

# **OAK PARK AND RIVER FOREST HIGH SCHOOL**

## **Finance Committee Meeting Agenda**

**January 19, 2010**

**Board Room**

**7:30 a.m.**

- |   |                                   |
|---|-----------------------------------|
| <b>1. Minutes</b>   |                                   |
| <b>2. Summer School Budget</b>  | <b>Dale Craft</b>                 |
| <b>3. Funding of Coaching Stipends</b>  | <b>John Stelzer/Cheryl Witham</b> |
| <b>4. Construction Update</b>   | <b>Robert Zummallen</b>           |
| <b>5. Authority to Commence the Amended Budget 09/10</b>  | <b>Cheryl Witham</b>              |
| <b>6. Authority to Commence with Tentative Budget 10/11</b>   | <b>Cheryl Witham</b>              |
| <b>7. Resolution to Abate \$1,000,000 from the Working Cash Fund</b>  | <b>Cheryl Witham</b>              |
| <b>8. Resolution to Transfer \$1,000,000 from the Ed. Fund<br/>to the O &amp; M Fund</b>  | <b>Cheryl Witham</b>              |
| <b>9. Order Calling a Public Hearing for the Intent To Transfer<br/>\$1,000,000 from the Education Fund to the O &amp; M Fund</b> | <b>Cheryl Witham</b>              |
| <b>10. Contracts between \$10,000 - \$25,000</b>  | <b>Information</b>                |
| <b>11. Monthly Financial Report</b>   | <b>Cheryl Witham</b>              |
| <b>12. Treasurer's Report</b>   | <b>Information</b>                |

### **Finance Committee Members**

**Chair: John C. Allen IV**

Board of Education

DLT

Jim Hunter – FSEC Chair

FINANCE COMMITTEE

BOARD REPORTS			
July, 2009	August, 2009	September, 2009	October, 2009
Tentative Budget 2009 - 2010	2009 - 2010 Budget Approval	Ed Red - Erika Lindley	2009 Audit
		Residency Report and Policy/Procedures	Levy Timeline
		Workers Comp History	Wellness Update
			FY 2009 Audit Report
			Books & Fees Report
			Insurance Renewals
November, 2009	December, 2009	January, 2010	February, 2010
Preliminary 2009 Levy	2009 Levy		Student Fees 10/11
RFP Superintendents Search		Authority to Commence Amend. Budget 09/10	Life Safety
		Authority to Commence 10/11 Budget Prep	Copy Machine Leases
		Contracts of \$10,000 - \$25,000 Report	Fall Athletic Uniform Bid
		Coaches Stipends vs Activity Funds	Food Service Rollover Bids
			Board Goal Budget
March, 2010	April, 2010	May, 2010	June, 2010
Staffing Summary Update	Staffing and Stipends 10 - 11 budget	Prevailing wage	FY 11 Preliminary Budget
Division FTE	Sub Teacher - Sub clerical pay 10 - 11	Resolution to transfer funds	Property & Liability Ins Renewal
RFP Bus Service	Food Service lunch prices 10 - 11	PTAB Resolution	Workers Comp Renewal
Authorization to Commence	Athletic Uniforms - Spring	RFP for Insurance Broker	TIF Update
2010 Audit	Triton Contract	Contracts for FY 10 - 11	E2-Contract
Amended Budget	Contracted Security Services Bid	Thrive Services	Theatrical Costume contract
	Amended Budget Approval	Xerographic Paper Bid	Sanitary Paper Bid
		Towel Service Bid	
		Wellness Report	
Every Meeting:			
Minutes			
Financial Reports			
Treasurer's Report			

OAK PARK AND RIVER FOREST HIGH SCHOOL  
201 North Scoville Avenue  
Oak Park, IL 60302

**FINANCE COMMITTEE MEETING**

Tuesday, December 8, 2009

A Finance Committee meeting was held on Tuesday, December 8, 2009. Acting chair Lee called the meeting to order at 7:40 a.m. in the Board Room. Committee members present were John C. Allen, IV (arrived at 7:47 p.m.), Jacque Conway, Terry Finnegan, Dr. Ralph H. Lee, Amy McCormack, Dr. Dietra D. Millard and Sharon Patchak-Layman. Also present were Dr. Attila J. Weninger, Superintendent; Jason Edgecombe, Assistant Superintendent for Human Resources; Cheryl L. Witham, Chief Financial Officer; and Gail Kalmerton, Executive Assistant/Clerk of the Board.

Visitors included Kay Foran, Communications and Community Relations Coordinator; Doug Wiley, OPRFHS Supervisor of Finance; James Paul Hunter, OPRFHS Faculty Senate Executive Committee Chair; Tim Keeley, OPRFHS Purchasing Coordinator; and Robert Zummallen, Director of Buildings and Grounds.

**Acceptance of Minutes of November 10, 2009 Finance Committee Meeting**

It was the consensus of the Finance Committee members to accept by acclimation the minutes of the November 10, 2009 Finance Committee meeting, as amended.

**Approval of Pacific Education Group (PEG) Contract**

Before the Finance Committee could recommend that the Board of Education approve a contract with Pacific Education Group at its Special Board Meeting that same day, more information was desired. Ms. McCormack asked to review the original contract proposed in order to clarify and understand the licensing arrangement, etc. The approval of this contract was delayed until the regular December Board of Education meeting.

