ST. HELENS SCHOOL DISTRICT FINANCIAL STATEMENTS Year Ended June 30, 2010

## **BOARD OF DIRECTORS**

Name	<u>Title</u>	Term Expires
David Morrisson 58605 Kavanaugh Avenue St. Helens, Oregon 97051	Chair	June 30, 2011
Benita Saatvedt P.O. Box 68 Columbia City, Oregon 97018	Vice-Chair	June 30, 2013
Alan King 174 North 8 <sup>th</sup> Street. St. Helens, Oregon 97051	Member	June 30, 2013
Nathan Helwig 58296 Lindsay Lane Warren, Oregon 97053	Member	June 30, 2013
William Crist 32583 Stone Rd. St. Helens, Oregon 97051	Member	June 30, 2011

## **ADMINISTRATIVE**

St. Helens School District 474 North 16<sup>th</sup> Street St. Helens, Oregon 97051

Patricia Adams, Superintendent, Clerk Terri Burns, Deputy Clerk/Business Manager (Resigned November 19, 2010)

# TABLE OF CONTENTS

	<u>Page</u>
FINANCIAL SECTION	
Independent Auditor's Report	1-2
Management's Discussion and Analysis	3-8
Basic Financial Statements	
Government-wide Financial Statements	
Statement of Net Assets	9
Statement of Activities	10
Fund Financial Statements	
Balance Sheet - Governmental Funds	11
Reconciliation of Governmental Funds Balance Sheet to Statement of Net Assets	12
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	13
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	1.4
Notes to Basic Financial Statements	14 15-29
Notes to Basic Financial Statements	13-29
Required Supplementary Information	
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	
General Fund	30
Combined Grants and Projects Fund	31
Other Supplementary Information	
Combining Balance Sheet - Nonmajor Governmental Funds	32
Combining Statement of Revenues, Expenditures and Changes in Fund Balances -	
Nonmajor Governmental Funds	33
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	
Food Services Fund	34
Student Services Fund	35
Capital Reserve Fund	36
Early Retirement Fund	37
Debt Service Fund	38 39
Debt Service PERS Fund Schodule of Payanus Expanditures and Changes in Fund Palance Pudget and Actual	39
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual General Fund	40-41
Combined Grants and Projects Fund	42-43
Food Services Fund	44-45
Student Services Fund	46-47
Capital Reserve Fund	48-49
Early Retirement Fund	50-51
Debt Service Fund	52-53
Debt Service PERS Fund	54-55

# TABLE OF CONTENTS (Continued)

	<u>Page</u>
FINANCIAL SECTION (Continued)	
Other Supplementary Information (Continued)	
Other Schedules	
Schedule of Property Tax Transactions	56
Schedule of Bond Transactions	57
Schedule of Future Requirements for Retirement of Long-Term Debt	58-59
Department of Education Supplementary Information	60
COMPLIANCE SECTION	
Schedule of Expenditures of Federal Awards	61-63
*	
1 ,	64-65
2 1	
<u>.</u>	66-67
<u> </u>	
OMB Circular A-133	68-69
Schedule of Findings and Questioned Costs	70-74
Comments and Disclosures Required by State of Oregon Minimum Standards for Audits of Oregon Municipal Corporations Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on Audit of Financial Statements Performed in Accordance with Government Auditing Standards Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133	64-6 66-6 68-6





CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS 475 Cottage Street NE, Suite 200, Salem, Oregon 97301 (503) 581-7788

### INDEPENDENT AUDITOR'S REPORT

Board of Directors St. Helens School District St. Helens, Oregon

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of St. Helens School District, Columbia County, Oregon (the District), as of and for the year ended June 30, 2010, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the discretely presented component unit. Those financial statements were audited by another auditor whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the component unit, is based on the report of the other auditor.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the report of the other auditor provide a reasonable basis for our opinions.

The District's government-wide financial statements do not disclose their liability for other post employment benefit obligations as required under GASB 45.

In our opinion, based on our audit and the report of the other auditor, except for the effects of the omission of the information discussed in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the District, as of June 30, 2010 and the respective changes in financial position, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 31, 2010 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's financial statements as a whole. The schedule of revenues, expenditures, and changes in fund balance - budget and actual - General Fund and Combined Grants and Projects Fund and the other supplementary information sections listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the financial statements. The schedule of revenues, expenditures, and changes in fund balance - budget and actual - General Fund and Combined Grants and Projects Fund, other supplementary information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

> GROVE, MUELLER & SWANK, P.C. CERTIFIED PUBLIC ACCOUNTANTS

> > Charles A. Swank, A Shareholder

December 31, 2010

Bv:

## ST. HELENS SCHOOL DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2010

As management of St. Helens School District (the District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2010.

### FINANCIAL HIGHLIGHTS

- In the government-wide statements, the assets of the District exceeded its liabilities at June 30, 2010 by \$19.43 million. Of this amount, \$19.49 million represents the District's investment in capital assets net of related debt. Liabilities exceeded assets by \$350 thousand for unrestricted.
- The District's total net assets increased by \$956 thousand.
- The District's governmental funds report a combined ending fund balance of \$3.68 million at June 30, 2010, an increase of \$561 thousand in comparison with the prior year.
- At the end of the fiscal year ended June 30, 2010, unreserved fund balance for the General Fund was \$2.52 million, or 10.10 percent of total General Fund expenditures.
- The District's total liabilities decreased by \$1.01 million (2.60 percent) during the 2009-10 fiscal year.

## **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business. These statements include:

The Statement of Net Assets. The statement of net assets presents information on all of the assets and liabilities of the District as of the date on the statement. Net assets are what remain after the liabilities have been paid off or otherwise satisfied. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *Statement of Activities*. The *statement of activities* presents information showing how the net assets of the District changed over the most recent fiscal year by tracking revenues, expenses and other transactions that increase or reduce net assets. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned, but unused vacation leave).

In the government-wide financial statements, the District's activities are shown as governmental activities. All basic District functions are shown here, such as regular and special education, child nutrition services, transportation, administration, and facilities acquisition and construction. These activities are primarily financed through property taxes, Oregon's State School Fund and other intergovernmental revenues.

**Fund financial statements.** The *fund financial statements* provide more detailed information about the District's funds, focusing on its most significant or "major" funds – not the District as a whole. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The St. Helens School District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The *governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The District maintains eight individual governmental funds. Information is presented separately in the governmental funds balance sheet and the governmental fund's statement of revenues, expenditures and changes in fund balances for the General Fund and the Combined Grants and Projects Fund, which are considered to be major funds. Data from the other six governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the other supplementary information.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* related to schedules of revenues, expenditures and changes in fund balance - budget and actual for the General Fund and any other major special revenue funds.

The combining statements referred to earlier in connection with non-major governmental funds and non-major fund schedules and changes in fund balance – budget and actual are presented following the required supplementary information.

#### GOVERNMENT-WIDE FINANCIAL ANALYSIS

**Statement of Net Assets.** As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the District, assets exceeded liabilities by \$19.43 million as of June 30, 2010.

Capital assets, which consist of the District's land, buildings, building improvements, vehicles, and equipment, represent about 50.38 percent of total assets. The remaining assets consist mainly of investments, cash, prepaid pension costs, and grants and property taxes receivable.

The District's largest liability (95.53 percent) is for the repayment of long-term liabilities (general obligation bonds, capital lease obligations, pension bonds and early retirement obligations). Current liabilities, representing about 4.47 percent of the District's total liabilities, are made up of payables on accounts, salaries and benefits, and interest on long-term liabilities.

A large portion of the District's net assets reflect its investment in capital assets (e.g. land, buildings, vehicles and equipment), less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services to students and other District residents; consequently these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources (generally property taxes), since the capital assets themselves cannot be used to liquidate these liabilities.

Net Assets at June 30,							
		2010		2009	Ne	t Change	
Current assets	\$	5,869,226	\$	4,580,997	\$	1,288,229	
Capital assets		28,903,555		29,752,928		(849,373)	
Other long-term assets		22,599,736		23,092,273		(492,537)	
Total assets		57,372,517		57,426,198		(53,681)	
Current liabilities		1,694,870		1,070,183		624,687	
Long-term liabilities		36,248,891		37,883,199	(	1,634,308)	
Total liabilities		37,943,761		38,953,382	(	1,009,621)	
Net assets:							
Invested in captital assets, net of related debt		19,487,745		19,060,007		427,738	
Restricted for debt service		290,918		194,044		96,874	
Unrestricted		(349,907)		(781,235)		431,328	
Total net assets	\$	19,428,756	\$	18,472,816	\$	955,940	
						-	

**Statement of Activities**. During the current fiscal year, the District's net assets increased by \$956 thousand, as compared to an increase of \$1.11 million in the prior year. The key elements of the change in the District's net assets for the year ended June 30, 2010 are as follows:

- Property tax revenues decreased by over \$339 thousand (3.93 percent) during the year.
- Operating grants and contributions increased by \$706 thousand (23.61 percent) primarily due to an increase in federal grants received.
- General Support from the State School Fund increased \$427 thousand (2.43 percent).
- Expenses were reduced by \$354 thousand.

Changes in Net Assets For the year ended June 30,							
Revenues:		2010		2009	N	et Change	
Program revenues:							
Charges for service	\$	2,409,470	\$	2,347,770	\$	61,700	
Operating grants and contributions		3,699,494		2,992,965		706,529	
General revenues:							
Property taxes		8,295,509		8,634,974		(339,465)	
State school fund - general support		17,990,850		17,563,289		427,561	
Common school fund		286,889		388,403		(101,514)	
Other state and local sources		418,342		350,525		67,817	
Construction excise tax		93,514		73,227		20,287	
Earnings on investments		44,825		150,944		(106,119)	
Miscellaneous		570,661		298,580		272,081	
Sale of capital assets		-		1,519,995		(1,519,995)	
Total revenues		33,809,554		34,320,672		(511,118)	
Expenses:							
Instruction		19,754,542		19,127,885		626,657	
Support services		9,956,520		10,907,430		(950,910)	
Community services		160,909		189,271		(28,362)	
Facilities acquisition and construction				25,787		(25,787)	
Food services		847,106		871,603		(24,497)	
Interest on long-term debt		2,134,537		2,085,666		48,871	
Total expenses		32,853,614		33,207,642		(354,028)	
Change in net assets		955,940		1,113,030		(157,090)	
Net assets - July 1		18,472,816		17,359,786		1,113,030	
Net assets - June 30	\$	19,428,756	\$	18,472,816	\$	955,940	
inci asseis - June 30	<u> </u>	19,428,730	<u> </u>	10,4/2,010	<b>D</b>	933,940	

## Financial Analysis of the District's Funds

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the District's governmental funds is to provide information on relatively short-term cash flow and funding for future basic services. Such information is useful in assessing the District's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of a fiscal year.

At June 30, 2010, the District's governmental funds reported unreserved combined ending fund balances of \$3.68 million, an increase of \$561 thousand in comparison with the prior year.

General Fund. The General Fund is the primary operating fund of the District. As of June 30, 2010, unreserved fund balance was \$2.52 million. The fund balance increased by over \$687 thousand during the current fiscal year. As a measure of the fund's liquidity, it may be useful to compare total fund balance to total fund expenditures. Fund balance represents 10.10 percent of total General Fund expenditures.

*Debt Service Funds*. The debt service funds have a total fund balance of \$259 thousand, all of which is committed to the payment of debt service. The net increase in fund balance during the current year was \$140 thousand (117.62 percent).

#### CAPITAL ASSET AND DEBT ADMINISTRATION

**Capital assets.** The District's investment in capital assets includes land, buildings and improvements, vehicles and equipment. As of June 30, 2010, the District had invested approximately \$28.90 million in capital assets, net of depreciation, as shown in the following table:

	2009	ľ	Net Change
3 \$	\$ 2,373,323	\$	-
-	1,788,322		(1,788,322)
4	24,199,959		1,263,475
8	1,391,324		(324,526)
5 \$	\$ 29,752,928	\$	(849,373)
79	134 798 555 <u>5</u>	798 1,391,324	798 1,391,324

During fiscal year 2009-10, the District's investment in capital assets decreased by about \$849 thousand. The major capital asset events for the year ended June 30, 2010 include a depreciation expense of \$1.09 million.

Additional information regarding the District's capital assets can be found in the notes to basic financial statements of this report.

**Long-term debt**. At the end of the current fiscal year, the District had total long-term debt outstanding of \$32.00 million, consisting of general obligation bonded debt of \$7.73 million, pension bonds of \$22.59 million, tax exempt financing of \$1.43 million and capital leases of \$260 thousand.

During the current fiscal year, the District's total debt decreased by \$1.79 million, which represents the amount of current year principal payments.

State statutes limit the amount of general obligation debt a governmental entity may issue to 7.95 percent of its total assessed valuation. The current debt limitation for the District is \$114.53 million, which is significantly in excess of the District's outstanding general obligation debt. The pension bonds are not subject to the statutory debt limitation.

Additional information on the District's long-term debt can be found in the notes to the basic financial statements of this report.

## ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The most significant economic factor for the District is the State of Oregon's State School Fund. For the year ending June 30, 2010, general support from the State School Fund accounted for 64.95% of the District's program resources. Due to heavy reliance on this funding source, any negative impact on the state economy could affect the District negatively. The second year of a biennium normally presents fairly stable funding, however with recent reductions in State revenue forecasts, the 2010-11 financial situation will require close attention. At a local level, the continuing impact of the partial closure of a large manufacturing facility located in the District boundaries and high unemployment rates continue to have a negative influence on property tax revenues.

Salary and benefit costs are expected to increase based on negotiated contractual amounts. The District has been notified of a substantial increase in PERS rates starting July 2011. Primarily due to losses in the PERS investment fund, rates will increase to 5.06% of affected payroll for Tier 1/Tier 2 members from a current rate of 0.29%. The District is maintaining a higher ending fund balance to absorb the increased expenditure.

## REQUESTS FOR INFORMATION

This financial report is designed to present the user (citizens, taxpayers, investors, and creditors) with a general overview of the District's finances and to demonstrate the District's accountability. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Financial Services, 474 North 16<sup>th</sup> Street, St. Helens, Oregon 97051.

