

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, May 24, 2023

HESD District Office Board Room

714 N. White Street, Hanford, CA

OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag

CLOSED SESSION

- **Student Discipline** *(Education Code Section 48918... requires closed sessions in order to prevent the disclosure of confidential student record information)*

Administrative Panel Recommendations

- Case# 23-29 – Wilson
- Case# 23-30 – Wilson
- Case# 23-31 – Wilson
- Case# 23-32 – Wilson
- Case# 23-33 – Wilson
- Case# 23-35 – Washington

- **Personnel** *(Pursuant to Government Code 54956.9, Trustees will adjourn to Closed Session to discuss the items listed below. The items to be discussed shall be announced in accordance with Government Code Section 54954.5 and/or under Education Code Provisions)*
 - Conference with Labor Negotiators (GC 54957)
 - Agency Representatives: J. Gabler & J. Martinez
 - Employee Organization: HETA; CSEA

OPEN SESSION

6:00 P.M.

Take action on closed session items

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to remember

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aides and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated May 5, 2023 and May 12, 2023.
- b) Approve minutes of the Regular Board Meeting held on May 10, 2023.
- c) Approve interdistrict transfers as recommended.
- d) Approved donation of \$2.70 from Box Tops for Education.
- e) Approved donation of buckets and plungers from Home Depot for End of Year ROAR Fest at Lincoln.
- f) Approve donation of \$2,852.85 from Washington Parent Teacher Club.
- g) Approve donation of \$6,296.29 from Jefferson PTC.

3. INFORMATION ITEMS

- a) Receive for information the financial reports for the period of 07/01/2022 – 4/30/2023 (Endo)
- b) Receive for information the California School Employee Association's (CSEA's) Initial Proposal for a Successor Agreement between HESD and CSEA (Martinez)
- c) Receive for information the District's Initial Proposal for a Successor Agreement between HESD and CSEA (Martinez)

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider adoption of Resolution #29-23: Regarding Absent Board Member Compensation (Gabler)
- b) Consider approval of the 2023-2024 School Plans for Student Achievement (Heugly)
- c) Consider approval of the 2022-2023 LCAP Federal Addendum Annual Update and 2023 Federal Addendum, and Spending Plan for Title I, II, III, IV (Heugly)
- d) Consider approval of the new Administrative Regulation: (McConnell)
 - 5131.41 – Use of Seclusion and Restraint
- e) Consider approval of the revised Board Policy: (McConnell)
 - 5141.33 – Head Lice
- f) Consider approval of the deleted Administrative Regulation: (McConnell)
 - 5141.33 – Head Lice
- g) Consider approval of the updated Administrative Regulation: (McConnell)
 - 5144 – Discipline

5. PERSONNEL (Martinez)

- a) Employment

Certificated, effective 8/10/2023

- Ryne Santos, Music Teacher, Probationary
- Teresa Vasquez, Teacher, Probationary
- Kristine Gonzales, Special Education Teacher, Probationary

Classified

- Maria Palacios, Yard Supervisor – 3.25 hrs., Wilson, effective 5/1/23
- Marco Rios Rodriguez, Groundskeeper II – 8.0 hrs., DSF Grounds, effective 5/15/23

Classified Temps/Subs

- Melissa Luna, Short-Term Yard Supervisor – 3.0 hrs., Hamilton, effective 5/1/23-6/2/23
- Francisca Perez, Short-Term Yard Supervisor – 1.5 hrs., King, effective 5/1/23-6/2/23

Classified Temps/Subs

- Karina Mendez Solorio, Substitute Yard Supervisor, effective 5/10/23
- Cristina Nuno, Substitute Yard Supervisor, effective 5/11/23

b) Transfers

Certificated Management

- Dorian Cronk, from Learning Director, Wilson, to Learning Director, Richmond, effective 7/1/23
- Carin DeLaTorre, from Learning Director, Roosevelt, to Learning Director, Kennedy, effective 7/1/23
- Cristy Goins, from Learning Director, Kennedy, to Learning Director, Woodrow Wilson, effective 7/1/23
- Miranda Mendoza-Robinson, from Learning Director, Richmond, to Learning Director, Roosevelt, effective 7/1/23

c) Promotions

Certificated Management

- Leslie Marain, from School Psychologist – 8.0 hrs., Special Services, to Program Specialist – Special Education – 8.0 hrs., Special Services, effective 7/1/23

d) Resignations

Classified

- Diego de Alba, READY Site Lead – 5.0 hrs., King, effective 6/30/23
- Xavier Garcia, Alternative Education Program Aide – 5.5 hrs., Community Day School, effective 5/1/23
- Fernando Martinez, READY Program Tutor – 4.5 hrs., Jefferson, effective 6/2/23
- Judie Morgan, Yard Supervisor – 2.5 hrs., Kennedy, effective 6/2/23
- Rosa Rios de Gonzalez, Substitute Food Service Worker I, effective 1/12/23

Certificated

- Nadia D'Agostino, Teacher, Wilson, effective 6/2/23

Retirement

- Kristi Bachman, Teacher, JFK, effective 6/2/23

e) Volunteers

<u>Name</u>	<u>School</u>
Salomon Pina	Washington
Dulce Ambrocio	Wilson

f) Consider approval of an Internship Memorandum of Understanding between California State University, Fresno and Hanford Elementary School District

- Authorize agreement to enter into a Memorandum of Understanding between Hanford Elementary School District and California State University, Fresno regarding the placement of student teachers for 2023-24 school year.

6. FINANCIAL (Endo)

- a) Consider approval of a classroom lease agreement with Kings County Office of Education for the 2023-2024 fiscal year
- b) Consider approval of legal contracts for the 2023-2024 fiscal year
- c) Consider approval of the Kings County Treasurer's Quarterly Compliance Report
- d) Consider adoption of Resolution #30-23 Commitment of Fund Balance

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Joy Gabler
FROM: Jay Strickland
DATE: May 15, 2023

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☐ Information
☒ Action

Date you wish to have your item considered: May 24, 2023

ITEM: Administrative Panel Recommendations

PURPOSE:

Case# 23-29 – Wilson
Case# 23-30 – Wilson
Case# 23-31 – Wilson
Case# 23-32 – Wilson
Case# 23-33 – Wilson
Case# 23-35 – Washington

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 05/15/2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 05/24/2023

ITEM:

Consider approval of warrants.

PURPOSE:

The administration is requesting the approval of the warrants as listed on the registers dated: 05/05/23 and 05/12/23.

FISCAL IMPACT:

See attached.

RECOMMENDATIONS:

Approve the warrants.

Credit Card Register For Payments

Dated 05/05/2023

Document Number	Vendor Number	Vendor Name	Amount
14035869	176	BSN SPORTS – Materials/Supplies	\$2,683.87
14035870	4271	GOLDEN EAGLE CHARTER INC. – Other Services	\$3,306.70
14035871	599	GOPHER SPORT – Materials/Supplies	\$2,708.74
14035872	2321	GRAPHIC ENTERPRISES INC. – Materials/Supplies	\$1,633.21
14035873	854	LIBRARY STORE INC. – Materials/Supplies	\$1,886.15
14035874	934	MASTER TEACHER – Materials/Supplies	\$650.65
14035875	1071	ORIENTAL TRADING CO. INC. – Materials/Supplies	\$3,497.24
14035876	1214	REALLY GOOD STUFF – Materials/Supplies	\$415.56
14035877	2524	ROCHESTER 100 INC. – Materials/Supplies	\$218.40
14035878	1278	S & S WORLDWIDE INC. – Materials/Supplies	\$1,538.07
14035879	3849	SCHOLASTIC BOOK CLUBS – Books	\$268.13
14035880	1313	SCHOLASTIC TEACHERS STORE – Books	\$5,958.42
Total Amount of All Credit Card Payments:			\$24,765.14

Credit Card Register For Payments

Dated 05/12/2023

Document Number	Vendor Number	Vendor Name	Amount
14035947	6625	COSCO FIRE PROTECTION – Services/Repair	\$2,475.00
14035948	3618	CURRICULUM ASSOCIATES INC. – Other Services	\$1,750.00
14035949	415	DELRAY TIRE & RETREADING INC. – Services/Repair	\$5,257.27
14035950	5139	DLT SOLUTIONS LLC – Other Services	\$12,925.90
14035951	539	FRANKLIN PLANNER CORPORATION – Materials/Supplies	\$228.85
14035952	599	GOPHER SPORT – Materials/Supplies	\$8,581.25
14035953	1111	J W PEPPER & SON INC – Books	\$117.96
14035954	5280	J&E RESTAURANT SUPPLY INC – Food Services-Materials/Supplies	\$2,984.91
14035955	827	LA TAPATIA TORTILLERIA INC. – Food Services-Food	\$1,980.00
14035956	831	LAKESHORE LEARNING MATERIALS – Materials/Supplies	\$939.83
14035957	1002	MORGAN & SLATES INC. – Materials/Supplies	\$568.34
14035958	5111	P & R PAPER SUPPLY COMPANY INC – Food Services-Materials/Supplies	\$4,925.35
14035959	5294	WEST MUSIC COMPANY – Materials/Supplies	\$5,166.45
14035960	1637	WOODWIND & BRASSWIND – Materials/Supplies	\$2,770.64
Total Amount of All Credit Card Payments:			\$50,671.75

Warrant Register For Warrants

Dated 05/05/2023

Warrant Number	Vendor Number	Vendor Name	Amount
12714896	7879	CARMEN ALVAREZ-VARGAS – Reimburse-Materials/Supplies	\$15.40
12714897	949	AMERICAN INCORPORATED – Services/Repair	\$993.75
12714898	91	AUTOMATED OFFICE SYSTEMS – Services/Repair	\$5,868.83
12714899	8171	BACKSTAGE THEATRICAL – Materials/Supplies	\$61.26
12714900	7942	BARNES & NOBLE – CLASSWORK – Books	\$855.93
12714901	113	BARNES AND NOBLE-5886056 – Books	\$201.87
12714902	6658	BRICKS4KIDZ – Other Services	\$1,260.00
12714903	7283	CA DEPT OF TAX & FEE ADMINISTRATION – Materials/Supplies	\$31.00
12714904	303	CHAFFEE ZOO – Monroe Study Trip	\$739.00
12714905	331	CLASSIC CHARTER INC. – Other Services	\$6,874.50
12714906	7330	NICOLE D. ESQUEDA OD – Materials/Supplies	\$170.00
12714907	2188	THE HOME DEPOT PRO – Warehouse Inventory	\$2,623.87
12714908	6665	ISOM ADVISORS URBAN FUTURES INC – Other Services	\$4,225.00
12714909	2062	JOHN'S INCREDIBLE PIZZA – JFK Field Trip	\$2,008.22
12714910	986	LAWNMOWER MAN – Materials/Supplies, Services/Repair	\$84.51
12714911	8134	LICE CLINICS OF AMERICA – Other Services, Materials/Supplies	\$233.20
12714912	4629	LOWE'S OF HANFORD – Materials/Supplies	\$183.27
12714913	5480	MARTHA R. MARTINEZ – Refund-Payroll	\$2.68
12714914	1937	ME-N-ED'S PIZZERIA – Materials/Supplies	\$122.81
12714915	7041	MUSIC & ARTS – Materials/Supplies	\$139.41
12714916	5934	PEARSON - CLINICAL ASSESSMENT – Materials/Supplies	\$756.42
12714917	1125	PETUNIA'S PLACE – Books	\$1,334.83
12714918	3689	PIONEER VALLEY ED. PRESS – Materials/Supplies	\$1,026.38
12714919	7502	PLAIN INSANE GRAPHICS – Materials/Supplies	\$325.35
12714920	7280	PUT-IN-CUPS LLC – Materials/Supplies	\$46.12
12714921	8160	REESE HYDRAULICS – Services/Repair	\$125.11
12714922	8122	RODRIGUEZ SISTERS' LLC – Materials/Supplies	\$120.00
12714923	6341	THE ROLLING CONES – Other Services	\$588.00
12714924	8024	ROYALE MANAGEMENT GROUP LLC – Other Services	\$2,194.00
12714925	1303	SAVE MART SUPERMARKETS – Food Services-Food	\$712.32
12714926	1325	SCHOOL NURSE SUPPLY – Materials/Supplies	\$31.84
12714927	4366	SCOUT ISLAND EDUCATION CENTER – Richmond Study Trip	\$950.00
12714928	3743	SHRED-IT USA – FRESNO – Services	\$264.61
12714929	4330	SIERRA SCHOOL EQUIPMENT CO – Roosevelt Mod Project	\$8,916.64
12714930	6368	SINCLAIR RESEARCH GROUP – Other Services	\$5,999.99
12714931	6826	SITELOGIQ – Hamilton/Washington Solar Projects	\$220,258.40
12714932	8095	SKYLINE BUS CHARTER LLC – Other Services	\$17,400.00
12714933	1801	SMART & FINAL STORES (HFD KIT) – Food Services-Food	\$458.14
12714934	6995	SOCIAL THINKING PUBLISHING – Books, Materials/Supplies	\$1,310.52
12714935	7984	TERESA SOTO – Refund-Book	\$10.00
12714936	4764	STEPS TO LITERACY L.L.C. – Books	\$235.32
12714937	2348	STEVE WEISS MUSIC – Materials/Supplies	\$64.72
12714938	5798	SWEETWATER – Materials/Supplies	\$3,903.19
12714939	2176	TOLEDO PHYSICAL EDUCATION – Materials/Supplies	\$221.45
12714940	1508	U.S. POSTAL SERVICE (CMRS-POP) – Postage	\$5,000.00
12714941	1521	UNITED REFRIGERATION INC. – Materials/Supplies	\$1,952.92
12714942	2653	VALLEY OXYGEN – Materials/Supplies	\$567.64
12714943	1575	WALMART COMMUNITY RFCSLLC – Materials/Supplies	\$2,586.25

**Warrant Register For Warrants
Dated 05/05/2023**

Warrant Number	Vendor Number	Vendor Name	Amount
12714944	6943	WEST VALLEY SUPPLY – Materials/Supplies	\$341.71
12714945	7683	WILLIAM H. SADLIER INC. – Books	\$133.25
Total Amount of All Warrants:			\$304,529.63

Warrant Register For Warrants Dated 05/12/2023

Warrant Number	Vendor Number	Vendor Name	Amount
12715523	2	A-Z BUS SALES INC – Materials/Supplies	\$2,720.81
12715524	6431	AMAZON.COM – Materials/Supplies, Warehouse Inventory	\$6,898.66
12715525	2352	AMS.NET – Equipment, Other Services	\$20,323.00
12715526	73	APPLE INC. – Other Services	\$1,000.00
12715527	59	ARAMARK UNIFORM & CAREER – Food Services-Other Services	\$325.37
12715528	6404	ARROW RESTAURANT EQUIP & SUPPLIES INC–Food Services-Materials	\$28,056.60
12715529	8078	LUIS AVINA – Reimburse-Mileage	\$189.16
12715530	6628	AWESOME CHARTERS AND TOURS LLC – Other Services	\$5,124.00
12715531	4119	KRISTINA BALDWIN – Reimburse-Mileage	\$116.59
12715532	113	BARNES AND NOBLE-5886056 – Books	\$560.43
12715533	1690	BATTERY SYSTEMS – Materials/Supplies	\$630.26
12715534	7839	LAWRENCE EDWARD BAYS III – Materials/Supplies	\$550.00
12715535	1363	BEST BUY – Food Services-Food	\$7.98
12715536	7399	BIMBO BAKERIES USA – Food Services-Food	\$3,214.99
12715537	236	STATE OF CALIFORNIA – Other Services	\$2,880.00
12715538	4393	CAROLINA BIOLOGICAL SUPPLY CO – Materials/Supplies	\$137.70
12715539	1667	CDW GOVERNMENT INC. – Other Services, Materials/Supplies	\$16,115.82
12715540	6964	CENTRAL VALLEY PRINT SOLUTIONS INC. – Materials/Supplies	\$2,177.18
12715541	304	NICK CHAMPI ENTERPRISES INC.– Materials/Supplies, DSF Gate Project	\$24,589.68
12715542	7572	CLASS COMPOSER INC – Other Services	\$799.00
12715543	7985	COAST TROPICAL – Food Services-Food	\$11,695.55
12715544	8144	BRENNA COCHRAN – Reimburse-Mileage	\$298.68
12715545	4178	COOK'S COMMUNICATION – Materials/Supplies	\$2,737.64
12715546	405	DASSEL'S PETROLEUM INC. – Food Services-Materials/Supplies	\$486.77
12715547	7150	DESIREE DAVIS – Reimburse-Mileage	\$51.09
12715548	8174	DEMOULIN BROTHERS & COMPANY – Materials/Supplies	\$6,355.57
12715549	8191	BABETTE DES JARDINS – Reimburse-Mileage	\$467.93
12715550	8187	ELIZABETH DIAZ – Reimburse-Other Services	\$37.00
12715551	8026	KELSI EASLEY – Other Services	\$864.00
12715552	8179	EDUCATIONAL & INSTITUTIONAL – Dues & Memberships	\$5.00
12715553	7456	EIDE BAILLY LLP – Other Services	\$3,800.00
12715554	1750	EMPIRE SUPPLY COMPANY INC. – Materials/Supplies	\$554.55
12715555	8193	JACKIE ERICKSON – Reimburse-Other Services	\$37.00
12715556	8032	ADELA ESPERICUETA – Reimburse-Mileage	\$137.55
12715557	8181	MARTHA ESTRADA – Reimburse-Other Services	\$25.00
12715558	8063	FIDELITY SECURITY LIFE INSURANCE CO. – Health/Welfare Benefits	\$11,195.14
12715559	8063	FIDELITY SECURITY LIFE INSURANCE CO. – Health/Welfare Benefits	\$99.02
12715560	4092	FITNESS FINDERS INC – Materials/Supplies, Other Services	\$347.55
12715561	8190	LEANNA GARCIA – Reimburse-Mileage	\$97.46
12715562	2290	ROBERT A. GARCIA – Reissue-Payroll	\$2.98
12715563	1393	GAS COMPANY – Utilities	\$4,640.70
12715564	591	GOLD STAR FOODS – Food Services-Food	\$9,833.00
12715565	8137	YSELA GUZMAN – Reimburse-Mileage	\$228.99
12715566	7592	HANFORD SENTINEL – Other Services	\$146.37
12715567	631	CITY OF HANFORD – Richmond Field Trip	\$215.00
12715568	5946	THE HARTFORD – Health/Welfare Benefits	\$1,495.42
12715569	8093	HB3 LITERACY LLC – Other Services	\$18,300.00
12715570	8184	JOHNISHA HENDRIX – Reimburse-Other Services	\$25.00

Warrant Register For Warrants Dated 05/12/2023

5/12/2023 7:18:05AM

Warrant Number	Vendor Number	Vendor Name	Amount
12715571	2427	HOME DEPOT CREDIT SERVICES – Materials/Supplies	\$330.56
12715572	2188	THE HOME DEPOT PRO – Materials/Supplies	\$397.29
12715573	4846	KINGS AREA RURAL TRANSIT – Other Services	\$60.00
12715574	808	KINGS WASTE & RECYCLING - Services	\$572.60
12715575	6581	JENNIFER LOCHER – Reimburse-Mileage	\$86.79
12715576	7821	LOW COST EARBUDS – Warehouse Inventory	\$1,855.97
12715577	8188	SHARON MAGGIO – Reimburse-Other Services	\$25.00
12715578	5219	MICHAL MCWAY – Reimburse-Mileage	\$51.09
12715579	7101	SHELBY MCWELLS – Reimburse-Mileage	\$15.39
12715580	7998	SOPHIA MEDINA – Reimburse-Mileage	\$51.09
12715581	7732	METLIFE SMALL MARKET – Health/Welfare Benefits	\$4,599.69
12715582	5738	MIDNIGHT CRANE SERVICE INC – Services/Repair	\$374.50
12715583	5510	NEWEGG.COM – Materials/Supplies	\$257.34
12715584	4188	CHAD NIELSEN – Reimburse-Mileage	\$40.15
12715585	8112	VERONICA OCHOA – Reimburse-Mileage	\$396.14
12715586	8186	MICALLA PENTON – Reimburse-Other Services	\$25.00
12715587	8182	YAJAHIRA PEREZ – Reimburse-Other Services	\$37.00
12715588	8113	ZELICIOUS PEREZ – Reimburse-Mileage	\$66.02
12715589	3689	PIONEER VALLEY ED. PRESS – Books	\$7,138.02
12715590	3726	SHELBY POOLE – Reimburse-Other Services	\$85.00
12715591	7861	WILLIAM POTTER – Reimburse-Travel/Conference	\$584.33
12715592	1168	PRODUCERS DAIRY PRODUCTS – Food Services-Food	\$15,844.39
12715593	4465	CYNTHIA PURSELL – Reimburse-Materials/Supplies	\$365.62
12715594	1188	QUILL LLC – Warehouse Inventory	\$1,256.97
12715595	8183	ASHLEY RAMIREZ – Reimburse-Other Services	\$37.00
12715596	7288	RANCHO NOTSO GRANDE – Simas READY Field Trip	\$504.00
12715597	8114	ADRIANA RAZO – Reimburse-Mileage	\$169.25
12715598	8170	JESUS REYES – Reimburse-Mileage	\$127.33
12715599	8185	LORIE RODRIGUEZ – Reimburse-Other Services	\$37.00
12715600	1303	SAVE MART SUPERMARKETS – Food Services-Food	\$283.90
12715601	7905	LATARSHA SHEARS-EVANS – Reimburse-Mileage	\$122.62
12715602	1367	SISC III – Health/Welfare Benefits	\$650,818.25
12715603	8095	SKYLINE BUS CHARTER LLC – Other Services	\$4,800.00
12715604	1392	SOUTHERN CALIFORNIA EDISON CO. – Utilities	\$1,780.39
12715605	1403	STANISLAUS FOUNDATION – DENTAL – Health/Welfare Benefits	\$28,132.21
12715606	4381	STAPLES - BUSINESS ADVANTAGE – Materials/Supplies, Warehouse Inv	\$4,841.17
12715607	1444	SYSCO FOODSERVICES OF MODESTO – Food Services-Food	\$68,015.46
12715608	8020	ROSA TEMORES – Food Services-Reimburse-Mielage	\$1.25
12715609	8192	KRISTI TOSTE – Reimburse-Mileage	\$711.85
12715610	4114	TULARE COUNTY OFFICE OF EDUCATION – Travel/Conf, Other Services	\$950.00
12715611	8169	NORMA VARGAS – Reimburse-Mileage	\$507.76
12715612	8097	STEVE VILLARREAL – Reimburse-Mileage	\$325.14
12715613	21	VISALIA ADVENTURE PARK – READY Field Trip	\$507.08
12715614	1619	WILBUR-ELLIS COMPANY LLC – Materials/Supplies	\$1,426.43
12715615	7966	DANAE WILLIAMS-LOFTIS – Reimburse-Mileage	\$51.88
12715616	8159	JANET WIX – Reimburse-Mileage	\$51.09
12715617	2405	WPS – Materials/Supplies	\$90.84

Hanford Elementary School District
Minutes of the Regular Board Meeting
May 10, 2023

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on May 10, 2023, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Revious called the meeting to order at 5:30 p.m. Trustee Garcia, Garner and Strickland were present. Trustee Hernandez was absent.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Lindsey Calvillo, David Endo, David Goldsmith, Lucy Gomez, Robert Heugly, Rick Johnston, Jaime Martinez, Karen McConnell, Jennifer Pitkin, Cynthia Pursell, William Potter, Jill Rubalcava and Jay Strickland.