Dr. Weninger explained that the Board of Education had approved previously a number of items relative to the Courageous Conversations for staff which are being facilitated by Nathaniel Rouse and Devon Alexander, e.g., a couple of conferences and training for Mr. Alexander. The PEG group was selected, founded, and run by Dr. Glen Singleton. PEG sent an agreement that was between Mr. Alexander and PEG, not the District and PEG. The District's attorney rewrote the contract to reflect its relationship with the District and the PEG organization, the District sending Mr. Alexander as its representative. The contract now limits the training to OPRFHS and gives Mr. Alexander the certification to train others.

Ms. Patchak-Layman questioned whether the District would be able to use the PEG materials without the facilitator having a commission, a license, etc. Ms. Patchak-Layman saw this as being a professional development activity whereby staff is trained in certain models. This contract would not give the District any certification.

**Wight Contract**

It was consensus of the Finance Committee members to recommend to the Board of Education that it approve the contract with Wight & Company to prepare bid specifications and drawings and to seek bids for the addition of two science labs in 172 and 173 and related office space of 119 and for the 2010 summer construction listing.

Ms. Patchak-Layman asked if this would catch up the District on its life safety projects and Ms. Witham replied that it would not complete all of the life safety projects, but we do now have a plan to complete all of the projects within the deadline.

**Custodial Supplies**

It was the consensus of the Finance Committee members to recommend to the Board of Education that it award the bid for custodial supplies to low bidder, Pike Systems, under the consent agenda of the regular December Board of Education meeting.

This bid was for Hillyard-brand custodial chemical supplies.

**Bond Refinancing**

Ms. Witham reported that on December 1, 2009, the interest rates were exceptionally favorable for refinancing the District's 1998 bonds and fell within the target savings range of 3.7% with a savings of \$500,000. The District successfully refinanced its bonds with a present value savings of approximately 5.61% and a gross savings of approximately \$700,000.

**Preliminary Levy**

It was the consensus of the Finance Committee members to recommend to the Board of Education that it approve the 2009 Levy at its regular Board of Education meeting on December 17, as presented. A public hearing will be held prior to that approval.

Dr. Lee asked what the impact of not carving out property according to the TIF agreement would mean to the District. Ms. Witham explained that should the Village of Oak Park not honor its promise to carve out or pay cash according to the agreement, then it would impact the amount of revenue anticipated which is about (\$1.5 million per year). At the end of the TIF in 2018, a greater than expected amount of EAV would be released from the TIF as new property.

**Monthly Financials**

The Board of Education will be asked to approve the October 2009 Financial Reports at the regular December Board of Education meeting.

**Treasurer's Report**

The Treasurer's Report for October will be submitted for approval at the regular December Board of Education meeting.

**Adjournment**

The Finance Committee adjourned 8:05 a.m.

***Oak Park and River Forest High School***  
***District 200***  
*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Dale Craft, Summer School Director

DATE: January 19, 2010

RE: Recommendation for 2010 Summer School Session

**INFORMATION SUMMARY**

The Oak Park and River Forest High School's 2010 Summer Session is scheduled to begin on Wednesday, June 16, 2010 and end on Friday, July 23, 2010. Three sessions will be offered each day with the last session devoted to the summer musical. No school will be held on Monday, July 5, 2010. This calendar provides 27 days of instruction during the summer session.

Attached are actual results from recent years and a projection/budget for the coming summer. At this time, no significant changes are planned for the summer course offerings. We will continue to offer a wide selection of regular, elective, and remedial classes.

At this time, I am recommending no increase in the tuition cost for each section this summer. The current tuition fee per class is \$180.00. This would be the second consecutive year with no increase. I am also recommending an increase of \$50.00 for teacher compensation per section. This represents a 2.2% increase and will bring the compensation to \$2,450.00 per section taught.

**RECOMMENDATIONS**

Approve the proposed Summer School 2010 dates, tuition, and salary rates at the January 28, 2010 meeting of the Board of Education.

## 2010 SUMMER SCHOOL PROPOSED PROJECTIONS

### Number of Total Registrations

Year	2004	2005	2006	2007	2008	2009	Proposed 2010
	1781	1683	1767	1630	1786	1728	1730

### Number of Students

Year	2004	2005	2006	2007	2008	2009	2010
		1217	1202	1168	1186	1230	1200

### Tuition Cost

Year	2004	2005	2006	2007	2008	2009	2010
	\$150	\$165	\$170	\$175	\$180	\$180	\$180

### Teacher Salaries

Year	2004	2005	2006	2007	2008	2009	2010
	\$2100	\$2150	\$2250	\$2300	\$2350	\$2400	\$2450

