



\_\_\_\_\_ Club

## CONSTITUTION

I. **PURPOSE**-The purpose of the \_\_\_\_\_ Club is to

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## II. OFFICERS

All officers must be and remain in good academic standing, demonstrate positive citizenship, and abide by the behavioral expectations and rules set forth in the Estancia High School Student Handbook.

A. Elections will occur \_\_\_\_\_

B. The term of office will be for \_\_\_\_\_

C. The following offices will be filled \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

D. The voting process will be \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

E. Duties of the officers are as following (state office and duties of the office)

1. President-\_\_\_\_\_

2. Vice President-\_\_\_\_\_

3. Secretary-\_\_\_\_\_

4. Treasurer-\_\_\_\_\_

5. \_\_\_\_\_

## III. MEMBERSHIP

To be a member of the \_\_\_\_\_ Club, a student must \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IV. VOTING PROCESS**

- A. All voting on revisions to the Constitution must be passed by a 2/3 majority vote of those members present.
- B. Any impeachment process or member expulsion must follow these guidelines

\_\_\_\_\_

\_\_\_\_\_

- C. All other voting procedures shall be passed by a simple majority (50% + 1).

**V. MEETINGS**

- A. Meetings shall be run by the president and/or advisor on the following day: \_\_\_\_\_

- B. Attendance policy will be as follows \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

- C. Students will act in a socially acceptable manner which respects the rights of all members.

- D. Club minutes will be delivered/mailed to the ASB Office directly following the meeting.

**A complete list of all members must accompany this constitution. Constitutions for clubs must be submitted for ASB approval annually.**

***NMUSD Board Policy (6145.5) states:***

*The Governing Board believes that student groups or clubs reinforce the instructional program, give students experience in civics and government, and provide social and recreational activities. Student groups also serve to honor outstanding student achievement and enhance school spirit and students' sense of belonging. The Board encourages students to pursue interests and clubs which may not directly relate to the district's curriculum and, to that end, has created a limited open forum. Prior to meeting on school grounds, all student groups shall be authorized by the principal or designee in accordance with Board policy and administrative regulation.*

*The activities and financial affairs of student body organizations in the district shall be conducted in accordance with the Education Code, State Department of Education manual, Board policy, and this Rule and Regulation. The principal of each school shall be directly responsible for the conduct of student body activities and the management of student body funds. The principal may delegate to the student activities director or other person under his/her immediate direction, responsibility for handling details of administration, and the maintenance of records and accounting procedures.*

**Newport-Mesa Unified School District Non-Discrimination Statement**

The Newport Mesa Unified School District Board of Education is committed to equal opportunity for all individuals in education. District programs, activities, practices, and employment shall be free from discrimination, harassment, intimidation, and bullying based on race, color, ancestry, national origin, immigration status, ethnic group identification, age, religion, marital or parental status, pregnancy, physical or mental disability, sex, sexual orientation, gender, gender identity or expression or the perception of one or more of such characteristics; or association with a person or a group with one or more of these actual or perceived characteristics. This policy applies to all acts related to school activity or school attendance within a school under the jurisdiction of the Superintendent.

**APPROVED BY (Advisor's Signature):** \_\_\_\_\_

**APPROVED BY (Activities Director Signature):** \_\_\_\_\_

**APPROVED BY (ASB Commission Representative):** \_\_\_\_\_

**APPROVED BY (Principal's Signature):** \_\_\_\_\_

**DATE:** \_\_\_\_\_