

**POQUOSON CITY SCHOOL BOARD
WORK SESSION
APRIL 18, 2023 – TO FOLLOW REGULAR MEETING
CITY OF POQUOSON COUNCIL CHAMBERS CONFERENCE ROOM**

MINUTES

Present:

Christina Helsel, Chair	Shannon Martin	Arty Tillett, Superintendent
Timothy Goodale, Vice Chair	Cathy Everett	Amber Brown, Deputy Clerk
Cameron Childress	Christopher Burbage	Brandon Ratliff, Asst. Superintendent

Chair Helsel called the work session of the Poquoson City School Board to order at 7:05 p.m.

I. 2024 Recognition Days, Weeks, and Months

Mr. Tillett reviewed the recognitions that were recognized during 2022-23. He asked the board to review and provide suggestions and recommendations.

II. 2023-2024 Staff Calendar Adjustments

This summer, the school calendar will start one week earlier. Mr. Tillett proposed allowing staff members to report on Thursday, August 17th. There was no discussion.

III. Student School Board Representative Selection

- 2022-23: Christie Helsel and Craig Freeman selected the student representative.
- 2023-24: New board members who will head the selection process are Sissy Everett and Chris Burbage
- April Firth will provide student information to board members and coordinate interviews.

IV. Board Protocols

There was a recommendation to change the way we format work session agendas and minutes information. A proposal was made to incorporate the following sections:

- Old Business
 - This will keep track of items that are discussed and being researched by the school.
 - Items remain on “Old Business” until an answer is received.
- New Business

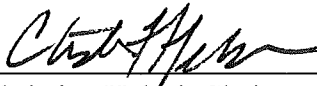
- Add items that will be discussed. This may come from questions or suggestions posed at the end of one work session or items in need of discussion.

Mr. Tillett clarified that the only reason we have work sessions is to discuss items that will be brought before a board meeting. The example given was bringing the budget to a work session to review prior to voting on it during a board meeting. Board members are encouraged to call Mr. Tillett once the Board packet is sent out on Thursday if there are questions or if any clarification is needed. Shannon clarified that board members should remember their role is not to manage the instructional program, but to have the 50,000' view. Sissy concurred and added that the board needed to trust the superintendent who was hired by the board. She further stated that she receives communication from the community, and she forwards the information to Arty or Christie.

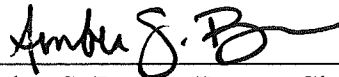
V. New Business

Mr. Tillett will bring graduation protocol to review with the board at the May meeting. This will include specifics in procedure (including board participation and seating).

There being no further areas to be discussed by the Board, Chair Helsel adjourned the work session at 7:54 p.m.



Christina Helsel, Chair



Amber S. Brown, Deputy Clerk

5-16-23

Date