**OAK PARK AND RIVER FOREST HIGH SCHOOL  
FIVE YEAR SUMMER SCHOOL PROFIT & LOSS ANALYSIS**

	<u>Summer 2005 Actual</u>	<u>Summer 2006 Actual</u>	<u>Summer 2007 Actual</u>	<u>Summer 2008 Actual</u>	<u>Summer 2009 Actual</u>	<u>Proposed 2010 Budget</u>
<b>REGULAR ACADEMIC PROGRAM</b>						
<b><u>REVENUE</u></b>						
Academic course fees	270,277.00	243,070.00	251,671.00	279,106.00	256,614.00	261,000.00
Academic supply fees	-	-	-	4,850.00	6,380.00	6,125.00
Sports camp administration fee	15,790.00	32,085.00	28,335.00	31,470.00	31,695.00	30,000.00
Oak Park Youth Services grant	-	-	3,500.00	2,400.00	2,700.00	3,000.00
Total revenue	<u>286,067.00</u>	<u>275,155.00</u>	<u>283,506.00</u>	<u>317,826.00</u>	<u>297,389.00</u>	<u>300,125.00</u>
<b><u>EXPENDITURES</u></b>						
Academic stipends	201,990.00	219,697.00	223,241.00	195,605.00	189,600.00	200,900.00
Driver Ed stipend	-	-	1,500.00	1,500.00	1,500.00	1,500.00
Dean of Discipline	6,740.00	5,778.00	6,133.00	5,937.00	-	5,400.00
Counselor	6,240.00	-	-	-	-	-
Security	12,525.00	6,078.00	5,931.00	8,967.00	10,571.00	10,600.00
Library director	2,800.00	2,908.00	3,067.00	2,697.00	3,200.00	3,267.00
Library support staff	6,224.00	5,978.00	4,972.00	6,043.00	6,310.00	6,325.00
Computer lab aide	-	-	-	-	2,840.00	2,900.00
Director	11,891.00	12,402.00	8,000.00	9,000.00	9,000.00	9,000.00
Nurse	4,300.00	4,500.00	4,600.00	4,900.00	4,800.00	4,900.00
Office clerical help	15,589.00	5,287.00	4,609.00	7,350.00	4,723.00	4,800.00
Office clerical other benefits	-	-	-	1,022.00	1,036.00	1,100.00
Social services	4,675.00	-	-	-	-	-
Athletic trainer	3,750.00	-	-	-	-	-
IMRF/FICA/Medicare	15,836.00	3,718.00	7,831.00	7,265.00	7,643.00	8,000.00
TRS	-	1,273.00	1,422.00	1,210.00	1,139.00	1,400.00
TRS health insurance	-	640.00	1,473.00	1,314.00	1,245.00	1,500.00
Contractual services	560.00	150.00	-	-	367.00	-
Computer software	-	-	-	4,032.00	3,568.00	-
Supplies	8,184.00	10,708.00	10,376.00	10,314.00	11,093.00	11,300.00
Academic Grants	-	-	-	-	-	9,720.00
Transportation	11,502.00	1,250.00	585.00	-	-	-
Total expenditures	<u>312,806.00</u>	<u>280,367.00</u>	<u>283,740.00</u>	<u>267,156.00</u>	<u>258,635.00</u>	<u>282,612.00</u>
Surplus/(deficit)	<u>(26,739.00)</u>	<u>(5,212.00)</u>	<u>(234.00)</u>	<u>50,670.00</u>	<u>38,754.00</u>	<u>17,513.00</u>

**OAK PARK AND RIVER FOREST HIGH SCHOOL  
FIVE YEAR SUMMER SCHOOL PROFIT & LOSS ANALYSIS**

<b>SUMMER MUSICAL PROGRAM</b>	<b>Summer 2005 <u>Actual</u></b>	<b>Summer 2006 <u>Actual</u></b>	<b>Summer 2007 <u>Actual</u></b>	<b>Summer 2008 <u>Actual</u></b>	<b>Summer 2009 <u>Actual</u></b>	<b>Proposed 2010 <u>Budget</u></b>
<b><u>REVENUE</u></b>						
Summer musical course fee	12,045.00	11,604.00	13,455.00	16,095.00	19,620.00	18,000.00
Summer musical class fee	-	-	-	3,480.00	4,360.00	4,000.00
Summer musical admission fee	4,541.00	6,783.00	7,169.00	9,259.00	10,124.00	9,000.00
Total summer musical revenues	<u>16,586.00</u>	<u>18,387.00</u>	<u>20,624.00</u>	<u>28,834.00</u>	<u>34,104.00</u>	<u>31,000.00</u>
<b><u>EXPENSES</u></b>						
Musical expenditures	4,850.00	9,481.00	10,621.00	9,127.00	11,754.00	12,000.00
Musical stipends	16,059.00	10,258.00	14,000.00	12,050.00	15,644.00	16,000.00
Summer musical IMRF/FICA	-	314.00	73.00	834.00	942.00	975.00
Summer musical TRS health ins.	-	37.00	22.00	48.00	63.00	75.00
Summer musical TRS	-	40.00	55.00	43.00	58.00	75.00
Total summer musical expenses	<u>20,909.00</u>	<u>20,130.00</u>	<u>24,771.00</u>	<u>22,102.00</u>	<u>28,461.00</u>	<u>29,125.00</u>
Surplus/(deficit)	<u>(4,323.00)</u>	<u>(1,743.00)</u>	<u>(4,147.00)</u>	<u>6,732.00</u>	<u>5,643.00</u>	<u>1,875.00</u>



