

**BUDGET COMMITTEE MEETING
ST. HELENS SCHOOL DISTRICT #502
ST. HELENS, OREGON**

The Budget Committee of St. Helens School District #502, Columbia County, Oregon convened in the Administrative Office of the District, County and State on June 5, 2012.

Present

Casie Nash-Baruffi, Budget Committee Chair
Jana Mann, Budget Committee Vice Chair
Alan King, Budget Committee Member
Walt Shriver, Budget Committee Member
Marshall Porter, Budget Committee Member
Tim Mosterdyke, Budget Committee Member
Ray Biggs, Budget Committee Member
Sally Norbom, Budget Committee Member
Nathan Helwig, Budget Committee Member
Mark Davalos, Superintendent
Janine Salisbury, Business Manager
Amanda Stuber, Executive Assistant

Call to Order & Flag Salute

Budget Committee Chair Casie Nash-Baruffi called the meeting to order at 6:45 p.m. and led the flag salute.

Approval of Meeting Minutes

Raymond Biggs entered a motion to approve minutes from the:
March 14, 2012 Budget Committee Training
May 17, 2012 Budget Committee Meeting
May 24, 2012 Budget Committee Meeting
May 31, 2012 Budget Committee Meeting

Tim Mosterdyke seconded the motion. The motion unanimously carried.

Budget Committee 2012-13 Budget Review Questions

Superintendent Mark Davalos thanked the budget committee for their dedication and patience through the time consuming process and thanked Chair Casie Nash-Baruffi for her leadership. The committee was reminded of the difficult decisions made by SHSD administration when the balanced and presented budget was built to give all SHSD students what they deserve. Superintendent Davalos acknowledged the debate and discussion between the Budget Committee and expressed concern with the direction public input took the budget committee; direction that appeared to go against district administrations work. In closing of the statement, Superintendent Davalos thanked administration for their work that he fully supports and thank the Budget Committee for their heart and dedication to the district.

Budget line item questions presented to the Budget Committee, Superintendent Davalos and Janine Salisbury and answers to the line item questions included:

Account	Description	Amount	Purpose
100.2321.0112	Office of Supt	0.5 FTE	correction of coding - not increase

100.2230.0112	Assessment & Testing	0.5 FTE	correction of coding - not increase
100.2213.0112	Curriculum	1.0 FTE	correction of coding - not increase
100.2520.0112	Fiscal Services	(2.0 FTE)	correction of coding - not decrease
100.2520.0112	Fiscal Services	.25 FTE	unbudgeted District courier position
100.1251.011?	Sp-Ed Director/Support	(2.5 FTE)	coding correction - moved to 2190
100.2190.011?	Sp-Ed Coordination	3.0 FTE	2.5 FTE coding & 0.5 FTE moved from 200 fund
100.2661.0351	Technology - telephone	\$50,000	consolidated all telephone budgets to this location
100.1251.0640	Sp-Ed Director/Support	\$37,798	Monday received notice of unexpected high needs in 2012-13 special ed so cannot move \$\$ out right now.
100.2550.0410	Student Bussing Fuel	\$250,000	Asked Durham (new bus co.) on Saturday what they estimated for 12-13 fuel. Manager's computer pulled up \$300,000.
100.2544.0542	Maintenance Equipment	\$50,000	Eliminated \$40,500 weekend security to buy equipment. May now need \$\$ for bussing fuel.
100.5200.0718	Childcare Transfer	\$60,000	State School Funding includes pregnant/parenting teen allocation. Transferred for qualifying program.
100.1132.0111	Athletic/Activity Stipends		District is addressing issues which were discussed.
100.1121.0371	Out of District tuition payments	\$10,000	Assist students in meeting requirements
100.1131.0360 & 374	Out of District tuition payments	\$40,000	Assist students in meeting requirements and attending PCC (District keeps ADM).