CLOSED SESSION

Closed Session Trustees adjourned to closed session at 5:30 for the purpose of:

- Student Discipline pursuant to Education Code section 48918
- Personnel pursuant to Government Code 54956.9

Open Session Trustees returned to open session at 6:10 p.m. Trustee Garner had to leave the meeting.

Case #23-26 Trustee Strickland moved to revoke readmission for Case #23-01 based upon the student's failure to abide by school and district rules upon return to regular school. Parents may apply for readmission on or after June 2, 2023. Trustee Garcia seconded; motion carried 3-0:

- Garcia – Yes
- Garner – Absent
- Hernandez – Absent
- Revious – Yes
- Strickland – Yes

Personnel No action was taken.

PRESENTATION, REPORTS AND COMMUNICATIONS

Public Comments Christina SanNicolas, mom of student at Woodrow Wilson, spoke regarding the incident that happened with her daughter last week that resulted in her getting expelled from WW. She stated her daughter experienced bullying and she made a choice to fight. She hopes students and parents will speak up against both. She doesn't want other students to experience the same issues. She feels she did all the right steps.

Board and Staff Comments Jaime Martinez stated they are getting ready to enter negotiations with the HETA team. He introduced Sara Crisp, teacher and member of the negotiating team. Sarah stated she has been with the team for 4 years and shared HETA's proposal.

Requests to Address the Board None

Dates to Remember President Revious reviewed dates to remember: Employee Recognition – May 17th; Regular Board Meeting – May 24th; Holiday-Memorial Day – May 22nd; Junior High Promotions – May 31st.

CONSENT ITEMS

Trustee Strickland made a motion to take consent items "a" through "e" together. Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes

Trustee Strickland then made a motion to approve consent items "a" through "e". Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated April 19, 2023; April 21, 2023; April 26, 2023 and April 28, 2023.
- b) Approve minutes of Regular Board Meeting held on April 26, 2023.
- c) Interdistrict transfers as recommended.
- d) Donation of \$4,801.30 from Monroe Parent Teacher Club.
- e) Donation of \$983.99 from Washington Parent Teacher Club.

President Revious thanked donors.

INFORMATION ITEMS

District/Board Goals a) Joy Gabler, Superintendent, presented for information the 2022-2023 District/Board Goals. She shared a PowerPoint presentation reviewing the District's five goals that align with the eight state priorities and the Districts Local

Control Accountability Plan. Joy went over each goal and how the district is implementing each goal. The five goals reviewed are:

- Students will receive a broad educational program that includes English language arts, mathematics, science, history, visual and performing arts, and physical education.
- All students will make progress toward proficiency on the state adopted standards and English learners will make progress learning the English language.
- The district will support teachers and staff with professional development, training, and collaboration time.
- Students will learn in a safe, well-maintained school where they are supported, engaged, and connected to their school.
- Communication between schools and home will be regular and meaningful.

PAC

- b) Robert Heugly, Director of Program Development, presented for information a report from the District Parent Advisory Committee from the meeting held on March 21, 2023. Robert highlighted the following recommendations made by the PAC: continue to provide the current level of support for students including nurses, counselors, social workers, student specialists and vice principals; to include student health education, parent workshops, and/or flyers regarding vaping and vape pens; and to look to bring back the D.A.R.E. program. The Superintendent concurs and supports recommendations.

DELAC

- c) Lucy Gomez, Director of Curriculum, presented for information a report from the District English Learner Advisory Committee from the meeting held on March 23, 2023. Lucy highlighted the following recommendations made by the DELAC: continue to provide professional development for teachers and administrators specifically for English language development; continue to communicate with parents and students regarding English language development progress; continue to provide Title III tutoring for students in need of additional English language development; and continue to analyze district attendance patterns. The Superintendent supports recommendations.

Wellness Policy

- d) Karen McConnell, Assistant Superintendent of Special Services, presented for information an Executive Summary – Wellness Policy. Karen highlighted the following:
- The district's Curriculum Committee reviewed various health related curriculum and selected a curriculum that will be piloted in the 2023 summer program and implemented across K – 6 in the 2023-2024 school year.
 - The Food Services department is now including fun and engaging "nutritional nuggets" on the monthly menu which is provided to parents both in paper form and on the district's website.
 - Individual school sites have discussed ways in which school breakfast and lunch menu items can be highlighted on the school campus such as using a sandwich board, informing students of the menu during morning

announcements and/or providing students with opportunities to create art pieces to hang in the cafeteria to highlight healthy food choices.

- Individual school sites administrators are exploring ideas with staff on the feasibility and management of developing school gardens. A few administrators have researched various grant opportunities for funding support for hydroponic and aquaponic growing systems for school gardens.
- The Wellness Committee continues to partner with outside agencies to support the efforts of educating staff, students and the community on the districts Wellness Policy and the importance of a healthy lifestyle.

AR 5131.41 e) Karen McConnell, Assistant Superintendent to Special Services, presented for information the revised Administrative Regulation 5131.41 – Use of Seclusion and Restraint.

AR 5144 f) Karen McConnell, Assistant Superintendent to Special Services, presented for information the revised Administrative Regulation 5144 – Discipline.

BP 5141.33 g) Karen McConnell, Assistant Superintendent to Special Services, presented for information the revised Board Policy 5141.33 – Head Lice.

AR 5141.33 h) Karen McConnell, Assistant Superintendent to Special Services, presented for information the deleted Administrative Regulation 5141.33 – Head Lice.

BOARD POLICIES AND ADMINISTRATION

Resolution #28-23 a) Trustee Revious made a motion to adopt Resolution #28-23: Regarding Absent Board Member Compensation – G. Strickland. Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes

Telecommunication Towers b) Trustee Garcia made a motion to approve an amendment of ground lease for Telecommunication Towers between Kings County Office of Education and HESD. Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes

HETA's Initial Proposal c) Trustee Garcia made a motion to approve the approval the Hanford Elementary Teachers Association's (HETA) initial proposal for 2023-2024 amendments to the

Collective Bargaining Agreement between HETA and HESD (reopened articles).
Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes

District's Initial Proposal d) Trustee Strickland made a motion to approve the District's initial proposal for amendments to the Collective Bargaining agreement between HESD and HETA (reopened articles), for the 2023-2024 school year. Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes

CABE Contract e) Trustee Garcia made a motion to approve the consultant contract with California Association for Bilingual Education (CABE) to provide 4.5 days of dual language specific professional development for Jefferson teachers during the 2023-24 school year. Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes

BP 6177 f) Trustee Garcia made a motion to approve the revised Board Policy 6177 – Summer Learning Programs. Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes

AR 6186 g) Trustee Garcia made a motion to approve the deleted Administrative Regulation 6186 – Dual Language Immersion Education: Foreign Language Institute. Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes

- BP 6191.3** h) Trustee Garcia made a motion to approve the deleted Board Policy 6191.3 – Evaluation of the English Language Arts and Math Programs Status. Trustee Strickland seconded; motion carried 3-0:
Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes
- BP/AR 6142.2** i) Trustee Garcia made a motion to approve the deleted Board Policy and Administrative Regulation 6142.2 – AIDS Prevention Instruction. Trustee Strickland seconded; motion carried 3-0:
Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes
- BP 5112.5** j) Trustee Garcia made a motion to approve the revised Board Policy 5112.5 – Open/Closed Campus. Trustee Strickland seconded; motion carried 3-0:
Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes
- List** k) Trustee Garcia made a motion to approve the renaming and renumbering of Board Policies and Board Bylaws attached list. Trustee Strickland seconded; motion carried 3-0:
Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items “a” through “d” together. Trustee Strickland seconded; the motion carried 3-0:

- Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items "a" through "d".
Trustee Strickland seconded; the motion carried 3-0:

Garcia – Yes
Garner – Absent
Hernandez – Absent
Revious – Yes
Strickland – Yes

***Item "a" –
Employment***

The following items were approved:

Certificated, effective 8/10/2023

- Cydne Anderson, Teacher, Probationary
- Carson Arnold, Teacher, Probationary
- Lindsey Bentley, Intern Teacher, Probationary
- Karina Escobedo, Teacher, Probationary
- Sophia Guadarrama, Teacher, Probationary
- Nancy Guzman, Teacher, Probationary
- Sierrah Heugly, Intern Teacher, Probationary
- Taylor Jacobsen, Intern Teacher, Probationary
- Amy Leslie, Teacher, Probationary
- Jasmine MacDonald, Special Education Teacher, Probationary
- Sophia Medina, Intern Teacher, Probationary
- Brittnei Roberts, Intern Teacher, Probationary
- Edith Rodriguez, Special Education Teacher, Probationary
- Kylie Strickland, Intern Teacher, Probationary
- Jose G. Torres, Teacher, Probationary

Certificated Short-term Employment - SUMMER PROGRAMS

Management and Specialists

June 12, 2023 - June 30, 2023, 8 Hours/day (no school June 19)

- Maria Calvillo, Counselor, Martin Luther King, Jr. School
- Amy Fochetti, Administrator, Monroe School
- Roxanna Hernandez, Counselor, Monroe School, June 26-30
- Lynzi Lowe, Counselor, Monroe School, June 12-16
- Miranda Mendoza-Robinson, Administrator, Richmond School
- Marissa Perales, Counselor, Monroe School, June 20-23
- Cynthia Pursell, Administrator, Martin Luther King, Jr. School
- Phoua Xiong, Counselor, Richmond School

June 12, 2023 - June 30, 2023, 8 Hours/day (no school June 19 and 26)

- Cristy Goins, Administrator, Kennedy Junior High School
- Maria Davies, Counselor, Kennedy Junior High School, June 12-23
- Gabriella Raeber, Counselor, Kennedy Junior High School, June 27-30

Nursing Services for Summer Programs

June 6, 2023 – June 9, 2023, 5 Hours/day for Preparation

June 12, 2023 – June 30, 2023, 8 Hours/day (no school June 19)

- Kelsey Campbell, School Nurse, June 12-16 and June 26-30
- Cara Cummings, School Nurse, June 6–9
- Kayla Dupree, School Nurse, June 20-23
- LeAnn Williamson, School Nurse, June 6-9

Special Education Extended School Year

June 6, 2023 – June 7, 2023, 4 Hours/day for Preparation

June 8, 2023 – June 30, 2023, 5 Hours/day for Instruction (no school June 19)

- Maribel Santiago, K-1st Teacher, Monroe School
- Shelby McWells, K-1st Teacher, Monroe School
- Lucy Brieno, 2nd-3rd Teacher, Martin Luther King, Jr. School
- Charles Cole, 4th-5th Teacher, Martin Luther King, Jr. School – June 7 and June 8-20
- Sara Crisp, 4th-5th Teacher, Martin Luther King, Jr. School – June 6 and June 21-30
- Angel Hawkins, 6th-8th Teacher, Richmond School

Elementary Summer Program

June 7, 2023 – June 9, 2023, 5 Hours/day for Preparation

June 12, 2023 - July 30, 2023, 5 Hours/day for Instruction (no school June 19)

Martin Luther King, Jr. School

- Eric Gonzalez, K-1st Grade Teacher
- Cynthia Lewis, K-1st Grade Teacher
- Shannon Loewen, K-1st Grade Teacher
- Frederick Williams, K-1st Grade Teacher
- Taryn Schreckengost, 2nd Grade Teacher
- Oswaldo Vasquez, 2nd Grade Teacher
- Ruth Hernandez, 3rd Grade Teacher
- John Porras, 3rd Grade Teacher
- Anthony Porras, 4th Grade Teacher
- Kelcie Rose, 4th Grade Teacher
- Crystal Foster, 5th-6th Grade Teacher
- Sherrie Thompson-Pedro, 5th-6th Grade Teacher
- Josefa Bustos-Pelayo, Art Teacher (June 12-16)

Monroe School

- Michelle Adams, K-1st Grade Teacher
- Catherine Castaneda, K-1st Grade Teacher (June 12-23)
- Rosemary Lerma, K-1st Grade Teacher (June 26-30)
- Janell Ortega, K-1st Grade Teacher
- Mario Tafolla, K-1st Grade Teacher
- Jana Jasso, 2nd Grade Teacher
- Maria Porras, 2nd Grade Teacher
- Jessica Casas, 3rd Grade Teacher
- Eva Gonzalez, 3rd Grade Teacher
- Lindsay Howell, 4th Grade Teacher
- Tommy Smart, 4th Grade Teacher
- Scott Baldwin, 5th/6th Grade Teacher
- Lisa Marroquin, 5th/6th Grade Teacher
- Jose Luis Cruz, Art Teacher (June 20-23)

Richmond School

- Mary Ann Banuelos, K-1st Grade Teacher
- Gabriel DeLeon, K-1st Grade Teacher
- Priscilla Garivay, K-1st Grade Teacher

- Tracy Ryan, K-1st Grade Teacher
- Eileen Martinez-Bedolla, 2nd Grade Teacher
- Anna Moreno, 2nd Grade Teacher
- Cassandra Sandoval, 3rd Grade Teacher
- Craig Vidal, 3rd Grade Teacher
- Rachel Beer, 4th Grade Teacher
- Alexis Farrar, 4th Grade Teacher
- Laura McCarty, 5th/6th Grade Teacher
- Madison Moran, 5th/6th Grade Teacher
- Megan Munro, Art Teacher (June 26-30)

MLK, Monroe and Richmond Schools

- Josie Cavanaugh, Picturing Writing Teacher
- Kelley Mayfield, Picturing Writing Teacher
- Caitlyn Schultze, Physical Education Teacher
- Emily Thompson, Physical Education Teacher
- Chad Nielsen, Art Teacher

Junior High Summer Program – John F. Kennedy Junior High School

June 9, 2023, 5 Hours for Preparation

June 12, 2023 – June 16, 2023, 5 Hours/day for Instruction

- Melisa Scott-McCallion, 7th-8th Grade Teacher

June 12, 2023 – June 16, 2023, 5 Hours/day for Instruction

June 20, 2023 – June 23, 2023, 8 Hours/day for Instruction

June 27, 2023 – June 30, 2023, 8 Hours/day for Instruction

- Mariah Hopper, 7th-8th Grade Teacher
- Damien Juarez, 7th-8th Grade Teacher
- Paul Raymond, 7th-8th Grade Teacher

Classified

Short Term Classified

- Strajee' Brown-Burke, Short Term Special Circumstances Aide – 5.75 hrs., Simas, effective 4/11/23-6/2/23
- Claudia Figueroa, Short Term Yard Supervisor – 3.5 hrs., Kennedy, effective 5/1/23-6/2/23
- Griselda Padron, Short-Term Yard Supervisor – 3.5 hrs., Kennedy, effective 5/1/23-6/2/23
- Sandra Romero Aguilar, Short-Term READY Program Tutor – 4.5 hrs., Jefferson, effective 5/1/23-6/2/23

Classified Temps/Subs

- Pricilla Castorena, Substitute READY Program Tutor, effective 4/17/23

***Item "b" –
Resignations***

Classified

- Estevan Calleres, Bilingual Student Specialist – 8.0 hrs., Roosevelt, effective 6/9/23
- John Garcia, Yard Supervisor – 3.0 hr., Wilson, effective 6/2/23
- Fidel Gonzalez, Yard Supervisor – 3.5 hrs., Wilson, effective 6/2/23
- Lizette Gutierrez, Bilingual Clerk Typist II – 8.0 hrs., Roosevelt, effective 6/30/23
- Sierrah Heugly, Paraprofessional (TK/K) – 7.0 hrs., Washington, effective 6/2/23

- Allenmyer Marquez, Special Circumstances Aide – 5.75 hrs., Washington, effective 4/24/23
- Martha Martinez, READY Program Tutor – 4.5 hrs., Jefferson, effective 4/18/23
- Sophia Medina, Library/Media Technician – 8.0 hrs., Jefferson, effective 6/9/23
- Joanna Ochoa, READY Program Tutor – 4.5 hrs., Hamilton, effective 5/5/23
- Angelynn Ouellette, Special Education Aide – 5.0 hrs., Kennedy, effective 6/2/23
- Ashlyn Vidaña, Educational Tutor (K-8) – 4.5 hrs., Kennedy, effective 5/19/23
- Jonathon Wells, READY Program Tutor – 4.5 hrs., Washington, effective 4/28/23

Classified Retirement

- Shelby Poole, Lead Mechanic – 8.0 hrs., Transportation, effective 7/7/23

Termination due to lack of availability

- Olivia Chavez, Substitute Yard Supervisor, effective 11/4/22
- Christina Gutierrez, Substitute Food Service Worker I/II and Yard Supervisor, effective 11/29/22

***Item "c" –
Temporary
Athletic Team
Coaches***

Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Diego De Alba, Boys/Girls 4-6th Track, King, effective 2/14/23-4/29/23

***Item "j" –
Volunteers***

<u>Name</u>	<u>School</u>
Jose Chavarria	Jefferson
Wendy Bernal	Jefferson
Angelica Zavala (HESD EE)	Jefferson
Imelda Meza Ortega	JFK
Hector Guaderrama	Lincoln
Daisy Wallace	Monroe
Maria Lopez Sacher	Roosevelt

Adjournment

There being no further business, President Revious adjourned the meeting at 7:09 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:

Timothy Revious, President

Lupe Hernandez, Clerk

INTER OUT TRANSFER REQUEST

24

No	Reason	A/D	Sch Req'd	Home Sch	Date
O-180	O	A	Armona	Wilson	5/15/2023

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form**TO:** Joy Gabler**FROM:** Ramiro Flores**DATE:** 5/12/23**FOR:** (X) Board Meeting
() Superintendent's Cabinet**FOR:** () Information
(X) Action

Date you wish to have your item considered: May 24, 2023

ITEM: Consider approval of donations to Roosevelt School from:
Box Tops for Education, donation amount of \$2.70.**PURPOSE:** To be used for class supplies.**FISCAL IMPACT:**Increase to account 0100-1100-0-1110-1000-430000-026-0000 in the amount of
\$2.70**RECOMMENDATION:** Approve donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Cynthia Pursell

DATE: 5/12/2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 24, 2023

ITEM: Donation of 5 gallon buckets, 16 plungers, 18 gallon utility buckets for students
End of the Year ROAR Fest at Lincoln

PURPOSE: Accept donation from Home Depot, Hanford Ca.

FISCAL IMPACT:

RECOMMENDATIONS: Action to approve

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Lindsay Hastings

DATE: 5/15/23

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 24th, 2023

ITEM: Consider approval of donations to HESD-Washington School from: Washington
PTC, total donation of \$2,852.85

PURPOSE: Yearbooks**FISCAL IMPACT:** 0100-1100-0-1110-1000-571030-028-0000**RECOMMENDATIONS:** Approve donations

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Javier Espindola

DATE: May 16, 2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 24, 2023

ITEM: Donation of \$6,296.29 from Jefferson Parent Teacher Club to Jefferson Academy.**PURPOSE:** To be used to cover study trip costs and the purchase of materials for Mariachi, Science Olympiad, and cultural events.**FISCAL IMPACT:** Increase of \$6,296.29 to Jefferson Budget as follows:

0100-1100-0-1110-1000-430000-021-0000	\$591.59
0100-1100-0-1110-1000-571020-021-0000	\$3,312.10
0100-1100-0-1110-1000-580000-021-0000	\$2,392.60

RECOMMENDATIONS: Accept Donation

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 05/17/2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: 05/24/2023

ITEM:

Receive for information monthly financial reports for the period of 07/01/2022-04/30/2023.

PURPOSE:

Attached are financial summaries for all of the District funds for the period of 07/01/2022-04/30/2023.

FISCAL IMPACT:

The financial reports are informational only.

RECOMMENDATIONS:

Receive the monthly financial reports.

