

## UPPER SCHOOL SPANISH TEACHER

### **GENERAL SUMMARY:**

The World Language Department is seeking a full-time Spanish teacher for the Upper School. The individual in this role reports directly to the Upper School Head.

Our cross-divisional curriculum is sequentially coherent, developmentally appropriate, and serves students across the tri-schools of RPCS, Gilman, and Bryn Mawr. Teachers strive to actively engage students in language learning in order to master skills and content, as well as build understanding and acceptance of foreign cultures and differences in values and ways of life. A key goal is communication, and grammar and vocabulary are taught through context. In addition, we make use of authentic and unabridged materials in our curricula. The World Languages Department is a collaborative group of colleagues and teamwork permeates the department.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Teaches 4-5 sections of Spanish in the Upper School in Levels 2 through 5, with the possibility of AP Spanish.
- Develops and delivers engaging and effective Spanish language curriculum for Upper School students, aligning with the goals of the World Language program at Roland Park Country School.
- Employs a variety of instructional strategies, resources, and technologies to facilitate students' acquisition and mastery of the four language skills: reading, writing, listening, and speaking.
- Fosters a classroom culture that encourages students to take risks, make mistakes, and learn from them, promoting their confidence and autonomy as language learners.
- Collaborates with colleagues in the World Languages Department to ensure consistency and coherence in the curriculum, instructional practices, and assessment strategies.
- Creates a positive and inclusive learning environment that promotes the development of students' linguistic proficiency, cultural understanding, and global awareness.
- Serves as academic advisor and/or advisor to student organizations or extracurricular activities, providing academic guidance, mentorship, and support.
- Participates in department meetings, faculty professional development sessions, parent/guardian conferences, and other school-wide events as required.
- Engages in ongoing self-reflection and professional growth, actively seeking opportunities to enhance teaching practices, cultural competence, and understanding of diverse learners.
- Contributes to the wider school community through participation in extracurricular activities, committees, and school events.
- Other reasonable duties as assigned from time to time by the Upper School Head or Head of School.

### **REQUIRED SKILLS/ABILITIES:**

- Strong proficiency in the Spanish language, native speaker of Spanish is preferred.
- Strong intercultural competencies and a commitment to culturally competent teaching.
- Familiarity with creating differentiated learning experiences aligned with formative assessments preferred.
- Ability to adapt teaching methods to meet the needs of diverse learners.
- Outstanding interpersonal skills with ability to communicate with colleagues, students and parents professionally.
- Effective classroom management and organizational skills.

- Strong work ethic and high level of integrity.
- Demonstrated ability to integrate technology in content delivery/skill development.
- A desire to coach or serve as a faculty co-curricula advisor is a desired plus.
- Familiarity with giving and receiving feedback for professional growth.
- Flexibility and openness to collaboration and experimentation.
- Flexibility and/or desire to teach other courses preferred.

**REQUIRED EDUCATION AND EXPERIENCE:**

- Bachelor's degree required, preferably in Spanish. Graduate degree in Spanish or Education preferred.
- Demonstrated excellence in teaching, minimum of 2 years.
- Experience with student-centered teaching pedagogies.

**PHYSICAL REQUIREMENTS:**

- Remain in a stationary position, often sitting or standing for extended periods of time.
- Repeat motion of wrists, hands, and fingers to operate standard office equipment, such as computer and phone.
- Requires visual acuity to read a variety of written materials.
- Must be able to move around and access all parts of the campus upon request, which includes gym, turf, fields, dining hall, etc.
- Occasionally ascend and descend stairs in emergency situations.

**WORK CONDITIONS:**

- The Upper School Spanish Teacher is a full-time, exempt position.
- The individual in this position is expected to work during all hours as may be assigned by the School and during other hours for events and activities.
- The Upper School Spanish Teacher is expected to perform their job duties on campus unless otherwise permitted by the Head of School.
- As a condition of employment, all employees hired after August 1, 2021, are required to be fully vaccinated for COVID-19 and be able to provide proof of such vaccination.

**BACKGROUND CHECK:**

A background check (including criminal records and employment history review) must be completed satisfactorily before any candidate can begin work with RPCS. Failure to satisfactorily complete the background check may affect the application status or start of employment.

**TRAVEL REQUIREMENTS:**

Occasional travel may be required for field trips and other program related activities.

*Note: This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and assignments may change at any time with or without notice.*

**HOW TO APPLY**

Interested candidates must apply by completing the **employment application** and submitting a resume, with cover letter, to Shahad Alkubaisi, Human Resources Associate at [alkubaisis@rpcs.org](mailto:alkubaisis@rpcs.org). References may be requested after the application has been submitted.