Mobile App

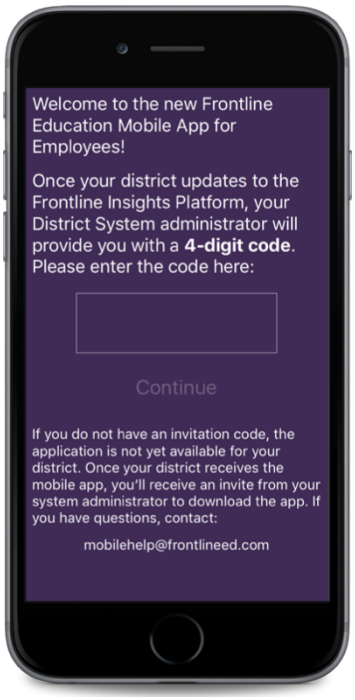
Districts that purchase the Frontline Insights Platform also gain access to the new Frontline Education mobile app! The app provides increased accessibility to features such as absence approval and other absence tracking tools.

REQUIREMENTS

You must have the following qualifications to access the app:

- Your district must utilize the Frontline Insight's Platform.
- You must utilize Administrator-based functionality.
- You must receive a 4-digit invitation code from your district to gain initial in-app access.

The Frontline mobile app is not available to substitutes and does not replace or conflict with the Jobulator app. Substitutes who subscribe to Jobulator will continue to accept and view future assignments through that application.



GETTING STARTED

Access the app store on your mobile device and download the Frontline Education app.

Once you complete the download, open the app to view an initial welcome page.

Your district will provide you with a unique 4-digit invitation code. Enter this invitation code into the space provided and click **Continue**.

The welcome page displays "Accepted" if you enter the correct credentials, and you can click **Continue** once more to proceed to a sign in page.

Enter your Frontline ID account and click **Sign In**.

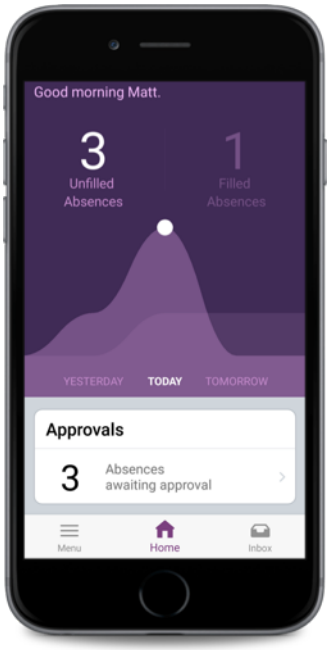
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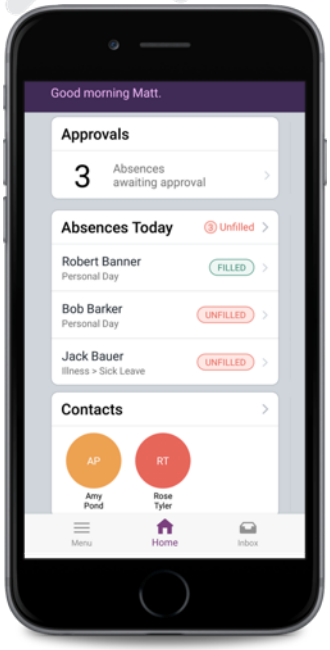
HOMEPAGE

The homepage displays pending approvals, unfilled absences, and a collective count of filled absences for the current and/or upcoming day.

You can select a particular timeframe (Yesterday, Today, and/or Tomorrow) to review your district's absence requirements and reference the purple graph to review absence details.

You can select **Approvals** (to review absences pending approval), **Absences Today** (to identify which of your district absences are filled, unfilled, and do not require substitutes), or **Contacts** (to email or call an individual from your contacts list).

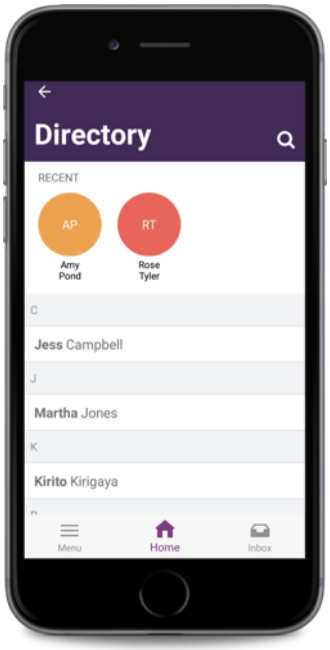


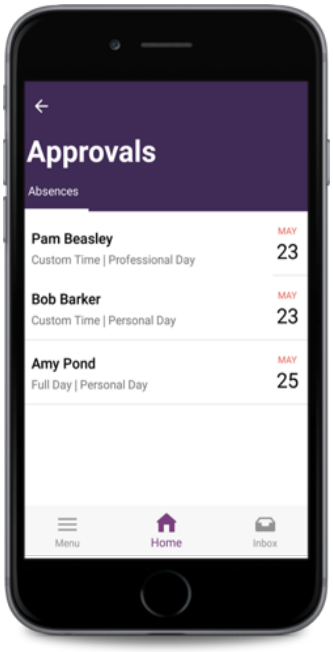


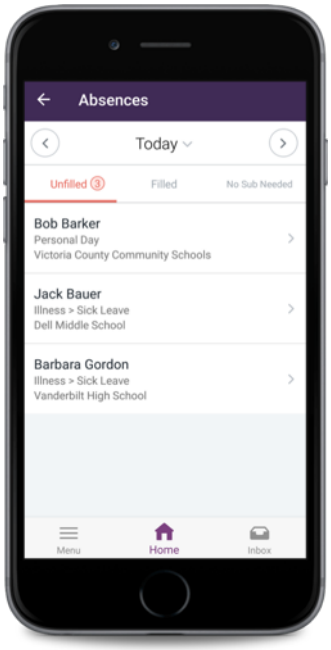
MENU/SIDE NAVIGATION

The "Menu" option opens a side navigation bar where you can access current tools and settings.

- Click **Directory** to view your contact list and reference email and/or personal phone options.
- Select **Approvals** to review absences and approve or deny a request.
- Select **Absences** to identify which of your absences are filled, unfilled, and/or do not require a substitute and select an individual from the list to review his/her details.







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