

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES – April 26, 2023
WATERFORD ELEMENTARY SCHOOL**

~~W-H~~
DRAF

I. MEETING CALLED TO ORDER 6:31 P.M.

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted on the district website, wtsd .org.

A. ROLL CALL OF ATTENDANCE

Members Present: Matthew DeNafo, Jason Galante, Thomas Leach (arrived 6:42), Barbara Libak Fanz, Rosemarie Hunter, Michael McClintock Ehren O'Donnell (arrived 6:35).

Members absent: Benjamin De Vuyst, Daniel Hoover

Others present: Dr. Michael Nolan, Superintendent, Daniel J. Fox, Assistant Superintendent for Business /Board Secretary, Howard Long, Solicitor.

B. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY

A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter, and carried by unanimous voice consent to approve the amendment to the agenda.

C. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

A motion was made by Mr. McClintock, seconded by Mr. Galante, and carried by unanimous voice consent to approve the Resolution Authorizing Closed Session.

D. MOTION TO APPROVE THE RETURN TO OPEN SESSION

A motion was made by Mr. O'Donnell, seconded by Ms. Libak Fanz, and carried by unanimous voice consent to return to open session at 7:01 p.m.

E. FLAG SALUTE

Mr. DeNafo led the Pledge of Allegiance.

F. MISSION STATEMENT

Mr. Galante read the Mission Statement.

G. STATEMENT TO THE PUBLIC

Mr. DeNafo read the statement to the public.

II. COMMITTEE REPORTS

A. EDUCATION - Ms. Libak Fanz gave an oral report.

B. PERSONNEL - Mr. McClintock gave an oral report

C. BUSINESS - Mr. Leach gave an oral report".

III. PRESENTATIONS

A. Employee of the Second Trimester: Donna Hageman

B. Substitute of the Second Trimester: Ruth Caromano

C. Students of the Second Trimester:

1. Kindergarten- Jackson Wister- Ms. DiPasquale

2. Grade 1- Arana Xu- Ms. Griffin

3. Grade 2- Emma Warrington- Ms. Kelley

4. Grade 3- Nate Branco- Ms. O'Donnell

5. Grade 4- Dominick Matteo- Ms. Oriente

6. Grade 5- Regan Macke- Ms. Iadonisi/ Mr. Diamond

7. Grade 6- Aze'onna Lancaster- Ms. Gray

D. SSDS Period 1 2022/2023 School Year- Heather Kondas

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES- April 26, 2023**

- E. Annual Comprehensive Financial Report- *Scott Barron, Bowman & Co.*
- F. 2023/2024 Tentative Budget- *Dr. Michael Nolan, Dan Fox*

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

- A. A motion was made by Mr. McClintock, seconded by Mr. Hunter, and carried by unanimous voice consent to open the meeting to the public.
None
- B. A motion was made by Mr. Galante, seconded by Ms. Libak Fanz, and carried by unanimous voice consent to close the meeting to the public.

V. MINUTES

A motion was made by Mr. O'Donnell, seconded by Ms. Hunter, and carried by unanimous voice consent to approve the minutes for the following meeting as submitted by the Assistant Superintendent for Business/Board Secretary:

- A. Board Meeting March 15, 2023
- B. Closed Session March 15, 2023

VI. SUPERINTENDENT'S REPORT

A motion was made by Ms. Libak Fanz, seconded by Mr. McClintock, and carried by unanimous voice consent to approve the following: (Ms. Hunter abstained from item C.)

- A. **Monthly District Reports-**
 - 1. Monthly Wellness Report
 - 2. Fire/Security Drill Log

B. Enrollment:

Grade	2021-2022 # of Students	2022-2023 # of Students
PK (3 yr. old)	75	73
PK (4 yr. old)	86	92
PK (5 yr. old)	0	0
K	91	104
1 st	114	97
2 nd	111	108
3 rd	102	114
4 th	124	110
5 th	110	132
6 th	122	114
Total:	935	944

C. Suspension Report:

SID#	Date	Incident	School	Location	Reported by	Resolution
3435952984	3/13-3/15/2023	Physical Behavior	Atco	Hallway	Teacher	Suspension
4921626586	3/14/23	Endangering the Safety of Others	Atco	Classroom	Teacher	Suspension
3435952984	3/17/23, 3/20/23	Gross Disrespect	Atco	Classroom	Teacher	Suspension
4921626586	3/17/23	Endangering the Safety of Others	Atco	Classroom	Teacher	Suspension
8308464048	3/14/23	Threat	WES	Classroom	Teacher	Suspension
6769755493	3/22/23	Disrespect Towards Peers	WES	Classroom	Teacher	Suspension

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES- April 26, 2023**

4403126726	3/22/23	Gross Disrespect	WES	Classroom	Teacher	Suspension
4403126726	4/6/23	Inappropriate Comment to Adult or Student	WES	Classroom	Teacher	Suspension

**VII. SUPERINTENDENT'S RECOMMENDATIONS
A. EDUCATION**

Upon the recommendation of the Superintendent, a motion was made by Ms. Hunter, seconded by Ms. Libak Fanz, and carried by unanimous roll call vote to approve items 1 through 6.

1. Harassment, Intimidation and Bullying (HIB) Report:

Acknowledge Receipt of HIB Investigations as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB-Yes/No	Action Taken
5881456644	1792012391 5652809889	Bus	3/23/23	2/13/23	Yes	<ul style="list-style-type: none"> Administrative Detention Restorative Justice
7417097093	1263819905	Off School Grounds	3/23/23	2/9/23	No	<ul style="list-style-type: none"> Distance between students Close monitoring by adults Frequent check-ins Continued self-referring option
5769414095	9916619169	Playground/ Recess	3/27/23	3/28/23	Yes	<ul style="list-style-type: none"> Out of School Suspension
6342603766	4403126726	Playground/ Recess	4/6/23	3/28/23	Yes	<ul style="list-style-type: none"> Out of School Suspension

2. Harassment, Intimidation and Bullying (HIB) Report:

Affirm the Harassment, Intimidation & Bullying Report as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB-Yes/No	Action Taken
3358632163	6769755493	Bus	2/24/23	3/2/23	Yes	<ul style="list-style-type: none"> Administrative Detention Restorative Justice Possible Bus Re-assignment Separation

3. Field Trips for the 2022-2023 School Year:

Approve the following field trips for the 2022-2023 school year:

Location	Date	Grade	Staff	Total Adults/Students	Cost
Waterford Twp. Senior Center	5/26/23	6	R. Ciavaglia, M. Knoll, E. Ravenkamp	3/16	Admission: \$0 Transportation: \$200
Six Flags Great Adventure	5/31/23	6	15 Staff Members	41/116	Admission: \$10,172.03 (paid by HSA) Transportation: \$2,500

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES- April 26, 2023**

4. **Approve the following policy for the first reading:**
 - a. Policy # 8130- School Organization
 - b. Policy # 5350- Student Suicide Prevention
5. **Approve the following policy for the second reading:**
 - a. Policy # 1140- Affirmative Action Program
6. **Acknowledge receipt of the following regulations:**
 - a. Regulation # 5350- Student Suicide Prevention

B. PERSONNEL

A motion was made by Ms. Fanz, seconded by Mr. O'Donnell, and carried by unanimous roll call vote to approve the Doctrine of Necessity. (attachment B).

A motion was made by Ms. Hunter, seconded by Ms. Libak Fanz, and carried by unanimous roll call vote to approve items 1 through 14.

1. **Appointment of Non-Union Affiliated Contract for the 2023-2024 School Year:**
Approve the recommendation for the 2023-2024 school year for Assistant Transportation Coordinator, Aimee Poris. (See Attachment B-1).

2. **Transfer of Non-Certified Staff for the 2022-2023 School Year:**

Approve the transfer of the following staff member for the 2022-2023 school year:

Name	Curr Loc	Curr Position	Curr UPC	Curr Step/ Hrly Rate	New Loc	New Position	New UPC	New Step/ Hrly Rate
Sylvia, B.	District	Permanent HQ Paraprofessional Substitute	80-10-L1/ APT	Step 1 \$17.25	Atco	HQ Paraprofessional	20-40-EX/ ASX	Step 1 \$17.00
Bani, R.	WES	HQ Paraprofessional	20-50-L1 / AOG	Step 1 \$17.00	WES	HQ Paraprofessional	20-50-EX / AKU	Step 1 \$17.00
Chavez, S.	WES	HQ Paraprofessional	20-50-EX / AKU	Step 1 \$17.00	WES	HQ Paraprofessional	20-50-L1 / AOG	Step 1 \$17.00

3. **Resignation of Non-Certified Staff Member(s):**

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Rupell, D.	District	On-Call Employee Computer Technician (part-time)	n/a	5/24/23

4. **Leave-of-Absence Acknowledgement:**

Acknowledge the submission/notification of the following staff member's Leave-of Absence:

Staff Member	Dates	Classification
4646	4/28/23 - 6/12/23	FMLA

5. **Appointment of Substitutes for the 2022-2023 School Year:**

Approve the following substitutes for the 2022-2023 school year, pending receipt of required documents:

Name	Substitute Position	Rate
Cormaney, D.	Nurse	\$275.00 / Per Diem
Duffin, D.	Teacher	121.50 / Per Diem

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES- April 26, 2023**

Harbold-Holland, Nancy	Teacher	130.00 / Per Diem
Hayes, D.	Teacher	121.50 / Per Diem
	Paraprofessional	17.00 / Per hour

6. **Job Descriptions:**
Approve the revised/new of the following job descriptions (See Attachment B-6):
 - Part-Time Computer Technician (revised)
 - Maintenance Mechanic / On-Call Employee (revised)
 - Site Coordinator Job Description for 2023 Summer Learning Academy (new)

7. **Perfect Attendance Award – February 2023:**
Acknowledge and congratulate the recipient of February's Perfect Attendance Award, Paul Pierce. Paul is a custodian who works at Waterford Elementary and will receive a \$50.00 Amazon gift card.

8. **On-Call Employee Evaluation Rubric:**
Approve the evaluation rubric for the following On-Call Employees (See Attachment B-8):
 - Student Services

9. **Renewal of Certified Staff Members for the 2023-2024 School Year:**
Approve Renewal Recommendations for the 2023-2024 school year of certified staff members. (See Attachment B-9).

10. **Extended School Year (ESY) 2023 Records Review & Instructional Planning:**
Approve the certified staff for records review and instructional planning for the 2023 ESY and Compensatory Education Summer Programs. (See Attachment B-10).

11. **Extended School Year (ESY) Learning Program 2023 – Staff:**
Approve the certified and support staff members to provide ESY and/or Compensatory Education Services to students July 3, 2023 through August 3, 2023 (19 days), Monday through Thursday. No sessions will be held July 4, 2023 in observance of Independence Day.

12. **Summer Learning Academy Program 2023 Records Review:**
Approve the certified staff for records review and instructional planning for the 2023 Summer Learning Academy Program. (See Attachment B-12).

13. **Summer Learning Academy Program 2023 – Staff:**
Approve the certified staff members to provide services for the 2023 Summer Learning Academy Program. (See Attachment B-13).

14. **Summer Learning Academy Program – Substitute Staff:**
Approve the following certified staff to provide services for the 2023 Summer Learning Academy Program as substitute teachers for 3.25 hours per day, \$50.00 per hour on an "as needed" basis: Danielle Elliott, Allison Hand, Lauren Gray, Paige DeMarco, Maggie Johnson, Samantha Peterson, Lindsay Hickman, Trish Chance, Kate Ginzberg, Sally Schaller and Jill O'Donnell.

C. BUSINESS

A motion was made by Mr. Leach, seconded by Ms. Hunter, and carried by unanimous roll call vote to approve items 1 through 10.

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES- April 26, 2023**

1. **Board Secretary's Certifications for the month February 2023 (as attached):**
In accordance with 18A:17-9 for the month of January 2023, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of January 2023, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. **Board of Education Monthly Financial Certification:**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of October 30, 2022 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **Financial Reports for the month February 2023 (as per attached):**
- a. Investment report.
 - b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
 - c. Student Activity Fund General Ledger.
 - d. Nutri-Serve Food Management/Waterford Township School District Financial Statement.

4. **Approval of Expenditures (as per attached):**
Approve the payment of bills and claims:
- Bills List #1- \$ 1,789,784.09
 - Bills List #2- \$ 31,876.53
 - Bills List #3- \$ 12,491.03
 - Nutri-Serve- \$ 65,064.91

5. **Contracts:**
- a. Tuition Contract with Archway Programs for student #3435952984 from March 27, 2023 through June 30, 2023 at a cost of \$24,037.32.
 - b. A Software Support Contract with Computer Solutions, Inc. for Budget and Human Resources Software in the amount of \$19,080.00.
 - c. Contract with Archway Programs to conduct a Summer Childcare Program (See Attachment C-5-c).
 - d. Approve a contract with Camden County Educational Services Commission for Preschool Collaborative Membership and Preschool Consultation for the 2023-2024 school year at a cost of \$22,050.
 - e. Approve the purchase of 8 interior classroom doors at Atco Elementary School from Jersey Architectural Door & Supply at a cost of \$22,288. This is funded through a grant from the State of New Jersey.
 - f. Approve the Settlement Agreement and General Release. (See Attachment C-5-f).

6. **Grants:**
- a. To submit and accept the following grants:

Grantor	Amount	Grant
NJ Schools Insurance Group	2,721.00	Safety Grant
WT Home & School Association	200.00	Transportation for Community Involvement
WT Police Department	450.00	Preschool Bounce House

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES- April 26, 2023**

VIII. REPORTS

- A. **Legislation-** Mr. Leach gave an oral report.
- B. **Camden County School Boards Association-** Mr. O'Donnell - meeting 5/23/23.
- C. **New Jersey School Boards Association-** No report.
- D. **Camden County Educational Services Commission-** No report.
- E. **Hammonton-** Ms. Hunter gave an oral report.
- F. **Board President's Report-** Mr. DeNafo gave an oral report.

IX. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

None

B. NEW BUSINESS

None

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

- A. A motion was made by Mr. O'Donnell, seconded by Mr. Galante, and carried by unanimous voice consent to open the meeting to the public.

None

- B. A motion was made by Ms. Libak Fanz, seconded by Mr. O'Donnell and carried by unanimous voice consent to close the meeting to the public.

XI. MEETING ADJOURNMENT at 7:52 p.m.

A motion was made by Ms. Hunter, seconded by Mr. Galante, and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,



Daniel J. Fox

Assistant Superintendent for Business/Board Secretary

VI-A-1

APRIL MONTHLY WELLNESS REPORT

Date	Description	School	Class(es) Involved	Menu	Celebration/Curricular	CCS
4/6	Spring Party	WES	Magner	cookies, juice boxes	Celebration	
4/6	Spring Party	WES	Schaller	soft pretzel, dips, fruit cups, cookies, pirate's booty	Spring party	
4/6	Spring Party	WES	Kalus/ Low	waffles, ice cream, fruit	Celebration	
			Ambroselli			
4/6	Spring Party	WES	Kennevan	mini bagels (butter & cream cheese) munchkins, fruit tray, juice boxes	Celebration	
			Borman	Doritos and apple slices	Celebration	
			Young	Water bottles, cookies, juice boxes, popcorn, pretzel, apple slices, fruit snacks	Celebration	
			Stephan	cupcakes, juice boxes, popcorn	celebration	
			Ingemi	Water, Pretzel, apples, juice boxes, popcorn	Celebration	
4/6	Spring Party	WES	Catania	chips, pretzels, fruit, cookies, water, brownies, Domino's pizza	Celebration	
			King	Pirate Booty, Munchkins, Grands Bars, Gatorade	Celebration	
			Gray			
4/6	Spring Party	WES	Demarco		Celebration	
			Glatz			
4/6	Spring Party	Atco	Raso		Celebration	
4/6	Spring Party	Atco	Ercoi		Celebration	
4/6	Spring Party	Atco	Griffin		Celebration	
4/6	Spring Party	Atco	Peterson	chips, fruit, cupcakes and juice	Celebration	
4/6	Spring Party	Atco	Crone	Chips, strawberries, grapes, Capri sun and peanut free sweet	Celebration	
4/6	Spring Party	Atco	Brown	Cupcakes, Goldfish, Pineapple, popcorn and Fruit snacks	celebration	
4/6	Spring Party	Atco	Schafer	Cookies Pirates Booty Fruit Cups Juice/Water	Celebration	
4/6	Spring Party	Atco	Massaro	Pizza Cookies Chips Juice Boxes	Celebration	
4/6	Spring Party	Atco	Weidmann	Cupcakes, fruit, pretzels, and juice	Celebration	
4/6	Spring Party	Atco	Kelley	Pizza from Fabio's Gluten & Peanut free cookies Pirates Booty Juice Water	Celebration	
4/6	Spring Party	Atco	Gallagher	gallery pizza & garlic knots, water, capri sun juice box, soft pretzels, chip variety pack, cuties (halo), stuffed easter eggs, goodie bags	Celebration	
4/4	Spring Party	TR	K - Allan	chick fil a nugget tray, fruit cups, and Capri sun.	celebration	
4/4	Spring Party	TR	K - Bowden/Fieger	Munchkins, Chick-fil-A Nuggets tray, Apple Slices, Juice Boxes	celebration	
4/4	Spring Party	TR	K - DiPasquale	cupcakes, soft pretzels, fresh fruit and juice boxes	celebration	
4/4	Spring Party	TR	K - Handzus/Vilagiano	Spring cakes (Little Debbie brand), Honest Juice Boxes, Apple Sauce pouches, Spring shaped veggie chips	celebration	
4/4	Spring Party	TR	K - Oleson	little bites muffins, popcorn, fruit, juice boxes	celebration	
4/4	Spring Party	TR	K - Selby	Cookies, Apple slices, chick fil a nugget tray, juice boxes	celebration	
4/6	Spring Party	TR	PK - Bednarek/Petrozza	Juice boxes, Fruit cups, Little bites muffins	celebration	
4/6	Spring party	TR	PK - Biggs	Soft pretzels, Honest juice boxes, Apple slices, Spring cupcakes	celebration	
4/6	Spring party	TR	PSD - Borda	Apple sauce, juice, mini donuts or cupcakes (your choice), and chips	celebration	
4/5	Spring party	TR	PK - De Luca	Rice onisies treats, Apple slices, Juice pouches, Goldfish Pretzels	celebration	
4/6	Spring party	TR	PK - Intessimoni	Rice Krispie Treats, Pretzel tray cheese balls, juice boxes, water	celebration	
4/6	Spring party	TR	PK - locono	fruit, pizza, juice boxes, and sugar cookies	celebration	
4/6	Spring party	TR	PK - Litchko	Pizza, Juice box, Walmart Sugar cookies, Welch's Fruit snacks	celebration	
4/6	Spring party	TR	PK - McGowan	Cookies, pretzels, Capri Sun juice boxes	celebration	
4/6	Spring Party	TR	PK - Meeler	gallery pizza, cheez its, marshmallows (lucky charms), candy, cuties (halo), water, capri sun juice box	celebration	
4/6	Spring Party	TR	PK - Rosado	Cupcakes, Chick fil A Nuggets, Pre-made Fruit tray from Shoprite, Juice/Water	celebration	
4/6	Spring Party	TR	PK - Smierciak	chocolate chips cookies, pringles, chick fil a nuggets, juice boxes.	celebration	
4/6	Spring Party	TR	PK - Vento	Chick-fil-a nuggets, cupcakes, fruit tray, juice.	celebration	

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved	Brief Summary of Drill:
WES	4/3/23	2:30 PM	62 degrees, sunny	Fire	422	93	Duration of drill 1 minute 32 seconds. Students and staff exited the bldg. No issues.
Alco	4/4/23	10:00	59 degrees, sunny	Fire	194	47	Duration of the drill: 2 minutes and 33 seconds. Staff and students exited the building and no issues were reported.
Alco	4/5/2023	10:36 AM	65 degrees, Sunny	Shelter in place	199	47	Duration of the drill: 4 minutes and 2 seconds. Staff and Students sheltered in place. No issues reported.
WES	4/4/23	2:35 PM	76 degrees, partly cloudy	Bomb Threat	420	91	Duration of drill: 1 minute 39 seconds. Attendance was taken on the field and students were accounted for in 5 minutes 45 seconds. No issues.
TR	4/6/23	9:45 AM	65 degrees, Sunny	Fire	238	57	Duration of drill: 1 minute 28 seconds. Students and staff exited the building. No issues reported.
Alco	4/24/2023	9:20 AM	51 degrees, Partly sunny	Bus Evacuation	197	48	Duration of drill: 17 minutes. All buses participated in the exiting of students through the back of buses with staff and driver's help. ALL students participated including parent dropoffs and Before/Aftercare students. Tardy and Absent students were NOT included. No issues were reported.
TR	4/21/2023	9:15 AM	56 degrees, Sunny	Bus Evacuation	242	10	Duration of drill 15 minutes. Available TR staff and WTSO transportation dept. assisted. Conducted upon arrival. No issues reported. Included Thomas Richard's Route #: TR1, TR2, TR3, TR7, TR9, TR18, TR21, TRA & TRC, and Inquiring Minds.
WES	4/25/23	8:35 AM	51 degrees, sunny	Bus Evacuation	432	30	Duration of drill 15 minutes. All buses participated in the exiting of students through the back of buses with staff and drivers help. ALL students participated including parent dropoffs and Before/Aftercare students. Tardy and Absent students were not included. No issues reported
TR	4/27/23	2:10 PM	NA	Shelter in Place	249	70	Duration of the drill: 5 minutes and 3 seconds. Staff and students sheltered in place (students include visitors for TYCTWD). No issues reported.

**“Resolution Awarding a Contract for Board of Education
Architect of Record”**

Whereas, the Waterford Board of Education, pursuant to N.J.S.A. 18A:18A-5a (10) may by resolution and without advertising for bids, purchase the services of a Board of Education Architect of Record; and

Whereas, the Waterford Board of Education has the need to purchase these services for the 2023-2024 school year; and

Whereas, the Waterford Board of Education intends to enter into a contract with Garrison Architects; and

Whereas, the cost of said contract is percentage based and depends on the type of project; and

Whereas, the Waterford Board of Education believes that procuring services of a Board of Education Architect of Record is in the best interest of the district; now, therefore be it

Resolved, the Waterford Board of Education authorizes the Business Administrator to execute a contract for a Board of Education Architect of Record; and, be it further resolved, that the duration of the contract be from July 1, 2023 through June 30, 2024.

ARCHITECT OF RECORD

AGREEMENT made this 1st day of July 2023, between the Waterford Township Board of Education, 1106 Old White Horse Pike, Waterford, NJ 08089 (hereinafter called the Board) and Garrison Architects, 713 Creek Road, Bellmawr, NJ 08031 (hereinafter called the Architect) for the calendar period from July 1, 2023 to June 30, 2024.

WHEREAS, the Board is a public corporation duly embodied under the statutes of the State of New Jersey, more specifically Title 18A, and as such is charged with the operation of the Waterford Township School District; and

WHEREAS, the Board contemplates undertaking various building projects designed to maintain and improve the physical condition of the existing school buildings within the District.

WHEREAS, the Architect is qualified to act as the Board's representative and agent in all phases of design and construction of these various projects of the Board and as such, agrees to assist and render services upon the terms and conditions provided in this agreement; and

WHEREAS, the Architect represents that they are licensed architects in the State of New Jersey and desire to provide professional services for the Board as hereinafter provided in this agreement; and

WHEREAS, the Architect will or did submit a proposal of charges for specific projects (renovation/new construction) or hourly rates of professionals to be employed in further of representation of the Board, said proposal and supplemental letter being attached hereto and made part of this agreement as "Schedule of Fees" and Appendix "A". In addition, Appendix "A" represents a schedule of reimbursement for additional services and reimbursable costs and expenses.

NOW, THEREFORE, the parties agree as follows.

1. ARCHITECT'S RESPONSIBILITIES

The Architect's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the work. The Architect shall submit for the Board's approval a schedule for the performance of the Architect's services for each project which may be adjusted in writing by mutual agreement of the parties as any project proceeds, and shall include allowances for periods of time required for the Board's review and for approval of submissions by authorities having jurisdiction over any project. Time limits established by this schedule approved by the Board shall not, except for reasonable cause, be exceeded by the Architect or Board.

The Architect will follow the current accepted standards of the profession in the contract jurisdiction in performing all services under this agreement.

2. SCOPE OF ARCHITECT'S BASIC SERVICES

A. The Architect's basic services shall be performed by the Architect in accordance with Garrison Architects' standard AIA B141 1987 edition Owner / Architect Agreement, the terms and conditions of which are incorporated herein, by reference. To the extent there are any inconsistencies between that contract form and this document, the terms of this contract shall take precedence. This description of basic services shall be incorporated herein and shall include the normal architectural services, structural, mechanical and electrical engineering services necessary to produce a reasonable complete accurate set of construction documents. Identification and/or removal of hazardous materials, geotechnical engineering and site survey work are not included in our basic fee services as they would be

excluded from coverage by our Professional Liability Policy. In the event services which are not part of the architects' basic services such as asbestos, civil engineering or any other specialized engineering services are required, they will be contracted on an as-needed basis by the Owner.

B. The Architect shall review and analyze programs furnished by the Board to ascertain the requirements of any project and shall arrive at a mutual understanding of such requirements with the Board and then commit such understanding to writing and shall furnish a copy of said understanding to the Board for approval before proceeding with preliminary designs.

C. The Architect shall act as the Board's representative/agent in all pertinent phases of design and construction including assisting the Board with all aspects of documents preparation. Any documentation prepared by Architect, shall comply with all applicable laws, statutes, ordinances, codes, orders, rules and regulations in force as of the date of development of the documents. It is understood by Board and Architect that approval by the Board shall be deemed to be approval of the concept but not the means, techniques or methods of construction.

D. The Architect will provide other services to the Board in further completing the various projects of the Board. Such other services shall include preparation of documents, preparation of bid documents for projects, limited administration of construction for said projects as may be agreed to between the parties. The Architect shall be responsible for providing administration of construction contracts on projects approved by the Board and assist in the coordination of services necessary in connection with the construction performed or equipment needed, including establishing and conducting regular meetings as deemed necessary for assessing the progress of the project. During the construction phase of the project the Architect will advise/recommend payment of contractors' bills.

E. The Architect shall be prepared to serve and shall serve when requested by the Board as a witness in connection with any public hearing, arbitration proceeding, legal proceeding or administrative law proceeding to which the Board or the Architect is a party concerning any project as part of its basic services billable on an hourly rate.

F. The Architect shall also provide estimates of construction costs on proposed projects for approval by the Board or their representatives. The Board acknowledges that the Architect is not a guarantor of its construction cost estimates, which may vary based upon market conditions.

G. Hazardous Materials and Infectious Disease Transmission: Pursuant to section N.J.A.C. 13:27-5.1(c) of the NJ Administrative Code, architects may not provide services for which they do not have the requisite knowledge, skill, experience and training. Client acknowledges that it has been advised that Garrison has no expertise in, and is not being retained for the purposes of, investigating, detecting, abating, replacing, remediating, or removing any items, products, or materials containing hazardous materials or for making any design recommendations intended to limit the transmission of any infectious diseases, which recommendations should come from a properly qualified consultant, i.e. an industrial hygienist, retained by the Client. Client further acknowledges that Garrison shall bear no responsibility for any claims or circumstances arising out of or related to the implementation of any of the design recommendations made by client's consultant.

3. BOARD RESPONSIBILITIES

A. The Board shall provide full information regarding requirements for any project, including surveys, title work, and a program which shall set forth the Board's objectives, schedule, constraints and criteria. Architect shall be entitled to rely upon all such information.

B. The Board will provide budgetary information and in conjunction with and in agreement with will set the Project Budget.

C. In the event Architect determines any survey, environmental, legal, accounting or insurance counseling services are necessary for the Board, said request shall be made to the Board in writing.

D. The Board shall, with the Architect's assistance, identify requirements for any project including a program which shall set forth the Board's objectives, schedule, constraints and criteria including space requirements and relationships, flexibility, expendability, special equipment, systems and site improvements.

E. Prompt written notice shall be given by the Board to the Architect if the Board becomes aware of any faults or defects in any project or nonconformance with contract documents, but the Board's failure or omission to do so shall not relieve the Architect of its responsibilities hereunder and the Board shall have no duty of observation, inspection or investigation.

F. The Board shall fully disclose to the Architect any existing deficiencies, problems or defects with regard to mechanical, electrical, plumbing, storm water management or structural systems.

4. CLAIMS AND DISPUTES

A. Claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof, shall be subject to and determined by a Court of competent jurisdiction venued in Camden County, New Jersey.

5. TERMINATION, SUSPENSION OR ABANDONMENT

A. This agreement may be terminated by either party upon not less than seven (7) days written notice should the other party fail substantially to perform in accordance with the terms of this agreement through no fault of the party initiating the termination.

B. This agreement may be terminated by the Board upon not less than seven (7) days written notice to the Architect in the event that any project is abandoned. If any project is abandoned by the Board for more than ninety (90) consecutive days, the Architect may terminate this agreement by giving written notice.

C. Failure of the Board to make payments to the Architect in accordance with this agreement and the schedule of payments agreed to between the parties shall be considered substantial nonperformance and cause of termination.

D. In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed to date prior to termination.

E. Notwithstanding any of the above contract language, either party may terminate this agreement without cause upon giving the other party sixty (60) days written notice of intention to terminate.

6. GOVERNING LAW, ASSIGNMENTS, REPRESENTATIONS

A. Unless otherwise provided, this agreement shall be governed by the laws of the State of New Jersey.

B. The Board and the Architect respectively bind themselves, their partners, successors, assigns and legal representatives to the other party to this agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this agreement. Neither Board nor Architect shall assign this agreement without the written consent of the other.

C. This agreement represents the entire integrated agreement between the Board and the Architect and supersedes all prior negotiations, representation or agreements, either written or oral. This agreement may be amended only by written instrument signed by both the Board and the Architect.

7. PAYMENTS TO THE ARCHITECT

Payments to on account of the Architect's services shall be made monthly upon presentation of the Architect's statement of services rendered and completion of affidavit of services provided in accordance with the Board's payment procedures.

8. BASIS OF COMPENSATION

The Board shall compensate the Architect for the scope of services provided in accordance with the attached "Schedule of Fees".

9. NOTICES

All notices and other communications shall be sent by certified mail, return receipt requested, and shall be deemed to have been given when sent to the parties at their respective addresses as set forth above, unless a different address has been selected after the execution of the agreement and has been duly communicated to the party given notice.

10. LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality or enforceability shall not affect any other provisions of this agreement and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained in it.

11. NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY PROVISIONS

11.1 For Projects subject to the provisions of the New Jersey Educational Facilities Construction and Finance Act, P.L. 2000, c. 72, enacted on July 18, 2000 and amended on August 6, 2007 by P.L. 2007, c. 137 (The ACT), the Architect agrees to comply with all requirements imposed upon the Board and by the New Jersey Schools Development Authority "Development Authority" in connection with the Board's application for a Grant therefrom to partially finance the Work. In the event of any inconsistencies between the Development Authority requirements and any other provisions of the Contract Documents, the Development Authority requirements shall prevail. The applicable Development Authority requirements include the following [references in brackets are applicable provisions of the current Development Authority Section 15 Grant Agreement]:

11.2 Architect understands that it may be debarred, suspended or disqualified from contracting and/or working on the Project if found to have committed any of the acts listed in N.J.A.C. 19: 38A-4.1 et seq., N.J.A.C. 17:19-3.1 et seq. or any applicable regulation issued by the Financing Authority (e.g., N.J.A.C. 19:30-2.1 et seq.) or the Development Authority (e.g., N.J.A.C. 19:38A-4.1 et seq.) [3.3.3.1 & 2].

11.3 Architect agrees to comply fully with the anti-discrimination provisions of N.J.S.A. 10:2-1 et seq., the New Jersey Law Against Discrimination, N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27-1.1 et seq. and N.J.A.C. 6A:7-1.5. Architect agrees by contract and guarantee to afford equal opportunity in accordance with an affirmative action program approved by the State Treasurer. During the term of this Contract, Architect shall abide by the following provisions: [3.5]

11.3.1 Architect shall not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Architect shall take affirmative action to ensure that such applicants are recruited and employed, that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Architect agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. [3.5.1]

11.3.2 Architect, in all solicitations or advertisements for employees placed by or on behalf of the Architect, shall state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. [3.5.2]

11.3.3 Architect shall send to each labor union or representative of workers with which the Architect has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Board, advising the labor union or workers' representative of the Board's and Architect's commitments regarding nondiscrimination and shall post copies of the notice in conspicuous places available to employees and applicants for employment. [3.5.3]

11.4 Architect represents that, to the best of its knowledge, none of its employees are engaged in conduct which constitutes a conflict of interest under, or a violation of, the School Ethics Law, N.J.S.A. 18A:12-21 et seq. and N.J.A.C. 6A:28-1.1 et seq. [3.6.2]

11.5 This contract is assignable to the Development Authority. [3.7]

11.6 Architect agrees to diligently pursue the construction of the Project and its other responsibilities under this Agreement. [3.11.1]

11.7 Pursuant to Section 5.3 of the NJSDA Grant Agreement and its subsections, The Development Authority, the Financing Authority, the New Jersey State Police, the DOE, the DCA and the DOL, as well as their respective agents, may at their discretion and cost, investigate, audit, examine and inspect the activities, documents, work product arising from audits, records and accounts (pertaining to the Project) of the District.

Garrison Architects will maintain all records and accounts for the project necessary to evidence compliance with the ACT, NJSDA Agreement, the PSAL, the Grant Agreement and all relevant laws and regulations, and to submit these records and accounts to the Development Authority, the Financing Authority, the DCA, the DOL and the New Jersey State Police or their agents at their request.

Garrison Architects will retain financial records, supporting documents and all other records which relate in any way to the School Facilities Project and/or to the Grant. during the Term of the Agreement and for ten (10) years after Closeout, provided however, if any litigation, claim or audit

relating to the School Facilities Project and/or the Grant is commenced prior to the Expiration, such records and documents shall be retained until all litigation, claims or audit findings involving the records have been resolved.

The Financing Authority or the Development Authority may request transfer of certain records to its custody from the District and the Contracted Parties for a maximum period of ten (10) years after the Expiration Date in the event that the Financing Authority or the Development Authority determines, at their discretion, that such records possess long-term retention value. The Financing Authority and the Development Authority will make arrangements with Garrison Architects to reproduce or share retention, at the Financing Authority's and/or the Development Authority's expense, of any records that are continuously needed for joint use.

