

OAK PARK AND RIVER FOREST HIGH SCHOOL
201 N. Scoville
Oak Park, IL 60302

Strategic Plan Operations Committee (SPOC)
October 13, 2015

A Strategic Plan Operations Committee meeting was held on October 13, 2015. Chair Dr. Moore called the meeting to order at 8:16 p.m. in the Board Room. Committee members present were Dr. Jackie Moore, Tom Cofsky, and Jennifer Cassell (telephonically). Also present were Dr. Steven T. Isoye, Superintendent; Philip M. Prale, Assistant Superintendent for Curriculum & Instruction; Tod Altenburg, Chief School Business Officer; Amy Hill, Director Assessment and Research; and Gail Kalmerton, Executive Assistant/Clerk of the Board.

Visitors included Board of Education members Fred Arkin and Sara Spivy

Public Comments

None

Minutes

Mr. Cofsky moved to approve the Strategic Plan Operations Committee minutes of May 18, 2015, as presented; seconded by Ms. Cassell. A voice vote resulted in motion carried.

Data

Dr. Moore is talking with members of each of the Strategic Plan Implementation Teams about processes, ideas becoming pilots, Institute Day presentations, etc. Thus far she has spoken with Facilities and Finance and Social Emotional Learning Implementation Team members. She will bring forward the results of her conversations to the next Committee meeting.

The Strategic Plan Operations Committee reviewed a proposal from Chandler Decision Services to assess the current status of three pilot programs at the high school. Its stated goal will be to:

- develop a common understanding of how each pilot aligns to the Board strategic goals;
- determine which metrics are currently tracked by the school are best suited to be indicators of success, and;
- identify additional relevant metrics that can be captured.

The District is talking to a Lincoln Chandler about doing qualitative work and to Rebecca Levin about doing quantitative work and then blending that work. Both of these individuals can meet with the faculty who are more engaged in the Implementation Teams as to what the Strategic Plan's needs might be in their eyes. Just as Dr. Moore is meeting with members of the implementation team, Dr. Isoye is beginning to meet with the co-chairs too about their status,

new roles, recommendations for new team members, etc., similar to Dr. Moore's conversations. Dr. Moore noted that there was confusion about the continuing the work this year.

The data to be collected can be used to bring some structure around the expectations of the pilots and whether they should continue, be expanded, etc. The implementation teams will not have to spend time developing surveys, etc.

Mr. Cofsky noted that the Board of Education has an obligation to the community to present the big picture. Often initiatives and investments fall into the same space. While it is important to know what is being invested in the Strategic Plan and the results, the challenge is that some of the metrics might be more qualitative than quantitative. Dr. Moore felt that because the BOE's goals addressed the Strategic Plan broadly and instead of having semiannual or annual updates, this would be more strategic. She hoped the Board of Education could articulate what is being accomplished in all of the areas. She wanted more time to clearly articulate the role of the committee and its charge. When the data is received, recommendations can be made. She thought this was part of the Board of Education's goal, as opposed to addressing the Strategic Plan.

More information was requested about Chandler Decision Services and the other company's experiences in working with other high schools, etc. Committee members were instructed to send their questions to Dr. Isoye about the proposal. At the next meeting, the proposed consultants will attend. Dr. Isoye will talk with faculty members about this as well.

Adjournment

At 9:00 p.m., Dr. Moore moved to adjourn the meeting; seconded by Mr. Cofsky. A voice vote resulted in motion carried.

Submitted by Gail Kalmerton
Clerk of the Board