

**ST. TAMMANY PARISH SCHOOL BOARD
COVINGTON, LOUISIANA**

BID # 1830 on GARBAGE PICKUP AND TRASH DISPOSAL

The St. Tammany Parish School Board will receive sealed bids until 2:00 p.m., Thursday, June 1, 2023, to furnish Garbage Pickup and Trash Disposal Service for St. Tammany Parish School Board facilities. The successful bidder(s) shall furnish all containers and vehicles for this service in accordance with the following specifications and attached information.

SERVICE TO BE PERFORMED:

- A. Unless otherwise stated: all garbage containers are to be picked up, emptied, and serviced twice a week, every week, for twelve (12) months July 1, 2023 through June 30, 2024. During periods of reduced activity or when service is otherwise not needed for one or more service periods, the School Board reserves the right to cancel or reduce the service at no charge and to resume services at the regular service price with no penalty or fee. If required to service a location three times per week, cost per emptying will remain the same per event. Call backs shall be charged at the same regular service rate.
- B. **Containers are to be sprayed for insects and with a disinfectant when emptied.**
- C. Company is to furnish all-metal enclosed front loader containers of two, four, six, and/or eight cubic yard capacity, as stated by STPSB.
- D. Front loader trucks to be used to pick-up and empty the containers.
- E. Successful bidder shall, at no additional cost to the School Board, maintain and repair the containers furnished for use and shall replace containers when they are no longer fit for the purpose intended or have become aesthetically repulsive.

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- 1. Bids shall be submitted on the attached bid form (Attachment A) and delivered to the St. Tammany Parish School Board Office located at 321 N. Theard Street, Covington, Louisiana 70433, in a sealed envelope clearly labeled on the outside "BID 1830 GARBAGE PICKUP AND TRASH DISPOSAL – June 1, 2023."
- 2. Bids may be sent via registered or certified mail, UPS or FedEx with a return receipt requested, hand delivered, or submitted electronically. Any bids arriving after this date and time will be returned unopened to bidders.
- 3. Bids may be also submitted electronically at www.centralbidding.com.
- 4. You may find related bid materials including detailed specifications necessary to complete your sealed bid at www.centralbidding.com and/or www.stpsb.org/bids.

5. All bids arriving after this date and hour above will be deemed non-responsive and not considered. Bids may NOT be withdrawn for at least thirty (30) days after the scheduled closing time for receipt of bids.
6. Sales tax IS NOT to be included in your bid price. St. Tammany Parish School Board is exempt from sales tax as provided by LA R.S. 47:301(8)(c). Sales tax exemption only applies to purchases between St. Tammany Parish School Board and the contractor/vendor. Sales tax exemption does not apply to purchases made directly by the contractor/vendor to other companies on behalf of the school board. Those purchases are not sales tax exempt.
7. Initial contract period is two (2) years to begin July 1, 2023 and continue through June 30, 2025. All bid prices shall remain firm for the first two-year (2-year) contract period. Bid will be awarded on an "All or None" Basis.
8. There will be an option to extend the contract annually for an additional three (3), one (1) year terms if both parties agree to do so. Price adjustments will be considered for subsequent annual contract renewals. Price adjustments shall only be permitted for changes in the contractor's cost of materials and services. The contractor must submit a written request for price adjustments, accompanied by documentation justifying the request to the Purchasing Department Supervisor at 321 N. Theard Street Covington, LA 70433, at least thirty (30) days prior to this contract anniversary. No adjustment shall be effective until approved in writing by the St Tammany Parish School Board or designee. Any approved adjustments remain firm for twelve (12) month renewal contract periods. The St Tammany Parish School Board reserves the right to accept, reject, or negotiate the proposed price adjustment. The Producer Price Index (PPI) series PCU562111562111 published by the Bureau of Labor Statistics, United States Department of Labor will be used as a guide in reviewing any price adjustments.
9. Bids shall include the cost of service PER CONTAINER PER EMPTY to service to all facilities. Most locations will be twice-per-week; however, the quantities, types and sizes of containers are subject to change during the year. The low bidder(s) will be determined using the quantities for each size container shown for each item.
10. There shall be no additional charge for relocating containers on facility premises, swapping out sizes, or removing containers no longer needed by the respective facility.
11. Payment for services shall be made on a monthly basis. Payment will be made for actual services rendered; that is, deductions will be made from the payments in the event containers are not emptied for any reason except in cases where the action of School Board personnel makes service impossible.
12. All bidders shall furnish references and brief history of their company's background.