Janine Salisbury also explained motions to make the three licensed positions whole at the last meeting leaves a remaining \$77,000 balance of unassigned funds. Input on how to allocate the remaining funds was requested. A majority of the unassigned funds were from over budgeting for Yankton Arthur Academy kindergarten.

The committee was in favor of restoring one of the eight budget reduced school days. Mr. King expressed concern with using the funds before the district has confirmed kindergarten numbers.

Budget Committee Discussion on Reductions & Proposed 2012-13 Budget

Ray Biggs entered a motion to increase the proposed budget by \$25,000 to restore the .5 FTE custodial position eliminated with the closure of Columbia City School. Tim Mosterdyke seconded.

During discussion, Mr. Biggs advocated for custodial staff and Mrs. Norbom was not in favor of the addition and expressed preference to have the additional funding put towards days.

The motion failed 5 – 1 as follows: Alan King, no; Tim Mosterdyke, no; Tim Mosterdyke, no; Sally Norbom, no; Casie Nash-Baruffi, no; and Ray Biggs, yes.

Alan King acknowledged the email from Tamara Lewno. Mr. King also recognized and thanked administration for their work on the proposed reductions.

Walt Shriver questioned the numbers of the kindergarten students who were initially budgeted at Yankton Arthur Academy. Janine Salisbury responded approximately 21. Mr. Shriver then commented that the student number of 21 moving out of the district could be a bit exaggerated and advocated for taking the risk to restore one of the eight reduced days.

Walt Shriver entered a motion to restore one of the eight days based on the current enrollment estimate. Tim Mosterdyke seconded.

Mr. Biggs commented on the statement of Melody Killens regarding increased kindergarten sizes two school years from now.

Casie Nash-Baruffi was in favor of adding days but felt it was too big of a risk at this time. Mrs. Nash-Baruffi recommended not allocating the additional \$77,000 for adding a day back after enrollment figures are confirmed.

Tim Mosterdyke brought attention to the \$184,000 in sports stipends and expressed interest in reducing that amount to add back a budget reduced school day.

Superintendent Davalos explained some of the stipends are contractual and would need to be addressed with the association before eliminating.

Mr. King explained to eliminate a stipend the program has to go away or be done by a volunteer.

Mr. Biggs questioned the need for a motion to use additional funds for addition of a reduced day.

Walt Shriver amended his a motion to recommend additional funding go towards restoring one of the eight days instructional days based on the current enrollment estimate. Tim Mosterdyke seconded.

The motion failed 5 – 1 as follows: Alan King, no; Tim Mosterdyke, yes; Tim Mosterdyke, yes; Sally Norbom, yes; Casie Nash-Baruffi, yes; and Ray Biggs, yes.

Approval of Proposed Budget

Sally Norbom entered a motion to approve the 2012-13 St. Helens School District No. 502 proposed 2012-13 budget as amended by the Budget Committee in the aggregate amount of \$36,310,332 in the following fund categories:

General Fund	\$25,366,000
Special Revenue Funds	5,482,008
Debt Service Funds	3,382,324
Capital Project Fund	<u>630,000</u>
Total	\$36,310,332

Ray Biggs seconded.

Casie Nash-Baruffi expressed hope that the committee was transparent and everyone was allowed to have a voice.

Sally Norbom presented a challenge to administration to increase volunteerism, especially in the lower grade levels and recommended a revision to the kindergarten schedule to reduce transportation routes.

The unanimously motion carried.

Sally Norbom entered a motion to approve the permanent rate of \$5.0297 per \$1,000 of assessed value in support of the General Fund and a tax of \$2,073,225 for the Debt Service Fund for the purpose of the retirement of bonded debt. Alan King seconded. The motion unanimously carried.

Upcoming 2012-13 Budget Meeting

The next meeting is the public hearing on the budget and budget adoption on Wednesday, June 20th at district office.

Adjournment

The meeting adjourned at 7:30 p.m.

Budget Committee Chair

Budget Committee Secretary