12. SOLICITATIONS

Garrison Architects in all solicitations or advertisements for employees placed by or on behalf of the District and its Contracted Parties state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

13. OTHER CONDITIONS OF SERVICE

A. It shall be the duty of the Architect throughout the term of this agreement, as part of basic services, to make a prompt written record of all meetings, conferences, discussions and decisions made between and/or among the Board, the Architect and contractor during all phases of any project and concerning any material condition in the requirements, scope, performance and/or sequence of the work and to provide promptly a copy of such record to the Board or the contractor.

B. The Architect shall maintain in force and effect for the life of the Project the following minimum types and levels of coverage. These coverages shall be maintained from one or more insurance companies licensed to do business in the State and rated as A or better as determined by A.M. Best Company or through formal, fully funded self-insurance programs authorized by law and acceptable to the Board and the Development Authority. All policies shall incorporate a provision requiring the giving of written notice to the Board and to the Development Authority by certified mail, return receipt requested, at least thirty (30) days prior to the cancellation or non-renewal of any such policies. The Architect shall submit two certificates of such insurance to the Board, and the Board shall forward one to the Development Authority. The minimum required coverages are:

- a. Professional Liability Insurance (Errors and Omissions). Such coverage shall not be less than \$1,000,000 per claim and shall cover a period from the commencement of the Architect's work on the Project to a date five (5) years after the date of final payment by the Development Authority or, if said coverage is not commercially available for such term, then for such term as is commercially available. [5.7.1]
- b. Commercial General Liability Insurance. Basic coverage shall not be less than \$1 million. Policy shall name the Board, the State of New Jersey, the NJ Department of Education, the New Jersey Schools Development Authority, and the New Jersey Economic Development Authority are named as additional insured with respect to commercial general liability. [5.7.2.]
- c. Workers Compensation Insurance. Such coverage shall be as follows [5.7.3.]:
 1. Workers' Compensation Statutory
 2. Employers' Liability \$500,000

- d. **Comprehensive Automobile Liability Insurance.** Such policy shall include coverage for all owned, non-owned and hired vehicles, covering bodily injury and property damage in the amount of \$1 million combined single limit. Policy shall name the Board, the State of New Jersey, the NJ Department of Education, the New Jersey Schools Development Authority, and the New Jersey Economic Development Authority are named as additional insured with respect to automotive liability. [5.7.5]

C. All of Architect's work product relating to the project feasibility, design and construction prepared by Architect shall become the property of the Board upon full payment for the Architect's services.

D. The Architect assumes no liability for plan changes that are required as part of an agency's review process, nor any liability for further ramifications which occur as a result.

E. The Architect offers no warranties or guarantees associated with the services rendered under this contract. It is understood that the services rendered shall be of the same "standard of care" as offered by other professionals in this field.

F. The Board agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Architect, its officers, directors, employees and subconsultants (collectively, Architect) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the Architect or from any reuse of the Architect's work product without the prior written consent of the Architect.

IN WITNESS WHEREOF, the undersigned have executed this agreement as of the day and year first above written.

WITNESS:

Waterford Township Board of Education

(print name)


BY: _____
(print name)

WITNESS:

Garrison Architects



Joanne Angelo


BY: Robert N. Garrison, Jr.

APPENDIX A
GARRISON ARCHITECTS' SCHEDULE OF FEES
2023 - 2024

1. Reports, surveys and studies - hourly fee, if incorporated into a construction project, the report fee will be credited to the design phase. See Standard Fee Schedule

2. The following percentages (based on estimated or actual project cost whichever is greater) will be billed:
 - A. Renovations/Alterations:

a.	Project up to \$100,000	-	<u>12.0%</u>
b.	Projects between \$100,000 - \$250,000	-	<u>11.0%</u>
c.	Projects between \$250,000 - \$400,000	-	<u>10.5%</u>
d.	Projects between \$400,000 - \$550,000	-	<u>10%</u>
e.	Projects between \$550,000 - \$700,000	-	<u>9.5%</u>
f.	Projects between \$700,000 - \$850,000	-	<u>9.0%</u>
g.	Projects between \$850,000 - \$1,000,000	-	<u>8.5%</u>
h.	Projects over \$1,000,000	-	<u>8.0%</u>

 - B. Additions with renovations (based on the size of the addition):

a.	Projects up to 5,000 sq. ft.	-	<u>10.0%</u>
b.	Projects between 5,000 - 10,000 sq. ft.	-	<u>9.5%</u>
c.	Projects between 10,000 - 20,000 sq. ft.	-	<u>9.0%</u>
d.	Projects between 20,000 - 30,000 sq. ft.	-	<u>8.5%</u>
e.	Projects over 30,000 sq. ft.	-	<u>8.0%</u>
f.	Projects over 40,000 sq. ft.	-	<u>7.5%</u>

 - C. New Construction (based on size of the building):

a.	Projects up to 50,000 sq. ft.	-	<u>8.0%</u>
b.	Projects 50,000 - 125,000 sq. ft.	-	<u>7.5%</u>
c.	Projects over 125,000 sq. ft.	-	<u>7.25%</u>

3. Technology Information, Security, Telecommunication equipment - preparation of detailed plans and specifications, only as directed by the Board of Education, at a flat fee of 10 %

4. Development and Update of Five-Year Maintenance and Capital Improvement Plan shall be billed hourly at the rate of \$85.00 per hour.

5. Billing breakdown:

Schematic Design	20%
Design Development	20%
Construction Documents	35%
Bidding and Negotiation	5 %
Construction Administration	20%

APPENDIX A
STANDARD FEE SCHEDULE

1. ADDITIONAL SERVICES

1.1 The Board of Education shall pay for additional services performed by Garrison Architects at the request or with the authorization of the Board of Education, at the following rates, which are subject to adjustment during the months of June and December of each calendar year, or a percentage of the project cost or a negotiated fee agreed upon by all parties.

The hourly rate will be \$150.00 per hour for Principals Robert N. Garrison, RA, PP, Robert N. Garrison, Jr., and Brooks W. Garrison, RA. Project Architects Frank J. DeFranco, RA, Glenn S. Claypool, AIA, Louis V. Profera, RA and Scott C. McLaughlin, RA will be billed at the rate of \$110.00 per hour. Project Director Shawn Flaherty will be billed at the rate of \$95.00 per hour. Computer Design time will be billed at the rate of \$65.00 per hour. Drafting will be billed at the rate of \$55.00 per hour and clerical at the rate of \$35.00 per hour

1.2 Such additional services shall include, but not limited to: (a) the preparation of additional studies, incorporation of criteria changes; (b) changes in governmental policies; (c) coordination and review of work by others on project; (d) if attendance at and/or preparation for meetings, hearings, etc. exceed contract allowance (e) contractor defaults or major workmanship defects; and (f) other services similar to those set forth in the Scope of Services and not otherwise covered by the Agreement.

2. REIMBURSABLE COSTS AND EXPENSES

The Base Fee and fees for additional services do not include the following reimbursable costs and expenses, which shall be reimbursed to Garrison Architects by the Board of Education, in accordance with the agreement:

A. All postage, shipping charges, and other similar charges will be billed at 1.1 times the amounts billed to Garrison Architects. Reproduction of full-sized prints will be billed at \$2.00 per sheet. Laminating of a foam core presentation board will be billed at the rate of \$50.00 per board. Color reproductions will be billed at the rate of .25¢ each for 8-1/2" x 11" and .50¢ each for 11" x 17".

B. Fees paid for securing approval of authorities having jurisdiction over the project.

C. Perspectives and renderings not described in the Scope of Services prepared by the Board of Education's request.

D. Fees paid for consultants performing functions for Garrison Architects outside the Scope of Services in the Agreement when such services are requested by the Board of Education will be billed at 1.25 times the amount of the Consultant's invoice.

E. Other costs and expenses similar to those set for the above incurred at the Board of Education's written request.

Camden County Educational Services Commission - 2023-2024 General Services Contract

* Required

THIS CONTRACT is made and effective on July 1, 2023 by and between the Camden County Educational Services Commission, with offices located at 225 White Horse Avenue, Clementon, New Jersey 08021, (hereinafter referred to as the "Commission") and the executing Local Education Agency (hereinafter referred to as "Board").

WITNESSETH:

WHEREAS, the Board desires to engage the services of the Commission to provide requested services; set forth in the Price List for Fiscal Year 2023-2024 and incorporated herein as the "Services"; and

WHEREAS, the Commission is willing to provide the Services to the Board; and

WHEREAS, the Board has approved a resolution authorizing the assistance of the Commission to provide the Services;

NOW THEREFORE, the Commission and the Board, for the considerations herein specified, agree as follows:

1. The term of this contract shall be from July 1, 2023 to June 30, 2024.
2. The Board is solely responsible for the administration of its funds relative to the provision of the Services rendered pursuant to this Contract.
3. Services, if selected by the Board, will be provided by the Commission in accordance with the price list associated with this contract. Prices include time off or away for the personnel delivering the Services for professional development, sick time, personal time, bereavement, and other time away approved by the Commissions Superintendent or designee.
4. For the Services for Student Transportation rendered by the Commission under this contract, the Board shall pay to the Commission a sum of the districts portion of the cost of the shared route plus a 6 % (six percent) administration fee.
5. The Commission shall bill the Board for the Services rendered on a monthly basis. The Board shall remit all amounts payable to the Commission within thirty (30) days following the receipt of each such invoice.
6. The Board shall defend, indemnify and hold harmless the Commission, its agents, officials, representatives and employees from and against all claims, damages, or losses for which the Board is legally liable, including, but not limited to, reasonable attorney's fees, that arise as a result, in whole or in part, from any intentional or negligent act or omission by the Board relative to the Services provided under this Agreement. This obligation shall be limited to claims, damages or losses covered by applicable insurance maintained by the Board.

7. The Commission shall defend, indemnify and hold harmless the Board, its agents, officials, representatives and employees from and against all claims, damages, or losses for which the Commission is legally liable, including, but not limited to, reasonable attorney’s fees, that arise as a result, in whole or in part, from any intentional or negligent act or omission by the Commission in rendering services under this Agreement. This obligation shall be limited to claims, damages or losses covered by applicable insurance maintained by the Commission, and shall exclude any claims, damages or losses in due process matters or proceedings.

8. This contract shall terminate at the expiration of June 30, 2024. No Services shall be performed by the Commission thereafter in the absence of appropriate prior authorization from the Board to do so, including a guarantee that the Commission shall be paid for all of the Services performed and costs incurred after the date of expiration. Notwithstanding the expiration date, either party may terminate this agreement prior to the expiration date of June 30, 2024 by giving sixty (60) days written notice to the other of its intent to terminate. This sixty (60) day termination provision also applies to placement of specific service providers. Termination shall become effective at the end of the notice period unless the Commission requests or agrees to an earlier termination date. Early termination shall not relieve the Board of the obligation to pay for any Services provided by the Commission through the end of the notice period. Any notice of termination shall be sent by certified mail. The notice period shall commence upon receipt of the certified mail. During the sixty (60) day period after such notice is received, the parties shall continue to act towards each other in good faith. Notice of termination to the Board shall be addressed to the Board at their address listed on their website. Notice of termination to the Commission shall be directed to the address set forth in clause one (above) of this agreement.

9. During the term of this contract and for a period of two (2) years following the termination of this contract, the Board agrees not to solicit for hire or hire as an employee, consultant or independent contractor, any non-administrative employee and/or independent contractor under contract with the Commission. Should the Board desire to hire one of the Commission’s non-administrative employees, the Board agrees to provide sixty (60) days written notice to the Commission of its intent to hire. Upon resignation by the non-administrative employee from the Commission and hiring by the Board, the Board agrees to pay the Commission a liquidated damages fee equal to one (1) month of the non-administrative employee’s last annual salary at the Commission. Should the Board desire to hire one of the Commission’s independent contractors, the Board agrees to provide sixty (60) days written notice to the Commission of its intent to hire. Upon separation by the independent contractor from the Commission and hiring by the Board, the Board agrees to pay the Commission a liquidated damages fee of \$1,000.00.

SIGNATURES BELOW

In witness whereof, and intending to be legally bound, the parties hereby set their hand and seals.

Camden County Educational Services Commission

BY: W P M madden

W. Patrick Madden
Business Administrator & Board Secretary

DATE: 7/1/2023

Name of executing LEA *

[Empty rectangular box for Name of executing LEA]

Name of Authorized Signator *

Title of Authorized Signator *

Certification *

I certify my consent to the terms and conditions of this Agreement.

Confirmation Email Address *



I'm not a robot

reCAPTCHA
[Privacy](#) - [Terms](#)

Submit

Agreement for Professional Services
Between
Gloucester County Special Services School District
and
WATERFORD School District

CRESS 23-24 sy

This agreement is made and entered into by the WATERFORD School District ("School District") and the Gloucester County Special Services School District ("GCSSSD") for Professional Services in the 2023-2024 school year. This Agreement shall commence on July 1, 2023.

I. Responsibilities of GCSSSD:

- A. GCSSSD will provide the following Professional Services, as requested by the School District. Related Services including evaluation, treatment, consultation, staff recruitment and supervision, and training for:
- a. Assessments
 - 1. Augmentative/Assistive Technology
 - 2. Functional Behavior
 - 3. Related Services (OT, PT, Speech)
 - 4. Specialized Speech-Language
 - b. Educational Consultation Services
 - 1. Autism Consultation/Support
 - 2. Behavior Consultation/Support
 - 3. Educational Associate/Program Assistant
 - c. Professional Development
 - 1. In-Service Training/Workshops
 - 2. Sign Language Instruction
 - d. Professional Services
 - 1. Augmentative/Assistive Technology Consultation
 - 2. Behavior Consultation
 - 3. Educational Consultant
 - 4. Educational Interpreter with Sign Language
 - 5. Homebound Instructor
 - 6. Inclusion Services
 - 7. Itinerant Specialized Teaching
 - 8. Occupational and Physical Therapy
 - 9. Occupational and Physical Therapy Assistant
 - 10. Parent Workshops
 - 11. Sign Language Instruction
 - 12. Social Worker
 - 13. Speech-Language Therapy
 - 14. Teacher of the Deaf
 - 15. Deaf/Hard of Hearing/Cochlear Implant
- B. GCSSSD will provide services, records, and reports in accordance with all regulations affecting the School District in force during the period of this agreement.
- C. The Professional Services provided by GCSSSD will be in response to specific written requests (Service Proposal) from the School District. All services provided will comply with applicable New Jersey state and federal regulations.
- D. GCSSSD will ensure that all staff is appropriately certified as required by New Jersey State regulations to perform these Professional Services. Staff will be assigned and evaluated by the GCSSSD.
- E. GCSSSD staff will collaborate with School District staff in the provision of the Professional Services.

- F. GCSSSD shall bill the School District and provide the School District with a monthly record for Professional Services rendered upon request.
- G. GCSSSD will maintain general liability, auto liability and school board liability insurance throughout the term of this agreement. Such limit for each line of insurance shall not be less than \$1,000,000 per occurrence/claim/incident. Upon request from the School District, evidence of such insurance will be made available to the School District by GCSSSD.
- H. GCSSSD will maintain workers' compensation coverage in accordance with the applicable New Jersey Statutes for their employees throughout the term of this agreement. Upon request from the School District, evidence of such insurance will be made available to the School District by GCSSSD.

II. Responsibilities of the School District:

- A. The School District shall make available to the GCSSSD all records and information relevant to the School District and relevant to students for whom the Professional Services are being rendered on a timely basis.
- B. To assist GCSSSD in fulfilling its responsibilities under this agreement, the School District shall provide, at the School District's expense, all necessary supplies and equipment including wi-fi access to meet the needs of GCSSSD in connection herewith as determined in consultation with the School District.
- C. The School District will provide adequate facilities for the services to be performed on the School District premises.
- D. The School District shall pay the fees as provided on the attached appendix and make payment in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education.
- E. The School District Child Study Team Director will send a Request for Services form to CRESS. Once CRESS determines the service request can be fulfilled a Service Proposal defining the start date and cost of the services to be rendered will be generated and the Service Proposal will be sent to the School District. The Service Proposal is used as a basis for the contract and serves as an agreement to initiate billable services.
- F. The School District understands and agrees that request for services is in great demand and that GCSSSD faces competition from a variety of persons and entities, and further that GCSSSD's workforce requires substantial and continuous expenditures of time and money to develop and maintain the quality of services expected by client districts. The School District also recognizes and acknowledges that by reason of its engagement of GCSSSD, the School District will be introduced to GCSSSD's employees and contracted therapists. During the Term of this Agreement and for a period of twelve (12) months following the Term, the School District agrees not to solicit, contact, divert, encourage or induce any person who is (or was within the previous twelve (12) months) an employee, associate, consultant, agent or representative of GCSSSD to leave the employ of GCSSSD or hire such person or in any way interfere with GCSSSD's relationship with such person, without GCSSSD's prior written consent.
- G. The School District agrees that it would be extremely difficult to measure the damages that might result from any breach of this Section. Therefore, the School District agrees that, upon a breach of Section F, the School District shall pay to GCSSSD liquidated damages equal to the cost of services for one full school year based on the level of services previously provided by the employee, associate, consultant, agent or representative of GCSSSD. The parties hereto agree that the non-compete clause contained herein is reasonable and shall abide by same.
- H. The School District will pay all additional costs generated by unique requests. The School District will be billed for student(s) who do not report for their scheduled assessment. When student(s) fail to report for any other scheduled service or services, the School District will be billed at the fee listed on the attached fee chart.
- I. When services requested are not utilized, the School District will be billed for sixty (60) school days as if the services were being utilized. If the service provider is assigned to another school district within the sixty (60) days billing will cease at the inception of the new assignment.

- J. It is understood that GCSSSD shall not be held responsible for the failure of a specialist/therapist/professional or other contracted/hourly individual to provide services, but will make reasonable effort to provide alternative services should such failure occur.
- K. The amount of all legal fees and costs incurred by GCSSSD in relation to contracted services with the School District, whether for disciplinary action, termination, or any other matter in which GCSSSD deems in its sole discretion it has the need for such legal services, shall be borne by GCSSSD.

Additional Understandings:

This Agreement shall be effective as of the later date of party execution.

Both parties will promote a coordinated effort by mutual periodic evaluation of the program.

The services contracted include time for direct service, preparation, and travel. Additional Professional Services beyond the contractual hours/days as requested by the School District in writing (i.e. interpreting for extracurricular activities, attendance on a field/class trip, etc.) will be billed at the specified rate as designated on the attached fees appendix.

The total amount for a school year is based on up to and including 37 weeks of service.

A "day" of service is 7 hours (.5 hour for lunch is not billed to the School District).

Schedule of services will be determined in conjunction with the GCSSSD Professional Staff member assigned to the School District and designated School District officials.

This Agreement shall be governed by, construed, and interpreted under the common and statutory law of the State of New Jersey, unless superseded by any applicable Federal law or regulation, without regard to New Jersey's choice of law rules.


If any paragraph or portion of any paragraph or any part of this Agreement is determined to be invalid, null or void for any reason whatsoever, then remaining parts or portions of this Agreement shall continue in full force and effect and shall not be affected in any way by the parts or portions determined to be invalid.

This Agreement constitutes the entire understanding between and among the parties hereto and all prior agreements, understandings, and covenants are hereby terminated.

This Agreement may be amended only by the written consent of both parties. The School District must provide notice by April 15 of the intent not to renew the contract for the upcoming school year. Failing such notice, this Agreement shall renew for an additional successive one (1) year period upon the same terms and conditions contained herein. Prior to termination, any and all past due balances owed to GCSSSD will be paid in full.

Board President
WATERFORD Board of Education

Business Administrator/Board Secretary
WATERFORD Board of Education


Board President
Board of Education of the Special Services
School District of the County of Gloucester


Business Administrator/Board Secretary

GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT CRESS
1340 Tanyard Road • Sewell, NJ 08080 Ph.: 856-416-7530
Kathleen Monti, Director of Educational Support Services • Dana Lamonica, Supervisor, CRESS

FEES - 2023-2024

PROGRAM/SERVICE	IN-COUNTY		OUT-OF-COUNTY	
Professional Services				
• Occupational and Physical Therapy	\$590.00	per diem	\$671.00	per diem
	\$108.00	per hour	\$122.00	per hour
• Occupational Therapy Assistant and Physical Therapy Assistant	\$101.00	per hour	\$117.00	per hour
• Speech-Language Therapy (in-district/school services)	\$590.00	per diem	\$671.00	per diem
	\$108.00	per hour	\$122.00	per hour
• Educational Interpreter with Sign Language	\$450.00	per diem	\$493.00	per diem
	(Hourly-2 hour minimum)	\$90.00	per hour	\$100.00
• Educational Interpreter with Sign Language - GCSSSD ESY Program	\$370.00	per diem	\$407.00	per diem
• Teacher (Special Education or Teacher of the Deaf/Hard of Hearing)	\$590.00	per diem	\$628.00	per diem
	\$108.00	per hour	\$122.00	per hour
• Substitute Teacher - Teacher of the Deaf/Hard of Hearing	N/A		\$370.00	per diem
• Homebound Instructor	\$95.00	per hour	\$101.00	per hour
• Educational Associate	\$52.00	per hour	\$64.00	per hour
• Social Worker (Direct)	\$590.00	per diem	\$671.00	per diem
	\$108.00	per hour	\$122.00	per hour
Educational Consultation Services				
• Behavior, Inclusion, Assistive Technology, Reading and Writing Supports, Speech, Deaf/Hard of Hearing/Cochlear Implant, Teacher of the Handicapped/Students with Disabilities	\$725.00	per diem	\$745.00	per diem
• Social Worker Consultation	\$130.00	per hour	\$147.00	per hour
Assessments				
• Assistive Technology (Communication)	\$2,000.00	per	\$2,200.00	per
• Assistive Technology (Reading and Writing Supports)	\$1,600.00	per	\$1,900.00	per
• Functional Behavior Assessment (FBA)	\$1200.00	per	\$1360.00	per
• Related Services Evaluations (OT, PT, Speech-Language)	\$465.00	per	\$510.00	per
• Specialized Speech-Language Evaluation (Deaf/Hard of Hearing, Student using AAC)	\$585.00	per	\$620.00	per
Professional Development				
• In-Service Training/Workshop*	Full Day - 6	\$1,405.00	per	\$1,705.00
	Half Day - 3 hours	\$700.00	per	\$852.00
	Less Than Half Day	\$360.00	per	\$455.00
• Sign Language Instruction*		\$135.00	per hour	\$147.00
Rowan Medicine Center				
• Physical Therapy	\$150.00	per hour		
• Physical Therapy Assistant	\$125.00	per hour		
• Occupational Therapy	\$130.00	per hour		

Board approved 3/29/23



Preferred Home Health Care & Nursing Services, Inc.

SCHOOL STAFFING AGREEMENT

Student: Gavin Goss

This Agreement is entered into this 13th day of April, by and between Waterford Board of Education, located at 1106 Old White Horse Pike Waterford, NJ 08089, referred to in this Agreement as SCHOOL, and Preferred Home Health Care & Nursing Services, Inc. including its affiliates and subsidiaries, with an office located at 45 Main Street (Highway 35) Eatontown, NJ 07724 referred to in this Agreement as PREFERRED.

SCHOOL requires health care personnel to provide nursing services to SCHOOL students under the general supervision of the SCHOOL and wishes to engage PREFERRED to provide such personnel to supplement SCHOOL staff.

PREFERRED employs health care personnel and is willing to provide such personnel to SCHOOL.

Therefore, SCHOOL and PREFERRED agree to the following terms and conditions.

ARTICLE 1. - TERM OF AGREEMENT

Section 1.01 Term and Termination. This Agreement will be in effect for one (1) SCHOOL calendar year 07/01/2023-06/30/2024. Either party may terminate this Agreement at any time, with or without cause, by providing at least thirty (30) days advance written notice of the termination date to the other party. Such termination will have no effect upon the rights and obligations resulting from any transactions occurring prior to the effective date of the termination.

ARTICLE 2. - RESPONSIBILITIES OF PREFERRED

Section 2.01 Services. Subject to availability of qualified Personnel CHHA(s), RN(s) and LPN(s), PREFERRED will, upon request by SCHOOL, provide one-on-one nursing services to physically and/or mentally challenged SCHOOL STUDENT(s). PREFERRED may also provide a SCHOOL nurse for sick days and vacation days for the regular/full-time SCHOOL nursing staff. Services will be provided according to the SCHOOL calendar year, provided by SCHOOL and includes, but not limited to, traveling to and/or from SCHOOL on transportation provided by SCHOOL.

Section 2.02 Personnel. PREFERRED will supply SCHOOL with personnel who meet the following criteria:

A. Possess current state license/registration and/or certification, as applicable and appropriate for the services provided to SCHOOL, and possess CPR certification, if required by applicable laws, regulations, or accreditation standards, to be presented to SCHOOL Administrator upon request.

B. Meet PREFERRED and SCHOOL conditions of employment regarding health clearance, provision of professional references and any other applicable hiring criteria such as a criminal background check, documentation of which will be kept in the employee file.

Section 2.03 Nurse Pool. PREFERRED will establish a back-up personnel pool to provide coverage in the event of personnel sickness, vacation or unexpected termination, while still allowing for consistency in STUDENT(s) care.

Section 2.04 Insurance. PREFERRED will maintain (at its sole expense), or require the individuals it provides under this Agreement to maintain, a valid policy of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence and \$5,000,000 in aggregate covering acts or omissions which may give rise to liability for services under this Agreement. PREFERRED will provide a certificate of insurance evidencing such coverage upon request by SCHOOL.

Section 2.05 Additional Insured Status and Certificate of Insurance. The SCHOOL(s), along with their respective officers, agents and employees, shall be named as Additional Insured's for Operations and Products / Completed Operations on the Contractors' Commercial General Liability Policy and the Contractor's Automobile Liability, which must be primary and noncontributory with respect to the Additional Insured's.

Section 2.06 Employer Obligations. PREFERRED will follow its standard employment policies and procedures to verify that all personnel meet applicable licensing requirements. PREFERRED, or its subcontractors, if applicable, will maintain direct responsibility as employer for payment of wages and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, workers compensation and unemployment insurance.

ARTICLE 3. - RESPONSIBILITIES OF SCHOOL

Section 3.01 Responsibility for Student Care. SCHOOL retains full authority for STUDENT(s) care while using PREFERRED personnel.

Section 3.02 Individual Education Programs (IEP). Services to be provided will be determined by the individual students IEP. SCHOOL will provide PREFERRED with STUDENT(s) IEP and all duties will be carried out on SCHOOL premises including, but not limited to, the school bus or other mode of transportation when indicated by the STUDENT(s) IEP. SCHOOL agrees and guarantees, through all reasonable and necessary means, that the IEP will not contradict any aspect of STUDENT(s) plan of care, as established by STUDENT(s) physician.

Section 3.03 Right to Dismiss. If SCHOOL(s) Board or designee determines that anyone provided by PREFERRED is incompetent, has engaged in misconduct, or has been negligent, SCHOOL may require such personnel to leave the premises and will notify PREFERRED immediately. SCHOOL(s) obligation to compensate PREFERRED for such personnel services will be limited to the number of hours actually worked. PREFERRED will not reassign such personnel to SCHOOL without prior approval of the SCHOOL(s) Board or designee. PREFERRED has the right to cure such incompetence by replacing incompetent personnel with competent personnel.

Section 3.04 Insurance. SCHOOL will maintain at its sole expense a valid professional liability policy of insurance covering acts or omissions which may give rise to liability for services under this Agreement in an amount generally considered standard in the SCHOOL industry. SCHOOL will forward a copy of its professional liability insurance certificate to PREFERRED prior to execution of this Agreement and will give prompt written notice of any material change in SCHOOL coverage.

Section 3.05 Placement Fee. SCHOOL will take no steps to recruit or hire as its own employees those personnel provided by PREFERRED during the term of this Agreement. SCHOOL understands PREFERRED is not an employment agency and that personnel are assigned to the SCHOOL to render temporary service(s) and are not assigned to become full-time employees by the SCHOOL. The SCHOOL further acknowledges the substantial investment in business related costs incurred by PREFERRED to include advertisement, recruitment, interviewing, evaluation, reference, checks, training and supervising personnel. In the event that SCHOOL, or any affiliate, subsidiary, department, or division of SCHOOL hires personnel, SCHOOL will be in breach of this Agreement and SCHOOL agrees that damages would be too difficult to calculate. Accordingly, SCHOOL agrees that if SCHOOL recruits or hires Personnel who has been introduced to SCHOOL through this Agreement, SCHOOL agrees to give PREFERRED one hundred eighty (180) days notice of its intent to hire, continuing to staff personnel through PREFERRED for a minimum of thirty-six (36) hours per week through the one hundred eighty (180) days notice period or SCHOOL agrees to pay PREFERRED liquidated damages of thirty thousand dollars

(\$30,000.00) or the sum of thirty percent (30%) of such Personnel annual salary (calculated as Hourly Pay Rate x 2080 Hours x 30%), whichever is greater.

ARTICLE 4. - MUTUAL RESPONSIBILITIES

Section 4.01 **Orientation.** PREFERRED will cooperate with SCHOOL to provide PREFERRED personnel with an adequate and timely orientation to SCHOOL. At a minimum, SCHOOL will orient PREFERRED personnel to its hazardous communication procedures and the SCHOOL - specific Exposure Control Plan as it pertains to OSHA requirements for blood borne pathogens.

Section 4.02 **Non-discrimination.** Neither PREFERRED nor SCHOOL will discriminate on the basis of age, race, color, national origin, religion, sex, disability, being a qualified disabled veteran, being a qualified veteran of the Vietnam era or any other category protected by law.

ARTICLE 5. - COMPENSATION

Section 5.01 **Rates** PREFERRED will supply personnel under this Agreement at the rates listed in Attachment A.

Section 5.02 **Billing.** PREFERRED will submit invoices to SCHOOL every week for personnel provided to SCHOOL. Invoices are to be sent to the following SCHOOL address:

**Attention: Ashley Power and Dan Fox
Waterford Board of Education
1106 Old White Horse Pike
Waterford, NJ 08089**

Section 5.03 **Payment.** All amounts due to PREFERRED are due and payable within thirty (30) days from date of invoice. SCHOOL will send all payment to the following address:

**Preferred Home Health Care & Nursing Services, Inc.
PO BOX 826408
Philadelphia, PA 19182-6408**

Please send executed contracts and purchase orders to the following address:

**Preferred Home Health Care & Nursing Services, Inc.
45 Main Street (Highway 35)
Eatontown, NJ 07724
P: (732) 443-8100
F: (732) 443-8101
contracts@preferredcares.com**

Section 5.04 **Late Payment.** Invoices not paid within thirty (30) days from issue date will accumulate interest, until paid, at the rate of one and one-half percent (1.5%) per month on the unpaid balance, equating to an annual percentage rate of eighteen percent (18%) or the maximum rate permitted by applicable law, whichever is less.

Section 5.05 **Rate Change.** PREFERRED will give SCHOOL at least thirty (30) days advance written notice of any change in billing/hourly rates.

ARTICLE 6. - GENERAL TERMS

Section 6.01 **Independent Contractors.** The parties enter into this Agreement as independent contractors, and

nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.

- Section 6.02** **Assignment.** Neither party may assign this Agreement without the prior written consent of the other party, and such consent will not be unreasonably withheld. No such consent will be required for assignment to an entity owned by or under common control with assignor. In any event, the assigning party will remain fully responsible for compliance with all the terms of this Agreement.
- Section 6.03** **Indemnification.** Both parties, PREFERRED and SCHOOL, agree to indemnify and hold harmless each other, their respective directors, officers, employees and agents from and against any and all claims, actions or liabilities, which may be asserted against them by third parties in connection with the negligent performance of either PREFERRED or SCHOOL, their respective directors, officers, employees or agents under this Agreement.
- Section 6.04** **Headings.** The headings of sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.
- Section 6.05** **Entire Contract.** This Agreement constitutes the entire contract between SCHOOL and PREFERRED regarding the services covered under this Agreement. Any agreements, promises, negotiations or representations not expressly set forth in this Agreement are of no force or effect. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original. No amendments to this Agreement will be effective unless made in writing and signed by both parties. This Agreement will be governed by and construed in accordance with the laws of the State of New Jersey.
- Section 6.06** **Availability of Personnel.** The parties agree that PREFERRED(s) duty to supply personnel on request of SCHOOL is subject to the availability of qualified SCHOOL personnel. The failure of PREFERRED to provide personnel or the failure of SCHOOL to request personnel results in no penalty and does not constitute a breach of this Agreement.
- Section 6.07** **Compliance with Laws.** PREFERRED agrees that all services provided pursuant to this Agreement shall be performed in compliance with all applicable federal, state or local rules and regulations. If any law or regulation is enacted, modified or judicially interpreted so that any section of this Agreement would be found not to comply with such law or regulation, such section shall be deemed null and void and this Agreement shall be construed and continued in effect as if such section had never been contained herein.

ARTICLE 7. - CONFIDENTIALITY OF PROTECTED HEALTH INFORMATION

- Section 7.01** **HIPAA Compliance.** In instance where PREFERRED received Protected Health Information, (PHI), herein referred to as HIPAA from SCHOOL, PREFERRED agrees that it shall:
- 1) Comply with the applicable provisions of the Administrative simplification section of the Health Insurance Portability and Accountability Acts of 1996, as codified at 42 U.S.C. & 1320d through d-8 (HIPAA), and the requirements of any regulations promulgated there under.
 - 2) No use or further disclosure of any PHI concerning a patient other than as permitted by this Agreement, the requirements of HIPAA and/or applicable federal regulations. PREFERRED shall implement appropriate safeguards to prevent the use or disclosure of a patient(s) PHI other than as provided for by this Agreement.
 - 3) Promptly report to SCHOOL any violations, use and/or disclosure of a patient(s) PHI not provided for by this Agreement as soon as practicable, upon becoming aware of the improper violation(s), use and/or disclosure.



**ATTACHMENT A
PREFERRED HOME HEALTH CARE & NURSING SERVICES, INC.
SCHOOL STAFFING RATES**

A school day consists of hours worked. (Eight (8) hours is the standard billing per day, but varies.)
Transportation only cases will be billed at 2.5 hours in the AM and PM.

If special needs one-on-one services are provided, charges will be based on a rate of \$59.00 per hour for services rendered by a LPN.