***Oak Park and River Forest High School***  
***District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl Witham, John Stelzer, and Attila J. Weninger

DATE: January 19, 2010

RE: Funding of Coaching Stipends

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**BACKGROUND**

The school has had a practice in place for many years where by coaches who are not receiving a school District stipend for their services may be paid a stipend through their sports' summer camps or activity accounts' funds. The net revenues from summer camps and/or fundraising efforts, which are deposited into school activity accounts, have traditionally been used in many ways to "enhance" individual sports programs. Some examples are: purchase of equipment; banners; buses/hotels for over-night trips; and coaching stipends. Coaches receiving these stipends have met all of the same criteria as our coaches who receive District stipends. The stipend amounts may not exceed what coaches would have received if there were District stipends available.

**SUMMARY OF FINDINGS**

In an effort to obtain more financial accountability, lessen the burden of students and families to fundraise for additional coaches, provide a safer coaching/teaching environment for all of our teams, and be more in line and competitive with our fellow West Suburban Conference schools, we are proposing to increase the number of coaching stipends and bring the current "fundraising" stipends into the District budget. Currently we rank 2<sup>nd</sup> in the WSC in the number of sports we offer (29), and 6<sup>th</sup> in the number of coaching stipends for those sports.

**RECOMMENDATIONS**

We are recommending the addition of 17 District coaching stipends (please see attached detail). Some of these stipends already exist 12 but are being paid through activity and/or summer camp accounts, while others are new 5 in order to bring us in line with other WSC schools.

In order to arrive at this list, we have done an analysis of the number of additional coaches who are currently paid through summer camp and fundraising efforts, as well as a competitive analysis of the number of coaching stipends at each of the West Suburban Conference schools. In addition, we reviewed "other factors", such as safety, practice travel, length of season, number of participants/team levels, in arriving at the final recommendation of additional stipends.

# ***Oak Park and River Forest High School***

## ***District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

We are also providing detail on how we would generate revenue to cover these additional expenses. The District is proposing a slight change in the funding mechanism in order to afford these stipends. We are proposing that the administrative fee from summer camps increase from \$15 per participant to \$40 per participant; the pay-to-play fee increase \$5 per participant, from \$50 to \$55; the athletic equipment budget be reduced by \$10,000; and the Athletic Department be permitted to sell banner space in the stadium.

These alternative funding options will equalize the opportunity for all sports to have adequate coaching and equipment, and shift the responsibility for paying coaches from sports participants to the District, while still encouraging the entrepreneurial spirit of the summer sports camp program. The summer sports camps will still generate funds for teambuilding and travel activities.

Summer Camp Administrative Fee	\$52,500
Pay-to-Play Fees	\$7,500
Athletic budget reduction in equipment expenditures	\$10,000
Stadium sponsor banners	\$5,000
Funding from other sources, fund raising etc...	\$30,000
Total Alternate Funding	\$105,000
Cost of proposed stipends	\$103,393

SPORT	CURRENT STIPENDS	TEAM LEVELS	ADD. STIPENDS	PARTICIPANTS
Boys Cross Country	2	3	0.5	52
Girls Cross Country	2	3	0.5	46
Field Hockey	2.5	3	1.5	64
Football	12	4	1	190
Girls Golf	1	2	1	17
Boys Golf	2	2	0	20
Boys Soccer	5	5	1	90
Girls Swim/Dive	2.5	3	1	46
Girls Tennis	2.5	2	0	37
Girls Volleyball	5	4	0	55
Boys Basketball	5	4	1	60
Girls Basketball	5	4	0.5	45
Gymnastics	2	2	0	22
Boys Swim/Dive	2.5	3	1	59
Wrestling	4	4	1	86
Boys Track	4	3	0.5	95
Girls track	4	3	0.5	80
Badminton	2.5	3	0.5	52
Baseball	4.5	4	1	70
Boys Lacrosse	3	3	1.5	60
Girls Lacrosse	2.5	3	1	68
Girls Soccer	5	5	0.5	80
Softball	4.5	3	0	48
Boys Tennis	2.5	2	0	42
Boys Volleyball	4	4	0.5	47
Boys Water Polo	2	2	0	24
Girls Water Polo	2	2	0	30
Cheer	2	3	0.5	50
Drill Team	2	2	0.5	50
<b>TOTAL</b>	99.5	90	17	1685

WSC ANALYSIS	# OF SPORTS	STIPENDS
Addison Trail	25	77
Downers North	25	87
Downers South	25	86
Glenbard West	25	95
Hinsdale Central	30	117
Hinsdale South	28	102
Leyden	24	100
Lyons Twp.	28	125
Morton	25	95
OPRF	29	99.5
Proviso East	19	55
Proviso West	21	63
Willowbrook	25	81
York	28	103

