

Memorial High School
SENIOR PARKING RULES AND REGULATIONS
2023-2024

Parking at MHS is a privilege and not a right. We have regulations that must be followed to allow for the convenience and courtesy for the greatest number of vehicles on our campus. The following regulations apply to all students parking vehicles on the campus.

1. All vehicles must have a parking permit in the lower passenger corner of the windshield. Each student may purchase only ONE permit.
2. Permits are non-transferable. They are issued to a specific vehicle and a specific student. In order to be issued a permit, the vehicle must be registered to (owned or leased by) the student or student's family. In addition, the student's name must appear on the insurance card.
3. The permit is not valid unless **PERMANENTLY** attached (not taped) to the lower passenger corner of the windshield.
4. In the event a student needs a replacement permit (e.g., a new vehicle, windshield is replaced, etc.) a new sticker must be purchased for \$25. Permits are non-transferable. If the old sticker appears on another student's vehicle, both students will permanently lose parking privileges at MHS.
5. Students who leave campus in their vehicle during school hours without permission are considered truant and are subject to having their parking permit revoked in addition to other disciplinary consequences.
6. All vehicles parked on campus are subject to search and seizure if deemed appropriate by school administrators.
7. Vehicles should be parked appropriately between the lines and should not block other cars or be parked on the grass.
8. Students who park in the field house lot must use the crosswalk or sky-bridge to cross Echo Lane. The crosswalk is there for your safety.
9. Students **MAY NOT** park in the following locations:
 - Driveways, grass, freight lanes, entrances, and sidewalks
 - Spirit spots – unless assigned to you
 - Handicapped spots – unless you have a valid Harris Co. parking permit
 - Visitor parking
 - Faculty Parking Area
 - Fire, loading and unloading zones.
10. Use of counterfeit parking permits will result in immediate revocation of parking privileges and disciplinary action.
11. Temporary parking permits must be used when not driving the vehicle that was originally registered at this school. These are available in the Grade Level Office (M102) and must be picked up **BEFORE** the school day begins.
12. Temporary parking permits may be used on parent vehicles and/or a rental car. They cannot be given to another MHS student or used in another student vehicle. Misuse of temporary parking permits may result in appropriate disciplinary action and loss of parking privileges.

13. All students must complete an application form and sign that they have read and will abide by all regulations. Students who do not agree to comply will not be issued a parking permit and will not be allowed to park on campus. Parent or Guardian signature is required as well.

A note of caution: There are no arrangements for students to use any shopping center parking. Freshmen and sophomores will not be issued parking permits.

STUDENTS WHO ARE ILLEGALLY PARKED ARE SUBJECT TO DISCIPLINARY ACTION, TOWING, AND LOSS OF PARKING PRIVILEGES.

VIOLATIONS AND CONSEQUENCES

- 1st Offense – a warning sticker will be issued and 2 hours of after school detention.
- 2nd Offense – a warning sticker, 4-hour Saturday detention will be issued, and parking privileges will be suspended for one week.
- 3rd Offense – a warning sticker, 1 day of ISS, vehicle will be towed at the owner’s expense, parking privilege revoked for 30 days, and a new parking sticker must be purchased. A third parking violation may result in the loss of future parking privileges.

NOTE: Regardless of whether a valid student permit is displayed, citations will be issued for motor vehicle violations such parking in handicap spots, fire zones, blocking sidewalks, parking on curbs, etc.

2023-2024

Please sign this form stating that you (both the student and parent/ guardian) have read and will abide by all parking regulations and are aware of the consequences of not following parking regulations.

Student Name

Student ID

Student Signature

Parent Signature

To obtain your parking permit, you must complete the Registration Form sent to your Spring Branch email. You will fill out the form electronically (no paper copies will be accepted).

Included as a part of the online registration you will upload these documents:

- **This completed form with your name, signature, and parent’s signature**
- **A copy of your valid Texas driver’s license (no Learner’s permits, valid expiration date)**
- **A copy of your valid Texas Insurance Card for the vehicle (including student’s name, valid expiration date)**

All payments (\$50) must be made on MySchoolBucks.