

**ST. TAMMANY PARISH SCHOOL BOARD
COVINGTON, LOUISIANA**

BID # 1830 on GARBAGE PICKUP AND TRASH DISPOSAL

The St. Tammany Parish School Board will receive sealed bids until 2:00 p.m., Thursday, June 1, 2023, to furnish Garbage Pickup and Trash Disposal Service for St. Tammany Parish School Board facilities. The successful bidder(s) shall furnish all containers and vehicles for this service in accordance with the following specifications and attached information.

SERVICE TO BE PERFORMED:

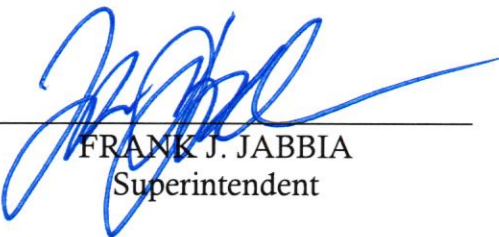
- A. Unless otherwise stated: all garbage containers are to be picked up, emptied, and serviced twice a week, every week, for twelve (12) months July 1, 2023 through June 30, 2024. During periods of reduced activity or when service is otherwise not needed for one or more service periods, the School Board reserves the right to cancel or reduce the service at no charge and to resume services at the regular service price with no penalty or fee. If required to service a location three times per week, cost per emptying will remain the same per event. Call backs shall be charged at the same regular service rate.
- B. **Containers are to be sprayed for insects and with a disinfectant when emptied.**
- C. Company is to furnish all-metal enclosed front loader containers of two, four, six, and/or eight cubic yard capacity, as stated by STPSB.
- D. Front loader trucks to be used to pick-up and empty the containers.
- E. Successful bidder shall, at no additional cost to the School Board, maintain and repair the containers furnished for use and shall replace containers when they are no longer fit for the purpose intended or have become aesthetically repulsive.

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- 1. Bids shall be submitted on the attached bid form (Attachment A) and delivered to the St. Tammany Parish School Board Office located at 321 N. Theard Street, Covington, Louisiana 70433, in a sealed envelope clearly labeled on the outside "BID 1830 GARBAGE PICKUP AND TRASH DISPOSAL – June 1, 2023."
 - 2. Bids may be sent via registered or certified mail, UPS or FedEx with a return receipt requested, hand delivered, or submitted electronically. Any bids arriving after this date and time will be returned unopened to bidders.
 - 3. Bids may be also submitted electronically at www.centralbidding.com.
 - 4. You may find related bid materials including detailed specifications necessary to complete your sealed bid at www.centralbidding.com and/or www.stpsb.org/bids.

5. All bids arriving after this date and hour above will be deemed non-responsive and not considered. Bids may NOT be withdrawn for at least thirty (30) days after the scheduled closing time for receipt of bids.
6. Sales tax IS NOT to be included in your bid price. St. Tammany Parish School Board is exempt from sales tax as provided by LA R.S. 47:301(8)(c). Sales tax exemption only applies to purchases between St. Tammany Parish School Board and the contractor/vendor. Sales tax exemption does not apply to purchases made directly by the contractor/vendor to other companies on behalf of the school board. Those purchases are not sales tax exempt.
7. Initial contract period is two (2) years to begin July 1, 2023 and continue through June 30, 2025. All bid prices shall remain firm for the first two-year (2-year) contract period. Bid will be awarded on an "All or None" Basis.
8. There will be an option to extend the contract annually for an additional three (3), one (1) year terms if both parties agree to do so. Price adjustments will be considered for subsequent annual contract renewals. Price adjustments shall only be permitted for changes in the contractor's cost of materials and services. The contractor must submit a written request for price adjustments, accompanied by documentation justifying the request to the Purchasing Department Supervisor at 321 N. Theard Street Covington, LA 70433, at least thirty (30) days prior to this contract anniversary. No adjustment shall be effective until approved in writing by the St Tammany Parish School Board or designee. Any approved adjustments remain firm for twelve (12) month renewal contract periods. The St Tammany Parish School Board reserves the right to accept, reject, or negotiate the proposed price adjustment. The Producer Price Index (PPI) series PCU562111562111 published by the Bureau of Labor Statistics, United States Department of Labor will be used as a guide in reviewing any price adjustments.
9. Bids shall include the cost of service PER CONTAINER PER EMPTY to service to all facilities. Most locations will be twice-per-week; however, the quantities, types and sizes of containers are subject to change during the year. The low bidder(s) will be determined using the quantities for each size container shown for each item.
10. There shall be no additional charge for relocating containers on facility premises, swapping out sizes, or removing containers no longer needed by the respective facility.
11. Payment for services shall be made on a monthly basis. Payment will be made for actual services rendered; that is, deductions will be made from the payments in the event containers are not emptied for any reason except in cases where the action of School Board personnel makes service impossible.
12. All bidders shall furnish references and brief history of their company's background.

