

**ST. TAMMANY PARISH SCHOOL BOARD  
COVINGTON, LOUISIANA**

**BID # 1836 NOVAR CONTROLS**

The St. Tammany Parish School Board will receive sealed bids until 2:00 p.m., Monday, June 5, 2023 on Novar Controls. Bids shall be in accordance with the following instructions and attached specifications and bid form.

1. **Bids shall be submitted on the attached bid form.** Bids shall be sealed in an envelope clearly marked on the outside, **“BID ON NOVAR CONTROLS – June 5, 2023.”**
2. All bids shall be received by the St. Tammany Parish School Board Office located at 321 N. Theard Street, Covington, LA 70433 by one of the methods outlined below. All bids arriving after this date and time will be returned unopened to the bidders. Bids may not be withdrawn for at least thirty (30) days following the scheduled closing time for receipt of bids.
3. Bids may be sent via registered or certified mail, UPS or FedEx with a return receipt requested, hand delivered, or submitted electronically.
4. Bids may be submitted electronically at [www.centralbidding.com](http://www.centralbidding.com).
5. You may find related bid materials including detailed specifications necessary to complete your bid at [www.centralbidding.com](http://www.centralbidding.com) and/or [www.stpsb.org/bids](http://www.stpsb.org/bids).
6. All prices shall include delivery charges to St. Tammany School board sites and **prices shall be good through June 30, 2024.** Orders will be placed as supplies are needed.
7. Sales tax **IS NOT** to be included in your bid price. St. Tammany Parish School Board is exempt from sales tax as provided by LA R.S. 47:301(8)(c). Sales tax exemption only applies to purchases between St. Tammany Parish School Board and the contractor/vendor. Sales tax exemption does not apply to purchases made directly by the contractor/vendor to other companies on behalf of the school board. Those purchases are not sales tax exempt.
8. **All bids must be accompanied by a bid security in the form of a bid bond, certified check, cashier’s check or money order in the amount of five hundred dollars (\$500.00). Bids will not be considered unless the required bid security is provided and in the correct amount.**
9. **If submitting a bid electronically, then bid security must be in the form of an original, valid fully executed bid bond and be included in your bid submittal.** STPSB must be able to verify the validity of the bond within 72 hours. If bonding company cannot validate within this timeframe, bid may be awarded to next lowest responsive bidder. Cashier’s check, certified check or money order will not be accepted for an electronic bid. **Failure to comply will cause your bid to be non-responsive.**

10. Successful bidder must consent to and yield to the exclusive venue and jurisdiction of the 22<sup>nd</sup> Judicial District Court for the Parish of St. Tammany, and waive any and all claims of entitlement to removal of any case from this jurisdiction, including any removal to any Federal Court, in connection with any proposal or bid.
11. If bidding items other than as specified, bidder shall include catalog cuts and descriptive literature with the bid item number clearly marked/labeled on each sheet for identification purposes. This information should be included in the bid response with the completed bid form.
12. It is the intent of the specifications to invite bids on high quality merchandise. Mentioning a brand, manufacturer, and number is done only to establish the standard of quality desired. It is not the intent to eliminate brands of equal quality but instead to set forth and convey to prospective bidders the general style, type, character, and quality of the product desired.
13. The School Board reserves the right to select a higher priced item where, in the judgment of the School Board, such item is of superior quality or design or would be more suitable for the purpose intended. The School Board further reserves the right to adjust quantities by increasing or decreasing and to reject any and all bids.
14. Cash discounts, if offered for a period of thirty (30) days or more with the beginning date to be determined by the date of invoice or date of delivery whichever occurs last, will be taken into consideration in determining the low bidder.
15. In accordance with LA Revised Statute 38:2252, "Preference is hereby given to materials, supplies and provisions, produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside of the state." As bidder you must indicate on your bid response that you are claiming a preference.
16. The School Board further reserves the right to adjust quantities by increasing or decreasing and to reject any and all bids.
17. In accordance with Revised Statute 38:2237 A(9), the School Board may reject all proposals when it is deemed that such action is in the best interest of the School Board.
18. Bid opening will be available for public observation at the St Tammany Parish School Board Office located at 321 N. Theard Street Covington, La 70433 at 2:00 PM on June 5, 2023.
19. Questions concerning bid submittal may be directed to the Purchasing Department at [purchasing@stpsb.org](mailto:purchasing@stpsb.org).



