

# Booster Meeting Minutes - August 18th, 2018

Present - Randy Forrette, Amy Carey, Sharon Goodman, Jennifer Jungwirth, Teresa Jones, Van Schoenborn, James and Susie Benson, Sarah Woodley, Maria McGill, Jill Mitzel

Meeting called to order at 7:15 p.m.

- Welcome - Sign in / July meeting minutes have been approved and are online

## Updates

Treasurer's report – Susie

- Balance / Available Funds

  - Checking: \$18,057.16 / \$8,189.84

  - GIFT: \$16,932.22 / \$2,282.22

  - SPPC: \$2,977.36 / \$2,977.36

  - Received \$697 for Van's volunteer time
  - Tod Nau paid \$275 for Sports Program ad
  - SummerFest food truck - made \$96, plus \$50 donations

Senior Party Planning Committee (SPPC) Update - Sharon

- Shirt design and order status - Cori, shirts ordered approx. \$1500
  - Nice to have lanyards, etc. something else
- Sporting events schedule for selling products
  - Include scarves for Soccer players/parents
  - Open shack for JV Football games, too

Membership Update – Sharon and Cori

- 62 people signed up (includes 25 new members)
- \$1240 in dues collected, \$1470 in sports passes, \$2710 total
- 18 more probable returners. Should add another \$790
- Update on SummerFest, Registration, & Sports Physical Day sign ups

Sports Program Update – Sharon and Erin

- Took candid shots of teams without uniforms to put in program
- Most of coaches bio's in
- Missing one ad art, to be in by end of day
- Bad news lost \$2050, Good news-new business of \$3525

Signs / Banners update – Teresa

- New contacts with people, meeting face to face for new business

Food Truck Update

- Changes and additions

  - Added TV and TV mount for menu board / slideshows

  - Added spice rack and storage shelves at front

  - Secured cooktops - James

  - Food Truck Slideshow – email your pics to [stayton.boosters@gmail.com](mailto:stayton.boosters@gmail.com)

  - Added window in main door as order/money window - James

  - Added window in back door for airflow - James

  - Added two new fans from Target (about \$12 each) – James & Susie

Adding decals to service side for more branding/exposure - Randy  
New generator donated by Callsen Cutting

○ Events

Volleyball team camp on 8/15

Feeding players for camp - dinner and breakfast

Food Testing at Randy's 8/19 3:00 PM

Need pics of Harvest Fest menu items

What should we bring?

**\*\*ACTION ITEM - RANDY \*\*** email for sign-ups for food to bring

Who is coming? Bensons, Jungwirths, Shryocks, Careys, Kirbys,  
Forrettes, Jones, Harmik, Maria McGill

Bruce Brown / Booster Open House 8/31

**\*\*Lots of discussion**

Promote parental sportsmanship presentation

Promote sports passes, EPO, banners, sports program, Auction...

Promote Booster Projects

Promote the Food Truck

Sign up more booster members

Debi Brazelton volunteered to help

Are we feeding the attendees? YES

**\*\*Meal or snack? Burgers, hot dogs - with suggested  
donations**

**\*\*Traeger BBQ can be used for event**

**\*\*ACTION ITEM - RANDY \*\*** Create flyers

**\*\*ACTION ITEM - SHARON \*\*** Distribute flyers at Middle  
School registration

Sporting Events – Volunteers:

Meeting with Alan, Darren, and Donna, waiting on Donna

Michael Woodley - Kansas City style BBQ, possible serving for

Homecoming, let us know in advance so it can be advertised

Harvest Fest – 9/7/18 – 9/9/18

- Trailer can be dropped off Thursday night
- Ready to sell by 4:00, Set up by 2:30 or 3:00
- Get help signed up

## **Policies and Procedures**

Any suggested changes to Policies and Procedures?

○ \$500 President's Project Budget definition

○ Added "band" to all inclusion statements

Waiting on food truck verbiage until more experience (next summer)

Choir is wanting to be a part of Boosters, discussion after school starts

Motion made to accept changes by Randy, seconded by Jennifer - Passed unanimously

## 18/19 Goals

See attached

Any additions/changes to goals provided at July meeting? \*No changes\*

Long term savings of income discussion

- Percentage - \*\*goal of 10% to go into GIFT
- Start Date - after Auction
- Types of income - Need to discuss more later
- Motion? \*\*Ponder and wait for unanimous vote, it's a big deal!\*\*

This should probably be a change to the bylaws which takes a unanimous vote. We need to take our time and word this correctly. Get it done before the auction.