13. All bidders will furnish a schedule on which days each site will be serviced.
14. A copy of your current Solid Waste License issued by St. Tammany Parish Department of Environmental Services must be submitted with your bid.
15. All bids shall be accompanied by a bid security in the form of a bid bond, certified check, cashier's check or money order in the amount of five percent (5%) of the total amount of the bid. **Bids will not be considered unless the required bid security is provided and in the correct amount.**
16. **If submitting a bid electronically, then bid security must be in the form of an original, valid, fully executed bid bond and be included in your bid submittal.** The STPSB must be able to verify the validity of the bond within 72 hours. If bonding company cannot validate within this timeframe, bid may be awarded to next lowest responsive bidder. Cashiers' check, certified check or money order will not be accepted for an electronic bid. **Failure to comply will cause your bid to be non-responsive.**
17. A performance bond in the total amount of the contract will be required from the successful bidder.
18. The successful bidder(s) shall furnish a Certificate of Insurance within fifteen (15) calendar days following award but prior to start of service. Certificate shall provide for 30-day notice of cancellation, specifically name St. Tammany Parish School Board, its officers, and/or officials as additional insured, and:
 - a. Comprehensive General Liability - \$1,000,000.00 combined single limit. Coverage to include premises, operations, contractor's protective liability, products and completed operation, contractual liability.
 - b. Comprehensive General Automobile Liability Insurance with minimum limits of Bodily Injury – Each Person \$1,000,000.00, Bodily Injury – Each Occurrence \$1,000,000.00, Property Damage – Each Occurrence \$1,000,000.00. Coverage shall be written to include all owned, non-owned and hired vehicles.
 - c. Workers' Compensation - State of Louisiana, Employer's Liability, Statutory requirements \$1,000,000.00. Provide waiver of subrogation in favor of STPSB.
19. The School Board reserves the right to select a higher priced item where, in the judgment of the School Board, such item is of superior quality or design, fulfills contract start date needs or would be more suitable for the purpose intended. The School Board further reserves the right to adjust quantities by increasing or decreasing and to reject any and all bids.
20. See ATTACHMENT B for current locations. The School Board reserves the right to add locations to be serviced based on the bid price and to delete locations and the costs associated with these locations as deemed appropriate without cost or penalty.

21. Successful bidder must consent to and yield to the exclusive venue and jurisdiction of the 22nd Judicial District Court for the Parish of St. Tammany, and waive any and all claims of entitlement to removal of any case from this jurisdiction, including any removal to any Federal Court, in connection with any proposal or bid.
22. Questions concerning bid submittal may be directed at the Purchasing Department at purchasing@stpsb.org or via telephone at (985) 898-3224.
23. Bid opening will be available for public observation at the St Tammany Parish School Board Office located at 321 N. Theard Street Covington, La 70433 at 2:00 PM Central Standard Time (CST) on Thursday, June 1, 2023.