13 Hanford Elementary School District
 Fiscal Year: 2023
 Requested by dendo

Fiscal Position Report

April 2023

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5/12/2023 8:07:12AM

Fund: 0100 General Fund

		April Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$26,676,557.84	\$26,676,557.84		
REVENUES						
1) LCFF Sources	8010-8099	\$4,428,811.00	\$60,621,543.41	\$73,738,984.00	82.21	17.79
2) Federal Revenues	8100-8299	\$206,717.00	\$8,165,008.76	\$12,741,212.96	64.08	35.92
3) Other State Revenues	8300-8599	\$5,573,037.00	\$21,807,775.77	\$29,603,833.22	73.67	26.33
4) Other Local Revenues	8600-8799	\$227,359.53	\$2,350,479.54	\$5,242,029.51	44.84	55.16
5) Total, Revenues		\$10,435,924.53	\$92,944,807.48	\$121,326,059.69	76.61	23.39
EXPENDITURES						
1) Certificated Salaries	1000-1999	\$3,205,990.39	\$29,473,165.97	\$36,612,862.91	80.50	19.50
2) Classified Salaries	2000-2999	\$1,238,547.77	\$11,938,706.47	\$14,946,362.29	79.88	20.12
3) Employee Benefits	3000-3999	\$1,915,802.12	\$17,188,091.64	\$25,327,851.57	67.86	32.14
4) Books and Supplies	4000-4999	\$532,158.78	\$2,150,762.39	\$5,121,203.77	42.00	58.00
5) Services, Oth Oper Exp	5000-5999	\$303,270.83	\$4,729,565.73	\$6,648,610.37	71.14	28.86
6) Capital Outlay	6000-6999	\$51,513.37	\$864,461.07	\$6,249,511.14	13.83	86.17
7) Other Outgo(excl. 7300`s)	7100-7499	\$60,313.00	\$750,920.28	\$1,932,162.03	38.86	61.14
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	(\$65,000.00)	0.00	100.00
9) Total Expenditures		\$7,307,596.26	\$67,095,673.55	\$96,773,564.08	69.33	30.67
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$1,698.73	\$1,698.73	100.00	0.00
B) Transfers Out	7610-7629	\$0.00	\$4,273,524.00	\$4,273,524.00	100.00	0.00
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	(\$4,271,825.27)	(\$4,271,825.27)	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$3,128,328.27	\$21,577,308.66	\$20,280,670.34		
ENDING FUND BALANCE			\$48,253,866.50	\$46,957,228.18		

13 Hanford Elementary School District
 Fiscal Year: 2023
 Requested by dendo

Fiscal Position Report

April 2023

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5/12/2023 8:07:12AM

Fund: 0800 Student Activity Special Revenue Fund

		April Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$32,993.24	\$32,993.24		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$0.00	0.00	100.00
5) Total, Revenues		\$0.00	\$0.00	\$0.00	0.00	100.00
EXPENDITURES						
4) Books and Supplies	4000-4999	\$0.00	\$0.00	\$0.00	0.00	100.00
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$0.00	\$0.00	0.00	100.00
9) Total Expenditures		\$0.00	\$0.00	\$0.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$0.00	\$0.00		
ENDING FUND BALANCE			\$32,993.24	\$32,993.24		

13 Hanford Elementary School District
 Fiscal Year: 2023
 Requested by dendo

Fiscal Position Report

April 2023

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5/12/2023 8:07:12AM

Fund: 0900 Charter Schools Fund

		April Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$1.73	\$1.73		
REVENUES						
3) Other State Revenues	8300-8599	\$0.00	\$1,697.00	\$1,697.00	100.00	0.00
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$0.00	0.00	100.00
5) Total, Revenues		\$0.00	\$1,697.00	\$1,697.00	100.00	0.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$1,698.73	\$1,698.73	100.00	0.00
4) Total, Other Financing Sources/Uses		\$0.00	(\$1,698.73)	(\$1,698.73)	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	(\$1.73)	(\$1.73)		
ENDING FUND BALANCE			\$0.00	\$0.00		

13 Hanford Elementary School District
 Fiscal Year: 2023
 Requested by dendo

Fiscal Position Report

April 2023

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Fund: 1300 Cafeteria Fund

		April Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$2,364,190.61	\$2,364,190.61		
REVENUES						
2) Federal Revenues	8100-8299	\$342,593.86	\$2,248,781.44	\$3,499,598.00	64.26	35.74
3) Other State Revenues	8300-8599	\$99,746.86	\$653,747.41	\$1,245,761.00	52.48	47.52
4) Other Local Revenues	8600-8799	\$8,846.54	\$56,393.36	\$160,986.25	35.03	64.97
5) Total, Revenues		\$451,187.26	\$2,958,922.21	\$4,906,345.25	60.31	39.69
EXPENDITURES						
2) Classified Salaries	2000-2999	\$115,575.07	\$1,113,878.60	\$1,405,199.00	79.27	20.73
3) Employee Benefits	3000-3999	\$50,004.81	\$452,515.69	\$632,854.00	71.50	28.50
4) Books and Supplies	4000-4999	\$189,674.11	\$1,406,850.58	\$2,572,039.75	54.70	45.30
5) Services, Oth Oper Exp	5000-5999	\$4,157.78	(\$17,137.98)	(\$45,760.41)	37.45	62.55
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	\$65,000.00	0.00	100.00
9) Total Expenditures		\$359,411.77	\$2,956,106.89	\$4,629,332.34	63.86	36.14
NET INCREASE (DECREASE) IN FUND BALANCE		\$91,775.49	\$2,815.32	\$277,012.91		
ENDING FUND BALANCE			\$2,367,005.93	\$2,641,203.52		

13 Hanford Elementary School District
 Fiscal Year: 2023
 Requested by dendo

Fiscal Position Report

April 2023

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5/12/2023 8:07:12AM

Fund: 1400 Deferred Maintenance Fund

		April Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$339,382.06	\$339,382.06		
REVENUES						
1) LCFF Sources	8010-8099	\$0.00	\$300,000.00	\$300,000.00	100.00	0.00
4) Other Local Revenues	8600-8799	\$0.00	\$2,398.64	\$17,389.61	13.79	86.21
5) Total, Revenues		\$0.00	\$302,398.64	\$317,389.61	95.28	4.72
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$246,850.00	\$296,850.00	83.16	16.84
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$0.00	0.00	100.00
9) Total Expenditures		\$0.00	\$246,850.00	\$296,850.00	83.16	16.84
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$55,548.64	\$20,539.61		
ENDING FUND BALANCE			\$394,930.70	\$359,921.67		

13 Hanford Elementary School District
 Fiscal Year: 2023
 Requested by dendo

Fiscal Position Report

April 2023

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Fund: 1500 Pupil Transportation Equip

		April Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$283,748.56	\$283,748.56		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$1,971.15	\$14,194.71	13.89	86.11
5) Total, Revenues		\$0.00	\$1,971.15	\$14,194.71	13.89	86.11
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$30,000.00	\$0.00	0.00	100.00
9) Total Expenditures		\$0.00	\$30,000.00	\$0.00	0.00	100.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
4) Total, Other Financing Sources/Uses		\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$71,971.15	\$114,194.71		
ENDING FUND BALANCE			\$355,719.71	\$397,943.27		

13 Hanford Elementary School District
 Fiscal Year: 2023
 Requested by dendo

Fiscal Position Report

April 2023

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Fund: 2000 SPECIAL RESERVE FUND FOR OTHER POSTE

		April Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$11,428,322.05	\$11,428,322.05		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$69,963.87	\$560,880.53	12.47	87.53
5) Total, Revenues		\$0.00	\$69,963.87	\$560,880.53	12.47	87.53
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$1,173,524.00	\$1,173,524.00	100.00	0.00
4) Total, Other Financing Sources/Uses		\$0.00	\$1,173,524.00	\$1,173,524.00	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$1,243,487.87	\$1,734,404.53		
ENDING FUND BALANCE			\$12,671,809.92	\$13,162,726.58		

13 Hanford Elementary School District
 Fiscal Year: 2023
 Requested by dendo

Fiscal Position Report

April 2023

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Fund: 2120 Building Funds - Local 2

		April Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$2,102,106.58	\$2,102,106.58		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$9,785.83	\$97,934.22	9.99	90.01
5) Total, Revenues		\$0.00	\$9,785.83	\$97,934.22	9.99	90.01
EXPENDITURES						
4) Books and Supplies	4000-4999	\$0.00	\$0.00	\$0.00	0.00	100.00
6) Capital Outlay	6000-6999	\$0.00	\$1,578,942.10	\$1,721,147.29	91.74	8.26
9) Total Expenditures		\$0.00	\$1,578,942.10	\$1,721,147.29	91.74	8.26
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$300,000.00	\$311,682.86	96.25	3.75
4) Total, Other Financing Sources/Uses		\$0.00	(\$300,000.00)	(\$311,682.86)	96.25	3.75
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	(\$1,869,156.27)	(\$1,934,895.93)		
ENDING FUND BALANCE			\$232,950.31	\$167,210.65		

13 Hanford Elementary School District
 Fiscal Year: 2023
 Requested by dendo

Fiscal Position Report

April 2023

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Fund: 2500 CapitalFacilities Fund

		April Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$887,458.12	\$887,458.12		
REVENUES						
4) Other Local Revenues	8600-8799	\$82,507.98	\$433,455.47	\$237,576.55	182.45	(82.45)
5) Total, Revenues		\$82,507.98	\$433,455.47	\$237,576.55	182.45	(82.45)
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$3,250.00	\$100,831.27	\$120,000.00	84.03	15.97
9) Total Expenditures		\$3,250.00	\$100,831.27	\$120,000.00	84.03	15.97
NET INCREASE (DECREASE) IN FUND BALANCE		\$79,257.98	\$332,624.20	\$117,576.55		
ENDING FUND BALANCE			\$1,220,082.32	\$1,005,034.67		

13 Hanford Elementary School District
 Fiscal Year: 2023
 Requested by dendo

Fiscal Position Report

April 2023

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Fund: 3500 SCHOOL FACILITY PROGRAM

		April Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$912,793.74	\$912,793.74		
REVENUES						
3) Other State Revenues	8300-8599	\$1,955,678.00	\$1,955,678.00	\$0.00	0.00	100.00
4) Other Local Revenues	8600-8799	\$0.00	\$3,358.89	\$55,679.19	6.03	93.97
5) Total, Revenues		\$1,955,678.00	\$1,959,036.89	\$55,679.19	3,518.44	(3,418.44)
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$1,458.64	\$1,593.98	91.51	8.49
6) Capital Outlay	6000-6999	\$16,208.23	\$1,219,750.61	\$1,215,307.96	100.37	(0.37)
9) Total Expenditures		\$16,208.23	\$1,221,209.25	\$1,216,901.94	100.35	(0.35)
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$300,000.00	\$311,682.86	96.25	3.75
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$0.00	0.00	100.00
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$300,000.00	\$311,682.86	96.25	3.75
NET INCREASE (DECREASE) IN FUND BALANCE		\$1,939,469.77	\$1,037,827.64	(\$849,539.89)		
ENDING FUND BALANCE			\$1,950,621.38	\$63,253.85		

13 Hanford Elementary School District
 Fiscal Year: 2023
 Requested by dendo

Fiscal Position Report

April 2023

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Fund: 4000 Special Reserve - Capital Outlay

		April Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$78,058.38	\$78,058.38		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$9,885.84	\$40,579.63	24.36	75.64
5) Total, Revenues		\$0.00	\$9,885.84	\$40,579.63	24.36	75.64
EXPENDITURES						
6) Capital Outlay	6000-6999	\$20,738.44	\$170,378.61	\$250,000.00	68.15	31.85
9) Total Expenditures		\$20,738.44	\$170,378.61	\$250,000.00	68.15	31.85
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$3,000,000.00	\$3,000,000.00	100.00	0.00
4) Total, Other Financing Sources/Uses		\$0.00	\$3,000,000.00	\$3,000,000.00	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		(\$20,738.44)	\$2,839,507.23	\$2,790,579.63		
ENDING FUND BALANCE			\$2,917,565.61	\$2,868,638.01		

13 Hanford Elementary School District
 Fiscal Year: 2023
 Requested by dendo

Fiscal Position Report

April 2023

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Fund: 6720 Self-Insurance/Other

		April Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$663,056.16	\$663,056.16		
REVENUES						
4) Other Local Revenues	8600-8799	\$3,567.25	\$521,463.77	\$780,317.42	66.83	33.17
5) Total, Revenues		\$3,567.25	\$521,463.77	\$780,317.42	66.83	33.17
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$43,834.53	\$520,299.68	\$749,000.00	69.47	30.53
9) Total Expenditures		\$43,834.53	\$520,299.68	\$749,000.00	69.47	30.53
NET INCREASE (DECREASE) IN FUND BALANCE		(\$40,267.28)	\$1,164.09	\$31,317.42		
ENDING FUND BALANCE			\$664,220.25	\$694,373.58		

Hanford Elementary School District
HUMAN RESOURCES DEPARTMENT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez

DATE: May 15, 2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☒ Information
☐ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **May 24, 2023**

ITEM: Receive California School Employees Association's (CSEA's) Initial Proposal for a Successor Agreement between Hanford Elementary School District (HESD) and California School Employees Association (CSEA).

PURPOSE: To meet the "sunshining" requirements for collective bargaining proposal prior to the commencement of negotiations.

The current collective bargaining agreement between the District and CSEA expires on June 30, 2023.

FISCAL IMPACT: Unknown; proposal is subject to negotiation.

RECOMMENDATION: Receive proposal for information only.

**Initial Proposal of the
California School Employees Association (CSEA) and its Hanford Chapter #344
To the Hanford Elementary School District
For the 2023-2026 Successor Negotiations**

CSEA desires to alter or amend the current collective bargaining agreement, which expires on June 30, 2023, as follows:

Article 9: Unit Vacancies

CSEA has an interest in adding language to address promotional opportunities within the bargaining unit.

Article 19: Layoff, Reemployment, and Separation

CSEA has an interest in amending language regarding notification of layoff to reflect current law.

Article 22: Health and Welfare Benefits

CSEA has an interest in improving the fringe benefits package for all bargaining unit members.

Article 23: Pay and Allowances

CSEA has an interest in securing a fair and equitable salary increase for all bargaining unit members.

Article 26: Staff Development and Training

CSEA has an interest in delineating the parties expected to train newly hired employees securing compensation for bargaining unit members expected to train newly hired employees.

Article 27: Effect of Agreement

CSEA has an interest amending the term of the Collective Bargaining Agreement.

The California School Employees Association and its Hanford Chapter #344 reserves the right to make additional proposals at any time during the bargaining process; including but not limited to responses to proposals made by the District.

Hanford Elementary School District
HUMAN RESOURCES DEPARTMENT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez

DATE: May 15, 2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☒ Information
☐ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **May 24, 2023**

ITEM: Receive the District's Initial Proposal for a Successor Agreement between Hanford Elementary School District (HESD) and California School Employees Association (CSEA).

PURPOSE: To meet the "sunshining" requirements for collective bargaining proposal prior to the commencement of negotiations.

The current collective bargaining agreement between the District and CSEA expires on June 30, 2023.

FISCAL IMPACT: Unknown; proposal is subject to negotiation.

RECOMMENDATION: Receive proposal for information only.

**HANFORD ELEMENTARY SCHOOL DISTRICT'S
INITIAL PROPOSAL
FOR SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH
CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA)
EFFECTIVE JULY 1, 2023**

ARTICLE 14: HOLIDAYS

Incorporate Juneteenth into Holidays article consistent with requirements from Assembly Bill 1655.

ARTICLE 16: LEAVES

Revise language related to Extended Sick Leave with Half Pay to allow the District discretion to authorize half pay without documentation from a treating physician. Revise leave language for Family Illness/Injury Leave and Parental Bonding to align with current Labor Code. Revise Bereavement Leave language to remove Labor Code reference. Revise request notice language for Personal Necessity Leave.

ARTICLE 19: LAYOFF, REEMPLOYMENT, AND SEPARATION

Revise layoff language to align with new requirements from Assembly Bill 438.

ARTICLE 22: HEALTH AND WELFARE BENEFITS

Discuss Health and Welfare Benefit premium costs in combination with any salary increase as a total compensation package.

ARTICLE 23: PAY AND ALLOWANCES

Discuss any proposed salary increase in combination with Health and Welfare Benefit premium costs as a total compensation package.

Article 27: Effect of Agreement

Revise dates and limit articles to Pay and Allowances (Article 23) and/or Health and Welfare Benefits (Article 22) during negotiations in between full contract years.

Non substantive editing revisions to **Articles 9 and 12.**

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: May 15, 2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 24, 2023

ITEM: Consider adopting Resolution #29-23: Regarding Absent Board Member Compensation.

PURPOSE: Education Code section 35120(c) provides that a board member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting: 1) he or she is performing services outside the meeting for the school district or districts, (2) he or she was ill or on jury duty, (3) or the absence was due to a hardship deemed acceptable by the board. Trustee Lupe Hernandez was unable to attend the May 10, 2023 meeting due to illness.

FISCAL IMPACT: Not to exceed \$262.50.

RECOMMENDATIONS: Adopt Resolution #29-23.

**HANFORD ELEMENTARY SCHOOL DISTRICT
RESOLUTION # 29-23**

**Board of Trustees
Hanford Elementary School District**

**RESOLUTION REGARDING ABSENT BOARD MEMBER COMPENSATION
(Education Code § 35120(c))**

WHEREAS, Education Code section 35120(c) provides that a board member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting: 1) he or she is performing services outside the meeting for the school district or districts, (2) he or she was ill or on jury duty, (3) or the absence was due to a hardship deemed acceptable by the board.

NOW, THEREFORE BE IT RESOLVED that the Hanford Elementary School District Board of Trustees determines as follows:

1. Board Member Lupe Hernandez was absent from the Hanford Elementary School District's regular board meeting held May 10, 2023 due to:
 - ☐ performing services outside the meeting for the school district
 - ☒ illness
 - ☐ jury duty
 - ☐ hardship deemed acceptable by the board
2. Said Board Members shall be paid for the meeting.

PASSED AND ADOPTED THIS 24th day of May, 2023 at a regular meeting, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Timothy Revious, President

Greg Strickland, Vice-President

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Robert Heugly

DATE: May 15, 2023

For: ☒ Board Meeting
☐ Superintendent's Cabinet

For: ☐ Information
☒ Action

Date you wish to have your item considered: May 24, 2023

ITEM: Consider for approval, the 2023-2024 School Plans for Student Achievement.

PURPOSE: Each school has carefully and thoroughly followed the planning process. School site councils have approved the 2023-2024 school plans. Planning amounts are based on estimated allocations and carryover from the prior school year. Included with each school plan is the *Evidence-Based Title I Funded Program Evaluation*. This document is a review of the implementation and effectiveness of the previous school year's plan (the 2022-2023 school plan).

The school plans include funding from Title I Part A, LCFF, CSI

Fiscal Impact:

School	Title I Funds	LCFF Funds	CSI Funds	Total School Plan Funds
Hamilton Elementary	\$ 54,778	\$ 16,211		\$ 70,989
Hanford CDS	\$ 247	\$ 675	\$ 234,918	\$ 235,840
Jefferson	\$ 35,894	\$ 10,807		\$ 46,701
Kennedy Jr. High	\$ 62,564	\$ 18,237		\$ 80,801
King Elementary	\$ 75,709	\$ 22,838		\$ 98,547
Lincoln Elementary	\$ 51,386	\$ 14,986		\$ 66,372
Monroe Elementary	\$ 70,882	\$ 20,390		\$ 91,272
Richmond Elementary	\$ 54,248	\$ 16,506		\$ 70,754
Roosevelt Elementary	\$ 62,149	\$ 18,406		\$ 80,555
Simas Elementary	\$ 42,675	\$ 12,622		\$ 55,297
Washington Elementary	\$ 54,478	\$ 16,464		\$ 70,942
Wilson Jr. High	\$ 62,045	\$ 18,279		\$ 80,324
Total	\$ 627,055	\$ 186,421		\$ 1,048,394

Website: The 2023-2024 School Plans for Student Achievement can be viewed on the district's website: www.hanfordesd.org/departments/categorical-programs/school-plans-for-student-achievement-school-plans

RECOMMENDATION: Approve the 2023-2024 School Plans

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Robert Heugly

DATE: May 15, 2023

For: ☒ Board Meeting
☐ Superintendent's Cabinet

For: ☐ Information
☒ Action

Date you wish to have your item considered: May 24, 2023

ITEM: Consider for approval, the 2022-2023 LCAP Federal Addendum Annual Update and 2023 Federal Addendum, and Spending Plan for Title I, II, III, IV.

PURPOSE: The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the Local Educational Agency (LEA) Plan provisions of the ESSA.

Fiscal Impact:

The LCAP Federal Addendum is a requirement for approximately \$2.7 million in federal Title I, II, III, and IV funding.

Website: The 2022-2023 LCAP Federal Addendum Annual Update and 2023 Federal Addendum, and Spending Plan for Title I, II, III, IV. can be viewed on the district's website:

<https://resources.finalsite.net/images/v1684191762/hesdk12caus/hohaxa6ukumyotnsuupu/2023FederalAddendum22-23FederalAddendumAnnualUpdate22-23SpendingPlanandEvaluationCombined.pdf>

RECOMMENDATION: Consider for approval the 2022-2023 LCAP Federal Addendum Annual Update and 2023 Federal Addendum, and Spending Plan for Title I, II, III, IV.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: May 11, 2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 24, 2023

ITEM: Review addition of Administrative Regulation 5131.41 - Use of Seclusion and Restraint

PURPOSE: New Administrative Regulation that provides information and clarification on the restraint and seclusion. The AR outlines the limited exception when seclusion and/or behavioral constraint may be used.

FISCAL IMPACT: None

RECOMMENDATIONS: Approve

Regulation 5131.41: Use Of Seclusion And Restraint

Status: DRAFT

Original Adopted Date: Pending

District staff shall enforce standards of appropriate student conduct in order to provide a safe and secure environment for students and staff on campus but are prohibited from using seclusion and behavioral restraint to control student behavior except as authorized by law when the behavior poses a clear and present danger of serious physical harm to the student, other students, or others on campus, and that cannot be immediately prevented by a less restrictive response.

