

North Kitsap School District #400  
Request for Transfer of Student Records

☞  
Releasing School or Agency

☞  
Address City State, Zip

☞  
Telephone and/or FAX

Student Name (1 student per form)	Birthdate	Grade Level
<b>David Woffle Elementary</b> 27089 Highland Rd NE Kingston, WA 98346 (360) 396-3700 FAX: (360) 396-3917 <input type="checkbox"/>	<b>Vinland Elementary</b> 22104 Rhododendron Ln NW Poulsbo, WA 98370 (360) 396-3600 FAX: (360) 396-3949 <input type="checkbox"/>	<b>Poulsbo Middle School Registrar</b> 2003 NE Hostmark Street Poulsbo, WA 98370 (360) 396-3213 FAX: (360) 396-3901 <input type="checkbox"/>
<b>Poulsbo Elementary</b> 18531 Noll Rd NE Poulsbo, WA 98370 (360) 396-3500 FAX: (360) 396-3909 <input type="checkbox"/>	<b>Hilder Pearson Elementary</b> 15650 Central Valley Rd NW Poulsbo, WA 98370 (360) 396-3750 FAX: (360) 396-3918 <input type="checkbox"/>	<b>Kingston Middle School Registrar</b> 9000 NE West Kingston Road Kingston, WA 98346 (360) 396-3400 FAX: (360) 396-3945 <input type="checkbox"/>
<b>Richard Gordon Elementary</b> 26331 Barber Cut-Off Rd NE Kingston, WA 98346 (360) 396-3800 FAX: (360) 396-3950 <input type="checkbox"/>	<b>North Kitsap Options K-8</b> 27089 Highland Rd NE Kingston, WA 98346 (360) 396-3700 FAX: (360) 396-3917 <input type="checkbox"/>	<b>North Kitsap High School Registrar</b> 1780 NE Hostmark Street Poulsbo, WA 98370 (360) 396-3113 FAX: (360) 396-3927 <input type="checkbox"/>
<b>Suquamish Elementary</b> 18950 Park Ave NE Suquamish, WA 98392 (360) 396-3850 FAX: (360) 396-3916 <input type="checkbox"/>	<b>CHOICE ACADEMY/P.A.L./NKOA*</b> 25800 Siyaya Ave NE Kingston, WA 98346 (360) 396-3575 FAX: (360) 396-3937 <input type="checkbox"/>	<b>Kingston High School Registrar</b> 26201 Siyaya Ave NE Kingston, WA 98346 (360) 396-3307 FAX: (360) 396-3941 <input type="checkbox"/>

\* North Kitsap Online Academy

☞ **DATE STUDENT WITHDREW FROM YOUR SCHOOL:** \_\_\_\_\_

- Permanent Records/Official Transcripts** - Basic identification data, grades, standardized test scores, activities, awards, attendance, class standing, *discipline*
- Discipline** – All pertinent information
- Health Information** - All health information, original immunization
- Special Services Assessments** - Includes psychological, speech, language, hearing, physical therapy, occupational therapy, audiological casework, medical, vocational, etc.
- Withdrawal Grades:** - To date of leaving for work in progress
- Unresolved, Unpaid Fines or Fees?** (circle one) **Yes**    **No**
- Other** - \_\_\_\_\_

I authorize the release of records to the North Kitsap School District:

Parent/Guardian Signature Date

According to Federal Law 99.31 Family Educational Rights and Privacy Act (Buckley Amendment) dated June 17, 1976, it is no longer necessary to obtain written consent to release records to other educational agencies unless you are requesting a Special Services Assessment. If that is the case, a parent/guardian signature is still required.

\_\_\_\_\_  
North Kitsap School District Official    Date    \_\_\_\_\_  
School Psychologist (if needed)    Date

District Records Office \* 18360 Caldart Avenue NE \* Poulsbo, Washington \* (360) 396-3038 \*