# Coaching Stipends

Fiscal Year 2010 - 2011

	1	2	3	4	5	6
1	\$ 2,087	\$ 3,076	\$ 6,206	\$ 5,053	\$ 3,076	\$ 2,087
2	\$ 2,087	\$ 3,076	\$ 6,206	\$ 5,053	\$ 3,076	\$ 2,087
3	\$ 2,087	\$ 3,076	\$ 6,206	\$ 5,053	\$ 3,076	\$ 2,087
4	\$ 2,087	\$ 3,076	\$ 6,206	\$ 5,053	\$ 3,076	\$ 2,087
5	\$ 3,076	\$ 4,119	\$ 7,250	\$ 6,206	\$ 4,119	\$ 3,076
6	\$ 3,076	\$ 4,119	\$ 7,250	\$ 6,206	\$ 4,119	\$ 3,076
7	\$ 3,076	\$ 4,119	\$ 7,250	\$ 6,206	\$ 4,119	\$ 3,076
8	\$ 3,076	\$ 4,119	\$ 7,250	\$ 6,206	\$ 4,119	\$ 3,076
9	\$ 4,119	\$ 5,053	\$ 8,239	\$ 7,250	\$ 5,053	\$ 4,119
10	\$ 4,119	\$ 5,053	\$ 8,239	\$ 7,250	\$ 5,053	\$ 4,119
11	\$ 4,119	\$ 5,053	\$ 8,239	\$ 7,250	\$ 5,053	\$ 4,119
12	\$ 4,119	\$ 5,053	\$ 8,239	\$ 7,250	\$ 5,053	\$ 4,119
13	\$ 5,053	\$ 6,206	\$ 9,447	\$ 8,239	\$ 6,206	\$ 5,053

	1	2	3	4	5	6
1	1.50					
2		0.50				
3		1.00				
4		2.00				
5		1.50				
6		2.00				
7		1.00				
8		0.50				
9						
10						
11						
12						
13						

	1	2	3	4	5	6
1	\$ -	\$ -	\$ -	\$ 7,580	\$ -	\$ -
2	\$ -	\$ 3,625	\$ 12,412	\$ -	\$ -	\$ -
3	\$ -	\$ 7,250	\$ 6,206	\$ 10,106	\$ -	\$ -
4	\$ -	\$ 14,500	\$ -	\$ 7,580	\$ -	\$ -
5	\$ -	\$ -	\$ 14,500	\$ 6,206	\$ -	\$ -
6	\$ -	\$ -	\$ 7,250	\$ -	\$ -	\$ -
7	\$ -	\$ -	\$ -	\$ 3,103	\$ -	\$ -
8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ 75,375	\$ 40,368	\$ 34,574	\$ 3,076	\$ -

\$ 103,393

Fiscal Year 2011 - 2012

	1	2	3	4	5	6
1	\$ 2,087	\$ 3,076	\$ 6,206	\$ 5,053	\$ 3,076	\$ 2,087
2	\$ 2,087	\$ 3,076	\$ 6,206	\$ 5,053	\$ 3,076	\$ 2,087
3	\$ 2,087	\$ 3,076	\$ 6,206	\$ 5,053	\$ 3,076	\$ 2,087
4	\$ 2,087	\$ 3,076	\$ 6,206	\$ 5,053	\$ 3,076	\$ 2,087
5	\$ 3,076	\$ 4,119	\$ 7,250	\$ 6,206	\$ 4,119	\$ 3,076
6	\$ 3,076	\$ 4,119	\$ 7,250	\$ 6,206	\$ 4,119	\$ 3,076
7	\$ 3,076	\$ 4,119	\$ 7,250	\$ 6,206	\$ 4,119	\$ 3,076
8	\$ 3,076	\$ 4,119	\$ 7,250	\$ 6,206	\$ 4,119	\$ 3,076
9	\$ 4,119	\$ 5,053	\$ 8,239	\$ 7,250	\$ 5,053	\$ 4,119
10	\$ 4,119	\$ 5,053	\$ 8,239	\$ 7,250	\$ 5,053	\$ 4,119
11	\$ 4,119	\$ 5,053	\$ 8,239	\$ 7,250	\$ 5,053	\$ 4,119
12	\$ 4,119	\$ 5,053	\$ 8,239	\$ 7,250	\$ 5,053	\$ 4,119
13	\$ 5,053	\$ 6,206	\$ 9,447	\$ 8,239	\$ 6,206	\$ 5,053

	1	2	3	4	5	6
1	1.50					
2		0.50				
3		1.00				
4		2.00				
5		1.50				
6		2.00				
7		1.00				
8		0.50				
9						
10						
11						
12						
13						

	1	2	3	4	5	6
1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	\$ -	\$ 3,625	\$ 12,412	\$ 7,580	\$ -	\$ -
3	\$ -	\$ 7,250	\$ 6,206	\$ -	\$ 3,076	\$ -
4	\$ -	\$ 14,500	\$ -	\$ 10,106	\$ -	\$ -
5	\$ -	\$ -	\$ 14,500	\$ 9,309	\$ -	\$ -
6	\$ -	\$ -	\$ 7,250	\$ 6,206	\$ -	\$ -
7	\$ -	\$ -	\$ -	\$ 3,103	\$ -	\$ -
8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ 75,375	\$ 40,368	\$ 36,304	\$ 3,076	\$ -

\$ 107,101

Stipend Matrix

Scattergram

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education  
FROM: Robert Zummallen  
DATE: January 19, 2010  
RE: Construction update.

