



SHS BOOSTER CLUB

Our Athletes Soar!

Officers: President – Teresa Jones Vice President - vacant Treasurer – Randy Berning Secretary – Darcie Hubert
Board Members: Jody Classen, Adam Joyce, Jennifer Jungwirth, Dory Leming, Kizzy Starbuck

Stayton.boosters@gmail.com

PO Box 111 Stayton, OR 97383

April 20, 2022

Welcome and Sign In - Teresa Jones, Randy Berning, Adam Joyce, Darcie Hubert, Darren Shryock, Jill Mitzel

Started at: 7:00pm

Updates

Treasurer's report - Randy Berning

- Pending Transactions (Balance / Available before 2021 Auction)
 - Checking Acct: \$109,842 / \$68,458
 - GIFT-Saving Acct: \$3,844 /
 - Recent EPO = \$320
 - SPPC-Checking Acct: \$24,378 / \$24,378
 - Investment: \$4,759
- Need to allocate funds to the specific team chosen by the person that sold Sports Program sponsorships
 - Randy B has list of how much each person sold
 - Board members present agreed that a 50/50 split between Boosters and the specific team chosen by the ad seller would be appropriate, but not enough members to vote on it at this meeting
 - Teresa will email or text all Board members and will put this to a vote
 - 5/4/22 - Teresa made motion to split funds 50/50; Dory second motion; 5 yes votes to pass motion
 - Darcie would like her funds to be put towards 2023 SPPC
 - Kizzy would like her funds to be put towards Boys Basketball
 - Randy B would like his funds to be put towards Boys Basketball
 - Dory would like her funds to be put towards Baseball

Athletic Report by Darren Shryock:

- PTNW invoice for March has been sent to Boosters - \$2375
 - April and May bill should be less, as Heather left as of April 1st and we do not currently have a full time trainer
 - PTNW is working hard to have a trainer at most games, but there will be a few they are not able to be at
- The District purchased 10 large lockers for the girl's locker room
 - Will be placed in the center, open area of the locker room
- Pioneer Athletics is going to come out to give a bid on the wall padding in the main gym

Advertising Update

- 21/22 Sports Program
 - Winter Edition
 - Adam picked up the programs on April 7th
 - Randy F will work on getting them distributed throughout the community
 - Spring Edition
- Main Field Scoreboard Sign
 - One sign missing
 - At least one expired
 - Santiam Hospital Signs to go up this Summer
- Need banners up ASAP before twilight meet
 - Randy B and Adam will put up the banners before the track meet on April 30th and then will take them down afterwards to keep them from getting weathered throughout the summer
- Need person to manage sign sales tracking google sheet
 - Adam Joyce will manage the sign sales tracking google sheet

2022 Senior Party Planning Committee - Jill Mitzel

- Jill reports that they have raised around \$30,000
- Bottle Drop will be closed out on May 5th
- Jill asked if the SPPC is responsible for decorating the stage at graduation
 - Board believes so, but also thinks that the Senior Class president helps with this
- Jill would also like to bring back the "Graduation Walk" at the local Middle Schools immediately following the graduation rehearsal

- Next meetings will be on May 11th and May 25th

2023 Senior Party Planning Committee - Darcie Hubert

- 2023 SPPC Board has been created
 - President - Darcie Hubert
 - Treasurer - Trisha Rutherford
 - Secretary - Kara Buechner
- First meeting was held on April 19th
- Monthly meetings will be held on the third Tuesday of each month at 7:00pm in the Santiam Conference Room
- Confirmed with Boosters that SPPC can purchase all our own concession stand products and not be required to split the proceeds 50/50 with Boosters (unless using the food truck)
- Confirmed with Randy B that the SPPC Venmo account is set up correctly and that the \$16 test deposit went through
 - When transferring funds from Venmo, Darcie will let Randy B know what the deposit is from (such as concessions, fan gear, etc)
- Presented Board with a few fan gear options, but we would like to have a few more options to choose from
 - Fan gear will be ready by August 1st, 2022
 - Old fan gear can also be used to sell at the Fourth of July breakfast, as well as any other events

