



The Calverton School

School Nurse

Reporting to the Head of School, The Calverton School in Huntingtown, Maryland is seeking a full-time (part-time considered) School Nurse for the 2023-24 school year. This individual performs duties specific to nurse training to satisfy mandates from the State of Maryland and Calvert County Health Department and to provide onsite health support when students are ill, hurt, or need medication.

Responsibilities and Essential Functions:

- Evaluate students when they report to the health room to administer first aid, medication as ordered, and comfort measures if required.
- Document student medications following the State of Maryland and Calvert County Health Department regulations and guidelines.
- Provides nursing care as needed for students with chronic health problems such as diabetes, epilepsy, and asthma.
- Maintains accurate and current health information on all students.
- Communicate and collaborate with parents of students with food allergies, medical issues, and those requiring special assistance before the start of school and during the academic year.
- Follows and maintains adherence to State of Maryland regulations for immunizations of all students.
- Maintains appropriate medical and minor first aid supplies to effectively render care in the classroom and the sick room.
- Schedule and manage health screenings such as vision, hearing, scoliosis, etc.
- Serve as a medical resource for faculty members (flu and other shots, testing, etc.)
- Facilitate student education: handwashing, coughing and sneezing etiquette, and relevant health concerns.
- Design and implement health education curriculum.
- Invites appropriate guest speakers to speak to students on topics of interest and for informative purposes, e.g., alcohol, drugs, and social concerns.
- Assist with health and safety responsibilities and training of staff during summer camp.

Qualifications:

- Associate or Bachelor of Science in Nursing from an accredited College of Nursing (RN degree)
- State of Maryland Nursing License or ability to obtain before start.
- Current CPR and First Aid certifications
- 4-5 years in an acute or outpatient setting with a Pediatric focus.
- Proficient user of technology
- Collaborative and effective communication in working with students, teachers, administrators, and families.
- An ability to contribute positively to a student-centered learning environment.
- Must pass Federal and State background checks along with MSDE Employment History Review

About The Calverton School:

The Calverton School is an independent, co-ed day school with a small residential program in which 325 students aged 3 to Grade 12 partner with dedicated teachers on a beautiful 150-acre campus in Huntingtown, Maryland. Our southern Maryland location enables Calverton to attract a diverse student body from five counties to our learning community where students grow through a culture of respect, challenging yet well-rounded academics, and shared experiences. The Calverton School aims to instill in students' intellectual curiosity, personal responsibility, and a strong work ethic to prepare them for higher education and citizenship in a democratic and global community.

Calverton seeks growth-minded professionals who will support our educational mission and values, who are committed to supporting the whole student, and who are excited to join and contribute to a small PreK-12th grade learning community. Calverton is committed to a diverse and inclusive community and seeks applications for all positions from candidates who will contribute to an environment in which all are valued and supported.

To apply:

Interested candidates should send a cover letter, resume, and names of three professional references to: pbrooks@calvertonschool.org.