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FRANK J. JABBIA  
Superintendent

**ST. TAMMANY PARISH SCHOOL BOARD  
COVINGTON, LOUISIANA**

**SPECIFICATIONS AND BID FORM ON  
NOVAR CONTROLS**

The St. Tammany Parish School Board will receive sealed bids until 2:00 PM on Monday, June 5, 2023 to make available for purchase the following new and unused items manufactured by NOVAR Controls Corp.

To be considered, pricing must be good through June 30, 2024.

Unit pricing is to include all shipping, handling and telephone/technical support.

	<b>ITEM DESCRIPTION</b>	<b>PART #</b>	<b>UNIT PRICE</b>
<b>1.</b>	<b>SAVVY MODULE ACCESSORIES:</b>		
A	Eight (8) Button Override	780026000	\$
<b>2.</b>	<b>WALL TEMPERATURE SENSORS:</b>		
a	FTS – 1	732203000	\$
b	ACI-VAV-RSO (FTS/2-A Replacement)	A/VAV-RSO	\$
c	FTS/3 – A	732401000	\$
d	ACI-UVC-RSO (FTS/3-A Replacement)	A/UVC-RSO	\$
e	FTS – 4	732503000	\$
f	FTS/4 – A	732501000	\$
g	FTS - BPL Baseplate	732900000	\$
h	WTS – UVC	736002000	\$
<b>3.</b>	<b>DUCT TEMPERATURE SENSORS:</b>		
a	DTS-30 - 20 to 170 – Duct Temp. Sensor	712007000	\$
b	ACI Remote Duct Temperature Sensor DTS-50 - 20 to 120 – Duct Temp. Sensor	A/TT100-D-6’-4- BB	\$
<b>4.</b>	<b>REMOTE TEMPERATURE SENSORS:</b>		
a	ACI Remote Temperature Sensor RTS - 10 -40 to 70 Sensor Replacement	A/TT100-R-6FT	\$
b	RTS - 30 - 20 to 170 – Remote Temp. Sensor	712006000	\$
c	RTS - 40 70 to 220 – Remote Temp. Sensor	712008000	\$
d	ACI Remote Temperature Sensor RTS - 50 20 to 120 – Remote Temp. Sensor	A/TT1K-BP-4-4X- 6FT	\$
e	RTS – 2050 – 6’ – Remote Temp. Sensor	736003000	\$
f	RTS – UCM Duct Sensor	A/10KS-DO-4	\$

	ITEM DESCRIPTION	PART #	UNIT PRICE
<b>5.</b>	<b>HUMIDITY SENSORS:</b>		
a	RH - 3S Wall Humidity – 3%	780100000	\$
b	RH - 3S Wall Humidity – 3% (Novar Replacement)	A/RH3-R	\$
c	RH - 3D Duct Humidity – 3 %	780200000	\$
d	OSA Outdoor Humidity – 3 % (Novar Replacement)	A/RH3-O	\$
<b>6.</b>	<b>OUTDOOR TEMPERATURE SENSORS:</b>		
a	OTS / 2 – Outdoor Temperature Sensor	735070000	\$
<b>7.</b>	<b>OUTDOOR LIGHT SENSORS:</b>		
a	ALS – Analog Light Sensor	708100000	\$
<b>8.</b>	<b>INSTALLATION MATERIAL:</b>		
a	RIBXLCRF- Current Switch/Relay	RIBXLCRF	\$
b	RIBU1C - Relay – In - Box - 24 vac	RIBU1C	\$
c	RH2BULAC24V - Panel Mount - DPDT	RH2BULAC24V	\$
d	SH2B - 05 - "RH" Relay Base	SH2B-05	\$
e	BAM-1000 - "RH" Relay Rail	BAM-1000	\$
f	RIB04P - Relay-In-Box - 480 vac	RIB04P	\$
g	KE900D24VAC - Power Relay - DPDT	KE90024V	\$
h	KE900D120VAC - Power Relay - DPDT	KE900120V	\$
i	HC12124P - Enclosure	HC12124P	\$
j	HC18124P - Enclosure	HC18124P	\$
k	RET2620-P - Enclosure	RET1-262007GY-P	\$
l	35# VAV Box or Damper Actuator	KA-44-2T	\$
m	88# VAV Box or Damper Actuator	KA-88-2T	\$
n	T30-030 Duct Pressure Transducer	T30-030	\$
o	Duct Static Pressure Tip	A-302-K	\$
p	Duct Static Pressure Tip Flange	A-345-K	\$
q	PWM to 4/20 - 0/10vdc	PWA-2A	\$
r	PWM to Pneumatic	EPW2G	\$
s	2 Step Sequencer	UCS-221E	\$
t	4 Step Sequencer	UCS-421E	\$