If special needs one-on-one services are provided, charges will be based on a rate of \$62.00 per hour for services rendered by a RN.

SCHOOL and PREFERRED have acknowledged their understanding of and agreement to the mutual promises written above by executing this Agreement.

Waterford Board of Education

Preferred Home Health Care & Nursing Services, Inc.

Signature

DocuSigned by:
Jonathan Herman
0D3C84668FF746E

Signature

Printed Name and Title

Jonathan Herman COO

Printed Name and Title

Date

04/13/23

Date

“Resolution Awarding a Contract for School District Auditor”

Whereas, the Waterford Board of Education, pursuant to N.J.S.A. 18A:18A-5a(10) may by resolution and without advertising for bids, purchase the services of a School District Auditor; and

Whereas, the Waterford Board of Education has the need to purchase auditing services for the fiscal year ending June 30, 2023; and

Whereas, proposals have been requested for the purchase of services of a School District Auditor on a tri-annual basis; and

Whereas, procuring the services of a School District Auditor is required; and

Whereas, the Waterford Board of Education intends to enter into a contract with Bowman & Company, LLP; and

Whereas, the Waterford Board of Education has reviewed the Quality Review Report for Bowman & Company, LLP; and

Whereas, the amount of said contract is \$30,500 plus \$4,875 for the Federal Single Audit; and

Whereas, the Business Administrator has issued a certificate of the availability of funds; now, therefore, be it

Resolved, the Waterford Board of Education authorizes the Business Administrator to procure services of a School District Auditor from Bowman & Company, LLP;

VII-A-6



May 10, 2023

The Honorable President and
Members of the Board of Education
and School Business Administrator
Township of Waterford School District
1106 Old White Horse Pike
Waterford, New Jersey 08089

We are pleased to confirm our understanding of the services we are to provide the Township of Waterford School District, County of Camden, State of New Jersey, (hereinafter referred to as "School District"), for the fiscal year ending June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, and each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the School District as of and for the fiscal year ending June 30, 2023, in accordance with auditing standards generally accepted in the United States of America; standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the School District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- management's discussion and analysis
- budgetary comparison information
- schedule of the school district's proportionate share of the net pension liability
- schedule of the school district's pension contributions
- schedule of changes in the school district's total OPEB liability and related ratios

We have also been engaged to report on supplementary information other than RSI that accompanies the School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- combining statements and related major fund supporting statements
- schedule of expenditures of federal awards
- schedule of expenditures of state financial assistance

Audit Scope and Objectives (Cont'd)

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

introductory section
statistical section

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the terms and conditions of grant agreements that could have a direct and material effect on each major program in accordance with Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and State of New Jersey Circular 15-08-OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*.

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance; State of New Jersey Circular 15-08-OMB; and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance, State of New Jersey Circular 15-08-OMB, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit (Cont'd)

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

Audit Procedures - Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance and State of New Jersey Circular 15-08-OMB, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal and state program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance and State of New Jersey Circular 15-08-OMB.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, the Uniform Guidance, and State of New Jersey Circular 15-08-OMB.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance and State of New Jersey Circular 15-08-OMB require that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal and state statutes, regulations, and the terms and conditions of federal and state awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* and the *New Jersey State Grant Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the School District's major programs. For federal and state programs that are included in the respective Compliance Supplements, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance and State of New Jersey Circular 15-08-OMB.

Other Services

We will also assist with the following nonaudit services in conformity with accounting principles generally accepted in the United States of America, Uniform Guidance, State of New Jersey Circular 15-08-OMB, and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, based on information provided by you:

- a) assistance with the preparation of the financial statements and related notes
- b) proposing entries affecting the financial statements
- c) assistance with the preparation of modified accrual to accrual conversion journal entries
- d) assistance with the preparation of the schedule of expenditures of federal awards and schedule of expenditures of state financial assistance, and related notes

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the above listed. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, schedule of expenditures of state financial assistance, all related notes, and any other nonaudit services we provide including journal entry services previously defined above. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, the schedule of expenditures of state financial assistance, and related notes, and any other nonaudit services we provide including the journal entry services previously defined above, and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, the schedule of expenditures of state financial assistance, and related notes, all journal entries and any other nonaudit services we provide, prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal and state awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, schedule of expenditures of state financial assistance, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal and state statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, schedule of expenditures of state financial assistance, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers).

Responsibilities of Management for the Financial Statements and Single Audit (Cont'd)

You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance and State of New Jersey Circular 15-08-OMB; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; schedule of expenditures of state financial assistance; federal and state award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the School District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the School District complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance and State of New Jersey Circular 15-08-OMB, it is management's responsibility to evaluate and monitor noncompliance with federal and state statutes, regulations, and the terms and conditions of federal and state awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review, if any.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Bowman & Company LLP, will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement. With regard to an exempt offering document with which Bowman & Company LLP is not involved, you agree to clearly indicate in the exempt offering document that Bowman & Company LLP is not involved with the contents of such offering document.

You are responsible for identifying all federal and state awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards and schedule of expenditures of state financial assistance (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance and State of New Jersey Circular 15-08-OMB. You agree to include our report on the schedule of expenditures of federal awards and schedule of expenditures of state financial assistance in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards and schedule of expenditures of state financial assistance. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards and schedule of expenditures of state financial assistance that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance and the schedule of expenditures of state financial assistance in accordance with State of New Jersey Circular 15-08-OMB; (2) you believe the schedule of expenditures of federal awards and schedule of expenditures of state financial assistance, including their form and content, are stated fairly in accordance with the Uniform Guidance and State of New Jersey Circular 15-08-OMB; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards and schedule of expenditures of state financial assistance.

Responsibilities of Management for the Financial Statements and Single Audit (Cont'd)

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information. With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, if applicable, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the School District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Bowman & Company LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of School Finance, Department of Education, State of New Jersey, or its designee, a federal or state agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Bowman & Company LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for five years after the report release date or for any additional period requested by the Office of School Finance, Department of Education, State of New Jersey. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Engagement Administration, Fees, and Other (Cont'd)

Our Firm must submit to an external quality control review of its accounting and auditing practice by an independent third party every three years. One important component of this review process is a detailed inspection of the work performed by our Firm during the conduct of selected audits. As such, the independent third party, as part of this process, may select the audit engagement of the School District. However, the conduct of an external quality control review complies with the confidentiality requirements set forth in the AICPA Code of Professional Conduct. In accordance with Government Auditing Standards, Section 5.79, a copy of the Accountant's most recent external quality control review report is attached to this agreement (Appendix 1).

Scott P. Barron, CPA, RMA, PSA, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be based on the time spent by various members of our staff, at our standard hourly rates (Appendix 2), which will not exceed \$30,500.00, subject to the conditions of the records. In addition, if the School District is required to file a Federal Single Audit, our fee will include an additional \$4,875.00 per required grant to be audited and will be discussed at the time of this determination. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Invoices for payment of these fees may, at our discretion, be presented as work progresses. All invoices presented in accordance with this agreement shall be paid by the School District within forty-five (45) days from the date remitted. Delinquent balances may be subject to collection agency action if account is not paid in full in a timely manner. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

We shall when requested, with regard to all temporary and permanent financing of the School District, assist management and, the School District's financial advisor, in preparing draft maturity schedules, rate projections and compile and electronically post and print the preliminary and final official statements. The School District is responsible for making all management decisions and performing all management functions related to temporary and permanent financing and for designating an individual with suitable skill, knowledge, or experience to oversee our assistance with all debt related services, and for evaluating the adequacy and results of such services and accepting responsibility for them. We shall also assist, when requested, in the preparation of the Annual Reports required by the Securities and Exchange Commission under Rule 15c2-12(b)(5)(i)(A) and (B). This does not include the reporting of significant events as specified under rule 15c2-12(b)(5)(i)(C) since occurrence of events requiring reporting would not necessarily be known by us. When requested, we shall also assist with the preparation of "Arbitrage" or excess earnings calculations. The fees for these services are not included in our fee proposal above. The costs for these services are noted in the following *Specialized Financial and Bonding Services* section.

Specialized Financial and Bonding Services. The charges for Specialized Financial and Bonding Services for professional staff shall be charged at one and one-quarter (1¼) times the "Current Standard Hourly Rates" as stated in Appendix 2, at the time service is rendered. The charges for Bonding Services for professional staff shall be charged at one and one-half (1½) times the "Current Standard Hourly Rates" as stated in Appendix 2, at the time service is rendered with the following minimum fees:

Minimum Fees

Compilation and assembly of Preliminary and Final Official Statements, including preparation of draft maturity schedules and rate projections, and assistance in obtaining bond ratings	\$17,500.00
Electronic Posting, Printing, and Distribution of Preliminary Official Statement and Final Official Statement	1,500.00
Continuing Disclosure Reports	3,000.00

Reporting

We will issue written reports upon completion of our audit. Our reports will be addressed to the Board of Education of the School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance and State of New Jersey Circular 15-08-OMB report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and State of New Jersey Circular 15-08-OMB. Both reports will state that the report is not suitable for any other purpose.

Affirmative Action/Americans with Disabilities Act

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, we (the "Accountant or Subcontractor") agree as follows:

The Accountant or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the Accountant will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Accountant agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The Accountant or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Accountant, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The Accountant or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the Accountant's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Accountant or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The Accountant or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27 5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

Affirmative Action/Americans with Disabilities Act (Cont'd)

The Accountant or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The Accountant or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the Accountant or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The Accountant shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report
Employee Information Report from AA302

The Accountant and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance and EEO for conducting a compliance investigation pursuant to *Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.*

AMERICANS WITH DISABILITIES ACT
Mandatory Language / Equal Opportunity for Individuals with Disability

The Accountant and the School District do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. S121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the School District pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the School District in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the School District, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the School District's grievance procedure, the contractor agrees to abide by any decision of the School District which is rendered pursuant to said grievance procedure.

If any action or administrative proceeding results in an award of damages against the School District, or if the School District incurs any expense to cure a violation of the ADA that has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The School District shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the School District or any of its agents, servants, and employees, the *School District shall* expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the School District or its representatives.

Affirmative Action/Americans with Disabilities Act (Cont'd)

It is expressly agreed and understood that any approval by the School District of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the School District pursuant to this paragraph.

It is further agreed and understood that the School District assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the School District from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Mediation

In the unlikely event that a dispute arises out of or relates to the engagement described herein, and if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Mediation Rules, before resorting to arbitration, litigation or some other dispute resolution procedure. The School District and the Firm both agree that any dispute over fees charged by the Firm to the School District will be submitted for resolution by arbitration in accordance with the applicable rules for resolving professional accounting and related services disputes of the American Arbitration Association, except that under all circumstances the arbitrator must follow the laws of New Jersey. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF A DISPUTE OVER FEES CHARGED BY THE ACCOUNTANT, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION. The prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred in connection with the arbitration of the dispute in an amount to be determined by the arbitrator.

We appreciate the opportunity to be of service to the Township of Waterford School District, County of Camden, State of New Jersey, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.

Respectively submitted,

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Scott P. Barron, CPA, RMA, PSA

RESPONSE:

This engagement contract letter correctly sets forth the understanding of the Township of Waterford School District, County of Camden, State of New Jersey:

Authorized by:

Management Signature: _____

Title: _____

Date: _____

Governance Signature: _____

Title: _____

Date: _____

APPENDIX 1 - EXTERNAL QUALITY CONTROL REVIEW REPORT

Bonadio & Co., LP
Certified Public Accountants

Report on the Firm's System of Quality Control

December 17, 2020

To the Partners of
Bowman & Company LLP
and the Peer Review Committee of the New Jersey Society of Certified Public Accountants:

We have reviewed the system of quality control for the accounting and auditing practice of Bowman & Company LLP (the firm) in effect for the year ended May 31, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act, audits of employee benefit plans and examinations of service organizations [SOC 1 and SOC 2 engagements].

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

(Continued)

171 Sully's Trail
Pittsford, New York 14534
p (585) 381-1000
f (585) 381-3131

www.bonadio.com

APPENDIX 1 - EXTERNAL QUALITY CONTROL REVIEW REPORT (CONT'D)

Report on the Firm's System of Quality Control (Continued)

Opinion

in our opinion, the system of quality control for the accounting and auditing practice of Bowman & Company LLP in effect for the year ended May 31, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Bowman & Company LLP has received a peer review rating of pass.

Bonadio & Co., LLP

APPENDIX 2 - STANDARD HOURLY RATES FOR JULY 1, 2022 - JUNE 30, 2023*

General Administration / Report Processing		
Associate		\$50.00
Senior Associate		108.00
Manager		128.00
Senior Manager		154.00
Partner	189.00/209.00/239.00	260.00

* rates are subject to change effective July 1, 2023

APPENDIX 3 - STATE CONTRACTOR BUSINESS REGISTRATION PROGRAM

**STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE
FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS**

TAXPAYER NAME:
BOWMAN & COMPANY LLP

TAXPAYER IDENTIFICATION#:
210-888-591/000

ADDRESS:
601 WHITE HORSE ROAD
VOORHEES, NJ 08043

EFFECTIVE DATE:
02/01/83

FORM BRC(04-01)

TRADE NAME:

SEQUENCE NUMBER:
0108244

ISSUANCE DATE:
04/10/03

John S. Taylor
Acting Director

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
TREASURY

This Certificate is NOT assignable or transferable. It must be countersigned by the contractor at every address.

APPENDIX 4 - CERTIFICATE OF EMPLOYEE INFORMATION REPORT

Certification 16
CERTIFICATE OF EMPLOYEE INFORMATION REPORT RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **18-Feb-2023 to 18-Feb-2026**

**BOWMAN & COMPANY LLP
601 WHITE HORSE ROAD
VOORHEES NJ 08043**



Elizabeth Maher Muoio
ELIZABETH MAHER MUOIO
State Treasurer

“Resolution Awarding a Contract for Board of Education Solicitor”

Whereas, the Waterford Board of Education, pursuant to N.J.S.A. 18A:18A-5a (10) may by resolution and without advertising for bids, purchase the services of a Board of Education Solicitor; and

Whereas, the Waterford Board of Education has the need to purchase these services for the 2023-2024 school year; and

Whereas, proposals have been received for the purchase of services of a Board of Education Solicitor and the board has evaluated the proposals; and

Whereas, a committee of the board has selected Wade, Long, Wood & Long, LLC, and

Whereas, the Waterford Board of Education intends to enter into a contract with Wade, Long, Wood & Long, LLC; and

Whereas, the amount of said contract is a \$5,000 retainer for meeting attendance and \$150 per hour; and

Whereas, the Waterford Board of Education believes that procuring services of a Board of Education Solicitor is in the best interest of the district; and

Resolved, the Waterford Board of Education authorizes the Business Administrator to procure services of a Board of Education Solicitor from Wade, Long, Wood & Long, LLC; and, be it further resolved, that the duration of the contract be from July 1, 2023 through June 30, 2024.

PROFESSIONAL SERVICES CONTRACT

This Professional Service Contract is made and entered into between the WATERFORD TOWNSHIP BOARD OF EDUCATION (hereinafter referred to as the "Board") and HOWARD C. LONG, JR., and the firm of WADE, LONG, WOOD & LONG, LLC (hereinafter referred to as "Solicitor").

It is mutually agreed between the parties to this contract that for and in consideration of the work to be done and services rendered and furnished as hereinafter set forth, the Board has engaged and employed HOWARD C. LONG, JR., and the firm of WADE, LONG, WOOD & LONG, LLC. to serve as Solicitor to the Waterford Township Board of Education upon the condition that Howard C. Long, Jr., Esquire shall be the attorney primarily responsible for performing the work and services required pursuant to the within agreement.

It is further agreed that the Solicitor shall attend all regularly scheduled Board of Education meetings and receive a retainer of \$5,000.00.

It is further agreed that the Solicitor shall represent the Board in such matters of litigation and document preparation as may be required by the Board. The Solicitor shall be available for advice and consultation concerning legal matters pertaining to the Board, and at the direction of the Board. All representation by the Solicitor shall be performed as an attorney under the supervision and direction of the Board. It is agreed that the Solicitor shall receive remuneration for said representation and consultation in the amount of \$150.00 per hour during the term of this contract. The Solicitor shall also be reimbursed for all out-of-pocket expenses such as duplicating, postage, court costs, courier/Federal Express fees and telephone expenses.

The term of this contract shall be for one (1) year commencing on July 1, 2023 and ending

on June 30, 2024. It is understood and agreed that the Board and Solicitor may, by mutual consent, extend the Solicitor's employment at the end of this term if the Board so desires and in compliance with all applicable laws and regulations.

The Solicitor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The Solicitor will take affirmative action to ensure that such applicants are recruited and employed and that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Solicitor agrees to post in conspicuous places available to employees and applicants for employment notices to be provided by the public agency compliance officer setting forth provisions of this non-discrimination clause.

The Solicitor, where applicable, will in all solicitations or advertisements for employees placed by or on behalf of the Solicitor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex.

The Solicitor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the public agency compliance officer advising the labor union or workers= representative of the Solicitor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Solicitor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The Solicitor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by section N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to Section N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 175, C.127 as amended and supplemented from time to time.

The Solicitor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The Solicitor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principals of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable federal law and applicable federal court decisions.

The Solicitor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status or sex and confirm with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and applicable federal

law and applicable federal court decisions.

It is hereby agreed by the parties hereto that this agreement may at any time be terminated by either party giving to the other thirty (30) days notice in writing of intention to terminate the same, but that in the absence of any provision herein for a definite number of days notice the agreement shall run for the full term above.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals this 9 day of May, 2023.

WITNESS:

[Signature]

Secretary

WADE, LONG, WOOD & LONG, LLC

BY: [Signature]
HOWARD C. LONG, JR., ESQUIRE

WATERFORD TOWNSHIP BOARD
OF EDUCATION

BY: _____
President

**“Resolution Awarding a Contract to Wade, Long, Wood & Long
for Negotiator/Labor Consultant”**

Whereas, the Waterford Board of Education, pursuant to N.J.S.A. 18A:18A-5a (10) may by resolution and without advertising for bids, purchase the services of a Negotiator/Labor Consultant; and

Whereas, the Waterford Board of Education has the need to purchase negotiation services for the 2023-2024 school year; and

Whereas, proposals have been received for the purchase of services of a Negotiator/Labor Consultant and are attached; and

Whereas, the proposals have been evaluated by a committee of the board who has selected, Wade, Long, Wood & Long, LLC; and

Whereas, the Waterford Board of Education believes that procuring services of a Negotiator/Labor Consultant is in the best interest of the district; and

Whereas, the Waterford Board of Education intends to enter into a contract with Wade, Long, Wood and Long; and

Whereas, the amount of said contract is \$150 per hour; now

Therefore, Be It Resolved, the Waterford Board of Education authorizes the Business Administrator to execute a contract with Wade, Long, Wood & Long for Negotiator Services; and, be it further resolved, that the duration of the contract be from July 1, 2023 through June 30, 2024.

PROFESSIONAL SERVICES CONTRACT

This Professional Service Contract is made and entered into between the WATERFORD TOWNSHIP BOARD OF EDUCATION (hereinafter referred to as the "Board") and HOWARD C. LONG, JR., and the firm of WADE, LONG, WOOD & LONG, LLC (hereinafter referred to as "Negotiator").

It is mutually agreed between the parties to this contract that for and in consideration of the work to be done and services rendered and furnished as hereinafter set forth, the Board has engaged and employed HOWARD C. LONG, JR., and the firm of WADE, LONG, WOOD & LONG, LLC to serve as Negotiator/Labor Consultant to the Waterford Township Board of Education upon the condition that Howard C. Long, Jr., Esquire shall be the attorney primarily responsible for performing the work and services required pursuant to the within agreement.

It is further agreed that the Negotiator shall represent the Board in such matters of litigation and document preparation as may be required by the Board. The Negotiator shall be available for advice and consultation concerning legal matters pertaining to the Board, and at the direction of the Board. All representation by the Negotiator shall be performed as an attorney under the supervision and direction of the Board. It is agreed that the Negotiator shall receive remuneration for said representation and consultation in the amount of \$150.00 per hour during the term of this contract. The Negotiator shall also be reimbursed for all out-of-pocket expenses such as duplicating, postage, court costs, courier/Federal Express fees and telephone expenses.

The term of this contract shall be for one (1) year commencing on July 1, 2023 and ending on June 30, 2024. It is understood and agreed that the Board and Negotiator may, by mutual consent, extend the Negotiator's employment at the end of this term if the Board so desires and in compliance with all applicable laws and regulations.

The Negotiator, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The Negotiator will take affirmative action to ensure that such applicants are recruited and employed and that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Negotiator agrees to post in conspicuous places available to employees and applicants for employment notices to be provided by the public agency compliance officer setting forth provisions of this non-discrimination clause.

The Negotiator, where applicable, will in all solicitations or advertisements for employees placed by or on behalf of the Negotiator, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex.

The Negotiator, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the public agency compliance officer advising the labor union or workers= representative of the Negotiator's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Negotiator, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The Negotiator agrees to attempt in good faith to employ minority and female workers

consistent with the applicable county employment goals prescribed by section N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to Section N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 175, C.127 as amended and supplemented from time to time.

The Negotiator agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The Negotiator agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principals of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable federal law and applicable federal court decisions.

The Negotiator agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status or sex and confirm with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and applicable federal law and applicable federal court decisions.

It is hereby agreed by the parties hereto that this agreement may at any time be terminated by either party giving to the other thirty (30) days notice in writing of intention to terminate the same, but that in the absence of any provision herein for a definite number of days notice the agreement shall run for the full term above.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals this 9 day of May, 2023.

WITNESS:

Jeffrey A. Alene

Secretary

WADE, LONG, WOOD & LONG, LLC

BY:

Howard C. Long, Jr.
HOWARD C. LONG, JR., ESQUIRE

WATERFORD TOWNSHIP BOARD
OF EDUCATION

BY:

President

“Resolution Establishing the Bid and Quote Threshold”

Whereas, the Waterford Board of Education, pursuant to N.J.S.A. 18A:18A-3 and 18A:18A-4.3 may by resolution take advantage of the supplemental authority authorize the amount of a higher bid threshold for the contracting unit if it has a Qualified Purchasing Agent, and

Whereas, the Purchasing Agent, Daniel J. Fox, is a Qualified Purchasing Agent; now, therefore, be it

Resolved, the Waterford Board of Education authorizes the increase of the bid threshold to \$44,000, be it further

Resolved, that the quote threshold be increased to \$6,600, and, be it further

Resolved, that the Qualifying Purchasing Agent, be authorized to make purchases without board approval for amounts less than \$17,500.

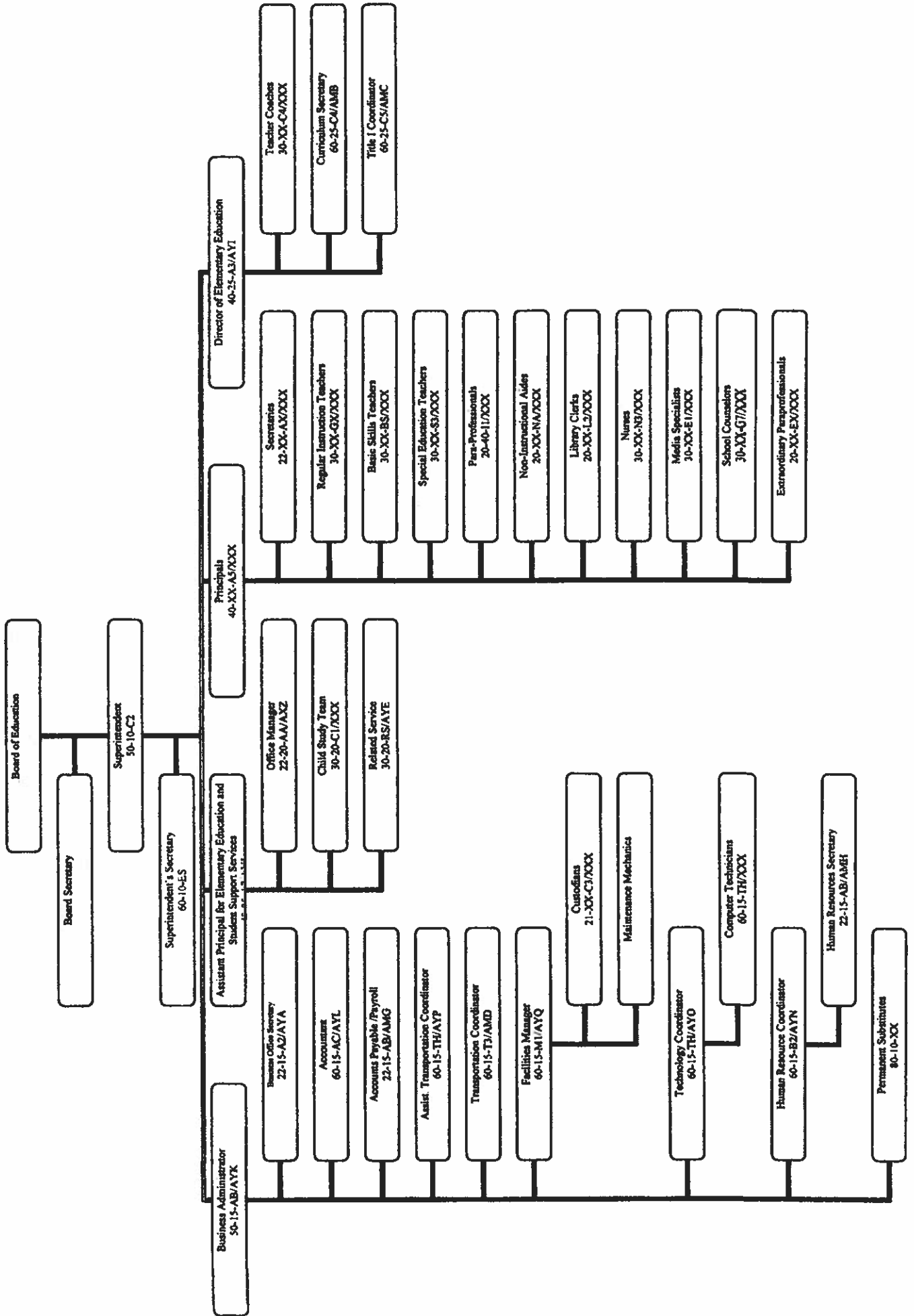
**WATERFORD TOWNSHIP SCHOOL DISTRICT
TAX REQUISITION
FOR THE 2023/2024 SCHOOL YEAR**

<u>Due Date</u>	<u>General Fund</u>
7/10/2023	\$ 1,255,618.50
8/10/2023	\$ 1,255,618.50
9/10/2023	\$ 1,255,618.50
10/10/2023	\$ 1,255,618.50
11/10/2023	\$ 1,255,618.50
12/10/2023	\$ 1,255,618.50
1/10/2024	\$ 1,255,618.50
2/10/2024	\$ 1,255,618.50
3/10/2024	\$ 1,255,618.50
4/10/2024	\$ 1,255,618.50
5/10/2024	\$ 1,255,618.50
6/10/2024	\$ 1,255,618.50
	<u>\$ 15,067,422.00</u>

WATERFORD TOWNSHIP SCHOOL DISTRICT SUMMARY OF CONTRACTS AWARDED

Commission for the blind	Services	Renew
Garrison Architects	Architects	Award
Bowman & Company	Auditors	Award
Cornerstone Insurance	Health Benefits	Award
Hardenbergh Insurance	Property & Casualty	Award
Wade, Long, Wood & Long	Solicitor	Award
Wade, Long, Wood & Long	Negotiator	Award
Julian Maressa, DO	School Physician	Award
Delta Dental	Dental Insurance	Renewal
Southern Coastal	Health Insurance	Renewal
Camden County Educational Services Commission	Various	Renewal
NJ Schools Insurance Group	Insurance	renewal
Interactive Kids	Behavioral Consultant	Award

WATERFOR TOWNSHIP SCHOOL DISTRICT ORGANIZATIONAL CHART



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Operations
8130/Page 1 of 1
SCHOOL ORGANIZATION (M)

8130 SCHOOL ORGANIZATION (M)

The Board of Education directs the organization of the instructional program of this district in the following schools and grades:

Schools	Grades
Atco Elementary	K-1 & 2
Thomas Richards Elementary Early Childhood Center	2-3 Pre-K & K
Waterford Elementary	Pre-K and 3-6

The Superintendent shall continually monitor the effectiveness of the district organizational plan and recommend to the Board such modifications in the plan as may be in the best interest of pupils, make most effective use of district resources, and serve the educational goals of the Board.

Adopted: 25 June 2014

Revised: _____



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Students

5350/Page 2 of 3

PUPIL STUDENT SUICIDE PREVENTION

5350 PUPIL STUDENT SUICIDE PREVENTION

The Board of Education recognizes that depression and self-destruction are problems of increasing severity among ~~students children and adolescents~~. A ~~pupil~~ Students under severe stress cannot benefit fully from the educational program and may pose a threat to ~~themselves himself or herself~~ or others.

The Board directs all school ~~district staff members personnel~~ to be alert to a ~~the pupil~~ student who exhibits ~~behavioral~~ warning signs of ~~potential~~ self-destruction or who threatens or attempts suicide. Any such ~~warning~~ signs or the report of such ~~warning~~ signs from another ~~student pupil~~ or staff member shall ~~should~~ be taken with the utmost seriousness and reported immediately to the ~~Building Principal or designee, who shall~~ notify the ~~pupil's parent(s) or legal guardian(s) and other professional staff members in~~ accordance with ~~administrative regulations~~.

The Principal or designee shall immediately contact the parent(s) of the ~~A potentially suicidal pupil~~ student exhibiting warning signs of suicide to inform the parent(s) the student will ~~shall~~ be referred to the ~~Child Study Team or a~~ Suicide Intervention Team, appointed by the Superintendent or designee, for a preliminary assessment. Upon completion of the preliminary assessment, the Principal or designee shall meet with the parent(s) to review the assessment. Based on the preliminary assessment, the parent(s) may be required to obtain ~~for appropriate evaluation and/or recommendation for independent~~ medical or psychiatric services for the student. In the event ~~that~~ the parent objects to the ~~recommendation recommended evaluation~~ or indicates an unwillingness to cooperate in the best interests of the pupil, the Principal or designee will ~~Child Study Team may~~ contact the New Jersey Department of Children and Families, Division of Child Protection and Permanency to request ~~that agency's~~ intervention on the student's ~~pupil's~~ behalf.

In the event the student is required to obtain medical or psychiatric services, the parent(s) will be required to submit to the Superintendent a written medical clearance from a licensed medical professional, recommended by the Superintendent or designee or selected by the parent(s) and approved by the Superintendent, indicating the student has received medical services, does not present a risk to themselves or others, and is cleared to return to school. The written medical clearance may be reviewed by a Board of Education healthcare professional before the student is permitted to return to school. The parent(s) shall be required to authorize their healthcare professional(s) to release relevant medical information to the school district's healthcare professional, if requested.

STUDENTS



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Students

5350/Page 2 of 3

~~PUPIL~~ STUDENT SUICIDE PREVENTION

5350/page 2 of 2

Student Suicide Prevention

Any school district staff member, volunteer, or intern with reasonable cause to suspect or believe that a student has attempted or completed suicide, shall immediately report the information to the Principal or designee or their immediate supervisor who will immediately report it to the Superintendent or designee. The Superintendent or designee shall promptly report it online to the New Jersey Department of Children and Families, or as otherwise required by the Department of Children and Families in accordance with N.J.S.A. 30:9A-24. In accordance with N.J.S.A. 30:9A-24i, any person who reports an attempted or completed suicide shall have immunity from any civil or criminal liability on account of the report, unless the person has acted in bad faith or with malicious purpose.

~~The Superintendent shall, in consultation with appropriate teaching staff members and mental health organizations, develop and implement a stress reduction program for students in grades four through six to address the problem of depression, help students toward alternative ways of resolving stressful situations, and encourage students to help one another.~~

In accordance with the provisions of N.J.S.A. 18A:6-111 and 18A:6-112, as part of the required professional development for teachers as outlined in N.J.A.C. 6A:9C-3 et seq., every teaching staff member must complete at least two hours of instruction in suicide prevention, to be provided by a licensed health care professional with training and experience in mental health issues, in each professional development period. All teaching staff members must attend instruction in suicide prevention as part of an individual's PD requirement. While this is not an annual requirement for all teaching staff members, the district must ensure that it is made available annually to those who have not completed the requirement (e.g., new staff, staff who were absent during the last session).

The instruction in suicide prevention shall include information on the relationship between the risk of suicide and incidents of harassment, intimidation, and bullying and information on reducing the risk of suicide in pupils who are members of communities identified as having members at high risk of suicide.

The Superintendent shall prepare and disseminate guidelines to assist school district regulations for the guidance of staff members in recognizing the warning signs of a student pupil who may be contemplates contemplating suicide, to respond to a threat



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Students

5350/Page 2 of 3

~~PUPIL~~ STUDENT SUICIDE PREVENTION

~~in responding to threatened~~ or attempted suicide, and to prevent ~~in preventing~~ contagion when a student ~~pupil~~ commits suicide.

N.J.S.A. 18A:6-111; 18A:6-112

N.J.S.A. 30:9A-23; 30:9A-24

N.J.A.C. 6A:9C-3 et seq.

Adopted: 25 June 2014

Revised: 17 May 2017

Revised: 17 May 2023





Waterford Township
School District

TITLE I SCHOOL-PARENT COMPACT
2023 – 2024

The Waterford Township Public School District and the parents of the students participating in activities, services and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) agree that this compact outlines how the parents, the entire school/district staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the challenging State academic standards.

This school-parent compact is in effect during school year 2023-2024.

SCHOOL RESPONSIBILITIES

Waterford Township Public Schools will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the challenging State academic achievement standards.
2. Hold parent-teacher conferences at least annually in elementary schools, during which this compact will be discussed as it relates to the individual child's achievement.
3. Provide parents with frequent reports on their child's progress. Specifically, the district is using a Parent Portal to share student progress with parents.
4. Provide parents access to staff. Parents may schedule appointments through their child's teacher or building principal.
5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities. Activities include celebrations, concerts, American Education Week, and school-wide activities.

PARENT RESPONSIBILITIES

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance.
- Making sure that homework is completed when assigned.
- Monitoring amount and content of television watched by my children.
- Volunteering in my child's classroom.
- Participating, as appropriate, in decisions relating to my children's education.
- Promoting positive use of my child's extracurricular time.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district, either received by my child or by mail or email, and responding, as appropriate.
- Serving, to the extent possible, on district-wide committees (such as Technology, Title I Stakeholder, ECAC, Ad-Hoc and focus groups) that have parental involvement.



