

**ADMINISTRATION EXTRA DUTY RATES SCHEDULE**

**2018-19**

**Summer School**

Position	Notes	Daily Stipend	Flat Stipend	Other Rate	Comp Time	Approval Process
High School Administrator	Can be split into 2 positions.		\$6,000.00		No	EWA
Middle School Administrator	Applicable with enrollment of 200 or more.		\$3,500.00		No	EWA
Elementary Administrator	1 site = \$3500/2 sites = \$5000		\$3500/\$5000		No	EWA
Instructional Coach			\$3,500.00		No	EWA

**Professional Development (Non-work Days)**

Position	Notes	Daily Stipend	Flat Stipend	Other Rate	Comp Time	Approval Process
<b>Ranges 322-314:</b>	Up to 3 days of Comp Time allowed per year. Must be used within same fiscal year. No payout of unused comp time.				Yes	When mandatory attendance required, pre-approved by Superintendent
Asst Superintendent						
Chief Business Official						
Principal - High School						
Director - Special Student Services						
Director - Curriculum & PD						
Director - Instructional Services						
Director - Instructional Program Analysis						
Principal - Intermediate School						
Principal - Alternative Education						
Principal - Elementary School						
Director - Facilities						
Director - Child Nutrition Services						
Director - Information Technology						
Principal - Assistant High School						
College & Career Program Director						
Principal - Assistant Intermediate School						
Athletic Director						
<b>Ranges 313-307:</b>	Up to 2 days of Comp Time allowed per year, if requested. Must be used within same fiscal year. Payout of unused comp time on June 30 at flat stipend rate.	\$250.00			Optional	Pre-approved by Principal or Director
School Psychologist						
Counselor - Head						
Educational Social Worker						
Speech & Language Pathologist						
Counselor (7-12)						
Counselor - Alternative Ed (7-12)						
Learning Director						
Transportation Director						
Migrant Program Coordinator						
Custodial Services Supervisor						

**Work in Summer (not Professional Development)**

Position	Notes	Daily Stipend	Flat Stipend	Other Rate	Comp Time	Approval Process
School Psychologist Speech & Language Pathologist Educational Social Worker	i.e. Psychologist attending student diagnostic meeting; LCSW working additional days to cover for LCSW on maternity leave.			Hourly Rate of Individual	No	Pre-approved by Principal or Director - EWA
Counselor Learning Director	i.e. Registration or Master scheduling. Up to 2 days of Comp Time allowed per year. Must be used within same fiscal year. Payout of unused comp time on June 30 at individuals hourly rate.			Hourly Rate of Individual	Optional	Pre-approved by Principal or Director - EWA

All Extra Duty must be tracked in DS via an EWA

approved 10/30/17 by Board Sub-Committee