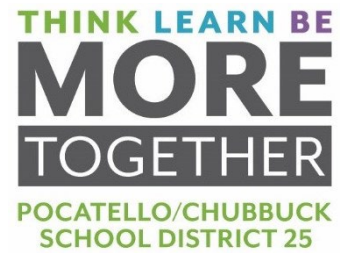


MEMORANDUM



To: Dr. Douglas Howell, Superintendent
From: Jonathan R. Balls, Director of Business Operations
Date: May 16, 2023
RE: BID FOR FOOD SERVICE SMALL WARES 2023-2024 SCHOOL YEAR

On April 14, 2023, bids were opened for Food Service Small Wares for the 2023-2024 school year. This bid included specifications for a variety of food preparation and cooking utensils in a variety of quantities. Eight (8) vendors were invited to bid. We received bids from four (4) vendors. This is not a “total cost bid”. Procurement and delivery of items will be on an “as needed basis” according to orders placed by the Food Service Coordinator. Award recommendations are shown below:

FOOD SERVICE SMALL WARES 2023-2024	
BSR: Boise, ID	\$1,423.03
11400: Lancaster, PA	\$385.64
Pueblo Hotel Supply: Pueblo, CO	\$274.93
Sysco: West Jordan, UT	\$572.99
TOTAL BID AWARD	\$2,656.59

Board Action Requested: Motion to approve awarding the bids to the above list of vendors for a total bid award of \$2,656.59. These bids are the lowest responsible bids that meet our specifications.