

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING
APRIL 17, 2023

Board Members in Attendance	
Mr. Jason Miller, President	Mr. Matt Bucher
Mr. Scott Fitzgerald, Vice President	Mrs. Jean Wylie
Dr. Adam Brownstein	Dr. Kevin Dickerson, Executive Secretary

The Regular Meeting of the Milford Board of Education was called to order by President Mr. Miller at 6:00 PM on Monday evening, April 17, 2023.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE to approve the Regular Meeting Minutes for March 20, 2023. **Motion passed unanimously.**

ADJOURNMENT TO EXECUTIVE SESSION

MOTION MADE BY MR. FITZGERALD/SECONDED BY MRS. WYLIE to adjourn into Executive Session at 6:02 PM. **Motion passed unanimously.**

RETURN TO OPEN SESSION

MOTION MADE BY MR. BUCHER/SECONDED BY DR. BROWNSTEIN to adjourn Executive Session at 7:00 PM. **Motion passed unanimously.**

MOMENT OF SILENCE FOR DIANNE MARCOLINI

CHANGES TO AGENDA - None

PERSONNEL – Dr. Peel

Personnel Report

MOTION MADE BY MRS. WYLIE/SECONDED BY MR. FITZGERALD to accept the Personnel Report as presented during Executive Session. **Motion passed unanimously.**

Year-Long Residency Grants

Milford School District has Year-Long Residency Grants with Wilmington University and Relay. Through the Grants, the District will have resident teachers for one school year as they work to earn Delaware certification.

PUBLIC COMMENT - None

SUPERINTENDENT’S REPORT

Updated MMS Project Design to be Presented During May Meeting

At the May board meeting, the updated project design and updated projected cost of the new Middle School will be presented. The Strategic Plan, preliminary tax rates and the Community Eligibility Program status for all six schools will be presented too.

Secretary of Education Scholar Awards Event

The recipients of the Secretary of Education Scholar Awards for the Class of 2023 are Layna Reynolds and Brendan Slonacher.

Employee Recognitions

Milford School District Teachers of the Year are: Taylor Ohrwashel, Morris Early Childhood Center; Vicki Hudson, Banneker Elementary; Carly Phillips, Lulu Ross Elementary; Emily Schrock, Mispillion Elementary; Emily Coverdale, Milford Central Academy and Shae Parks, Milford High School. The Behavioral Health Professional of the Year is Ally Zanks, School Counselor, Lulu Ross Elementary.

ROSS ELEMENTARY SCHOOL PRESENTATION

Mrs. McKenzie, Principal, Ms. Webb, Assistant Principal and their school leadership team gave a comprehensive presentation about Lulu Ross Elementary's student enrollment; curriculum and academic programs; ways Ross supports their students academically and emotionally; positive behavior supports; activities; clubs; community service; field trips; and upcoming events.

BUSINESS – Dr. Croce

Revenue and Expenditure Report

MOTION MADE BY MR. BUCHER/SECONDED BY DR. BROWNSTEIN to approve the Revenue and Expenditure Reports as of March 31, 2023. **Motion passed unanimously.**

DDOE Financial Position Report

MOTION MADE BY MRS. WYLIE/SECONDED BY MR. BUCHER to approve the DDOE Financial Position Report as of March 31, 2023. **Motion passed unanimously.**

Fiscal Year 2023 Revenue and Expenditure Budget Adjustments

MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MRS. WYLIE to approve the Final Fiscal Year 2023 Revenue and Expenditure Reports. **Motion passed unanimously.**

BUILDINGS AND GROUNDS – Mr. Sharp

MMS Project Update

The Middle School project is on schedule to begin the abatement work on April 24. The District is waiting for the final contract from the vendor. RYJ is currently clearing out the Lakeview wing so the abatement work can begin.

