



Redlands Unified School District Complaint Form Concerning District Personnel

Complaints concerning district personnel should be made directly to the employee against whom the complaint is lodged. Complaints not resolved with the employee shall be directed to the employee's administrative supervisor. If the complaint, after review by the administrative supervisor, remains unresolved, the complainant may use this form, together with the administrative supervisor's report/decision, to submit to the Superintendent or designee.

Complainant Last Name	<input type="text"/>	Complainant First Name	<input type="text"/>		
Student Name (if applicable)	<input type="text"/>	Grade	<input type="text"/>	Date of Birth	<input type="text"/>
Address	<input type="text"/>	City	<input type="text"/>	Zip	<input type="text"/>
Home Phone	<input type="text"/>	Cell Phone	<input type="text"/>	Work Phone	<input type="text"/>
Email Address	<input type="text"/>	Date(s) of Alleged Violation(s)	<input type="text"/>		
School/Office/Location of Alleged Violation(s)	<input type="text"/>				

1. Please give facts about your complaint. Provide details such as the name(s) of those involved, date(s), witness(es), and any additional information that may be helpful to the complaint investigator.

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2. Have you attempted to discuss your complaint with any District personnel? If so, with whom and what was the outcome?

3. Provide copies of any written documents that may be relevant or supportive of your complaint.

I have attached support documents. Yes No

Signature:

Date:

Mail, fax, or email your Complaint form to:

Dr. Sabine Robertson-Phillips
Assistant Superintendent
Human Resources Division
Redlands Unified School District
20. W. Lugonia Avenue
Redlands, CA 92374
(909) 307-5336
Sabine_Robertson-Phillips@rusd.us