Definitions

Behavioral restraint includes mechanical restraint or physical restraint used as an intervention when a student presents an immediate danger to self or to others. Behavioral restraint does not include postural restraints or devices used to improve a student's mobility and independent functioning rather than to restrict movement. (Education Code 49005.1)

Mechanical restraint means the use of a device or equipment to restrict a student's freedom of movement. Mechanical restraint does not include the use of devices as prescribed by an appropriate medical or related services professional, including, but not limited to, adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment; vehicle safety restraints during the transport of a student; restraints for medical immobilization; or orthopedically prescribed devices which permit a student to participate in activities without risk of harm. Mechanical restraint also does not include the use of devices by peace officers or security personnel for detention or for public safety purposes. (Education Code 49005.1)

Physical restraint means a personal restriction that immobilizes or reduces the ability of a student to move the torso, arms, legs, or head freely. Physical restraint does not include a physical escort in which a staff member temporarily touches or holds the student's hand, wrist, arm, shoulder, or back for the purpose of inducing a student who is acting out to walk to a safe location. Physical restraint also does not include the use of force by peace officers or security personnel for detention or for public safety purposes. (Education Code 49005.1)

Prone restraint means the application of a behavioral restraint on a student in a facedown position. (Education Code 49005.1)

Seclusion means the involuntary confinement of a student alone in a room or an area from which the student is physically prevented from leaving. Seclusion does not include a timeout involving the monitored separation of the student in an unlocked setting, which is implemented for the purpose of calming the student. (Education Code 49005.1)

Prohibitions

Seclusion and behavioral restraint of students shall not be used in any form as a means of coercion, discipline, convenience, or retaliation. (Education Code 49005.8)

In addition, staff shall not take any of the following actions: (Education Code 49005.2, 49005.8)

1. Administer a drug that is not a standard treatment for a student's medical or psychiatric condition in order to control the student's behavior or restrict the student's freedom of movement
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use as a locked room
3. Use a physical restraint technique that obstructs a student's respiratory airway or impairs a student's breathing or respiratory capacity, including a technique in which a staff member places pressure on the student's back or places the staff member's body weight against the student's torso or back
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, the use of a pillow, blanket, carpet, mat, or other item to cover a student's face
5. Place a student in a facedown position with the student's hands held or restrained behind the student's back

6. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the student or others

Limited Use of Seclusion or Restraint

Staff shall avoid the use of seclusion and behavioral restraint of students whenever possible. Seclusion or behavioral restraint may be used only to control student behavior that poses a clear and present danger of serious physical harm to the student or others, which cannot be immediately prevented by a response that is less restrictive. (Education Code 49005.4, 49005.6, 49005.8)

When used, seclusion or restraint shall not be applied for longer than is necessary to contain the dangerous behavior. For any situation that requires a prolonged use of an emergency intervention, staff shall seek the assistance of the principal or law enforcement agency, as applicable to the situation. (Education Code 56521.1)

If a student is put in seclusion, the student shall be under constant, direct observation of a staff member. Such observation may be through a window or another barrier through which the staff member is able to make direct eye contact with the student, but shall not be made through indirect means such as a security camera or closed-circuit television. (Education Code 49005.8)

If a student is restrained, staff shall afford the student the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the student and others. (Education Code 49005.8)

If a prone restraint technique is used on a student, a staff member shall observe the student for any signs of physical distress throughout the use of the restraint. Whenever possible, the staff member monitoring the student shall not be involved in restraining the student. (Education Code 49005.8)

Seclusion or restraint may only be applied to a student with disabilities in accordance with rules specified in AR 6159.4 Behavioral Interventions For Special Education Students. Staff may not apply seclusion or restraint to students with disabilities based on assumptions or stereotypes about disabilities or students with disabilities or for behavior that would not result in restraint or seclusion for students without disabilities.

The superintendent or designee shall provide training to staff in the safe and effective use of seclusion and restraint as appropriate.

Documentation of Seclusion and Restraint

Parents/guardians and, if appropriate, residential care providers shall be notified within one school day whenever an emergency intervention is used or serious property damage occurs. (Education Code 56521.1)

A behavior emergency report shall be completed and forwarded to the Superintendent or designee for review. This report shall include: (Education Code 56521.1)

1. The name and age of the student
2. The setting and location of the incident
3. The name of the staff or other persons involved
4. A description of the incident and the emergency intervention used
5. A statement of whether the student is currently engaged in a systematic behavior intervention plan
6. Details of any injuries sustained by the student or others, including staff, as a result of the incident

Reports

The Superintendent or designee shall annually collect data on the number of times that seclusion, mechanical

restraint, and physical restraint were used on students and the number of students subjected to such techniques. The data shall be disaggregated by race/ethnicity and gender, and reported for students with a Section 504 plan, students with an individualized education program, and all other students. This report shall be submitted to the California Department of Education no later than three months after the end of each school year, and shall be available as a public record pursuant to Government Code 6250-6270. (Education Code 49006)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
Ed. Code 49001	Prohibition of corporal punishment
Ed. Code 49005-49006.4	Seclusion and restraint
Ed. Code 56520-56524	Behavioral interventions
Ed. Code 56521.1	Emergency interventions when behavior poses threat to student or others
Ed. Code 56521.2	Prohibited interventions
Gov. Code 7920.000-7930.215	California Public Records Act

Federal References

	Description
20 USC 1400-1482	Individuals with Disabilities Education Act
29 USC 794	Rehabilitation Act of 1973; Section 504

Management Resources References

	Description
U.S. Department of Education Publication	Restraint and Seclusion: Resource Document, May 2012
U.S. Dept of Education, Office of Civil Rights	Davis Joint Unified School District Resolution Agreement, OCR No. 09-19-5001, December 7, 2022
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==
Website	California Department of Education - https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==
Website	U.S. Department of Education - https://simbli.eboardsolutions.com/SU/XcSsJimosIsh3XhJKy4tplus7wplusA==

Cross References

	Description
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/Pw53k7slshWwK5WnIplAj4TaQ==
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/I4Efl6y2kHuwWKAC7AywwQ==
5131	Conduct - https://simbli.eboardsolutions.com/SU/TufdILlplus8L1HslshVzdsRm3TQ==
5131.1	Bus Conduct - https://simbli.eboardsolutions.com/SU/kyrA1w6IshfA2TM7KU4D3Q==
5131.1	Bus Conduct - https://simbli.eboardsolutions.com/SU/5Av0Ymp9qyXgkoEkf1SZOQ==
5131.4	Student Disturbances - https://simbli.eboardsolutions.com/SU/76XgGDPEQ1aQ5deLYkXzUw==
5131.4	Student Disturbances - https://simbli.eboardsolutions.com/SU/BuUBhFHIVVRBE7WhIMIPJA==
5131.7	Weapons And Dangerous Instruments - https://simbli.eboardsolutions.com/SU/jVplusrOetxncohuYddCMTmqw==

5131.7	Weapons And Dangerous Instruments - https://simbli.eboardsolutions.com/SU/slsh1Oq9XpNEhHKdCIT9ILjxA==
5144	Discipline - https://simbli.eboardsolutions.com/SU/E8rglcYhbAfK9IGTT1fk1g==
5144	Discipline - https://simbli.eboardsolutions.com/SU/sem6UI6SLzteMgKx7klRbg==

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: May 11, 2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 24, 2023

ITEM: Approve recommended updates for Board Policy 5141.33 - Head Lice

PURPOSE: This policy update recommended by CSBA recognizes that head lice infestations among students require treatment, but it does not pose a risk of transmitting disease. The district will still encourage early detection and treatment in a manner that minimizes disruption to the educational program of students and reduces student absences. Significant changes to the district's current policy allows students to remain in school if found with active, adult head lice for the remainder of the school day. The parent will be provided information about treatment and encouraged to begin treatment of the student immediately. The parent/guardian will also be informed that the student shall be checked upon return to school the next day and allowed to remain in school if no active head lice are detected. If a student is found to be consistently infested with head lice, the student will be referred to a multidisciplinary team, which may consist of the school nurse, representatives from the local health department, and social workers, to determine the best approach for identifying and resolving the problems contributing to the student's head lice infestation. The ultimate goal of this policy is to ensure students are properly treated for head lice, parents are educated, and students remain in school.

FISCAL IMPACT: None**RECOMMENDATIONS:** Approve

Policy 5141.33: Head Lice

Status: ADOPTED

Original Adopted Date: 05/16/2001

The Board of Trustees recognizes that head lice infestations among students require treatment but do not pose a risk of transmitting disease. The Superintendent or designee shall encourage early detection and treatment in a manner that minimizes disruption to the educational program and reduces student absences.

The Superintendent or designee may distribute information to parents/guardians of preschool and elementary students regarding routine screening, symptoms, accurate diagnosis, and proper treatment of head lice infestations. The Superintendent or designee also may provide related information to school staff.

School employees shall report all suspected cases of head lice to the school nurse or designee as soon as possible.

If a student is found with active, adult head lice, he/she shall be allowed to stay in school until the end of the school day. The parent/guardian of any such student shall be given information about the treatment of head lice and encouraged to begin treatment of the student immediately and to check all members of the family. The parent/guardian also shall be informed that the student shall be checked upon return to school the next day and allowed to remain in school if no active head lice are detected.

Upon the student's return to school, the school nurse or designee shall check the student for active head lice. If it is determined that the student remains infected with head lice, the school nurse or designee shall contact the student's parent/guardian to discuss treatment. As needed, he/she may provide additional resources and/or referral to the local health department, health care providers, or other agencies.

If a student is found consistently infested with head lice, he/she may be referred to a multidisciplinary team, which may consist of the school nurse, representatives from the local health department and social services, and other appropriate individuals, to determine the best approach for identifying and resolving problems contributing to the student's head lice infestations.

When it is determined that one or more students in a class or school are infested with head lice, the principal or designee may, at his/her discretion, notify parents/guardians of students in that class or school and provide them with information about the detection and treatment of head lice.

Staff shall maintain the privacy of students identified as having head lice.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 48320-48325

Ed. Code 49451

Description

School attendance review boards

Physical examinations: parent's refusal to consent

Management Resources References

California Department of Public Health Publication A Parent's Guide to Head Lice, 2008

Guidelines on Head Lice Prevention and Control for School Districts and
California Department of Public Health Publication

Child Care Facilities, rev. March 2012

California School Nurses Organization

Pediculosis Management, Position Statement, rev. 2011

Website

<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>

Centers for Disease Control and Prevention, Parasitic Disease Information,
Head Lice -

Website

<https://simbli.eboardsolutions.com/SU/BTFtri35haXU7YhH6Y8R1Q==>

American Academy of Pediatrics -

Website <https://simbli.eboardsolutions.com/SU/pQA5jsiFzEUmkj21atIW8w==>

California School Nurses Organization -

Website <https://simbli.eboardsolutions.com/SU/y9UnslshTdDn6hY1DMTI3f6eQ==>

California Department of Public Health -

Website <https://simbli.eboardsolutions.com/SU/plusKghL3cnZRJOzDybcVsugA==>

Cross References

Description

Absences And Excuses -

5113 <https://simbli.eboardsolutions.com/SU/oHC8plusmsxksDHe4M2wKkl2w==>

Absences And Excuses -

5113 <https://simbli.eboardsolutions.com/SU/Qslshw75rM2cplusymbjJplustLQ3Ng==>

Chronic Absence And Truancy -

5113.1 <https://simbli.eboardsolutions.com/SU/ePtbGILcfFa6EWtX1RVYtg==>

Chronic Absence And Truancy -

5113.1 <https://simbli.eboardsolutions.com/SU/OPVzslshqXFcplusDbyDMPoXNNGA==>

Student Records -

5125 <https://simbli.eboardsolutions.com/SU/uJ63XhuR1b7LnleaOfHgXg==>

Student Records -

5125 <https://simbli.eboardsolutions.com/SU/c1rj7w6FmPaKrC01S69Lslshg==>

Health Examinations -

5141.3 <https://simbli.eboardsolutions.com/SU/X4WVhj3FEplusalnlplus958zs0Sw==>

Health Examinations -

5141.3 <https://simbli.eboardsolutions.com/SU/jdtMZ76pluswb64yrPYgqCtVg==>

School Health Services -

5141.6 <https://simbli.eboardsolutions.com/SU/0q7g8Rx40NxoCaKCduznFw==>

School Health Services -

5141.6

<https://simbli.eboardsolutions.com/SU/8X5IUBLBB11w7XTplusvybQpg==>

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: May 11, 2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 24, 2023

ITEM: Deletion of AR 5141.33 - Head Lice**PURPOSE:** The Administrative Regulation 5141.33 on Head Lice has been included in Board Policy 5141.33.**FISCAL IMPACT:** None**RECOMMENDATIONS:** Approve

Regulation 5141.33: Head Lice

Status: DRAFT

| Last Revised Date: 07/30/2002

When a suspected case of head lice (pediculosis) is reported at a school or class operated by the district, the following guidelines shall be adhered to by concerned school personnel:

1. The student shall be examined.
2. If nits or lice are found, the student shall be excluded from school and referred for treatment.
3. All siblings/members of the same household of the affected student in the school shall be examined for lice.
4. Privacy must be insured in the pediculosis identification and referral process (Education Code # 49450). Individual students shall be examined in private. Whole class head checks will be done in the classroom with results confidentially maintained. Removal of an infested student from the classroom and school shall be in a manner that protects his/her privacy.
5. The classroom teacher shall be informed of the problem and requested to observe and refer any other suspected cases to the office.
6. If other referred students in the classroom of an infested student are found to have lice, the entire class shall be checked. The administrator shall decide upon the method of screening to be used in the classroom.
7. Parents/guardians should be notified in writing at the discretion of the administrator of:
 - a. Recent lice infestation in their child's classroom.
 - b. How to check hair;
 - c. Recommended treatment procedures;
 - d. Where to obtain further information.
8. The student who is excluded from school because of lice infestation may return to school after treatment with an effective pediculocide and removal of all visible nits. Students absent from school for head lice/nits will be excused for up to three calendar days. Absences occurring on the fourth calendar day will be deemed unexcused.
9. After treatment of infected student shall be examined by the principal or designee to determine that the student has been successfully treated, including removal of all visible nits, before being allowed to return to the classroom.

If the student is again found to have nits, the child will be sent home and a home call may be initiated to explain to parents, treatment, follow through (i.e., cleaning of the home environment, washing of clothing, bagging of non-washable items, etc.) and potential hazards of improper treatment discussed.
10. In schools or classrooms with recurrent infestations with head lice, it may be necessary to alter certain school activities (i.e. hang coats on chairs, put hats in coat sleeves, eliminate group activities for two weeks, eliminate dress up activities, etc.) or custodial procedures.
11. A school nurse may conduct upon request an educational program regarding the identification, prevention and treatment of head lice which shall be directed to parents/guardians, staff and students. Some examples include:
 - a. Informational letter given to parents/guardians at the beginning of each school year.
 - b. Presentations to parent groups conducted by the school nurses.
 - c. Video tapes on head lice prevention are made available for use at the schools.
 - d. Nurses can provide classroom presentations on the spread and treatment of head lice.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: May 11, 2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 24, 2023

ITEM: Approve updates for Administrative Regulation 5144 - Discipline

PURPOSE: Regulation update to incorporate new guidance from the U.S. Department of Education from the Office of Civil Rights, which issued guidance to help districts support students with disabilities and avoid discriminatory discipline practices.

FISCAL IMPACT: None**RECOMMENDATIONS:** Approve

Regulation 5144: Discipline

Status: ADOPTED

Original Adopted Date: 04/24/2013 | **Last Revised Date:** 10/08/2014

Site-Level Rules

Site-level rules shall be consistent with state law and Board policies and administrative regulations. In developing site-level disciplinary rules, the principal or designee shall solicit the participation, views, and advice of one representative selected by each of the following groups: (Education Code 35291.5)

1. Parents/guardians
2. Teachers
3. School administrators
4. School security personnel, if any
5. For junior high schools, students enrolled in the school

Annually, site-level discipline rules shall be reviewed and, if necessary, updated to align with any changes in state law, district discipline policies and regulations, and/or goals for school safety and climate as specified in the district's local control and accountability plan. A copy of the rules shall be filed with the Superintendent or designee for inclusion in the comprehensive safety plan.

School rules shall be communicated to students clearly and in an age-appropriate manner.

It shall be the duty of each employee of the school to enforce the school rules on student discipline. (Education Code 35291.5)

Disciplinary Strategies

To the extent possible, staff shall use disciplinary strategies that keep students in school and participating in the instructional program. Except when students' presence causes a danger to themselves or others or they commit a single act of a grave nature or an offense for which suspension or expulsion is required by law, suspension or expulsion shall be used only when other means of correction have failed to bring about proper conduct. Disciplinary strategies may include, but are not limited to:

1. Discussion or conference between school staff, the student, and the student's parents/guardians
2. Referral of the student to the school counselor or other school support service personnel for case management and counseling
3. Convening of a study team, guidance team, resource panel, or other intervention-related team to assess the behavior and develop and implement an individual plan to address the behavior in partnership with the student and the student's parents/guardians
4. When applicable, referral for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program or a Section 504 plan
5. Enrollment in a program for teaching prosocial behavior or anger management

6. Participation in a restorative justice program
7. A positive behavior support approach with tiered interventions that occur during the school day on campus
8. Participation in a social and emotional learning program that teaches students the ability to understand and manage emotions, develop caring and concern for others, make responsible decisions, establish positive relationships, and handle challenging situations capably
9. Participation in a program that is sensitive to the traumas experienced by students, focuses on students' behavioral health needs, and addresses those needs in a proactive manner
10. After-school programs that address specific behavioral issues or expose students to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups
11. Recess restriction as provided in the section below entitled "Recess Restriction"
12. Detention after school hours as provided in the section below entitled "Detention After School"
13. Community service as provided in the section below entitled "Community Service"
14. In accordance with Board policy and administrative regulation, restriction or disqualification from participation in extracurricular activities
15. Reassignment to an alternative educational environment
16. Suspension and expulsion in accordance with law, Board policy, and administrative regulation

When, by law or district policy, other means of correction are required to be implemented before a student could be suspended or expelled, any other means of correction implemented shall be documented and retained in the student's records. (Education Code 48900.5)

Staff shall enforce disciplinary rules fairly, consistently, and in accordance with the district's nondiscrimination policies.

When disciplining a student who has been identified for special education and related services, the procedures specified in Administrative Regulation 5144.2 - Suspension And Expulsion/Due Process (Students With Disabilities) shall be applied. If a student has not been identified as a student with a disability and the district suspects the behavior that resulted in discipline may be based in an unidentified disability, the district shall conduct an evaluation to determine if the student has a disability which requires an IEP or 504 plan. (U.S.C. 1412(a)(3))

Recess Restriction

Teachers may restrict a student's recess time only when they believe that this action is the most effective way to bring about improved behavior. When recess restriction involves the withholding of physical activity from a student, teachers shall try other disciplinary measures before imposing the restriction. Recess restriction shall be subject to the following conditions:

1. The student shall be given adequate time to use the restroom and get a drink or eat lunch, as appropriate.
2. The student shall remain under a certificated employee's supervision during the period of restriction.
3. The student's teacher shall inform the principal of any recess restrictions imposed.

Detention After School

Students may be detained for disciplinary reasons for up to one hour after the close of the maximum school day, or until the departure of the school bus to which they have been assigned if applicable. (5 CCR 307, 353)

The student shall not be detained unless the principal or designee notifies the parent/guardian.

Students shall remain under the supervision of a certificated employee during the period of detention.

Students may be offered the choice of serving their detention on Saturday rather than after school.