STATEMENT OF NET ASSETS

JUNE 30, 2010

	Governmental Activities			omponent Unit
ASSETS				
Cash and investments	\$	2,984,076	\$	330,573
Receivables		2,883,925		-
Inventories		1,225		-
Prepaid expenses		-		4,562
Pension asset		22,599,736		-
Capital assets not being depreciated:				
Land		2,373,323		-
Capital assets, net of accumulated depreciation:				
Buildings and improvements		25,463,434		-
Equipment and vehicles		1,066,798		91,710
Total Assets		57,372,517		426,845
LIABILITIES				
Current liabilities				
Accounts payable and accrued expenses		1,535,467		106,653
Accrued bond interest payable		68,708		· -
Accrued compensated absences payable		90,695		-
Noncurrent liabilities:		•		
Due within one year		2,117,886		_
Due in more than one year		31,203,772		_
Accrued deferred bond interest payable		2,927,233		
Total Liabilities		37,943,761		106,653
Net Assets				
Invested in capital assets, net of related debt		19,487,745		91,710
Restricted for debt service		290,918		_
Unrestricted		(349,907)		228,482
Total Net Assets	\$	19,428,756	\$	320,192

		Program Revenues					
	Expenses	Charges for Services	Operating Grants and Contributions	Net (Expense) Revenue and Changes in Net Assets	Component Unit		
FUNCTIONS/PROGRAMS							
Governmental activities:							
Instructional programs	\$ 19,754,542	\$ 2,159,075	\$ 3,021,523	\$ (14,573,944)	\$ (414,844)		
Support services							
Student transportation	1,321,566	-	-	(1,321,566)	-		
Other support services	8,634,954	10,917	-	(8,624,037)	(277,267)		
Community services	160,909	=	-	(160,909)	-		
Food services	847,106	239,478	677,971	70,343			
Interest on long-term debt	2,134,537	-	-	(2,134,537)	-		
Unallocated depreciation					(19,686)		
Total Governmental Activities	\$32,853,614	\$ 2,409,470	\$ 3,699,494	(26,744,650)			
Component Unit							
Mastery Learning Institute							
Arthur Academy - St. Helens	\$ 965,795	\$ -	\$ 253,998		(711,797)		
General Revenues:							
Property taxes, levied for general purp	ooses			6,320,778	_		
Property taxes, levied for debt service				1,974,731	-		
Construction excise tax				93,514	-		
State school fund				17,990,850	750,584		
Common school fund				286,889	- -		
Unrestricted state and local sources				418,342	7,204		
Earnings on investments				44,825	66		
Miscellaneous				570,661			
Total General Revenues				27,700,590	757,854		
Change in Net Assets				955,940	46,057		
Net Assets, July 1, 2009				18,472,816	274,135		
Net Assets, June 30, 2010				\$ 19,428,756	\$ 320,192		

# ST. HELENS SCHOOL DISTRICT BALANCE SHEET - GOVERNMENTAL FUNDS JUNE 30, 2010

	Combined Grants and General Projects		Other Governmental Funds	Total Governmental Funds	
ASSETS					
Cash and investments	\$ 1,825,193	\$ -	\$ 1,158,883	\$ 2,984,076	
Property taxes receivable, net	677,967	-	177,957	855,924	
Other receivables	1,448,068	487,911	92,022	2,028,001	
Due from other funds	379,046	-	-	379,046	
Inventories			1,225	1,225	
Total Assets	\$ 4,330,274	\$ 487,911	\$ 1,430,087	\$ 6,248,272	
LIABILITIES AND FUND BALANCES Liabilities					
Accounts payable	\$ 602,383	\$ 162,057	\$ 55,935	\$ 820,375	
Other payables	686,573	14,586	13,933	715,092	
Due to other funds	-	277,913	101,133	379,046	
Deferred revenue	518,506	-	133,635	652,141	
Total Liabilities	1,807,462	454,556	304,636	2,566,654	
Fund Balances					
Unreserved	2,522,812	-	-	2,522,812	
Unreserved, reported in:					
Special revenue funds	-	33,355	866,418	899,773	
Debt service funds			259,033	259,033	
Total Fund Balances	2,522,812	33,355	1,125,451	3,681,618	
Total Liabilities and Fund Balances	\$ 4,330,274	\$ 487,911	\$ 1,430,087	\$ 6,248,272	

## RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET TO STATEMENT OF NET ASSETS JUNE 30, 2010

Fund Balances			\$ 3,681,618
Capital assets are not financial resources and therefore are not reported in the			
governmental funds:	Φ 47.4	007.447	
Cost		907,447	20 002 555
Accumulated depreciation	(19,	003,892)	28,903,555
PERS UAL Bonds and related pension assets are recorded on the statement of net			
assets at their net amortized values.			
Prepaid pension costs			22,599,736
A portion of the District's property taxes are collected after year-end but are not			
available soon enough to pay for the current years' operations, and therefore are			
not reported as revenue in the governmental funds.			652,141
Long-term liabilities not payable in the current year are not reported as governmental			
fund liabilities. Interest in long-term debt is not accrued in the governmental funds,			
but rather is recognized as an expenditure when due.			
These liabilities consist of:			
Accrued bond interest payable	(2,9	995,941)	
Compensated absences payable		(90,695)	
Early retirement incentive payable	(1,	317,730)	
Bonds payable	(32,	003,928)	(36,408,294)
TOTAL NET ASSETS			\$ 19,428,756

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2010

	General	Combined Grants and Projects	Other Governmental Funds	Total Governmental Funds
REVENUES				
Local sources	\$ 6,713,157	\$ 369,585	\$ 4,461,807	\$ 11,544,549
Intermediate sources	362,826	-	-	362,826
State sources	18,277,739	84,656	7,566	18,369,961
Federal sources	928,365	1,849,969	670,405	3,448,739
Total Revenues	26,282,087	2,304,210	5,139,778	33,726,075
EXPENDITURES				
Current				
Instruction	15,668,780	1,968,301	648,709	18,285,790
Support services	8,840,491	421,708	519,099	9,781,298
Enterprise and community services	-	160,909	-	160,909
Food services	-	-	839,492	839,492
Debt service				
Principal	183,000	-	1,606,478	1,789,478
Interest	76,483	-	1,793,658	1,870,141
Capital outlay	222,425	93,092	122,854	438,371
Total Expenditures	24,991,179	2,644,010	5,530,290	33,165,479
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	1,290,908	(339,800)	(390,512)	560,596
OTHER FINANCING SOURCES (USES)				
Transfers in	-	304,088	300,000	604,088
Transfers out	(604,088)		-	(604,088)
Total Other Financing Sources (Uses)	(604,088)	304,088	300,000	
NET CHANGE IN FUND BALANCES	686,820	(35,712)	(90,512)	560,596
FUND BALANCES, Beginning of year	1,835,992	69,067	1,215,963	3,121,022
FUND BALANCES, End of year	\$ 2,522,812	\$ 33,355	\$ 1,125,451	\$ 3,681,618

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2010

NET CHANGE IN FUND BALANCES - (Governmental Funds)		\$ 560,596
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlay as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.  Net additions to capital assets  Less current year depreciation	\$ 236,077 (1,085,450)	(849,373)
Long-term debt financing sources are reported as other financing sources in governmental funds. In the Statement of Net Assets, however, issuing long-term debt increases liabilities. Similarly, repayment of principal is an expenditure in the governmental funds but reduces the liability in the Statement of Net Assets. This is the amount by which repayments exceeded sources:		
Debt principal repayments		1,789,478
In the Statement of Activities interest is accrued on long-term debt, whereas in the governmental funds it is recorded as an interest expense when due.		(264,396)
Property taxes that do not meet the measurable and available criteria are not recognized as revenue in the current year in the governmental funds. In the Statement of Activities property taxes are recognized as revenue when levied.		83,479
Amortization of pension assets		(492,537)
Early retirement incentives are recognized as an expenditure in the governmental fund when they are paid. In the Statement of Activities early retirement incentives are recognized as expenditures when earned.		102,333
Compensated absences are recognized as an expenditure in the governmental funds when they are paid. In the Statement of Activities compensated absences are recognized as an expenditures when earned.		26,360
CHANGE IN NET ASSETS		\$ 955,940

NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2010

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

St. Helens School District (the District) is a municipal corporation governed by a separately elected five-member Board of Directors. Administrative officials are approved by the Board. The daily functioning of the District is under the supervision of the Superintendent-Clerk. As required by accounting principles generally accepted in the United States of America, all activities of the District have been included in the basic financial statements.

The District qualifies as a primary government since it has a separately elected governing body, is a legally separate entity, and is fiscally independent. The financial reporting entity consists of (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) governmental organizations for which the primary government is not financially accountable, but for which the nature and significance of their financial relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, component units can be governmental organizations for which the primary government is not financially accountable, but for which the nature and significance of their financial relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The Mastery Learning Institute Arthur Academy – St. Helens, a charter school sponsored by the District, is reported as a discretely presented component unit and their complete financial statements may be obtained from them.

## Basis of Presentation

### Government-wide Financial Statements

The Statement of Net Assets and the Statement of Activities display information about the District. These statements include the governmental financial activities of the overall District, except fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. Governmental activities are financed primarily through property taxes, intergovernmental revenues and charges for services.

The Statement of Activities presents a comparison between direct expenses and program revenues for each of its functions/programs. Direct expenses are those that are specifically associated with a function and, therefore, are clearly identifiable to that function. Eliminations have been made to minimize the double counting of internal activities in the Statement of Activities. Program revenues include: (1) charges to students or others for tuition, fees, rentals, material, supplies or services provided and (2) operating grants and contributions. Revenues that are not classified as program revenues, including property taxes and state support, are presented as general revenues.

Net assets are reported as restricted when constraints placed on net asset use are either externally restricted, imposed by creditors (such as through grantors, contributors or laws) or through constitutional provisions or enabling resolutions.

#### Fund Financial Statements

The fund financial statements provide information about the District's funds. The emphasis of fund financial statements is on major governmental funds, each being displayed in a separate column. All remaining governmental funds are aggregated and reported as other governmental funds.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

## **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

### Basis of Presentation (Continued)

Fund Financial Statements (Continued)

The District reports the following major governmental funds:

*General Fund* - This is the District's primary operating fund and accounts for all revenues and expenditures except those required to be accounted for in another fund. Principal revenue sources are an apportionment from the State of Oregon and property taxes.

Combined Grants and Projects Fund - This fund is used to account for resources and expenditures from federal and state grants.

In addition, the District reports the following as nonmajor governmental funds:

*Food Services Fund* - This fund accounts for the various food service programs provided by the District. The sale of food and federal reimbursements administered by the state are the major revenue sources.

Student Services Fund - This fund accounts for the District's activity and athletic programs. The major sources of revenue are student participation fees and receipts from event admission charges.

Capital Reserve Fund - This fund accounts for funds intended to be used to address major, high-cost maintenance projects.

*Early Retirement Fund* - This fund was established to fund the District's Early Retirement Incentive Plan. It is funded by transfers from the General Fund.

Debt Service Fund - This fund accounts for the payment of principal and interest on general obligation bonded debt. Principal revenue sources are property taxes.

Debt Service - PERS Fund - This fund accounts for the payment of principal and interest on bonded debt issued to fund a portion of the District's unfunded actuarial liability to Oregon PERS. Principal revenue sources are charges to other funds.

## Use of Estimates

The preparation of basic financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that effect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the basic financial statements and reported amounts of revenues and expenses/expenditures during the reporting period. Actual results may differ from those estimates.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

## **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

## Measurement Focus and Basis of Accounting

Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the District receives value without giving equal value in exchange, include property taxes, grants, entitlements and donations. Under the accrual basis of accounting, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Under terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues.

Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs and then general resources.

Governmental fund financial statements are reported using the current financial resources measurement focus and modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if they are collected within sixty days after year-end. Property taxes and interest are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt and claims and judgments, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in the governmental funds and proceeds from general long-term debt and acquisitions under capital leases are reported as other financing sources.

### Cash, Cash Equivalents and Investments

The District's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less. Short-term investments are stated at cost which approximates fair value.

The District's investments consist of the State of Oregon Treasurer's Local Government Investment Pool (LGIP). The LGIP investment is stated at cost which approximates fair value.

The Oregon State Treasury administers the LGIP. It is an open-ended no-load diversified portfolio offered to any agency, political subdivision or public corporation of the State that by law is made the custodian of, or has control of, any fund. The LGIP is commingled with the State's short-term funds. In seeking to best serve local governments of Oregon, the Oregon legislature established the Oregon Short Term Fund Board. The purpose of the Board is to advise the Oregon State Treasury in the management and investment options of the LGIP.

## Property Taxes Receivable

Property taxes are levied and become a lien on July 1. Collection dates are November 15, February 15, and May 15 following the lien date. Discounts are allowed if the amount due is received by November 15. Taxes unpaid and outstanding on May 16 are considered delinquent.

Uncollected property taxes are recorded on the statement of net assets. Uncollected taxes are deemed to be substantially collectible or recoverable through liens; therefore, no allowance for uncollectible taxes has been established. All property taxes receivable are due from property owners within the District.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

## **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

#### Accounts and Other Receivables

Accounts and other receivables are comprised primarily of State school support and claims for reimbursement of costs under various federal and state grants.

#### Grants

Unreimbursed expenditures due from grantor agencies are reflected in the basic financial statements as receivables and revenues. Grant revenues are recorded at the time eligible expenditures are incurred. Grant monies received prior to the occurrence of qualifying expenditures are recorded as unearned revenue on the statement of net assets and the balance sheet.

#### Inventories

Inventories of supplies and materials in the governmental funds are stated at cost. Inventories of food and supplies are valued at invoice cost (first-in, first-out). Inventoried items are charged to expenditures of the user department at the time of withdrawal from inventory (consumption method). Commodity inventories are not recorded as title to them is not considered to pass to the District until they are consumed.

## Capital Assets

Capital assets are recorded at original or estimated original cost. Donated capital assets are recorded at their estimated fair market value on the date donated. The District defines capital assets as assets with an initial cost of more than \$5,000 and an estimated life in excess of one year.

Capital assets are depreciated using the straight-line method over the following useful lives:

Land improvements 12 to 20 years Buildings and improvements 20 to 50 years Equipment and vehicles 3 to 20 years

## Pension Asset

The pension asset consists of lump-sum payments to PERS in partial payment of the District's unfunded actuarial liability. The pension asset is equal to these payments made from the issuance of pension bonds less accumulated amortization calculated on the straight-line method over the life of the pension obligation bonds.

#### Retirement Plans

Substantially all of the District's employees are participants in the State of Oregon Public Employees Retirement System (PERS). Contributions to PERS are made on a current basis as required by the plan and are charged as expenses/expenditures as funded.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

## **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

## Post Employment Health Care Benefits

The Board of Directors, through contract negotiation, previously authorized the District to offer early retirement health insurance benefits to all non-temporary employees. Expenditures are recorded in the governmental funds as insurance premiums are incurred. The estimated potential future insurance premiums are recorded in the Statement of Net Assets.

## Compensated Absences

It is the District's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. There is no liability for unpaid accumulated sick leave since the District does not have a policy to pay any amounts when employees separate from service with the District. All unused vacation pay is accrued when earned in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignation and retirements.

