

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

ROLL CALL

Marcia S. Bruns _____
Ryan C. Crandall _____
Erika M. Damman _____
Ty A. Otto _____
Michael J. Wesche _____

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

1. Recognition of Retirees for the 2022-2023 school year
 - i. William Inselmann – 36 years
 - ii. Julie Wiemken – 34 years
 - iii. Sheri Mansfield – 32 years
 - iv. Lisa Schimmoeller – 31 years
 - v. Beverly Junge – 27 years
 - vi. Julie Yunker – 27 years
 - vii. Bonnie Franz – 25 years
 - viii. Beth Saul – 25 years
 - ix. Pamela Ledbetter – 21 years
 - x. Marlene Vogelsong – 7 years

2. Napoleon High School Alumni Scholarship recognition - Lori Drewes

The Teacher Wish List scholarship recipients of the 2023 scholarship are:

- Alison Thomas - High School - File folders, end tab file folders
- Yolanda Monnin & Kristin Hartford - Light box for tracing
- Cathy Meyer - Shape sorting rods, translucent gems, word building blocks, animal kingdom blocks, Geostix, Number bots, East squeeze fine motor scoops

- Brooklyn Dickey - Dino World XL 50-piece set, Farm Animals 25-piece set
- Brock Dishop - Protractors, compasses, cell phone holder
- Louise Hill - Privacy Shields
- Mackenzie Plassman - Large rectangle classroom rug with augmented reality
- Amanda Gilles - One-year subscription to online program QUIZZZ
- Megan Burrill - Vowel Sounds hands-on kit
- Calista Warncke - Two vertical white boards
- Shawna Maassel - 25 Kala clip on ukulele tuners
- Debra Jones - 25, 100's pop-it charts for teaching place value

3. Board of Education & Jr/Sr High School Offices Summer hours

CONSENT AGENDA

Bold indicates new

It is recommended that the Napoleon Area City Schools Board of Education:

1. approve the minutes of the regular Napoleon Area City Schools Board of Education meeting of April 12, 2023 as presented.
2. approve the FMLA leave for Mrs. Kaitlin Helberg to begin July 12, 2023 and continuing up to twelve weeks.
3. approve the unpaid Parental Leave request for Mrs. Kaitlin Helberg following her FMLA leave for the remainder of the 2023-2024 school year. Mrs. Helberg intends to return to her teaching position at Napoleon Jr/Sr High School for the 2024-2025 school year.
4. approve the FMLA leave for Mrs. Laine Meyer to approximately August 26, 2023 and continuing up to twelve weeks.
5. approve the employment of Mrs. Megan Johnson, cashier at Napoleon Jr/Sr High School effective March 31, 2023 after successfully completing her probationary period.
6. approve the employment of Ms. Natalie Taylor as an Assistant Cook at Napoleon Jr/Sr High School effective April 17, 2023 after successfully completing her probationary period.