Community Service

As part of or instead of disciplinary action, the Board of Trustees, Superintendent, principal, or principal's designee may require a student to perform community service during nonschool hours on school grounds or, with written permission of the student's parent/guardian, off school grounds. Such service may include, but is not limited to, community or school outdoor beautification, community or campus betterment, and teacher, peer, or youth assistance programs. (Education Code 48900.6)

This community service option is not available for a student who has been suspended, pending expulsion, pursuant to Education Code 48915. However, if the recommended expulsion is not implemented or the expulsion itself is suspended, then the student may be required to perform community service for the resulting suspension. (Education Code 48900.6)

Notice to Parents/Guardians and Students

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians, in writing, about the availability of district rules related to discipline. (Education Code 35291, 48980)

The Superintendent or designee shall also provide written notice of disciplinary rules to transfer students at the time of their enrollment in the district.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 307

5 CCR 353

Civ. Code 1714.1

Ed. Code 32280-32289.5

Ed. Code 35146

Ed. Code 35291-35291.5

Description

Participation in school activities until departure of bus

Detention after school

Liability of parent or guardian for act of willful misconduct by a minor
<https://simbli.eboardsolutions.com/SU/NSknePFduiYWusJFnU3r9Q==>

School safety plans

Closed sessions

Rules

Ed. Code 35291.5	School-adopted discipline rules
Ed. Code 37223	Weekend classes
Ed. Code 44807.5	Restriction from recess
Ed. Code 48900-48926	Suspension and expulsion
Ed. Code 48980-48985	Parent/Guardian notifications
Ed. Code 49005-49006.4	Seclusion and restraint
Ed. Code 49330-49335	Injurious objects
Ed. Code 49550-49564.5	Meals for needy students
Ed. Code 52060-52077	Local control and accountability plan

Federal References

20 USC 1400-1482	Individuals with Disabilities Education Act
29 USC 794	Rehabilitation Act of 1973; Section 504
42 USC 1751-1769j	School Lunch Program
42 USC 1773	School Breakfast Program

Management Resources References

Description	
Classroom Management: A California Resource Guide for Teachers and California Dept of Education Program Advisories	Administrators of Elementary and Secondary Schools, 2000
CSBA Publication	The Case for Reducing Out-of-School Suspensions and Expulsions, Fact Sheet, April 2014
CSBA Publication	Maximizing Opportunities for Physical Activity during the School Day, Fact Sheet, 2009
CSBA Publication	Recent Legislation on Discipline: AB 240, Fact Sheet, March 2015
CSBA Publication	Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
CSBA Publication	Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
U.S. Dept of Education, Office for Civil Rights	Supporting Students with Disabilities and Avoiding the Discriminatory Use of Student Discipline under Section 504 of the Rehabilitation Act of 1973
U.S. DOE, Office for Civil Rights Publication	Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014
Website	CSBA District and County Office of Education Legal Services https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==
Website	Public Counsel - https://simbli.eboardsolutions.com/SU/7ptoaVvYMMjftyOqc8WzyQ==
Website	U.S. Department of Education, Office for Civil Rights - https://simbli.eboardsolutions.com/SU/xmCPrTcoZle111WmbX10Vg==
Website	California Department of Education - https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==

Cross References

Description	
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/dw4Mu0HzpPvVSoa7fOkpVA==
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/iplusdFal2gPYgdKC0GeMxy1A==

0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/iyXUkRQ0cHZVplusLvplusla9WLQ==
0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/Shpez6eC2mvUTlzyTetlslshg==
1114	District-Sponsored Social Media - https://simbli.eboardsolutions.com/SU/SkeZpeyPgBBulxjslshcj68xA==
1114	District-Sponsored Social Media - https://simbli.eboardsolutions.com/SU/Ygi1QwQGsdjOs5DS7HLR6g==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/vqhv8lslshLyYuc1rDWYByslshOw==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/GSzd1S7B9JslshbNoEjPwo1plusA==
1312.3-E(1)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/ucNvj1fTa1F2QLwQ7xYoYA==
1312.3-E(2)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/5T9T78F4DplusrMUNdVkY8A3Q==
1313	Civility - https://simbli.eboardsolutions.com/SU/1OMIHnTAGdeUqq8L6keFqQ==
3512	Equipment - https://simbli.eboardsolutions.com/SU/GM6igJ3oGz26xYYnPaM9Mw==
3512-E(1)	Equipment - https://simbli.eboardsolutions.com/SU/NQDsJ3LnKah2ae1KoFcrQ==
3513.3	Tobacco-Free Schools - https://simbli.eboardsolutions.com/SU/fAJtGipb2UkHoqX4plusqDvAw==
3513.3	Tobacco-Free Schools - https://simbli.eboardsolutions.com/SU/EREo7qn8AcwytkG4YFhjlw==
3513.4	Drug And Alcohol Free Schools - https://simbli.eboardsolutions.com/SU/7NE3ggpcnofY5PRTJxCo6Q==
3515	Campus Security - https://simbli.eboardsolutions.com/SU/plussEj6dYslshOfjBCslshqamuwziw==
3515	Campus Security - https://simbli.eboardsolutions.com/SU/4WWp03h5Zv3ccslshAFyD0EoA==
3515.21	Unmanned Aircraft Systems (Drones) - https://simbli.eboardsolutions.com/SU/Rplush7FN5uNsKe4pK1Wf48sQ==
3515.3	District Police/Security Department - https://simbli.eboardsolutions.com/SU/dPvyGySsmCQoqAL43qiD8Q==
3515.3	District Police/Security Department - https://simbli.eboardsolutions.com/SU/ToqGfLXg0Yoak4VM8qmGzg==
3515.31	School Resource Officers - https://simbli.eboardsolutions.com/SU/OkpN1BCCebQsprzf1mJKKA==
3515.4	Recovery For Property Loss Or Damage - https://simbli.eboardsolutions.com/SU/Lw9L0l1rktplusaFpluswVqZdolg==
3515.4	Recovery For Property Loss Or Damage - https://simbli.eboardsolutions.com/SU/zjoAP9coeahWEQ6c2T1WAQ==
3543	Transportation Safety And Emergencies - https://simbli.eboardsolutions.com/SU/BB9h5HXOLNIHlzeUI2tEow==
4131	Staff Development - https://simbli.eboardsolutions.com/SU/IOGNwj6wQsU7pl6pQhLslshoA==

- Employee Security -
4158 <https://simbli.eboardsolutions.com/SU/7FrXlsAMdCs5UToG6hbK7Q==>
- Employee Security -
4158 <https://simbli.eboardsolutions.com/SU/xYxQPebzWsp13OYxUPmVplusQ==>
- Employee Security -
4258 <https://simbli.eboardsolutions.com/SU/AzDCfslshZxhlGuHUaA8tVdBw==>
- Employee Security -
4258 <https://simbli.eboardsolutions.com/SU/0DHslshuifrpqYlplus4HbCydmg==>
- Employee Security -
4358 <https://simbli.eboardsolutions.com/SU/DrWgNBfH3YpwzJslshplusY7HfQQ==>
- Employee Security -
4358 <https://simbli.eboardsolutions.com/SU/KTWwPDeZGXXVoZNkixts9w==>
- Concepts And Roles -
5000 <https://simbli.eboardsolutions.com/SU/Kplus9MG5m7Cs3C3IkKjCplusPFQ==>
- Parent Rights And Responsibilities -
5020 <https://simbli.eboardsolutions.com/SU/U9ZNrS8rxS3wZAEuTQyOkQ==>
- Parent Rights And Responsibilities -
5020 <https://simbli.eboardsolutions.com/SU/NWVw2d2NY8q77zbWgcHoHw==>
- Student Wellness -
5030 <https://simbli.eboardsolutions.com/SU/3G12yrUTWz3DBd80aeBMIA==>
- Exemptions From Attendance -
5112.1 <https://simbli.eboardsolutions.com/SU/X778CGiplusFaO1Hghk8Qe25g==>
- Exemptions From Attendance -
5112.1 <https://simbli.eboardsolutions.com/SU/KyTrg2ce11UdR75jeDlnMA==>
- Open/Closed Campus -
5112.5 <https://simbli.eboardsolutions.com/SU/31leCeslshdgggPB5odDvgEplusg==>
- Chronic Absence And Truancy -
5113.1 <https://simbli.eboardsolutions.com/SU/ePtbgILcfFa6EWtX1RVYtg==>
- Chronic Absence And Truancy -
5113.1 <https://simbli.eboardsolutions.com/SU/OPVzslshqXFcplusDbyDMPoXNNGA==>
- Involuntary Student Transfers -
5116.2 <https://simbli.eboardsolutions.com/SU/pdBZVZJ2Q3w4e8J6HSrN0A==>
- Student Records -
5125 <https://simbli.eboardsolutions.com/SU/uJ63XhuR1b7LnleaOfHgXg==>
- Student Records -
5125 <https://simbli.eboardsolutions.com/SU/c1rj7w6FmPaKrC01S69Lslshg==>
- Graduation Ceremonies And Activities -
5127 <https://simbli.eboardsolutions.com/SU/bFJhXVSuXf52wZfXpgKGVA==>
- Conduct -
5131 <https://simbli.eboardsolutions.com/SU/ylGxtG9vuZoe3WwO6leMmg==>
- Bus Conduct -
5131.1 <https://simbli.eboardsolutions.com/SU/LUatK3BPlyjWcPQAwa67A==>
- Bus Conduct -
5131.1 <https://simbli.eboardsolutions.com/SU/zplusTCx8xEMzPjgrNgslshVWtig==>

- Bullying -
5131.2 <https://simbli.eboardsolutions.com/SU/plusSVxpvniZiltVOXcRslshfEwA==>
- Bullying -
5131.2 <https://simbli.eboardsolutions.com/SU/wdXI0TFGO16LVUIM8vwKQQ==>
- Student Disturbances -
5131.4 <https://simbli.eboardsolutions.com/SU/42RiiVUMvXxEQeNSucpvhA==>
- Student Disturbances -
5131.4 <https://simbli.eboardsolutions.com/SU/xtusPilsQtXQ6YFhCBYAWg==>
- Use Of Seclusion And Restraint -
5131.41 <https://simbli.eboardsolutions.com/SU/mNVuQadsfYslshUDjetzyyGMg==>
- Vandalism And Graffiti -
5131.5
<https://simbli.eboardsolutions.com/SU/mmRyn2RHUwrUmGNp52m96Q==>
- Alcohol And Other Drugs -
5131.6 <https://simbli.eboardsolutions.com/SU/33d10RctOgxI4BeQm6plusuUg==>
- Alcohol And Other Drugs -
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- Tobacco -
5131.62 <https://simbli.eboardsolutions.com/SU/sppdAqwLRFrJVuEoRdt8Wg==>
- Tobacco -
5131.62 <https://simbli.eboardsolutions.com/SU/DRslshj0GzqskplusgpcNiwrldUA==>
- Steroids -
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- Steroids -
5131.63 <https://simbli.eboardsolutions.com/SU/eRplusDX6bm4UgFYC4YQWxa8A==>
- Weapons And Dangerous Instruments -
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- Weapons And Dangerous Instruments -
5131.7
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- Academic Honesty -
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- Dress And Grooming -
5132 <https://simbli.eboardsolutions.com/SU/owijOu3hZCpUHSooKqRKKg==>
- Dress And Grooming -
5132 <https://simbli.eboardsolutions.com/SU/slshj7giOssShBY6wpoRpaVSQ==>
- Positive School Climate -
5137 <https://simbli.eboardsolutions.com/SU/yGNNiplus979CEkiSU2M8Kbtw==>
- Conflict Resolution/Peer Mediation -
5138 <https://simbli.eboardsolutions.com/SU/SjuZRcTXDplusGCerlkRnKVHg==>
- Child Abuse Prevention And Reporting -
5141.4 <https://simbli.eboardsolutions.com/SU/0XcdnNARmE4xTslshU486ZIUa==>
- Child Abuse Prevention And Reporting -
5141.4
<https://simbli.eboardsolutions.com/SU/a3znygrITslsh8Klt68o5ydlIQ==>
- Safety - <https://simbli.eboardsolutions.com/SU/YndVPqjllCtJRoQsNVUcNA==>
- Safety -
5142 <https://simbli.eboardsolutions.com/SU/MbEXbJYSEr4GfslshAwPBhrUA==>

- Suspension And Expulsion/Due Process -
5144.1 <https://simbli.eboardsolutions.com/SU/8iINqJabE3Btplus8bU0wlqYQ==>
- Suspension And Expulsion/Due Process -
5144.1 <https://simbli.eboardsolutions.com/SU/0l7qdAY1Qplus2b87FvnjUt7Q==>
- Suspension And Expulsion/Due Process (Students With Disabilities) -
5144.2 <https://simbli.eboardsolutions.com/SU/1EKwqXb7WQzWplus4JHplusdQxqQ==>
- Required Parental Attendance -
5144.4 <https://simbli.eboardsolutions.com/SU/srnyNEplusNlmuHxNw4zslshjMaA==>
- Required Parental Attendance -
5144.4 <https://simbli.eboardsolutions.com/SU/1QkC5LGR8DH1hq7Kn7h12Q==>
- Freedom Of Speech/Expression -
5145.2 <https://simbli.eboardsolutions.com/SU/slshtNBHWhDRplushuJg2jksUBtQ==>
- Freedom Of Speech/Expression -
5145.2 <https://simbli.eboardsolutions.com/SU/JSmKtkwgAi15sicOjkih3w==>
- Nondiscrimination/Harassment -
5145.3 <https://simbli.eboardsolutions.com/SU/R6D31ShEXUoeyPplusWeJOn8w==>
- Nondiscrimination/Harassment -
5145.3
<https://simbli.eboardsolutions.com/SU/mfC3Ow5H7plus3l8CANPm8uiQ==>
≡
- Parent/Guardian Notifications -
5145.6 <https://simbli.eboardsolutions.com/SU/KfMKwvu1XmzFCy8uho7aslshA==>
- Parent/Guardian Notifications -
5145.6-E(1) <https://simbli.eboardsolutions.com/SU/v6hK1kjDAuMrmAmW9Nplus2plusQ==>
- Sexual Harassment -
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- Sexual Harassment -
5145.7 <https://simbli.eboardsolutions.com/SU/9lchsJpY8rQTNwTslshjGama==>
- Title IX Sexual Harassment Complaint Procedures -
5145.71 <https://simbli.eboardsolutions.com/SU/JWfwplusl4o2lUspQ1WG8nzbQ==>
- Title IX Sexual Harassment Complaint Procedures -
5145.71-E(1) <https://simbli.eboardsolutions.com/SU/bkqvgb09WOAKii855Sv9HQ==>
- Hate-Motivated Behavior -
5145.9 <https://simbli.eboardsolutions.com/SU/0hytEaqWR2mD9oplusefYWJsA==>
- Before/After School Programs -
5148.2
<https://simbli.eboardsolutions.com/SU/sPnYlQnnptPWu5dcSUxGfw==>
- Before/After School Programs -
5148.2
<https://simbli.eboardsolutions.com/SU/cW019oYcy4omyk5Vbw0Caw==>
- Extracurricular And Cocurricular Activities -
6145
<https://simbli.eboardsolutions.com/SU/7cY2fsPcplusGcO5ZlW8SfGslshQ==>
≡
- Extracurricular And Cocurricular Activities -
6145 <https://simbli.eboardsolutions.com/SU/KgJkFfdEnD4jh9dqsishc8cZg==>
- Athletic Competition -
6145.2 <https://simbli.eboardsolutions.com/SU/x5n9dMzXC7zbQLs0lUUrDQ==>
- Athletic Competition -
6145.2

<https://simbli.eboardsolutions.com/SU/HYPngE24UG6Bg7eGD24NvQ==>

Assemblies And Special Events -

6145.8

<https://simbli.eboardsolutions.com/SU/esGG3sslshyIN0efu1slshbUjCslshQ==>

School-Sponsored Trips -

6153 <https://simbli.eboardsolutions.com/SU/9CD1ltqbszQpLwchsdSemw==>

School-Sponsored Trips -

6153 <https://simbli.eboardsolutions.com/SU/UjWad7ZALCslshhtoUp5zBliw==>

Behavioral Interventions For Special Education Students -

6159.4

<https://simbli.eboardsolutions.com/SU/ZDjsKo6tTsVSHjrYTNe7Ew==>

Test Integrity/Test Preparation -

6162.54 <https://simbli.eboardsolutions.com/SU/BhE7BPhfym7mk0sVpluspJi3Q==>

Student Use Of Technology -

6163.4

<https://simbli.eboardsolutions.com/SU/njLe7plus9rzTsLsh44Xj6YGQdgA==>

Student Use Of Technology -

6163.4-E(1) <https://simbli.eboardsolutions.com/SU/bbxvBCxvYEJbCplusXC1sj92w==>

Guidance/Counseling Services -

6164.2 <https://simbli.eboardsolutions.com/SU/vgdplpd6EFj7lwP5FmANfA==>

Student Success Teams -

6164.5 <https://simbli.eboardsolutions.com/SU/NpLVQH3CIDXU0Gt1Lcbplus8w==>

Student Success Teams -

6164.5 <https://simbli.eboardsolutions.com/SU/N2gPiP2tGhH65poTBAbGbw==>

Continuation Education -

6184 <https://simbli.eboardsolutions.com/SU/plusFr7aC6pfaMHWaf1plusplusjVlg==>

Continuation Education -

6184 <https://simbli.eboardsolutions.com/SU/pZRiT84CdivTbOvUcA0yvA==>

Community Day School -

6185 <https://simbli.eboardsolutions.com/SU/xhXY3U4QhsPBWOTPzFdnMQ==>

Community Day School -

6185 <https://simbli.eboardsolutions.com/SU/75wlpbNP2plus0plusyMhUNHOFqA==>

Closed Session -

9321 <https://simbli.eboardsolutions.com/SU/Hr5ipsbTSJSplus5qjq5YDJmA==>

Closed Session -

9321-E(1) <https://simbli.eboardsolutions.com/SU/LT85j3evNDPBoNLfMRExrg==>

Closed Session -

9321-E(2)

<https://simbli.eboardsolutions.com/SU/LCslshKTx0oqqORNYnAVnmHCg==>

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez

DATE: May 15, 2023

RE: (X) Board Meeting
 () Superintendent's Cabinet
 () Information
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **May 24, 2023**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Certificated, effective 8/10/2023

- Ryne Santos, Music Teacher, Probationary
- Teresa Vasquez, Teacher, Probationary
- Kristine Gonzales, Special Education Teacher, Probationary

Classified

- Maria Palacios, Yard Supervisor – 3.25 hrs., Wilson, effective 5/1/23
- Marco Rios Rodriguez, Groundskeeper II – 8.0 hrs., DSF Grounds, effective 5/15/23

Classified Temps/Subs

- Melissa Luna, Short-Term Yard Supervisor – 3.0 hrs., Hamilton, effective 5/1/23-6/2/23
- Francisca Perez, Short-Term Yard Supervisor – 1.5 hrs., King, effective 5/1/23-6/2/23

Classified Temps/Subs

- Karina Mendez Solorio, Substitute Yard Supervisor, effective 5/10/23
- Cristina Nuno, Substitute Yard Supervisor, effective 5/11/23

b. TransfersCertificated Management

- Dorian Cronk, from Learning Director, Wilson, to Learning Director, Richmond, effective 7/1/23
- Carin DeLaTorre, from Learning Director, Roosevelt, to Learning Director, Kennedy, effective 7/1/23
- Cristy Goins, from Learning Director, Kennedy, to Learning Director, Woodrow Wilson, effective 7/1/23
- Miranda Mendoza-Robinson, from Learning Director, Richmond, to Learning Director, Roosevelt, effective 7/1/23

c. PromotionsCertificated Management

- Leslie Marain, from School Psychologist – 8.0 hrs., Special Services, to Program Specialist – Special Education – 8.0 hrs., Special Services, effective 7/1/23

d. ResignationsClassified

- Diego de Alba, READY Site Lead – 5.0 hrs., King, effective 6/30/23
- Xavier Garcia, Alternative Education Program Aide – 5.5 hrs., Community Day School, effective 5/1/23
- Fernando Martinez, READY Program Tutor – 4.5 hrs., Jefferson, effective 6/2/23
- Judie Morgan, Yard Supervisor – 2.5 hrs., Kennedy, effective 6/2/23
- Rosa Rios de Gonzalez, Substitute Food Service Worker I, effective 1/12/23

Certificated

- Nadia D'Agostino, Teacher, Wilson, effective 6/2/23

Retirement

- Kristi Bachman, Teacher, JFK, effective 6/2/23

e. Volunteers**Name**

Salomon Pina
Dulce Ambrocio

School

Washington
Wilson

f. Consider approval of an Internship Memorandum of Understanding between California State University, Fresno and Hanford Elementary School District

- Authorize agreement to enter into a Memorandum of Understanding between Hanford Elementary School District and California State University, Fresno regarding the placement of student teachers for 2023-24 school year.

RECOMMENDATION: Approve.

AGREEMENT No. _____

Page 1 of 4

AGREEMENT BETWEEN
CALIFORNIA STATE UNIVERSITY, FRESNO

Kremen School of Education and Human Development
Credential Programs

AND

(Agency's Name)

THIS AGREEMENT is made and entered on _____ pursuant to Education Code 89036, by and between the TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY, hereinafter called the "Trustees", on behalf of CALIFORNIA STATE UNIVERSITY, FRESNO, hereinafter called the "Institution", and _____ called the "Agency".

WITNESSETH:

WHEREAS, the Institution provides an accredited health care or educational program, approved by the Trustees which requires clinical/education experience and the use of clinical/educational facilities; and

WHEREAS, the Agency has facilities and accredited site supervisors/teacher mentors suitable for providing clinical/educational experience for the Institution's program, and

WHEREAS, it is to the mutual benefit of the parties hereto that candidates have opportunities to use the facilities of the Agency for their learning experience.

NOW, THEREFORE, in consideration of the covenants, conditions, and stipulations hereinafter expressed and in consideration of the mutual benefits derived therefrom, the parties hereto agree as follows:

I. AGENCY SHALL:

- A. Provide facilities as presently available and as necessary for the development and maintenance of a clinical/educational experience for candidates of the program.
- B. Maintain the Agency facilities used for the clinical/educational experience in such a manner that said facilities shall conform to all requirements of applicable State Boards, and/or Business and Professional Codes.

AGREEMENT No. _____

Page 2 of 4

AGREEMENT BETWEEN THE CALIFORNIA STATE UNIVERSITY, CALIFORNIA STATE UNIVERSITY, FRESNO; **Kremen School of Education and Human Development** AND

- C. Assure that staff is adequate in number and quality to insure safe and continuous management of the candidate program in cooperation with the Institution's instructors.
- D. Provide instructors and candidates taking part in the field experience, whenever possible, other incidentals that may be mutually agreeable.
- E. Provide emergency first aid for any candidate who becomes sick or injured by conditions arising out of or in the course of said candidate's participation in the clinical experience at the Agency. Provide medical examinations or other protective measures that may be required by the Agency.
- F. Have the right, after consultation with the Institution, to refuse to accept for further clinical/educational experience any of the Institution's candidates who in the Agency's judgment, are not participating satisfactorily.
- G. Permit video capture for candidate reflection and State requirements. Video will only be used for educational purposes and will not be made public.

II. INSTITUTION SHALL:

- A. Designate the candidates who are enrolled in the program of the Institution to be assigned for clinical/educational experience at the Agency, in such numbers as are mutually agreed to by both parties.
- B. Establish a rotational plan for the clinical/educational experience by mutual agreement between appropriate representatives.
- C. Provide external coaching/supervision to the Agency, which will provide the necessary oversight for the clinical/Educational experience program provided for under this agreement. Keep all attendance and academic records of candidates' participation in said program.
- D. Advise every candidate to conform to all applicable Agency policies, procedures, regulations, and all requirements and restrictions specified jointly by representatives of the Institution and Agency.
- E. In consultation and coordination with the Agency's representatives, plan for the clinical/educational experience to be provided to candidates under this agreement.
- F. In consultation and coordination with the Agency's staff, periodic conferences between appropriate representatives of the Institution and Agency will be scheduled to provide evaluation and mentoring of the candidate's clinical/educational experience in the program.

AGREEMENT No. _____

Page 3 of 4

AGREEMENT BETWEEN THE CALIFORNIA STATE UNIVERSITY, CALIFORNIA STATE UNIVERSITY, FRESNO; **Kremen School of Education and Human Development** AND

III. GENERAL PROVISIONS:

- A. Candidates are volunteers of the Agency and entitled to Worker's Compensation coverage. The Institution will provide Worker's Compensation coverage to students for injury or disease arising out of their use of the Agency's facility while participating in the Institution's program.
- B. Trustees shall be responsible for damages caused by the negligent acts of its officers, agents, and employees occurring in the performance of this agreement. Agency shall be responsible for damages caused by the negligent acts of its officers, agents and employees occurring in the performance of this agreement. It is the intention of the Institution and Agency that the provision of this paragraph be interpreted to impose on each party responsibility for the negligent acts of their respective officers, agents, and employees. Candidates/Students will be responsible for their own professional liability insurance.
- C. This Agreement shall become effective on the date of countersignature and shall continue to a period of five (5) years, provided however, it may be terminated by either party after giving the other party sixty (60) days advance written notice of its intentions to so terminate.
- D. There shall be no monetary obligation on the Institution or Agency, one to the other.
- E. This Agreement may at any time be altered, changed or amended by mutual agreement of the parties in writing. Additionally, this Agreement is not legal and binding upon any of the parties concerned until signed on behalf of the Trustees of the Institution, and the Agency.