Auction

- Oregon Garden has been reserved for February 11, 2023

Membership Update

- 8th grade night will be held on April 25th, at 6:00pm
 - Teresa, Randy, Jody and Adam can help out with this
 - Need to have Booster registration forms available as well as old Fan Gear
 - Jody has a laminating machine that can be used for Sports Passes
 - Teresa will work on getting something made up to give to families to promote using Amazon Smiles
- Need person to manage booster members google sheet
 - Adam Joyce will manage the Booster members google sheet
- Board Positions to be filled - new Board needs to be in place in July, 2022
 - President

- Vice President
- Jill will fill voting position
- The following Board Members still have one year left:
 - Darcie Hubert - Secretary
 - Kizzy Starbuck - voting position
 - Dory Leming - voting position
 - Adam Joyce - voting position
 - Jody Classen - voting position

Food Truck and Concessions

- Siegmund's Spring Kickoff event on 4/9/22
 -
- Parent teacher conference 4/11 & 4/13
 - Boosters will provide meal on 4/11/22



Votes

Recent funding, votes, and fund request

- \$225 to the 2022 SPPC group for purchase of all left over concession stand items
 - Approved on 2/20/22
- \$419 to La Esperanza Catering for dinner for the teacher's during conferences
- \$1500 to the Teacher's Incentive Fund
 - Approved on April 7th, 2022
- \$1,350 to the KROC Center for the venue rental deposit for the 2023 SPPC
 - This is fronting the SPPC the funds to pay the deposit as they have not had time to fundraise yet - funds will be paid back
 - Approved on April 8th, 2022
- Teresa made a motion to split the funds from ad sales 50% to Boosters and 50% to the team or club chosen by the person who sold the ad. Dory second motion.
 - Approved on 5/4/22

Projects, Tasks, & Events

Completed projects/tasks

- Softball turf to grass transition
- Softball field - old banners taken down and new banners put up

In Process projects/tasks

- Softball dugouts siding - Randy F will contact Rodney for an update on this
 - Softball paying for materials
 - SHS construction will start after January 1st
- Softball dugout paint
- Install new Discus throwing Cage - Erin Holm
 - Needs to be installed in next 60 days

New/upcoming projects/tasks/business topics

- Finish the gym
 - Stair treads - RF contacted Santiam Interiors
 - Santiam Interiors Quote = \$12,516
 - This is for both sides
 - Randy F will ask Santiam Interiors if there would be any discount if we pulled the old stair treads ourselves
 - Front entrance paint
 - Labor only
 - Window replacement
 - Offer to be replaced free by Tom Kessler
 - Clean exterior Eagle logo
 - Labor only
 - Replace front entrance siding
 - No clue of cost
 - Wall padding - RF contacted James Benson
 - Probably around \$5,000 if James can lead
 - \$8,000 if we have to purchase
 - Paint field house
 - Lindsay's Painting Quote = \$11,215
 - Color?
 - Money
 - We collected \$17,000 at the auction
 - Total above is \$30k - \$35k
 - does the board want to do about the difference?
 - Board agreed that we would like to complete all of the tasks above
 - RF will continue to work with Dave Parsons for District \$\$\$ and will reach to out other possible donors for additional funding
 - Board agreed that the rest of the funds would come out of the General Fund to pay the difference

- Need to discuss and vote on what percentage to split proceeds when doing combined fundraisers with other groups, such as concessions (if Booster purchases the product); fan gear sales; food truck; advertising sales; etc
 - Board members present at this meeting felt that 50/50 split on all fundraising activities would be fair, but not enough members present to vote at this meeting
 - Once a motion is made and voted on and approved, we will need to update our “Operational Policies & Procedures” manual.

Meeting adjourned at: 9:05pm

Next meeting is planned for: May 18th, 2022