Waterford Township
School District

ADDITIONAL SCHOOL RESPONSIBILITIES

The Waterford Township Public Schools will:

1. Involve parents in the planning, review and improvement of the district's parent and family engagement policy in an organized, ongoing and timely way.
2. Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parent and family engagement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.

DISTRICT PARENT INTERACTION MEETINGS

To help build and develop a partnership with parents to help their children achieve the challenging State academic standards and provide a bond between the school and community, the district holds our Annual Title I Meeting in the fall, along with other regularly scheduled school/community meetings throughout the year such as Read Across America and Summer Slide/Wellness Fair.

ESEA School-Parent Compact 2023-2024
BOE Approved: May 24, 2023

TITLE I – DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT (M)

[See POLICY ALERT Nos. 191 and 227]

2415.04 TITLE I – DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT (M)

In support of strengthening student academic achievement, each school district that receives Title I, Part A funds must develop jointly with, agree on, and distribute to, parents of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Elementary and Secondary Education Act (ESEA). This Policy establishes the school district's expectations for parent and family engagement, describes how the school district will implement a number of specific parent and family engagement activities, and is incorporated into the school district's Annual School Plan (ASP).

A. General Expectations

1. The school district agrees to implement the follow statutory requirements:
 - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs, consistent with Section 1116 of ESEA. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
 - b. Consistent with Section 1116 of the ESEA, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESEA.
 - c. The school district will incorporate this district-wide parent and family engagement policy into its school district's plan developed under Section 1112 of the ESEA.



TITLE I – DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT (M)

- d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- e. If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan if requested by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserved goes directly to the schools.
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with its definition:
 - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (a) That parents play an integral role in assisting their child's learning;



TITLE I – DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT (M)

- (b) That parents are encouraged to be actively involved in their child's education at school;
 - (c) That parents are fully partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (d) The carrying out of other activities, such as those described in Section 1116 of the ESEA.
 - h. For states where a Parental Information and Resource Center is established, the school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the state.
- B. Description of How District Will Implement Required District-Wide Parent and Family Engagement Policy Components
 - 1. The school district will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under Section 1112 of the ESEA:
 - a. Open forums for parents/community members will be conducted by surveys, principal(s), and/or the Title I Director (ongoing).
 - b. Parents/community members serve on committees as needed (ongoing).
 - 2. The district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
 - a. The district website will provide information related to staff, Title I, and which New Jersey Student Learning Standards are targeted at each grade level in the curriculum.



TITLE I – DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT (M)

- b. Presentations to update parents are made at Board of Education meetings, parent interaction meetings, family nights, on the district website, and/or newsblasts.
3. The district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
 - a. Annual planning meetings
4. The school district will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: (Insert programs, such as: Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs), by:
 - a. Home and School Council meetings
 - b. The WTSD Preschool Program
5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parental Involvement Policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its Parental Involvement Policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.



TITLE I – DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT (M)

(List actions, such as describing how the evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents will play):

- a. District Title I stakeholder meetings
 - b. Feedback forms and surveys, as needed
 - (1) Title I Stakeholder meetings (Person responsible: Title I director coordinates stakeholder meetings; parent representatives are invited to attend and provide feedback).
 - (2) Feedback from surveys (Administrative team develops and sends out surveys via Blackboard to elicit feedback from all families.
6. The school district will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
- a. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:
 - (1) The challenging State academic standards;
 - (2) The New Jersey and local academic assessments including alternate assessments;
 - (3) The requirements of Title I Part A;
 - (4) How to monitor their child's progress; and



TITLE I – DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT (M)

- (5) How to work with educators:
- (a) Workshops
 - (b) Curriculum Articulation,
 - (c) PLC
 - (d) Parent/family in-district programs
 - (e) State endorsed conferences
- b. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
- (1) Parent Interaction Meetings
 - (2) Stakeholder Committee
 - (3) Family Nights/Workshops
- c. The school district will, with the assistance of its schools and parents, educate its teachers, student services personnel, Principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- (1) Stakeholder meetings
 - (2) Supporting attendance at local, state, and national conferences/workshops.
- d. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction



TITLE I – DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT (M)

Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in fully participating in the education of their children, by:

- (1) Publicizing talks, workshops and opportunities for educating parents about the importance of literacy and math.

- e. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- (1) Providing relevant information on the district website.
- (2) Sending hard copies of communications home to families.
- (3) Mass communications via Blackboard.

C. Discretionary District-Wide Parent and Family Engagement Policy Components

1. The District-Wide Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA:
 - a. Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
 - b. Providing necessary literacy training for the parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;



TITLE I – DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT (M)

- c. Paying reasonable and necessary expenses associated with parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- d. Training parents to enhance the involvement of other parents;
- e. In order to maximize parent and family engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- f. Adopting and implementing model approaches to improving parent and family engagement;
- g. Establishing a district-wide parent advisory council to provide advice to all matters related to parent and family engagement in Title I, Part A programs;
- h. Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities; and
- i. Providing other reasonable support for parent and family engagement activities under Section 1116 as parents may request.

This District-Wide Parental Involvement Policy has been developed jointly, and agreed on with parents of children participating in Title I, Part A programs. This Policy will be distributed to all parents of participating Title I, Part A children in an understandable and uniform format and, to the extent practicable, in a language the parents understand, at the beginning of each school year or when the child is determined eligible and begins participating in Title I, Part A programs.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2).

Adopted: 25 June 2014

Revised: 29 April 2020

Revised: 10 June 2022



POLICY

WATERFORD TOWNSHIP
BOARD OF EDUCATION

Program
2415.04/Page 9 of 9
TITLE I – DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT (M)



A		B	C	D	E	F	G	H
1	Last Name	First Name	Assignment	Days/ Year	Step	Salary Guide	Hours/ Day	Hourly/ Rate
2	BAKER	DOUGLAS	Cust Class - 1 Night	260	22	WTEA - Custodians	8	28.44
3	BOEHM	JEFFREY	Cust Class I	260	5	WTEA - Custodians	8	16.54
4	BOEHM	LINDA	Cust Class I	260	5	WTEA - Custodians	8	16.54
5	DRAHOS	WALTER	Cust Class - 1 Night	260	5	WTEA - Custodians	5	16.54
6	GANT	MICHAEL	Cust Class - 1 Night	260	5	WTEA - Custodians	8	16.54
7	JACKSON	TIFFANY	Custodian - Lead	260	6	WTEA - Custodians	8	17.03
8	MASCOLA	JOAN	Cust Class - 1 Night	260	1	WTEA - Custodians	8	15.24
9	PIERCE	PAUL	Cust Class - 1 Night	260	5	WTEA - Custodians	8	16.54
10	WRESSIG	PATRICIA	Cust Class I	260	6	WTEA - Custodians	8	17.03
11	CUNNINGHAM	GAIL	Secretary A	240	22	WTEA - Secretaries	7	27.56
12	DI GIANVITTORIO	MARIELENA	Secretary A	240	12	WTEA - Secretaries	7	23.77
13	KOWALSKI	ASHLEY	Secretary A	185	7	WTEA - Secretaries	7	21.88
14	STAFFORD	DAWN	Secretary A	240	11	WTEA - Secretaries	7	23.39
15	WALKER	EMILY	Secretary A	240	4	WTEA - Secretaries	7	20.74
16	CATERINA	NICOLE	Secretary B	240	2	WTEA - Secretaries	*	17.91
17	EMMONS	JILL	Secretary B	240	12	WTEA - Secretaries	7	21.20
18	HABINOWSKI	PATRICIA	Secretary B	240	13	WTEA - Secretaries	7	21.53
19	WALCZAK	ELIZABETH	Secretary B	240	22	WTEA - Secretaries	7	24.55

WATERFORD TOWNSHIP SCHOOL DISTRICT
2023-2024 SUBSTITUTE LIST

<u>NAME</u>		<u>CLASSIFICATION(S)</u>
Achey	Michael	Teacher/ Paraprofessional
Arquette	Ashley	Paraprofessional
Bienakowski	Rosemarie	Teacher
Bober	Edward	Teacher/Paraprofessional
Carmona	Gabrielle	Teacher/ Paraprofessional
Caromano	Ruth	Teacher
Chaple	Judy	Paraprofessional
Cormaney	Dayna	Nurse
Duffin	David	Teacher
Eisele	Melissa	Teacher/Paraprofessional
Fishman	Becky	Teacher/Paraprofessional
Franchetti	Karen	Teacher
Galezniak	Michelle	Nurse
George	Rita	Paraprofessional
Harbold- Holland	Nancy	Teacher
Intessimoni	Erin	Nurse
Ladik	Christina	Nurse
Lampman	Danielle	Teacher
McGinnis	Carolyn	Teacher
Messner	Dina	Teacher
O'Donnell	Lori	Teacher/Paraprofessional
Paretti	Paula	Teacher
Pollock	Tania	Paraprofessional
Quirk	Janice	Secretary/Paraprofessional
Schiller	Jeremy	Paraprofessional
Schneider	John	Teacher
Schneider	Patricia	Paraprofessional
Stewart	Nicole	Paraprofessional
Thomas	Kimberly	Paraprofessional
Turner	Cory	Paraprofessional
Valentino	Jennifer	Teacher/Paraprofessional
Wells	Amanda	Paraprofessional
Wyld	Maryann	Secretary
Zuzulock	Samantha	Custodian/Paraprofessional

**BOARD SECRETARY'S CERTIFICATIONS
FOR THE MONTH OF MARCH 2023**

In accordance with 18A:17-9 for the month of February, 2023, the Cash Reconciliation Report and the Board Secretary's report are in agreement.

In accordance with 18A:17-9 for the month of February 2023, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 ©3 and that sufficient funds are available to meet the district's financial obligations for the remainder if the fiscal year.

The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10 © 2, certifies that the following changes in anticipated revenue amounts and revenue sources:

Source	Amount
1320 Tuition	(\$3,949.06)
1420 transportation Fees – LEA	522.00
1440 Transportation Fees	3,920.00
1510 Interest on Investments	113,260.00
1980 Prior Year Refunds	
1990 Use of Facilities	1,687.50
1990 ERATE Income	10,693.00
1990 Indirect Cost revenue	<u>(103,425.00)</u>
	<u>\$22,708.44</u>



 Daniel J. Fox, Board Secretary

**WATERFORD TOWNSHIP BOARD OF EDUCATION
INVESTMENT REPORT
March 2023**

INVESTMENTS PRESENTLY IN EFFECT - N.J.S.A. 40A-5.2

General Account	\$774,349.14
NJ Cash Management Fund ~ Current ACC.....	\$5,911,393.61
NJ Cash Management Fund ~ Capital Reserve.....	\$887,839.67
NJ Cash Management Fund ~ Maintenance	\$348,366.03
Payroll.....	\$4,391.81
Agency	\$670,323.86
Flexible Spending Account.....	\$5,245.27
UCC Trust.....	\$66,986.91
TOTAL	<u>\$8,668,896.30</u>

INTEREST EARNED FROM INVESTMENTS

**AVERAGE
INTEREST RATE**

General Account	\$1,522.80	1.36%
NJ Cash Management Fund ~ Current ACC.....	\$22,409.51	4.46%
NJ Cash Management Fund ~ Capital Reserve.....	\$3,411.61	4.52%
NJ Cash Management Fund ~ Maintenance	\$1,338.63	4.52%
Payroll.....	\$69.08	1.36%
Agency.....	\$438.70	1.36%
Flexible Spending Account.....	\$5.59	1.36%
UCC Trust.....	\$77.86	1.36%
TOTAL INTEREST FOR March 2023	\$29,273.78	
Amount Previously Reported	\$90,327.63	
TOTAL JULY 1ST TO DATE	<u>\$119,601.41</u>	

DETAILED BREAKDOWN NJSA 40A:5-15.2

Certificates of Deposit:

<u>Date Invested</u>	<u>Bank</u>	<u>Term</u>	<u>Number</u>	<u>Amount</u>	<u>Rate</u>	<u>Matures</u>
----------------------	-------------	-------------	---------------	---------------	-------------	----------------

CERTIFICATION

I, Daniel J. Fox, Investment Officer of the Waterford Township Board of Education, hereby certify that the above is a true and correct report of the status of investments of the monies held by the Waterford Township Board of Education.



Signature Business Administrator

4/30/23

Date

STUDENT ACTIVITY REPORT
as of March 31, 2023

Account #	Account Description	Advisor Name	Opening Balance 7/1/2022	Deposits	Withdrawals	Ending Balance 3/31/2023
95-499-BA	Book Fines ~ Atco	Meredith Vitarelli	\$167.62	\$239.56	\$167.62	\$239.56
95-499-FA	School Fund Rasiers ~ Atco	Gabrielle Holwell	\$12.93	\$0.00	\$0.00	\$12.93
95-499-AT	Field Day ~ Atco	Shaun Laurito	\$78.00	\$0.00	\$0.00	\$78.00
95-499-BT	Book Fines ~ TR	Meredith Vitarelli	\$86.05	\$67.65	\$0.00	\$153.70
95-499-FT	School Fund Rasiers ~ TR	Gabrielle Holwell	\$128.33	\$0.00	\$0.00	\$128.33
95-499-TR	Field Day ~ TR	Shaun Laurito	\$0.00	\$0.00	\$0.00	\$0.00
95-499-6	6th Grade Projects	Meaghan Knoll	\$0.00	\$0.00	\$0.00	\$0.00
95-499-SC	WES Student Council	Meaghan Knoll	\$143.30	\$0.00	\$0.00	\$143.30
95-499-WE	Field Day ~ WES	Meaghan Knoll	\$500.60	\$0.00	\$0.00	\$500.60
95-499-BW	Book Fines ~ WES	Liz Seth	\$82.00	\$4.00	\$0.00	\$86.00
95-499-C	Community Relief Fund	Erica Ravenkamp	\$302.65	\$0.00	\$0.00	\$302.65
95-499-FW	School Fund Raisers ~ WES	Ryan Ciavaglia	\$80.82	\$6.00	\$0.00	\$86.82
95-499-WM	Wildcat Mentor Program	Ryan Ciavaglia	\$78.97	\$0.00	\$0.00	\$78.97
95-499-FD	Funds Raised to be Donated	Carley Marsh	\$0.00	\$0.00	\$0.00	\$0.00
95-499-HS	Home & School	Christina Leach	\$0.00	\$0.00	\$0.00	\$0.00
95-499-B	WES Beautification	Kate Ginzberg	\$198.00	\$0.00	\$198.00	\$0.00
95-499-TH	Theater Arts		\$818.50	\$0.00	\$0.00	\$818.50
95-499-ST	Staff Activity Account	Mike Nolan	\$0.00	\$435.00	\$0.00	\$435.00
95-101	Cash ~ Student Activity Account		\$2,677.77	\$752.21	\$365.62	\$3,064.36

WATERFORD TOWNSHIP BOARD OF EDUCATION
ALL FUNDS
March 2023

FUNDS	BEGINNING CASH BALANCE	CASH RECEIPTS	CASH DISBURSEMENTS	ENDING CASH BALANCES
GOVERNMENT FUNDS				
1 General Fund [Fund 10]	\$ 3,106,359.81	\$ 2,719,570.73	\$ 2,600,450.37	\$ ✓ 3,225,480.17
1b Capital Reserve [10-116]	\$ 884,428.06	\$ 3,411.61	\$ -	\$ ✓ 887,839.67
1b Maintenance Reserve [10-117]	\$ 347,027.40	\$ 1,338.63	\$ -	\$ ✓ 348,366.03
2 Special Revenue [Fund 20]	\$ 98,562.29	\$ 508,883.40	\$ 390,721.38	\$ ✓ 216,724.31
3 Capital Projects [Fund 30]	\$ 3,163,854.31	\$ -	\$ -	\$ ✓ 3,163,854.31
1b Internal Services [Fund 71]	\$ 58,093.42	\$ 382.24	\$ 8,373.44	\$ 50,102.22
Total Government Funds [General Acct+CMF+Cap Res+Wells Fargo Accts]	\$ 7,658,325.29	\$ 3,233,586.61	\$ 2,999,545.19	\$ 7,892,366.71
5 Cafeteria Account [Fund 61]	\$ 81,240.91	\$ 117,894.18	\$ 97,182.22	\$ ✓ 101,952.87
Total Enterprise Funds [61-64]	\$ 81,240.91	\$ 117,894.18	\$ 97,182.22	\$ 101,952.87
TOTAL GOVERNMENT & ENTERPRISE	\$ 7,739,566.20	\$ 3,351,480.79	\$ 3,096,727.41	\$ 7,994,319.58
TRUST & AGENCY FUNDS				
6a Agency [Fund 90]	\$ 329,824.98	\$ 931,090.56	\$ 632,977.69	\$ ✓ 627,937.85
7 Payroll [Fund 91]	\$ 3,500.00		\$ -	\$ ✓ 3,500.00
8 Unemployment Trust [Fund 92]	\$ 70,777.59	\$ 77.86	\$ 3,868.54	\$ ✓ 66,986.91
6b Flexible Spending Acct [Fund 93]	\$ 5,461.73	\$ 620.00	\$ 836.46	\$ ✓ 5,245.27
9 Student Activity Fund [Fund 95]	\$ 2,970.10	\$ 94.26	\$ -	\$ ✓ 3,064.36
Total Trust & Agency Funds	\$ 412,534.40	\$ 931,882.68	\$ 637,682.69	\$ 706,734.39
TOTAL ALL FUNDS	\$ 8,152,100.60	\$ 4,283,363.47	\$ 3,734,410.10	\$ 8,701,053.97

Denise Niedoba
Denise Niedoba, Accountant

4-28-23
Date

Transfers by Transfer Number

Waterford BOE

Start date 3/1/2023

End date 3/31/2023

TR#	Transfer Description	Amount	To Account	From Account
1899	03/01/23 : PSSECT >2023-03-01	1,000.00	11-000-213-330-00-03-000 HEALTH PROF SERV	11-000-223-320-00-03-000 PD SERV
1900	03/02/23 : For Extra Time	300.00	11-209-100-101-01-01-040 BD Teacher Extra Atco	11-000-240-890-00-01-040 OTHER OBJECTS/DUES
1918	03/22/23 : For Homebound Services	2,000.00	11-150-100-101-01-06-100 HOMEBOUND WES	11-401-100-100-01-06-100 WES EXTRA CURRICULAR SAL
1948	03/31/23 : Copier Costs	250.00	11-000-240-420-44-02-060 COPIER MAINT TR	11-000-240-420-44-01-040 COPIER MAINT ATC
		250.00	11-190-100-420-44-23-040 COPIER MAINT ATCO INSTR	11-000-240-420-44-01-040 COPIER MAINT ATC
		240.00	11-190-100-420-44-23-100 COPIER MAINT WES INSTR	11-000-240-420-44-01-040 COPIER MAINT ATC
1953	03/31/23 : Cover Substitutes	1,500.00	11-000-217-106-01-09-000 AIDE EXTRA SUBS DIST	11-120-100-101-01-09-000 TCH GRADES 1-5 - SUBS D
		500.00	11-190-100-106-01-09-000 AIDE GENERAL SUBS DIST	11-120-100-101-01-09-000 TCH GRADES 1-5 - SUBS D
		250.00	11-204-100-106-01-09-000 AIDE LLD SUBS DIST	11-120-100-101-01-09-000 TCH GRADES 1-5 - SUBS D
		6,290.00	Report Total	

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Assets and Resources

Assets:			
101	Cash in bank		\$3,225,480.17
102-106	Cash Equivalents		\$4,650.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$887,839.67
117	Maintenance Reserve Account		\$348,366.03
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$1,746,244.11	
141	Intergovernmental - State	\$37,796.28	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$1,350.00	\$1,785,390.39
Loans Receivable:			
131	Interfund	\$75,071.16	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$75,071.16
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$27,507,982.00	
302	Less Revenues	(\$20,133,732.23)	\$7,374,249.77
Total assets and resources			<u>\$13,701,047.19</u>

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$21,858.54
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$1,347,654.39
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$8,748.05
Total liabilities		\$1,378,260.98

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Fund Balance:

	Appropriated:		
753,754	Reserve for Encumbrances		\$7,661,034.32
	Reserved Fund Balance:		
761	Capital Reserve Account - July 1	\$1,585,406.84	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	(\$360,000.00)	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$1,225,406.84
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$756,019.91	
606	Add: Increase in Maintenance Reserve	\$200,250.00	
310	Less: Bud. w/d from Maintenance Reserve	(\$420,000.00)	\$536,269.91
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$30,486,455.83	
602	Less: Expenditures	(\$21,306,181.82)	
	Less: Encumbrances	(\$7,661,034.32)	(\$28,967,216.14)
	Total appropriated		\$10,941,950.76
	Unappropriated:		
770	Fund balance, July 1		\$1,380,835.45
771	Designated fund balance		\$2,317,764.00
303	Budgeted fund balance		(\$2,317,764.00)
	Total fund balance		\$12,322,786.21
	Total liabilities and fund equity		<u>\$13,701,047.19</u>

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$30,486,455.83	\$28,967,216.14	\$1,519,239.69
Revenues	(\$27,507,982.00)	(\$20,133,732.23)	(\$7,374,249.77)
Subtotal	<u>\$2,978,473.83</u>	<u>\$8,833,483.91</u>	<u>(\$5,855,010.08)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$697,567.17)	\$697,567.17
Less - Withdrawal from reserve	(\$360,000.00)	(\$360,000.00)	\$0.00
Subtotal	<u>\$2,618,473.83</u>	<u>\$7,775,916.74</u>	<u>(\$5,157,442.91)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,618,473.83</u>	<u>\$7,775,916.74</u>	<u>(\$5,157,442.91)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$200,250.00	(\$407,653.88)	\$607,903.88
Less - Withdrawal from reserve	(\$420,000.00)	(\$420,000.00)	\$0.00
Subtotal	<u>\$2,398,723.83</u>	<u>\$6,948,262.86</u>	<u>(\$4,549,539.03)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,398,723.83</u>	<u>\$6,948,262.86</u>	<u>(\$4,549,539.03)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,398,723.83</u>	<u>\$6,948,262.86</u>	<u>(\$4,549,539.03)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,398,723.83</u>	<u>\$6,948,262.86</u>	<u>(\$4,549,539.03)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,398,723.83</u>	<u>\$6,948,262.86</u>	<u>(\$4,549,539.03)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,398,723.83</u>	<u>\$6,948,262.86</u>	<u>(\$4,549,539.03)</u>
Less: Adjustment for prior year	(\$80,959.83)	(\$80,959.83)	\$0.00
Budgeted fund balance	<u>\$2,317,764.00</u>	<u>\$6,867,303.03</u>	<u>(\$4,549,539.03)</u>

Prepared and submitted by :

Board Secretary

Date



4/30/23

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	15,037,825	0	15,037,825	11,534,252	Under	3,503,573
00520	SUBTOTAL – Revenues from State Sources	12,417,933	0	12,417,933	8,552,553	Under	3,865,380
00570	SUBTOTAL – Revenues from Federal Sources	52,224	0	52,224	46,927	Under	5,297
	Total	27,507,982	0	27,507,982	20,133,732		7,374,250
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	4,428,977	(110,150)	4,318,827	2,955,544	1,130,287	232,996
10300	Total Special Education - Instruction	1,776,295	90,388	1,866,683	1,213,695	526,187	126,800
11160	Total Basic Skills/Remedial – Instruct.	832,496	(94,159)	738,337	501,011	223,010	14,315
17100	Total School-Sponsored Co/Extra Curricul	18,000	(7,000)	11,000	18	0	10,982
20620	Total Summer School	51,525	28,588	80,113	744	46,025	33,344
29180	Total Undistributed Expenditures - Instr	10,936,196	(195,253)	10,740,943	8,366,631	2,318,858	55,454
29680	Total Undistributed Expenditures – Atten	116,871	0	116,871	88,126	27,231	1,515
30620	Total Undistributed Expenditures – Healt	185,738	200	185,938	120,681	62,944	2,314
40580	Total Undistributed Expend – Speech, OT,	366,570	(17,865)	348,705	221,292	121,400	6,013
41080	Total Undist. Expend. – Other Supp. Serv	421,544	157,595	579,139	359,986	177,919	41,234
41660	Total Undist. Expend. – Guidance	156,825	1,000	157,825	103,504	49,557	4,763
42200	Total Undist. Expend. – Child Study Team	415,638	(7,155)	408,483	279,979	124,014	4,490
43200	Total Undist. Expend. – Improvement of I	399,863	(34,040)	365,823	161,058	128,391	76,374
43620	Total Undist. Expend. – Edu. Media Serv.	506,495	15,161	521,656	369,080	134,763	17,813
44180	Total Undist. Expend. – Instructional St	157,105	(9,609)	147,496	51,509	32,917	63,070
45300	Support Serv. - General Admin	438,688	43,869	482,557	352,003	107,100	23,453
46160	Support Serv. - School Admin	500,986	49,306	550,292	375,432	129,464	45,397
47200	Total Undist. Expend. – Central Services	492,825	38,510	531,335	360,741	106,001	64,592
51120	Total Undist. Expend. – Oper. & Maint. O	1,784,422	(7,687)	1,776,735	1,172,070	470,273	134,391
52480	Total Undist. Expend. – Student Transpor	2,076,485	589,745	2,666,230	1,488,794	1,076,494	100,941
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	3,306,428	(39,983)	3,266,445	2,607,855	556,293	102,297
75880	TOTAL EQUIPMENT	97,900	9,500	107,400	37,843	54,316	15,241
76260	Total Facilities Acquisition and Constr	502,903	0	502,903	104,362	57,590	340,951
76320	Capital Reserve – Transfer to Capital Pr	500	0	500	0	0	500
84000	Transfer of Funds to Charter Schools	14,221	0	14,221	14,221	0	0
	Total	29,985,496	500,960	30,486,456	21,306,182	7,661,034	1,519,240

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy	14,628,565	0	14,628,565	10,971,424	Under	3,657,141
00150	10-1320	Tuition from LEAs Within State	43,510	0	43,510	61,770		(18,260)
00220	10-13[2-4]0	Other Tuition	0	0	0	0		0
00250	10-14[2-4]0	Transportation Fees from Other LEAs	15,000	0	15,000	20,164		(5,164)
00300	10-1___	Unrestricted Miscellaneous Revenues	350,000	0	350,000	447,596		(97,596)
00330	10-1___	Interest Earned on Maintenance Reserve	250	0	250	12,346		(12,096)
00340	10-1___	Interest Earned on Capital Reserve Funds	500	0	500	20,953		(20,453)
00410	10-3116	School Choice Aid	357,072	0	357,072	249,950	Under	107,122
00420	10-3121	Categorical Transportation Aid	632,435	0	632,435	442,705	Under	189,731
00430	10-3131	Extraordinary Aid	200,000	0	200,000	0	Under	200,000
00440	10-3132	Categorical Special Education Aid	1,058,579	0	1,058,579	741,005	Under	317,574
00460	10-3176	Equalization Aid	9,969,582	0	9,969,582	6,978,707	Under	2,990,875
00470	10-3177	Categorical Security Aid	200,265	0	200,265	140,186	Under	60,080
00500	10-3___	Other State Aids	0	0	0	0		0
00540	10-4200	Medicaid Reimbursement	52,224	0	52,224	46,927	Under	5,297
Total			27,507,982	0	27,507,982	20,133,732		7,374,250

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02060	11-105-100-936	Local Contribution – Transfer to Special	135,980	81,588	217,568	217,568	0	0
02080	11-110-___-101	Kindergarten – Salaries of Teachers	444,823	23,503	468,326	326,132	138,172	4,023
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers	2,592,271	(158,241)	2,434,030	1,660,276	715,442	58,312
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers	537,237	(11,838)	525,399	364,864	155,735	4,800
02500	11-150-100-101	Salaries of Teachers	1,750	2,000	3,750	2,413	1,000	338
02540	11-150-100-320	Purchased Professional – Educational Ser	3,500	3,500	7,000	5,850	0	1,150
03000	11-190-1___-106	Other Salaries for Instruction	385,185	(64,929)	320,256	190,211	98,107	31,938
03020	11-190-1___-320	Purchased Professional – Educational Ser	44,070	(6,639)	37,431	21,763	767	14,901
03040	11-190-1___-340	Purchased Technical Services	8,000	12,000	20,000	18,933	0	1,067
03060	11-190-1___-[4-5]	Other Purchased Services (400-500 series	21,000	490	21,490	12,510	4,728	4,252
03080	11-190-1___-610	General Supplies	239,311	9,856	249,167	134,388	11,990	102,789
03100	11-190-1___-640	Textbooks	1,000	0	1,000	0	0	1,000
03120	11-190-1___-8__	Other Objects	14,850	(1,440)	13,410	638	4,346	8,426
04500	11-204-100-101	Salaries of Teachers	261,443	16,347	277,790	179,695	76,119	21,975
04520	11-204-100-106	Other Salaries for Instruction	61,826	(7,442)	54,384	1,523	100	52,761
04600	11-204-100-610	General Supplies	1,050	1,550	2,600	1,877	0	723
06000	11-209-100-101	Salaries of Teachers	184,739	(87,757)	96,982	64,648	27,705	4,630
06020	11-209-100-106	Other Salaries for Instruction	600	0	600	0	0	600
06100	11-209-100-610	General Supplies	2,500	(1,613)	887	848	0	40
07000	11-213-100-101	Salaries of Teachers	1,086,362	230,712	1,317,074	894,366	387,505	35,204
07020	11-213-100-106	Other Salaries for Instruction	53,490	(43,915)	9,575	1,823	727	7,025
07100	11-213-100-610	General Supplies	22,300	(492)	21,808	19,874	0	1,934
08500	11-216-100-101	Salaries of Teachers	61,315	2,567	63,882	43,648	18,995	1,239
08520	11-216-100-106	Other Salaries for Instruction	19,170	(18,870)	300	0	300	0

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
08600	11-216-100-6__	General Supplies	2,500	(700)	1,800	1,032	100	669
09260	11-219-100-101	Salaries of Teachers	4,000	0	4,000	2,363	1,637	0
09300	11-219-100-320	Purchased Professional-Educational Servi	15,000	0	15,000	2,000	13,000	0
11000	11-230-100-101	Salaries of Teachers	810,096	(92,657)	717,439	499,578	213,773	4,087
11060	11-230-100-340	Purchased Technical Services	15,600	0	15,600	0	8,970	6,630
11100	11-230-100-610	General Supplies	6,800	(1,502)	5,298	1,433	267	3,598
17000	11-401-100-1__	Salaries	18,000	(7,000)	11,000	18	0	10,982
20000	11-422-100-101	Salaries of Teachers	23,625	1,500	25,125	0	25,125	0
20020	11-422-100-106	Other Salaries of Instruction	11,125	0	11,125	0	11,125	0
20080	11-422-100-3__	Purchased Professional & Technical Servi	0	800	800	0	0	800
20500	11-422-200-1__	Salaries	10,425	0	10,425	650	9,775	0
20520	11-422-200-3__	Purchased Professional and Technical Ser	5,850	(5,000)	850	0	0	850
20540	11-422-200-[4-5]	Purchased Services (400-500 series)	0	31,588	31,588	0	0	31,588
20560	11-422-200-6__	Supplies and Materials	500	(300)	200	94	0	106
29000	11-000-100-561	Tuition to Other LEAs within the State -	7,698,997	0	7,698,997	6,159,198	1,539,799	0
29020	11-000-100-562	Tuition to Other LEAs within the State -	996,120	(19,900)	976,220	780,955	195,224	41
29040	11-000-100-563	Tuition to County Voc. School District-R	117,029	0	117,029	70,217	46,812	0
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	162,770	101,333	264,103	116,497	93,296	54,310
29100	11-000-100-566	Tuition to Priv. School for the Disabled	1,961,280	(276,686)	1,684,594	1,239,763	443,727	1,104
29500	11-000-211-1__	Salaries	92,871	0	92,871	65,810	27,060	1
29600	11-000-211-3__	Purchased Professional and Technical Ser	23,000	0	23,000	22,237	0	763
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series	500	0	500	30	170	300
29640	11-000-211-6__	Supplies and Materials	500	0	500	50	0	450
30500	11-000-213-1__	Salaries	165,038	500	165,538	115,462	49,401	675
30540	11-000-213-3__	Purchased Professional and Technical Ser	17,850	(1,500)	16,350	1,974	13,296	1,080
30560	11-000-213-[4-5]	Other Purchased Services (400-500 series	250	0	250	0	0	250
30580	11-000-213-6__	Supplies and Materials	2,600	1,200	3,800	3,245	247	309
40500	11-000-216-1__	Salaries	195,840	2,135	197,975	139,266	58,632	76
40520	11-000-216-320	Purchased Professional – Educational Ser	168,830	(20,600)	148,230	80,228	62,569	5,434
40540	11-000-216-6__	Supplies and Materials	1,500	0	1,500	1,240	0	260
40560	11-000-216-8__	Other Objects	400	600	1,000	558	200	242
41000	11-000-217-1__	Salaries	336,544	120,295	456,839	302,921	130,928	22,990
41020	11-000-217-320	Purchased Professional – Educational Ser	83,000	38,500	121,500	56,624	46,991	17,885
41040	11-000-217-6__	Supplies and Materials	2,000	(1,200)	800	441	0	359
41500	11-000-218-104	Salaries of Other Professional Staff	147,475	3,000	150,475	103,186	45,863	1,426
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	2,500	(2,000)	500	245	255	0
41580	11-000-218-390	Other Purchased Professional & Technical	3,000	0	3,000	26	1,439	1,535
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series	50	0	50	0	0	50
41620	11-000-218-6__	Supplies and Materials	3,800	0	3,800	48	2,000	1,752
42000	11-000-219-104	Salaries of Other Professional Staff	326,215	1,195	327,410	228,280	96,780	2,349
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	46,673	0	46,673	35,005	11,668	0