7. approve the employment of Mrs. Amber Zuidema as an Assistant Cook at Napoleon Elementary school effective April 19, 2023 after successfully completing her probationary period.
8. approve the employment of Mrs. Reyna Ham, Begindergarten Teacher at Napoleon Elementary School effective for the 2023-2024 school year. Mrs. Ham is a graduate of Siena Heights University with a bachelor's degree and will start at B.A. + 0, step five (5). Mrs. Ham replaces Mrs. Beverly Junge who is retiring.
9. approve the employment of Ms. Aubrey Reineke, Preschool Teacher at Napoleon Elementary School effective for the 2023-2024 school year pending all required paperwork. Ms. Reineke is a graduate of Bowling Green State University with a bachelor's degree and her pay determination will be calculated after official transcripts are received. Ms. Reineke replaces Ms. Louise Hill who transferred to a grade two teaching position.
10. approve the employment of Mrs. Molly Boy, Grade 3 Teacher at Napoleon Elementary School effective for the 2023-2024 school year pending all required paperwork. Mrs. Boy is a graduate of Bowling Green State University with a bachelor's degree and her pay determination will be calculated after official transcripts are received. Mrs. Boy replaces Mrs. Julie Yunker who is retiring.
11. approve Mr. Shawn Smith as a Bus Driver for Napoleon Area City Schools effective with the 2023-2024 school year on approximately August 23, 2023. Mr. Smith will begin at the probation rate for the 60-day probationary period. Mr. Smith replaces Mrs. Bonnie Franz who is retiring.
12. approve the transfer of Mrs. Lori Shaver to the Head Custodian position at Napoleon Elementary School effective April 17, 2023. Mrs. Shaver will serve a 45-day probationary period. Mrs. Shaver replaced Ms. Gasche who resigned.
13. approve the transfer of Mr. David Burkhart to a Building Custodian position at Napoleon Elementary School effective May 1, 2023. Mr. Burkhart will serve a 45-day probationary period. Mr. Burkhart replaces Mrs. Shaver.
14. accept the termination of Mrs. Sabrina Houck as an Assistant Cook at Napoleon Elementary School effective April 5, 2023.
15. approve Mr. Tim Cereghin as a three (3) hour Assistant Cook at Napoleon Elementary School effective April 25, 2023. Mr. Cereghin will begin at the probationary rate for the 45-day probationary period. This position is in addition to Mr. Cereghin's bus driver position. Mr. Cereghin replaces Mrs. Houck.
16. approve the transfer of Mrs. Stacy Eberle to an Assistant Custodian position at Napoleon Jr/Sr High School effective with the 2023-2024 school year on approximately August 16, 2023. Mrs. Eberle will begin at step zero (0) for the 45-day probationary period. Mrs. Eberle replaces Mr. David Burkhart who transferred to a building custodian position.

17. employ the following personnel under the auxiliary services program for the 2023-2024 school year pending auxiliary and federal funding:

Joyce Wiechers, secretary (STJ)
Jennifer Schweibert, secretary (STP)
Catherine Majewski, secretary (STA)

18. approve the employment of Mrs. Sherry Krueger as a Title I Teacher for Napoleon Area City School District non-public schools effective with the 2023-2024 school year. This is a shared position that will be paid with Title I and Auxiliary funds. Mrs. Krueger will be paid at M.A. + 0, step four (4). The schedule for Mrs. Krueger will be determined by the non-public principals.
19. approve the employment of Ms. Kristie Parsons, Special Education Aide at St. Augustine Catholic School effective for the 2023-2024 school year. Ms. Parsons will be paid through IDEA-B/Auxiliary funds at step six (6) and will work 6 hours, up to 4 days per week (not to exceed 24 hours per week).
20. approve the employment of Mrs. Kris Campbell, Intervention Specialist at St. Paul Lutheran School effective August 16, 2023 for the 2023-2024 school year. Mrs. Campbell will work 167 days (not to exceed 29.50 hours per week) to be paid with auxiliary funds. Mrs. Campbell will be paid at an adjusted rate based on hours worked per week and the number of school days worked at B.A. + 150, at step ten (10).
21. rescind consent agenda item number ten of the April 13, 2023 Board of Education meeting to extend a three-year supervisory contract to Mr. Cory Niekamp as Napoleon Area City Schools Business Manager, 260 days per year, effective July 1, 2023 continuing through June 30, 2026. Mr. Niekamp's three-year supervisory contract was approved March 16, 2022.
22. accept the resignation of Mr. Brett Cordy as junior high football assistant effective April 19, 2023.
23. accept the resignation of Mrs. Cathy Meyer, Preschool Teacher at Napoleon Elementary School effective June 30, 2023. Mrs. Meyer has served the district for eight years.
24. accept the resignation of Mr. Corey Kreinbrink from Girls Varsity Basketball, Junior High Track Assistant, Varsity Assistant football, and Summer School Supervisor contracts effective May 12, 2023.
25. accept the resignation of Ms. Marissa "Missy" Smith, Varsity Softball coach effective June 30, 2023.
26. approve the following Athletic coaches for the 2023-2024 school year:

Varsity Sports

Head Coach:

Basketball (Boys) - Chad Bostelman
Swimming - Denise Brown
Extended Swimming - Denise Brown
Water Polo - Calista Warncke (1/2), Michael Delaney (1/2)
Wrestling - Jason Seiler
Extended Wrestling - Jason Seiler

Varsity Assistants:

Basketball (Boys) - Brett Wesche, Branden Turner
Swimming - Kristin Shepard, Kennedy Hall

Freshman Head Coach:

Basketball (Boys) - Barry Wachtman

Junior High Head Coach:

Cross Country - Marc Vandenberghe
Football - Alex Glassford (7th), Doug Edwards (8th)
Wrestling - Matt Bressler

Junior High Assistants:

Football - Jason Bostelman

27. approve the following athletic volunteer coaches for the 2022-2023 school year:

Bowling - Randy Schwaiger
Gymnastics - Bethany Wolf

28. approve the following game/tournament help for the 2022-2023 school year. The Tournament Help rate is established and approved by the Tournament Governing Body and the amount approved includes benefits paid by the Board of Education, which will be deducted from the established rate. Non-tournament game help rate is determined by board policy.

