



SHS BOOSTER CLUB

Our Athletes Soar!

Officers: President – Brandon John Vice President - Mike Bochsler Treasurer – Randy Berning
Secretary – Darcie Hubert

Board Members: Jody Classen, Adam Joyce, Jill Mitzel, Dory Leming, Kizzy Starbuck

Stayton.boosters@gmail.com

PO Box 111 Stayton, OR 97383

March 15th, 2023

Start time: 7:00pm

Present: Brandon John; Mike Bochsler; Randy Berning; Darcie Hubert; Adam Joyce; Jill Mitzel; Kizzy Starbuck; Darren Shryock; Dodi Holm; Elona Larimer; Janet Odenthal

Updates

Treasurer's report - Randy Berning

	(Balance / Available)
● Pending Transactions	
○ Checking Acct:	\$240,519 / \$130,418
○ GIFT-Saving Acct:	\$7,531 / \$7,531
○ Recent EPO =	\$252
○ SPPC - Checking Acct:	\$41,986 / \$43,588
○ Investment:	\$5,005 / \$5,005

Athletic Report - Darren Shryock:

- Basketball shot clock
 - Will be mounted to the left of the Booster sponsor signs

- Fitness Center
 - Joe Wolf will be the general contractor for the Fitness Center
 - Joe had the City of Stayton conduct locates on the utilities last week
 - Plan is to put Fitness Center just to the North of the main gym
 - Will need to move the access road to the north a bit closer to the maintenance buildings and may also need to take out some of the staff parking near the cafeteria
- Corey Yates (former trainer through NWPT) has offered to provide information on what should be included in the training room of the Fitness Center
- Focus Heating & Cooling has offered their assistance with the HVAC system once we get to that point

Auction - Darcie Hubert and Kizzy Starbuck

- 2023 Auction tasks have for the most part all been completed
 - Only payments left to make are the trips through the travel agent
 - We did have a couple of the winning bidders ask if they could travel in 2024, which we told them that would be fine... but we asked that the trips be booked prior to 6/30/23, so we can make the payments for them this fiscal year
- 2024 Auction
 - Darcie, Kizzy & Randy will chair the 2024 auction again, but Jill Mitzel and Carmela Flett will shadow the chairs in 2024 with the plan to take over in 2025

SPPC - Class of 2022 - Jill Mitzel

- Class of 2023 still has a little over \$800 in the SPPC savings account
- Jill will speak to Vicky about a class donation
 - Had previously discussed possibly donating a podium, but Jill will see if that is still what the school would like

SPPC - Class of 2023 - Darcie Hubert

- One fundraiser left, which will be a Cap & Gown photo shoot sometime during the week of June 5th - 9th
- Focusing on planning the actual party now

SPPC - Class of 2024 - Dodi Holm & Elona Larimer

- Executive Board has been established
 - Co-presidents: Dodi Holm and Miranda Schotthoefer
 - Secretary: Katie Silbernagel
 - Treasurer: Elona Larimer
- Class of 2024 Fundraisers
 - Flower Basket Sales
 - Twilight Track Meet (selling hamburger meals)
 - Fourth of July Breakfast
 - Harvest Festival Parking
 - Senior Parking spots
 - Fall Concessions
 - Homecoming Food Truck
 - Fall Fan gear Sales
 - Sports Program Advertisements
 - Fall Mini Shoots
 - Christmas Wreaths
 - Dessert Dash
 - Auction Item
 - Winter Sports Concessions
- Fan Gear
 - Fan Gear designs to be submitted to Boosters by the June 21st meeting
 - Fan Gear to be screen printed and ready to sell at the Eagle Days (Registration in August)
 - Can sell 2022/2023 Fan Gear at a discounted price
- Keys
 - Darcie will get Concession Stand and Booster Shack keys made for the 2024 SPPC group
- Cash Boxes
 - Darcie will get 2024 SPPC the cash boxes and PAX machines prior to the Twilight Track Meet
- Debit Card
 - Brandon will ask NW Preferred Credit Union about getting one of the SPPC board members a density card for the SPPC checking account

Food Truck and Concessions

- Football Concession Stand
 - Cooler will be ordered soon
 - Carmela Flett will place order and arrange for delivery and set up at the concession stand, as well as removal of old cooler

- Jay Jungwirth has offered to work on the electrical issues in the Football Concession stand this summer
 - Circuit breakers trip when there are too many things plugged in
- Food Truck
 - Agreed that the Food Truck can be used by teams / groups at any time without any sort of fees paid to Boosters
 - Expectation is that the team/group utilizing the Food Truck will clean it after each use, including oiling the griddle to prevent it from rusting
 - Brandon John has a youth team that would like to use the Food Truck as a fundraiser at the Softball games, so they will clean up the griddle soon, as it has already started to rust
 - Also expect at least one volunteer within the group must have their Food Handler's card and must be present while the Food Truck is in use
 - Marion County Health Inspector needs to inspect the Food Truck at the next event that it operates at
 - Darcie will coordinate this with the Health Inspector and will assist with inspection
 - Decided to wait on getting a commercial fridge
 - Going to see if the current fridge works any better the next time it is in use and going to wait to see how often the Food Truck is being used
 - If the Food Truck begins to get used frequently, will revisit purchasing a commercial fridge at that time
- Operation of Concession Stands
 - Board agreed that SPPC will have control over the concession stands
 - SPPC will purchase all of their own food and will keep 100% of the profits
 - SPPC can provide a list of dates available for other groups to run the concession stand as a fundraiser
 - Boosters will get these dates out to the other groups
 - If another group chooses to run the concession stand, they can either split the profits 50/50 if using SPPC's product or they can purchase their own product and keep 100% of the profits