## Long-term Debt

In the government-wide financial statements long-term debt is reported as a liability in the Statement of Net Assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method, which approximates the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements bond premiums and discounts, as well as bond issuance costs, are recognized when incurred and not deferred. The face amount of the debt issued, premiums received on debt issuances, and discounts are reported as other financing sources and uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

## Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

#### Budget

A budget is prepared and legally adopted for each governmental fund type on the modified accrual basis of accounting. The budgetary basis of accounting is the same as accounting principles generally accepted in the United States of America for the governmental fund types except that capital outlay expenditures, including items below the District's capitalization level, are budgeted by major function in governmental fund types. The resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations.

Appropriations are established at the major function level (instruction, support services, enterprise and community services, facilities acquisition and construction, debt service, operating contingency and transfers) for each fund. The detail budget document, however, is required to contain more specific, detailed information for the aforementioned expenditure categories. Unexpected additional resources may be added to the budget through the use of a supplemental budget and appropriation resolution.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

## **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

### **Budget** (Continued)

Supplemental budgets less than 10% of a fund's original budget may be adopted by the Board at a regular meeting. A supplemental budget greater than 10% of a fund's original budget requires hearings before the public, publication in newspapers and approval by the Board. Original and supplemental budgets may be modified by the use of appropriation transfers between the levels of control (major function levels) with Board approval. During the year, one resolution was adopted to appropriate unanticipated revenue for the Combined Grants and Projects Fund and no supplemental budgets were adopted. Appropriations lapse at the end of each fiscal year.

#### CASH AND INVESTMENTS

The District maintains an internal cash and investments pool that is available for use by all funds. Each fund's portion of the pool is displayed in the basic financial statements as "Cash and investments."

Cash and investments are comprised of the following as of June 30, 2010:

	Carrying Value		
Cash			
Deposits with financial institutions	\$ 1,282,003	\$	1,282,003
Investments			
Local Government Investment Pool	1,702,073		1,702,073
	\$ 2,984,076	\$	2,984,076

#### **Deposits**

At June 30, 2010, the City's deposits with various financial institutions had a bank value of \$1,363,858. All deposits not covered by FDIC insurance are covered by the Public Funds Collateralization Program (PFCP) of the State of Oregon.

## Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned. The Federal Depository Insurance Corporation (FDIC) provides insurance for the District's deposits with financial institutions up to \$250,000 each for the aggregate of all non-interest bearing accounts and the aggregate of all interest bearing accounts at each institution. Deposits in excess of FDIC coverage with institutions participating in the Oregon Public Funds Collateralization Program are covered by the PFCP. The PFCP is a shared liability structure for participating bank depositories, better protecting public funds though still not guaranteeing that all funds are 100% protected. Barring any exceptions, a bank depository is required to pledge collateral valued at

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

## CASH AND INVESTMENTS (Continued)

### Custodial Credit Risk – Deposits (Continued)

least 10% of their quarter-end public fund deposits if they are well capitalized, 25% of their quarter-end public fund deposits if they are adequately capitalized, or 110% of their quarter-end public fund deposits if they are undercapitalized or assigned to pledge 110% by the Office of the State Treasurer. In the event of a bank failure, the entire pool of collateral pledged by all qualified Oregon public funds bank depositories is available to repay deposits of public funds of government entities. As of June 30, 2010, \$947,011 of the District's bank balances were exposed to custodial credit risk as they were collateralized with securities held by the pledging financial institution's agent but not in the District's name.

#### Custodial Credit Risk - Investments

For an investment, this is the risk that, in the event of a failure of the counterparty, the District will not be able to recover the value of its investments or collateralized securities that are in the possession of an outside party. The District's investment policy limits the types of investments that may be held and does not allow securities to be held by the counterparty.

#### Credit Risk

State of Oregon statutes restrict the types of investments in which the District may invest. Authorized investments include obligations of the United States Government and its agencies, certain bonded obligations of Oregon municipalities, bank repurchase agreements, bankers' acceptances, time certificates of deposit, certain commercial paper and the State of Oregon Treasurer's Local Government Investment Pool.

The District's policy, which adheres to State of Oregon law, is to limit its investments to the State of Oregon Treasurer's Local Government Investment Pool.

The Oregon State Treasurer maintains the Oregon Short Term Fund, of which the Local Government Investment Pool (LGIP) is a part. Participation by local governments is voluntary. The State of Oregon investment policies are governed by statute and the Oregon Investment Council. In accordance with Oregon Statutes, funds are invested as a prudent investor would, exercising reasonable care, skill and caution. The Oregon Short-term Fund is the LGIP for local governments and was established by the State Treasurer. It was created to meet the financial and administrative responsibilities of federal arbitrage regulations. LGIP was created to offer a short-term investment alternative to Oregon local governments. The investments are regulated by the Oregon Short-term Board and approved by the Oregon Investment Council (ORS 294.805 to 294.895). At June 30, 2010, the fair value of the position in the Oregon State Treasurer's Short-term Investment Pool was approximately equal to the value of the pool shares. Separate financial statements for the Oregon Short Term Fund are available from the Oregon State Treasurer. The LGIP is not rated for credit risk.

## Interest Rate Risk - Investments

The District minimizes interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by limiting their investments to the LGIP in accordance with the District's investment policy.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

## CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2010 is as follows:

	Balance July 1, 2009	Increases	Decreases	Balance June 30, 2010
Capital assets, not being depreciated:  Land  Construction in progress	\$ 2,373,323 1,788,322	\$ -	\$ - 1,788,322	\$ 2,373,323
Total capital assets, not being depreciated  Capital assets, being depreciated:	4,161,645		1,788,322	2,373,323
Land improvements Buildings and improvements Equipment Vehicles	1,122,270 35,266,902 6,943,071 177,482	2,016,480 7,919	- - -	1,122,270 37,283,382 6,950,990 177,482
Total Capital Assets Being Depreciated	43,509,725	2,024,399		45,534,124
Accumulated depreciation for: Land improvements Buildings and improvements Equipment Vehicles	1,028,339 11,160,874 5,565,579 163,650	18,517 734,488 330,295 2,150	- - -	1,046,856 11,895,362 5,895,874 165,800
Total Accumulated Depreciation	17,918,442	1,085,450		19,003,892
Total Capital Assets Being Depreciated, net	25,591,283	938,949		26,530,232
Total Capital Assets, net	\$ 29,752,928	\$ 938,949	\$ 1,788,322	\$ 28,903,555

Depreciation expense for the year was charged to the following programs:

Progran	n
---------	---

Instructional programs	\$ 999,015
Support services	
Other support services	84,503
Food services	1,932
Total	\$ 1,085,450

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

#### LONG-TERM DEBT

The following is a summary of long-term debt transactions during the year ended June 30, 2010:

	Original Issue	Outstanding July 1, 2009	Issued	Matured/ Redeemed During Year	Outstanding June 30, 2010	Due Within One Year
Pension bonds - Series 2002 Pension bonds - Series 2003 General obligation bonds -	\$ 10,722,217 14,312,440	\$ 10,195,065 12,905,420	\$ - -	\$ 155,819 356,548	\$ 10,039,246 12,548,872	\$ 168,759 367,605
Series 1999	18,881,406	8,821,921	-	1,094,111	7,727,810	1,064,700
Capital lease obligation	530,000	295,000	-	35,000	260,000	40,000
Tax exempt financing agreement Series 2007	1,700,000	1,576,000		148,000	1,428,000	154,000
		\$ 33,793,406	\$ -	\$ 1,789,478	\$ 32,003,928	\$ 1,795,064
Pension bonds - issued October of \$471,139 to \$1,535,718, in 6.10% through 2028  Pension bonds - issued April 200 \$531,222 to \$2,102,448, incluthrough 2028	cluding interest at 2 03, due in annual inding interest at 1.50	stallments of % to 6.27%			\$ 10,039,246 12,548,872	
General obligation bonds - Serie in annual installments of \$879 paid semi-annually at 3.70% to	,819 to \$1,164,351,	plus interest			7,727,810	
Capital lease obligation - issued ments of \$17,000 to \$50,000, at 3.50% to 5.75% through 20	plus interest paid se				260,000	
Tax exempt financing agreement in annual installments of \$124 paid semi-annually at 4.00% to	,000 to \$205,000, p		due		1,428,000	
					\$ 32,003,928	• •

General obligation bonds and tax exempt financing agreements are direct obligations and pledge the full faith and credit of the District. The District issues general obligation bonds to provide funds for the acquisition and construction of District school facilities. The general obligation bonds will be paid from general property tax revenues from the Debt Service Fund.

Pension obligation bonds will be paid from revenues in the Debt Service PERS Fund generated by charges to other funds.

In October 2002, St. Helens School District participated as one of forty-one Oregon school districts and education service districts in issuing limited tax pension bonds, the proceeds of which were used to finance a portion of the estimated unfunded actuarial liability of each participating school district the Oregon Public Employees Retirement Systems (PERS). The Oregon School Boards Association (OSBA) sponsored this pooled limited tax pension bond program. OSBA does not have a financial obligation in connection with the bonds issued under the program. Except for the payment of its pension bond payments and additional charges when due, each participating school district has no obligation or liability to any other participating school district's pension bonds or liabilities to PERS.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

## LONG-TERM DEBT (Continued)

In April 2003, OSBA sponsored another pooled limited tax pension bond program with thirty school districts and education service districts. The District records the amounts deposited with PERS as a prepayment on its actuarial obligation, and accounts for the payment of principal, interest and the amortization of the prepayment as pension expense over the life of the bonds. The District anticipates that the total costs of financing the District's actuarial obligation in this way will result in a significant saving to the District when compared to paying for such costs in additional contributions to PERS.

The District issued \$10,722,217 Limited Tax Pension Obligations, Series 2002 (federally taxable), of which \$2,747,217 are Series 2002A (deferred interest obligations) and \$7,975,000 are Series 2002B (current interest obligations). The 2002 series Limited Tax Pension Obligations were issued on October 31, 2002, and are payable annually through June 2028. Interest on the deferred interest bonds is accreted semiannually at yields ranging from 2.06% to 6.10%. Interest on the current coupon bonds is payable semiannually at rates ranging from 5.48% to 5.55%. The bonds are federally taxable and, except for the 2021 maturity, are not subject to optional prepayment prior to their stated maturities. The 2021 maturity is subject to optional prepayment after June 30, 2007 at par.

The District issued \$14,312,440 Limited Tax Pension Obligations, Series 2003 (federally taxable), of which \$6,742,440 are Series 2003A (deferred interest obligations) and \$7,570,000 are Series 2003B (current interest obligations). The Series 2003 Limited Tax Pension Obligations were issued on April 30, 2003, and are payable annually through June 2028. Interest on the deferred interest bonds is accreted semiannually at yields ranging from 1.50% to 6.27%. Interest on the current coupon bonds is payable semiannually at rates ranging from 5.63% to 5.68%. The bonds are federally taxable and are not subject to optional prepayment prior to their stated maturities.

Future debt service requirements are as follows:

Fiscal Year Ending June 30,	_	Principal	Interest	Total
2011	\$	1,795,064	\$ 2,007,317	\$ 3,802,381
2012		1,793,252	2,152,849	3,946,101
2013		1,787,615	2,310,726	4,098,341
2014		1,784,364	2,466,958	4,251,322
2015		1,775,212	2,638,534	4,413,746
2016-2020		6,386,376	12,884,282	19,270,658
2021-2025		8,712,045	6,397,276	15,109,321
2026-2028		7,970,000	815,652	8,785,652
	\$	32,003,928	\$ 31,673,594	\$ 63,677,522

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

## OTHER POST EMPLOYMENT BENEFITS

## Post Employment Health Care Benefits

**Plan Description** - The District maintains a single employer early retirement supplement program for its employees. This program covers all full-time certificated, confidential, classified and administrative personnel of the District.

These programs have generally been established under separate collective bargaining agreements and provide provisions for early retirement after 17 years regular service and 30 years of participation in Oregon PERS (if under age 58). This optional early retirement program provides the employee with the following:

- For eligible certificated employees a monthly payment toward group medical, dental and vision insurance of \$400 is provided until retiree qualifies for Medicare.
- For eligible classified employees a monthly payment toward group medical, dental and vision insurance of \$250 is provided until retiree qualifies for Medicare.
- For eligible administrators, a monthly payment toward group medical, dental and vision insurance of \$450 is provided until retiree qualifies for Medicare.

**Funding Policy** - The benefits from this program are fully paid by the District, however contributions by employees are required to cover any unpaid premiums which exceed these benefits. There is no obligation on the part of the District to fund these benefits in advance. The District has chosen to accrue and pay these benefits as they come due. During the year ended June 30, 2010, expenditures related to early retirement benefits totaled \$233,082 paid to 49 participants.

Plan activity for the year is as follows:

Ou	tstanding					(	Outstanding
Jul	ly 1, 2009 Increases		1	Payments	June 30, 2010		
\$	1,420,063	\$	130,749	\$	233,082	\$	1,317,730

Amounts due in the current year are \$322,822.

These benefits will be paid from Early Retirement Fund and General Fund resources.

## Retirement Health Insurance Account

**Plan Description** – As a member of Oregon Public Employees Retirement System (OPERS) the District contributes to the Retirement Health Insurance Account (RHIA) for each of its eligible employees. RHIA is a cost-sharing multiple-employer defined benefit other postemployment benefit plan administered by the OPERS. RHIA pays a monthly contribution toward the cost of Medicare companion health insurance premiums of eligible retirees. The plan, which was established under Oregon Revised Statutes (ORS) 238.420, provided for a payment of up to \$60 per month toward the costs of Medicare companion health insurance for eligible retirees. A comprehensive annual financial report of the funds administered by the OPERS may be obtained by writing to Oregon Public Employees Retirement System, PO Box 23700, Tigard, OR 97281-3700 or by accessing the PERS website at www.oregon.gov/PERS/.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

## OTHER POST EMPLOYMENT BENEFITS (Continued)

#### **Retirement Health Insurance Account (Continued)**

**Funding Policy** – Participating school districts are contractually required to contribute at a rate assessed each year by the OPERS, currently 0.29% of annual covered OPERF payroll and 0.19% of covered OPSRP payroll. The OPERS Board of Trustees sets the rates based on the annual required contribution (ARC) of the employers, an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) of the plan over a period not to exceed thirty years. The District's contributions to RHIA for the year ended June 30, 2010 and 2009 totaled \$41,585 and \$40,608, respectively, which equaled the required contributions for each year.