Michelle Hull	Haley Wullf	Susan Wagner	Betsy Eggers
Amy Dietrich	Veronica Gonzalez	Maricella Corona	Alex Birkhold
Alex Gerken	Kim Bingham	Rhonda Ripke	Kevin Ripke
Terri Haase	Ericha Freels	Kenny Bostelman	Eric Schwab
Kevin Milius	Mike Godfrey	Tyler Swary	Jason Seiler
Alex Glassford	Larry Wesche	Larry Vocke	Cara Ressler
Jeff Stover	Susan Witt	Aaron Schnitkey	

29. approve Mr. Larry Wesche for the NLL Junior High Track meet manager for the amount of \$150.00. This will be reimbursed by the NLL.

30. approve Mrs. Laura Inkrott for the Ohio Department of Education High Quality Instructional Materials Ambassador program stipend in the amount of \$250.00. This will be reimbursed by the Ohio Department of Education.

31. approve the following supplemental contracts for the 2023-2024 contract year:

- Assistant Athletic Director - Larry Wesche
- Band Director Assistant - Taylor Moyer
- Drama Director - Taylor Moyer
- Drama Director Assistant - Megan Bostelman
- Spring Musical Vocal Director - Lindsay Bialorucki 1/2, Janet Lyne 1/2
- Hi-OY Advisor - **Adam Blake**

32. approve the following teachers as members of the District Leadership Team (DLT) for the 2022-2023 school year:

- | | | | |
|-----------------|-------------------|--------------------|---------------|
| Heather Bachman | Adam Blake | Christina Fedderke | Kylie Speiser |
| Alison Thomas | Lindsey Wachtmann | Susan Wagner | |

33. approve Mrs. Sherry Hogan as a Camp Palmer volunteer teacher effective April 25, 2023 for the sixth grade Camp Palmer trip.

34. approve the corrected 2023-2024 Napoleon Area City Schools district calendar as presented. The July 4th holiday was mistakenly listed as July 3rd.

35. approve the pay rate of \$10.10 per hour for summer workers. This amount will increase by .25 cents for each consecutive year the student/worker returns for summer employment after 2019.

36. employ the following summer workers from approximately May 1, 2023 thru September 30, 2023:

Ashton Niese	Maintenance	32 hours per week
Jacob Bruns	Custodial	32 hours per week
Ashlynn Highfield	Custodial	32 hours per week
Rachel Iverson	Custodial	32 hours per week
Emma Merrill	Custodial	32 hours per week
Zachory Moll	Custodial	32 hours per week
Ross Niekamp	Custodial	32 hours per week

- 37. approve the substitute list for teachers and paraprofessionals from the Northwest Ohio Educational Service Center for the 2022-2023 school year as presented.
- 38. approve the lunchroom prices for the 2023-2024 school year as follows (there are no changes from the 2022-2023 school year):

Student Breakfast	current: \$1.60
Adult Breakfast	current: \$1.75
PK-6 Type A Lunch	current: \$3.00
7-12 Type A Lunch	current: \$3.00
7-12 Chef Salad Meal	current: \$3.75
Adult Lunch- no milk	current: \$3.60
Subway Type A Lunch	current: \$4.50
Subway Adult Type A	current: \$4.50
Student milk	current: \$.60
Adult milk	current: \$.60

- 39. approve the Class of 2023 as presented for graduation May 28, 2023, providing the students meet all requirements of Napoleon Area City School District and the Ohio Department of Education.
- 40. approve the Napoleon Area Schools LPDC Handbook revisions as approved by the Napoleon Faculty Association as presented.
- 41. approve the following supplemental contracts by time slip for cooperating teachers for the following staff members (*College / University pays the Board through an agreement between College / University and the Board. The Board, in turn, hires the cooperating teachers to perform the work that the Board agreed to do for the College / University*):

