

Action Plan for Mt. Diablo Unified School District			
Challenge: English learners with less than 5 years in US schools have not met English Proficiency growth target.			
Verified Cause: Inconsistent implementation of English Language Development			
State Goal: By September of 2012, 20.1% of English Learners with four or less years in US school will meet their English Proficiency growth target			
District SMART Goal: By September 2012, the percentage of English learners in language instruction educational programs fewer than 5 years attaining English language proficiency will increase from 17.1% to 20.1%			
Strategy: Implement and monitor consistent ELD instruction and monitor the placement of students across the district.			
Action Steps (Description, Person Responsible, Start Date, End Date)	Tasks (Due Date)	Budget	Funding Source
<p>Action Step: ELL students will be appropriately placed in classes based on their English proficiency levels.</p> <p>Description: All English Learners with less than 5 years in instructional programs will be placed in an ELD class according to district criteria.</p> <p>Person Responsible: School Principals and Carmen Garces</p> <p>Start Date: February, 2011</p> <p>End Date: October, 2012</p>	<p>1. Identify and communicate district-wide criteria that will be used for placement of students in ELD classes. March, 30th 2011 present to administration April, 2011 Ensure appropriate allocation of resources</p> <p>2.Placement of EL students, that are dual-identified as special ed., for ELD instruction will be determined in the IEP. Special Ed. department October 2011</p> <p>3. District will develop databases for each site identifying English learners by levels of proficiency. Databases will be given to each elementary principal at the beginning of the year and after receiving CELDT official Scores. Secondary Principals</p>	<p>\$3,000.00</p> <p>NA</p>	<p>EIA/LEP</p>

	<p>quarterly. September, 2010 February, 25th 2011 April, 2011 August, 2011</p> <p>4. Assessment Center will recommend ELD placement for secondary students. Assessment Center will quarterly monitor the correct placement of students January 30th 2011 April- August 2011 for next year November, 2011 January, 2012 March, 2012</p> <p>5. LEA will ensure that there are sufficient ELD in the secondary master schedule to ensure that all students are appropriately placed. Principals, Denise Rugani May-August 2011 March, 2011 Allocation September 5th 2011 Monitoring</p> <p>6. If there are not enough students to open ELD sections by separate levels of proficiency, English learners will be grouped for ELD instruction by no more than two contiguous levels of English Proficiency. May-August 2011 March, 2011 Allocation September 5th 2011 Monitoring</p> <p>7. Using the provided databases, sites will identify and develop learning plans for students at the Early</p>	<p>\$20,000.00 District-wide</p>	<p>General fund EIA LEP/SCE Title III</p> <p>General Fund EIA LEP/SCE Title III</p> <p>EIA LEP</p>
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	<p>Intermediate English Proficiency level who have not met AMAO #2. Sites will develop learning plans for these students. April, 2011</p> <p>8. Sites will develop a school wide improvement plan to address the needs of English learners in the Single Plan for student achievement To start September 2011</p>	<p>NA</p>	
<p>Action Step: ELD materials will be consistently implemented district wide</p> <p>Description: Selected ELD materials will be used consistently through out all classrooms.</p> <p>Person Responsible: Elementary and Secondary Directors, Carmen Garces / Site Principals</p> <p>Start Date: January, 2011</p> <p>End Date: June, 2012</p>	<p>1. LEA will ensure that all English learners have board adopted ELD materials. Secondary: January 2011 September, 2011</p> <p>Elementary: September 2012</p> <p>1.1 Research based materials will be identified for elementary Winter 2012 Purchase Spring 2012</p> <p>2. Administrators and teachers will be trained in adopted materials. (Teachers: in process) (Principals: TBD) New Teachers: August 2011</p> <p>3. Criteria for program monitoring will include the appropriate use of ELD materials selected by the district. 3.1 present to principals April 2011 Secondary Sept 2011 Elementary Sept 2012</p>	<p>\$14,000.00 \$ 7,000.00</p> <p>\$25,000</p> <p>\$25,000.00 Teachers \$7,000.00 Administrators</p> <p>NA</p>	<p>Title III EIA/LEP</p> <p>Title III</p> <p>Title III EIA/LEP</p>

<p>Action Step: ELD instruction will explicitly teach vocabulary, syntax, grammar, functions and conventions in English using SBE adopted curriculum.</p> <p>Description: ELD lessons for English Learners will focus on developing vocabulary as well as the sub-systems of the English language.</p> <p>Person Responsible: School Principals, Rose Lock, Elementary and Secondary Directors, SASS Administrators.</p> <p>Start Date: January, 2011</p> <p>End Date: June, 2012</p>	<p>1. Each lesson will have a language objective identified for the students. Objective should be posted and verbalized for the students. Elementary and Secondary: September 2011</p> <p>2. ELD teachers will provide students with daily opportunities for explicit interactive language including listening, speaking, reading and writing. Elementary and Secondary: September 2011</p> <p>4. Elementary students will be assessed using a formative benchmarked assessment (such as ADEPT (A Developmental English Proficiency Test) at least twice a year). November, 2011 March, 2012</p> <p>5. Elementary grouping of students for ELD will be reconfigured based on the results of this assessment. November, 2011 March, 2012</p> <p>6. Secondary teachers will implement the curriculum embedded assessments included in <u>Inside</u> and <u>Edge</u> programs.</p>	<p>NA</p> <p>\$10,000.00</p> <p>\$15,000.00 \$10,000.00</p> <p>NA</p> <p>\$7,000.00</p>	<p>EIA/LEP</p> <p>Title III EIA/LEP</p> <p>EIA/LEP</p>