#### INTER-FUND ACTIVITY

The District completed the following inter-fund transactions during the year ended June 30, 2010:

	Tra	Transfers In		Transfers Out	
Fund		_			
General	\$	-	\$	604,088	
Other governmental funds					
Early retirement		300,000		-	
Combined grants and projects		304,088		-	
	\$	604,088	\$	604,088	

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

### **PENSION PLAN**

The District contributes to two pension plans administered by the Oregon Public Employees Retirement System (PERS). The Oregon Public Employees Retirement Fund (OPERF) applies to the District's contribution for qualifying employees who were hired before August 29, 2003, and is a cost sharing multiple-employer defined benefit pension plan. The Oregon Public Service Retirement Plan (OPSRP) is a hybrid successor plan to the OPERF and consists of two programs:

1. The Pension Program, the defined benefit portion of the plan, applies to qualifying District employees hired after August 29, 2003, and to inactive employees who return to employment following a six-month or greater break in service. Benefits are calculated by a formula for members who attain normal retirement age. The formula takes into account final average salary and years of service.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

## PENSION PLAN (Continued)

2. Beginning January 1, 2004, all PERS member contributions go into the Individual Account Program (IAP), the defined contribution portion of the plan. PERS members retain their existing PERS accounts, but any future member contributions are deposited into the member's IAP, not the member's PERS account.

Both PERS plans provide retirement and disability benefits, post employment healthcare benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS is administered under Oregon Revised Statute Chapter 238, which establishes the Public Employees Retirement Board as the governing body of PERS. PERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to PERS, P.O. Box 73, Portland, Oregon 97207-0073 or by calling 503-598-7377.

## **Funding Policy**

Members of PERS are required to contribute 6.00% of their salary covered under the plan, which is invested in the OPSRP Individual Account Program. The District is required by ORS 238.225 to contribute at an actuarially determined rate for the qualifying employees under the OPERF plan, and a general service rate for the employees for the qualifying employees under the OPSRP plan. The OPERF and the OPSRP rates in effect for the year ended June 30, 2010 were 0.0% and 0.35% respectively. During prior years, the District issued limited tax pension bonds, the proceeds of which were used to finance a portion of its estimated unfunded actuarial liability. This contribution rate was revised by the Retirement Board to reflect the issue of pension bonds to finance a portion of the estimated unfunded actuarial liability. The unadjusted rate is currently 14.01% for Tier 1 and 2 and 5.73% for OPSRP. The contribution requirements for plan members are established by ORS Chapter 238 and may be amended by an act of the Oregon Legislature.

#### **Annual Pension Cost**

Current law permits employers to pay employee contributions to the Retirement Fund. The 6.00% employee contribution was paid by employees and amounts to \$913,612, \$925,131, and \$912,525 for the years ended June 30, 2010, 2009 and 2008, respectively. Total payroll was \$16,270,347 and covered payroll was \$15,978,770 for the year ended June 30, 2010. The District's contributions to PERS, exclusive of the employee contributions, for the years ended June 30, 2010, 2009 and 2008 were \$40,146, \$66,611, and \$65,692, respectively, which equaled the required contributions for each year.

#### RISK MANAGEMENT

The District purchases commercial insurance to cover all commonly insurable risks, including property, liability, vehicles, fidelity bond, worker's compensation and unemployment. All policies carry a small deductible amount. No insurance claims settled in each of the prior three years have exceeded policy coverage.

#### **DEFERRED COMPENSATION**

The District has made available to its employees a deferred compensation plan where they may defer amounts earned until either termination by reason of death, resignation, disability, or retirement. These deposits are not subject to the collateral requirements of Oregon law and are excluded from resources for budgetary purposes. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency. All amounts deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are held in trust for the exclusive benefit of the participants and their beneficiaries.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

#### **CLAIMS AND LITIGATION**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal and state governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amounts, if any, or expenditures which may be disallowed by the grantor agencies cannot be determined at this time although the District expects such amounts, if any to be immaterial.

Management has represented that there are no uninsured contingent liabilities that require disclosure or recognition in accordance with FASB Statement No. 5. Such contingent liabilities would include, but would not be confined to: notes or accounts receivable which have been discounted; pending suits; proceedings, hearings, or negotiations possibly involving retroactive adjustments; unsatisfied judgments or claims; taxes in dispute; endorsements or guarantees; and options.

#### FUND ACCUMULATED DEFICITS

At June 30, 2010, the following funds had negative fund balances:

Food Services Fund \$ 58,522

The deficit fund balances imply unauthorized interfund borrowings at June 30, 2010.

### EXCESS OF EXPENDITURES OVER APPROPRIATIONS

Oregon law prohibits expenditures in excess of board approved appropriations. The board approves appropriations for each fund by major function. For the year ended June 30, 2010, expenditures exceeded appropriations as follows:

Fund/Appropriation Category	Ap	Appropriation		Expenditure		Variance	
General Fund Transfers out	\$	503,819	\$	604,088	\$	(100,269)	
Combined Grants and Projects Fund Instruction Support services		1,776,307 190,086		2,061,393 421,708		(285,086) (231,622)	
Non-major Funds Food Service Fund Enterprise and community services		765,000		845,174		(80,174)	

NOTES TO BASIC FINANCIAL STATEMENTS (Continued) YEAR ENDED JUNE 30, 2010

## GASB PRONOUNCEMENTS ISSUED, NOT YET IN EFFECT

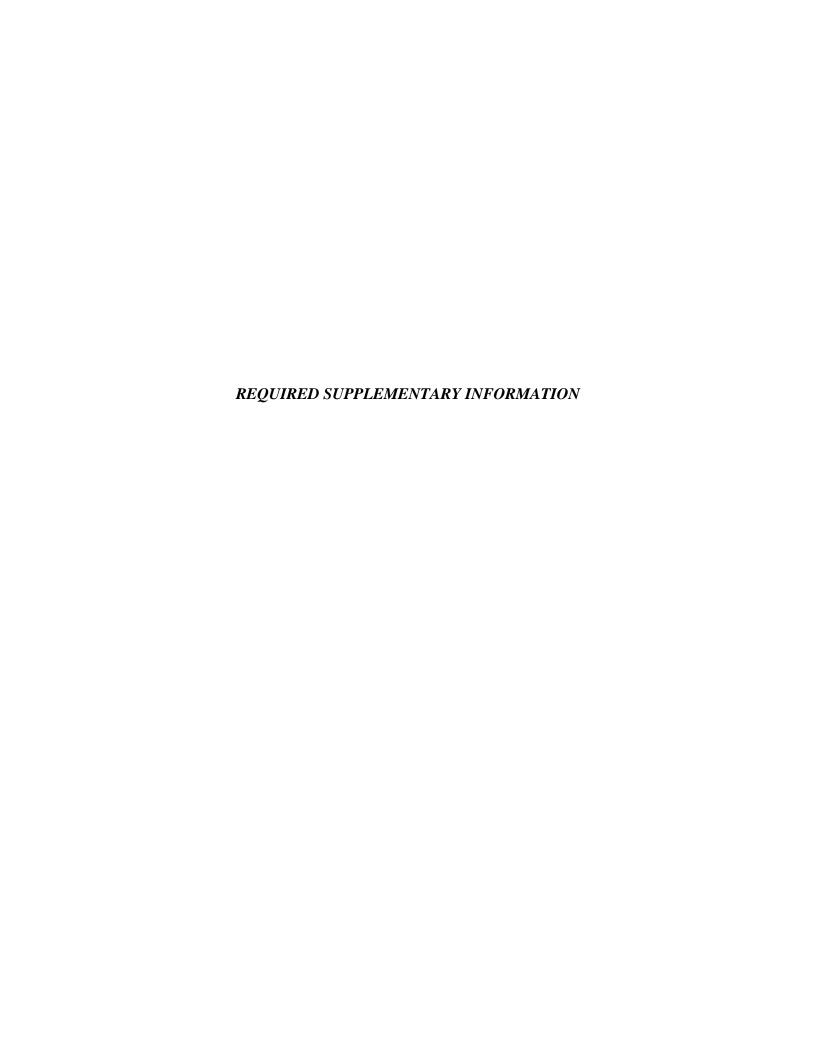
The Governmental Accounting Standards Board (GASB) has issued pronouncements that have future effective dates that may impact future financial presentations.

Management has not currently determined what, if any, impact implementation of the following statement may have on future financial statements.

GASB Statement No. 54 "Fund Balance Reporting and Governmental Fund Type Definitions", issued February, 2009 will be effective for the District beginning with its fiscal year ending June 30, 2011. The Statement establishes new classifications for fund equity and new definitions for governmental fund types.

## SUBSEQUENT EVENTS

The District adopted the provisions of Statement of Financial Accounting Standards ("SFAS") No. 165, "Subsequent Events" (ASC 855), as of June 30, 2009. ASC 855 establishes new accounting and disclosure requirements for subsequent events. Management has evaluated subsequent events through December 31, 2010, the date on which the financial statements were available to be issued.



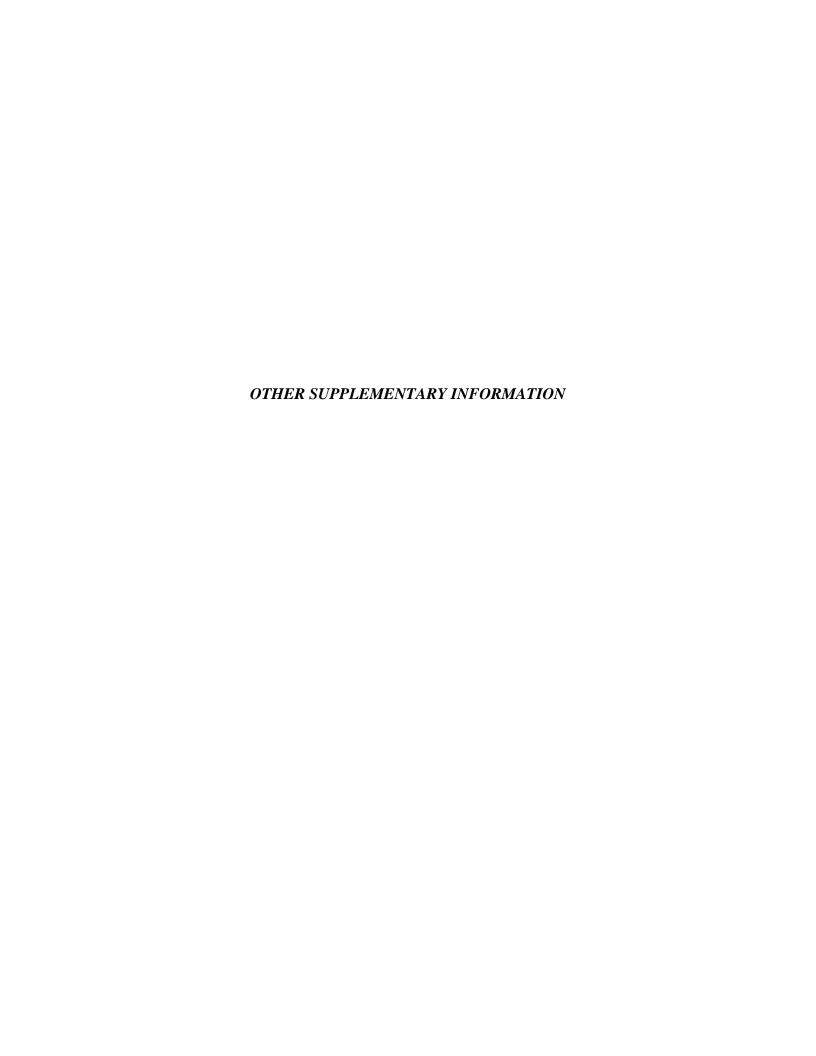
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND

YEAR ENDED JUNE 30, 2010

	Budgeted	Amounts	Actual			
	Original	Final	Budget Basis	Adjustments	GAAP Basis	Variance
REVENUES						
Local sources	\$ 7,060,735	\$ 7,060,735	\$ 6,713,157	\$ -	\$ 6,713,157	\$ (347,578)
Intermediate sources	325,000	325,000	362,826	-	362,826	37,826
State sources	17,592,691	17,592,691	18,277,739	-	18,277,739	685,048
Federal sources			928,365		928,365	928,365
Total Revenues	24,978,426	24,978,426	26,282,087	-	26,282,087	1,303,661
EXPENDITURES						
Instruction	16,182,665	16,182,665	15,700,649	(31,869)	15,668,780	482,016
Support services	9,131,959	9,131,959	9,031,047	(190,556)	8,840,491	100,912
Debt service:						
Principal	183,000	183,000	183,000	-	183,000	-
Interest and other charges	76,983	76,983	76,483	-	76,483	500
Capital outlay				222,425	222,425	
Total Expenditures	25,574,607	25,574,607	24,991,179		24,991,179	583,428
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(596,181)	(596,181)	1,290,908	-	1,290,908	1,887,089
OTHER FINANCING SOURCES (USES) Transfers out	(503,819)	(503,819)	(604,088)		(604,088)	(100,269)
NET CHANGE IN FUND BALANCE	(1,100,000)	(1,100,000)	686,820	-	686,820	1,786,820
Fund Balances - Beginning of year	1,700,000	1,700,000	1,835,992		1,835,992	135,992
Fund Balances - End of year	\$ 600,000	\$ 600,000	\$ 2,522,812	\$ -	\$ 2,522,812	\$ 1,922,812

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - COMBINED GRANTS AND PROJECTS FUND YEAR ENDED JUNE 30, 2010

	Budgeted	Amounts				
	Original	Final	Budget Basis	Adjustments	GAAP Basis	Variance
REVENUES				_	_	
Local sources	\$ 279,080	\$ 279,080	\$ 369,585	\$ -	\$ 369,585	\$ 90,505
State sources	80,090	90,513	84,656	-	84,656	(5,857)
Federal sources	1,400,025	1,561,014	1,849,969		1,849,969	288,955
Total Revenues	1,759,195	1,930,607	2,304,210	-	2,304,210	373,603
EXPENDITURES						
Instruction	1,618,542	1,776,307	2,061,393	(93,092)	1,968,301	(285,086)
Support services	181,086	190,086	421,708	=	421,708	(231,622)
Enterprise and community services	188,386	206,386	160,909	-	160,909	45,477
Capital outlay				93,092	93,092	-
Total Expenditures	1,988,014	2,172,779	2,644,010		2,644,010	(471,231)
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(228,819)	(242,172)	(339,800)	-	(339,800)	(97,628)
OTHER FINANCING SOURCES (USES) Transfers in	203,819	203,819	304,088		304,088	(100,269)
NET CHANGE IN FUND BALANCE	(25,000)	(38,353)	(35,712)	-	(35,712)	(2,641)
Fund Balances - Beginning of year	25,000	38,353	69,067		69,067	(30,714)
Fund Balances - End of year	\$ -	\$ -	\$ 33,355	\$ -	\$ 33,355	\$ (33,355)



COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2010

	Special Revenue							
	S	Food Services		Student Services		Capital Reserve	Early Retirement	
ASSETS								
Cash and investments	\$	-	\$	325,571	\$	215,759	\$	402,842
Taxes receivable, net		-		-		-		-
Other receivables		61,984		-		30,038		-
Inventories		1,225						
Total Assets	\$	63,209	\$	325,571	\$	245,797	\$	402,842
LIABILITIES AND FUND BALANCES								
Liabilities								
Accounts payable	\$	6,665	\$	-	\$	47,507	\$	1,763
Other payables		13,933		-		-		-
Due to other funds		101,133		-		-		-
Deferred revenue								-
Total Liabilities		121,731				47,507		1,763
Fund balances								
Unreserved, reported in:								
Special revenue funds		(58,522)		325,571		198,290		401,079
Debt service funds								
Total Fund Balances		(58,522)		325,571		198,290		401,079
Total Liabilities and Fund Balances	\$	63,209	\$	325,571	\$	245,797	\$	402,842

De	bt Service	Debt Service PERS		Total Other Governmenta Funds	
\$	180,486 177,957	\$	34,225	\$	1,158,883 177,957
	-		-		92,022 1,225
\$	358,443	\$	34,225	\$	1,430,087
\$	-	\$	-	\$	55,935
	-		-		13,933
	-		-		101,133
	133,635				133,635
	133,635				304,636
	_		_		866,418
	224,808		34,225		259,033
	224,808		34,225		1,125,451
\$	358,443	\$	34,225	\$	1,430,087

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2010

				Special I	Revei	Special Revenue										
	Foo	Food Services		Student Services		Capital Reserve		Early etirement								
REVENUES																
Local sources	\$	239,478	\$	586,125	\$	93,514	\$	2,550								
State sources		7,566		-		-		-								
Federal sources		670,405		-		-										
Total Revenues		917,449		586,125		93,514		2,550								
EXPENDITURES																
Current																
Instruction		-		648,709		_		=								
Support services		-		-		286,475		232,624								
Food services		839,492		-		-		-								
Debt service																
Principal		-		-		-		-								
Interest		_		-		_		-								
Capital outlay		5,682		-		117,172		-								
Total Expenditures		845,174		648,709		403,647		232,624								
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		72,275		(62,584)		(310,133)		(230,074)								
OTHER FINANCING SOURCES (USES) Transfers in								300,000								
NET CHANGE IN FUND BALANCES		72,275		(62,584)		(310,133)		69,926								
FUND BALANCES, Beginning of year		(130,797)		388,155		508,423		331,153								
FUND BALANCES, End of year	\$	(58,522)	\$	325,571	\$	198,290	\$	401,079								

		Total Other
Debt Service	Debt Service PERS	Governmental Funds
\$ 1,968,862	\$ 1,571,278	\$ 4,461,807
-	-	7,566
-		670,405
1,968,862	1,571,278	5,139,778
		648,709
-	_	519,099
-	-	839,492
1,094,111	512,367	1,606,478
725,889	1,067,769	1,793,658
		122,854
1,820,000	1,580,136	5,530,290
148,862	(8,858)	(390,512)
		300,000
148,862	(8,858)	(90,512)
75,946	43,083	1,215,963
\$ 224,808	\$ 34,225	\$ 1,125,451

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - FOOD SERVICES FUND YEAR ENDED JUNE 30, 2010

	Budgeted	Amounts			_		
	Original	Final	Budget Basis	Adjustments	GAAP Basis	Variance	
REVENUES							
Local sources	\$ 348,014	\$ 348,014	\$ 239,478	\$ -	\$ 239,478	\$(108,536)	
State sources	12,000	12,000	7,566	-	7,566	(4,434)	
Federal sources	404,986	404,986	670,405		670,405	265,419	
Total Revenues	765,000	765,000	917,449	-	917,449	152,449	
EXPENDITURES							
Enterprise and community services	765,000	765,000	845,174	(5,682)	839,492	(80,174)	
Capital outlay				5,682	5,682		
Total Expenditures	765,000	765,000	845,174		845,174	(80,174)	
EXCESS (DEFICIENCY) OF REVENUES							
OVER (UNDER) EXPENDITURES	-	-	72,275	-	72,275	72,275	
Fund Balances - Beginning of year			(130,797)		(130,797)	(130,797)	
Fund Balances - End of year	\$ -	\$ -	\$ (58,522)	\$ -	\$ (58,522)	\$ (58,522)	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - STUDENT SERVICES FUND YEAR ENDED JUNE 30, 2010

	Budgeted Amounts			ual Budget ud GAAP Basis	Variance		
		Original		Final			
REVENUES		_					
Local sources	\$	654,000	\$	654,000	\$ 586,125	\$	(67,875)
EXPENDITURES							
Instruction		865,000		865,000	648,709		216,291
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		(211,000)		(211,000)	(62,584)		148,416
Fund Balances - Beginning of year		295,000		295,000	388,155		93,155
Fund Balances - End of year	\$	84,000	\$	84,000	\$ 325,571	\$	241,571

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - CAPITAL RESERVE FUND YEAR ENDED JUNE 30, 2010

	Budgeted	Amounts				
	Original	Final	Budget Basis	Adjustments	Adjustments GAAP Basis	
REVENUES Local sources	\$ 40,000	\$ 40,000	\$ 93,514	\$ -	\$ 93,514	\$ 53,514
Local sources	\$ 40,000	\$ 40,000	\$ 95,314	\$ -	\$ 95,514	\$ 55,514
EXPENDITURES	000 000	000 000	402 647	(117.170)	207. 475	506.252
Support services Capital outlay	990,000	990,000	403,647	(117,172) 117,172	286,475 117,172	586,353
Total Expenditures	990,000	990,000	403,647		403,647	586,353
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(950,000)	(950,000)	(310,133)	-	(310,133)	639,867
OTHER FINANCING SOURCES (USES) Transfers in	100,000	100,000				(100,000)
NET CHANGE IN FUND BALANCE	(850,000)	(850,000)	(310,133)	-	(310,133)	539,867
Fund Balances - Beginning of year	850,000	850,000	508,423		508,423	(341,577)
Fund Balances - End of year	\$ -	\$ -	\$ 198,290	\$ -	\$ 198,290	\$ 198,290

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - EARLY RETIREMENT FUND YEAR ENDED JUNE 30, 2010

	Budgeted Amounts			unts	Actual Budget and GAAP Basis		Variance	
	-	Original	Final					
REVENUES								
Local sources	\$	6,500	\$	6,500	\$	2,550	\$	(3,950)
EXPENDITURES								
Support services		381,500		381,500		232,624		148,876
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		(375,000)		(375,000)		(230,074)		144,926
OTHER FINANCING SOURCES (USES) Transfers in		300,000		300,000		300,000		
NET CHANGE IN FUND BALANCE		(75,000)		(75,000)		69,926		144,926
Fund Balances - Beginning of year		320,000		320,000		331,153		11,153
Fund Balances - End of year	\$	245,000	\$	245,000	\$	401,079	\$	156,079

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - DEBT SERVICE FUND YEAR ENDED JUNE 30, 2010

	Budgete	d Amounts	Actual Budget and GAAP Basis	Variance		
	Original	Final				
REVENUES						
Local sources	\$ 1,742,500	\$ 1,742,500	\$ 1,968,862	\$ 226,362		
EXPENDITURES						
Debt Service:						
Principal	1,094,111	1,094,111	1,094,111	-		
Interest	725,889	725,889	725,889			
Total Expenditures	1,820,000	1,820,000	1,820,000			
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(77,500)	(77,500)	148,862	226,362		
Fund Balances - Beginning of year	77,500	77,500	75,946	(1,554)		
Fund Balances - End of year	\$ -	\$ -	\$ 224,808	\$ 224,808		

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - DEBT SERVICE PERS FUND YEAR ENDED JUNE 30, 2010

	Budgeted Amounts				tual Budget nd GAAP Basis	Variance		
	Original		Final					
REVENUES								
Local sources	\$ 1,521,3	36 \$	1,521,336	\$	1,571,278	\$	49,942	
EXPENDITURES								
Debt Service:								
Principal	512,3	67	512,367		512,367		-	
Interest	1,067,7	69	1,067,769		1,067,769			
Total Expenditures	1,580,1	36	1,580,136		1,580,136			
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(58,8	00)	(58,800)		(8,858)		49,942	
Fund Balances - Beginning of year	58,8	00	58,800		43,083		(15,717)	
Fund Balances - End of year	\$	- \$		\$	34,225	\$	34,225	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND

YEAR ENDED JUNE 30, 2010

Code	Function	 Actual	Budget	Variance
	LOCAL REVENUES			
1111	Current year's taxes	\$ 5,959,744	\$ 6,743,601	\$ (783,857)
1112	Prior year's taxes	293,093	150,000	143,093
1310	Regular day school tuition	20,331	-	20,331
1500	Earnings on investments	27,917	100,000	(72,083)
1700	Extracurricular activities	3,118	-	3,118
1910	Rentals	10,917	10,000	917
1960	Recovery of prior years' expenditure	258,785	-	258,785
1990	Miscellaneous	 139,252	57,134	82,118
1000	Total Local Revenues	6,713,157	7,060,735	(347,578)
	INTERMEDIATE REVENUES			
2101	County school funds	207,290	300,000	(92,710)
2105	Natural gas, oil, and mineral receipts	154,539	25,000	129,539
2800	Revenue in lieu of taxes	997	-	 997
2000	Total Intermediate Revenues	362,826	325,000	37,826
	STATE REVENUES			
3101	State school fund - general support	17,990,850	17,333,452	657,398
3103	Common school fund	286,889	259,239	27,650
3000	Total State Revenues	18,277,739	17,592,691	685,048
	FEDERAL REVENUES			
4500	Restricted revenue from the federal government through the state	928,365	-	928,365
5400	FUND BALANCE, Beginning of year	 1,835,992	1,700,000	135,992
6000	Total Resources	\$ 28,118,079	\$ 26,678,426	\$ 1,439,653

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND (Continued)
YEAR ENDED JUNE 30, 2010

NSTRUCTION   Segular programs   Services			100		200 Employee	300 Purchased	
1111	Code	Function INSTRUCTION	Salaries		Benefits	Serv	rices
Primary, K-3	1100						
Intermediate programs			\$ 1.507.	596 \$	551.189	\$	179
Elementary extracurricular					,	*	
Middle/junio high programs							-
Middle Fund Figh school extracurricular   73,897   28,122   8.372   131   114,918   65,227   132   132   141,918   66,527   132   141,918   66,527   132   141,918   66,527   132   141,918   66,527   132   141,918   66,527   132   141,918   66,527   132   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918   141,918	1121				,		-
High school programs	1122						8,372
Special programs   1,169   8,621	1131		2,741,	300	1,146,918		65,227
Programs for the talented and gifted   7,023   1,169   8,621	1132	High school extracurricular	350,	727	86,804		26,527
Programs for students with mental disabilities	1200	Special programs					
1240	1210	Programs for the talented and gifted	7,	023	1,169		8,621
Resource rooms	1220	Programs for students with mental disabilities	438,	325	234,401		185
Early intervention	1240	Programs for students with emotional disturbance	261,	795	130,609		1,349
Alternative education     941,526     1290   Designated programs   117,881   49,324   472     1291   English second language programs   117,881   49,324   472     1292   Other programs   2,844   505   -     1000   Total Instruction   10,247,986   4,127,006   1,108,122     1000   SUPPORT SERVICES	1250	Resource rooms	793,	475	374,545		51,567
Designated programs   117,881	1260	Early intervention		-	-		-
English second language programs   117,881   49,324   472   1299   Other programs   2,844   505   -	1280	Alternative education		-	-		941,526
1299 Other programs	1290	Designated programs					
Total Instruction	1291	English second language programs	117,	881	49,324		472
SUPPORT SERVICES   Students   S	1299	Other programs	2,	844	505	-	
Students	1000	Total Instruction	10,247,	986	4,127,006		1,108,122
Attendance and social work services		SUPPORT SERVICES					
2120   Guidance services   420,372   198,675   998   2130   Health services   103,649   37,062   1,080   37,062   1,080   37,062   1,080   37,062   1,080   37,062   1,080   37,062   1,080   37,062   1,080   37,062   1,080   37,062   1,080   37,063   6,758   2150   Speech pathology and audiology services   227,948   121,840   5,122   1,080   2,0989   21,241   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,000   2,0	2100	Students					
Health services   103,649   37,062   1,080							
Psychological services							
2150   Speech pathology and audiology services   227,948   121,840   5,122   2200   Instructional staff   246,551   209,889   21,241   2400   School administration   270,337   95,924   88,572   2400   School administration   1,215,647   419,642   63,814   2500   Business   2520   Fiscal services   318,328   178,684   60,142   2540   Operation and maintenance of plant services   846,983   400,123   810,023   2550   Student transportation services   10,277   1,866   1,309,157   1,866   1,309,157   1,866   1,209,157   1,866   1,209,157   1,866   1,209,157   1,866   1,209,157   1,866   1,209,157   1,866   1,209,157   1,866   1,209,157   1,866   1,209,157   1,866   1,209,157   1,866   1,209,157   1,866   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,209,157   1,2	2130	Health services			37,062		1,080
2200							
2300         General administration         270,337         95,924         88,572           2400         School administration         1,215,647         419,642         63,814           2500         Business <ul> <li>Fiscal services</li> <li>Fiscal services</li> <li>318,328</li> <li>178,684</li> <li>60,142</li> <li>2540</li> <li>Operation and maintenance of plant services</li> <li>846,983</li> <li>400,123</li> <li>810,023</li> <li>2570</li> <li>Internal services</li> <li>10,277</li> <li>1,666</li> <li>1,309,157</li> <li>1,666</li> <li>1,309,157</li> <li>1,666</li> <li>1,309,157</li> <li>1,787,949</li> <li>2,558,693</li> <li>Technology services</li> <li>3,954,964</li> <li>1,787,949</li> <li>2,558,693</li> <li>Transfers of funds</li> <li>-</li> <li>-</li></ul>					,		
2400         School administration         1,215,647         419,642         63,814           2500         Business         318,328         178,684         60,142           2520         Fiscal services         318,328         178,684         60,142           2540         Operation and maintenance of plant services         846,983         400,123         810,023           2550         Student transportation services         10,277         1,866         1,309,157           2570         Internal services         -         -         -         112,125           2600         Central activities         -         -         78,712           2600         Technology services         157,323         69,792         78,712           2000         Total Support Services         3,954,964         1,787,949         2,558,693           OTHER USES           5100         Debt service         -         -         -         500           5200         Transfers of funds         -         -         -         500           6000         OPERATING CONTINGENCY         -         -         -         -           7000         FUND BALANCE, End of year         -         -         - <td></td> <td></td> <td></td> <td></td> <td>,</td> <td></td> <td></td>					,		
Business							
2520         Fiscal services         318,328         178,684         60,142           2540         Operation and maintenance of plant services         846,983         400,123         810,023           2550         Student transportation services         10,277         1,866         1,309,157           2570         Internal services         -         -         -         112,125           2600         Central activities         -         -         172,125           2600         Technology services         157,323         69,792         78,712           2000         Total Support Services         3,954,964         1,787,949         2,558,693           OTHER USES           5100         Debt service         -         -         -         500           5200         Transfers of funds         -         -         -         -         -           500         Total Other Uses         -         -         -         500           6000         OPERATING CONTINGENCY         -         -         -         -           7000         FUND BALANCE, End of year         -         -         -         -         -			1,215,	647	419,642		63,814
2540         Operation and maintenance of plant services         846,983         400,123         810,023           2550         Student transportation services         10,277         1,866         1,309,157           2570         Internal services         -         -         -         112,125           2600         Central activities         157,323         69,792         78,712           2600         Technology services         3,954,964         1,787,949         2,558,693           OTHER USES           5100         Debt service         -         -         -         500           5200         Transfers of funds         -         -         -         -         -           500         Total Other Uses         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -							
2550   Student transportation services   10,277   1,866   1,309,157							
Internal services					,		
2600 Entral activities         157,323         69,792         78,712           2000 Total Support Services         3,954,964         1,787,949         2,558,693           OTHER USES           5100 Debt service         -         -         -         500           5200 Transfers of funds         -         -         -         -           500 OPERATING CONTINGENCY         -         -         -         -           7000 FUND BALANCE, End of year         -         -         -         -			10,	277	1,866		
2660         Technology services         157,323         69,792         78,712           2000         Total Support Services         3,954,964         1,787,949         2,558,693           5100         Debt service         -         -         -         500           5200         Transfers of funds         -         -         -         -         -           500         Total Other Uses         -         -         -         500           6000         OPERATING CONTINGENCY         -         -         -         -           7000         FUND BALANCE, End of year         -         -         -         -				-	-		112,125
2000 Total Support Services 3,954,964 1,787,949 2,558,693  OTHER USES 5100 Debt service 500 5200 Transfers of funds 500  5000 Total Other Uses 500  OPERATING CONTINGENCY							
OTHER USES           5100         Debt service         -         -         500           5200         Transfers of funds         -         -         -         -           5000         Total Other Uses         -         -         500           6000         OPERATING CONTINGENCY         -         -         -           7000         FUND BALANCE, End of year         -         -         -	2660	Technology services	157,	323	69,792		78,712
5100 Debt service         -         -         500           5200 Transfers of funds         -         -         -           5000 Total Other Uses         -         -         500           6000 OPERATING CONTINGENCY         -         -         -         -           7000 FUND BALANCE, End of year         -         -         -         -	2000	Total Support Services	3,954,	964	1,787,949	2	2,558,693
5200         Transfers of funds         -         -         -           5000         Total Other Uses         -         -         500           6000         OPERATING CONTINGENCY         -         -         -         -           7000         FUND BALANCE, End of year         -         -         -         -         -		OTHER USES					
5000       Total Other Uses       -       -       500         6000       OPERATING CONTINGENCY       -       -       -         7000       FUND BALANCE, End of year       -       -       -       -	5100	Debt service		-	-		500
6000         OPERATING CONTINGENCY         -         -         -         -           7000         FUND BALANCE, End of year         -         -         -         -         -         -	5200	Transfers of funds			-		-
7000 FUND BALANCE, End of year	5000	Total Other Uses		-	-		500
	6000	OPERATING CONTINGENCY		-	-		-
8000 Total Expenditures and Ending Balance <u>\$ 14,202,950</u> <u>\$ 5,914,955</u> <u>\$ 3,667,315</u>	7000	FUND BALANCE, End of year		<u>-                                     </u>	-		_
	8000	Total Expenditures and Ending Balance	\$ 14,202,	950 5	\$ 5,914,955	\$	3,667,315