Bowling Green State University - \$120.00 each

Adam Blake Jessica Hanefeld Kaitlin Helberg Andrew Lesick
 Yolanda Monnin (first half only) Rebecca Walston

Defiance College - \$100.00 each

Alex Glassford/Sarah Rosebrock (shared one student) Kylie Speiser

- 42. approve the Services Contract and Memorandum of Understanding between Napoleon Area City Schools and Harbor to provide mental health and substance abuse services as presented.
- 43. approve the Master Agreement between Power Ad Company and Napoleon High School to deliver electronic scoring and advertising equipment as presented.
- 44. approve the 2023-2024 Napoleon Jr/Sr High School Handbook for students in grades 7-12 as presented. Handbook changes are in red.

45. approve the 2023-2024 Napoleon Junior & Senior High School Teacher Handbook as presented. Handbook changes are highlighted in yellow.
46. approve the Napoleon Public Library Budget for the year 2024 as presented.
47. approve the SORSA premiums for the 2023-24 school year. The total premium is \$116,375.00, an increase of \$2,664.00 from the 2022-23 school year. This is for property, liability and fleet insurance for the District.
48. approve the revised Napoleon Area City Schools Responsible Use Principles for Employees as presented.
49. approve the revised Napoleon Area City Schools 7th - 12th Grade District-Owned Device Loan Agreement as presented.
50. approve and enter into a three (3) year lease agreement with Dell Financial Services at a cost of \$7,176.59 per year for replacement lab computers at Napoleon High School.
51. ratify the contracts entered into by the Superintendent and Treasurer as follows:
 - Bowling Green State University College Credit Plus - an agreement is no longer needed since the cost per credit matches the state's approved rate.
 - CenturyLink Communications, LLC d/b/a Lumen Technologies Group, Master Service Agreement as presented.
 - NwOESC Mentor Program 2023-2024 Agreement for Services as presented.
52. approve the following Board policy revisions as presented:
 - 0131 - Legislative
 - 1615 - Tobacco Use Prevention
 - 2114 - Meeting State Performance Indicators
 - 2271 - College Credit Plus Program
 - 2412 - Homebound Instruction Program
 - 3120.09 - Volunteers (Rescind), replaced by 8120
 - 3215 - Tobacco Use Prevention
 - 4120.09 - Volunteers (Rescind), replaced by 8120
 - 4215 - Tobacco Use Prevention
 - 5310 - Health Services
 - 5330.05 - Procurement and Use of Naloxone (Narcan) in Emergency Situations - NEW
 - 5460 - Graduation Requirements
 - 5512 - Tobacco Use Prevention
 - 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students
 - 6325 - Procurement - Federal Grants/Funds
 - 7434 - Tobacco Use Prevention
 - 7540 - Technology
 - 7540.01 - Technology Privacy

- 7540.02 - Web Accessibility, Content, Apps, and Services
- 7540.03 - Student Technology Acceptable Use and Safety
- 7540.04 - Staff Technology Acceptable Use and Safety
- 8120 - Volunteers
- 8300 - Continuity of Organizational Operations Plan
- 8305 - Information Security
- 8315 - Information Management
- 8390 - Animals on District Property
- 8400 - School Safety
- 8420 - Emergency Situations at Schools
- 8462 - Student Abuse and Neglect
- 9160 - Public Attendance at School Events
- 9700.01 - Advertising and Commercial Activities

53. approve the following then and now purchase orders:

- PO# 108962 - Arps Dairy Inc. for \$4,129.05
- PO# 108989 - Hero's Party Experience for \$3,018.62

54. accept the following donations:

Napoleon Area City Schools

A donation of \$75.00 from Frost Insurance Agency employees to Napoleon Area City Schools to be used toward student school fees.

A donation of \$396.55 from Christ United Methodist Church to Napoleon Area City Schools to be used toward student lunch deficit accounts or school meals for children.

Napoleon Jr/Sr High School

A donation of 57 t-shirts, valued at \$1,425.00 from VanAusdale Image Center to the girls' and boys' varsity basketball teams' coaches to be given to student athletes as a "you earned it" award as determined by the coach.