	ITEM DESCRIPTION	PART #	UNIT PRICE
u	6 Step Sequencer	UCS-621E	\$
v	Current Switch – 0 -150 amp – Adjustable	RIBXKA	\$
<b>9.</b>	<b>FACTORY AUTHORIZED MODULE REPAIR:</b>		
a	Lingo XE Refurbished Module	Lingo XE Refurbished Module	\$
b	Savvy 7, 15 or 31 Refurbished Module	Savvy Refurbished Module	\$
c	IOM-1010 Refurbished Module	IOM-1010 Refurbished Module	\$
d	IOM/2-O Refurbished module	IOM/2-O Refurbished Module	\$
e	Minio Refurbished Module	Minio Refurbished Module	\$
f	ETM-1010 Refurbished Module	ETM-1010 Refurbished Module	\$
g	ETM-2020 Refurbished Module	ETM-2020 Refurbished Module	\$
h	ETM-2024 Refurbished Module	ETM-2024 Refurbished Module	\$
i	ETM-2040 Refurbished Module	ETM-2040 Refurbished Module	\$
j	ETM-3010 Refurbished Module	ETM-3010 Refurbished Module	\$
k	UCM Refurbished Module	UCM Refurbished Module	\$
l	UVC Refurbished Module	UVC Refurbished Module	\$
m	VAV-4020 Refurbished Module	VAV-4020 Refurbished Module	\$
n	VAV-4040 Refurbished Module	VAV-4040 Refurbished Module	\$
<b>10.</b>	<b>SHIELDED, PLENUM, TWISTED CABLE:</b>		
a	1,000 Ft Roll 18/2 Yellow	0023230	\$
b	1,000 Ft Roll 18/3 Blue	002339	\$
c	1,000 Ft Roll 18/4 White-Orange	002344	\$
d	1,000 Ft Roll 18/6 White-Yellow	002351	\$
e	1,000 Ft Roll 18/8 White-Orange	002352	\$
<b>11.</b>	<b>NON-SHIELDED, PVC, TWISTED CABLE:</b>		
a	1,000 Ft Roll 18/2 Gray	002360	\$

	<b>ITEM DESCRIPTION</b>	<b>PART #</b>	<b>UNIT PRICE</b>
b	1,000 Ft Roll 18/4 Gray	002380	\$
c	1,000 Ft Roll 18/6 Gray	002391	\$
d	1,000 Ft Roll 18/8 Gray	002392	\$
<b>12.</b>	<b>MISCELLANEOUS ITEMS:</b>		
a	Actuator 301 in-lb, NSR proportional control	KA-301-P	\$
b	Yaskawa PCB Relay Board	UTC-000036	\$
c	Yaskawa Relay Board	UTC-0000372	\$
d	Yaskaw Ribbon Cable E& Bypass	UWR-005173	\$
e	Red Pilot Light	USD-000037	\$
f	Pilot Light LED 22MM Red PCB	USD-000042	\$
g	Green Pilot Light 22MM PCB	USD-000044	\$
h	Green Pilot Light Lens 22MM	USD-000039	\$
i	Operator Panel Label 22MM	UNP-001071	\$
j	2 Position Selector Switch	USW-00071	\$
k	3 Position Selector Switch	USW-00072	\$
l	Collar 22MM PCB Mount	UBM-0006	\$
m	Support Pillar 22MM PCB Mount	UBM-0005	\$
n	Contact Block	UMC-000080	\$

**PROVIDE A PER HOUR RATE FOR THE FOLLOWING:**

Regular time labor- mechanic                         \$ \_\_\_\_\_ per hour

Regular time labor- helper                             \$ \_\_\_\_\_ per hour

Regular time trip charge                               \$ \_\_\_\_\_ per hour

Overtime labor- mechanic                             \$ \_\_\_\_\_ per hour

Overtime trip charge                                    \$ \_\_\_\_\_ per hour

Technology charge (Laptop & Accessories)         \$ \_\_\_\_\_ per hour or incident

**\*\* The Bid Submittal information must be completed in the chart below. Bids shall be submitted by person duly authorized to sign bids and execute contracts.**

Name of Company:	
Mailing Address:	
Telephone Number:	(       )
Email Address of Representative:	
Date of Bid:	
Discount if Applicable:	
Typed/Printed Name of Duly Authorized Representative:	
Signature of Duly Authorized Representative:	