	400 upplies & laterials		500 Capital Outlay	60 Oth Obje	er	 700 Transfers	Actual Fund Total	App	propriations	Variance
\$	34,669 25,343	\$	6,910	\$	-	\$ -	\$ 2,100,543 2,620,067			
	23,343		_		_	_	95,982			
	28,045		1,064		_	_	2,819,043			
	-		-		_	_	110,391			
	45,348		16,595		276	_	4,015,664			
	1,075		-		1,670	-	466,803			
	2,081		-		-	-	18,894			
	11,798		-		-	-	684,709			
	2,246				-	-	395,999			
	31,568		7,300		1,130	-	1,259,585			
	239		-		-	-	239 941,526			
	178		-		-	-	167,855			
	-		-				3,349			
	182,590		31,869		3,076	-	15,700,649	\$	16,182,665	\$ 482,01
	_		_		_	_	93,414			
	2,025		_		150	_	622,220			
	1,651		-		314	_	143,756			
	621		-		-	-	106,915			
	747		-		-	-	355,657			
	47,544		888		8,087	-	534,200			
	9,912		1,000		157,298	-	623,043			
	30,347		80,550		6,212	-	1,816,212			
	19,819		2,228		2,356	-	581,557			
	221,991		-		580	-	2,279,700			
	103		-		-	-	1,321,403			
	1,369		-		-	-	113,494			
	26,260		105,890		1,499	 -	 439,476			
	362,389		190,556		176,496	-	9,031,047		9,131,959	100,91
	-		-		258,983	604,088	259,483 604,088			
		-				 	 		7(2,002	 (00.74
	-		-		258,983	604,088	863,571		763,802	(99,76
	-		-		-	-	-		600,000	600,00
	-		-			 2,522,812	 2,522,812		-	 (2,522,81
2	544,979	\$	222,425	\$	438,555	\$ 3,126,900	\$ 28,118,079	\$	26,678,426	\$ (1,439,65

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - COMBINED GRANTS AND PROJECTS FUND YEAR ENDED JUNE 30, 2010

Code	Function	 Actual	Budget	Variance	
	LOCAL REVENUES		 		
1800	Community services activities	\$ 211,052	\$ 279,080	\$	(68,028)
1990	Miscellaneous	158,533	-		158,533
1000	Total Local Revenues	369,585	279,080		90,505
	STATE REVENUES				
3299	Other restricted grants-in-aid	84,656	90,513		(5,857)
	FEDERAL REVENUES				
4300	Restricted revenue direct from the federal government	54,598	151,867		(97,269)
4500	Restricted revenue from the federal government through the state	1,795,371	1,409,147		386,224
4000	Total Federal Revenues	1,849,969	1,561,014		288,955
	OTHER SOURCES				
5200	Interfund transfers	304,088	203,819		100,269
5400	FUND BALANCE, Beginning of year	69,067	38,353		30,714
6000	Total Resources	\$ 2,677,365	\$ 2,172,779	\$	504,586

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - COMBINED GRANTS AND PROJECTS FUND (Continued) YEAR ENDED JUNE 30, 2010

			100		200 Employee	300 Purchased		
Code	Function	_	Salaries		Benefits		Services	
1100	INSTRUCTION							
1100 1111	Regular programs Primary, K-3	\$	15,537	\$	5.036	\$		
1111	Intermediate programs	Э	28,874	Ф	9,975	Э	-	
1112	Middle/junior high school extracurricular		13,096		2,817		-	
1131	High school programs		290,302		76,494		9,843	
1131	High school extracurricular		11,924		3,825		9,643	
1200	Special programs		11,724		3,023			
1250	Resource rooms		591,955		270,464		22,640	
1270	Educationally disadvantaged		421,936		142,848		16	
1400	Summer school programs		333		61		-	
1100	Summer sensor programs		333		01			
1000	Total Instruction		1,373,957		511,520		32,499	
	SUPPORT SERVICES							
2100	Students							
2130	Health services		-		-		-	
2150	Speech pathology and audiology services		11,576		8,408		-	
2190	Service direction, student support services		508		94		-	
2200	Instructional staff		195,194		76,391		11,021	
2400	School administration		-		-		1,239	
2500	Business							
2520	Fiscal services		6,679		4,335		-	
2540	Operation and maintenance of plant services		-		99		3,882	
2550	Student transportation services		-		-		9,853	
2600	Central activities							
2660	Technology services		-		-		2,924	
2000	Total Support Services		213,957		89,327		28,919	
	ENTERPRISE AND COMMUNITY SERVICES							
3300	Community services							
3390	Other community services		517		91		_	
3500	Custody and care of children services		100,599		55,544		_	
3300	Custody and care of children services		100,399		33,344			
3000	Total Enterprise and Community Services		101,116		55,635		-	
7000	FUND BALANCE, End of year		-					
8000	Total Expenditures and Ending Balance	\$	1,689,030	\$	656,482	\$	61,418	

Su <sub>l</sub>	400 oplies & aterials	 500 Capital Outlay	 600 Other Objects	T	700 ransfers	 Actual Fund Total	App	propriations	 Variance
\$	- - 4,273	\$ - -	\$ - - -	\$	-	\$ 20,573 38,849 20,186			
	25,507 1,392	14,985	8,650 370		-	425,781 17,511			
	4,023 6,110	78,107 -	-		-	967,189 570,910			
	41,305	93,092	9,020		-	 2,061,393	\$	1,776,307	\$ (285,086)
	1,033	-	-		-	1,033			
	-	-	-		-	19,984			
	77,531	-	-		-	602 360,137			
	-	-	-		-	1,239			
	-	-	-		-	11,014			
	10,778	-	1.62		-	14,759			
	-	-	163		-	10,016			
	-	-	-		-	 2,924			
	89,342	-	163		-	421,708		190,086	(231,622)
	4,158	_	_		_	4,766			
	-	-	-		-	156,143			
	4,158	-	-		-	160,909		206,386	45,477
	-				33,355	33,355		-	(33,355)
\$	134,805	\$ 93,092	\$ 9,183	\$	33,355	\$ 2,677,365	\$	2,172,779	\$ (504,586)

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - FOOD SERVICES FUND YEAR ENDED JUNE 30, 2010

Code	Function	Actual	Budget	Variance	
	LOCAL REVENUES				
1600	Food service	\$ 239,478	\$ 348,014	\$	(108,536)
	STATE REVENUES				
3102	State school fund - school lunch match	-	12,000		(12,000)
3299	Other restricted grants-in-aid	7,566	-		7,566
3000	Total State Revenues	7,566	12,000		(4,434)
	FEDERAL REVENUES				
4500	Restricted revenue from the federal government through the state	608,900	354,986		253,914
4900	Revenue for/on behalf of the district	61,505	50,000		11,505
4000	Total Federal Revenues	670,405	404,986		265,419
5400	FUND BALANCE, Beginning of year	 (130,797)	-		(130,797)
6000	Total Resources	\$ 786,652	\$ 765,000	\$	21,652

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - FOOD SERVICES FUND (Continued) YEAR ENDED JUNE 30, 2010

Code	Function	100 Salaries			200 Imployee Benefits	300 Purchased Services	
	ENTERPRISE AND COMMUNITY SERVICES						
3100	Food services						
3110	Service area direction	\$	70,807	\$	23,925	\$	-
3120	Food preparation and dispensing services		239,649		88,102		5,538
3000	Total Enterprise and Community Services		310,456		112,027		5,538
7000	FUND BALANCE, End of year		_		-		
8000	Total Expenditures and Ending Balance	\$	310,456	\$	112,027	\$	5,538

400 upplies & Aaterials	500 Capital Outlay		600 Other Objects		700 Transfers		Actual Fund Total		App	propriations	Variance		
\$ 408,407	\$	5,682	\$	3,064	\$	- -	\$	94,732 750,442					
408,407		5,682		3,064		-		845,174	\$	765,000	\$	(80,174)	
						(58,522)		(58,522)				58,522	
\$ 408,407	\$	5,682	\$	3,064	\$	(58,522)	\$	786,652	\$	765,000	\$	(21,652)	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - STUDENT SERVICES FUND JUNE 30, 2010

Code	Function		Actual	 Budget	Variance	
	LOCAL REVENUES					
1500	Earnings on investments	\$	15	\$ 4,000	\$	(3,985)
1700	Extracurricular activities		560,277	625,000		(64,723)
1950	Textbook sales and rentals		8,745	10,000		(1,255)
1990	Miscellaneous		17,088	15,000		2,088
1000	Total Local Revenues	_	586,125	654,000		(67,875)
5400	FUND BALANCE, Beginning of year		388,155	 295,000		93,155
6000	Total Resources	\$	974,280	\$ 949,000	\$	25,280

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - STUDENT SERVICES FUND (Continued)
JUNE 30, 2010

Code	Function INSTRUCTION		Em	200 ployee nefits	300 Purchased Services		
1100	Regular programs						
1113	Elementary extracurricular	\$	_	\$	_	\$	_
1122	Middle/junior high school extracurricular		-		-		-
1132	High school extracurricular		-		-		
1000	Total Instruction		-		-		-
7000	FUND BALANCE, End of year		-		-		
8000	Total Expenditures and Ending Balance	\$	-	\$	-	\$	-

400 500 Supplies & Capital Materials Outlay		0	600 Other Objects		700 Transfers		Actual Fund Total		ropriations	Variance		
\$ 32,454 91,062 525,193	\$	- - -	\$	- - -	\$	- - -	\$	32,454 91,062 525,193				
648,709		-		-		-		648,709	\$	865,000	\$	216,291
		-		-		325,571		325,571		84,000		(241,571)
\$ 648,709	\$	-	\$	-	\$	325,571	\$	974,280	\$	949,000	\$	(25,280)

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - CAPITAL RESERVE FUND YEAR ENDED JUNE 30, 2010

Code	Function	Actual			Budget	Variance		
	LOCAL REVENUES							
1200	Revenue from local governmental units other than districts	\$	93,514	\$	40,000	\$	53,514	
	OTHER SOURCES							
5200	Interfund transfers		-		100,000		(100,000)	
5400	FUND BALANCE, Beginning of year		508,423		850.000		(341,577)	
3400	r UND BALANCE, beginning of year		300,423		830,000		(341,377)	
6000	Total Resources	\$	601,937	\$	990,000	\$	(388,063)	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - CAPITAL RESERVE FUND (Continued) YEAR ENDED JUNE 30, 2010