AGREEMENT No. _____

Page 4 of 4

Any written notice given under this Agreement shall be sent by registered mail to each address below:

Agency Name & Address:

Dept. Name & Address:

California State University, Fresno
Procurement & Support Services
5150 N. Maple Ave., M/S JA111
Fresno, CA 93740-8026
(559) 278.2111

IN WITNESS WHEREOF, this Agreement has been executed by and on behalf of the parties hereto, the day and year first above written.

INSTITUTION
CALIFORNIA STATE UNIVERSITY, FRESNO

By _____
Brian Cotham Date
Title: Director of Procurement

By _____
Lisa Kao Date
Title: Associate Director, Environmental Health & Safety and Risk Management

AGENCY

By _____
Date
Name: _____
Title: _____

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 05/15/2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 05/24/2023

ITEM:

Consider approval of classroom lease agreement with Kings County Office of Education for the 2023-2024 fiscal year.

PURPOSE:

The Kings County Office of Education needs classroom space to conduct some of its Special Education classes for the 2023-24 school year. The District has some vacant classroom at Lincoln Elementary that can accommodate this need.

FISCAL IMPACT:

There will be an increase of \$10,000 to local revenue.

RECOMMENDATIONS:

Approve the classroom lease agreement with Kings County Office of Education for the 2023-2024 fiscal year.

CLASSROOM LEASE AGREEMENT
between
Hanford Elementary School District
and
KINGS COUNTY OFFICE OF EDUCATION

The School District, a California public school district, hereinafter called "District" and the Kings County Office of Education, a California public county office of education, hereinafter called "KCOE" mutually agree as follows:

RECITALS

WHEREAS, District desires to lease a certain classrooms to KCOE on the grounds of the Lincoln Elementary School site; and

WHEREAS, the District owns the real property on which the subject classroom is located; and

WHEREAS, this lease would be in the best interests of both parties;

WHEREAS, the leasing of the subject real property is categorically exempt from the California Environmental Quality Act (CEQA) as the disposal of surplus property.

AGREEMENT

1. LICENSE OF PROPERTY:

District hereby leases to KCOE and KCOE leases from District, Lincoln classroom numbers 21 and other classroom to be determined with a square footage of approximately 960 square feet each.

2. PURPOSE: The purpose of this Agreement is to lease certain classroom spaces for the operation of special education classrooms on the Property.

3. USE OF PROPERTY: KCOE shall use the Property solely for conducting legally allowable special education center activities. Those activities include special day classes, resources specialists, support services to district/county special education students and programs, and other services providing direct or indirect support to special education. KCOE may use the Property for services other than special education only if such use is approved by the District.

4. TERM: The term of this Agreement is from July 1, 2023 and ending June 30, 2024 unless earlier terminated in accordance with this Agreement or by operation of law.

5. COSTS AND FACILITY MAINTENANCE:

A. KCOE shall pay five thousand dollars (\$5,000) for each classroom rental for a total of ten thousand dollars (\$10,000) per year.

- B. KCOE shall pay the proportionate share of all costs of gas, electricity, water and sewer to the Property.
- C. KCOE shall provide custodial services to the classroom.
- D. District shall maintain and keep in good order, condition and repair all improvements to the Property, including but not limited to, window glass, outdoor lights (if any), signs, the exterior and interior of all buildings and other structures, and infrastructure improvements on, above and under the Property, hereinafter collectively referred to as "the Improvements." If District does not maintain the Property and Improvements, upon thirty (30) days' written notice and District's approval, KCOE may, but is not required to, to provide any needed maintenance and/or make any needed repairs, all at District's cost. District shall pay such costs (or reimburse KCOE for such costs) within thirty (30) days of receipt of an invoice from KCOE.
- E. District shall install and maintain, repair and replace at its sole cost and expense, at the direction of the Fire Marshal, the necessary number of A-B-C fire extinguishers for the Property.
- F. KCOE shall comply at its sole cost and expense, with all statutes, ordinances, regulations and requirements of all local, state, and federal governmental entities.

6. **IMPROVEMENTS:**

- A. KCOE shall keep the Property and Improvements free and clear of any and all liens and encumbrances arising from the construction and any subsequent alterations or repairs. District shall have the right to post and maintain on the Property any notices that are required to protect District and District's interest in the Property from any liens for work and labor performed or materials furnished in construction or making any improvements or repairs.
- B. KCOE may make any lawful and proper minor alterations, attach fixtures, equipment and signs in or upon the Property. Any alterations made on the exterior must meet the standards of the district and are subject to the written approval of the District, which shall not be unreasonably withheld. If requested by District, such alterations, fixtures, and signs shall be removed by KCOE prior to the termination of this Agreement. Any such alterations, signs, or fixtures shall be at KCOE's sole cost and expense, and all signs shall meet with existing District signage requirements.

7. **WASTE: NUISANCE:** KCOE shall not commit, or suffer to be committed, any waste upon the Property, or any nuisance or other act or thing that may disturb the quiet enjoyment of District's real property. KCOE shall keep the Property and Improvements

free and clear of all liens and encumbrances during the term of this Agreement.

8. **ACCESS BY DISTRICT:** KCOE shall permit the District to enter the Property at all reasonable times for the purpose of inspecting the Property to determine whether KCOE is complying with the lease and for the purpose of doing other lawful acts that may be necessary to protect the District's interest in the Property or to perform the District's duties under this lease.

9. **QUIET ENJOYMENT:** District covenants that KCOE shall at all times during the term of this Agreement peaceably and quietly have, hold, and enjoy the Property without suit, trouble or hindrance from or on account of District as long as KCOE fully performs hereunder.

10. **HAZARDOUS MATERIALS:**
 - A. As used herein, "Hazardous Materials" is defined to mean any substance, material or waste, including asbestos and petroleum (including crude oil or any fraction thereof), which is or becomes designated, classified or regulated as being "toxic," "hazardous," a "pollutant" or similar designation under any federal, state or local law, regulation or ordinance.
 - B. District warrants that it has no knowledge of the presence of any Hazardous Materials on the Property. In the event that Hazardous materials are discovered on the Property not brought there by KCOE, District, at its sole cost and expense, shall be responsible for removal or disposal of any such materials. District shall indemnify, defend, save, protect, and hold harmless KCOE and its successors and assigns, Board members, officers, directors and employees from all liability, damages, penalties, expenses and costs, for any necessary or required remediation, repair, removal or cleanup of Hazardous Materials from the Property. KCOE shall indemnify, defend, save, protect and hold harmless, District and its successors and assigns, Board members, officers, directors and employees from all liability, damages, penalties, expenses and costs, for any necessary or required remediation, repair, removal or cleanup of Hazardous Materials resulting from KCOE's activities on the Property or KCOE's use, release or disposal of Hazardous Materials on or from the Property, including any activities, use, release or disposal by an officer, agent, employee, contractor, or subcontractor of KCOE. These provisions shall survive the termination of this Agreement.

11. **INSURANCE:**
 - A. General Liability Insurance: Throughout the term of this Agreement, KCOE, at its sole cost and expense, shall maintain in full force and effect

comprehensive or commercial general liability insurance covering bodily injury (including death), personal injury, and property damage, including loss of use. KCOE shall provide District with a certificate of insurance indicating the aforementioned provisions are in effect and naming District as additional insured and including a provision for thirty (30) calendar days' notice prior to cancellation or a material change in coverage. This insurance shall be written for not less than One Million Dollars (\$1,000,000) per person, One Million Dollars (\$1,000,000) per occurrence and One Million Dollars (\$1,000,000) for all damages or liability arising out of injury to or destruction of property.

- B. KCOE shall provide fire insurance on its own contents and personal property contained within or on the Property.

12. **STUDENT INFORMATION:** KCOE will provide student emergency information to the school for all students attending at the District site.
13. **HOLD HARMLESS:** KCOE agrees to indemnify and hold harmless District from any and all claims, costs, and liability for any damage, injury or death of or to any person or the property of any person, to the extent arising out of negligent acts, errors or omissions of KCOE, its officers, employees, Board members, agents, contractors, subcontractors or invitees. KCOE shall not be responsible for the negligence or willful misconduct of District, which results in damage to any person or property, to the extent arising out of District's negligence or willful misconduct. District agrees to indemnify and hold harmless KCOE from any and all claims, costs, and liability for any damages, injury or death of any person or the property of any person, to the extent arising out of negligent acts, errors or omissions of District, its officers, agents, employees, or invites. District shall not be liable for the negligence or willful misconduct of KCOE, which results in damage to any person or property to the extent arising out of KCOE's negligence or willful misconduct.
14. **DEFAULTS:** KCOE's failure to comply with any material term or provision of this Agreement shall constitute a default by KCOE if such failure continues for sixty (60) days after written notice of failure from District to KCOE specifying in reasonably sufficient detail the nature of said failure. If the required cure of the noticed default cannot be completed within sixty (60) days, KCOE's failure to perform shall constitute a default under this Agreement unless KCOE has attempted to cure the failure within sixty (60) days and diligently and continuously attempts to complete this cure as soon as reasonably possible. On the occurrence of an Event of Default by KCOE, District shall give KCOE written notice of such default and termination of the Agreement and if KCOE does not vacate the premises within 90 days, proceed to repossess District's real

property in accordance with the law.

15. **OPTION TO RENEW:** KCOE may exercise an option to renew and extend the term of this Agreement by providing written notice to District, no later than ninety (90) days prior to the last day of the term of the Agreement, provided that at the time notice is given, KCOE is not in default under the Agreement and District agrees to the renewal in writing prior to the last day of the term of the Agreement. The renewal of the Agreement shall be upon the same terms and conditions set forth in this Agreement, or as otherwise agreed to by the parties.

16. **NOTICES AND RECORDATION:** All notices given hereunder shall be in writing and shall be deemed to have been given if personally delivered or deposited in the United States mail postage prepaid, certified or registered, return receipt requested, or overnight mail and addressed to the other party as follows or as other designated by written notice hereunder from time to time:

To: Kings County Office of Education
1144 West Lacey Blvd.
Hanford, CA 93230
Attn: Superintendent of Schools

To: Hanford Elementary School District
714 W. White Street
Hanford, CA 93230
Attn: Superintendent

17. **CANCELLATION AND REVISIONS:** This contract may be canceled or revised at any time with mutual written consent of both parties.

18. **TIME IS OF THE ESSENCE** of each and all of the terms and provisions of this Agreement.

19. **ASSIGNMENT OR SUBLEASE:** KCOE shall not have the right or assign this Agreement or any part thereof, delegate any of its duties, or sublease the Property or Improvements at any time during the term of this Agreement without prior written authorization from District.

20. **SUCCESSORS AND ASSIGNS:** The terms and provisions of this Agreement shall extend to and be binding upon and inure to the benefit of the heirs, successors, and assigns of the respective parties hereto.

21. **SEVERABILITY:** In the event that any provision herein is held to be invalid by any court of competent jurisdiction, the invalidity of any such provision shall not materially prejudice either District or KCOE in its respective rights and obligations contained in the valid provisions of this Agreement.
22. **WRITTEN AGREEMENT:** Neither party has relied on any promise or representation not contained in the Agreement. All previous and contemporaneous conversations, negotiations, and understandings, written or oral, are of no further force or effect and are superseded, unless such agreement is expressly incorporated herein. This Agreement is intended as the complete and exclusive statement of the parties' agreement pursuant to Code of Civil Procedure section 185. Only a writing signed by both parties may modify this Agreement. The headings of the pages and paragraphs are for convenience only and are not a part of this Agreement, nor shall they be considered by construing the intent of this Agreement.
- WHEREFORE, the parties hereto, by their signatures herein below, enter into this Agreement effective on the date indicated in Section 4 of this Agreement.

Dated: _____

By: _____
Joy Gabler, Hanford Elementary Superintendent

Dated: _____

By: _____
President of the Board, Hanford Elementary

Dated: 5/9/2023

By: Todd Barlow
Todd Barlow, KCOE Superintendent

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 05/15/2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 05/24/2023

ITEM:

Consider approval of legal contracts for the 2023-2024 fiscal year.

PURPOSE:

To approve the use of Griswold, LaSalle, Cobb, Dowd, & Gin LLP and Atkinson, Adelson, Loya, Ruud & Romo for legal services in the 2022-2023 school year.

FISCAL IMPACT:

The hourly rates with Griswold, LaSalle, Cobb, Dowd, & Gin LLP and Atkinson, Adelson, Loya, Ruud & Romo are modestly higher.

RECOMMENDATIONS:

Approve the contracts.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this 1st day of July, 2023, by and between the HANFORD ELEMENTARY SCHOOL DISTRICT ("District") and the law firm of GRISWOLD, LaSALLE, COBB, DOWD & GIN, L.L.P. ("Attorney"). In consideration of the promises and the mutual agreements hereinafter contained, District and Attorney agree as follows:

District hires Attorney to represent, advise, and counsel it as its legal advisor, and to provide legal advice and representation as requested.

Attorney shall provide legal services as requested by District and keep District informed of significant developments in those matters.

District agrees to pay Attorney based upon the rate schedule attached hereto as Exhibit A; however, agreements for legal fees other than on an hourly basis may be made by mutual agreement.

Attorney shall send District a monthly statement for fees and costs incurred. District shall pay Attorney's statement within thirty (30) days. Attorney's statement shall state the basis for calculations (or other method of determination) of Attorney's fees and costs.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement.

HANFORD ELEMENTARY
SCHOOL DISTRICT

GRISWOLD, LaSALLE, COBB,
DOWD & GIN, LLP

By: _____
Joy Gabler, Superintendent

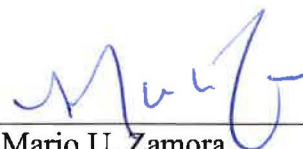
By:  _____
Mario U. Zamora

EXHIBIT A
PROFESSIONAL RATE SCHEDULE 2023

HOURLY PROFESSIONAL RATES:

Attorneys: \$210.00 - \$330.00

Paralegals: \$140.00

Legal Assistants: \$55.00 - \$85.00

COSTS AND EXPENSES:

In-office photocopying \$0.20/per page (black and white)

\$0.65/per page (color)

Other costs shall be charged on an actual and necessary basis, e.g., court, process server, investigator, witness, experts, etc.

GRISWOLD, LaSALLE, COBB, DOWD & GIN, L.L.P.
Attorneys at Law
111 E. Seventh
Street Hanford,
CA 93230
Telephone: (559) 584-6656
Fax: (559) 582-3106

AGREEMENT FOR SPECIAL SERVICES

I. PARTIES

This Agreement for Special Services (“Agreement”) is entered into by and between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a professional corporation, hereinafter referred to as the “Law Firm” and, HANFORD ELEMENTARY SCHOOL DISTRICT, hereinafter referred to as “District.”

II. PURPOSE

The District desires to retain and engage Law Firm to perform legal and, upon request, non-legal consultant services on the District’s behalf. Law Firm accepts this engagement on the terms and conditions contained in this Agreement.

III. TERMS AND CONDITIONS

A. Fees for Services

1. Standard Hourly Rate Services

District agrees to pay the Law Firm at the following standard hourly rates:

Senior Partners	\$340
Partners/Senior Counsel	\$320
Senior Associates	\$305
Associates	\$295
Non-Legal Consultants	\$265
Senior Paralegals/Law Clerks	\$240
Paralegals/Legal Assistants	\$230

2. Fixed Fee Services

District agrees to pay the Law Firm a fixed fee for the following services:

A full day of training (up to 8 hours)	\$6,000
A half day of training (up to 4 hours)	\$4,500
A two-hour training	\$3,500

A one-hour training \$2,500

3. Fee Arrangements for Specialized Legal Services

For specialized litigation and transactional services in the areas of construction, procurement, technology, prevailing wage, real property, CEQA, mitigation negotiations, school and college finance, tax, bankruptcy, copyright, non-profit organizations, immigration and appellate law, the District agrees to pay Law Firm at rates higher than the standard hourly rates for special projects or particular scopes of work. The Law Firm shall inform the District of the rates for specialized services and the Superintendent or designee shall agree to such rates in writing prior to any billings for specialized legal services by the Law Firm.

4. Costs and Expenses

In addition to the fees described above, the District agrees to pay a five percent (5%) “administrative fee” calculated and based on the total monthly billed fees to cover certain operating expenses of the Law Firm incurred in providing services to the District. This administrative fee is in lieu of charging the District for Westlaw, photocopies, automobile mileage, parking, facsimiles, telephone, document preparation, and postage.

Costs relating to fees charged by third parties retained to perform services ancillary to the Law Firm’s representation of District are not included in the administrative fee and are charged separately. These include, but are not limited to, deposition and court reporter fees, transcript costs, witness fees (including expert witnesses), process server fees, and other similar third party fees. The Law Firm shall not be obligated to advance costs on behalf of the District; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of the District with the prior approval of the Superintendent or designee in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of the Superintendent or designee in the event a particular cost item totals \$2,000.00 or less.

If the Law Firm retains, with authorization from the District, experts or outside consultants for the benefit of the District, rather than the District contracting directly with any expert or outside consultant, the District agrees to pay a five percent (5%) “consultant processing fee” in addition to the actual costs paid by the Law Firm to the expert or outside consultant in order to offset related costs to the Law Firm resulting from administering and initially paying such expert and outside consultant fees on behalf of the District. This fee shall not apply to the services of Law Firm-provided non-legal consultants as set forth in paragraph F., below.

B. Billing Practices

1. A detailed description of the work performed and the costs and expenses advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to the District on or about the 15th of the following month, unless other arrangements are made. Payment of the full amount due, as reflected on the monthly statement, will be due to the Law Firm from the District by the 10th of the month following delivery of the statement, unless other arrangements are made. In the event that there are funds of the District in the Law Firm’s Trust Account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm’s Trust Account to the Law Firm’s General Account to the extent

of the balance due on the monthly statement and a credit will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 60 days will be subject to a 1% per month service charge.

2. The Law Firm shall bill in one-quarter hour increments.
3. Certain tasks shall be billed at established minimum time increments. These include: (a) telephone conference (.25 hour), (b) electronic correspondence (.25 hour), (c) standard written correspondence (.50 hour), (d) provide a document (.50 hour).
4. The Law Firm may charge the full hourly rate to more than one client for services provided concurrently during the same time period. For example, in the course of traveling to the District or while providing legal services at the District, it may be necessary for the Law Firm to provide billable services to other clients.
5. District agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of the District's receipt thereof shall be deemed to signify the District's agreement that the monthly billing statement accurately reflects the services performed; and the proper charge for those services.
6. After the conclusion of a particular engagement (e.g., an investigation) should a need arise for the Firm to respond to any subpoena or discovery, to provide testimony at deposition, trial or arbitration, or to otherwise perform services with respect to any matter relating to or arising out of that engagement, the District shall compensate the Firm at its then applicable rates for time expended, including all required preparation time.

C. Termination of Representation on a Particular Matter

The Law Firm reserves the right to discontinue the performance of legal services on behalf of the District on a particular matter upon the occurrence of any one or more of the following events:

1. Upon order of a court of law requiring the Law Firm to discontinue the performance of legal services;
2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue the performance of legal services;
3. Upon a failure of the District to perform any of the District's obligations with respect to the payment of the Law Firm's fees, costs or expenses as reflected on the monthly bill;
4. Upon a failure of the District to perform any of the District's obligations with respect to the duty of cooperation with the Law Firm in connection with the Law Firm's representation of the District.

In the event that the Law Firm ceases to perform services for the District on a matter, the District agrees that it will promptly pay to the Law Firm any and all unpaid fees and costs advanced, and retrieve all of its files, signing a receipt therefor. Further, the District agrees that, with respect to any litigation where the Law Firm has made an appearance in a court of law on its behalf, the District will promptly execute an appropriate Substitution of Attorney form. Any termination of Law Firm's representation on such a matter may be subject to approval by the applicable court of law.

D. Consent to Joint Representation

The District acknowledges that from time to time Law Firm may be asked to perform legal services on a matter affecting two or more public education local agencies. In such situations before proceeding with representation, Law Firm shall seek separate written consent to joint representation from all involved parties if permissible according to ethical principles applicable to attorneys. The District acknowledges that it is often in the best interest of the District for such representation to commence without undue delay which may result from waiting until a regularly-scheduled Board meeting. Therefore, pursuant to Education Code section 7, the Governing Board of the District hereby delegates to the Superintendent or designee authority to consent to joint representation in the circumstances described in this paragraph.

E. Client Cooperation.

The District agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of the District, including but not limited to, attending mandatory court hearings and other appearances, making its employees and officials available, and providing accurate information documentation necessary to enable the Law Firm to adequately represent the District.

F. Services performed by Law Firm-provided Non-legal Consultants

The Law Firm has an affiliation with non-legal consultants who are available to provide services in areas including, but not limited to, personnel/business office audits, human resources/collective bargaining consultation, special education consultation, public/employee relations surveys and communications, media and public relations, budget analysis/support services, instructional coaching/counseling at school improvement sites, leadership coaching, board/superintendent relations and best practices, and interim management placement.

Because the Law Firm has a financial interest in the District's use of these affiliated non-legal consultants, the rules of the State Bar of California require that the District provide its informed written consent to this arrangement prior to utilizing these services. Execution of this Agreement shall be deemed "informed consent" for the purpose of this paragraph. The District is hereby advised that it may seek the advice of an independent attorney of your choice prior to providing such written consent.

Please also be advised that because the services of these non-legal consultants are provided to the District outside of the attorney-client relationship, communications with these non-legal consultants will not be protected from disclosure by the attorney-client privilege.

