



“The World Is Our Family”
A North Carolina Public Charter School

CAROLINA
International School

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BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday, April 20, 2023

Meeting Purpose: Regular Scheduled Meeting

Time: 6:30 p.m.

Location: Carolina International School (In-person Meeting & via Zoom)

Prepared by: Bob Gorham (Secretary for Board)

Board Members in Attendance: Kasi Eagle, Sharon Smith, Bob Gorham, Kevin Fauth, Camela Ford, Bill Jackson

Board Members Not in Attendance: Erica Lawrence (resignation)

Others: Dr. Paul Bryant, (Head of School), Phyllis Rahilly (Finance/HR Manager), Sarah Grafton (Principal), Mica Smith, Michael Sheppard, Michael Harris, Other attendees present via Zoom (14 people in attendance)

Call to Order 6:35 pm – Kasi Eagle

CIS Mission and Values –Read by Mica Smith

Grade Level Service Project Report – Ms. Weston- Esther’s Heart Servicer Project for hunger relief serving Mecklenburg-Cabarrus County area -12 participants from school – Experience shared by Saige Smith (6th Grade), M. Naismith (8th grade), Kennedy Johnson (6th Grade)

National Honor Society Project – Mr. Grant – Elias Lopes- Bench Project in honor of Rachel Albertson - \$150.00 fund raiser.

Secretary Report - Bob Gorham- Minutes of March Board meeting submitted to Board prior to meeting for review. No changes noted by members. Bob Gorham recommended dispense reading of minutes, Motion by Sharon Smith, 2nd by Kevin Fauth. Minutes accepted by Board. To be posted on CIS Website as directed to Ms. Rahilly.

Facilities Committee Report – Bob Gorham (Chair)

- Met with Mr. Harris, Dr. Bryant & Kevin Fauth on April 20th for update.
- Dry Pond testing passed – Kudos to Mr. Harris for hard work and diligence.
- Roof Repairs are continuing to hold up.
- Update on Security Plan
- Blinds need replacement in classroom (Need plan to purchase and get bid)
- Gazebo discussion

- Nature Trail Redevelopment Work – Near completion
- Backflow testing completed.
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Finance Committee Report - Kevin Fauth (Chair).

- Good shape financially.
- A small surplus expected for the end of year.
- Financial report reviewed.
- Reviewed Budget Report as part of HOS presentation.

Academic Standards Committee Report – Camela Ford (Chair)

- No Report

Head of School Report –Dr. Paul Bryant (Report submitted to BOD- reference for details)

- Reported on Enrollment and ADM -721 students, current attendance 711. Projected for 850 students in 23-24 cycle that started on November 1. Received 441 applications to date for new enrollment cycle. 260 available seats. 168 Completed Registrations
- COVID Update – No active COVID cases
- Mobile Dental Clinic scheduled for April 27

Community Partnership Update –

- Community Health Fair successfully held.
- The registration celebration had 100 families touring school.
- Attending Cabarrus County Arts Council Breakfast – May 5

Facilities Maintenance Report (see referenced in Facilities Committee Report)

Nature Trail is almost complete.

- **Finance and Personnel reporting**
 - Reviewed Budget Presentation for vote during new business session.
 - The current budget is - \$7,885,598.00 spending is based on the ADM amended budget.
 - Providing what is needed for students and teachers to be successful in the classroom.
 - Completing required DPI compliance surveys and budget reconciliations for ESSER and related grants.
 - Received summer K-3 Reading Grant to support summer remedial programs.
 - Spending funds as appropriate from our federal grant.
 - Currently trending a slight surplus, due to reclassification of Covid expenses
 - One new hire during month – New EL Coordinator
- **Other Items**
 - Charter Renewal Site Visit Report reviewed with Board.
 - Continuing to prepare students for end of year assessments. Saturday enrichment programs are being planned.
 - Summer reading and state assessment retake programs are planned beginning June 12th. ESSER and additional grants will fund the programs.
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- **Dates to Remember**
- Environmental Extravaganza - April 21st, 9am-2:30pm
- EOG/EOC Assessments Begin – May 19th.
- Memorial Day – May 29th
- Kindergarten Transition Ceremony – May 31st
- Last Day of School – June 2nd
- Senior Graduation – June 3rd (10am)

Principal's Report – Sarah Grafton (Report to be submitted to BOD)

- End of school year testing upcoming

High School

- Saturday Schools for High School students planned.
- Prom planned and upcoming.
- Award Ceremonies are being planned.
- Fine Arts Department Band Concert - Sound of Music Performance
- Order of Comet Award – “Focus on Core Values”
- Lakeisha Donaldson reported on EOG plan.

Middle School Report - Presented by Mr. George

- NWEA assessment discussed.
- All hands-on deck for student improvement

Elementary Report

Teachers Rep Report – Mica Smith

- CIS School Happenings report submitted to BOD. Items to highlight.
- Yearbook work Mrs. Hicks
- Mrs. Edgeston 8th grade creating fantasy map and dream catchers.
- Mr. Grant had addition to his family, Oliva Rose Grant. Congratulations.
- Science Olympiad
- Welcoming of new families on March 21st
- Staff Chili Cook-off
- Miss Morris class made cast molds of shells like fossils.
- Ms. Heib had 3rd graders collaborate on math questions from hidden eggs in the room.

PTSO Report – Ms.Nika Fourney

- Looking for Treasurer
- Working with Ms. Grant for Teacher Appreciation Week

Old Business – None

New Business -

- Motion to approve 2023-2024 School calendar – Motion by Bob Gorham, 2nd by Kevin Fauth. No objections.

- Motion to approve budget for the new 2023-2024 school year as presented by Dr. Bryant. Motion by Kevin Fauth, 2nd by Sharon Smith. Passed without objection.
- Motion to approve Work agreements. Motion by Dr. Camela Ford, 2nd Bob Gorham. Passed without objection.
- Motion to hire Public Finance, Inc. per recommendation of Dr. Bryant as financial advisor to school. Motion by Bob Gorham, 2nd by Kevin Fauth. Passed without objections.
- Nomination of Dr. Camela Ford, by Sharon Smith, as Board Chair to replace Kasi Eagle at end of school year. 2nd by Bob Gorham. Passed without objections.

Open Comments - 3 minutes per person

- **Katie Jones** – Parent voiced concerns about recent interaction with school staff being aggressive and argumentative.
- **Tasha Davis** – Son is Junior in EC. Schedule changes were not handled good that affected student.

Closed Session

Motion to go to closed session to prevent disclosure of confidential information related to confidential matters within the meaning of Chapter 132 of the General Statutes. – Motion by Dr. Ford, 2nd by Kevin Fauth. – No Objections.

- No business voted on during the closed session.

Open Session

Motion to adjourn by Dr. Ford, 2nd by Bill Jackson - No objections.

Meeting adjourned @ 9:05 p.m.

Next regular BOD meeting scheduled for May 18th, 2023, at CIS.