smith seconded; the vote to so appoint received a "aye" vote from Kellie Smith, Trinity Monahan, Bill Amos and Ryan Scholl. Melody Killens abstained from voting.

Item#	Motion	Board Member	Yes	No	Notes
9.1		Bill Amos	X		
9.1		Melody Killens			
9.1		Ryan Scholl	X		
9.1	Entered a motion to appoint	Trinity Monahan	X		
9.1	Seconded the motion	Kellie Smith	X		

- Kellie Smith entered a motion to appoint Bill Amos as Board Vice Chair. Ryan Scholl seconded; the vote to so appoint carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.2		Bill Amos	X		
9.2		Melody Killens	X		
9.2	Seconded the motion	Ryan Scholl	X		
9.2		Trinity Monahan	X		
9.2	Entered a motion to appoint	Kellie Smith	X		

- Kellie Smith entered a motion to approve Action Items 9.3 – 9.14 with a single vote. Ryan Scholl seconded; the motion to approve the items resolution carried unanimously. Those items included:

    - RESOLUTION 2022-23 #1 Designating Scot Stockwell Chief Administrative Officer, School District Clerk and Budget Officer ORS 332.515, 294.331
    - RESOLUTION 2022-23 #2 Designating Jessica Seay Business Manager/Deputy Clerk, and Custodian of Funds ORS 328.441, 332.515, 328.445
    - RESOLUTION 2022-23 #3 Authorizing the Board Chair and Board Vice Chair to Sign Any and All Documents
    - RESOLUTION 2022-23 #4 Designating Bank of the West, InRoads Credit Union, and State of Local Government Investment Pool as Depositories for School Funds
    - RESOLUTION 2022-23 #5 Designating Self-insurance Option for Workers Compensation Insurance
    - RESOLUTION 2022-23 #6 Authorizing Purchase and Sale of Property Related to the District Renovation and Remodeling Program
    - 2021-22 School Board Meeting Schedule
    - Designating the SHSD Board of Directors as the Local Public Contract Review Board and Approving Rules ORS 279A.060
    - Designating Lori Thompson as the District Administrative Representative in charge of the IDEA program and Coordinator of Federal Programs
    - Designating Jared Plahn as the District Asbestos LEA Representative
    - Designating Jessica Seay as the District Safety Officer
    - RESOLUION 2022-23 # 7 Resolution for Emergency Procurement SHMS Sitework

Item#	Motion	Board Member	Yes	No	Notes
9.3 - 14		Bill Amos	X		
9.3 - 14		Melody Killens	X		
9.3 - 14	Seconded the motion	Ryan Scholl	X		
9.3 - 14		Trinity Monahan	X		
9.3 - 14	Entered a motion to approve	Kellie Smith	X		

VISITORS TO ADDRESS THE BOARD

- None presented.

UPCOMING MEETING INPUT

- August 10, 2022 – Board Work Session, 6:31 p.m.

ADJOURNMENT
Chair Killens adjourned the meeting at 7:31 p.m.

Melody Killens, Board Chair

Scot Stockwell, Superintendent