FRANK J. JABBIA
Superintendent

**ST. TAMMANY PARISH SCHOOL BOARD
COVINGTON, LOUISIANA**

**BID FORM BID # 1830
GARBAGE PICKUP AND TRASH DISPOSAL SERVICE**

****Please see ATTACHMENT B - Proposed Container Placement for 2023-2024 School Year**

****Bid form must be fully executed and by a duly authorized person to submit bids for bidding company.**

Please refer to ATTACHMENT B for locations. Quote price per container per pickup/empty. Most locations will be emptied twice per week, however, frequency may be increased or decreased at any time including reduction in summer months.

1. Two (2) Cubic Yard Garbage container

Total Parish-wide # of Containers	Unit Price Per Container PER EMPTY
1	\$

2. Four (4) Cubic Yard Garbage container

Total Parish-wide # of Containers	Unit Price Per Container PER EMPTY
3	\$

3. Six (6) Cubic Yard Garbage container

Total Parish-wide # of Containers	Unit Price Per Container PER EMPTY
29	\$

4. Eight (8) Cubic Yard Garbage container

Total Parish-wide # of Containers	Unit Price Per Container PER EMPTY
143	\$

ADDITIONAL REQUIRED INFORMATION:

- A. If awarded the contract, please state the length of time necessary to obtain and place the containers at the School Board facilities AND to begin service. Current contract expires June 30, 2023.

Date Available to Deliver All Containers	Date Available to Begin Service

- B. Please state the number of trucks to be used in support of this contract. In the event of a breakdown or other hurdle, how will you ensure continuity of service?

**** The Bid Submittal information must be completed in the chart below. Bids shall be submitted by person duly authorized to sign bids and execute contracts.**

Name of Company:	
Mailing Address:	
Telephone Number:	()
Email Address of Representative:	
Date of Bid:	
Discount if Applicable:	
Typed/Printed Name of Duly Authorized Representative:	
Signature of Duly Authorized Representative:	

NAME OF SCHOOL	Address		2 CU YARD	4 CU YARD	6 CU YARD	8 CU YARD
Abita Springs Elementary	22410 LEVEL STREET	ABITA SPRINGS			1	2
Abita Springs Middle	72079 MAPLE STREET	ABITA SPRINGS				2
Abney Elementary	825 KOSTMAYER AVENUE	SLIDELL				4
Abney Elem Early Child	829 KOSTMAYER AVENUE	SLIDELL				2
Alton Elementary	38276 5TH AVE	SLIDELL				2
Bayou Lacombe Elem	27527 ST. JOSEPH STREET	LACOMBE				1
Bayou Woods Elementary	35614 LIBERTY DRIVE	SLIDELL				3
Bonne Ecole Elementary	900 RUE VERAND	SLIDELL			1	2
Boyet Jr. High	59295 REBEL DRIVE	SLIDELL				2
Brock Elementary	259 BRAKEFIELD	SLIDELL			1	1
Carolyn Park Middle	35708 LIBERTY DRIVE	SLIDELL			2	
Chahta-Ima Elementary	27488 PICHON ROAD	LACOMBE				1
Clearwood Jr. High	130 CLEARWOOD DRIVE	SLIDELL				3
Covington Elementary	325 S JACKSON STREET	COVINGTON			1	2
Covington High	73030 LION DRIVE	COVINGTON				7
Cov Pathways/Harrison	801 N TYLER STREET	COVINGTON				1
Creekside Jr. High	65434 HWY 41	PEARL RIVER				2
Cypress Cove Elementary	540 S MILITARY ROAD	SLIDELL				3
Fifth Ward Jr. High	81419 HIGHWAY 21	BUSH			1	2
Florida Avenue Elementary	342 FLORIDA AVENUE	SLIDELL				2
Folsom Elementary	82144 HWY 25	FOLSOM				2
Folsom Jr. High	83055 HAY HOLLOW ROAD	FOLSOM				1
Fontainebleau High	100 BULLDOG DRIVE	MANDEVILLE				7
Fontainebleau Jr. High	100 HURRICANE ALLEY	MANDEVILLE				3
Honey Island Elementary	500 S MILITARY ROAD	SLIDELL				2
Lake Harbor Middle	1700 VIOLA STREET	MANDEVILLE				2
Lakeshore High	1 TITAN TRACE	MANDEVILLE				4
Lancaster Elementary	133 PINE CREEK DRIVE	MADISONVILLE				4
Lee Road Jr. High	79131 HIGHWAY 40; LEE ROAD	COVINGTON			1	3
Little Oak Middle	59241 REBEL DRIVE	SLIDELL				4
Little Pearl Elementary	63829 HIGHWAY 11	PEARL RIVER			1	
Lyon Elementary	1615 N FLORIDA STREET	COVINGTON				2
Madisonville Elementary	317 HWY 1077	MADISONVILLE		1		4
Madisonville Jr. High	106 CEDAR STREET	MADISONVILLE			1	1
Magnolia Trace Elem	1405 HWY 1088	MANDEVILLE				3
Mandeville Elementary	519 MASSENA STREET	MANDEVILLE			2	
Mandeville High	#1 SKIPPER DRIVE	MANDEVILLE			1	5
Mandeville Jr. High	639 CARONDELET STREET	MANDEVILLE				2
Mandeville Middle	2525 SOULT STREET	MANDEVILLE			1	2
Marigny Elementary	1715 VIOLA STREET	MANDEVILLE				2
Mayfield Elementary	31820 HIGHWAY 190 WEST	SLIDELL			1	2
Monteleone Jr. High	63000 BLUE MARLIN DRIVE	MANDEVILLE				2
Northshore High	100 PANTHER DRIVE	SLIDELL				5
Pearl River High	39110 REBEL LANE	PEARL RIVER			1	3
Pine View Middle	1200 W 27TH AVENUE	COVINGTON				2

