



JOINT OPERATING COMMITTEE MEETING
7:00 P.M., Thursday, May 18, 2023
LycoCTC Café AGENDA

- 1. **CALL TO ORDER**-Mr. Mike Mamrak, President _____ TIME
- 2. **ROLL CALL** – Patricia Kepner, Board Secretary

<u>MEMBER</u>	<u>ALTERNATE</u>	<u>DISTRICT</u>
_____ Mr. Michael Mamrak	_____ Mrs. Tara Buebendorf	East Lycoming
_____ Dr. Carolyn Strickland	_____ Mrs. Lynn Frey	Loyalsock
_____ Mr. Dave Shimmel	_____ Mr. Dale Ulmer	Montoursville
_____ Mr. David Messenger	_____ Mr. Steve Hill	Muncy
_____ Mr. Douglas Whitmoyer	_____ Mr. Daniel Truckenmiller	Warrior Run

OTHERS

- _____ Dr. Craig Skaluba, Superintendent of Record, Muncy School District
- _____ Mr. Nathan Minium, Executive Director, Lycoming Career & Technology Center
- _____ Mrs. Patricia Kepner, Board Secretary, Lycoming Career & Technology Center
- _____ Mrs. Heather Burke, Accounting Services, East Lycoming School District
- _____ Mr. Christopher H. Kenyon, McCormick Law Firm, Solicitor

- 3. **PRESENTATION**- Don Main, Marietta Main Architects- Feasibility Study Update
- 4. **MINUTES**

A. Approval of minutes from the April 20, 2023 regularly scheduled public meeting.

_____ Moved	_____ Seconded	_____ Roll Call
_____ Ayes	_____ Nays	_____ Abstained

5. **FINANCIAL REPORTS**

A. Approval of financial reports for the period ending April 30, 2023 as presented.

B. Approval of bills from April 14, 2023 to May 11, 2023 to in the amount of \$195,975.99 as presented.

_____ Moved	_____ Seconded	_____ Roll Call
_____ Ayes	_____ Nays	_____ Abstained

6. FORMAL ACTION

- A. Recommendation to approve the final reading of the general fund proposed operating budget for the 2023-2024 school year as presented.
- B. Recommendation to approve the lease agreement with the East Lycoming School District in the amount of \$114,275.00 as presented.
- C. Recommendation to approve the Business Services Agreement with the East Lycoming School District in the amount of \$45/hour for the 2023-2024 school year 2024 as presented.
- D. Recommendation to approve the Technology Support Services Agreement with the East Lycoming School District in the amount of \$35/hour for the 2023-2024 school year 2024 as presented.
- E. Recommendation to approve the update to the ninth edition of the Health Careers textbook “DHO Health Science” along with MindTap instant access.
- F. Recommendation to review LycoCTC policy 816, Social Media as presented.
- G. Recommendation to approve the team from MYNDDSET (clearances have been received) to assist in the HBI BuildYOU! Pilot program in the Construction Trades program during the 2023-2024 school year as presented.
- H. Recommendation to approve LycoCTC job descriptions for Yearbook Advisor, National Technical Honor Society Advisor, and Dean of Students as presented.
- I. Recommendation to approve Amanda Williams (Health Careers) and Jeffrey Lee (Automotive) to be members of the Occupational Advisory Committee as presented.

J. Recommendation to approve summer hours of Monday- Thursday 8:00-3:30 for the LycoCTC main office, from June 5-August 14, 2023.

___ Moved ___ Seconded ___ Roll Call
___ Aye ___ Nays ___ Abstained

Open nominations for Board Treasurer for the 2023-2024 school year.

K. Recommendation to close nominations for Board Treasurer for the 2023-2024 school year.

___ Moved ___ Seconded ___ Roll Call
___ Aye ___ Nays ___ Abstained

L. Recommendation to approve _____ for Board Treasurer for the 2023-2024 school year.

___ Moved ___ Seconded ___ Roll Call
___ Aye ___ Nays ___ Abstained

ADMINISTRATIVE REPORTS

1. Facilities/Operations
2. Curriculum / Programs / Enrollment (chart included)
3. Instruction / Professional Development
4. Communications / Public Relations

7. INFORMATION

- **The next Joint Operating Committee Meeting is scheduled for Thursday, June 15, 2023 at the Lycoming Career & Technology Center Café at 7:00 p.m.**

8. ADJOURNMENT

___ Moved ___ Seconded ___ Roll Call
___ Ayes ___ Nays ___ Abstained _____ Time