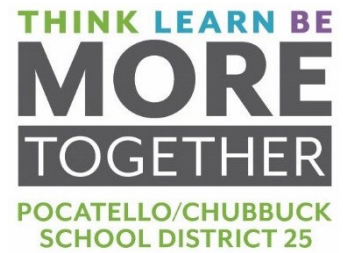


MEMORANDUM



To: Dr. Douglas Howell, Superintendent
From: Jonathan R. Balls, Director of Business Operations
Date: May 16, 2023
RE: 2023-2024 CUSTODIAL SUPPLY BID

On April 27, 2023, bids were opened for custodial supplies for the 2023-2024 school year. This bid included specifications for various cleaning and paper supply products in a variety of quantities. Sixteen (16) vendors were invited to bid. The District received bids from twelve (12) vendors, one (1) bid was unresponsive. Five (5) vendors were not awarded bids based on pricing.

Vendor	Bid Award Amount
Brady's, Pocatello, ID	48,630.50
Gem State Paper & Supply, Pocatello, ID	47,337.31
Hanson Janitorial, Pocatello, ID	28,224.72
Pyramid School Supplies: Tampa, FL	447.60
Real Kleen, Evanston, WY	64.20
Superior Filtration, SLC, UT	6,614.44
West Coast Paper, Idaho Falls, ID	11,775.00
TOTAL	\$143,093.77

Board Action Requested: Motion to approve awarding the bid to the above list of vendors for a total bid award of \$143,093.77. These bids are the lowest responsible bids that meet our specifications and sample review.