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
42080	11-000-219-390	Other Purchased Professional & Technical	30,000	(5,950)	24,050	9,985	13,960	105
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	6,920	(2,000)	4,920	2,409	1,340	1,171
42160	11-000-219-6__	Supplies and Materials	4,830	(450)	4,380	3,261	265	855
42180	11-000-219-8__	Other Objects	1,000	50	1,050	1,040	0	10
43000	11-000-221-102	Salaries of Supervisor of Instruction	107,040	0	107,040	80,280	26,760	0
43020	11-000-221-104	Salaries of Other Professional Staff	74,328	0	74,328	1,341	72,987	0
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	74,805	5,310	80,115	51,936	28,179	0
43080	11-000-221-176	Salaries of Facilitators, Math & Literac	82,625	(40,000)	42,625	0	0	42,625
43100	11-000-221-320	Purchased Prof. – Educational Services	31,900	0	31,900	19,730	0	12,170
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	18,900	0	18,900	0	0	18,900
43160	11-000-221-6__	Supplies and Materials	6,100	300	6,400	4,827	136	1,437
43180	11-000-221-8__	Other Objects	4,165	350	4,515	2,945	329	1,241
43500	11-000-222-1__	Salaries	176,404	18,511	194,915	106,861	88,048	6
43520	11-000-222-177	Salaries of Technology Coordinators	108,461	1	108,462	81,346	27,115	1
43540	11-000-222-3__	Purchased Professional and Technical Ser	169,680	(12,346)	157,334	137,702	15,448	4,184
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	1,000	300	1,300	300	0	1,000
43580	11-000-222-6__	Supplies and Materials	50,950	8,695	59,645	42,871	4,151	12,623
44020	11-000-223-104	Salaries of Other Professional Staff	15,950	10,750	26,700	2,892	14,268	9,540
44040	11-000-223-105	Salaries of Secretarial & Clerical Assis	23,205	1,741	24,946	18,709	6,236	0
44060	11-000-223-110	Other Salaries	25,950	(750)	25,200	6,606	8,113	10,481
44080	11-000-223-320	Purchased Professional – Educational Ser	68,800	(24,850)	43,950	17,768	4,299	21,883
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	21,450	3,500	24,950	5,534	0	19,416
44140	11-000-223-6__	Supplies and Materials	1,650	0	1,650	0	0	1,650
44160	11-000-223-8__	Other Objects	100	0	100	0	0	100
45000	11-000-230-1__	Salaries	223,438	(500)	222,938	148,306	55,166	19,466
45035	11-000-230-199	Unused Vac Pay to Term/Retired Staff	0	18,565	18,565	18,563	0	2
45040	11-000-230-331	Legal Services	60,500	(10,384)	50,116	30,914	19,202	0
45060	11-000-230-332	Audit Fees	29,000	5,375	34,375	25,500	8,875	0
45080	11-000-230-334	Architectural/Engineering Services	15,000	1,405	16,405	8,100	5,500	2,805
45100	11-000-230-339	Other Purchased Professional Services	15,175	660	15,835	10,835	5,000	0
45120	11-000-230-340	Purchased Technical Services	2,000	500	2,500	2,229	0	271
45140	11-000-230-530	Communications/Telephone	36,400	20,350	56,750	44,386	12,241	123
45160	11-000-230-585	BOE Other Purchased Services	900	1,300	2,200	2,200	0	0
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	37,550	2,151	39,701	39,201	0	500
45200	11-000-230-610	General Supplies	2,500	1,995	4,495	3,467	805	224
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	2,500	(775)	1,725	1,371	311	43
45260	11-000-230-890	Miscellaneous Expenditures	1,000	3,922	4,922	4,907	0	15
45280	11-000-230-895	BOE Membership Dues and Fees	12,725	(695)	12,030	12,026	0	4
46000	11-000-240-103	Salaries of Principals/Assistant Princip	280,519	(8,326)	272,193	202,273	67,004	2,916
46020	11-000-240-104	Salaries of Other Professional Staff	12,600	40,000	52,600	29,927	22,597	76
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	179,172	18,822	197,994	125,161	38,834	33,999

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
46080	11-000-240-3__	Purchased Professional and Technical Ser	200	0	200	0	0	200
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	16,600	(640)	15,960	9,747	986	5,227
46120	11-000-240-6__	Supplies and Materials	7,265	(250)	7,015	5,216	42	1,756
46140	11-000-240-8__	Other Objects	4,630	(300)	4,330	3,107	0	1,223
47000	11-000-251-1__	Salaries	381,762	9,320	391,082	279,957	102,707	8,418
47040	11-000-251-340	Purchased Technical Services	54,250	43,340	97,590	45,573	958	51,058
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	26,225	0	26,225	21,605	1,466	3,154
47100	11-000-251-6__	Supplies and Materials	4,025	1,450	5,475	3,388	209	1,878
47140	11-000-251-832	Interest on Lease Purchase Agreements	24,463	(16,100)	8,363	7,664	616	83
47180	11-000-251-890	Other Objects	2,100	500	2,600	2,554	45	1
48500	11-000-261-1__	Salaries	73,368	5,504	78,872	59,154	19,718	1
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	331,028	5,638	336,666	141,008	156,188	39,469
48540	11-000-261-610	General Supplies	15,912	(8,000)	7,912	0	0	7,912
49000	11-000-262-1__	Salaries	407,822	(14,791)	393,031	281,194	107,709	4,128
49020	11-000-262-107	Salaries of Non-Instructional Aides	95,091	21,287	116,378	77,904	36,871	1,603
49040	11-000-262-3__	Purchased Professional and Technical Ser	28,640	(23,600)	5,040	1,000	0	4,040
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	70,988	(3,619)	67,369	50,329	10,756	6,284
49080	11-000-262-441	Rental of Land & Bldg. Oth. Than Lease P	7,883	0	7,883	7,199	164	521
49120	11-000-262-490	Other Purchased Property Services	21,846	0	21,846	11,506	9,954	386
49140	11-000-262-520	Insurance	67,500	1,619	69,119	68,545	0	574
49160	11-000-262-590	Miscellaneous Purchased Services	3,182	0	3,182	1,599	694	889
49180	11-000-262-610	General Supplies	80,355	9,000	89,355	63,242	24,602	1,511
49200	11-000-262-621	Energy (Natural Gas)	68,848	35,100	103,948	81,569	5,693	16,686
49220	11-000-262-622	Energy (Electricity)	295,344	8,500	303,844	249,081	15,276	39,486
49260	11-000-262-626	Energy (Gasoline)	2,904	0	2,904	285	0	2,619
49280	11-000-262-8__	Other Objects	1,590	0	1,590	410	0	1,180
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	44,552	(15,000)	29,552	2,600	24,800	2,152
50060	11-000-263-610	General Supplies	2,225	(1,000)	1,225	0	0	1,225
51020	11-000-266-3__	Purchased Professional and Technical Ser	137,250	(20,000)	117,250	73,440	43,506	304
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	15,912	(15,825)	87	0	0	87
51060	11-000-266-610	General Supplies	12,182	7,500	19,682	2,006	14,342	3,334
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) -	96,810	21,280	118,090	67,180	32,013	18,897
52085	11-000-270-199	Unused Vac Pay to Term/Retired Staff	0	4,416	4,416	4,416	0	0
52100	11-000-270-350	Management Fee - ESC & CTSA Trans. Prog	45,000	0	45,000	20,874	14,008	10,118
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	6,000	0	6,000	5,500	0	500
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	175	0	175	66	21	88
52200	11-000-270-503	Contract Serv--Aid in Lieu Pymts--Non-Pub	80,000	0	80,000	31,738	41,262	7,000
52220	11-000-270-504	Contract Serv--Aid in Lieu Pymts--Charter	1,200	0	1,200	511	489	200
52240	11-000-270-505	Contract Serv--Aid in Lieu Pymts--Choice S	7,625	0	7,625	2,044	3,956	1,625
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven	850,000	572,579	1,422,579	825,383	595,874	1,322
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	33,400	997	34,397	14,190	14,747	5,460

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr	9,500	(8,880)	620	0	0	620
52320	11-000-270-514	Contract Serv. (Sp Ed Stds) - Vendors	224,750	183,888	408,638	159,206	234,346	15,086
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agree	5,000	62,575	67,575	65,050	0	2,525
52360	11-000-270-517	Contract Serv. (Reg. Students) – ESCs &	91,000	(39,710)	51,290	23,717	16,283	11,290
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC	620,000	(207,400)	412,600	267,144	122,629	22,826
52400	11-000-270-593	Misc. Purchased Services - Transportatio	4,100	0	4,100	1,183	591	2,326
52420	11-000-270-610	General Supplies	1,750	(100)	1,650	592	0	1,058
52460	11-000-270-8__	Other objects	175	100	275	0	275	0
53020	11-1__-100-220	Social Security Contribution	28,575	10,596	39,171	24,830	9,166	5,175
53060	11-1__-100-241	Other Retirement Contributions - PERS	29,900	(4,729)	25,171	25,171	0	0
53120	11-1__-100-249	Other Retirement Contribution - Regular	6,760	2,640	9,400	7,603	1,797	0
53180	11-1__-100-270	Health Benefits	1,240,483	(233,172)	1,007,311	834,827	169,828	2,656
53200	11-1__-100-280	Tuition Reimbursement	20,000	0	20,000	10,039	4,347	5,614
53220	11-1__-100-290	Other Employee Benefits	0	61,100	61,100	38,384	22,717	0
54020	11-2__-100-220	Social Security Contributions	12,503	(6,950)	5,553	4,239	1,247	67
54120	11-2__-100-249	Other Retirement Contribution - Regular	2,180	(665)	1,515	1,065	450	0
54180	11-2__-100-270	Health Benefits	643,481	(51,045)	592,436	512,430	72,770	7,236
54220	11-2__-100-290	Other Employee Benefits	0	32,304	32,304	26,179	6,124	1
54225	11-2__-100-299	Unused Sick Pay to Term/Retired Staff	15,000	0	15,000	0	0	15,000
56020	11-4__-100-220	Social Security Contributions	6,197	(4,700)	1,497	1,437	13	47
59020	11-000-211-220	Social Security Contributions	1,462	1,627	3,089	1,881	383	825
59180	11-000-211-270	Health Benefits	11,091	(8,438)	2,653	393	1,737	523
59220	11-000-211-290	Other Employee Benefits	0	5,241	5,241	3,528	1,712	0
59520	11-000-213-220	Social Security Contributions	574	0	574	274	27	274
59620	11-000-213-249	Other Retirement Contributions - Regular	0	191	191	191	0	0
59680	11-000-213-270	Health Benefits	85,879	4,149	90,028	72,661	16,842	525
60020	11-000-216-220	Social Security Contributions	2,806	520	3,326	2,202	864	260
60120	11-000-216-249	Other Retirement Contributions - Regular	2,600	0	2,600	1,371	629	600
60180	11-000-216-270	Health Benefits	32,330	(178)	32,152	26,941	5,211	0
60520	11-000-217-220	Social Security Contributions	20,477	13,549	34,026	23,440	10,394	192
60560	11-000-217-241	Other Retirement Contributions - PERS	3,800	8,707	12,507	12,507	0	0
60620	11-000-217-249	Other Retirement Contributions - Regular	6,240	5,090	11,330	8,486	2,844	0
60668	11-000-217-270	Health Benefits	46,684	1,736	48,420	22,100	5,850	20,470
60720	11-000-217-290	Other Employee Benefits	0	40,000	40,000	0	40,000	0
61020	11-000-218-220	Social Security Contributions	206	50	256	234	0	22
61180	11-000-218-270	Health Benefits	40,588	(407)	40,181	33,974	6,052	155
61500	11-000-219-210	Group Insurance	2,000	0	2,000	1,373	343	284
61520	11-000-219-220	Social Security Contributions	4,657	0	4,657	3,555	803	299
61560	11-000-219-241	Other Retirement Contributions - PERS	7,020	684	7,704	7,704	0	0
61680	11-000-219-270	Health Benefits	64,865	(6,442)	58,423	48,838	9,486	100
61720	11-000-219-290	Other Employee Benefits	0	5,675	5,675	5,084	581	11

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
62500	11-000-221-210	Group Insurance	2,000	0	2,000	1,318	329	353
62520	11-000-221-220	Social Security Contributions	10,024	(3,989)	6,035	4,726	1,309	0
62560	11-000-221-241	Other Retirement Contributions - PERS	17,375	3,212	20,587	20,587	0	0
62680	11-000-221-270	Health Benefits	31,820	(7,473)	24,347	19,536	4,261	550
62700	11-000-221-280	Tuition Reimbursement	4,000	0	4,000	0	0	4,000
62720	11-000-221-290	Other Employee Benefits	0	4,250	4,250	4,038	212	0
63020	11-000-222-220	Social Security Contributions	17,723	1,406	19,129	13,706	4,720	703
63060	11-000-222-241	Other Retirement Contributions - PERS	36,353	3,696	40,049	40,049	0	0
63120	11-000-222-249	Other Retirement Contributions - Regular	1,248	(1,248)	0	0	0	0
63180	11-000-222-270	Health Benefits	30,910	(10,072)	20,838	16,578	3,781	479
63220	11-000-222-290	Other Employee Benefits	0	5,665	5,665	5,084	89	492
63520	11-000-223-220	Social Security Contributions	6,339	0	6,339	2,181	424	3,734
63680	11-000-223-270	Health Benefits	7,920	(1,616)	6,304	5,239	1,030	35
64500	11-000-230-210	Group Insurance	1,500	0	1,500	426	638	436
64520	11-000-230-220	Social Security Contributions	1,109	5,924	7,033	4,591	1,150	1,292
64680	11-000-230-270	Health Benefits	14,905	50,120	65,025	44,501	19,559	966
64725	11-000-230-299	Unused Sick Pay to Term/Retired Staff	0	12,615	12,615	12,614	0	1
65500	11-000-240-210	Group Insurance	4,650	(264)	4,386	1,872	1,129	1,385
65520	11-000-240-220	Social Security Contributions	11,514	5,264	16,778	10,504	3,642	2,632
65560	11-000-240-241	Other Retirement Contributions - PERS	32,077	5,108	37,185	37,185	0	0
65620	11-000-240-249	Other Retirement Contributions - Regular	894	(590)	304	115	185	4
65680	11-000-240-270	Health Benefits	138,513	(14,553)	123,960	102,185	20,775	1,000
65720	11-000-240-290	Other Employee Benefits	0	10,911	10,911	10,164	746	1
66500	11-000-251-210	Group Insurance	1,750	0	1,750	0	0	1,750
66520	11-000-251-220	Social Security Contributions	8,588	16,254	24,842	12,589	4,126	8,127
66560	11-000-251-241	Other Retirement Contributions - PERS	28,135	4,322	32,457	32,457	0	0
66620	11-000-251-249	Other Retirement Contributions - Regular	3,800	(3,300)	500	366	134	0
66680	11-000-251-270	Health Benefits	150,096	(5,061)	145,035	119,317	24,661	1,057
66720	11-000-251-290	Other Employee Benefits	0	6,720	6,720	4,523	2,196	1
68305	11-000-261-220	Social Security Contributions	4,911	2,794	7,705	4,797	1,508	1,400
68345	11-000-261-270	Health Benefits	7,091	2,048	9,139	6,436	2,329	374
68405	11-000-262-220	Social Security Contributions	37,694	(50)	37,644	27,374	9,442	828
68415	11-000-262-241	Other Retirement Contributions - PERS	68,250	4,498	72,748	72,748	0	0
68430	11-000-262-249	Other Retirement Contributions - Regular	1,040	2,235	3,275	2,599	677	0
68445	11-000-262-270	Health Benefits	99,700	(34,911)	64,789	50,789	10,611	3,389
68455	11-000-262-290	Other Employee Benefits	0	7,671	7,671	6,130	1,541	0
69020	11-000-270-220	Social Security Contributions	5,475	2,990	8,465	5,735	1,235	1,495
69060	11-000-270-241	Other Retirement Contributions - PERS	13,900	2,884	16,784	16,784	0	0
69180	11-000-270-270	Health Benefits	40,526	(5,720)	34,806	23,655	9,528	1,623
69220	11-000-270-290	Other Employee Benefits	0	3,375	3,375	3,366	0	9
71020	11-000-291-220	Social Security Contributions	0	1,930	1,930	965	0	965

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
71140	11-000-291-250	Unemployment Compensation	5,000	(4,300)	700	283	0	417
71160	11-000-291-260	Workmen's Compensation	115,000	6,208	121,208	90,905	30,302	1
71220	11-000-291-290	Other Employee Benefits	6,240	1,631	7,871	5,900	1,808	162
71227	11-000-291-299	Unused Sick Pay to Term/Retired Staff	0	2,300	2,300	0	0	2,300
73020	12-110-100-73_	Kindergarten	0	6,275	6,275	6,270	0	5
73040	12-120-100-73_	Grades 1-5	52,000	(6,275)	45,725	31,429	0	14,296
75560	12-000-21_-73_	Undist. Expend. - Supp Serv. - Related &	5,900	(5,500)	400	0	0	400
75700	12-000-261-73_	Undist. Expend. -Required Maint. For Sch	40,000	15,000	55,000	145	54,316	540
76080	12-000-400-450	Construction Services	360,000	0	360,000	42,914	51,136	265,950
76140	12-000-400-721	Lease Purchase Agreements - Principal	139,572	0	139,572	59,116	5,455	75,001
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi	3,331	0	3,331	2,332	999	0
76320	12-000-400-931	Capital Reserve - Transfer to Capital Pr	500	0	500	0	0	500
84000	10-000-100-56_	Transfer of Funds to Charter Schools	14,221	0	14,221	14,221	0	0
Total			29,985,496	500,960	30,486,456	21,306,182	7,661,034	1,519,240

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:			
101	Cash in bank		\$216,724.31
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$22,159.00	
142	Intergovernmental - Federal	\$849,180.18	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$4,350.00	\$875,689.18
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$5,306,515.86	
302	Less Revenues	(\$4,218,292.41)	\$1,088,223.45
Total assets and resources			<u>\$2,180,636.94</u>

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$58,991.38
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$90,454.54
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$149,445.92

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 20 Special Revenue Fund

Fund Balance:


	Appropriated:		
753,754	Reserve for Encumbrances		\$298,919.85
	Reserved Fund Balance:		
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$5,308,478.86	
602	Less: Expenditures	(\$3,275,324.84)	
	Less: Encumbrances	(\$995,475.09)	(\$4,270,799.93)
	Total appropriated		\$1,037,678.93
			\$1,336,598.78
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$694,592.24
	Total fund balance		\$2,031,191.02
	Total liabilities and fund equity		<u>\$2,180,636.94</u>

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$5,308,478.86	\$4,270,799.93	\$1,037,678.93
Revenues	(\$5,306,515.86)	(\$4,218,292.41)	(\$1,088,223.45)
Subtotal	<u>\$1,963.00</u>	<u>\$52,507.52</u>	(\$50,544.52)
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,963.00</u>	<u>\$52,507.52</u>	(\$50,544.52)
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,963.00</u>	<u>\$52,507.52</u>	(\$50,544.52)
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,963.00</u>	<u>\$52,507.52</u>	(\$50,544.52)
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,963.00</u>	<u>\$52,507.52</u>	(\$50,544.52)
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,963.00</u>	<u>\$52,507.52</u>	(\$50,544.52)
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,963.00</u>	<u>\$52,507.52</u>	(\$50,544.52)
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,963.00</u>	<u>\$52,507.52</u>	(\$50,544.52)
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,963.00</u>	<u>\$52,507.52</u>	(\$50,544.52)
Less: Adjustment for prior year	(\$696,555.24)	(\$696,555.24)	\$0.00
Budgeted fund balance	<u>(\$694,592.24)</u>	<u>(\$644,047.72)</u>	(\$50,544.52)

Prepared and submitted by:


Board Secretary


Date

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	26,886	1,342	28,228	17,480	Under	10,748
00770	Total Revenues from State Sources	2,269,883	(40,000)	2,229,883	1,682,545	Under	547,339
00830	Total Revenues from Federal Sources	2,163,825	700,427	2,864,251	2,296,297	Under	567,954
0083A	Other	135,980	0	135,980	217,568		(81,588)
88740	Total Federal Projects	48,174	0	48,174	0	Under	48,174
	Total	4,644,748	661,768	5,306,516	4,213,889		1,092,626

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
00745	Total Revenues from Local Sources	4,000	0	4,000	0	0	4,000
84100	Local Projects	22,078	1,342	23,420	5,470	993	16,958
84200	Student Activity Fund	1,000	0	1,000	0	0	1,000
85120	Total Instruction	1,166,153	58,661	1,224,814	758,902	359,181	106,731
86380	Total Support Services	1,201,735	(98,661)	1,103,074	755,423	224,380	123,272
88136	SDA Emergent Needs & Capital Maint.	37,783	0	37,783	16,591	21,192	0
88740	Total Federal Projects	2,214,611	700,427	2,915,038	1,738,940	389,729	786,369
	Total	4,647,361	661,768	5,309,129	3,275,325	995,475	1,038,329

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 20 Special Revenue Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737	20-1760	Student Activity Fund Revenue	1,000	0	1,000	0	Under	1,000
00740	20-1__	Other Revenue from Local Sources	25,886	1,342	27,228	17,480	Under	9,748
00755	20-3218	Preschool Education Aid – Prior Year Car	219,404	(40,000)	179,404	235,817		(56,413)
00760	20-3218	Preschool Education Aid	2,012,504	0	2,012,504	1,408,753	Under	603,751
00761	20-3257	SDA Emergent Needs & Capital Maint.	37,783	0	37,783	37,783		0
00765	20-32__	Other Restricted Entitlements	192	0	192	192		0
00775	20-441[1-6]	Title I	245,851	64,338	310,189	122,862	Under	187,327
00780	20-445[1-5]	Title II	45,305	0	45,305	34,490	Under	10,815
00790	20-447[1-4]	Title IV	15,444	0	15,444	31,458		(16,014)
00803	20-4409	ARP - IDEA Preschool	383	0	383	3,461		(3,078)
00804	20-4419	ARP - IDEA Basic	8,559	0	8,559	40,654		(32,095)
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)	258,457	0	258,457	219,972	Under	38,485
00806	20-4541	ARP ESSER Accel. Learning Coaching Supt	127,654	0	127,654	56,343	Under	71,311
00807	20-4542	ARP ESSER Evidence Based Summer Enrich	38,887	0	38,887	31,023	Under	7,864
00808	20-4543	ARP ESSER Evidence Based Bynd Sch Day	40,000	0	40,000	0	Under	40,000
00809	20-4544	ARP ESSER NJTSS Mental Health Support	43,027	0	43,027	36,748	Under	6,279
00814	20-4540	ARP - ESSER	1,126,513	442,088	1,568,600	1,334,333	Under	234,267
00816	20-4530	CARES Act Education Stabilization Fund	0	0	0	6,980		(6,980)
00823	20-4534	CRRSA Act - ESSER II	33,797	194,001	227,798	265,594		(37,796)
00824	20-4535	CRRSA Act - Learning Acceleration Grant	34,448	0	34,448	44,495		(10,047)
00827	20-4537	ACSERS - Special Education	145,500	0	145,500	67,884	Under	77,616
00835	20-5200	Transfers from Operating Budget – Presch	135,980	0	135,980	217,568		(81,588)
88700	20-____-____	Other	48,174	0	48,174	0	Under	48,174
Total			4,644,748	661,768	5,306,516	4,213,889		1,092,626

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
00740	20-1__	Other Revenue from Local Sources	4,000	0	4,000	0	0	4,000
84100	20-____-____	Local Projects	22,078	1,342	23,420	5,470	993	16,958
84200	20-475-____	Student Activity Fund	1,000	0	1,000	0	0	1,000
85000	20-218-100-101	Salaries of Teachers	761,868	20,602	782,470	514,225	201,733	66,513
85020	20-218-100-106	Other Salaries for Instruction	356,285	(3,102)	353,183	217,535	116,269	19,379
85030	20-218-100-321	Purch Prof-Ed Services	13,000	0	13,000	5,699	933	6,368
85080	20-218-100-6__	General Supplies	20,000	41,161	61,161	19,504	38,961	2,695
85100	20-218-100-8__	Other Objects	15,000	0	15,000	1,939	1,285	11,776
86000	20-218-200-102	Salaries of Supervisors of Instruction	18,890	0	18,890	14,167	4,722	1
86020	20-218-200-103	Salaries of Program Directors	61,472	0	61,472	46,104	15,368	0
86040	20-218-200-104	Salaries of Other Professional Staff	163,136	(58,500)	104,636	71,536	31,600	1,500
86060	20-218-200-105	Salaries of Secr. And Clerical Assistant	40,270	500	40,770	30,675	10,067	27
86080	20-218-200-110	Other Salaries	9,400	2,500	11,900	8,757	2,698	445
86100	20-218-200-173	Salaries of Community Parent Involvement	30,346	0	30,346	21,242	9,104	0
86120	20-218-200-176	Salaries of Master Teachers	94,257	0	94,257	64,418	29,839	0
86140	20-218-200-200	Personnel Services – Employee Benefits	426,243	11,250	437,493	307,649	103,816	26,027

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 20 Special Revenue Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
86200	20-218-200-329	Purchased Professional – Educational Ser	15,000	18,500	33,500	19,488	13,783	230
86280	20-218-200-511	Contr. Trans. Serv. (Bet. Home & Sch)	17,867	39,000	56,867	47,039	0	9,828
86300	20-218-200-516	Contr. Trans. Serv. (Field Trips)	2,517	0	2,517	1,180	920	417
86320	20-218-200-580	Travel	500	0	500	0	175	325
86340	20-218-200-6__	Supplies and Materials	25,500	(8,500)	17,000	4,724	2,288	9,988
86360	20-218-200-8__	Other Objects	296,337	(103,411)	192,926	118,443	0	74,483
88136	20-492-___-___	SDA Emergent Needs & Capital Maint.	37,783	0	37,783	16,591	21,192	0
88500	20-___-___-___	Title I	245,851	64,338	310,189	163,851	126,645	19,693
88520	20-___-___-___	Title II	47,918	0	47,918	34,908	29	12,981
88560	20-___-___-___	Title IV	15,444	0	15,444	15,444	0	0
88620	20-___-___-___	I.D.E.A. Part B (Handicapped)	258,457	0	258,457	224,123	33,481	853
88641	20-223-___-___	ARP-IDEA Basic Grant Program	8,559	0	8,559	8,559	0	0
88642	20-224-___-___	ARP-IDEA Preschool Grant Program	383	0	383	383	0	0
88700	20-___-___-___	Other	48,174	0	48,174	48,174	0	0
88709	20-483-___-___	CRRSA Act - ESSER II Grant Program	33,797	194,001	227,798	216,996	5,583	5,218
88710	20-484-___-___	CRRSA Act - Learning Acceleration Grant	34,448	0	34,448	32,609	118	1,722
88712	20-486-___-___	ACSERS - Special Education	145,500	0	145,500	98,047	28,314	19,139
88713	20-487-___-___	ARP-ESSER Grant Program	1,126,513	442,088	1,568,600	768,015	129,507	671,078
88714	20-488-___-___	ARP ESSER Accel. Learning Coaching Supt	127,654	0	127,654	59,319	53,551	14,785
88715	20-489-___-___	ARP ESSER Evidence Based Summer Enric	38,887	0	38,887	28,873	0	10,014
88716	20-490-___-___	ARP ESSER Evidence Based Bynd Sch Day	40,000	0	40,000	0	12,502	27,498
88717	20-491-___-___	ARP ESSER NJTSS Mental Health Support	43,027	0	43,027	39,637	0	3,389
Total			4,647,361	661,768	5,309,129	3,275,325	995,475	1,038,329

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:			
101	Cash in bank		\$3,163,854.31
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00
Total assets and resources			<u>\$3,163,854.31</u>

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$1,746,085.93
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$1,746,085.93

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:			
Appropriated:			
753,754	Reserve for Encumbrances		\$56,106.76
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,417,768.38	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	(\$28,053.38)	(\$28,053.38)
	Total appropriated		\$1,445,821.76
Unappropriated:			
770	Fund balance, July 1		\$1,389,715.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,417,768.38)
	Total fund balance		\$1,417,768.38
	Total liabilities and fund equity		<u>\$3,163,854.31</u>

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,417,768.38	\$28,053.38	\$1,389,715.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,417,768.38</u>	<u>\$28,053.38</u>	<u>\$1,389,715.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,417,768.38</u>	<u>\$28,053.38</u>	<u>\$1,389,715.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,417,768.38</u>	<u>\$28,053.38</u>	<u>\$1,389,715.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,417,768.38</u>	<u>\$28,053.38</u>	<u>\$1,389,715.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,417,768.38</u>	<u>\$28,053.38</u>	<u>\$1,389,715.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,417,768.38</u>	<u>\$28,053.38</u>	<u>\$1,389,715.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,417,768.38</u>	<u>\$28,053.38</u>	<u>\$1,389,715.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,417,768.38</u>	<u>\$28,053.38</u>	<u>\$1,389,715.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,417,768.38</u>	<u>\$28,053.38</u>	<u>\$1,389,715.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,417,768.38</u>	<u>\$28,053.38</u>	<u>\$1,389,715.00</u>

Prepared and submitted by :



Board Secretary

4/30/23

Date

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	1,389,715	28,053	1,417,768	0	28,053	1,389,715
	Total	1,389,715	28,053	1,417,768	0	28,053	1,389,715

Starting date 7/1/2022 Ending date 3/31/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89060	30-000-4__-39_ Other Purchased Prof. and Tech Services	23,825	28,053	51,878	0	28,053	23,825
89080	30-000-4__-45_ Construction Services	1,365,890	0	1,365,890	0	0	1,365,890
Total		1,389,715	28,053	1,417,768	0	28,053	1,389,715

INCOME - LUNCH

INCOME CATEGORY	MONTH Serving Days: 23		YEAR Serving Days: 133	
	TOTAL DOLLAR SALES	NUMBER OF MEALS	TOTAL DOLLAR SALES	NUMBER OF MEALS
Paid Daily Lunch	0.00	0	19.50	6
Paid POS Used	14714.91	4414	72187.03	21595
Paid Chg Lunch	0.00	1073	0.00	6881
Paid Chg \$ Collected	1351.15	0	5738.61	0
Red POS Used	0.00	552	0.80	2488
Red Chg Lunch	0.00	0	0.00	8
Reduce Chg \$ Collected	20.79	0	140.86	0
Free Lunch	0.00	2861	0.00	14341
Adult Lunches/Alac	141.45		480.95	
Adult Chg Collected	0.00		8.60	
Adult POS Used	100.70		331.35	
Alac Cash Daily	19.35		359.80	
Alac POS Used	7971.29		38879.93	
Special Function Invoices	0.00		2136.47	
SUBTOT REIMB	16086.85		78086.80	
SUBTOT NON-REIMB	8232.79		42197.10	
SUBTOTALS	24319.64	8900	120283.90	45319

INCOME - BREAKFAST

INCOME CATEGORY	MONTH		YEAR	
	TOTAL DOLLAR SALES	NUMBER OF MEALS	TOTAL DOLLAR SALES	NUMBER OF MEALS
Paid POS Used	2083.60	1515	9072.24	6590
Paid Chg Breakfast	0.00	484	0.00	2769
Paid Chg \$ Collected	17.48	0	51.48	0
Red POS Used	0.00	426	0.00	1478
Red Chg Breakfast	0.00	0	0.00	5
Free Breakfast	0.00	1908	0.00	8932
Adult POS Used	2.00		2.00	
Alac Cash Daily	0.00		1.00	
Alac POS Used	55.15		164.00	
SUBTOT REIMB	2101.08		9123.72	
SUBTOT NON-REIMB	57.15		167.00	
SUBTOTALS	2158.23	4333	9290.72	19774

INCOME - OTHER

INCOME CATEGORY	TOTAL DOLLAR SALES	NUMBER OF MEALS	TOTAL DOLLAR SALES	NUMBER OF MEALS
Over/short	0.00		-1.65	
E-Funds Chgs Collected	2398.14		12111.74	
SUBTOT REIMB	0.00		0.00	
SUBTOT NON-REIMB	2398.14		12110.09	
SUBTOTALS	2398.14	0	12110.09	0
SUBTOT REIMB SALES \$\$:	18187.930		SUBTOT REIMB SALES \$\$:	87210.520
SUBTOT NON-REIMB SALES \$\$:	10688.080		SUBTOT NON-REIMB SALES \$\$:	54474.190
SUBTOT SALES \$\$ (B, L&M):	28876.010		SUBTOT SALES \$\$ (B, L&M):	141684.710
SUBTOT REIMB. (B, L&M):	0.000		SUBTOT REIMB. (B, L&M):	0.000
COVID-19 REIMB.:	27947.990		COVID-19 REIMB.:	113954.730
TOT REIMBURSEMENT:	27947.990		SUBTOT REIMB. (B, L&M):	113954.730
SUBTOT COMMODITIES:	3023.130		SUBTOT COMMODITIES:	27063.540
SUB-TOTAL INCOME	59847.130		SUB-TOTAL INCOME	282702.980
TOTAL INCOME	59847.130		TOTAL INCOME	282702.980

SUBTOT SPEC FUNC. RECEIVABLE:	0.00	SUBTOT SPEC FUNC. RECEIV:	2136.47
SUBTOT SPEC FUNC. PAID:	244.25	SUBTOT SPEC FUNC. PAID:	2136.47
SPEC FUNC. BALANCE OWED:	-244.25	SPEC FUNC. BALANCE OWED:	0.00

DEPOSIT MEMOS

MEMO: TOTAL CASH	1550.22
MEMO: TOTAL PRE-PAY	5407.37
MEMO: TOTAL WEB PAYMENTS	20180.25
MEMO: TOT WEB PAYMENT CHARGES COLLECTED	-2398.14
MEMO: TOT WEB PAYMENT RETURNS	0.00
MEMO: NET WEB PAYMENT	17782.11
MEMO: TOTAL DEPOSIT	24739.70

EXPENSE CATEGORY	MONTH			YEAR		
	TOTAL DOLLARS	% OF INCOME	COST /MEAL	TOTAL DOLLARS	% OF INCOME	COST /MEAL
FOOD						
OPENING INVENTORY	10668.52			5375.89		
PURCHASES	22546.47			113136.34		
NOI DISCOUNT	-901.00			-3830.16		
CLOSING INVENTORY	14519.70			14519.70		
NET COST	17794.29	29.733	1.153	100162.37	35.430	1.309
SUPPLIES & CLEANING						
OPENING INVENTORY	7444.99			8849.87		
PURCHASES	1015.40			10870.54		
CLOSING INVENTORY	7806.73			7806.73		
NET COST	653.66	1.092	0.042	11913.68	4.214	0.156
USDA COMMODITIES						
OPENING INVENTORY	15636.46			12788.53		
WAREHOUSE	3614.92			27574.10		
NOI VALUE	901.00			3830.16		
CLOSING INVENTORY	17129.25			17129.25		
TOT VALUE USED	3023.13	5.051	0.196	27063.54	9.573	0.354
Misc Expense	0.00	0.000	0.000	2442.00	0.864	0.032
POS Investment	0.00	0.000	0.000	620.00	0.219	0.008
Nutrislice	99.12	0.166	0.006	743.40	0.263	0.010
Commodity Delivery Fee	323.68	0.541	0.021	2214.30	0.783	0.029
SUBTOTAL	422.80	0.706	0.027	6019.70	2.129	0.079
Salaries	17614.89	29.433	1.141	110661.46	39.144	1.447
Taxes	2659.86	4.444	0.172	16420.92	5.809	0.215
Workman's Compensation	704.59	1.177	0.046	4426.46	1.566	0.058
SUBTOTAL	20979.34	35.055	1.359	131508.84	46.518	1.719
Management Fee	4005.52	6.693	0.260	30041.40	10.626	0.393
SUBTOTAL	4005.52	6.693	0.260	30041.40	10.626	0.393
Liability Insurance	643.65	1.075	0.042	4043.56	1.430	0.053
Office Supplies	175.88	0.294	0.011	1189.36	0.421	0.016
Promotions	0.00	0.000	0.000	366.32	0.130	0.005
Open Bank/ Petty Cash	0.00	0.000	0.000	360.00	0.127	0.005
Software Maintenance	140.24	0.234	0.009	1051.80	0.372	0.014
Equipment	0.00	0.000	0.000	876.50	0.310	0.011
SUBTOTAL	959.77	1.604	0.062	7887.54	2.790	0.10
TOTAL EXPENSES	47838.51	79.935	3.100	314597.07	111.282	4.113
NET INCOME OR (LOSS)	12008.620		0.778	NET INCOME OR (LOSS)	-31894.090	-0.417
MEMO: PRE-PAID BAL ON ACCT	13233.86			MEMO: PRE-PAID BAL	13233.86	
MEMO: UNCOLLECTED CHARGES	6126.53			MEMO: UNCOLLECT CHGES	6126.53	

Nutri -Serve Food Management Certification

I declare that all meal costs, approve costs and commodity credits on this invoice are accurate
 I further state that the appropriate support documentation and statement of the cost and
 credits are maintained on file with the SFA. Please note: All costs included are allowable costs.