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**BACKGROUND**

Attached are maps and documentation concerning areas of our building that are not air conditioned. As we continue our long range plan of repairing/replacing our aging air handling units, we have incorporated the option of adding air-conditioning at a later date.

**SUMMARY OF FINDINGS**

See attached information concerning classroom unit ventilators to provide heat and air conditioning to classrooms.

**RECOMMENDATIONS**

**No recommendations needed**

# OAK PARK AND RIVER FOREST HIGH SCHOOL

201 NORTH SCOVILLE AVENUE • OAK PARK, IL 60302-2296

## Air Conditioning

**To: Board of Education**

**From: Robert Zummallen**

**Date: January 19, 2010**

**Subject: Building Air Conditioning**

Attached is a color coded map that shows all the areas in the building that are currently not air conditioned. Areas that are not color coded are bathrooms, hallways, locker rooms and swimming pools, which are not normally air conditioned in school buildings.

All of the gymnasiums, with the exception of the 1 West Gym, are not air conditioned.

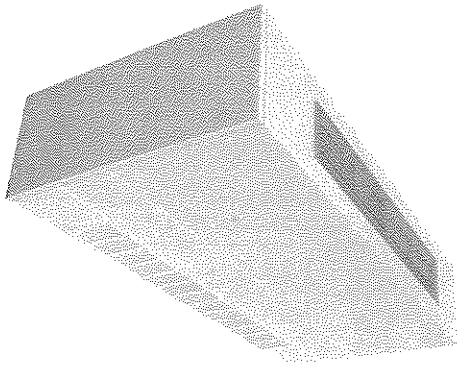
During the summer of 2010, we are scheduled to replace two fan units (XG8 and XG9). Both of these units have outlived their useful lives and have many maintenance /operational issues. Currently, these units service all of the orange areas on the map. There has never been air conditioning in these rooms. One option for heating and air conditioning these rooms would be to install Wall Unit Ventilators similar to those shown in the attached brochure. Installing these units would allow the District to air condition these additional classrooms. The air conditioning could be added this summer, budget permitting and Board willing, or could be added at a future date. The addition of air conditioning this summer would cost an additional \$240,000.

Other areas currently not air conditioned could be looked at in the future during replacement of the aging, existing units.

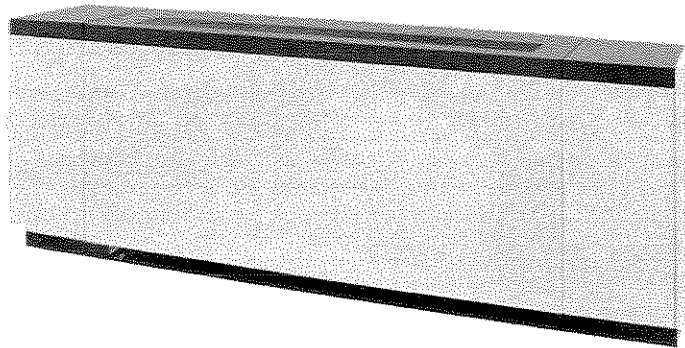
## AAF®—HermanNelson® Unit Ventilators

- Built-up floor and ceiling units, plus air source air conditioner, air-to-air heat pump or water source heat pump (boiler/tower and geothermal)
- Draw-through design with face and bypass damper control for superior temperature and dehumidification control
- GentleFlo™ Air Moving System for very quiet operation
- Welded frame construction and industrial strength cabinet and finish for long life
- Controls flexibility—MicroTech II® controls with our Open Choices™ feature for easy integration with the BAS of your choice
- Digital Ready™ feature provides industry standard Direct Digital Control (DDC) components for easy integration of unit controllers by others
- Economizer, Demand Control Ventilation (DCV) and Part Load, Variable Air options allow you to reduce operating costs while closely matching classroom comfort requirements

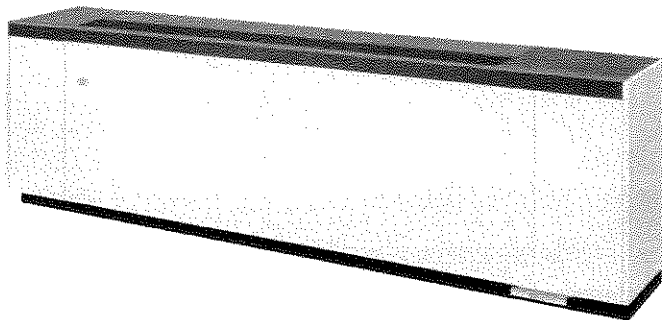
For more detail, refer to Catalogs UV1600, UV1610, and UV-1-231. For the most current information, refer to [www.mcquay.com](http://www.mcquay.com).