55. accept the financial reports as presented in Exhibits A-D.

56. approve the budget and revenue transactions and new accounts as presented in Exhibit E.

57. approve the five year forecast as presented.

Motion _____ Second _____

Roll Call: M. Bruns, R. Crandall, E. Damman, T. Otto, M. Wesche

RESOLUTION

1. RESOLUTION TO RESCIND RESOLUTION R22:036 AND TO AUTHORIZE THE EXECUTION OF A SETTLEMENT AGREEMENT

WHEREAS, the Napoleon Area City School District Board of Education (“Board of Education”) previously adopted a resolution on May 4, 2022, designated Resolution R22:036; and

WHEREAS, the purpose of said resolution was to initiate termination proceedings against a former teaching employee, Megan Sherman; and

WHEREAS, the Board and Ms. Sherman have reached a settlement agreement severing the employment relationship; and

WHEREAS, Megan Sherman has submitted her irrevocable resignation from employment rendering the termination proceedings against her moot; and

WHEREAS, the Board of Education desires to rescind Resolution R22:036 as it is no longer necessary and to authorize the execution of the agreement.

NOW, THEREFORE, be it resolved as follows:

Section 1. The Board of Education hereby rescinds Resolution R22:036 as it is no longer necessary due to the irrevocable resignation of Megan Sherman. The Board authorizes the President and Treasurer to execute the settlement agreement referenced herein.

Section 2. The Board finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements.

Section 3. This Resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board that may be inconsistent or duplicative with the provisions of this Resolution.

Motion _____ Second _____

Roll Call: R. Crandall, E. Damman, T. Otto, M. Wesche, M. Bruns

BUSINESS AFFAIRS AND FINANCE

FOR BOARD AGENDA
INTEREST EARNED
MONTH:

May-23

April

TYPE	AMOUNT	FUND	INT. RATE	INVESTED	SOLD/DUE	INTEREST
PAYROLL	0.00	GENERAL	N/A			0.00
SUPER NOW	8,172,161.65	VARIOUS	0.65%			4,500.23
SUPER NOW	25,796.45	ST. AUG	0.65%			14.21
SUPER NOW	26,155.94	ST. JOHN	0.65%			14.40
SUPER NOW	82,659.66	ST. PAUL	0.65%			45.52
PREMIER BANK ICS	11,812,491.57	VARIOUS	5.14%			48,602.69
STAR OHIO	4,741,957.08	VARIOUS	5.07%			19,578.75
STAROhio-Local Funds	1,453,826.30	Construction	5.07%			<u>6,043.61</u>
					TOTAL	<u>78,799.41</u>

ADMINISTRATORS' REPORTS**OTHER BUSINESS AND CONCERNS**

1. The regular June meeting of the Board is scheduled for Wednesday, June 21, 2023 at 7:00 p.m., in the multi media room of Napoleon Jr. /Sr. High. (Request for the Board to move the meeting to June 28 for more time to adjust the year end appropriations.)

RECOGNITION OF VISITORS

[The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda. Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address. Each speaker is asked to address the board so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to three minutes. We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee to be aired. These remarks will be declared to be out of order and will be terminated when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion. Board members may ask questions of the speaker for

information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action. Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board. Thank you for your cooperation.]

LEGISLATIVE REPORT

FOUR COUNTY CAREER CENTER REPORT

BOARD MEMBER COMMENTS

EXECUTIVE SESSION

An executive session is requested for one or more of the following matters to:

- _____ a. consider the appointment, employment, dismissal, discipline, promotion, demotion, of compensation of a public employee or official, or to consider the investigations of charges or complaints against a public employee, official, licensee or "regulated individual"; unless the person being investigated of charges or complaints requests a public hearing;
- _____ b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;
- _____ c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;
- _____ d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;
- _____ e. consider matters required by federal laws or rules or state statutes to be kept confidential;
- _____ f. consider specialized details of security arrangements if the information could be used for criminal purposes.

Motion _____ Second _____

Roll Call: E. Damman, T. Otto, M. Wesche, M. Bruns, R. Crandall

Adjourned to executive session at _____ p.m.; returned from executive session at _____ p.m.

ADJOURNMENT

Motion _____ Second _____

Attest: _____
Treasurer, Board of Education

Signed: _____
President, Board of Education