NAME OF SCHOOL	Address		2 CU YARD	4 CU YARD	6 CU YARD	8 CU YARD
Pitcher Jr. High	415 S JEFFERSON AVENUE	COVINGTON				2
Pontchartrain Elementary	1500 WEST CAUSEWAY APPROACH	MANDEVILLE				4
Riverside Elementary	38480 SULLIVAN DRIVE	PEARL RIVER			1	2
St. Tammany Jr. High	701 CLEVELAND	SLIDELL			1	1
Salmen High	300 SPARTAN DRIVE	SLIDELL			1	4
Sixth Ward Jr. High	72360 HIGHWAY 41	PEARL RIVER			3	
Slidell High	#1 TIGER DRIVE	SLIDELL				6
Slidell Jr. High	333 PENNSYLVANIA AVE	SLIDELL			1	2
Tchefuncte Middle	1530 W CAUSEWAY APPROACH	MANDEVILLE				3
Whispering Forest Elem	38374 SPIEHLER ROAD	SLIDELL				2
Woodlake Elementary	1620 LIVINGSTON STREET	MANDEVILLE			2	
Ed Ctr/Graphic Arts	71460 EDNA STREET	COVINGTON				3
Slidell Support Facility	100 STONE ROAD	SLIDELL			1	
Slidell Maint. Warehouse	38086 COAST DRIVE	SLIDELL			1	
Slidell Pupil Appraisal	224 BRAKEFIELD	SLIDELL	1			
Brooks Ed Complex	2544 SGT. ALFRED DRIVE	SLIDELL				2
Technology Center	2024 LIVINGSTON STREET	MANDEVILLE			1	
CJ Schoen Admin.	321 NORTH THEARD STREET	COVINGTON				1
Information Tech Ctr.	215 W. 17TH AVENUE	COVINGTON			1	
Central Transportation	66391 JAMES STREET	MANDEVILLE		1		
Student Health Services	958 9TH STREET	SLIDELL		1		
TOTAL # OF CONTAINERS			1	3	29	143