



Dinuba Unified School District

ADMINISTRATIVE OFFICE: 1327 E. El Monte Way, Dinuba, California 93618
Tel. (559) 595-7200 • FAX (559) 591-3334

AGREEMENT FOR AUTOMATIC DEPOSIT (CREDITS) & ELECTRONIC REIMBURSEMENTS District Number: 77

Payroll, and employee reimbursements (with prior approval), will be made by Automatic Payroll Deposit (APD) or by Electronic Fund Transfers (EFT).

1. Check one: **NEW** **CHANGE** **CANCEL**

2. Check **ONE** of the following bank types:

Checking (23) _____ **Attach a voided check**

OR

Savings (33) _____ **Attach a copy of bank statement OR membership card**

3. Provide the following bank account information:

Financial Institution: _____ Branch: _____

ABA/Routing Number _____

Account Number _____

4. Provide the following required information:

a. Email Address (for reimbursements: SACS will send an e-mail notifying you of the payment and remittance notice):

b. Last 4 digits of S.S.# _____

c. Phone Number _____

I/we hereby authorize Dinuba Unified School District (Company/District) to initiate credits to my (our) account indicated above, and authorize the financial institution indicated on this form ("Financial Institution") to credit my (our) account with the amount thereof. This authority is to remain in full force and effect until Financial Institution has received written notification from us of its termination and Financial Institution has had a reasonable opportunity to act on it; or until Financial Institution has sent us ten (10) days written notice of Financial Institution's termination of this arrangement. Please allow a couple of cycles for the deposit/reimbursements to take effect.

Employee Signature

Date

Printed Name

Please contact the district office immediately if you make any changes to your bank account or email that may affect your payment.