	Spring, 2011		
<p>Action Step: Professional development to support ELD Instruction</p> <p>Description: The LEA will provide professional development to support the actions steps related to ELD implementation</p> <p>Person Responsible: Elementary and Secondary Directors, Carmen Garces / Site Principals</p> <p>Start Date: November 2011</p> <p>End Date: June, 2012</p>	<p>1. Secondary teachers utilizing Inside and EDGE to deliver ELD instruction will participate in the 3 day training by the University of California Professional Development institute. September-June 2011</p> <p>2- District will continue offering Systematic ELD training for the elementary teachers who have not yet been trained in Systematic ELD (3 day training) Sept. 2010-June 2011 Nov. 2011-June 2012</p> <p>3. District will contract with the California Reading and Literature Project to offer training on the use of ADEPT (A Developmental English Proficiency Test) which is used as a benchmark assessment at the elementary level to ensure each elementary school has a team to implement the assessment. Sept.2010-June 2011 Oct. 2011- June 2012</p>	<p>Cost of \$25,000 was included on materials action step</p> <p>2010-2011 \$21,600</p> <p>2011-2012 \$21,600</p> <p>2010-2011 \$11,200</p> <p>2011-2012 \$11,200</p>	<p>Title III</p> <p>Title III</p> <p>Title III</p> <p>Title III</p>
<p>Action Step: LEA and site administration at elementary, middle and high school levels will verify that ELD appropriate instruction is provided to all EL students daily until they are no longer classified as ELs.</p> <p>Description: Administration will conduct walk thrus to ensure that all English learners are receiving appropriate</p>	<p>1. Administrator's evaluations will include goals related to the implementation and monitoring of ELD instruction. November, 2011</p> <p>2. Administration will ensure that all English</p>	<p>NA</p> <p>NA</p>	

<p>ELD.</p> <p>Person Responsible: Site principals, Elementary and Secondary Directors, SASS Administrators Department.</p> <p>Start Date: March, 2011</p> <p>End Date: June, 2012</p>	<p>learners have been placed in the correct ELD classes/group. May-August 2011 Dec-Jan 2012</p> <p>3. LEA will provide administrators with an ELD classroom observation protocol August 31st 2011</p> <p>*4- Principal's will receive training on the use of the observation protocol and providing feedback. October 2011</p> <p>5. Site and district administrators will use the observation protocol to regularly observe ELD instruction. Results of the observations will be shared at principals' and sites meetings. October, 31st 2011 January, 30th 2012 March, 30th 2012</p> <p>6. Administration will provide feedback relating to walkthroughs and the use and implementation of ELD materials. October, 31st 2011 January, 30th 2012 March, 30th 2012</p> <p>7. Administration will provide opportunities for peer (teacher to teacher) observations. October 31st,2012</p>	<p>NA</p> <p>NA</p> <p>NA</p> <p>\$2,000.00 per site</p>	<p>Site EIA /SCE</p>
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<p>Action Step: LEA will evaluate the Title III Y4 plan</p> <p>Description: LEA will utilize ELSSA report to determine plan's impact.</p> <p>Person Responsible: Rose Lock, Assistant Superintendent, Carmen Garces Administrator EL Services.</p> <p>Start Date: March, 2011</p> <p>End Date: June, 2012</p>	<p>1. Administrator of EL will meet quarterly with Assistant Superintendent, Rose Lock to review implementation of action steps. September 2011, December 2011, March 2012, May 2012.</p> <p>2. In September 2012 the LEA will run and ELSSA to compare student's performance from ELSSA 2010, which was used to write Title III Y4 plan.</p>	<p>NA</p> <p>NA</p>	
<p>Action Step: Audit of services for English learners and re-writing of a new Master Plan for English Learners</p> <p>Description: MDUSD has contracted with Norm Gold and Associates to conduct an audit of the services for English learners. The results of the audit will be used to inform the writing of a new Master Plan.</p> <p>Person Responsible: Rose Lock, Carmen Garces</p> <p>Start Date: February, 2011</p> <p>End Date: March, 2012</p>	<p>Identify 5 schools that will participate in the audit: 3 Elementary, 1 Middle, and 1 High Schools</p> <p>Visit the 5 schools and audit services for English learners</p> <p>Identify a consultant to guide the district on the Revision of the Master Plan. June, 2011</p> <p>Convene a taskforce to participate in the writing of the new Master Plan. September 2011</p> <p>Completion of Master Plan for English Learners (March, 2012)</p>	<p>\$51,000.00</p> <p>\$125,000.00</p>	<p>EIA LEP/Title III</p>