Code	Function	Sa	Em	200 ployee nefits	300 Purchased Services		
2500 2540	SUPPORT SERVICES Business Operation and maintenance of plant services	\$	-	\$	-	\$	284,406
7000	FUND BALANCE, End of year		-	_	-		
8000	Total Expenditures and Ending Balance	\$	-	\$	-	\$	284,406

400 Supplies & Materials		500 Capital Outlay		600 Other Objects		700 Transfers		Actual Fund Total		App	propriations	Variance		
\$	122	\$	117,172	\$	1,947	\$	-	\$	403,647	\$	990,000	\$	586,353	
	-		_				198,290		198,290		-		(198,290)	
\$	122	\$	117,172	\$	1,947	\$	198,290	\$	601,937	\$	990,000	\$	388,063	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - EARLY RETIREMENT FUND YEAR ENDED JUNE 30, 2010

Code	Function		Actual	Budget	Variance		
	LOCAL REVENUES	_					
1500	Earnings on investments	\$	2,550	\$ 6,500	\$	(3,950)	
	OTHER SOURCES						
5200	Interfund transfers		300,000	300,000		-	
5400	FUND BALANCE, Beginning of year		331,153	320,000		11,153	
6000	Total Resources	\$	633,703	\$ 626,500	\$	7,203	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - EARLY RETIREMENT FUND (Continued) YEAR ENDED JUNE 30, 2010

Code	Function	Sa	200 Employee Benefits	300 Purchased Services		
2700	SUPPORT SERVICES Supplemental retirement program	\$	-	\$ 232,624	\$	-
7000	FUND BALANCE, End of year		-	 -		
8000	Total Expenditures and Ending Balance	\$	-	\$ 232,624	\$	-

400 Supplies & Materials		Ca	500 Capital Outlay		600 Other Objects		700Transfers		Actual Fund Total		propriations	<u>Variance</u>		
\$	-	\$	-	\$	-	\$	-	\$	232,624	\$	381,500	\$	148,876	
	-		-		-		401,079		401,079		245,000		(156,079)	
\$	-	\$	-	\$	-	\$	401,079	\$	633,703	\$	626,500	\$	(7,203)	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - DEBT SERVICE FUND YEAR ENDED JUNE 30, 2010

Code	Function		Actual	Budget	Variance	
	LOCAL REVENUES					
1111	Current year's taxes	\$	1,859,366	\$ 1,683,500	\$	175,866
1112	Prior year's taxes		99,827	50,000		49,827
1500	Earnings on investments	_	9,669	9,000		669
1000	Total Local Revenues		1,968,862	1,742,500		226,362
5400	FUND BALANCE, Beginning of year	_	75,946	77,500		(1,554)
6000	Total Resources	\$	2,044,808	\$ 1,820,000	\$	224,808

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - DEBT SERVICE FUND (Continued)
YEAR ENDED JUNE 30, 2010

Code	Function	Sa	Em	200 ployee nefits	300 Purchased Services		
	OTHER USES						
5100	Debt service	\$	-	\$	-	\$	-
7000	FUND BALANCE, End of year		-		-		
8000	Total Expenditures and Ending Balance	\$	-	\$	-	\$	-

400 500 Supplies & Capital Materials Outlay		apital	600 Other Objects		700  Transfers		Actual Fund Total		Ap	propriations	Variance		
\$	-	\$	-	\$	1,820,000	\$	-	\$	1,820,000	\$	1,820,000	\$	-
	-		-				224,808		224,808				(224,808)
\$	-	\$	-	\$	1,820,000	\$	224,808	\$	2,044,808	\$	1,820,000	\$	(224,808)

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - DEBT SERVICE PERS FUND YEAR ENDED JUNE 30, 2010

Code	Function		Actual	Budget	Variance	
	LOCAL REVENUES					
1500	Earnings on investments	\$	4,674	\$ 10,000	\$	(5,326)
1970	Services provided other funds		1,566,604	1,511,336		55,268
1000	Total Local Revenues		1,571,278	1,521,336		49,942
5400	FUND BALANCE, Beginning of year	_	43,083	 58,800		(15,717)
6000	Total Resources	\$	1,614,361	\$ 1,580,136	\$	34,225

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - DEBT SERVICE PERS FUND (Continued) YEAR ENDED JUNE 30, 2010

Code	Function	Sa	$Em_I$	200 ployee nefits	300 Purchased Services		
	OTHER USES						
5100	Debt service	\$	-	\$	-	\$	-
7000	FUND BALANCE, End of year		-		-		
8000	Total Expenditures and Ending Balance	\$	-	\$	-	\$	

Supp	400 Supplies & Materials		500 Capital Outlay		600 Other Objects		700 Transfers		Actual Fund Total		propriations	Variance		
\$	-	\$	-	\$	1,580,136	\$	-	\$	1,580,136	\$	1,580,136	\$	-	
	-						34,225		34,225				(34,225)	
\$	-	\$	-	\$	1,580,136	\$	34,225	\$	1,614,361	\$	1,580,136	\$	(34,225)	



 $SCHEDULE\ OF\ PROPERTY\ TAX\ TRANSACTIONS$ 

YEAR ENDED JUNE 30, 2010

Tax Year	Bai	ollected lances 1, 2009		2009-10 Levy	$D_i$	Interest iscounts & ljustments		Turnovers	Uncollected Balances June 30, 2010		
2009-2010	\$	-	\$	8,989,295	\$	742,291	\$	7,796,393	\$	450,611	
2008-2009		435,401		-		(12,474)		214,089		233,786	
2007-2008		186,301		-		(23,486)		89,035		120,752	
2006-2007		86,176		-		(17,762)		73,693		30,245	
2005-2006		26,340		-		(7,621)		29,005		4,956	
2004-2005		6,732		-		(1,086)		4,047		3,771	
2003-2004		3,900		-		(170)		1,248		2,822	
Prior Years		7,942		-		(2,672)		1,633		8,981	
Total	\$	752,792	\$	8,989,295	\$	677,020	\$	8,209,143	\$	855,924	
Turnover Reconciliation Columbia County Turnovers Change in taxes available to meet current demands, net Other taxes and adjustments Total property tax revenue recognized								8,209,143 (441) 3,328 8,212,030			
	General F Debt Serv						\$	6,252,837 1,959,193 8,212,030			

	Interest Rates	Date of Issue	Fiscal Year of Maturity
BOND PRINCIPAL TRANSACTIONS		_	
Series 2002	2.06% - 6.10%	2002	2028
Series 2003	1.50% - 6.27%	2003	2028
Series 1999	3.70% - 5.05%	1999	2018
Capital lease	3.50% - 5.75%	2001	2016
Tax exempt financing agreement	4.0%	2007	2018

	Interest Rates	Date of Issue	Fiscal Year of Maturity
<b>BOND INTEREST TRANSACTIONS</b>		_	
Series 2002	2.06% - 6.10%	2002	2028
Series 2003	1.50% - 6.27%	2003	2028
Series 1999	3.70% - 5.05%	1999	2018
Capital lease	3.9% - 4.9%	2001	2016
Tax exempt financing agreement	4.0%	2007	2018

Outstanding July 1, 2009		Bonds Issued			 Bonds Paid	Outstanding June 30, 2010		
\$	10,195,065	\$		_	\$ 155,819	\$	10,039,246	
	12,905,420			-	356,548		12,548,872	
	8,821,921			-	1,094,111		7,727,810	
	295,000			-	35,000		260,000	
	1,576,000				148,000		1,428,000	
\$	33,793,406	\$		-	\$ 1,789,478	\$	32,003,928	

	Unmatured Interest Outstanding July 1, 2009		New Issues			Interest upons Paid/ Refunded	Unmatured Interest June 30, 2010		
\$	9,409,727	\$		_	\$	505,320	\$	8,904,407	
Ψ	14,106,259	Ψ		_	Ψ	562,449	Ψ	13,543,810	
	9,658,081			-		725,889		8,932,192	
	68,408			-		15,903		52,505	
	300,760			-		60,080		240,680	
\$	33,543,235	\$		-	\$	1,869,641	\$	31,673,594	

ST. HELENS SCHOOL DISTRICT

SCHEDULE OF FUTURE REQUIREMENTS FOR RETIREMENT OF LONG-TERM DEBT JUNE 30, 2010

Fiscal Year Ending	Pension Bonds - Series 2002						Pension Bonds - Series 2003						
June 30,	Principal		Interest		Total	Principal		Interest		Total			
2011	\$ 168,759	\$	527,380	\$	696,139	\$	367,605	\$	601,392	\$	968,997		
2012	183,018		553,121		736,139		376,066		642,931		1,018,997		
2013	194,149		581,990		776,139		384,143		689,854		1,073,997		
2014	202,312		613,828		816,140		388,528		740,469		1,128,997		
2015	208,467		647,672		856,139		390,359		798,638		1,188,997		
2016	214,240		686,899		901,139		390,181		858,816		1,248,997		
2017	217,700		728,439		946,139		389,303		919,694		1,308,997		
2018	222,167		773,973		996,140		387,214		986,783		1,373,997		
2019	225,133		821,006		1,046,139		385,456		1,058,541		1,443,997		
2020	228,301		872,838		1,101,139		382,972		1,131,025		1,513,997		
2021	715,000		441,139		1,156,139		380,654		1,208,343		1,588,997		
2022	810,000		401,814		1,211,814		378,355		1,285,642		1,663,997		
2023	915,000		357,426		1,272,426		378,036		1,365,961		1,743,997		
2024	1,025,000		307,193		1,332,193		1,400,000		428,997		1,828,997		
2025	1,145,000		250,305		1,395,305		1,565,000		350,456		1,915,456		
2026	1,280,000		186,758		1,466,758		1,745,000		261,564		2,006,564		
2027	1,420,000		115,718		1,535,718		1,940,000		162,448		2,102,448		
2028	 665,000	_	36,908		701,908		920,000	_	52,256		972,256		
	\$ 10,039,246	\$	8,904,407	\$	18,943,653	\$	12,548,872	\$	13,543,810	\$	26,092,682		

Ending		General Ol	bligat	ion Bonds - S	eries	1999	Capital Lease Obligation						
June 30,		Principal		Interest		Total		Principal		Interest		Total	
2011	\$	1,064,700	\$	810,300	\$	1,875,000	\$	40,000	\$	14,205	\$	54,20	
2012		1,033,168		896,832		1,930,000		40,000		12,225		52,22	
2013		1,002,323		987,677		1,990,000		40,000		10,025		50,02	
2014		974,524		1,070,476		2,045,000		45,000		7,825		52,82	
2015		950,386		1,159,614		2,110,000		45,000		5,350		50,35	
2016		922,944		1,247,056		2,170,000		50,000		2,875		52,87	
2017		899,945		1,335,055		2,235,000		-		-			
2018		879,820		1,425,182		2,305,002		-		-			
2019		-		-		-		-		-			
2020		-		-		-		-		-			
2021		-		-		-		-		-			
2022		-		-		-		-		-			
2023		-		-		-		-		-			
2024		-		-		-		-		-			
2025		-		-		-		-		-			
2026		-		-		-		-		-			
2027		-		-		-		-		-			
2028		-				-		-		-			
	¢	7,727,810	\$	8,932,192	\$	16,660,002	\$	260,000	\$	52,505	\$	312,5	

ST. HELENS SCHOOL DISTRICT

 $SCHEDULE\ OF\ FUTURE\ REQUIREMENTS\ FOR\ RETIREMENT\ OF\ LONG-TERM\ DEBT\ (Continued)$   $JUNE\ 30,\ 2010$ 

Fiscal Year Ending	Tax Exempt	xempt Financing Agreement - Series 2007					Totals					
June 30,	Principal		Interest		Total		Principal		Interest		Total	
2011	\$ 154,000	\$	54,040	\$	208,040	\$	1,795,064	\$	2,007,317	\$	3,802,381	
2012	161,000		47,740		208,740		1,793,252		2,152,849		3,946,101	
2013	167,000		41,180		208,180		1,787,615		2,310,726		4,098,341	
2014	174,000		34,360		208,360		1,784,364		2,466,958		4,251,322	
2015	181,000		27,260		208,260		1,775,212		2,638,534		4,413,746	
2016	189,000		19,860		208,860		1,766,365		2,815,506		4,581,871	
2017	197,000		12,140		209,140		1,703,948		2,995,328		4,699,276	
2018	205,000		4,100		209,100		1,694,201		3,190,038		4,884,239	
2019	-		-		-		610,589		1,879,547		2,490,136	
2020	-		-		-		611,273		2,003,863		2,615,136	
2021	-		-		-		1,095,654		1,649,482		2,745,136	
2022	-		-		-		1,188,355		1,687,456		2,875,811	
2023	-		-		-		1,293,036		1,723,387		3,016,423	
2024	-		-		-		2,425,000		736,190		3,161,190	
2025	-		-		-		2,710,000		600,761		3,310,761	
2026	-		-		-		3,025,000		448,322		3,473,322	
2027	-		-		-		3,360,000		278,166		3,638,166	
2028			_				1,585,000		89,164		1,674,164	
	\$ 1,428,000	\$	240,680	\$	1,668,680	\$	32,003,928	\$	31,673,594	\$	63,677,522	

# DEPARTMENT OF EDUCATION SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2010

A. Energy Bill for Heating - All Funds:

Please enter your expenditures for electricity & heating fuel for these Functions & Objects.