Name:

Title:

Signature:

NUTRI-SERVE FOOD MGT/ Waterford School District
 Financial Statement for: ALL SCHOOLS
STATISTICAL DATA AND ANALYSIS

FOR PERIOD: 03/01/23 THRU 03/31/23
MONTH

FOR PERIOD: 06/26/22 THRU 03/31/23
YEAR

Number of Serving Days	23	Number of Serving Days	133
ADA	864.00	ADA	857.00
Total Student Breakfast	4333	Total Student Breakfast	19828
Total Student Lunch	8900	Total Student Lunch	45426
ALA Carte(Meal)Equivalents	2199	ALA Carte(Meal)Equivalents	11237
Total Snacks	0	Total Snacks	0
Total Meals for Participation	15432	Total Meals for Participation	76491
Total Meals for Cost Statistics	15432	Total Meals for Cost Statistics	76491
Average per Day Student Breakfast Served	188.39	Average per Day Student Breakfast Served	149.08
Average per Day Student Lunch Served	386.96	Average per Day Student Lunch Served	341.55
Average per Day Total Meals	670.96	Average per Day Total Meals	575.12
Student Breakfast Participation(%)	0.22	Student Breakfast Participation(%)	0.17
Student Lunch Participation(%)	0.45	Student Lunch Participation(%)	0.40
Total Participation(%)	0.78	Total Participation(%)	0.67
Total Labor Hours	1056.50	Total Labor Hours	5515.75
Average Labor Hours per Day	45.93	Average Labor Hours per Day	41.47
Student Lunches Served per Labor Hour	8.42	Student Lunches Served per Labor Hour	8.24
Total Meals Served per Labor Hour	14.61	Total Meals Served per Labor Hour	13.87
Cash Income per Meal	1.87	Cash Income per Meal	1.85
Reimbursement per Meal	1.81	Reimbursement per Meal	1.49
Other / Receivables	0.00	Other / Receivables	0.00
Commodity Income per Meal	0.20	Commodity Income per Meal	0.35
Total Income per Meal	3.88	Total Income per Meal	3.70
Ala Carte \$ per Student per Day	0.40	Ala Carte \$ per Student per Day	0.35
Commodities Used per Student Lunch	0.34	Commodities Used per Student Lunch	0.60

Batch Number	6	Batch 6		\$1,480,679.23	Batch Total
3779	4IMPRINT, INC.			\$3,544.18	Vend Total
P.O. #	300811	Business Office/Jill Emmons		\$3,544.18	PO Total
11-000-230-610-00-23-000		SUPERINTENDENT SUPPLIES		\$3,544.18	
Inv#	11150000	\$3,544.18	05/10/23		
D263	ACTIVE CHEMICAL CORPORATION			\$350.00	Vend Total
P.O. #	300235	Water treatment service 22/23		\$350.00 P	PO Total
11-000-262-420-00-20-000		CLEANING, REPAIR MAINTEN		\$350.00 P	
Inv#	94734	\$350.00 P	05/08/23		
1898	ARCHBISHOP DAMIANO SCHOOL			\$11,421.48	Vend Total
P.O. #	300241	TUITION RD		\$5,710.74 P	PO Total
20-250-100-500-00-15-000		OTHER PURCHASED SERVICES		\$5,710.74 P	
Inv#	May 2023/ADS 40 RD	\$5,710.74 P	05/01/23		
P.O. #	300343	2022/2023 Tuition GG		\$5,710.74 P	PO Total
11-000-100-566-30-15-000		Private School Secondary		\$5,710.74 P	
Inv#	May 2023/ADS 40 GG	\$5,710.74 P	05/01/23		
1153	ARCHWAY PROGRAMS, INC			\$18,991.84	Vend Total
P.O. #	300565	TUITION RC		\$3,369.52 P	PO Total
11-000-100-566-00-15-000		S.E. TUITIONS - PRIVATE		\$3,369.52 P	
Inv#	INV-000078795	\$3,369.52 P	05/05/23		
P.O. #	300815	Tuition BC		\$15,622.32 P	PO Total
11-000-100-566-00-15-000		S.E. TUITIONS - PRIVATE		\$15,622.32 P	
Inv#	INV-000078344	\$6,432.72 P	05/05/23		
Inv#	INV-000078801	\$3,369.52 P	05/05/23		
Inv#	INV-000078233	\$1,531.60 P	05/10/23		
Inv#	INV-000078234	\$4,288.48 P	05/10/23		
2432	ATLANTIC CO. SPECIAL SERV.			\$4,741.50	Vend Total
P.O. #	300509	OUT OF COUNTY FEE		\$4,741.50 P	PO Total
11-000-100-565-01-15-000		TUITION SSD AIDES ESY		\$4,741.50 P	
Inv#	23-00258	\$1,479.00 P	05/04/23		
Inv#	23-00423	\$1,696.50 P	05/04/23		
Inv#	23-00546	\$1,566.00 P	05/04/23		
3895	BANCROFT NEUROHEALTH 068379 (MT. LAUREL)			\$46,143.92	Vend Total
P.O. #	300080	TUITION 22/23 MC		\$13,410.98 P	PO Total
11-000-100-566-30-15-000		Private School Secondary		\$13,410.98 P	
Inv#	MAR MC	\$9,010.98 P	04/21/23		
Inv#	MAR MC AIDE	\$4,400.00 P	04/21/23		
P.O. #	300081	TUITION CC		\$9,010.98 P	PO Total
11-000-100-566-30-15-000		Private School Secondary		\$9,010.98 P	
Inv#	MAR CC	\$9,010.98 P	04/21/23		

Batch Number	6	Batch 6		\$1,480,679.23	Batch Total
3895	BANCROFT NEUROHEALTH 068379 (MT. LAUREL)			\$46,143.92	Vend Total
P.O. #	300082	TUITION HL		\$12,910.98 P	PO Total
11-000-100-566-30-15-000		Private School Secondary		\$12,910.98 P	
Inv#	MAR HL		\$9,010.98 P	04/21/23	
Inv#	MAR HL AIDE		\$3,900.00 P	04/21/23	
P.O. #	300083	TUITION ST		\$10,810.98 P	PO Total
11-000-100-566-30-15-000		Private School Secondary		\$10,810.98 P	
Inv#	MAR ST		\$9,010.98 P	04/21/23	
Inv#	MAR ST AIDE		\$1,800.00 P	04/21/23	
3162	BARNCO WOODWORKS, LLC			\$375.00	Vend Total
P.O. #	300764	Window replacement in shed TR		\$375.00	PO Total
11-000-261-420-00-20-060		REQUIRED MAINTENANCE		\$375.00	
Inv#	1912		\$375.00	05/11/23	
4683	BERLIN RENTAL EVENTS, LLC			\$528.48	Vend Total
P.O. #	300752	Step Up Supplies		\$528.48 P	PO Total
11-190-100-610-00-06-100		REG PRGM - INST SUPPLIES		\$528.48 P	
Inv#	228727318		\$528.48 P	05/11/23	
4306	BODINE; MICHAEL			\$155.80	Vend Total
P.O. #	300807	domain renewal		\$155.80	PO Total
11-000-222-340-01-19-000		TECHNICAL SERVICES -DIST		\$155.80	
Inv#	2427382649		\$155.80	05/08/23	
2060	BROOKFIELD ACADEMY			\$1,800.00	Vend Total
P.O. #	300197	HOMEBOUND SERVICED		\$1,800.00 P	PO Total
11-150-100-320-00-00-000		Homebound Instruction		\$1,300.00 P	
Inv#	INV-21632		\$1,300.00 P	05/11/23	
11-219-100-320-00-03-000		HOMEBOUND - SERVICES-		\$500.00 P	
Inv#	INV-21624		\$500.00 P	05/11/23	
W069	CAMPANELLA; MARY			\$41.58	Vend Total
P.O. #	300798	Mileage		\$26.46	PO Total
11-190-100-580-58-00-000		MILEAGE		\$26.46	
Inv#	March Mileage		\$26.46	04/20/23	
P.O. #	300825	Milage		\$15.12 P	PO Total
11-190-100-580-58-00-000		MILEAGE		\$15.12	
Inv#	April Mileage		\$15.12	05/10/23	
4269	CAMPBELL LOCK & SAFE, INC.			\$1,270.00	Vend Total
P.O. #	300535	Lockset Repairs		\$1,270.00 P	PO Total
11-000-261-420-00-20-040		REQUIRED MAINTENANCE		\$175.00 P	
Inv#	33161		\$175.00 P	04/19/23	
11-000-261-420-00-20-060		REQUIRED MAINTENANCE		\$370.00 P	
Inv#	33172		\$370.00 P	04/25/23	

Batch Number	6	Batch 6		\$1,480,679.23	Batch Total
4269	CAMPBELL LOCK & SAFE, INC.			\$1,270.00	Vend Total
P.O. #	300535	Lockset Repairs		\$1,270.00 P	PO Total
11-000-261-420-00-20-100		REQUIRED MAINTENANCE		\$725.00 P	
Inv#	33145		\$420.00 P	04/19/23	
Inv#	33204		\$305.00 P	05/11/23	
1791	CAPE MAY COUNTY TREASURER			\$240.00	Vend Total
P.O. #	300582			\$240.00	PO Total
11-190-100-800-00-01-040		FIELD TRIP ADMISSIONS		\$240.00	
Inv#	48832193		\$240.00	04/24/23	
2136	CC EDUCATIONAL SERVICES COMMISSION			\$48,661.31	Vend Total
P.O. #	300024	PT; Ashley Power		\$5,292.00 P	PO Total
11-000-216-320-00-93-000		PHYSICAL THERAPY SERVICE		\$5,292.00 P	
Inv#	3V1316		\$5,292.00 P	04/24/23	
P.O. #	300025	Speech; Ashley Power		\$2,646.00 P	PO Total
11-000-216-320-00-53-000		SPEECH SERVICES		\$2,646.00 P	
Inv#	3V1316		\$2,646.00 P	04/24/23	
P.O. #	300053	OT; Ashley Power		\$5,292.00 P	PO Total
11-000-216-320-00-83-000		OT SERVICES		\$5,292.00 P	
Inv#	3V1316		\$5,292.00 P	04/24/23	
P.O. #	300376	22/23 PreK Collaborative		\$2,195.00 P	PO Total
20-218-200-329-00-05-000		PURCHASED PROF. EDUC SER		\$2,195.00 P	
Inv#	3V1315		\$2,195.00 P	04/21/23	
P.O. #	300426	22-23 Sp. Ed. Transportatin		\$33,236.31 P	PO Total
11-000-270-350-00-14-000		ADMIN FEE		\$1,881.30 P	
Inv#	3V1388		\$1,881.30 P	05/08/23	
11-000-270-517-00-14-000		CONTRACTED SERVI - ESC		\$2,898.95 P	
Inv#	3V1388		\$2,898.95 P	05/08/23	
11-000-270-518-00-14-000		CONTRCTD SERV - SP-ESC		\$12,231.06 P	
Inv#	3V1388		\$12,231.06 P	05/08/23	
11-000-270-518-30-14-000		Contracted Serve SPED ESC		\$14,631.80 P	
Inv#	3V1388		\$14,631.80 P	05/08/23	
20-486-270-518-00-00-000		ACSERS TRANSPORTATION		\$1,593.20 P	
Inv#	3V1388		\$1,593.20 P	05/08/23	
2989	CC TECHNICAL SCHOOLS			\$23,405.80	Vend Total
P.O. #	300378	Annual Tuition		\$23,405.80 P	PO Total
11-000-100-563-00-15-000		TUITION TO COUNTY VOCATI		\$23,405.80 P	
Inv#	APR 22-23		\$11,702.90 P	05/08/23	
Inv#	MAR 22-23		\$11,702.90 P	05/08/23	

Batch Number	Batch		\$1,480,679.23	Batch Total
3155	CDW-GOVERNMENT, LLC		\$175.00	Vend Total
P.O. #	300770 M. Vitarelli		\$175.00	PO Total
11-190-100-610-00-01-040	REG PRGM - INST SUPPLIES		\$175.00	
Inv# JD63865	\$175.00	05/05/23		
2996	CENTER FOR NEUROLOGICAL & NRODEV HEALTH		\$1,320.00	Vend Total
P.O. #	300047 Neuro; Ashley Power		\$1,320.00 P	PO Total
11-000-219-390-00-03-000	CST OUTSIDE EVAL		\$1,320.00 P	
Inv# 12517979	\$660.00 P	05/08/23		
Inv# 12542624	\$660.00 P	05/11/23		
3941	CIAVAGLIA; RYAN		\$1,310.77	Vend Total
P.O. #	300805 Reimburse Costs for Therapy Do		\$1,310.77	PO Total
20-031-200-600-00-00-000	HSA THERAPY DOG EXPENSES		\$1,310.77	
Inv# 250576	\$353.71 P	05/01/23		
Inv# 251240	\$568.79 P	05/01/23		
Inv# PetSmart T-6949	\$223.89 P	05/05/23		
Inv# 070091830 Reimburse	\$164.38 P	05/11/23		
2450	CM3 BUILDING SOLUTIONS, INC		\$8,664.84	Vend Total
P.O. #	300743 Security Cameras		\$8,664.84	PO Total
11-000-266-610-00-19-000	SECURITY SUPPLIES		\$8,664.84	
Inv# V2308801	\$4,001.31 P	05/04/23		
Inv# V2308802	\$4,663.53 P	05/04/23		
4296	COMCAST		\$3,205.53	Vend Total
P.O. #	300119 Internet and WAN monthly fees		\$3,205.53 P	PO Total
11-000-222-340-01-19-000	TECHNICAL SERVICES -DIST		\$3,205.53 P	
Inv# 172303318	\$3,205.53 P	05/05/23		
4453	COMMAND RADIO		\$476.41	Vend Total
P.O. #	300645 Radio Repair		\$476.41	PO Total
11-190-100-610-00-01-040	REG PRGM - INST SUPPLIES		\$476.41	
Inv# 131760	\$476.41	05/02/23		
2881	DAVIDSON; PATRICK		\$32.39	Vend Total
P.O. #	300831 K Art supplies		\$32.39	PO Total
11-190-100-610-00-02-060	REG PRGM - INST SUPPLIES		\$32.39	
Inv# Amazon 1133409994505	\$20.29 P	05/10/23		
Inv# Amazon 1133551394190	\$12.10 P	05/10/23		
3609	DIRENZO; LISA		\$24.00	Vend Total
P.O. #	300816 After School Snacks		\$24.00	PO Total
20-235-100-600-00-04-100	GENERAL SUPPLIES		\$24.00	
Inv# ShopRite 81815Z	\$24.00	05/02/23		

Batch Number	6	Batch	6	\$1,480,679.23	Batch Total
--------------	---	-------	---	-----------------------	--------------------

Q968	EDUCATIONAL DATA CONSULTANTS, LLC	\$4,085.00	Vend Total
-------------	--	-------------------	-------------------

P.O. #	300429 PD-Data	\$4,085.00	P PO Total
--------	----------------	------------	------------

20-488-200-300-00-04-000	PURCHASE PROF ED SERV	\$4,085.00	P
--------------------------	-----------------------	------------	---

Inv# 2389004	\$4,085.00	P	05/05/23
--------------	------------	---	----------

4454	ELECTRONIC VERIFICATION SYSTEMS, LLC	\$130.34	Vend Total
-------------	---	-----------------	-------------------

P.O. #	300260 Residency Information	\$130.34	P PO Total
--------	------------------------------	----------	------------

11-000-230-340-00-23-000	PURCHASED TECHNICAL SERV	\$130.34	P
--------------------------	--------------------------	----------	---

Inv# 330021446	\$130.34	P	05/08/23
----------------	----------	---	----------

4468	EMPIRE EVENTS, LLC	\$450.00	Vend Total
-------------	---------------------------	-----------------	-------------------

P.O. #	300830 PK EOY Event	\$450.00	PO Total
--------	---------------------	----------	----------

20-024-100-400-00-02-06	WTPD GRANT	\$450.00	
-------------------------	------------	----------	--

Inv# 011459	\$450.00		05/10/23
-------------	----------	--	----------

2233	ERCO CEILINGS & BLINDS INC.	\$1,990.00	Vend Total
-------------	--	-------------------	-------------------

P.O. #	300560 Repairs to bathroom Partitions	\$1,990.00	PO Total
--------	---------------------------------------	------------	----------

11-000-261-420-00-20-100	REQUIRED MAINTENANCE	\$1,990.00	
--------------------------	----------------------	------------	--

Inv# 19994	\$1,990.00		04/24/23
------------	------------	--	----------

R761	FARM FRIENDS, LLC	\$600.00	Vend Total
-------------	--------------------------	-----------------	-------------------

P.O. #	300679 Amanda Wells Assembly	\$600.00	PO Total
--------	------------------------------	----------	----------

11-190-100-320-00-01-040	PROF ED SERV -ASSEMBLIES	\$600.00	
--------------------------	--------------------------	----------	--

Inv# 2023-09	\$600.00		05/05/23
--------------	----------	--	----------

4359	FIRST CHILDREN SERVICES	\$1,920.00	Vend Total
-------------	--------------------------------	-------------------	-------------------

P.O. #	300410 LCSW; Ashley Power	\$1,920.00	P PO Total
--------	---------------------------	------------	------------

20-487-211-329-00-03-000	LCSW	\$1,920.00	P
--------------------------	------	------------	---

Inv# 12831	\$360.00	P	04/24/23
------------	----------	---	----------

Inv# 12979	\$1,560.00	P	05/11/23
------------	------------	---	----------

3075	FIRST STUDENT, INC	\$154,051.00	Vend Total
-------------	---------------------------	---------------------	-------------------

P.O. #	300380 Annual Transportation Contract	\$154,051.00	P PO Total
--------	---------------------------------------	--------------	------------

11-000-270-511-00-14-000	CONTRACTED SERVICES -REG	\$116,584.85	P
--------------------------	--------------------------	--------------	---

Inv# 11885200	\$116,584.85	P	05/08/23
---------------	--------------	---	----------

11-000-270-512-00-14-000	CONT SER - LATE RUNS	\$2,465.00	P
--------------------------	----------------------	------------	---

Inv# 11885200	\$2,465.00	P	05/08/23
---------------	------------	---	----------

11-000-270-514-00-14-000	CONTRACTED SERV - SP	\$18,060.00	P
--------------------------	----------------------	-------------	---

Inv# 11885200	\$18,060.00	P	05/08/23
---------------	-------------	---	----------

11-000-270-514-30-14-000	Contracted Serve SPED Secondar	\$11,016.00	P
--------------------------	--------------------------------	-------------	---

Inv# 11885200	\$11,016.00	P	05/08/23
---------------	-------------	---	----------

20-218-200-511-00-14-000	PREK TRANSP	\$5,925.15	P
--------------------------	-------------	------------	---

Inv# 11885200	\$5,925.15	P	05/08/23
---------------	------------	---	----------

Batch Number	Batch				
				\$1,480,679.23	Batch Total
3922	FOLLETT SCHOOL SOLUTIONS, INC.			\$1,329.54	Vend Total
P.O. #	300623 Book Order - general			\$1,329.54	PO Total
11-000-222-610-00-06-100	MEDIA SUPPLIES WES			\$1,329.54	
Inv# 612632		\$744.92	P	04/24/23	
Inv# 612632A		\$584.62	P	04/24/23	
4592	FOX, DANIEL J. - PETTY CASH			\$450.87	Vend Total
P.O. #	300828 Toner			\$220.88	PO Total
11-000-251-610-00-25-000	SUPPLIES CENTRAL SERV			\$220.88	
Inv# Amazon 1115578779365		\$220.88		05/09/23	
P.O. #	300829 Phone			\$229.99	PO Total
11-000-251-610-00-25-000	SUPPLIES CENTRAL SERV			\$229.99	
Inv# 999832216-260 Reimbu		\$229.99		05/09/23	
3835	GARRISON; JASON			\$100.00	Vend Total
P.O. #	300303 Board Meeting services			\$100.00	PO Total
11-000-230-340-00-23-000	PURCHASED TECHNICAL SERV			\$100.00	P
Inv# 643		\$100.00	P	05/04/23	
4137	GILLESPIE GROUP			\$3,934.39	Vend Total
P.O. #	300658 Carpeting - TR Library			\$3,934.39	PO Total
11-000-261-420-00-20-060	REQUIRED MAINTENANCE			\$3,934.39	
Inv# 00000839		\$3,934.39		04/20/23	
2621	GLOUCESTER COUNTY SPECIAL SERVICES SCHL			\$355.00	Vend Total
P.O. #	300088 TOD; Ashley Power			\$355.00	PO Total
11-000-217-320-00-03-000	EXTRAORDNRY			\$355.00	P
Inv# 3V3900		\$355.00	P	05/05/23	
4076	GROUP LACASSE			\$19,030.75	Vend Total
P.O. #	300502 Workspace			\$19,030.75	PO Total
12-000-400-450-00-28-100	CONSTRUCTION SERVICES			\$19,030.75	
Inv# 1305140		\$19,030.75		04/20/23	
1499	HAMMONTON BOARD OF EDUCATION			\$870,974.94	Vend Total
P.O. #	300089 ANNUAL TUITION			\$867,511.70	PO Total
11-000-100-561-00-15-000	TUITION TO OTHER LEAS, R			\$769,899.70	P
Inv# MAY 22-23		\$769,899.70	P	04/28/23	
11-000-100-562-00-15-000	TUITION TO OTHER LEAS, S			\$97,612.00	P
Inv# MAY 22-23		\$97,612.00	P	04/28/23	
P.O. #	300665 TUITION MJ			\$1,461.46	PO Total
71-744-100-500-00-00-000	TUITION NEWARK/JACKSON			\$1,461.46	P
Inv# 2023-0025 May		\$1,461.46	P	04/28/23	
P.O. #	300666 TUITION AF			\$2,001.78	PO Total
71-745-100-500-00-00-000	TUITION AF			\$2,001.78	P
Inv# 2023-0027 May		\$2,001.78	P	04/28/23	

Batch Count = 1

05/12/23 10:17

Batch Number	6	Batch 6		\$1,480,679.23	Batch Total
H267	HD SUPPLY FACILITIES MAINTENANCE LT			\$23,839.20	Vend Total
P.O. #	300642	Supplies for WES		\$17,053.85	PO Total
11-000-262-610-00-20-000		MAINTENANCE SUPPLIES		\$17,053.85	
Inv#	730761434		\$17,053.85		05/08/23
P.O. #	300721	Supplies for TRECC		\$6,785.35 P	PO Total
11-000-262-610-00-20-000		MAINTENANCE SUPPLIES		\$6,785.35	
Inv#	730540796		\$176.20 P		05/08/23
Inv#	730761442		\$6,609.15 P		05/08/23
4396	HEATHER KONDAS			\$47.35	Vend Total
P.O. #	300820	Petty Cash		\$47.35	PO Total
11-190-100-610-00-01-040		REG PRGM - INST SUPPLIES		\$47.35	
Inv#	Amazon 1123054846370		\$23.99 P		05/10/23
Inv#	Amazon 1126053006771		\$11.68 P		05/10/23
Inv#	Amazon 1128961619096		\$11.68 P		05/10/23
3515	HEINEMANN PUBLISHING			\$1,685.88	Vend Total
P.O. #	300769	Lesson Guides		\$1,685.88	PO Total
20-235-100-600-00-04-100		GENERAL SUPPLIES		\$1,685.88	
Inv#	7514186		\$1,685.88		04/20/23
2186	HERMAN; KELLY			\$41.20	Vend Total
P.O. #	300330	Mileage; Kelly Herman		\$41.20 P	PO Total
11-000-219-580-58-43-000		PSY TRAVEL		\$41.20 P	
Inv#	April Mileage		\$13.97 P		05/11/23
Inv#	March Mileage		\$27.23 P		05/11/23
2029	HEWITT PSYCHIATRIC, PC			\$1,800.00	Vend Total
P.O. #	300240	Diag Eval; Ashley Power		\$1,800.00 P	PO Total
11-000-219-390-00-03-000		CST OUTSIDE EVAL		\$1,800.00 P	
Inv#	40113		\$600.00 P		04/21/23
Inv#	40121		\$600.00 P		04/21/23
Inv#	40125		\$600.00 P		04/21/23
3902	INGEMI; LAUREN			\$25.56	Vend Total
P.O. #	300800	Reimbursement for books		\$25.56	PO Total
11-000-221-610-00-05-000		CURRICULUM SUPPLIES		\$25.56	
Inv#	Amazon 1137357424930		\$25.56		04/20/23
1650	INSECT LORE PRODUCTS			\$243.81	Vend Total
P.O. #	300715	Butterflies		\$243.81	PO Total
11-216-100-610-00-02-060		PSD SUPPLIES		\$10.00	
Inv#	INV1987380		\$10.00		04/28/23
20-002-100-610-65-02-060		CATERPILLAR SCIENCE PROJECT		\$120.00	
Inv#	INV1987380		\$120.00		04/28/23
20-218-100-600-00-02-060		PEA IN SUPPLS TR		\$113.81	
Inv#	INV1987380		\$113.81		04/28/23

Batch Count = 1

05/12/23 10:17

Batch Number	6	Batch 6		\$1,480,679.23	Batch Total
2712	INTERACTIVE KIDS EDUCATIONAL SERVICES, L			\$3,380.00	Vend Total
P.O. #	300271	BCBA; Ashley Power		\$3,380.00	P PO Total
	11-000-217-320-00-03-000	EXTRAORDNRY		\$3,380.00	P
	Inv# 1504	\$3,380.00	P	05/10/23	
3833	JEFFERIS ENGINEERING ASSOCIATES			\$5,500.00	Vend Total
P.O. #	300745	Sidewalk Addition plans		\$5,500.00	PO Total
	11-000-230-334-00-23-000	Architect/Engineer		\$5,500.00	
	Inv# 1557	\$5,500.00	P	05/11/23	
3318	KINGSWAY LEARNING CENTER / KINGSWAY SVCS			\$29,353.74	Vend Total
P.O. #	300170	2022/2023 TUITION		\$4,544.82	P PO Total
	11-000-100-566-30-15-000	Private School Secondary		\$4,544.82	P
	Inv# 1003418 MB	\$2,924.82	P	05/01/23	
	Inv# 1003458 MB	\$1,620.00	P	05/01/23	
P.O. #	300171	2022-2023 TUITION JB		\$4,544.82	P PO Total
	11-000-100-566-30-15-000	Private School Secondary		\$4,544.82	P
	Inv# 1003418 JB	\$2,924.82	P	05/01/23	
	Inv# 1003458 JB	\$1,620.00	P	05/01/23	
P.O. #	300172	2022-2023 TUITION		\$2,924.82	P PO Total
	11-000-100-566-00-15-000	S.E. TUITIONS - PRIVATE		\$2,924.82	P
	Inv# 1003418 RH	\$2,924.82	P	05/01/23	
P.O. #	300173	2022-2023 TUITION JI		\$4,544.82	P PO Total
	20-250-100-500-00-15-000	OTHER PURCHASED SERVICES		\$4,544.82	P
	Inv# 1003418 JI	\$2,924.82	P	05/01/23	
	Inv# 1003458 JI	\$1,620.00	P	05/01/23	
P.O. #	300174	2022-2023 TUITION BL		\$4,544.82	P PO Total
	20-250-100-500-00-15-000	OTHER PURCHASED SERVICES		\$4,544.82	P
	Inv# 1003418 BL	\$2,924.82	P	05/02/23	
	Inv# 1003458 BL	\$1,620.00	P	05/02/23	
P.O. #	300175	2022-2023 TUITION		\$2,924.82	P PO Total
	20-250-100-500-00-15-000	OTHER PURCHASED SERVICES		\$2,924.82	P
	Inv# 1003418 GR	\$2,924.82	P	05/01/23	
P.O. #	300176	2022-2023 TUITION QW		\$2,924.82	P PO Total
	11-000-100-566-00-15-000	S.E. TUITIONS - PRIVATE		\$2,924.82	P
	Inv# 1003418 QW	\$2,924.82	P	05/01/23	
P.O. #	300461	Nursing; Ashley Power		\$2,400.00	P PO Total
	11-000-217-320-00-03-000	EXTRAORDNRY		\$2,400.00	P
	Inv# 1003372	\$1,500.00	P	04/19/23	
	Inv# 1003475	\$900.00	P	05/11/23	

Batch Number 6 Batch 6 \$1,480,679.23 Batch Total

3830 KISTLER O'BRIEN FIRE PROTECTION \$1,371.00 Vend Total
 P.O. # 300162 Extinguisher/Sprinkler (WES) \$1,371.00 P PO Total
 11-000-261-420-00-20-100 REQUIRED MAINTENANCE \$1,371.00 P
 Inv# 225627 \$1,371.00 P 05/11/23

4308 KS STATEBANK \$6,070.96 Vend Total
 P.O. # 300035 LEASE ON ATCO TCU \$6,070.96 P PO Total
 11-000-251-832-00-23-000 INTEREST ON LEASE PURCHASE \$616.09 P
 Inv# Payment No. 18 \$616.09 P 04/21/23
 12-000-400-721-00-23-040 LEASE PURCHASE PRIN ATCO \$5,454.87 P
 Inv# Payment No. 18 \$5,454.87 P 04/21/23

1620 LAKESHORE LEARNING MATERIALS \$820.76 Vend Total
 P.O. # 300783 PK Classroom 11 \$820.76 PO Total
 20-218-100-600-00-02-060 PEA IN SUPPLS TR \$820.76
 Inv# 569678040523 \$820.76 04/24/23

X452 LAUTE; JENN \$75.60 Vend Total
 P.O. # 300799 Mileage \$57.96 PO Total
 11-190-100-580-58-00-000 MILEAGE \$57.96
 Inv# 1/9-1/31 \$17.64 P 04/20/23
 Inv# 2/1-2/28 \$15.12 P 04/20/23
 Inv# 3/2-3/31 \$25.20 P 04/20/23
 P.O. # 300824 Mileage \$17.64 P PO Total
 11-190-100-580-58-00-000 MILEAGE \$17.64
 Inv# April Mileage \$17.64 05/10/23

4416 LYONS RECREATION \$1,900.00 Vend Total
 P.O. # 300768 Removal of playground equipmt. \$1,900.00 PO Total
 11-000-262-420-00-20-000 CLEANING, REPAIR MAINTEN \$1,900.00
 Inv# Purchase Order 30076 \$1,900.00 04/20/23

E397 NEW JERSEY TUTORING CORPS INC. \$25,502.40 Vend Total
 P.O. # 300754 WES Tutoring \$25,502.40 PO Total
 20-235-100-300-00-04-100 Title I Ed Consultants \$3,000.00
 Inv# 1008 \$3,000.00 05/05/23
 20-238-100-329-00-04-100 TITLE I SIA ED SERVICES \$10,000.00
 Inv# 1008 \$10,000.00 05/05/23
 20-490-100-300-55-04-000 BDS TUTORING \$12,502.40
 Inv# 1008 \$12,502.40 05/05/23

4088 NJ SCHOOL JOBS \$50.00 Vend Total
 P.O. # 300452 Job Postings for 22-23 \$50.00 P PO Total
 11-000-230-530-00-23-000 COMMUNICATIONS/POSTAGE \$50.00 P
 Inv# 16386 \$50.00 P 05/02/23

Batch Number 6	Batch 6	\$1,480,679.23	Batch Total
-----------------------	----------------	-----------------------	--------------------

3470	NJ SCHOOLS INSURANCE GROUP	\$30,301.81	Vend Total
-------------	-----------------------------------	--------------------	-------------------

P.O. # 300382	2022/2023 Insurance Renewal	\$30,301.81 P	PO Total
---------------	-----------------------------	---------------	-----------------

11-000-291-260-00-10-000	WORKERS COMPENSATION	\$30,301.81 P	04/19/23
Inv# CON-0000033151			

1656	NJASBO	\$400.00	Vend Total
-------------	---------------	-----------------	-------------------

P.O. # 300375	Professional Development	\$125.00 P	PO Total
---------------	--------------------------	------------	-----------------