Reader Board - Randy Forrette

- Will discuss at next meeting

Booster website - Randy Forrette

- Discussed proposal for new Booster website
 - Agreed to not move forward with website at this time

Raffle License

- We need to obtain a Class A license from Oregon DOJ to cover the auction raffle, as well as all 50/50 raffles
 - Cost is \$100 and needs to be renewed annually
 - Randy Berning will look into getting this license

Advertising

- We need to review all of our advertisements (Scoreboards, Fence banners, Gym placards)
 - Need a list of which ones are expiring; which ones need replaced / updated; which businesses need to be contact to renew
 - Adam and Brandon will go through the spreadsheet and get a list made of what needs to be done
- Mike will look into options of expanding the signage area on the Football Scoreboard
- Class of 2024 will take on the Sports Program ad sales
 - Darcie will get them all of the information they need

Membership Updates

- Discuss using pre-made Sports Passes (plastic cards similar to a credit card)
 - Total cost for 250 cards would be \$136.49
 - \$124.50 for the cards plus \$11.99 for shipping (\$0.54 per card)
- Agreed that this would be much more efficient and cost effective than printing and laminating our own cards
- Will purchase the cards prior to Eagle Days in August so they are available to sell at that time
- Going to make more effort to sell more Sports Passes, as this could be a very good fundraiser for us
 - Confirmed with Darren that this would not be an issue or conflict with the entrance fees charged by the school

Communication

- Agreed that we need to do a better job of promoting the work that Boosters does, as well as what things we fund
 - Jill will take on the role of posting on Facebook

- Kizzy, Darcie & Randy will assist as needed
- Jill will also create an Instagram page

Spring Clean Up Day

- Scheduled for 4/22/23 at 9:00am
- Darren will contact the spring sports coaches to see if there are any specific projects they would like done
- Tasks
 - Weedeating fence lines
 - Trash clean up
 - Touch up painting
 - Hang banners on fences

Coach Fund Requests

- Discussed expectations / procedures for fund requests
 - All fund requests must be submitted by a coach (or someone approved by the coach to make the request on their behalf)
 - All fund requests must be made on the “Coach Fund Request Form” via email
 - This form is available on the Booster webpage
 - Requests for hotel and meal allowances are fine to make via email, but all other requests should be made in person at a Booster board meeting

Fall Mandatory Coaches meeting

- Darren invited Boosters to attend this meeting in order to get our message out to coaches
- Meeting will be in August (likely towards the end of August during school hours)
 - Boosters can provide lunch or snacks if we would like
 - We will need to get information packet together to present to the coaches
 - This will need to be ready by July meeting

Booster Scholarships

- Jody will take the lead on the Scholarships
 - Application and instructions were emailed to the counselors a couple weeks ago
 - Jody will reach out to last year’s interview panel to see if they would like to help again this year

- If any of them are not able to help, she will let the board know and will ask for volunteers
- 2023 Scholarships amounts (\$20,000 total)
 - 2 at \$3,000
 - 2 at \$2,500
 - 2 at \$2,000
 - 2 at \$1,500
 - 2 at \$1,000

Votes

Recent funding, votes, and fund request

Baseball request (made via email on 3/9/23)

- Sharon Goodman (on behalf of Coach Salisbury) requested \$612.90 for hotel rooms for the Varsity team to travel to Newport on 3/30/23 for a tournament
- Kizzy made motion (via text to the Board) to fund the request in the full amount (based on past practice of \$45 per player and coach)
 - Darcie second the motion
 - All in favor
 - Darcie will work with Sharon to get the rooms paid for via debit card

Theater request (made via email)

- Evan Tait requested funds to purchase paint and rollers/brushes for the stage and set
- Darren offered for the school to fund this request at this time

Projects, Tasks, & Events

Completed projects/tasks

In Process projects

- Discus throwing cage - waiting on concrete company to install
- Finish the gym
 - Replace front entrance siding
 - Move entrance to middle doors

- Need to paint the conduit where the American Flag was wired
 - Will wait until the shot clocks are mounted before we paint so we can do it all at once
 - Need to put up vinyl stickers on bracket of flag stating “Donated by the Class of 2023” - but will need to wait to do this until we paint the flag bracket

New/upcoming projects/tasks/business topics for next meeting

- Reader Board
- Fitness Center

Meeting adjourned at: 9:12pm

Next meeting is planned for: 4/19/23 at 7:00pm in the library