G. Consent to Law Firm Communication

As part of our commitment to client service, the Law Firm will send the District periodic alerts on case developments and legislative changes, and notices of breakfast briefings, conferences, and other training opportunities designed to help the District with daily legal concerns. The Law Firm will send those and other additional service notices to the District via regular mail and/or electronic mail at the email address which you designate or the email used in your daily communications with us. By execution of this Agreement, the District and designated contact(s) consent to receive such communications by electronic mail subject to the right to unsubscribe at any time.

H. Identification of Insurance Coverage

With respect to insurance coverage for any matters covered by the scope of services under this Agreement, you agree that it is your own responsibility, rather than the Law Firm's responsibility, to identify potential insurance coverage and to tender legal matters to any appropriate insurance companies that may insure you. If you desire that the Law Firm become involved in identifying potential insurers and/or the tender of legal disputes, then a separate written agreement between you and the Law Firm to that effect will be required.

I. Miscellaneous

1. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

2. The parties agree that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

3. After a file on a matter is closed, the District has a right to request the Law Firm to return the file to the District. Absent such a request, the Law Firm shall retain the file on the District's behalf.

IV. BINDING ARBITRATION

If any dispute arises out of, or related to, a claimed breach of this agreement, the professional services rendered by attorneys, or any other disagreement of any nature, type, or description, regardless of the facts or the legal theories which may be involved, including attorney malpractice, breach of fiduciary duty, misrepresentation, or conflict of interest, such dispute shall be resolved by confidential and binding arbitration upon the written request of one party after service of that request on the other party.

There are significant advantages and disadvantages of binding arbitration. The parties shall agree on an arbitrator with special skills and experience to hear and determine the dispute unlike in a court proceeding where a judge is assigned. If the parties cannot agree, then the Superior Court of Fresno County shall choose an impartial arbitrator whose decision shall be final and conclusive on all matters.

The parties shall each have the right of discovery in accordance with Code of Civil Procedure Section 1283. Arbitrations conducted pursuant to this agreement permit the same discovery rights as in a court proceeding. Each party shall bear their own costs and attorney fees, including payments to the arbitrator which can be significantly more costly than the filing fee in Court proceedings where costs may be awarded to the prevailing party. Each party to this agreement waives and therefore gives up important constitutional rights in arbitration as the arbitrator's decision is final. There is no right to appeal to challenge any errors made in the arbitration proceeding. Unlike court proceedings, arbitration proceedings are conducted privately and the outcome will remain confidential. There is no right to a trial by a judge or jury of one's peers. There is no limitation on the type of monetary damage that can be awarded by the arbitrator. The client is advised that the client has the right to have an independent lawyer of client's choice review this arbitration provision.

V. DURATION

This Agreement shall commence July 1, 2023 and terminate on June 30, 2024 and shall thereafter continue from month to month at the then current rate schedules until modified in writing by agreement between the Law Firm and the District up to a maximum of five (5) years duration per Education Code section 17596.

Either the District or the Law Firm may terminate this Agreement on thirty (30) days' written notice.

"Law Firm"

ATKINSON, ANDELSON, LOYA, RUUD &
ROMO

Dated: _____

By: _____
Peter A. Schaffert, Partner

"District"

HANFORD ELEMENTARY SCHOOL DISTRICT

Dated: _____

By: _____
Joy Gabler, Superintendent

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 05/15/2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 05/24/2023

ITEM:

Consider approval of the Kings County Treasurer's Quarterly Compliance Report.

PURPOSE:

Enclosed is the Kings County Investment Pool compliance report for the quarter ending 03/31/2023. The interest rate for the quarter was 1.7601%.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Approve the Kings County Treasurer's Quarterly Compliance Report.



COUNTY OF KINGS
DEPARTMENT OF FINANCE

93

Erik Gonzalez, CPA – Director of Finance
1400 W. LACEY BLVD • HANFORD, CA 93230

ACCOUNTING DIVISION
(559) 852-2455 • FAX: (559) 587-9935

TAX COLLECTOR • TREASURER DIVISION
TAX: (559) 852-2479 • TREASURER (559) 852-2477
FAX: (559) 582-1236

DATE: May 11, 2023

TO: Treasury Depositors
Board of Supervisors
County Treasury Oversight Committee

FROM: Erik Gonzalez, CPA, Director of Finance 

SUBJECT: Quarterly Portfolio Compliance Report

Enclosed is the Kings County Treasurer's - Quarterly Compliance Report for the period January 1 – March 31, 2023. The interest rate for the quarter for funds held by the Treasury was 1.7601%.

If you have any questions on the report or the portfolio, please feel free to call Tammy Phelps, Assistant Director of Finance - Treasury, at 852-2462.

Encl. 1

Kings County Treasurer's Statement of Interest Earnings

For the Period January 1, 2023 - March 31, 2023	
POOLED INVESTMENT ACCOUNT:	
Gross Interest Earnings (on Accrual Basis)	\$3,123,117
Less: Administrative Expenses	(105,302)
Gains/Losses	0
Banking Expenses	(5,570)
Prior Qtr int adjustments	6,307
Net Interest Earnings Apportioned	\$3,018,552
Portfolio Return on Investment:	
Average Pooled Funds Invested	\$685,749,412
Gross Yield on Investments	1.8470%
Net Yield on Investments	1.7852%
Treasury Return on Investment:	
Average Pooled Funds In Treasury	\$695,527,401
Gross Yield Pooled Treas Funds	1.8211%
Net Yield on Pooled Treasury Funds	1.7601%
DIRECT INVESTMENT ACCOUNT:	
Average Direct Funds Invested	\$0
TOTAL AVERAGE FUNDS INVESTED:	\$685,749,412

YIELD TRENDS		
Gross Yield History*		
Quarter	Pool	LAIF
Mar-23	1.8470%	2.7353%
Dec-22	1.3220%	2.0735%
Sep-22	1.0753%	1.3503%
Jun-22	0.8680%	0.7510%
Mar-22	0.7687%	0.3196%
Dec-21	0.7776%	0.2284%
Sep-21	0.7267%	0.2416%
Jun-21	0.7322%	0.3275%
Mar-21	0.8324%	0.4432%
Dec-20	1.0132%	0.6292%
Sep-20	1.3673%	0.8452%
Jun-20	1.6573%	1.3581%
Mar-20	2.0807%	2.0260%
Dec-19	2.1773%	2.2813%
Sep-19	2.1504%	2.4462%
Jun-19	2.2076%	2.5655%
Mar-19	2.1971%	2.5464%
Dec-18	1.9793%	2.3994%

*The yield history represents gross portfolio yields; costs have not been deducted.

Kings County Treasurer's Liquidity Projections for the Period April 1, 2023 - March 31, 2024 (In Thousands)

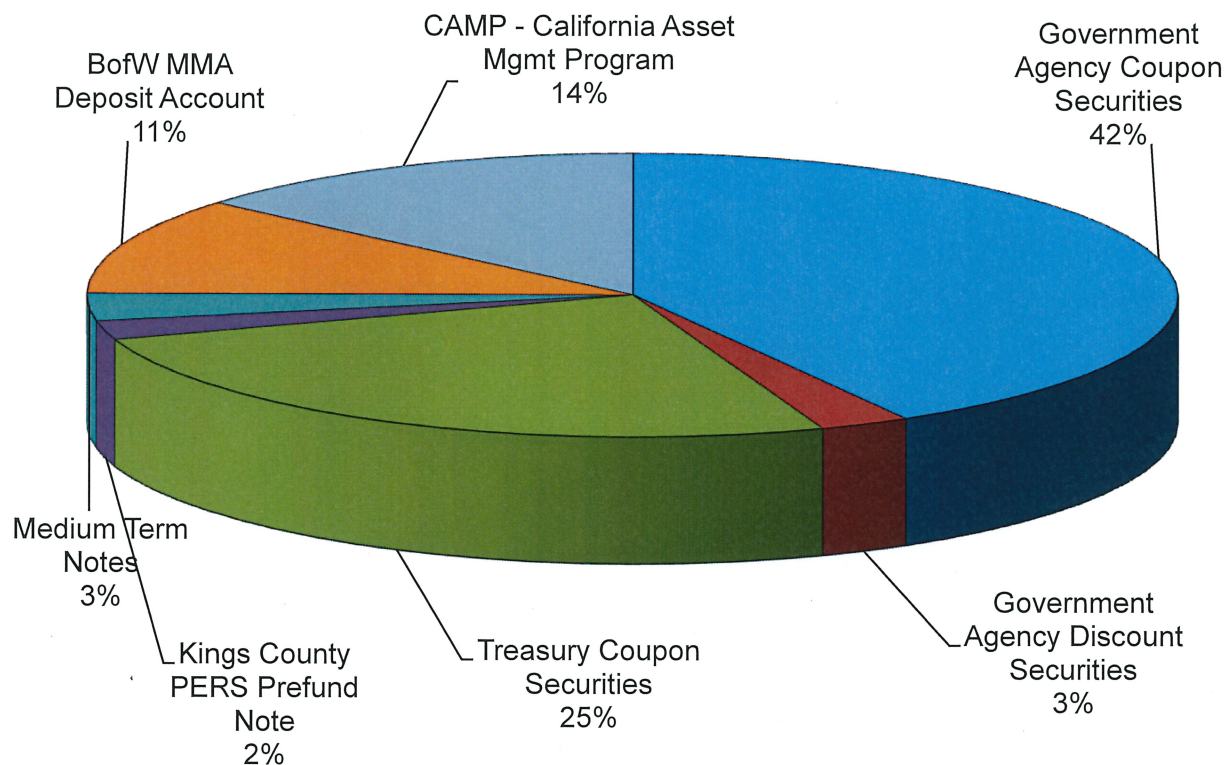
(in thousands)									
A		B		C	D		E	F	G
ACTUAL MONTH/ YEAR	TREASURER'S RECEIPTS	TREASURER'S DISBURSEMENTS	TREASURER'S SURPLUS or	INVESTMENTS				ESTIMATE SURPLUS	
	ACTUAL	ACTUAL	(DEFICIT) (A-B)	MONTH YEAR	PORTFOLIO MATURITIES	LAIF	TOTAL (D+E)		
Jul-22	48,984	111,576	(62,592)	Jul-23	15,000	75,000	90,000	27,408	
Aug-22	59,199	88,618	(29,419)	Aug-23	16,000	27,408	43,408	13,989	
Sep-22	95,223	70,109	25,114	Sep-23	10,000	13,989	23,989	49,103	
Oct-22	88,192	75,764	12,428	Oct-23	20,000	49,103	69,103	81,531	
Nov-22	109,853	78,581	31,272	Nov-23	13,000	75,000	88,000	119,272	
Dec-22	163,466	90,346	73,120	Dec-23	12,000	75,000	87,000	160,120	
Jan-23	77,323	76,129	1,194	Jan-24	16,000	75,000	91,000	92,194	
Feb-23	97,611	122,786	(25,175)	Feb-24	14,000	75,000	89,000	63,825	
Mar-23	128,505	86,761	41,744	Mar-24	10,000	75,000	85,000	126,744	
Apr-22	115,883	67,559	48,324	Apr-23	3,000	75,000	78,000	126,324	
May-22	71,867	89,522	(17,655)	May-23	15,000	75,000	90,000	72,345	
Jun-22	143,446	104,475	38,971	Jun-23	26,000	72,345	98,345	137,316	
TOTALS	1,199,552	1,062,226	137,326		170,000				

Sufficient liquidity exists to meet the mandated six months cash flow expenditure requirements. The historical receipts have been adjusted for expected non-re-occurring participant activity.

KINGS COUNTY POOLED INVESTMENTS PORTFOLIO STATISTICS

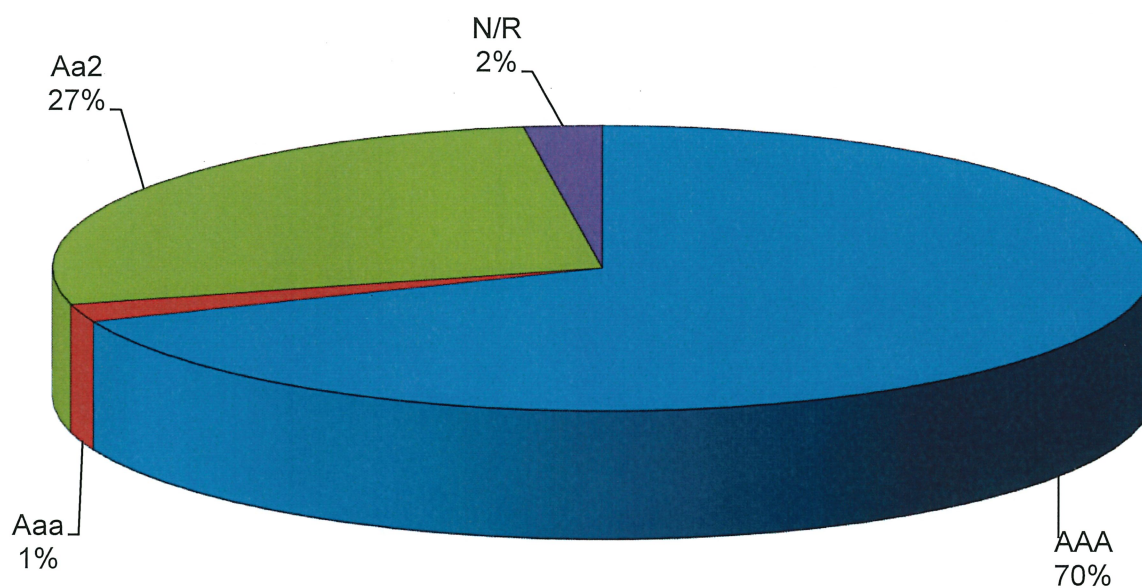
Book Value by Investment Type

as of March 31, 2023



Market Value Quality Allocation

as of March 31, 2023





**Kings County Investment Pool
Portfolio Management
Portfolio Summary
March 31, 2023**

96
Kings County
1400 W. Lacey Blvd.
Kings County Govt. Center
Hanford, CA
(559)582-3211

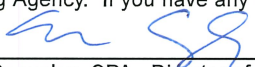
Investments	Par Value	Market Value	Book Value	% of Portfolio	Days to Maturity	YTM 365 Equiv.	YTM 360 Equiv.
Government Agency Coupon Securities	302,000,000.00	283,688,010.00	302,013,588.74	41.67	662	0.753	0.743
Government Agency Disc. -At Cost	20,000,000.00	19,613,700.00	19,397,968.05	2.68	152	4.892	4.825
Treasury Coupon Securities	185,000,000.00	176,949,550.00	184,526,545.55	25.46	519	1.124	1.109
Kings County PERS Prefund Note	16,097,569.48	16,097,569.48	15,648,179.00	2.16	86	3.150	3.107
Medium Term Notes	23,000,000.00	21,628,670.00	22,742,937.06	3.14	835	1.945	1.918
BofW MMA Deposit Account	80,199,953.42	80,199,953.42	80,199,953.42	11.06	1	4.230	4.172
CAMP - California Asset Mgmt Progr	100,298,818.54	100,298,818.54	100,298,818.54	13.84	1,762	4.920	4.853
	726,596,341.44	698,476,271.44	724,827,990.36	100.00%	684	2.009	1.981
Investments							

Cash and Accrued Interest

Passbook/Checking (not included in yield calculations)	6,148,814.73	6,148,814.73	6,148,814.73		1	1.000	0.986
Accrued Interest at Purchase		0.00	0.00				
Ending Accrued Interest		1,634,531.83	1,634,531.83				
Subtotal		7,783,346.56	7,783,346.56				
	732,745,156.17	706,259,618.00	732,611,336.92		684	2.009	1.981
Total Cash and Investments							

	March 31	Month Ending	Fiscal Year To Date
Total Earnings			
Current Year	1,217,285.11		6,812,861.88
Average Daily Balance	679,626,464.63		630,853,639.62
Effective Rate of Return	2.11%		1.44%

The Pooled Portfolio was in compliance during the quarter ending March 31, 2023, with California Government Code Sections 53601 et.seq. and 53635, and the Director of Finance's Statement of Investment Policy dated January 1, 2023. Market prices are provided by U.S. Bank and are as of the last business day of the month. Ratings listed in the Portfolio Reports are issued by Moody's Rating Agency. If you have any questions about the Pooled Investment Fund, please call Tammy Phelps, Assistant Director of Finance - Treasury, at (559) 852-2462.


Erik Gonzalez, CPA,, Director of Finance


5/11/23

Reporting period 03/01/2023-03/31/2023

Run Date: 04/05/2023 - 09:00

Portfolio POOL
RC
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1

Kings County Investment Pool
Portfolio Management
Portfolio Details - Investments
March 31, 2023

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Government Agency Coupon Securities												
3133ENVS6	210050	Federal Farm Credit Bank		05/02/2022	5,000,000.00	4,988,550.00	5,000,000.00	2.030	AAA	2.002	31	05/02/2023
3137EAEV7	200035	Federal Home Loan Mort. Co.		01/14/2021	3,000,000.00	2,946,690.00	3,000,746.81	0.250	AAA	0.197	145	08/24/2023
3135G06H1	200036	Federal Nat'l Mortgage Assoc.		01/14/2021	3,000,000.00	2,913,360.00	3,000,595.93	0.250	AAA	0.227	240	11/27/2023
3135GA6J5	200030	Federal Nat'l Mortgage Assoc.		12/07/2020	3,000,000.00	2,908,200.00	3,000,000.00	0.320	AAA	0.316	250	12/07/2023
3135GA6D8	200031	Federal Nat'l Mortgage Assoc.		12/15/2020	3,000,000.00	2,905,350.00	3,000,000.00	0.320	AAA	0.316	258	12/15/2023
3133EMLT7	200033	Federal Farm Credit Bank		01/06/2021	3,000,000.00	2,898,600.00	3,000,000.00	0.210	AAA	0.207	271	12/28/2023
3135GAC33	200032	Federal Nat'l Mortgage Assoc.		12/29/2020	3,000,000.00	2,900,220.00	3,000,000.00	0.300	AAA	0.296	272	12/29/2023
3133EMMN9	200034	Federal Farm Credit Bank		01/11/2021	3,000,000.00	2,891,910.00	2,999,500.00	0.190	AAA	0.204	285	01/11/2024
3133EMNG3	200037	Federal Farm Credit Bank		01/19/2021	3,000,000.00	2,893,050.00	2,999,410.00	0.230	AAA	0.246	293	01/19/2024
3133EMQL9	200039	Federal Farm Credit Bank		02/12/2021	3,000,000.00	2,880,930.00	3,000,000.00	0.200	AAA	0.197	317	02/12/2024
3130AFW94	190030	Federal Home Loan Banks		12/03/2019	3,000,000.00	2,941,860.00	3,023,645.56	2.500	AAA	1.657	318	02/13/2024
3133EMRZ7	200045	Federal Farm Credit Bank		02/26/2021	3,000,000.00	2,884,800.00	3,000,600.00	0.250	AAA	0.227	331	02/26/2024
3133EMVD1	200053	Federal Farm Credit Bank		04/05/2021	3,000,000.00	2,868,630.00	2,998,875.00	0.330	AAA	0.350	370	04/05/2024
3130ALVY7	200054	Federal Home Loan Banks		04/15/2021	3,000,000.00	2,867,520.00	3,000,000.00	0.400	AAA	0.395	380	04/15/2024
3130ALXQ2	200056	Federal Home Loan Banks		04/29/2021	3,000,000.00	2,866,500.00	3,000,000.00	0.500	AAA	0.493	394	04/29/2024
3133ENWC0	210051	Federal Farm Credit Bank		05/03/2022	5,000,000.00	4,893,600.00	4,998,875.00	2.625	AAA	2.604	398	05/03/2024
3130AMPD8	200062	Federal Home Loan Banks		05/28/2021	3,000,000.00	2,854,830.00	3,000,000.00	0.385	AAA	0.380	423	05/28/2024
3133EME40	200064	Federal Farm Credit Bank		06/03/2021	3,000,000.00	2,850,540.00	3,000,000.00	0.330	AAA	0.325	429	06/03/2024
3130AMKX9	200059	Federal Home Loan Banks		06/07/2021	3,000,000.00	2,851,830.00	3,000,000.00	0.400	AAA	0.395	433	06/07/2024
3130AMLM2	200060	Federal Home Loan Banks		06/07/2021	3,000,000.00	2,850,960.00	3,000,000.00	0.375	AAA	0.370	433	06/07/2024
3130AMND0	200061	Federal Home Loan Banks		06/17/2021	3,000,000.00	2,849,850.00	3,000,000.00	0.430	AAA	0.424	443	06/17/2024
3130AMQC9	200063	Federal Home Loan Banks		06/24/2021	3,000,000.00	2,847,510.00	3,000,000.00	0.420	AAA	0.414	450	06/24/2024
3130AMRZ7	200065	Federal Home Loan Banks		06/28/2021	3,000,000.00	2,844,840.00	3,000,000.00	0.375	AAA	0.370	454	06/28/2024
3130AMT85	200066	Federal Home Loan Banks		06/28/2021	3,000,000.00	2,845,740.00	3,000,000.00	0.400	AAA	0.395	454	06/28/2024
3135G0V75	190029	Federal Nat'l Mortgage Assoc.		12/03/2019	3,000,000.00	2,894,400.00	3,003,016.01	1.750	AAA	1.657	458	07/02/2024
3130AMV82	210001	Federal Home Loan Banks		07/12/2021	3,000,000.00	2,841,120.00	3,000,000.00	0.350	AAA	0.345	468	07/12/2024
3130AMZ88	210002	Federal Home Loan Banks		07/12/2021	3,000,000.00	2,847,360.00	3,000,000.00	0.520	AAA	0.513	468	07/12/2024
3130AN5A4	210003	Federal Home Loan Banks		07/26/2021	3,000,000.00	2,848,890.00	3,000,000.00	0.500	AAA	0.493	482	07/26/2024
3130AN7K0	210004	Federal Home Loan Banks		07/29/2021	5,000,000.00	4,751,750.00	5,000,000.00	0.400	AAA	0.395	485	07/29/2024
3130ANDX5	210006	Federal Home Loan Banks		08/16/2021	5,000,000.00	4,730,550.00	5,000,000.00	0.500	AAA	0.493	503	08/16/2024
3130ANGT1	210007	Federal Home Loan Banks		08/23/2021	5,000,000.00	4,736,200.00	5,000,000.00	0.410	AAA	0.404	510	08/23/2024
3130AMCN0	200057	Federal Home Loan Banks		05/26/2021	3,000,000.00	2,835,720.00	3,000,000.00	0.500	AAA	0.493	513	08/26/2024
3130ANNS5	210009	Federal Home Loan Banks		08/30/2021	5,000,000.00	4,725,350.00	5,000,000.00	0.500	AAA	0.493	515	08/28/2024
3135G0ZR7	190028	Federal Nat'l Mortgage Assoc.		12/03/2019	3,000,000.00	2,928,690.00	3,040,693.87	2.625	AAA	1.657	524	09/06/2024
3130APK20	210029	Federal Home Loan Banks		12/03/2021	5,000,000.00	4,723,850.00	4,978,905.33	0.650	AAA	0.861	545	09/27/2024
3133ENCA6	210025	Federal Farm Credit Bank		10/25/2021	5,000,000.00	4,715,200.00	4,998,033.33	0.700	AAA	0.710	573	10/25/2024