11-000-251-592-58-25-000	TRAVEL	\$125.00 P	05/08/23
Inv# 200016203			

P.O. # 300740	ANNUAL CONFERENCE	\$275.00 P	PO Total
---------------	-------------------	------------	-----------------

11-000-251-592-58-25-000	TRAVEL	\$275.00	05/05/23
Inv# 200018532			

1382	NJASCD	\$175.00	Vend Total
-------------	---------------	-----------------	-------------------

P.O. # 300503	Early Childhood Summit	\$175.00	PO Total
---------------	------------------------	----------	-----------------

20-218-200-580-58-02-060	TRAVEL	\$175.00	05/11/23
Inv# ECS 2022			

3841	NORTHEAST PLUMBING	\$6,406.85	Vend Total
-------------	---------------------------	-------------------	-------------------

P.O. # 300269	Maint/Repairs - TRECC	\$2,743.50 P	PO Total
---------------	-----------------------	--------------	-----------------

11-000-261-420-00-20-060	REQUIRED MAINTENANCE	\$2,743.50 P	
Inv# 12312		\$208.50 P	05/01/23
Inv# 12347		\$2,535.00 P	05/04/23

P.O. # 300270	Maint/Repairs - WES	\$3,663.35 P	PO Total
---------------	---------------------	--------------	-----------------

11-000-261-420-00-20-100	REQUIRED MAINTENANCE	\$3,663.35 P	
Inv# 12309		\$3,454.85 P	04/28/23
Inv# 12386		\$208.50 P	05/11/23

3733	PEARSON CLINICAL ASSESSMENT	\$3,439.52	Vend Total
-------------	------------------------------------	-------------------	-------------------

P.O. # 300751	OLSAT test supplies/scoring	\$3,439.52	PO Total
---------------	-----------------------------	------------	-----------------

11-000-218-390-00-05-000	TEST SCORING	\$1,439.38	
Inv# 21521670		\$196.58 P	04/19/23
Inv# 21555600		\$1,242.80 P	04/19/23

11-000-218-610-00-05-000	GUIDANCE SUPPLIES	\$2,000.14	04/19/23
Inv# 21521670			

S113	PENN POWER GROUP, LLC.	\$915.00	Vend Total
-------------	-------------------------------	-----------------	-------------------

P.O. # 300440	Emergency generator maint agmt	\$915.00 P	PO Total
---------------	--------------------------------	------------	-----------------

11-000-261-420-00-20-040	REQUIRED MAINTENANCE	\$305.00 P	05/08/23
Inv# 4470041		\$305.00 P	

11-000-261-420-00-20-060	REQUIRED MAINTENANCE	\$305.00 P	04/21/23
Inv# 4470040		\$305.00 P	

11-000-261-420-00-20-100	REQUIRED MAINTENANCE	\$305.00 P	05/08/23
Inv# 4470039		\$305.00 P	

Batch Number	6	Batch 6		\$1,480,679.23	Batch Total
3593	PINELANDS LEARNING CENTER			\$4,620.00	Vend Total
P.O. #	300448	2022/2023 TUITION VP		\$4,620.00 P	PO Total
11-000-100-566-30-15-000		Private School Secondary		\$4,620.00 P	
Inv#	5560APR2023	\$4,620.00 P	05/05/23		
A673	PREFERRED HOME HEALTH CARE & NURSING SER			\$4,799.50	Vend Total
P.O. #	300273	Nursing; Ashley Power		\$4,799.50 P	PO Total
11-000-217-320-00-03-000		EXTRAORDNRY		\$4,799.50 P	
Inv#	83812DD1097	\$2,392.50 P	05/01/23		
Inv#	84660DE1094	\$2,407.00 P	05/08/23		
2383	RFP SOLUTIONS INC.			\$263.25	Vend Total
P.O. #	300822	Master clock at Atco		\$263.25	PO Total
11-000-261-420-00-20-040		REQUIRED MAINTENANCE		\$263.25	
Inv#	A 27167	\$263.25	05/09/23		
2608	SCHOLASTIC INC.			\$58.47	Vend Total
P.O. #	300786	Woman's Grant DeNafo		\$58.47	PO Total
20-002-100-600-64-06-100		BUTTERFLY HABITATS		\$58.47	
Inv#	48414300	\$58.47	04/20/23		
3133	SCHOOL SPECIALTY, INC.			\$25.59	Vend Total
P.O. #	302034	General Classroom Supplies		\$25.59 P	PO Total
11-216-100-610-00-02-060		PSD SUPPLIES		\$25.59 P	
Inv#	208132110877	\$25.59 P	05/10/23		
4545	SHI INTERNATIONAL CORP.			\$2,866.80	Vend Total
P.O. #	300536	Google for Edu renewal		\$2,640.00 P	PO Total
11-000-222-340-01-19-000		TECHNICAL SERVICES -DIST		\$2,640.00	
Inv#	B16697908	\$2,640.00	04/25/23		
P.O. #	300605	Wireless keyboard and mouse		\$226.80 P	PO Total
11-000-222-610-00-19-000		TECH SUPPLIES DIST		\$226.80	
Inv#	B16612189	\$226.80	04/28/23		
2509	SIGN CO.			\$4,972.50	Vend Total
P.O. #	300414	TRECC Building Sign		\$4,972.50 P	PO Total
12-000-400-450-98-02-060		CONSTRUCTION SERVICES TR		\$4,972.50 P	
Inv#	34897	\$4,972.50 P	05/10/23		
4191	SONITROL SECURITY OF DELAWARE VALLEY			\$9,838.40	Vend Total
P.O. #	300554	Install Temperature Probes		\$3,058.40 P	PO Total
11-000-261-420-00-20-100		REQUIRED MAINTENANCE		\$3,058.40	
Inv#	326860	\$3,058.40	05/02/23		
P.O. #	300821	Inspections at 3 schools		\$6,780.00 P	PO Total
11-000-261-420-00-20-040		REQUIRED MAINTENANCE		\$1,796.00	
Inv#	326791	\$1,796.00	05/09/23		

Batch Number	6	Batch 6		\$1,480,679.23	Batch Total
4191	SONITROL SECURITY OF DELAWARE VALLEY			\$9,838.40	Vend Total
P.O. #	300821	Inspections at 3 schools		\$6,780.00 P	PO Total
11-000-261-420-00-20-060		REQUIRED MAINTENANCE		\$2,128.00	
Inv#	326795	\$2,128.00	05/09/23		
11-000-261-420-00-20-100		REQUIRED MAINTENANCE		\$2,856.00	
Inv#	326796	\$2,856.00	05/09/23		
Q985	STETSER, THERESA			\$40.32	Vend Total
P.O. #	300526	MILEAGE		\$40.32 P	PO Total
11-000-262-590-58-20-000		MAINTENANCE TRAVEL		\$40.32 P	
Inv#	3/7-4/11 Mileage	\$40.32 P	05/01/23		
4552	THE DANCE CONNECTION			\$300.00	Vend Total
P.O. #	300626	MonthlyPK Dance Classes		\$300.00 P	PO Total
20-218-100-321-00-05-000		PRESCHOOL EDUC SERVICES		\$300.00 P	
Inv#	Apr 18 and 20	\$300.00 P	05/09/23		
4354	THE HARTFORD LIFE INSURANCE COMPANY			\$1,103.18	Vend Total
P.O. #	300225	Admin Disability 2022.2023		\$1,103.18 P	PO Total
11-000-219-210-00-10-000		GROUP INSURANCE		\$171.60 P	
Inv#	32394	\$171.60 P	05/04/23		
11-000-221-210-00-10-000		GROUP INSURANCE		\$164.74 P	
Inv#	32394	\$164.74 P	05/04/23		
11-000-230-210-00-10-000		GROUP INS SUPT		\$521.68 P	
Inv#	32394	\$521.68 P	05/04/23		
11-000-240-210-00-10-000		GROUP INSURANCE SCH ADMIN		\$245.16 P	
Inv#	32394	\$245.16 P	05/04/23		
M697	THIRD BASE SPORTS & TROPHIES, INC.			\$285.00	Vend Total
P.O. #	300706	student achievement awards		\$285.00	PO Total
11-190-100-610-00-06-100		REG PRGM - INST SUPPLIES		\$285.00	
Inv#	43957	\$285.00	04/28/23		
V982	UGI ENERGY SERVICES, LLC			\$1,818.76	Vend Total
P.O. #	300518	NATURAL GAS		\$1,818.76 P	PO Total
11-000-262-621-00-20-040		NATURAL GAS ATCO		\$617.71 P	
Inv#	G5635677	\$617.71 P	05/04/23		
11-000-262-621-00-20-060		NATURAL GAS TR		\$286.99 P	
Inv#	G5634515	\$286.99 P	04/26/23		
11-000-262-621-00-20-100		NATURAL GAS WES		\$914.06 P	
Inv#	G5636631	\$914.06 P	05/04/23		
3954	UNITED SUPPLY CORP			\$636.50	Vend Total
P.O. #	300705	K Whiteboard Table		\$636.50	PO Total
11-190-100-610-00-02-060		REG PRGM - INST SUPPLIES		\$636.50	
Inv#	623517	\$636.50	04/20/23		

Batch Number	6	Batch 6		\$1,480,679.23	Batch Total
3705	V.J.D. LANDSCAPING AND PROPERTY MAINT			\$1,000.00	Vend Total
P.O. #	300420	Lawn maintenance 7/22-10/22		\$1,000.00 P	PO Total
11-000-263-420-00-20-000		GROUNDS - MAINTENANCE		\$1,000.00 P	
Inv#	7976	\$1,000.00 P	05/08/23		
F303	VIKING PEST CONTROL			\$195.00	Vend Total
P.O. #	300180	Pest Control Services (IPM)		\$195.00 P	PO Total
11-000-262-420-00-20-000		CLEANING, REPAIR MAINTEN		\$195.00 P	
Inv#	17952398	\$65.00 P	05/04/23		
Inv#	17952399	\$65.00 P	05/04/23		
Inv#	17952400	\$65.00 P	05/04/23		
3328	W.B. MASON CO., INC			\$1,549.95	Vend Total
P.O. #	300654	Paper		\$1,549.95	PO Total
11-190-100-610-00-01-040		REG PRGM - INST SUPPLIES		\$1,549.95	
Inv#	237203016	\$1,549.95	04/26/23		
2015	WADE, LONG & WOOD, LLC			\$6,464.82	Vend Total
P.O. #	300036	Professional Legal Fees		\$4,690.82 P	PO Total
11-000-230-331-00-23-000		LEGAL SERVICES		\$4,690.82 P	
Inv#	31639	\$1,576.66 P	05/08/23		
Inv#	31583	\$3,114.16 P	05/09/23		
P.O. #	300037	Negotiator Fees		\$1,774.00 P	PO Total
11-000-230-339-00-23-000		OTHER PURC PROF SERV		\$1,774.00 P	
Inv#	31638	\$1,200.00 P	05/08/23		
Inv#	31584	\$574.00 P	05/09/23		
3780	WAGEWORKS			\$100.00	Vend Total
P.O. #	300224	FSA 2022.2023		\$100.00 P	PO Total
11-000-251-340-00-25-000		BUSINESS SERVICES		\$100.00 P	
Inv#	INV5093993	\$100.00 P	05/04/23		
428	WATERFORD TOWNSHIP POLICE DEPARTMENT			\$10,215.00	Vend Total
P.O. #	300344	SCHOOL RESOURCE OFFICERS		\$10,215.00 P	PO Total
11-000-266-300-00-23-000		SECURITY SERVICES		\$10,215.00 P	
Inv#	2023-4	\$10,215.00 P	04/26/23		
2485	WATERFORD TWP.B.O.E. CAFETERIA			\$196.00	Vend Total
P.O. #	300406	BOARD MEETING MEALS		\$196.00 P	PO Total
11-000-230-630-00-23-000		BOARD SUPPLIES		\$196.00 P	
Inv#	WAT230420103212	\$98.00 P	04/24/23		
Inv#	WAT230503083950	\$98.00 P	05/09/23		
4668	WEAVER, JAMES - PETTY CASH			\$440.04	Vend Total
P.O. #	300801	Petty cash reimbursement		\$111.23	PO Total
11-000-262-610-00-20-000		MAINTENANCE SUPPLIES		\$111.23	
Inv#	JRFlood 115571	\$12.00 P	04/20/23		
Inv#	JRFlood 303332	\$7.00 P	04/20/23		

Batch Number 6	Batch 6	\$1,480,679.23	Batch Total
-----------------------	----------------	-----------------------	--------------------

4668	WEAVER, JAMES - PETTY CASH	\$440.04	Vend Total
-------------	-----------------------------------	-----------------	-------------------

P.O. # 300801	Petty cash reimbursement	\$111.23	PO Total
---------------	--------------------------	----------	----------

11-000-262-610-00-20-000	MAINTENANCE SUPPLIES	\$111.23	
--------------------------	----------------------	----------	--

Inv# The Home Depot 00255	\$77.64 P	04/20/23	
---------------------------	-----------	----------	--

Inv# The Home Depot 00259	\$14.59 P	04/20/23	
---------------------------	-----------	----------	--

P.O. # 300812	Petty cash reimbursement	\$213.63	PO Total
---------------	--------------------------	----------	----------

11-000-262-610-00-20-000	MAINTENANCE SUPPLIES	\$213.63	
--------------------------	----------------------	----------	--

Inv# The Home Depot 00149	\$150.13 P	04/25/23	
---------------------------	------------	----------	--

Inv# The Home Depot 00149	\$28.60 P	04/25/23	
---------------------------	-----------	----------	--

Inv# The Home Depot 00284	\$34.90 P	04/25/23	
---------------------------	-----------	----------	--

P.O. # 300827	Petty cash reimbursement	\$115.18	PO Total
---------------	--------------------------	----------	----------

11-000-262-610-00-20-000	MAINTENANCE SUPPLIES	\$115.18	
--------------------------	----------------------	----------	--

Inv# The Home Depot 00034	\$11.90 P	05/09/23	
---------------------------	-----------	----------	--

Inv# The Home Depot 00172	\$74.74 P	05/09/23	
---------------------------	-----------	----------	--

Inv# The Home Depot 00181	\$14.66 P	05/09/23	
---------------------------	-----------	----------	--

Inv# The Home Depot 00207	\$13.88 P	05/09/23	
---------------------------	-----------	----------	--

4247	WEAVER; JAMES	\$159.60	Vend Total
-------------	----------------------	-----------------	-------------------

P.O. # 300808	Mileage for 3/23-4/2023	\$159.60	PO Total
---------------	-------------------------	----------	----------

11-000-262-590-58-20-000	MAINTENANCE TRAVEL	\$159.60	
--------------------------	--------------------	----------	--

Inv# 3/23-4/17 mileage	\$159.60	04/24/23	
------------------------	----------	----------	--

3675	WILLIAMS SCOTSMAN, INC	\$818.44	Vend Total
-------------	-------------------------------	-----------------	-------------------

P.O. # 300222	Trailer rental at Atco School	\$818.44 P	PO Total
---------------	-------------------------------	------------	----------

11-000-262-441-00-20-040	Rental of Land & Buildings	\$818.44 P	
--------------------------	----------------------------	------------	--

Inv# 9017431783	\$818.44 P	04/25/23	
-----------------	------------	----------	--

4534	WISE; AMELIA	\$2.70	Vend Total
-------------	---------------------	---------------	-------------------

P.O. # 300346	Mileage; Amelia Wise	\$2.70 P	PO Total
---------------	----------------------	----------	----------

11-000-211-580-58-13-000	SOCIAL WORK TRAVEL	\$2.70 P	
--------------------------	--------------------	----------	--

Inv# April Mileage	\$2.70 P	05/05/23	
--------------------	----------	----------	--

1158	Y.A.L.E. SCHOOL INC. (CHERRY HILL)	\$48,236.75	Vend Total
-------------	---	--------------------	-------------------

P.O. # 300300	2022/2023 TUITION	\$6,569.25 P	PO Total
---------------	-------------------	--------------	----------

11-000-100-566-30-15-000	Private School Secondary	\$6,569.25 P	
--------------------------	--------------------------	--------------	--

Inv# CH/MAY23 73 CL	\$7,606.50 P	04/24/23	
---------------------	--------------	----------	--

Inv# Sept overpayment	(\$5,532.00) P	04/24/23	
-----------------------	----------------	----------	--

Inv# CH/JUNE23 73 CL	\$4,494.75 P	05/11/23	
----------------------	--------------	----------	--

P.O. # 300449	2022/2023 TUITION HJ	\$20,833.75 P	PO Total
---------------	----------------------	---------------	----------

11-000-100-566-30-15-000	Private School Secondary	\$20,833.75 P	
--------------------------	--------------------------	---------------	--

Inv# CH/MAY23 73 HJ	\$13,095.50 P	04/21/23	
---------------------	---------------	----------	--

Inv# CH/JUNE23 73 HJ	\$4,494.75 P	05/11/23	
----------------------	--------------	----------	--

Inv# CH/JUNE23 73 HJAIDE	\$3,243.50 P	05/11/23	
--------------------------	--------------	----------	--

P.O. # 300450	2022/2023 TUITION CS	\$20,833.75 P	PO Total
---------------	----------------------	---------------	----------

11-000-100-566-30-15-000	Private School Secondary	\$20,833.75 P	
--------------------------	--------------------------	---------------	--

Inv# CH/MAY23 73 CS	\$13,095.50 P	04/21/23	
---------------------	---------------	----------	--

Batch Number	6	Batch 6		\$1,480,679.23	Batch Total
1158	Y.A.L.E. SCHOOL INC. (CHERRY HILL)			\$48,236.75	Vend Total
P.O. #	300450	2022/2023 TUITION CS		\$20,833.75 P	PO Total
11-000-100-566-30-15-000		Private School Secondary		\$20,833.75 P	
Inv#	CH/JUNE23 73 CS	\$4,494.75 P	05/11/23		
Inv#	CH/JUNE23 73 CS AIDE	\$3,243.50 P	05/11/23		
E850	YORK-ZALESKI; ALMA			\$16.38	Vend Total
P.O. #	300823	Mileage Reimbursement		\$16.38	PO Total
11-190-100-580-58-00-000		MILEAGE		\$16.38	
Inv#	April Mileage	\$16.38	05/10/23		
3635	ZALESKI; ALMA			\$28.98	Vend Total
P.O. #	300797	Mileage		\$28.98	PO Total
11-190-100-580-58-00-000		MILEAGE		\$28.98	
Inv#	March Mileage	\$28.98	04/20/23		
Total for Report =				\$1,480,679.23	

Batch Number	5	Batch 5	\$26,352.66	Batch Total
4411	ATLANTIC CITY ELECTRIC 5500 2154 379		\$325.88	Vend Total
P.O. #	300151 Street lights at TRECC		\$325.88 P	PO Total
11-000-262-622-01-20-060	ELECTRIC STREET LIGHTS		\$325.88 P	
Inv#	200561947442	\$325.88 P	04/28/23	
4409	ATLANTIC CITY ELECTRIC 5500 3210 584		\$10,079.99	Vend Total
P.O. #	300152 Electric Bill - WES		\$10,079.99 P	PO Total
11-000-262-622-00-20-100	ELECTRICITY WES		\$10,079.99 P	
Inv#	200012072064	\$10,079.99 P	04/25/23	
4410	ATLANTIC CITY ELECTRIC 5500 4710 475		\$4,729.10	Vend Total
P.O. #	300202 Electric bill for TRECC		\$4,729.10 P	PO Total
11-000-262-622-00-20-060	ELECTRICITY TR		\$4,729.10 P	
Inv#	210004750464	\$4,729.10 P	04/28/23	
4412	ATLANTIC CITY ELECTRIC 5500 9692 629		\$221.09	Vend Total
P.O. #	300153 Electric Bill - Atco		\$221.09 P	PO Total
11-000-262-622-03-20-040	ELECTRICITY ATCO		\$221.09 P	
Inv#	200831843669	\$221.09 P	04/25/23	
4407	ATLANTIC CITY ELECTRIC 5500 9762 406		\$21.19	Vend Total
P.O. #	300154 Electric - Atco street lights		\$21.19 P	PO Total
11-000-262-622-02-20-040	ELECTRIC - STREET LIGHTS		\$21.19 P	
Inv#	200991322364	\$21.19 P	04/26/23	
4413	ATLANTIC CITY ELECTRIC 5500 9762 737		\$4,286.79	Vend Total
P.O. #	300155 Electric - street lights Atco		\$4,286.79 P	PO Total
11-000-262-622-00-20-040	ELECTRICITY ATCO		\$4,286.79 P	
Inv#	200991322365	\$4,286.79 P	04/25/23	
4408	ATLANTIC CITY ELECTRIC 5501 2617 118		\$12.18	Vend Total
P.O. #	300156 Electric - TR garage		\$12.18 P	PO Total
11-000-262-622-02-20-060	ELECTRIC - GARAGE		\$12.18 P	
Inv#	200471968877	\$12.18 P	04/25/23	
4454	ELECTRONIC VERIFICATION SYSTEMS, LLC		\$203.54	Vend Total
P.O. #	300260 Residency Information		\$203.54 P	PO Total
11-000-230-340-00-23-000	PURCHASED TECHNICAL SERV		\$203.54 P	
Inv#	330021251	\$203.54 P	04/19/23	
4576	QUADIENT FINANCE USA, INC.		\$656.71	Vend Total
P.O. #	300223 Postage		\$656.71 P	PO Total
11-000-230-530-00-23-000	COMMUNICATIONS/POSTAGE		\$656.71 P	
Inv#	INV 04/23/23	\$656.71 P	05/08/23	

Batch Number	5	Batch 5	\$26,352.66	Batch Total
2303	SPRINT/NEXTEL ACCT 999832216		\$370.99	Vend Total
P.O. #	300185	Phone services for 2022/2023	\$370.99 P	PO Total
11-000-262-420-00-20-000		CLEANING, REPAIR MAINTEN	\$370.99 P	
Inv#	999832216-260	\$370.99 P	05/04/23	
1928	WASTE MANAGEMENT CAMDEN		\$2,758.60	Vend Total
P.O. #	300221	Trash/recycling removal 22/23	\$2,758.60 P	PO Total
11-000-262-420-00-20-000		CLEANING, REPAIR MAINTEN	\$2,758.60 P	
Inv#	3268810-2498-7	\$2,758.60 P	04/26/23	
3524	XTEL COMMUNICATIONS		\$2,686.60	Vend Total
P.O. #	300111	Monthly fee for VOIP phones	\$2,686.60 P	PO Total
11-000-230-530-00-19-000		TELEPHONE	\$2,686.60 P	
Inv#	231202468	\$2,686.60 P	05/05/23	
Total for Report =			\$26,352.66	

Batch Number 2 Batch 2 \$7,583.05 Batch Total

4084 READYREFRESH BY NESTLE

\$320.95 Vend Total

P.O. # 300169 Deliveries/Rental water/cooler

\$320.95 P PO Total

11-000-262-610-00-20-000	MAINTENANCE SUPPLIES	\$320.95 P
Inv# 03D6703424199	\$124.42 P	04/25/23
Inv# 13D0439300559	\$196.53 P	04/25/23

1121 SOUTH JERSEY GAS CO.

\$4,322.17 Vend Total

P.O. # 300179 Natural Gas - 3 Bldgs

\$4,322.17 P PO Total

11-000-262-621-00-20-040	NATURAL GAS ATCO	\$1,389.67 P
Inv# Acct 9559720000	\$1,389.67 P	04/25/23
11-000-262-621-00-20-060	NATURAL GAS TR	\$704.85 P
Inv# Acct944489106	\$704.85 P	04/21/23
11-000-262-621-00-20-100	NATURAL GAS WES	\$2,227.65 P
Inv# Acct4487620000	\$2,227.65 P	04/25/23

4347 XEROX CORPORATION

\$2,939.93 Vend Total

P.O. # 300113 COPIER LEASE

\$367.47 P PO Total

11-000-240-420-44-01-040	COPIER MAINT ATC	\$244.26 P
Inv# 018496538	\$244.26 P	04/19/23
11-000-240-440-44-01-040	COPIER RENTAL ATC OFFICE	\$123.21 P
Inv# 018496538	\$123.21 P	04/19/23

P.O. # 300115 COPIER LEASE

\$175.43 P PO Total

11-000-219-420-44-03-000	COPIER MAINTENANCE SPS	\$27.56 P
Inv# 018496535	\$27.56 P	04/19/23
11-000-219-440-44-03-000	COPIER RENTAL SPS	\$147.87 P
Inv# 018496535	\$147.87 P	04/19/23

P.O. # 300129 COPIER LEASE

\$303.88 P PO Total

11-000-240-420-44-02-060	COPIER MAINT TR	\$197.23 P
Inv# 018496537	\$197.23 P	04/19/23
11-000-240-440-44-02-060	OFFICE COPIER RENTAL	\$106.65 P
Inv# 018496537	\$106.65 P	04/19/23

P.O. # 300130 COPIER LEASE

\$320.98 P PO Total

11-190-100-420-44-23-060	COPIER MAINT TR INSTR	\$72.88 P
Inv# 018608952	\$72.88 P	04/19/23
11-190-100-440-44-23-060	COPIER RENTAL tr	\$248.10 P
Inv# 018608952	\$248.10 P	04/19/23

P.O. # 300132 COPIER LEASE

\$160.33 P PO Total

11-000-251-420-44-25-000	COPIER MAINT CENTRAL SERV	\$12.46 P
Inv# 018496534	\$12.46 P	04/19/23
11-000-251-440-44-25-000	COPIER RENTAL CENTRAL SERV	\$147.87 P
Inv# 018496534	\$147.87 P	04/19/23

P.O. # 300133 COPIER LEASE

\$446.28 P PO Total

11-190-100-420-44-23-100	COPIER MAINT WES INSTR	\$198.18 P
Inv# 018608951	\$198.18 P	04/19/23

Batch Number 7 Batch 7 \$22,830.79 Batch Total

3506 NUTRI-SERVE FOOD MANAGEMENT, INC \$22,830.79 Vend Total

P.O. # 300331 School Nutrition Costs \$22,830.79 P PO Total

61-910-310-100-00-61-000	CAFETERIA SALARIES		\$7,968.39 P
Inv# 130040823 wk41	\$2,854.34 P	04/25/23	
Inv# 130041523 wk42	\$719.24 P	04/26/23	
Inv# 130042223 wk43	\$4,394.81 P	05/05/23	
61-910-310-200-00-61-999	TAXES & WORKERS COMPENSA		\$1,521.97 P
Inv# 130040823 wk41	\$545.18 P	04/25/23	
Inv# 130041523 wk42	\$137.38 P	04/26/23	
Inv# 130042223 wk43	\$839.41 P	05/05/23	
61-910-310-300-01-61-999	SOFTWARE MAINTENANCE		\$105.18 P
Inv# 130040823 wk41	\$35.06 P	04/25/23	
Inv# 130041523 wk42	\$35.06 P	04/26/23	
Inv# 130042223 wk43	\$35.06 P	05/05/23	
61-910-310-300-02-61-999	MANAGEMENT FEE		\$3,004.14 P
Inv# 130040823 wk41	\$1,001.38 P	04/25/23	
Inv# 130041523 wk42	\$1,001.38 P	04/26/23	
Inv# 130042223 wk43	\$1,001.38 P	05/05/23	
61-910-310-300-03-61-000	NUTRISLICE		\$74.34 P
Inv# 130040823 wk41	\$24.78 P	04/25/23	
Inv# 130041523 wk42	\$24.78 P	04/26/23	
Inv# 130042223 wk43	\$24.78 P	05/05/23	
61-910-310-500-00-61-999	POS MAINTENANCE		\$2,385.00
Inv# 130040823 wk41	\$2,385.00	04/25/23	
61-910-310-520-00-61-999	LIABILITY INSURANCE		\$291.17 P
Inv# 130040823 wk41	\$104.30 P	04/25/23	
Inv# 130041523 wk42	\$26.28 P	04/26/23	
Inv# 130042223 wk43	\$160.59 P	05/05/23	
61-910-310-600-00-61-999	SUPPLIES & CLEANING		\$1,218.09 P
Inv# 130040823 wk41	\$112.26 P	04/25/23	
Inv# 130042223 wk43	\$1,105.83 P	05/05/23	
61-910-310-610-02-61-999	OFFICE SUPPLIES		\$60.00 P
Inv# 130040823 wk41	\$20.00 P	04/25/23	
Inv# 130041523 wk42	\$20.00 P	04/26/23	
Inv# 130042223 wk43	\$20.00 P	05/05/23	
61-910-310-800-00-61-000	COMMODITY DELIVERY FEE		\$297.15 P
Inv# 130040823 wk41	\$297.15 P	04/25/23	
61-910-310-870-00-61-999	COST OF SALES		\$5,825.22 P
Inv# 130040823 wk41	\$647.79 P	04/25/23	
Inv# 130041523 wk42	\$730.35 P	04/26/23	
Inv# 130042223 wk43	\$4,447.08 P	05/05/23	
61-910-310-890-00-61-999	MISCELLANEOUS		\$80.14 P
Inv# 130042223 wk43	\$80.14 P	05/05/23	

Total for Report = \$22,830.79

State of New Jersey - Department of Education
Student Transportation Contract - Multi Route Contract

Board of Education of	WATERFORD
In the County of	CAMDEN
Multi Contract or Route Number	1
Contract Term	Jun-24
Pro Rated From	9/1/2023
Contractor	FIRST STUDENT
Terminal Location	BERLIN
Contractor Code	0858
Bid Number	01-2023-2024
Total Contract Amount	\$2,172,960.00

The named Board of Education and the Transportation Contractor hereby agree that:

1. The transportation contractor shall transport students as set forth in the bid specifications along or adjacent to the route hereinafter described, to and from places hereinafter specified every school day in accordance with the school calendar.
2. The local board may, with the approval of the County Superintendent, change the designated route(s), and/or increase or decrease the cost in accordance with the bid.
3. If the transportation contractor fully performs the services required by the specification and this contract, the local board shall pay the contractor the sum herein described in monthly payments. In the case of a per diem contract, payments shall be paid monthly based on the aggregate number of days in the month for which the local board requires transportation to be furnished and the same shall be furnished.
4. The transportation contractor shall transport students not to exceed in number the capacity of the vehicle designated by the local board as set forth in the bid specifications (and, where applicable, another local board with which the contracting local board is providing transportation jointly) and to comply with applicable New Jersey statutes, regulations and procedures and with the rules of the local board governing student transportation.

Board of Education of	WATERFORD
In the County of	CAMDEN
Multi Contract or Route Number	1
Contract Term	Jun-24

5. The transportation contractor shall ensure that the driver of each vehicle shall be a reliable person of good character who shall possess all State school bus driver qualifications and licenses and shall comply with all statutes, regulations and procedures of the State of New Jersey and rules and specifications of the local board. If, in the judgment of the local board, any driver of a vehicle operated under contract to transport school students shall be deemed unsuitable to drive a school vehicle because of lack of driving skills, inability to control students, failure to comply with the aforesaid rules, regulations and specifications, incapacity, unbecoming conduct, or other good cause; the local board may request the transportation contractor to replace said driver. If the transportation contractor shall fail to comply with the aforesaid request, the local board may require the transportation contractor to show cause why such failure to comply with the request shall be deemed to constitute a breach of contract, and may set aside and annul this contract.

6. The transportation contractor shall transport only designated student(s) and personnel over route(s) as set forth on fully detailed specifications. The commingling of students is prohibited unless authorized by the district board of education through the joint transportation agreement process. Vehicle(s) shall arrive and/or depart the assigned school(s) no earlier or later as so indicated.

7. The transportation contractor shall furnish automobile liability insurance covering the operation of every vehicle transporting students and drivers thereof in the amount specified in the bid specifications but not less than \$1,000,000 combined single limit coverage per occurrence. The aforesaid insurance shall cover the local board as an additional insured. The insurance company is to be one admitted under the insurance laws of this State to write the line of insurance to be provided. The transportation contractor further agrees to file the policy or certificate of such insurance with the secretary of the local board. In lieu of the aforesaid policy or certificate of insurance, self-insuring transportation contractors shall file with the secretary of the local board the certificate prescribed in N.J.S.A. 48:4-12 and 13. The local board must be given 30 days notice if the insurance is to be cancelled for any reason.

8. The transportation contractor shall defend and indemnify the local board and any given agent, officer, or employee thereof and save harmless from and against any and all claims, actions, damages, liability and expense in connection with the loss of life, personal injury and/or damage to property arising from or out of actions of the transportation contractor occasioned wholly or in part by any act or omission to act of the transportation contractor, its agent, its subcontractor, or its employees in the performance of this contract.

Board of Education of	WATERFORD
In the County of	CAMDEN
Multi Contract or Route Number	1
Contract Term	Jun-24

9. The transportation contractor shall provide a suitable surety bond as prescribed in the bid specifications. If the transportation contractor fails to perform the services agreed upon herein, the local board may utilize such bonding to purchase equivalent services from an alternate provider.

10. The failure of one party to this contract to comply with the provisions hereof shall constitute good cause for its termination by the other party to it.

11. It is understood and agreed by the parties hereto that this agreement shall be without force or effect until it shall require the approval of the County Superintendent of Schools.

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

Board of Education of	WATERFORD
In the County of	CAMDEN
Multi Contract or Route Number	1
Contract Term	Jun-24

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27 5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

In witness whereof, the parties hereto have duly signed this contract.

