

To Be Approved Mayor and Selectmen's Meeting

May 15, 2023

Also Via Zoom:

Meeting ID # 848 7247 6717

TOPIC		DISCUSSION	
PRESENT:		Deputy Mayor Simmons, Selectman Rawson, Selectwoman Marion, Selectman Pempek, Selectman Paquin	
ABSENT:		Mayor Seney, Selectman Hayes	
1.	Call to Order	Deputy Mayor Simmons called the meeting to order at 7:00 PM	
2.	Pledge of Allegiance	Led by Deputy Mayor Simmons	
3.	Public Comment		<p>Normand Perron stated there is a lot of vegetation on Kennedy Drive between the dog park and the river trail. Town Administrator Sistare will speak to the Recreation Department about removing the vegetation.</p> <p>Selectwoman Marion made a motion to add item 11 F) Arts Council Special Event to the Agenda. The motion was seconded by Selectman Pempek and passed unanimously.</p>
4.	Approval of the Minutes	A.	<p>Minutes from April 17, 2023, Board of Selectmen Meeting.</p> <p>Selectman Pempek made a motion to accept the minutes from the April 17, 2023, Board of Selectmen meeting as presented. The motion was seconded by Selectman Paquin and passed with Selectman Rawson abstaining.</p>
5.	Petitions & Communications	A.	<p>Letters from Mr. David Belleville</p> <p>The Selectmen are in receipt of the letters from Mr. Belleville. No action was taken.</p>
6.	Reports of Standing Committees	A.	<p>General Government Committee</p> <p>1) Cell Phone Policy</p> <p>Selectman Pempek made a motion to approve the Cell Phone Policy as presented. The motion was seconded by Selectman Paquin and passed unanimously.</p> <p>2) Employee Manual</p>

			Selectman Pempek made a motion to approve the Employee Manual as presented. The motion was seconded by Selectman Paquin and passed unanimously.
7.	Reports of Special Committees		None
8.	Town Administrator Report		<p>Town Administrator Elaine Sistare reviewed her report with the Board.</p> <p>Selectwoman Marion stated she was upset to learn that some employee hours were cut without input from the Selectman. The topic will be an agenda item at the next Board of Selectmen Meeting.</p> <p>The Board would also like to have updates regarding the High School project reimbursement at every Board of Selectmen meeting.</p>
9.	Unfinished Business		None
10.	Grant Considerations and Updates		Town Administrator Sistare stated we were just informed that the Town has been awarded \$175,000 from DEEP for the Airline trail Gap between Putnam and Thompson.
11.	New Business	A.	<p>Authorization to Charles Schwab</p> <p>Selectman Pempek made a motion to authorize Mayor Seney to execute documents necessary for the plan. The motion was seconded by Selectwoman Marion and passed unanimously.</p>
		B.	<p>Ordinance – Specially equipped vehicles</p> <p>Selectman Pempek made a motion to approve the ordinance for specially equipped vehicles as presented and to set the date for a Special Town Meeting on June 5th at 6:30 PM. The motion was seconded by Selectwoman Marion and passed unanimously.</p>
		C.	<p>Ordinance – Flood Plain</p> <p>Selectman Pempek made a motion to approve the ordinance for the Flood Plain as presented and set the date for a Special Town Meeting on June 5th at 6:30 PM. The motion was seconded by Selectwoman Marion and passed unanimously.</p>
		D.	<p>Tax Abatement Application – 215 Providence Street</p>

		<p>Selectman Pempek made a motion to approve the Tax Abatement Application for 215 Providence Street for a period of 6 years. The motion was seconded by Selectman Paquin and passed unanimously.</p> <p>E. Tax Abatement Application – 65-67 Battey Street</p> <p>Selectman Paquin made a motion to approve the Tax Abatement Application for 65-67 Battey Street for a period of 6 years. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>F. Special Permit request – Putnam Arts Council</p> <p>Selectman Pempek made a motion to approve the Special Permit request for the Putnam Arts Council special event. The motion was seconded by Selectman Paquin and passed unanimously.</p>
12.	Public Comment	<p>None</p> <p>Selectman Pempek made a motion to go into Executive Session for the purpose of Potential Claim, inviting in Town Administrator Sistare and HR/PR Director Clifford at 7:50 PM. The motion was seconded by Selectman Paquin and passed unanimously.</p>
13.	Executive Session	<p>Potential Claim</p> <p>Selectman Paquin made a motion to reconvene the Board of Selectman meeting at 8:06 PM. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>No action was taken in Executive Session.</p> <p>Selectman Paquin made a motion to adjourn at 8:07 PM. The motion was seconded by Selectman Pempek and passed unanimously.</p>