## Projects, Tasks, Votes, & Events

Recent funding, votes, and fund requests

- \$150 for Dance advertising
- \$91.65 for Maintenance Building Paint Project expenses
- \$2000 for booster gear funding

Completed projects/tasks

- Locker Day – Membership Table
- Summer Fest – 7/28/18
- Pressure wash buildings for paint - Van
- Trim oak tree - Van
- Paint buildings – 7/21 & 7/22

Huge thank you to Dean Butler and Tod Nau running the sprayers  
Virgil Bradbury, Leigha Bundy, Shooter, and probably others on trim.  
Maintenance Building & Shed, Eagle Garage, Cement block area on back  
of stadium, South end of Roost (inside cell tower fence), Gable trim on  
Roost and Field Bathrooms

- Girls locker room update

Huge thank you to Lisa Butler who put in over 40 hours  
Also thank you to Annie, Stacey Hollenbeck, Tonia Whisman  
Painted ceilings white, walls grey, trim and beams blue  
New Eagle Head installed 8/13/18

In process projects/tasks

- Boys locker room update  
Randy sprayed ceiling on 8/8  
Wendi Nyquist and her girls are painting walls and trim  
Eagle head is ready to install on 8/25 (after paint cures)
- Lobby Bathrooms – Lisa Butler hoping to complete  
Lisa could use some help

- Eagle heads are ready to install after paint cures 2 weeks
- Cleaning maintenance yard
  - Maintenance staff has already made a huge difference
  - Jeep is gone
  - Working on boat
  - Waiting for Brian to be back and settled
  - \*\*discussed moving and refreshing fencing\*\*
- New projects/tasks/business topics? (10 minutes)
- Hang banners on turf fence - \*\*Amy volunteered with Teresa and Robin\*\*
  - Make sure they've renewed
- "Bubble Wrestling" air up suits – Sharon
  - \*\*SPPC expense item\*\*
- Order Pop Up Tent for Food Truck?
  - \*\*ACTION ITEM RANDY\*\* Look into purchasing from Costco

## End of Meeting

Adjourned at 8:37 p.m.

Next Booster Meeting: Wednesday September 19<sup>th</sup>

## Booster Goals 18/19 Goals

### Financials

- Maintain \$150,000 in gross revenue
- Hold expenses to 3%
- Start regular contributions into GIFT – Use as long-term project fund

### Projects

- Field House Water Fountain \*\*\*
- Softball Hitting Facility \*\*\*
- Paint maintenance buildings \*\*\*
- Paint Gold trim on field bathrooms, Eagles' Roost... \*\*\*
- Paint South end of Eagles' Roost Blue (inside cell tower fence) \*\*\*
- Locker rooms and lobby bathrooms \*\*
- Maintenance yard cleanup \*\*
- Concrete pads under softball bleachers \*\* \*\*\*Manning may be willing to do this\*\*
- 12 more garbage cans - \$2,500
- Should we make a motion right now?? \*\*Sharon made motion to purchase 12 more garbage cans, all attendees were in favor\*\*
  - Rotate the stadium Eagle head \*\*\*\*\*Van wants to get it done soon, will contact those willing to help, possibly last minute\*\*\*\*\*
  - Paint JV baseball shed
  - New siding/roofing on Pumphouse (partner with NSSD)

- Paint Softball Dugouts
- Assist with Nike replacement uniforms
- New Aluminum Bleachers - \$35,000 (\$5,000 each) – Maybe our auction special project?
- Varsity Softball
- JV Softball
- JV Baseball
- JV Soccer (needs two)
- Tennis (needs two)

## **Infrastructure, Community, and Communication**

- Update Policies and Procedures \*\*\*
  - Include Band
  - \$500 President Project Budget
- Parent attitude and general sportsmanship improvement \*\*
- Bruce Brown Program – Partner with NSSD
- § Include middle school parents
- § Free meal to promote school, sportsmanship, and support coaches

## **Scholarships**

Continue \$10,000 in annual scholarships

\*\*\* Already Complete

\*\* In Progress