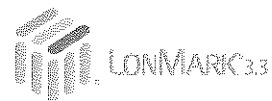
Models AHF, AHB, AHV, and AHR ceiling units



Models AVS, AVB, AVV, and AVR floor units

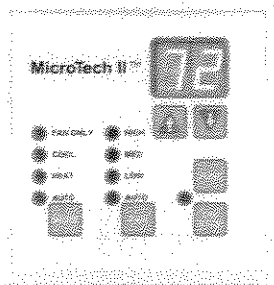


Models AZS, AZQ, AZV, AZR, AED, AEQ, ERQ, and ARQ self-contained floor units

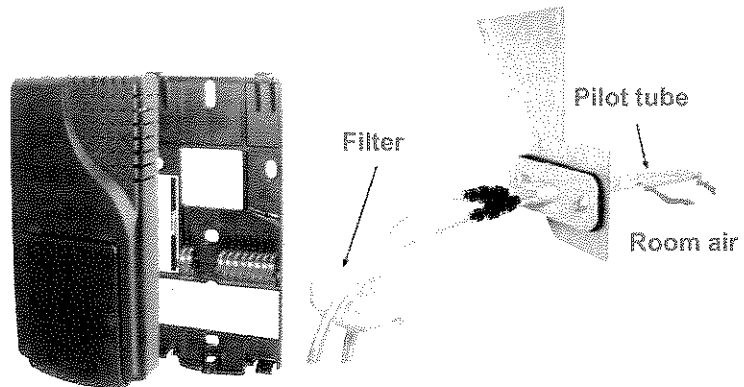


Available LONMARK certified

## Options


**MicroTech II DDC controls**

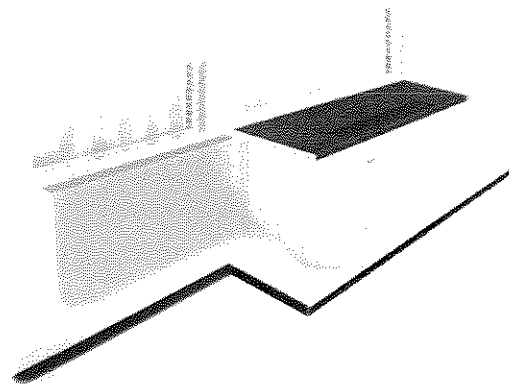
- Precise, efficient operation
- User-friendly keypad with visual display
- Plug-in interface to BAS of your choice (LONWORKS® SCC, BACnet® MS/TP, Metasys® N2 Open)
- Part-load, variable air option varies fan speed automatically to meet room load, helping to provide comfort and reduce operating costs


**CO<sup>2</sup> sensor and unit-mounted sensing device**

- Modulates amount of outside air to meet ASHRAE Standard 62.1-2004 requirements and lower operating costs

**Three different economizer types for “free” cooling**

- Basic—compares inside and outside temperature
- Expanded—compares inside and outside temperature, and outside air relative humidity to help prevent the entrance of humid outside air
- Leading Edge—compares temperature and relative humidity of inside and outside air (a true enthalpy economizer) to help prevent the entrance of humid outside air


**Draftstop® system**

- Intercepts cold drafts from windows


**DDC room air sensor**

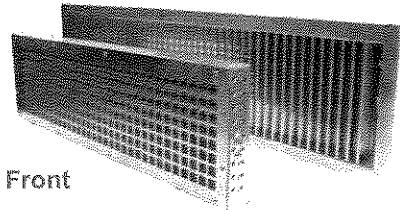
- Individual room temperature control



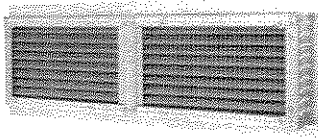
## AAF®—HermanNelson® Unit Ventilators

### Louvers

- Constructed of heavy gauge aluminum (painted or unpainted) for maximum durability
- Designed to maximize outdoor air intake and keep rain and moisture out