	Objects 325 &326
Function 2540	\$ 421,431
Function 2550	\$0

B. Replacement of Equipment - **General Fund**:

Include all General Fund expenditures in object 542, except for the following

exclusions:

Exclude these functions:

Exclude these functions:

1113, 1122 & 1132

Co-curricular Activities

1140

Pre-Kindergarten

Continuing Education

Exclude these functions:

4150

Construction

2550

Pupil Transportation

Food Service

1400 Summer School 3300 Community Services



SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED JUNE 30, 2010

Federal Grantor/Pass-through Grantor/Program Title	Grant Award Period	Federal CFDA Number	Pass Through Entity Identifying Number	Expenditures
U.S. Department of Agriculture				
Passed through State Department of Education:				
National School Breakfast Program (SBP)	2009-10	10.553	N/A	\$ 81,812
National School Lunch Program (NSLP)	2009-10	10.555	N/A	542,188
Summer Food Service Program	2009-10	10.559	N/A	46,405
Subtotal Child Nutrition Cluster				670,405
Passed through Department of Community Colleges and Workforce Development				
ARRA - Oregon Youth Conservation Corp	2009-10	10.688	GRNT0306	32,000
Total U.S. Department of Agriculture				702,405
U.S. Department of Labor				
Passed through Department of Community Colleges				
and Workforce Development				
Oregon Youth Conservation Corp	2009-10	17.259	GRNT0237 &	7,000
Subtotal WIA Cluster			GRNT0271	7,000
Total U.S. Department of Labor				7,000
U.S. Department of Education				
Passed through State Department of Education:				
Title ID Grant - Intervention for Children	2008-09	84.010	12918	1,845
Title ID Grant - Intervention for Children	2009-10	84.010	16483	7,366
Title IA	2008-09	84.010	12881	154,497
Title IA	2009-10	84.010	16654	285,010
ARRA - Title IA	2009-11	84.389	15748	270,852
ARRA - Title ID	2009-11	84.389	16921	2,311
Subtotal Title I, Part A Cluster				721,881
Special Education - Grants to States	2009-10			
SPR&I	•	84.027	17561	3,203
Special Education - Grants to States	2009-10	0400=	40004	200
Extended Assessment Grant	2000 00	84.027	18324	900
Special Education - Grants to States	2008-09	04.005	12505	21 100
IDEA, Part B	2000 10	84.027	13707	21,190
Special Education-Grants to States	2009-10	04.027	17021	570 722
IDEA, Part B	2000 11	84.027	17831	570,733
Special Education-Grants to States	2009-11	94 201	15200	207.902
IDEA, Part B, ARRA		84.391	15298	297,803
Subtotal Special Education Cluster (IDEA)				893,829

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, (Continued) YEAR ENDED JUNE 30, 2010

Federal Grantor/Pass-through Grantor/Program Title	Grant Award Period	Federal CFDA Number	Pass Through Entity Identifying Number	Expenditures
U.S. Department of Education (Continued)				
Passed through State Department of Education (continued): Title IV Safe and Drug-Free Schools and Communities	2009-10	84.186	17157	\$ 6,950
Title IID Enhancing Education Through Technology Subtotal Educational Technology State Grants Cluster	2009-10	84.318	16440	4,341
Title IIA Improving Teacher Quality State Grants	2009-10	84.367	16853	117,395
Education of Homeless Children and Youth, ARRA Subtotal Education of Homeless Children and Youth Cluster	2009-11	84.387	15577	1,214 1,214
ARRA State Fiscal Stabilization Fund Subtotal State Fiscal Stabilization Fund Cluster	2009-10	84.394	17205	928,365 928,365
Passed through Department of Health and Human Services: Youth Transition Program Subtotal Vocational Rehabilitation Cluster	2009-10	84.126		54,598 54,598
Total U.S. Department of Education				2,728,573
U.S. Department of Health and Human Services  Passed through Oregon Employment Department Child Care and Development Block Grant Subtotal Child Care and Development Fund Cluster	2009-10	93.575		10,762 10,762
Total U.S. Department of Health and Human Services				10,762
Total Federal Financial Assistance				\$ 3,448,740

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED JUNE 30, 2010

# Purpose of the Schedule

The accompanying schedule of expenditures of federal awards (the Schedule) is a supplementary schedule to the St. Helens School District's financial statements and is presented for purposes of additional analysis. Because the Schedule presents only a selected portion of the activities of the St. Helens School District, it is not intended to and does not present either the financial position, changes in net assets, or the operating funds' revenues, expenditures and changes in fund balances of the St. Helens School District.

#### SIGNIFICANT ACCOUNTING POLICIES

#### Basis of Presentation

The information in the Schedule is presented in accordance with OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

#### Federal Financial Assistance

Pursuant to the Single Audit Act Amendments of 1996 and OMB Circular A-133, federal financial assistance is defined as assistance provided by a federal agency, either directly or indirectly, in the form of grants, contracts, cooperative agreements, loans, loan guarantees, property, interest subsidies, insurance or direct appropriations. Accordingly, nonmonetary federal assistance, including federal surplus property, is included in federal financial assistance and, therefore, is reported on the Schedule, if applicable. Federal financial assistance does not include direct federal cash assistance to individuals. Solicited contracts between the state and federal government for which the federal government procures tangible goods or services are not considered to be federal financial assistance.

# Major Programs

The Single Audit Act Amendments of 1996 and OMB Circular A-133 establish criteria to be used in defining major federal financial assistance programs. Major programs for the St. Helens School District are those programs selected for testing by the auditor using a risk-assessment model, as well as certain minimum expenditure requirements, as outlined in OMB Circular A-133. Programs with similar requirements may be grouped into a cluster for testing purposes.

# Reporting Entity

The reporting entity is fully described in notes to the financial statements. Additionally, the Schedule includes all federal programs administered by the St. Helens School District for the year ended June 30, 2010.

#### Revenue and Expenditure Recognition

The receipt and expenditure of federal awards are accounted for under the modified accrual basis of accounting. Revenues are recorded as received in cash or on the accrual basis where measurable and available. Expenditures are recorded when the liability is incurred.



CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS
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# INDEPENDENT AUDITOR'S REPORT REQUIRED BY OREGON STATE REGULATIONS

Board of Directors St Helens School District St Helens, Oregon

We have audited the basic financial statements of St Helens School District, Columbia County, Oregon (the District) as of and for the year ended June 30, 2010, and have issued our report thereon dated December 31, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

# **Compliance**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- Deposit of public funds with financial institutions (ORS Chapter 295).
- Indebtedness limitations, restrictions and repayment.
- Budgets legally required (ORS Chapter 294).
- Insurance and fidelity bonds in force or required by law.
- Programs funded from outside sources.
- Authorized investment of surplus funds (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).
- State school fund factors and calculation.

In connection with our testing nothing came to our attention that caused us to believe the District was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations except as follows:

- Expenditures exceeded appropriations for June 30, 2010 as noted in the notes to the financial statements.
- Budgeted debt service expenditures were not identified as to principal and interest by issue in the budget for June 30, 2011.

- Food Services Fund has a negative fund balance as noted in the notes to the financial statements.
- The District was unable to provide documentation of publication of the budget committee meeting for June 30, 2011 budget.
- We noted five exceptions in our sample of 23 certified employees during testing of teacher certification reported to ODE.

# OAR 162-10-0230 Internal Control

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of and for the year ended June 30, 2010 in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

This report is intended solely for the information and use of the School Board and management of St Helens School District and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these specified parties.

GROVE, MUELLER & SWANK, P.C. CERTIFIED PUBLIC ACCOUNTANTS

Bv:

Charles A. Swank, A Shareholder

December 31, 2010

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS 475 Cottage Street NE, Suite 200, Salem, Oregon 97301 (503) 581-7788

# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors St. Helens School District St. Helens, Oregon

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of St. Helens School District, Columbia County, Oregon (the District), as of and for the year ended June 30, 2010, which collectively comprise the District's basic financial statements and have issued our report thereon dated December 31, 2010. The report on the government-wide financial statements was qualified because the District has not implemented GASB 45 relating to the accrual of liabilities for other postemployment benefits. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

# **Internal Control Over Financial Reporting**

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs to be material weaknesses (2009-3).

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned costs to be a significant deficiency (2009-1).

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the District in a separate letter dated December 31, 2010.

The District's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the District's responses and, accordingly, we express no opinion on the responses.

This report is intended solely for the information and use of management, the School Board, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

free Muellar Out C CERTIFIED PUBLIC ACCOUNTANTS

December 31, 2010

475 Cottage Street NE, Suite 200, Salem, Oregon 97301 (503) 581-7788

# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Directors St. Helens School District St. Helens, Oregon

# **Compliance**

We have audited the compliance of St. Helens School District, Columbia County, Oregon (the District) with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2010. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2010. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as items 2010-1.

# Internal Control Over Compliance

The management of St. Helens School District, Columbia County, Oregon is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

The District's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the District's responses and, accordingly, we express no opinion on the responses.

This report is intended solely for the information and use management, the School Board, others within the entity, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

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December 31, 2010

SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 2010

#### SUMMARY OF AUDITOR'S RESULTS

#### Financial Statements

Type of auditor's report issued:

Qualified

Internal control over financial reporting:

• Material weakness(es) identified?

• Significant deficiency(ies) identified?

No

Noncompliance material to financial statements noted?

Federal Awards

Internal control over major programs:

• Material weakness(es) identified?

• Significant deficiency(ies) identified?

None reported

Type of auditor's report issued on compliance for major programs:

Unqualified

Any audit findings disclosed that are required to be reported in accordance with

section 510(a) of OMB Circular A-133?

Identification of major program:

# CFDA Numbers Name of Federal Program or Cluster

84.010 & 84.389	Title I, Part A Cluster
84.027 & 84.391	Special Education Cluster (IDEA)
84.367	Title IIA, Improving Teacher Quality State Grants
84.394	State Fiscal Stabilization Fund Cluster (ARRA)

Dollar threshold used to distinguish between type A and type B programs: \$300,000

Auditee qualified as low-risk auditee? Yes

#### FINANCIAL STATEMENT FINDINGS

# PRIOR YEAR'S FINANCIAL STATEMENT FINDINGS

#### Purchase Orders - 2009-1

*Criteria*: All purchase orders should be completed and approved prior to incurring expenditures and should also be reviewed by the Business Manager prior to issuance.

Cause of Condition: The software as configured allowed the supervisor signature to be printed on a purchase order without first being approved.

Effect of Condition: This may result in purchases being made that have not been approved by an appropriate supervisor.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

YEAR ENDED JUNE 30, 2010

# PRIOR YEAR'S FINANCIAL STATEMENT FINDINGS (Continued)

# Purchase Orders - 2009-1 (Continued)

*Recommendation*: We recommend that additional procedures be implemented for review and approval of all purchase orders by management. Implementing the use of blanket purchase orders for regular, frequent transactions, or those based on a signed contract throughout the year would simplify the approval process by reducing the number of individual purchase orders needing to be prepared during the year.

*Client Response*: The District is committed to enforcing its internal control procedures and reviewing them on a periodic basis.

#### Cash Disbursements - 2009-2

*Criteria*: Checks should be printed only after the appropriate check signer's review and approval.

Cause of Condition: The software is not being password protected for different level positions, no written policies or procedures are in place to prevent checks from being printed without the check signer's approval.

Effect of Condition: This may result in unauthorized purchases or payments with one person having access to the system who issues checks.

*Recommendation*: We recommend that additional procedures be implemented for the check signing process. Check printing system can be password protected so that the check signers can log in and approve all the checks to be printed after review.

Client Response: Corrective action has been taken.

# Journal Entries - 2009-3

*Criteria*: The Business Manager currently drafts and posts journal entries. There is no additional review of journal entries.

Cause of Condition: Due to size of accounting staff, segregation of accounting duties is currently less than optimal.

Effect of Condition: Without review prior to posting, journal entries being posted may be unauthorized or contain error.

Recommendation: We recommend that another qualified employee review all journal entries prior to posting.

*Client Response*: The District is revising procedures to more fully utilize the financial system capabilities for routine tasks, minimizing the need to create manual journal entries. The District is also consulting with the fiscal department at the ESD to review manual entries.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

YEAR ENDED JUNE 30, 2010

# PRIOR YEAR'S FINANCIAL STATEMENT FINDINGS (Continued)

# Bank Reconciliations - 2009-4

Criteria: Bank reconciliations should be prepared each month, closely following month end, and all differences should be timely reconciled.

*Cause of Condition*: Personnel are not allocating sufficient time to this function, and it appears as though a lack of understanding in some concepts involved in reconciling accounts.

Effect of Condition: This may result in failure to detect fraud or errors in a timely manner.

*Recommendation*: We recommend that personnel obtain additional training in account reconciliations and adequate time be allocated to prepare these reconciliations.

Client Response: Corrective action has been taken.

#### Food Service Revenues - 2009-5

*Criteria:* Differences between food service revenue and cash deposited should be reconciled monthly during the revenue recording process. Total cash overs and shorts should be very small.

Cause of Condition: Monthly journal entries are prepared using a projection of revenue calculated based on meals served. This projection does not take all potential differences into consideration, such as meal counts associated with various special programs.

Effect of Condition: This may result in the inability to detect problems in the depositing of food service receipts, and accurate recording of program revenues.

*Recommendation*: We recommend that the method of monthly recording be redesigned to be based on actual amounts, rather than projections to ensure program revenue is stated accurately and that true cash over or short amounts can be reviewed in a timely manner.

*Client Response*: Corrective action has been taken.

#### SEFA Preparation - 2009-6

*Criteria*: The District should have a process in place that will facilitate preparation of a schedule of expenditures of federal awards that is complete and accurate.

Cause of Condition: The Business Manager is still developing her skills and knowledge regarding SEFA preparation and was therefore not able to identify errors on the SEFA.

Effect of Condition: This may result in inaccuracies in the report.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

YEAR ENDED JUNE 30, 2010

# PRIOR YEAR'S FINANCIAL STATEMENT FINDINGS (Continued)

# SEFA Preparation - 2009-6 (Continued)

*Recommendation*: We recommend that the Business Manager gain additional knowledge through training regarding SEFA reporting requirements and on revenue recognition pertaining to grants.

Client Response: Corrective action has been taken.

# Segregation of Duties - 2009-7

*Criteria*: Duties must be sufficiently segregated between appropriate accounting staff so that assets of the District are safeguarded.

Cause of Condition: Due to the size of District office staff, the Business Manager is responsible for incompatible duties including approving purchase orders, signing checks, preparing journal entries and reconciling the bank statements.

Effect of Condition: This may result in opportunities for fraud as well as a likelihood that mistakes may not be discovered in a timely manner.

*Recommendation*: We recommend that the District review their policy over segregation of duties and make changes to procedures to ensure adequate segregation that is compatible with the size of its office staff.

Client Response: Corrective action has been taken. The District will continue to investigate cost effective ways to implement controls or eliminate identified incompatible duties.

# FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

# Noncompliance with required certified payroll records – 2010-1 (84.010 and 84.389)

*Statement of Condition:* For the fiscal year 2009-2010, grant charges for some payroll hours were based on scheduled hours rather than documented and approved hours.

*Criteria:* OMB Circular A-87 requires employee payroll hours charged to the above grants to be approved by management semi-annually for those working 100% on the grant and monthly for those working less than 100% on the grant.

*Cause:* The grant for which this finding is written was not documenting employee's time in accordance with the requirements of OMB Circular A-87.

*Effect:* There are no questioned costs, only documentation issues.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued) YEAR ENDED JUNE 30, 2010

# FEDERAL AWARD FINDINGS AND QUESTIONED COSTS (Continued)

Noncompliance with required certified payroll records – 2010-1 (84.010 and 84.389) (Continued)

*Recommendation:* We recommend the District implement procedures for documenting and approving payroll expenditures which meet the documentation requirements of OMB Circular A-87.

*Client Response:* The District is implementing procedures to document payroll hours charged to federal grants based on actual and approved hours worked.