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Government Agency Coupon Securities												
3133EK6J0	190025	Federal Farm Credit Bank		11/08/2019	3,000,000.00	2,867,370.00	2,988,240.00	1.625	AAA	1.806	587	11/08/2024
3133ENDU1	210027	Federal Farm Credit Bank		11/15/2021	5,000,000.00	4,715,800.00	5,000,000.00	0.740	AAA	0.730	594	11/15/2024
3130APMB8	210026	Federal Home Loan Banks		11/22/2021	5,000,000.00	4,714,200.00	5,000,000.00	0.750	AAA	0.740	601	11/22/2024
3130APVG7	210028	Federal Home Loan Banks		11/30/2021	5,000,000.00	4,732,700.00	5,000,000.00	1.000	AAA	0.986	604	11/25/2024
3133ENGQ7	210030	Federal Farm Credit Bank		12/09/2021	5,000,000.00	4,721,200.00	5,000,000.00	0.920	AAA	0.907	618	12/09/2024
3133ENJH4	210040	Federal Farm Credit Bank		12/27/2021	5,000,000.00	4,720,200.00	5,000,000.00	0.940	AAA	0.927	636	12/27/2024
3130AQEM1	210038	Federal Home Loan Banks		01/06/2022	5,000,000.00	4,712,050.00	5,000,000.00	1.000	AAA	0.986	646	01/06/2025
3130AQEG4	210039	Federal Home Loan Banks		01/10/2022	5,000,000.00	4,710,750.00	5,000,000.00	1.000	AAA	0.986	650	01/10/2025
3130AQFG3	210041	Federal Home Loan Banks		01/21/2022	5,000,000.00	4,718,100.00	5,000,000.00	1.125	AAA	1.110	661	01/21/2025
3130AQLL5	210042	Federal Home Loan Banks		01/27/2022	5,000,000.00	4,711,600.00	5,000,000.00	1.200	AAA	1.184	667	01/27/2025
3130AJ2C2	190049	Federal Home Loan Banks		02/03/2020	3,000,000.00	2,854,200.00	3,000,000.00	1.625	AAA	1.603	674	02/03/2025
3133EMQG0	200040	Federal Farm Credit Bank		02/10/2021	3,000,000.00	2,784,840.00	2,999,250.00	0.320	AAA	0.328	681	02/10/2025
3136G4T52	200005	Federal Nat'l Mortgage Assoc.		08/25/2020	3,000,000.00	2,792,070.00	3,000,000.00	0.520	AAA	0.513	696	02/25/2025
3134GWP26	200014	Federal Home Loan Mort. Co.		09/28/2020	3,000,000.00	2,787,000.00	3,000,000.00	0.500	AAA	0.493	727	03/28/2025
3133ENWH9	210052	Federal Farm Credit Bank		05/09/2022	5,000,000.00	4,874,550.00	4,990,958.33	2.900	AAA	2.935	769	05/09/2025
3136G4Y64	200006	Federal Nat'l Mortgage Assoc.		08/27/2020	3,000,000.00	2,776,860.00	3,000,000.00	0.550	AAA	0.542	787	05/27/2025
3134GWUJ8	200018	Federal Home Loan Mort. Co.		10/16/2020	3,000,000.00	2,765,370.00	3,000,000.00	0.500	AAA	0.493	837	07/16/2025
3133EMFC1	200026	Federal Farm Credit Bank		10/29/2020	3,000,000.00	2,764,410.00	3,000,000.00	0.530	AAA	0.523	850	07/29/2025
3133EL3P7	200004	Federal Farm Credit Bank		08/24/2020	3,000,000.00	2,761,350.00	3,000,000.00	0.530	AAA	0.523	864	08/12/2025
3136G4Q48	200001	Federal Nat'l Mortgage Assoc.		08/19/2020	3,000,000.00	2,764,620.00	2,998,500.00	0.600	AAA	0.612	871	08/19/2025
3136G4N74	200002	Federal Nat'l Mortgage Assoc.		08/21/2020	3,000,000.00	2,761,530.00	3,000,000.00	0.560	AAA	0.552	873	08/21/2025
3136G4X57	200003	Federal Nat'l Mortgage Assoc.		08/25/2020	3,000,000.00	2,764,920.00	3,000,000.00	0.625	AAA	0.616	877	08/25/2025
3136G4Z63	200007	Federal Nat'l Mortgage Assoc.		08/27/2020	3,000,000.00	2,762,790.00	3,000,000.00	0.600	AAA	0.592	879	08/27/2025
3134GWA22	200010	Federal Home Loan Mort. Co.		09/02/2020	3,000,000.00	2,762,580.00	3,000,000.00	0.550	AAA	0.542	885	09/02/2025
3134GWA55	200008	Federal Home Loan Mort. Co.		09/09/2020	3,000,000.00	2,762,940.00	3,000,000.00	0.650	AAA	0.641	892	09/09/2025
3134GWB70	200009	Federal Home Loan Mort. Co.		09/15/2020	3,000,000.00	2,760,060.00	3,000,000.00	0.625	AAA	0.616	898	09/15/2025
3134GWL38	200013	Federal Home Loan Mort. Co.		09/15/2020	3,000,000.00	2,754,150.00	3,000,000.00	0.540	AAA	0.533	898	09/15/2025
3134GWJ98	200011	Federal Home Loan Mort. Co.		09/16/2020	3,000,000.00	2,734,530.00	3,000,000.00	0.520	AAA	0.513	899	09/16/2025
3134GWU61	200017	Federal Home Loan Mort. Co.		09/22/2020	3,000,000.00	2,751,270.00	3,000,000.00	0.520	AAA	0.513	905	09/22/2025
3130AK3Z7	200012	Federal Home Loan Banks		09/29/2020	3,000,000.00	2,753,280.00	3,000,000.00	0.570	AAA	0.562	912	09/29/2025
3136G43L5	200015	Federal Nat'l Mortgage Assoc.		09/30/2020	3,000,000.00	2,751,780.00	3,000,000.00	0.550	AAA	0.542	913	09/30/2025
3136G44F7	200016	Federal Nat'l Mortgage Assoc.		09/30/2020	3,000,000.00	2,751,720.00	3,000,000.00	0.550	AAA	0.542	913	09/30/2025
3134GWX43	200019	Federal Home Loan Mort. Co.		10/02/2020	3,000,000.00	2,751,120.00	3,000,000.00	0.550	AAA	0.542	915	10/02/2025
3134GWY26	200021	Federal Home Loan Mort. Co.		10/08/2020	3,000,000.00	2,751,210.00	3,000,000.00	0.570	AAA	0.562	921	10/08/2025
3133EMCP5	200022	Federal Farm Credit Bank		10/14/2020	3,000,000.00	2,746,500.00	2,998,200.00	0.520	AAA	0.533	927	10/14/2025
3134GWXX9	200020	Federal Home Loan Mort. Co.		10/15/2020	3,000,000.00	2,748,420.00	3,000,000.00	0.550	AAA	0.542	928	10/15/2025

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Government Agency Coupon Securities												
3136G44U4	200024	Federal Nat'l Mortgage Assoc.		10/20/2020	3,000,000.00	2,743,860.00	3,000,000.00	0.500	AAA	0.493	933	10/20/2025
3136G45C3	200025	Federal Nat'l Mortgage Assoc.		10/27/2020	3,000,000.00	2,745,210.00	3,000,000.00	0.540	AAA	0.533	940	10/27/2025
3134GWYZ3	200023	Federal Home Loan Mort. Co.		10/28/2020	3,000,000.00	2,744,220.00	3,000,000.00	0.530	AAA	0.523	941	10/28/2025
3133EMFS6	200028	Federal Farm Credit Bank		11/03/2020	3,000,000.00	2,743,290.00	3,000,000.00	0.460	AAA	0.454	947	11/03/2025
3135G06G3	200043	Federal Nat'l Mortgage Assoc.		02/23/2021	3,000,000.00	2,744,730.00	2,995,543.57	0.500	AAA	0.543	951	11/07/2025
3134GW6S0	200027	Federal Home Loan Mort. Co.		11/10/2020	3,000,000.00	2,749,380.00	3,000,000.00	0.610	AAA	0.602	954	11/10/2025
3135GA2X8	200029	Federal Nat'l Mortgage Assoc.		11/18/2020	3,000,000.00	2,743,470.00	3,000,000.00	0.550	AAA	0.542	962	11/18/2025
3130ALB94	200041	Federal Home Loan Banks		02/26/2021	3,000,000.00	2,717,340.00	3,000,000.00	0.630	AAA	0.621	1,062	02/26/2026
3133EMSU7	200047	Federal Farm Credit Bank		03/09/2021	3,000,000.00	2,727,900.00	3,000,000.00	0.800	AAA	0.789	1,073	03/09/2026
3130ALDN1	200042	Federal Home Loan Banks		03/16/2021	3,000,000.00	2,726,700.00	3,000,000.00	0.800	AAA	0.789	1,080	03/16/2026
3130ALGB4	200044	Federal Home Loan Banks		03/17/2021	3,000,000.00	2,726,370.00	3,000,000.00	0.800	AAA	0.789	1,081	03/17/2026
3133EMUK6	200049	Federal Farm Credit Bank		03/25/2021	3,000,000.00	2,716,140.00	3,000,000.00	1.050	AAA	1.036	1,089	03/25/2026
3130ALS47	200048	Federal Home Loan Banks		04/07/2021	3,000,000.00	2,734,800.00	3,000,000.00	1.020	AAA	1.006	1,102	04/07/2026
3130ALTE4	200052	Federal Home Loan Banks		04/21/2021	3,000,000.00	2,730,240.00	3,000,000.00	1.000	AAA	0.986	1,116	04/21/2026
3130ALXV1	200055	Federal Home Loan Banks		04/22/2021	3,000,000.00	2,738,370.00	3,000,000.00	1.100	AAA	1.085	1,117	04/22/2026
3130ANN48	210008	Federal Home Loan Banks		09/09/2021	5,000,000.00	4,513,000.00	5,000,000.00	1.000	AAA	0.986	1,257	09/09/2026
Subtotal and Average			302,015,776.58		302,000,000.00	283,688,010.00	302,013,588.74			0.743	662	
Government Agency Disc. -At Cost												
313384JA8	220004	Federal Home Loan Banks		01/11/2023	5,000,000.00	4,935,050.00	4,881,952.78	4.670	AAA	4.783	102	07/12/2023
313384JS9	220005	Federal Home Loan Banks		01/11/2023	5,000,000.00	4,924,750.00	4,871,987.50	4.655	AAA	4.805	118	07/28/2023
313384MQ9	220002	Federal Home Loan Banks		01/11/2023	5,000,000.00	4,881,350.00	4,826,544.44	4.660	AAA	4.852	188	10/06/2023
313384NE5	220003	Federal Home Loan Banks		01/11/2023	5,000,000.00	4,872,550.00	4,817,483.33	4.660	AAA	4.860	202	10/20/2023
Subtotal and Average			19,397,968.05		20,000,000.00	19,613,700.00	19,397,968.05			4.825	152	
LAIF - Local Agency Investment Pool												
SYS990001	990001	Local Agency Investment Fund			0.00	0.00	0.00	1.970	N/R	1.943	1	
Subtotal and Average			0.00		0.00	0.00	0.00			0.000	0	
Treasury Coupon Securities												
912828ZP8	210054	United States Treasury		05/12/2022	5,000,000.00	4,973,400.00	4,952,352.24	0.125	AAA	2.048	44	05/15/2023
9128284S6	210066	United States Treasury		06/28/2022	5,000,000.00	4,983,950.00	4,997,468.47	2.750	AAA	0.000	60	05/31/2023
912828ZU7	210055	United States Treasury		05/12/2022	5,000,000.00	4,955,900.00	4,953,851.43	0.250	AAA	2.103	75	06/15/2023
91282CCK5	210056	United States Treasury		05/12/2022	5,000,000.00	4,945,500.00	4,949,448.97	0.125	AAA	2.168	90	06/30/2023
91282CCN9	210057	United States Treasury		05/12/2022	5,000,000.00	4,924,400.00	4,947,250.70	0.125	AAA	2.260	121	07/31/2023
91282VS6	210067	United States Treasury		06/28/2022	5,000,000.00	4,956,650.00	4,989,214.78	2.500	AAA	2.903	136	08/15/2023

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Treasury Coupon Securities												
9128284X5	210068	United States Treasury		06/28/2022	5,000,000.00	4,960,350.00	4,995,225.09	2.750	AAA	2.902	152	08/31/2023
91282CAK7	210069	United States Treasury		06/28/2022	5,000,000.00	4,898,450.00	4,930,229.45	0.125	AAA	2.927	167	09/15/2023
91282CDA6	210058	United States Treasury		05/12/2022	5,000,000.00	4,892,600.00	4,947,728.82	0.250	AAA	2.351	182	09/30/2023
91282CAP6	210021	United States Treasury		10/18/2021	5,000,000.00	4,878,300.00	4,986,467.83	0.125	AAA	0.392	197	10/15/2023
91282CDD0	210059	United States Treasury		05/12/2022	5,000,000.00	4,877,750.00	4,899,106.73	0.375	AAA	2.413	213	10/31/2023
91282CAW1	210035	United States Treasury		12/07/2021	5,000,000.00	4,862,700.00	4,982,580.50	0.250	AAA	0.593	228	11/15/2023
91282CDM0	210031	United States Treasury		12/07/2021	5,000,000.00	4,862,700.00	4,994,971.31	0.500	AAA	0.593	243	11/30/2023
91282CBE0	210022	United States Treasury		10/18/2021	5,000,000.00	4,823,450.00	4,983,287.55	0.125	AAA	0.455	289	01/15/2024
9128285Z9	210032	United States Treasury		12/07/2021	5,000,000.00	4,908,600.00	5,091,268.16	2.500	AAA	0.648	305	01/31/2024
9128286G0	210037	United States Treasury		12/07/2021	5,000,000.00	4,895,500.00	5,083,164.26	2.375	AAA	0.690	334	02/29/2024
91282CBR1	210023	United States Treasury		10/18/2021	5,000,000.00	4,797,050.00	4,987,394.68	0.250	AAA	0.496	349	03/15/2024
91282CBR1	210033	United States Treasury		12/07/2021	5,000,000.00	4,797,050.00	4,977,580.29	0.250	AAA	0.692	349	03/15/2024
912828X70	210034	United States Treasury		12/07/2021	5,000,000.00	4,862,700.00	5,094,992.41	2.000	AAA	0.709	395	04/30/2024
91282CCC3	210019	United States Treasury		08/31/2021	5,000,000.00	4,767,950.00	4,993,511.99	0.250	AAA	0.332	410	05/15/2024
91282XT2	210020	United States Treasury		08/31/2021	5,000,000.00	4,859,750.00	5,123,874.82	2.000	AAA	0.335	426	05/31/2024
912828YH7	210010	United States Treasury		08/24/2021	5,000,000.00	4,797,450.00	5,079,686.47	1.500	AAA	0.425	548	09/30/2024
91282CDB4	210024	United States Treasury		10/18/2021	5,000,000.00	4,728,900.00	4,995,689.37	0.625	AAA	0.659	563	10/15/2024
91282CDB4	210036	United States Treasury		12/07/2021	5,000,000.00	4,728,900.00	4,977,824.26	0.625	AAA	0.838	563	10/15/2024
912828YM6	210011	United States Treasury		08/24/2021	5,000,000.00	4,789,850.00	5,104,013.64	1.500	AAA	0.445	579	10/31/2024
912828Z52	210013	United States Treasury		08/26/2021	5,000,000.00	4,758,400.00	5,083,227.58	1.375	AAA	0.526	671	01/31/2025
912828ZC7	210014	United States Treasury		08/26/2021	5,000,000.00	4,727,750.00	5,057,020.28	1.125	AAA	0.542	699	02/28/2025
912828ZL7	210015	United States Treasury		08/26/2021	5,000,000.00	4,637,500.00	4,974,004.10	0.375	AAA	0.578	760	04/30/2025
912828ZW3	210012	United States Treasury		08/24/2021	5,000,000.00	4,608,400.00	4,956,672.30	0.250	AAA	0.593	821	06/30/2025
91282CBC4	210044	United States Treasury		01/31/2022	5,000,000.00	4,557,400.00	4,831,145.10	0.375	AAA	0.000	1,005	12/31/2025
91282CBT7	210045	United States Treasury		01/31/2022	5,000,000.00	4,574,400.00	4,880,575.66	0.750	AAA	1.554	1,095	03/31/2026
91282CBW0	210016	United States Treasury		08/26/2021	5,000,000.00	4,558,200.00	4,997,663.57	0.750	AAA	0.754	1,125	04/30/2026
912828R36	210017	United States Treasury		08/26/2021	5,000,000.00	4,681,450.00	5,147,071.79	1.625	AAA	0.757	1,140	05/15/2026
91282CCJ8	210018	United States Treasury		08/26/2021	5,000,000.00	4,559,200.00	5,014,099.16	0.875	AAA	0.782	1,186	06/30/2026
91282CCP4	210046	United States Treasury		01/31/2022	5,000,000.00	4,510,150.00	4,834,736.60	0.625	AAA	1.586	1,217	07/31/2026
91282CCW9	210047	United States Treasury		01/31/2022	5,000,000.00	4,518,750.00	4,855,947.40	0.750	AAA	1.585	1,248	08/31/2026
91282CCZ2	210048	United States Treasury		01/31/2022	5,000,000.00	4,528,150.00	4,876,197.79	0.875	AAA	1.590	1,278	09/30/2026
Subtotal and Average			189,259,719.84		185,000,000.00	176,949,550.00	184,526,545.55			1.109	519	

Kings County PERS Prefund Note

SYS220001	220001	Kings County Pension Note		07/26/2022	16,097,569.48	16,097,569.48	15,648,179.00	3.000		3.107	86	06/26/2023
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Portfolio POOL
RC
PM (PRF_PM2) 7.3.0

**Kings County Investment Pool
Portfolio Management
Portfolio Details - Investments
March 31, 2023**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Subtotal and Average			15,648,179.00		16,097,569.48	16,097,569.48	15,648,179.00			3.107	86	
Medium Term Notes												
931142DH3	180045	Wal-Mart Stores		05/07/2019	3,000,000.00	2,998,620.00	2,998,579.35	2.550	Aa2	2.614	10	04/11/2023
594918BQ6	210053	Microsoft Corp		05/10/2022	3,000,000.00	2,969,670.00	2,997,468.75	2.000	Aaa	2.141	129	08/08/2023
037833DM9	190020	Apple Inc		10/28/2019	2,000,000.00	1,927,980.00	1,999,137.48	1.800	Aaa	1.805	529	09/11/2024
037833EB2	200038	Apple Inc		02/08/2021	3,000,000.00	2,729,550.00	3,000,000.00	0.700	Aaa	0.690	1,044	02/08/2026
037833EB2	200046	Apple Inc		03/01/2021	2,000,000.00	1,819,700.00	1,987,467.87	0.700	Aaa	0.902	1,044	02/08/2026
037833DN7	210049	Apple Inc		04/05/2022	5,000,000.00	4,675,850.00	4,883,750.00	2.050	Aaa	2.722	1,259	09/11/2026
931142ER0	210043	Wal-Mart Stores		01/31/2022	5,000,000.00	4,507,300.00	4,876,533.61	1.050	Aa2	1.764	1,265	09/17/2026
Subtotal and Average			22,727,293.69		23,000,000.00	21,628,670.00	22,742,937.06			1.918	835	
BofW MMA Deposit Account												
SYS999993	999993	Bank of the West		07/01/2019	80,199,953.42	80,199,953.42	80,199,953.42	4.230	Aa2	4.172	1	
Subtotal and Average			57,264,514.63		80,199,953.42	80,199,953.42	80,199,953.42			4.172	1	
CAMP - California Asset Mgmt Progr												
999995	999995	California Asset Mgmt Program		01/27/2023	100,298,818.54	100,298,818.54	100,298,818.54	4.920		4.853	1,762	01/27/2028
Subtotal and Average			73,114,663.99		100,298,818.54	100,298,818.54	100,298,818.54			4.853	1,762	
Total and Average			679,428,115.77		726,596,341.44	698,476,271.44	724,827,990.36			1.981	684	

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 05/15/2023

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 05/24/2023

ITEM:

Consider adoption of Resolution #30-23 Commitment of Fund Balance

PURPOSE:

The Governing Board is the highest level of decision-making authority, and has the authority to commit, assign, or evaluate existing fund balance classifications and identify the intended uses of committed or assigned funds. The District has identified funds that need to be committed for the purposes listed on the resolution.

FISCAL IMPACT:

The commitment of the listed funds restricted the use of the funds for only the purposes listed on the resolution.

RECOMMENDATIONS:

Adopt Resolution #30-23 Commitment of Fund Balance

President, Board of Trustees

Tim Revious

Print Name

Secretary/Clerk, Board of Trustees

Lupe Hernandez

Print Name