District Projects

MOTION MADE BY MR. BUCHER/SECONDED BY DR. BROWNSTEIN to approve the award of the District Building Automation Services Contract. **Motion passed unanimously.**

MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE to approve the purchase of a replacement mower and gator. **Motion passed unanimously.**

INSTRUCTION AND STUDENT PROGRAMS – Dr. Amory

Curriculum and Instruction

We were approached by Jason James with Milford City Council with regard to consideration of offering an Emergency Medical Technician (EMT) program given the growing need in our community. We have explored the idea, interests, and costs and have agreed to partner with the State of Delaware Fire School, Milford City Council, and Carlisle Fire Company to bring this program to our high school next year. We anticipate having a formal flyer to promote the program soon. We would like to thank Patricia Fox, Brennan Fountain, Jason James, and Sean Hinton for their collaboration. We are excited about this opportunity for not only our students but also our Greater Milford Community.

While we intend to provide the Board with a more thorough update regarding our plans for summer programming this summer, we did want to inform you that we are well on our way with planning. We have been able to secure staffing for our required special education programming, credit recovery program, HOLA program, Beginning Buccaneers and limited programming for academically at-risk elementary students. We will additionally be offering Summer Backpacks to elementary and early childhood aged students to support learning at home throughout the summer.

The Delaware Department of Education has offered us a partnership position to provide a Dual Language Immersion Program Support position next year. This position will be fully funded by the Delaware Department of Education and shared with a neighboring school district. The intent of the position is to provide additional support to our immersion program in the form of instructional coaching and to serve as a liaison between immersion programs and the districts.

Strategic Planning Update

We have hosted our final Strategic Planning Steering Committee meeting and are excited to bring you our final strategic plan at our May School Board Meeting. We are incredibly appreciative of our Steering Committee members and have a printed draft for you to preview before final edits and content are brought forth in May.

Field Trip Approvals

MOTION MADE BY MR. FITZGERALD/SECONDED BY MR. BUCHER to approve the field trips as presented. **Motion passed unanimously.**

Revised 2023-2024 Academic Calendar

MOTION MADE BY MR. FITZGERALD/SECONDED BY DR. BROWNSTEIN to approve the Revised 2023-2024 Academic Calendar. The revision is necessary because schools are required to be closed for the Primary Election scheduled in April 2024. **Motion passed unanimously.**

BOARD DISCUSSION

DSBA Updates - None

Introduction of Recommended Draft Revisions of Board Policies

Revised Draft Policy 4205 School Closing or Delay Due to Inclement Weather or Emergency was presented. The draft will be brought back to the board in May for approval.

Revised Draft Policy 5414 Student Code of Conduct Elementary Schools Grades K through 5 was presented. Dr. Brownstein, Ms. Wylie and Mr. Bucher expressed concerns with the draft policy.

MOTION MADE BY MR. BUCHER/SECONDED BY DR. BROWNSTEIN to form a committee comprised of a teacher, administrator and board members of undetermined size to investigate or to repair any changes or look at any data that will inform the board on the elementary school policy and the middle school/high school policy. **Motion passed unanimously.**

ADJOURNMENT

MOTION MADE BY MR. FITZGERALD/SECONDED BY DR. BROWNSTEIN that the Regular Meeting of the Milford Board of Education held on Monday, April 17, 2023, adjourned 8:57 PM. **Motion passed unanimously.**

Kevin Dickerson, Executive Secretary

Peggy Short, Recording Secretary

BOARD AGENDA ONLY

April 17, 2023

PERSONNEL REPORT – Action Item

RECOMMEND FOR EMPLOYMENT – ADMINISTRATIVE CONTRACT*

GANLEY, Ashley

Misphillion – Assistant Principal

Contract 1 year ending June 30, 2024 with an effective date of July 10, 2023

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT*

CASTRO-SANDOVAL, Beatrice

Morris – Spanish Immersion Teacher

Effective: August 22, 2023

SMARRELLI, Sarah

Central – English Learner Teacher

Effective: August 22, 2023

RECOMMEND FOR EMPLOYMENT*

GAGLIONE, Mark

District – Safety Monitor - Substitute

Effective: TBD

FOX, Walter

High – Night Custodian

Effective: May 1, 2023

NON-RENEWAL – PROFESSIONAL CONTRACT

Cummings, Imani

High – Special Education Teacher

Effective: June 30, 2023

NON-RENEWAL – TEMPORARY CONTRACT

KUHN, Ashley

Morris – Kindergarten Teacher

Effective: June 30, 2023

VARGAS, Gerardo

High – English Learner Teacher

Effective: June 30, 2023

TRANSFER*

PAGDEN, Haley

From District Elementary Teacher to Misphillion Elementary Teacher

Effective: August 22, 2023

MCPIKE, Andrea

From High Special Education Coordinator (11 mo.) to High Special Education Teacher (10 mo.)

