

The regular meeting of the Putnam County Educational Service Center Governing Board was held on May 8th in the Putnam County Educational Service Center Office, at which time the following business was conducted:

- ❑ Approved board agenda and minutes of last meeting and approved to pay bills as presented. Treasurer, Mike Siebeneck, presented the financial report.
- ❑ The treasurer reviewed appropriation modifications and any purchase orders over \$25,000 and all contracts. The board approved the financial report as presented.
- ❑ Dr. Jan Osborn, Superintendent, reported on the following:
 1. As we prepare to conclude another successful school year, we want to take this opportunity to congratulate and thank our ESC and local school's staff for their dedication and service to our students. This week is National Teacher/Educator Appreciation Week.
 2. On April 21st Dr. Osborn participated in the Lima City Schools EL Family Open House. Dr. Osborn partnered with the Ohio Migrant Education Center and shared information about the Putnam County ESC Regional Summer Migrant School Program.
 3. On May 2-4 the Putnam County Task Force for Youth provided the Safety City Program for all Putnam County Kindergarten students. While the weather was cool the students were enthusiastic to learn and enjoyed their sessions. In addition to the individual members of the Task Force many Putnam County agencies also provided volunteers and material donations for the annual event.
 4. On April 28th Gary Herman hosted our county BAC quarterly meeting. We had over twenty individuals in attendance. They shared many informative and relevant comments during our discussions groups.
 5. We anticipate the resignation of a teacher later this week. We did receive the resignation of one of our classroom assistants.
 6. We anticipated board approval today; we will have almost all of our summer staff in place for our summer camps.
 7. We are in the process for aligning and assigning our staff for the next school year.

Approved the following individuals on an as needed basis and approve the following personnel items:

21st Century Summer Program

Teachers: Marissa Lammers, Laura Rigel, and Andrea Wagner, as needed, Wixey.

Camp Invention

Teacher: Sarah Baughman, Wixey and Hope Wischmeyer, ESC

Aides: Tegan Huff, Tina Williams, Kim Trehan, and Averi Krouse, Wixey.

School Psychologist

Melissa Fallis, Wixey up to 14 hours per week.

Dan VonderEmbse at 6/10 time

Beth Wolke requested a reduction to 6/10 time.

Resignation

Karla Hammond, a teacher aide at Continental.

Migrant Program

Teachers: Hope Wischmeyer and Nick Watkins, ESC

Authorize Superintendent Osborn to employ staff if needed prior to the next board meeting.

Approved summer hours for the PCESC by allowing employees to work a flexible schedule with the office remaining open the same hours (8:00 - 4:00). Flex schedule begins June 5 and ends July 28, to be administered by the superintendent with individual schedules pre-approved by the superintendent.

Approved OSBA/OASBO Sedgwick Retrospective Program as the 2023-2024 Worker's Compensation Group Rating Program Sponsor.

Approved Katelyn Gerding .4 time as Clerk to the Treasurer 1 year contract, contingent on grant funding.

Approved 2023-2024 one-time stipends for classified employees, coordinators, supervisors, and psychologists, as follows:

\$2,000 one-time stipend for 12-month classified employees

\$1,520 one-time stipend for 10-month classified employees

\$1,260 one-time stipend for 9-month classified employees

All above prorated for time.

Also a \$2,000 stipend for all certified employees prorated for time.

Approved 2023-2024 salary for the following: superintendent, treasurer, administrative assistant to the superintendent, and assistant treasurer.

Approved amending vacation policy to add 25 + years of service = twenty-five (25) days of vacation.

The meeting adjourned at 10:00 am. The next regular governing board meeting will be held on Monday, June 12, 2023 at 9:00 AM in the Putnam County ESC Board room.