Board of Education of	WATERFORD
In the County of	CAMDEN
Multi Contract or Route Number	1
Contract Term	Jun-24

Signature - School Business Administrator/
Board Secretary

Date

Signature - President of the Local Board

Date

Notary to the Contractor - Subscribed and sworn before me

Date

Notary Public Name

FIRST STUDENT

Company or Trade Name

Notary Public Signature

Company Representative
Authorized Signature

Notary's Commission Expiration Date

State of New Jersey - Department of Education

Student Transportation Contract - Multi Route Contract

Board of Education of: **WATERFORD** Bid Number: **01-2023-2024** Contract Period: **01-2023-2024**

Multi-Contract or 1 Route #: **0858**

Contractor Name:		Terminal Location:		Contractor Code:		Total Multi-Contract Amount:							
FIRST STUDENT		BERLIN		0858		\$2,172,960.00							
(A) Route Number	(B) Destination	(C) School Type	(D) Arrival Time	(E) Departure Time	(F) Per Diem Cost	(G) # of Days	(H) Per Annum Cost	(I) Per Diem Aide Cost	(J) Cost Represents # of Aides	(K) # of Days for Aide	(L) Inc/Dec Provision	(M) Per Diem Contract Total	(N) Annual Contract Total
HS1	Hammon High/Middle	1	7:15	2:07	204.00	180					1.50	\$ 204.00	\$ 36,720.00
WE1	Waterford Elementary	1	8:45	3:10	204.00	180					1.50	\$ 204.00	\$ 36,720.00
TR1	Thomas Richards	1	9:20	3:50	204.00	180		130.00	1	180	1.50	\$ 334.00	\$ 60,120.00
HS2	Hammon High/Middle	1	7:15	2:07	204.00	180					1.50	\$ 204.00	\$ 36,720.00
WE2	Waterford Elementary	1	8:40	3:10	204.00	180					1.50	\$ 204.00	\$ 36,720.00
TR2	Thomas Richards	1	9:20	3:50	204.00	180		130.00	1	180	1.50	\$ 334.00	\$ 60,120.00
HS3	Hammon High/Middle	1	7:15	2:07	204.00	180					1.50	\$ 204.00	\$ 36,720.00
WE3	Waterford Elementary	1	8:40	3:10	204.00	180					1.50	\$ 204.00	\$ 36,720.00
TR3	Thomas Richards	1	9:20	3:50	204.00	180		130.00	1	180	1.50	\$ 334.00	\$ 60,120.00
HS5	Hammon High/Middle	1	7:15	2:07	204.00	180					1.50	\$ 204.00	\$ 36,720.00
WE5	Waterford Elementary	1	8:40	3:10	204.00	180					1.50	\$ 204.00	\$ 36,720.00
AE5	Alco Elementary	1	9:20	3:50	204.00	180					1.50	\$ 204.00	\$ 36,720.00
HS7	Hammon High/Middle	1	7:15	2:07	204.00	180					1.50	\$ 204.00	\$ 36,720.00
WE7	Waterford Elementary	1	8:40	3:10	204.00	180					1.50	\$ 204.00	\$ 36,720.00
TR7	Thomas Richards	1	9:20	3:50	204.00	180		130.00	1	180	1.50	\$ 334.00	\$ 60,120.00
HS8	Hammon High/Middle	1	7:15	2:07	204.00	180					1.50	\$ 204.00	\$ 36,720.00
WE8	Waterford Elementary	1	8:40	3:10	204.00	180					1.50	\$ 204.00	\$ 36,720.00
AE8	Alco Elementary	1	9:20	3:50	204.00	180					1.50	\$ 204.00	\$ 36,720.00
HS9	Hammon High/Middle	1	7:15	2:07	204.00	180					1.50	\$ 204.00	\$ 36,720.00
WE9	Waterford Elementary	1	8:40	3:10	204.00	180					1.50	\$ 204.00	\$ 36,720.00
TR9	Thomas Richards	1	9:20	3:50	204.00	180		130.00	1	180	1.50	\$ 334.00	\$ 60,120.00
HS11	Hammon High/Middle	1	7:15	2:07	204.00	180					1.50	\$ 204.00	\$ 36,720.00
WE11	Waterford Elementary	1	8:40	3:10	204.00	180					1.50	\$ 204.00	\$ 36,720.00
AE11	Alco Elementary	1	9:20	3:50	204.00	180					1.50	\$ 204.00	\$ 36,720.00
HS14	Hammon High/Middle	1	7:15	2:07	204.00	180					1.50	\$ 204.00	\$ 36,720.00
WE14	Waterford Elementary	1	8:40	3:10	204.00	180					1.50	\$ 204.00	\$ 36,720.00
AE14	Alco Elementary	1	9:20	3:50	204.00	180					1.50	\$ 204.00	\$ 36,720.00
HS15	Hammon High/Middle	1	7:15	2:07	306.00	180					1.50	\$ 306.00	\$ 55,080.00
AE15	Alco Elementary	1	9:20	3:50	306.00	180					1.50	\$ 306.00	\$ 55,080.00
HS17	Hammon High/Middle	1	7:15	2:07	204.00	180					1.50	\$ 204.00	\$ 36,720.00
WE17	Waterford Elementary	1	8:40	3:10	204.00	180					1.50	\$ 204.00	\$ 36,720.00

State of New Jersey - Department of Education
Student Transportation Contract - Multi Route Contract

Board of Education of: **WATERFORD** Bid Number: **01-2023-2024** Contract Period: **Multi-Contract or 1**

Contractor Name: **FIRST STUDENT** Terminal Location: **BERLIN** Contractor Code: **0858** Total Multi-Contract Amount: **\$2,172,960.00**

(A) Route Number	(B) Destination	(C) School Type	(D) Arrival Time	(E) Departure Time	(F) Per Diem Cost	(G) # of Days	(H) Per Annum Cost	(I) Per Diem Aide Cost	(J) Cost Represents # of Aides	(K) # of Days for Aide	(L) Inc/Dec Provision	(M) Per Diem Contract Total	(N) Annual Contract Total
AE17	Alco Elementary	1	9:20	3:50	204.00	180					1.50	\$ 204.00	\$ 36,720.00
HS18	Hammon High/Middle	1	7:15	2:07	306.00	180					1.50	\$ 306.00	\$ 55,080.00
TR18	Thomas Richards	1	9:20	3:50	306.00	180		130.00	1	180	1.50	\$ 436.00	\$ 78,480.00
HS19	Hammon High/Middle	1	7:15	2:07	306.00	180					1.50	\$ 306.00	\$ 55,080.00
AE19	Alco Elementary	1	9:20	3:50	306.00	180					1.50	\$ 306.00	\$ 55,080.00
HS21	Hammon High/Middle	1	7:15	2:07	306.00	180					1.50	\$ 306.00	\$ 55,080.00
TR21	Thomas Richards	1	9:20	3:50	306.00	180		130.00	1	180	1.50	\$ 436.00	\$ 78,480.00
HSA	Hammon High/Middle	1	7:15	2:07	204.00	180					1.50	\$ 269.00	\$ 48,420.00
WEA	Waterford Elementary	1	8:40	3:10	204.00	180					1.50	\$ 269.00	\$ 48,420.00
TRA	Thomas Richards	1	9:20	3:50	204.00	180					1.50	\$ 269.00	\$ 48,420.00
HSCP	Hammon High/Middle	1	8:00	12:30	204.00	180					1.50	\$ 269.00	\$ 48,420.00
WEC	Waterford Elementary	1	8:40	3:10	204.00	180					1.50	\$ 269.00	\$ 48,420.00
TRC	Thomas Richards	1	9:20	3:50	204.00	180					1.50	\$ 269.00	\$ 48,420.00
HSE	Hammon High/Middle	1	7:15	2:07	204.00	180					1.50	\$ 269.00	\$ 48,420.00
WEE	Waterford Elementary	1	8:40	3:10	204.00	180					1.50	\$ 269.00	\$ 48,420.00
AEE	Alco Elementary	1	9:20	3:50	204.00	180					1.50	\$ 269.00	\$ 48,420.00
HLR1	Hammon High/Middle	1	4:30	4:30	173.00	180					1.50	\$ 173.00	\$ 31,140.00

State of New Jersey - Department of Education

Request for Approval of Transportation Contract - PT2

TO: Executive County Superintendent of Schools
FROM: School Business Administrator/Board Secretary
WATERFORD
DATE: May 8, 2023
SUBJECT: Student Transportation Contract Approval - Multi Route Contract

The following student transportation multi-route contract and related documents are being submitted for your approval:

Signature - School Business Administrator/Board Secretary

Contractor Name: **FIRST STUDENT**

Multi Contract or Route Number	Multi Contract Amount
1	\$2,172,960.00

For County Office Use: **Approved** **Disapproved**

The above listed transportation multi-route contract and related documents have been reviewed as to form and are approved/disapproved as noted. Please note that disapproved contracts may not be renewed.

For County Use Only -- Additional Comments:

Date **Executive County Superintendent of Schools**

STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION

Office of Student Transportation

2022-2023 Joint Transportation Agreement

Host District Hammonton Board of Education County Atlantic
Joiner District Waterford Board of Education County Camden

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

President SA M. III Date 4-13-23
Secretary BAP Date 4-13-23

Joiner District Board of Education

President Date
Secretary Date

FOR COUNTY USE ONLY - Additional Comments (if necessary):

Empty rectangular box for additional comments.

Host District Executive County Superintendent Approval

Executive County Superintendent Date

STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION

Office of Student Transportation

2022-2023 Joint Transportation Agreement

Host District **Hammonton Board of Education** County **Atlantic**

Joiner District **Waterford Board of Education** County **Camden**

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

President SA M [Signature] Date 4-13-23
(Signature)

Secretary [Signature] Date 4-13-23
(Signature)

Joiner District Board of Education

President _____ Date _____
(Signature)

Secretary _____ Date _____
(Signature)

FOR COUNTY USE ONLY - Additional Comments (if necessary):

[Empty rectangular box for additional comments]

Host District Executive County Superintendent Approval

Executive County Superintendent _____ Date _____
(Signature)

RESOLUTION APPOINTING NUTRI-SERVE AS THE DISTRICT'S FOOD SERVICE MANAGEMENT COMPANY FOR THE 2023/2024 SCHOOL YEAR

WHEREAS, The Waterford Township School District desires to contract for Food Service Management Company (FSMC), and

WHEREAS, Nutri-Serve Food Management, Inc. was the successful contractor when the Waterford Township School District issued a Request for Proposals for the 2020/2021 School Year, and

WHEREAS, the law allows for the renewal of contracts for up to five years, and

WHEREAS, the Waterford Township School District desires to retain Nutri-serve Food Management, for the 2023/2024 School Year, and

WHEREAS, Nutri-serve Food Service Management have mutually agreed to a budget for the food service fund; now

THEREFORE, BE IT RESOLVED that the Board of Education of the Township of Waterford upon recommendation of the Superintendent and Business Administrator approves the renewal of the of the FSMC base year contract with Nutri-Serve Food Service Management, Inc. for the 2023-2024 school year as follows:

- NSFMC shall be paid from the Cafeteria Account for the services to be rendered based upon \$41,535.00 per annum per one school calendar year.
- Nutri-Serve DOES NOT guarantee that the bottom line on the operational financial report for the school year will be at a break even or no subsidy to the bottom line on the Waterford Township School District.

BE IT FURTHER RESOLVED that the paid rate for lunched be increased to \$3.35 per meal.

CERTIFYING STATEMENT

I certify the foregoing to be a true copy of the resolution adopted by the Board of Education of the Township of Waterford in the County of Camden, New Jersey at a meeting held on May 24, 2023.

Daniel J. Fox, Business Administrator/Board Secretary

Date

C-5-a-4

TUITION CONTRACT AGREEMENT

AGREEMENT dated this _____ day of _____ 20____, between the Hamilton Board of Education, in the County of Atlantic and the State of New Jersey (*hereinafter referred to as the "SENDING DISTRICT"*), and the Waterford Township Board of Education, in the County of Camden and the State of New Jersey (*hereinafter referred to as the "RECEIVING DISTRICT"*).

WITNESSETH

NOW, THEREFORE, in consideration of the covenants herein contained, the parties agree as follows:

- 1. The SENDING DISTRICT agrees to purchase educational services from the RECEIVING DISTRICT. The RECEIVING DISTRICT agrees to provide educational services to the SENDING DISTRICT in accordance with the applicable New Jersey Statues and the rules and regulations of the State Board of Education. The specific educational services to be purchased and provided are described in 1a. below.
- 1a. The specific educational services described in this section or attached as an appendix to this AGREEMENT are to be provided for Farrah-May Harrison from the SENDING DISTRICT.

Grade 6 Educational Services Farrah May Harrison

- 2. This AGREEMENT shall be in effect for the 2022 - 2023 school year. The educational services shall commence on October 20, 2022 and terminate on April 14, 2023.
- 3. Tuition charges, as part of this AGREEMENT, as well as the payment of same shall be made in accordance with the applicable New Jersey Statues and the rules and regulations of the State Board of Education.
- 4. The SENDING DISTRICT agrees to pay the prorated tentative tuition charge of \$ 10,422.30 to the RECEIVING DISTRICT commencing no later than June 15, 2023 and continuing through June. The tentative tuition charge equals the estimated cost per pupil per diem of \$99.26* multiplied by an estimated average daily enrollment of 1 pupil times 105 days.
* An amount not in excess of the amount shown on line 7 of the "Estimated Cost Pupil for Tuition Purposes" form.
- 4a. In the event that it is later determined that the tentative tuition charge was greater than the "actual cost per pupil" as certified by the commissioner multiplied by the actual average daily enrollment received, the RECEIVING DISTRICT will return the excess amount to the SENDING DISTRICT no later than the end of the second school year following this contract year. The RECEIVING DISTRICT has the option to pay such excess amount or to credit such excess amount to the SENDING DISTRICT in accordance with the following payment schedule: June 15, 2025.
- 4b. In the event that it is later determined that the tentative tuition charge was less than the "actual cost per pupil" as certified by the commissioner multiplied by the actual average daily enrollment received, the RECEIVING DISTRICT will charge the SENDING DISTRICT no later than the end of the second school year following the contract year the amount owed as follows:

CHECK ONE ONLY

All of the amount owed. None of the amount owed. Part of the amount owed as indicated in this space.

The SENDING DISTRICT will pay any amount owed to the RECEIVING DISTRICT in accordance with the following payment schedule: *100% due by June 15, 2025.*

- 4c. In the event it becomes necessary for the SENDING DISTRICT to request that the county superintendent waive the payment schedule in 4b. due to hardship, the SENDING DISTRICT will immediately notify the RECEIVING DISTRICT of such request.
- 5. The RECEIVING DISTRICT agrees to provide the SENDING DISTRICT with a monthly tuition bill and a monthly report showing pupil enrollment and attendance.
- 6. In the event any dispute arises out of this AGREEMENT the parties will seek to resolve the dispute as expeditiously as possible. Except as may be set forth herein, the interests of the pupil(s) shall be of the foremost concern in resolving such disputes.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed as of this _____ day of _____, 20____.

PRESIDENT SENDING DISTRICT BOARD OF EDUCATION

SECRETARY SENDING DISTRICT BOARD OF EDUCATION

PRESIDENT RECEIVING DISTRICT BOARD OF EDUCATION

SECRETARY RECEIVING DISTRICT BOARD OF EDUCATION

C-5-a-5

SID # 2080667759

TUITION CONTRACT AGREEMENT

AGREEMENT dated this _____ day of _____ 20 __, between the Hammonton Board of Education, in the County of Atlantic and the State of New Jersey (*hereinafter referred to as the "SENDING DISTRICT"*), and the Waterford Township Board of Education, in the County of Camden and the State of New Jersey (*hereinafter referred to as the "RECEIVING DISTRICT"*).

WITNESSETH

NOW, THEREFORE, in consideration of the covenants herein contained, the parties agree as follows:

- 1. The SENDING DISTRICT agrees to purchase educational services from the RECEIVING DISTRICT. The RECEIVING DISTRICT agrees to provide educational services to the SENDING DISTRICT in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education. The specific educational services to be purchased and provided are described in 1a. below.
- 1a. The specific educational services described in this section or attached as an appendix to this AGREEMENT are to be provided for Farrah-May Harrison from the SENDING DISTRICT.

DESCRIBE THE EDUCATIONAL SERVICES IN THIS SPACE OR ATTACH A DESCRIPTION AS AN APPENDIX TO THIS AGREEMENT.

6th grade Educational Services Farrah May Harrison

- 2. This AGREEMENT shall be in effect for the 2022 2023 school year. The educational services shall commence on April 17, 2023 and terminate on May 2, 2023.
- 3. Tuition charges, as part of this AGREEMENT, as well as the payment of same shall be made in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education.
- 4. The SENDING DISTRICT agrees to pay the prorated tentative tuition charge of \$ 1,191.12 to the RECEIVING DISTRICT commencing no later than June 15, 2023 and continuing through June. The tentative tuition charge equals the estimated cost per pupil per diem of \$99.26* multiplied by an estimated average daily enrollment of 1 pupil times 12 days.
* An amount not in excess of the amount shown on line 7 of the "Estimated Cost Pupil for Tuition Purposes" form.
- 4a. In the event that it is later determined that the tentative tuition charge was greater than the "actual cost per pupil" as certified by the commissioner multiplied by the actual average daily enrollment received, the RECEIVING DISTRICT will return the excess amount to the SENDING DISTRICT no later than the end of the second school year following this contract year. The RECEIVING DISTRICT has the option to pay such excess amount or to credit such excess amount to the SENDING DISTRICT in accordance with the following payment schedule: June 15, 2025.
- 4b. In the event that it is later determined that the tentative tuition charge was less than the "actual cost per pupil" as certified by the commissioner multiplied by the actual average daily enrollment received, the RECEIVING DISTRICT will charge the SENDING DISTRICT no later than the end of the second school year following the contract year the amount owed as follows:

CHECK ONE ONLY

All of the amount owed. None of the amount owed. Part of the amount owed as indicated in this space.

The SENDING DISTRICT will pay any amount owed to the RECEIVING DISTRICT in accordance with the following payment schedule: *100% due by June 15, 2025.*

- 4c. In the event it becomes necessary for the SENDING DISTRICT to request that the county superintendent waive the payment schedule in 4b. due to hardship, the SENDING DISTRICT will immediately notify the RECEIVING DISTRICT of such request.
- 5. The RECEIVING DISTRICT agrees to provide the SENDING DISTRICT with a monthly tuition bill and a monthly report showing pupil enrollment and attendance.
- 6. In the event any dispute arises out of this AGREEMENT the parties will seek to resolve the dispute as expeditiously as possible. Except as may be set forth herein, the interests of the pupil(s) shall be of the foremost concern in resolving such disputes.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed as of this _____ day of _____, 20 ____.



...an affiliate of Woods

Waterford Twp. School District

CONTRACT

THIS AGREEMENT (the "Agreement") is made between the **Waterford Twp. School District** located at 1106 Old White Horse Pike, Waterford, NJ 08089 ("School District") and **Archway Programs Inc.** located at 212 Jackson Rd. P.O. Box 668, Atco, New Jersey 08004, ("Independent Contractor").

WHEREAS, Independent Contractor operates a school-age childcare program, Just Kids, (the "Program"), whose mission is to work in collaboration with the hosting school district to provide quality school-based childcare to children enrolled and attending the specific elementary/ middle school. This service ensures child safety while providing a relationship building and child enrichment curriculum;

WHEREAS, the Independent Contractor desires to collaborate with School District to offer the program in a mutually agreed upon school(s); and

WHEREAS, Independent Contractor and School District desire to establish a relationship whereby School District provides space for Independent Contractor to operate the program subject to the terms of this Agreement.

NOW, THEREFORE, the School District Board of Education and the Independent Contractor agree as follows:

1. **Term and Termination.** This Agreement shall commence on the first day of school for students in 2023 and shall remain in effect until the last day of school for student in 2024. Either party may terminate this Agreement at any time upon at least thirty (30) days' prior written notice. The Agreement may also be terminated at any time by mutual consent of the parties.
2. **Responsibilities of Archway Programs, Inc.**
 - a. Provide programming through the program in the following school(s): Waterford Twp. School District with a *minimum of 12 equivalent full time children* per week. Independent Contractor reserves the right to cease operation of the program if the number of participants falls below this minimum.

Atco School
Thomas Richards School
Waterford School

- b. Provide care at a ratio of one adult staff person for approximately every twelve (12) program participants. New Jersey State licensure requires a 1:15 ratio.
- c. Operate the Program on days when school is open between the hours of 7:00 AM until the start of the school day and the end of the school day until 6 PM and on scheduled early dismissal days. On the occasion of a late opening or an early

Just Kids
856.768.8190 • Fax: 856.753-5884
212 Jackson Road • PO Box 668 • Atco, NJ 08004-0668
E-mail: justkids@archwayproqrams.org

dismissal determined by the school due to an emergency, i.e., inclement weather, the Program will not operate. The Program will follow the School District's own emergency closing policy regarding the student being bused or walking home. The Program will inform parents through the Parent Handbook that parents are responsible to make arrangements under these circumstances. If there is an emergency, i.e., inclement weather, after the Program has begun and has possession of the children, the Program will contact parents/guardians alerting them of and early closing directly.

- d. Recruit, screen (criminal background check), train, employ, and supervise all staff necessary to the program. Independent Contractor shall provide the School District Board of Education with information regarding the selected staff.
- e. Provide all promotional literature for parents, process all inquiries, and facilitate all enrollment of children in the Program.
- f. Contract with all interested parents and collect all fees directly from parents/guardians or subsidy agencies.
- g. Provide a quality program to enrolled students that meet state licensure requirements. The Program includes a wide variety of enrichment and recreational activities, such as arts & crafts, reading, science and music, special interest projects, physical indoor/outdoor recreation, free choice of activity centers, community service projects, and supervised quiet time for homework and individual activities. Provide nutritious snacks and/or breakfast to students.
- h. Report on the progress of the program during the school year to the Superintendent and School District Board of Education, including names of providers serving each school, curriculum calendars, sample curriculum packets, and student enrollment lists. Enrollment lists will be provided weekly directly to each school's office.
- i. Independent Contractor agrees to abide by, maintain, and exceed the New Jersey State licensing regulations for school-age childcare.

3. Responsibilities of the Waterford Twp. School District Board of Education.

- a. Facility:
 - a. Provide adequate indoor and outdoor space as necessary for the number of children served as required by state licensure. This includes an approved alternate space that meets all licensing requirements.
 - b. Provide 24 hours' notice to the Program staff if assigned space is altered or unavailable for any reason.
 - c. Provide adequate and accessible space for storage of the Program equipment and supplies.
 - d. Provide current copies of fire and health inspections, water lead and radon testing and certificates of occupancy for each school, upon inspection from the New Jersey State Bureau of Licensure.
- b. Equipment:
 - a. Make available equipment for the Program including, but not limited to, an

Just Kids

856.768.8190 • Fax: 856.753-5884

212 Jackson Road • PO Box 668 • Atco, NJ 08004-0668

E-mail: justkids@archwayprograms.org

9. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and all prior discussions, agreements or understandings, whether verbal or in writing, are hereby merged into this Agreement.
10. **Applicable Law.** This Agreement shall be deemed to have been made and shall be construed in accordance with the laws of the State of New Jersey, without regard to its choice of law doctrine.
11. **Notices.** Any notice required to be provided under the terms and provisions of this Agreement shall be in writing, and shall be deemed to be delivered when deposited in the United States mail or national delivery service such as UPS or Federal Express, postage prepaid, certified mail, return-receipt requested, and addressed to the respective party at the address set forth below, or any such address as may be specified by written notice given to the other party in the manner specified herein:

Archway: Archway Programs, Inc.
 212 Jackson Road
 Atco, NJ 08004
 Attn: George Richards

District: Waterford Twp. School District
 1106 Old White Horse Pike
 Waterford, NJ 08089

IN WITNESS WHEREOF, the duly authorized representatives of the parties hereto have executed this Agreement effective the date the last signature is obtained.

APPROVED:

 Board President

 Board Secretary

Date _____

Date _____

 George Richards
 CEO/CFO
 Archway Programs, Inc.

Date _____

POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances

6112/Page 1 of 2

REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES (M)

6112 REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES (M)

The Cash Management Improvement Act (CMIA) and related Federal regulations require a State to minimize the time elapsing between the transfer of funds from the United States Treasury and the expenditure of funds for program purposes. This requirement applies to grantees such as the State of New Jersey and their subgrantees, such as a school district. The State of New Jersey and school districts must assure funds have been, or will be, spent within a minimal amount of time after having been drawn from the Federal government.

In accordance with this requirement, the New Jersey Department of Education (NJDOE) has implemented a reimbursement request system of payment. The procedures as outlined in the New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures shall be followed by school districts in submitting reimbursement requests. Reimbursement requests for entitlement grant awards under the Every Student Succeeds Act (ESSA), the Individuals with Disabilities Education Act (IDEA), and the **Strengthening Career and Technical Education for the 21st Century Act** ~~Carl D. Perkins Career and Technical Education Improvement Act of 2006~~, and any other program designated by the NJDOE shall be made using the NJDOE's Electronic Web-Enabled Grant (EWEG) System.

Reimbursement requests by the School Business Administrator/Board Secretary or designee shall be made for individual titles and awards using the payment functionality of the EWEG system. Only one reimbursement request per month may be submitted for an individual title or award or subgrant. Reimbursement requests may only be for expenditures that have already occurred or will occur within three business days of receipt of funds.

The submission of a reimbursement request constitutes a certification by the School Business Administrator/Board Secretary that the school district has previously made the appropriate expenditures within three business days of receipt of funds and that the expenditures are allowable and appropriate to the cost objective(s) of the subgrant.

The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if a new budget category for which no funds were previously budgeted or approved has been created. The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if cumulative transfers among expenditure categories exceed ten percent of the total award. The Superintendent or designee is responsible for monitoring the cumulative ten percent level of fiscal change.



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances

6115.03/Page 1 of 2

FEDERAL FUNDS – DUPLICATION OF BENEFITS

6115.04 FEDERAL FUNDS – DUPLICATION OF BENEFITS

A requirement for a Board of Education/local education agency (LEA) who accepts funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) – Elementary and Secondary School Emergency Relief Fund (ESSERF II); American Rescue Plan Elementary and Secondary Schools Emergency Relief (ARP ESSER); and all Federal programs and grants is for the LEA to have a Duplication of Benefits (DOB) Policy. DOB occurs when a person, household, business, government, or other entity receives financial assistance from multiple sources for the same purpose, and the total assistance received for that purpose is more than the total need for assistance.

The School Business Administrator/Board Secretary shall be responsible for ensuring no DOB occurs and will be responsible for ensuring compliance by subcontractors, subrecipients, and other partners.

To comply with DOB requirements, an LEA that accepts Federal funds is required by the Coronavirus Aid, Relief, and Economic Security (CARES) Act to establish and follow procedures to ensure that DOB does not occur. Establishing a process to effectively identify and prevent DOB is critical for the LEA to effectively manage multiple active funding streams related to coronavirus response and efficiently target resources to meet unmet needs within the school district. The Board of Education is solely responsible for ensuring that an actual DOB does not occur.

To prevent DOB, the LEA will have:

1. A requirement that the LEA must agree to repay assistance that is determined to be duplicative. This may be documented through a subrogation agreement or similar clause included in the agreement with the LEA. The LEA will establish a protocol to monitor compliance based on risk of DOB for each activity; and
2. A method of assessing whether the use of these funds will duplicate financial assistance that is already received or is likely to be received (such as insurance proceeds) by acting reasonably to evaluate the need and the resources available to meet that need. The LEA will evaluate current programs available at the local, county, State, and Federal level as well as current and anticipated non-governmental assistance from nonprofits or faith-based groups and establish lines of communication for preventing DOB.



FEDERAL FUNDS – DUPLICATION OF BENEFITS

To analyze DOB, the LEA will complete the following steps:

1. **Assess Need:** Determine the amount of need (total cost);
2. **Determine Assistance:** Determine the amount of assistance that has or will be provided from all sources to pay for the cost;
3. **Calculate Unmet Need:** Determine the amount of assistance already provided compared to the need to determine the maximum award (unmet need); and
4. **Document Analysis:** Document calculation and maintain adequate documentation justifying determination of maximum award.

In DOB calculations, private loans are not considered a form of assistance and will not be considered when calculating DOB. However, subsidized loans from the Small Business Administration or Federal Emergency Management Agency will be included in the DOB analysis unless one of the three exceptions below is met:

1. Short-term subsidized loans (e.g. bridge loans) for costs later reimbursed with Federal funds;
2. Declined or cancelled subsidized loans; or
3. Loan assistance used toward a loss suffered as a result of a major disaster or emergency.

Adopted:



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances
6311/Page 1 of 2

CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

6311 CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

Any vendor providing goods or services to the school district to be funded by a Federal grant must be cleared for contract in accordance with the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.213 – Suspension and Debarment,

The School Business Administrator/Board Secretary shall be responsible to check the web-based System for Award Management (SAM) maintained by the United States government - General Services Administration (GSA). The purpose of the SAM is to provide a single comprehensive list of individuals and firms excluded by Federal government agencies from receiving Federal contracts or Federally approved contracts or Federally approved subcontracts and from certain types of Federal financial and nonfinancial assistance and benefits.

The School Business Administrator/Board Secretary, upon opening of bids or upon receipt of proposals for goods or services to be funded by a Federal grant shall access the SAM to determine if the vendor has been disbarred, suspended, or proposed for disbarment. The School Business Administrator/Board Secretary shall also access the SAM list immediately prior to the award of a bid or contract to ensure that no award is made to a vendor on the list.

In the event a vendor under consideration to be awarded a bid or contract for goods or services to be funded by a Federal grant is on the SAM list or proposed for disbarment, the School Business Administrator/Board Secretary shall comply with the contracting restrictions as outlined in 2 CFR 200.

Continuation of current contracts and restrictions on subcontracting with vendors who are on the SAM list or proposed for disbarment shall be in accordance with the limitations as outlined in 2 CFR.

Any rejection of a bid or disqualification of a vendor who has been disbarred, suspended, or proposed for disbarment shall be consistent with the requirements as outlined in N.J.S.A. 18A:18A – Public School Contracts Law and all applicable State laws.

The applicability of the provisions of this Policy apply to covered transactions as defined in 2 CFR §3485.220. A covered transaction is any contract that is awarded by the Board of Education that is covered under 2 CFR §180.210 and the amount of the contract is expected to equal or exceed \$25,000, unless the Board chooses a lower threshold.



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances
6311/Page 2 of 2

CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

Compliance with the provisions of 2 CFR §200 and this Policy must be demonstrated by written evidence to be maintained by the School Business Administrator/Board Secretary. Examples of evidence include printouts of searches from the SAM, imprints from an ink stamp, or Avery or similar labels affixed to purchase orders memorializing performance of this verification.

2 CFR §200
2 CFR §3485.220
2 CFR §180.210

Adopted: 25 June 2014
Revised: 19 January 2020



REGULATION

WATERFORD TOWNSHIP
BOARD OF EDUCATION

FINANCES
R 6112/Page 1 of 2
REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES
(M)

**R 6115.01 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS –
ALLOWABILITY OF COSTS**

- A. In addition to the procedures used to determine the allowability of costs in accordance with 2 CFR §200.403 as outlined in Policy 6115.01 and this Regulation, the following procedures will be completed by the school district for Federal awards:**
- 1. The Superintendent of Schools will designate a grant administrator for each Federal program in the district and Federal program the Board of Education submits an application for funding.**
 - 2. The grant administrator shall complete the following responsibilities for a Federal grant submission:**
 - a. Complete the grant application for approval by the Superintendent and the Board of Education;**
 - b. Collaborate with the School Business Administrator/Board Secretary or designee to develop the budget to include all applicable costs;**
 - c. Ensure all costs included on the grant application are allowable costs in accordance with 2 CFR §200.403; and**
 - d. Work with the School Business Administrator/Board Secretary to ensure costs meet the general criteria in order to be allowable under Federal awards as outlined in Policy 6115.01 and 2 CFR §200.403.**
 - 3. Upon approval and funding of the Federal grant program, the grant administrator will:**

FINANCES
R 6115.01/page 2 of 2
Federal Awards/Funds Internal Controls –
Allowability of Costs



REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES

(M)

- a. **Provide professional development and training to all school staff members working in the Federal program and any additional school staff members the grant administrator determines should be provided the professional development and training to ensure all staff members are providing the services approved and required by the grant;**
 - b. **Monitor the Federal grant program to ensure the program is being administered in accordance with the requirements of the grant; and**
 - c. **Oversee the program's expenditures to ensure the grant funds are budgeted and expended in accordance with the grant application and approval.**
4. **Upon completion of the Federal grant program, the grant administrator will work with the School Business Administrator/Board Secretary or designee to complete any close-out and final reports as required by the Federal grant.**



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Bylaws

0144/Page 1 of 2

BOARD MEMBER ORIENTATION AND TRAINING

0144 BOARD MEMBER ORIENTATION AND TRAINING

The preparation of each **Board** member for the performance of Board of Education duties is essential to the proper functioning of the Board. The Board encourages each new Board member to **acquire** ~~in the acquisition of~~ information about school district governance, the separate functions of the Board and the Superintendent, the operations of the district, and Board procedures.

The Board directs that each new member receive access to and/or a copy of

the Board of Education Bylaw and Policy Manual,

the manual of administrative regulations

each negotiated agreement

the current budget statement and audit report,

the most recent long range facilities plan, and

and such other materials as deemed appropriate by the Superintendent.

Each new Board member will be invited and is encouraged to meet and discuss the responsibilities and authority of a Board member, Board functions, and Board policies and procedures with the Board President (if available), the Superintendent, and the School Business Administrator/Board Secretary.

Within the first ninety days of a new Board member's first term, the Board member ~~Each newly elected or appointed Board member shall complete during the first year of the member's first term~~ a training program to be prepared and offered by the New Jersey School Boards Association. **The training shall include instruction relative to the Board member's responsibilities pursuant to the School Ethics Act and N.J.S.A. 18A:12-33, in consultation with the New Jersey Association of School Administrators, the New Jersey Principals and Supervisors Association, and the Department of Education, regarding the skills and knowledge necessary to serve as a Board member.**

The training program shall include information regarding the school district monitoring system established pursuant to P.L. 2005, c. 235, the New Jersey Quality Single Accountability Continuum, and the five key components of school district effectiveness on which school districts are evaluated under the monitoring system: instruction and program; personnel; fiscal management; operations; and governance.



BOARD MEMBER ORIENTATION AND TRAINING

The Board member shall complete a training program on school district governance in each of the subsequent two years of the Board member's first term.

Within one year after each re-election or re-appointment to the Board of Education, the Board member shall complete an advanced training program to be prepared and offered by the New Jersey School Boards Association. This advanced training program shall include information on relevant changes to New Jersey school law and other information deemed appropriate to enable the Board member to serve more effectively.

The New Jersey School Boards Association shall examine options for providing training programs to Board members through alternative methods such as on-line or other distance learning media or through regional-based training.

Within one year after being newly elected or appointed or being re-elected or re-appointed to the Board of Education, a Board member shall complete a training program on harassment, intimidation, and bullying in schools, including a school district's responsibilities under N.J.S.A. P.L. 2002, c.83 (C.18A:37-13 et seq.). A Board member shall be required to complete the program only once. Training on harassment, intimidation, and bullying in schools shall be provided by the New Jersey School Boards Association, in consultation with recognized experts in school bullying from a cross section of academia, child advocacy organizations, nonprofit organizations, professional associations, and government agencies.

N.J.S.A. 18A:12-33; 18A:37-13 et seq.
N.J.A.C. 6A:28-4.1

Adopted: 25 June 2014