Effective: August 22, 2023

POPHAM-HUTSON, Kayla
From Central Night Lead Custodian (Temp) to Central Day Custodian (Temp)
Effective: TBD

HUFNAGEL, Jennifer
From Mispillion 6.5 hour Cook to Banneker Cafeteria Manager
Effective: August 22, 2023

ROSEMOND, Watasha
From Central 6.0-hour Child Nutrition Worker to Central Assistant Cafeteria Manager
Effective: August 22, 2023

BARR, Hunter
From Central Night Custodian to Central Night Lead Custodian (Temp)
Effective: TBD

RESIGNATION

DONOVAN, Caitlyn
Mispillion – Elementary Teacher
Effective: June 30, 2023
Service to MSD: 4 years

SARABIA, Dianna
Morris – Spanish Immersion Teacher
Effective: June 30, 2023
Service to MSD: 5 years

HAZZARD, Laura
Central – Special Education Teacher
Effective: April 6, 2023
Service to MSD: 8 months

BURRESS, Jason
High – Day Custodian
Effective: April 14, 2023
Service to MSD: 9 months

RECOMMEND FOR EMPLOYMENT – SUMMER SCHOOL*

Recommend for employment in summer school, contingent upon funding and enrollment.

Teachers

ABBOTT, Quinn
HENRY, Rafiq
JUMPER, Jason
MOORE, Amanda
MESSICK, Jennyfer
KELLER, Courtney
ARCE, Griselda
JEFFERSON, Nicholas
PARKS, Shae
MCDUFF, Juli
RAINER, Charlene

ALLMAN, Jacqueline
HENRY, Jamie
COOK, Stephanie
GUTHRIE, Maya
HOLLEGER, Carrie
LEIGHTY, Daphne
PAGDEN, Haley
DAVIES, Kaitlyn
ZIMMERMAN, Neda
BAIRD, Joann
MALAVE, Thalia

TKACH, Christy
ROACH, Danielle
HILL, Jaime

ABAD, Ilianny
LOPEZ-SANTIAGO, Ahtziry
CHORMAN, Brittany

Paraprofessionals

CLAYVILLE, Dakota
EMORY, Hilary
FRY, Megan
HEARN, Anita
CORBETT, Steven
NIXDORF, Lisa
RODRIGUEZ-VARGAS, Gisselle
CARMEAN, Abigail
NEWSOME, Valerie
MCMAHAN, Saige (NE)
REEDER, Hayley (NE)

CURTIS, Debbie
FIRCH, MacKenzie
HABERMAN, Sarah
STRASSLE, Lynne
MAGEE, Chelsea
RAZOR, Kierra
SHOCKLEY, Myrna
WILLIAMS, Tonya
MCQUEEN, Lisa
VEROY, Angie

Nurses

WHITE, Yvonne
NASH, Ann-Marie

VANN, Lauren
MILLER, Christopher

RECOMMEND FOR EMPLOYMENT – 2023-2024 LIMITED CONTRACTS*

All sports for MCA and High school head coaches

High Girls Lacrosse, Asst Coach LEE, Lauren (NE)

RECOMMEND FOR EMPLOYMENT – 2023-2024 LIMITED CONTRACTS*

All sports for MCA and High school head coaches

High	Cheerleading	OHRWASHEL, Taylor
High	Field Hockey, Head Coach	MCPIKE, Andrea
High	Volleyball, Head Coach	FEHRLE, Shayna (NE)
High	Boys Soccer, Head Coach	KIMMERLIN, Prince (NE)
High	Cross Country, Head Coach	SKINNER, Lance (NE)
Central	Field Hockey, Head Coach	SEILHEIMER, Stacey
Central	Volleyball, Head Coach	POOL, Sarah
Central	Boys Soccer, Head Coach	CORBETT, Steve
Central	Cheerleading	PAGDEN, Haley

RECOMMEND VOLUNTEERS 2022-2023*

High Golf WHITE, James

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.