

**Please print form and complete.**

**Greater Jasper Consolidated School Corporation  
CHILD ABUSE AND NEGLECT FORM**

As of July 1, 2017, IC 31-33-5-2 now requires the school employee to immediately report suspected child abuse or neglect to the Department of Child Services (DCS) or to a local law enforcement agency, and then notify the principal or the principal's designee that a report has been made.

Complete this guideline before calling Child Protection Services (CPS) at **1-800-800-5556** to make your report. You will be asked additional family information so it would be good to have the students information pulled up in PowerSchool while you make the report. Once a report is made, please give this copy of the form to the school social worker or principal in your building.

Name of person making report	
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School		Date		Time	
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**STUDENT INFORMATION:**

Name of Student		Phone	
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Address	
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Birthdate		Age		Grade		Sex	
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Name(s) of person(s) responsible for student	
Relationship to the student	

**DESCRIPTION OF INCIDENT OR SITUATION:** Please include any direct statements the student made in regards to what happened:

Date and time incident(s) occurred (please include frequency if known, and the most recent occurrence if known):

Are there any marks or bruises on the child? If so please describe:

**INFORMATION ON ALLEGED PERPETRATOR:**

If abuse, name of alleged perpetrator	
Relationship to the student	

Additional information on perpetrator if known:

Address	
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Phone		Age	
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Does the perpetrator have access to the victim?

Yes		No	
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**ADDITIONAL INFORMATION:**

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**HOTLINE INFORMATION:**

Name of Hotline worker:

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Please check:

<input type="checkbox"/>	Hotline worker stated report is recommended for an assessment.
<input type="checkbox"/>	Hotline worker stated report is NOT recommended for an assessment (Screened out)
<input type="checkbox"/>	Hotline worker did not indicate next step

	Name:	Date:
Name of School Employee making reports		
Signature of School Employee		

Signature of School Social Worker		
Signature of Building Principal		

Original form should be given to school social workers or administrators to be placed in a secured file within the main office. An additional copy may be kept by the employee, however please understand that this is **confidential** information and should be handled as such.