

2023-2024

1. Open the Curriculum Catalog (it will download a copy) and choose "Enable Editing."
2. The first tab in the spreadsheet is the SLP page. For spring requests, you will need to fill out the whole SLP to let your consultant know about your plans for next school year.
3. The next tabs are subjects, by clicking on one of them you will see all the curriculum options for that subject. Please fill in the quantity column to request items.
4. When you are done, click on the FILE tab at the top of the page, choose SAVE AS and name the file <studentlastname.firstname.requestdate> (smith.matthew.request.042223) and click save.
5. Attach your saved request to an email and send to your consultant.

Bookshark has optional items that are recommended/available. We have them listed under the subject category where they would be found. An example is that Wordly Wise is located under 'vocabulary'. It may be helpful to reference the additional/optional items on the Bookshark website.