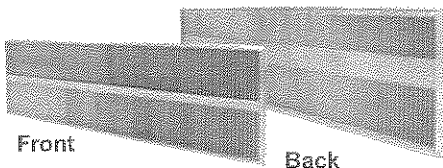


Front



Back

AV/AH horizontal and vertical blade louvers



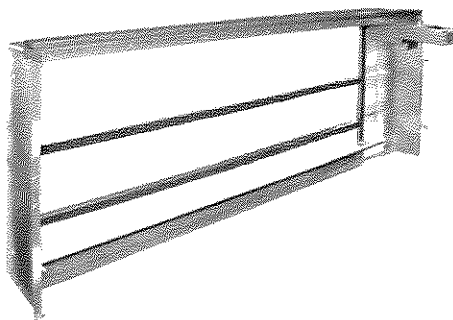
Front

Back

Self-contained louver

### Self-contained wall sleeve

- Heavy duty construction
- Simplifies installation and service



### Dual top hinged access doors

- Provides easy access to motor and end bearing

### Non-glare top

- Scuff resistant

### Fan housing

- Logarithmic expansion for quieter operation

### Welded frame construction

- Promotes long life

### Three sectionalized front access panels

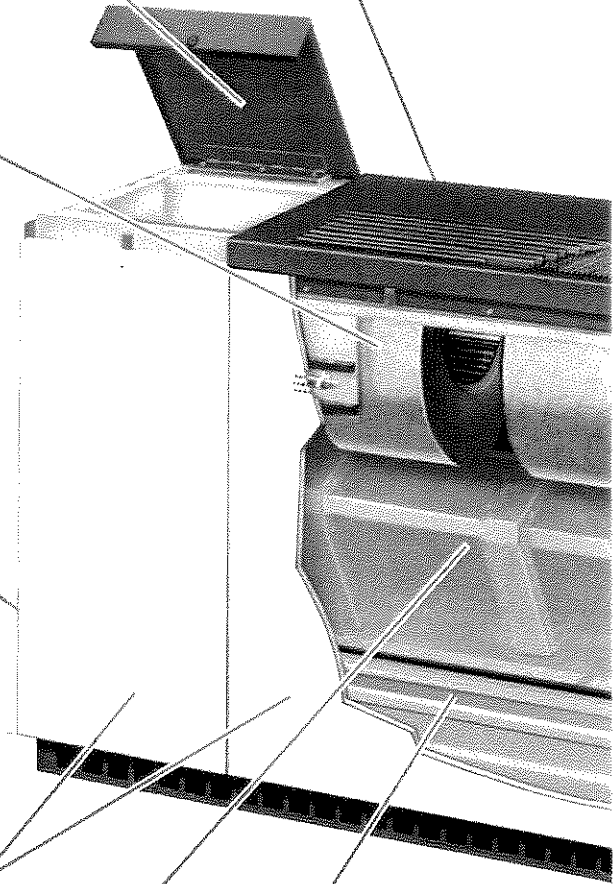
- Easy access to unit interior

### Face and bypass damper

- Superior dehumidification control

### Full length filter

- All air delivered into the classroom is filtered
- One piece design makes filter changes quick and easy



### Features

#### Fan wheel design

- Larger and fewer blades move air quietly

#### MicroTech II local user interface

- Displays unit condition
- Diagnostics capability
- Settable unit functions

#### Maintainable motor location

- Motor location out of airstream for easy access

#### MicroTech II controls

- LONWORKS®, BACnet®, Metasys® communication capability

#### High heat transfer coil design

- Provides more cooling capacity

#### Integral drain pan

- Standard in all units to permit future cooling

#### Insulated, double-wall outdoor air damper

- Seals without twisting

#### Factory-mounted CO<sub>2</sub> sensor

#### Indoor return air damper

- Unique, free floating design to prevent cold air gusts from directly entering the classroom

## Capacity and Physical Data

## AV Floor Unit Physical Data

Unit series			S07	S10	S13	S15
Nominal airflow, cfm (L/s)			750 (354)	1000 (472)	1250 (590)	1500 (708)
Filter data	Nominal size	inches	10 × 36 1/2 × 1	10 × 48-1/2 × 1	10 × 60-1/2 × 1	10 × 36-1/2 × 1
		mm	254 × 927 × 25	254 × 1232 × 25	254 × 1537 × 25	254 × 927 × 25
	Area	ft² (m²)	2.54 (.24)	3.37 (.31)	4.2 (.39)	5.08 (.47)
	Quantity		1	1	1	2
Shipping weight, lb (kg) <sup>(1)</sup>	16 5/8" deep units		350 (158)	425 (193)	495 (225)	570 (259)
	21 7/8" deep units		370 (168)	445 (202)	525 (238)	600 (272)
Height, inches (mm)			30 1/8 (765)			
Depth, inches (mm)			16 5/8 (422)	16 5/8 (422)	16 5/8 (422)	16 5/8 (422)
			21 7/8 (556)	21 7/8 (556)	21 7/8 (556)	21 7/8 (556)
Width, inches (mm) <sup>2</sup>			62 (1575)	74 (1880)	86 (2184)	98 (2489)

1. Approximate weights based on face and bypass damper controlled unit with 4-row cooling coil, high capacity hot water coil and MicroTech II controls.

2. Measurement is without end panels.

## AH Ceiling Unit Physical Data

Unit series			S07, H07	S10, H10	S13, H13	S15, H15	S20, H20
Nominal airflow, cfm (L/s)			750 (354)	1000 (472)	1250 (590)	1500 (708)	2000 (994)
Filter data	Nominal size	inches	10 × 36 1/2 × 1	10 × 48 1/2 × 1	10 × 60 1/2 × 1	10 × 36 1/2 × 1	10 × 36 1/2 × 1
		mm	254 × 927 × 25	254 × 1232 × 25	254 × 1537 × 25	254 × 927 × 25	254 × 914 × 25
	Area	ft <sup>2</sup> (m <sup>2</sup> )	2.54 (.24)	3.37 (.31)	4.2 (.39)	5.08 (.47)	5.08 (.47)
	Quantity		1	1	1	2	2
Shipping weight, lb (kg) <sup>1</sup>	Discharge air arrangement	AH, AT, BD, FD, FG	385 (179)	465 (211)	540 (245)	600 (272)	680 (309) <sup>2</sup>
Height, inches (mm)			16 5/8 (422)	16 5/8 (422)	16 5/8 (422)	16 5/8 (422)	16 5/8 (422)
Depth, inches (mm)			AH, AT	36 (914)	36 (914)	36 (914)	36 (914)
			BD, FD, FG	40 (1016)	40 (1016)	40 (1016)	40 (1016)
Width, inches (mm) <sup>3</sup>			62 (1575)	74 (1880)	86 (2184) 98	98(2489)	98 (2489)

1. Approximate weights based on face and bypass damper controlled unit with 4-row cooling coil, high capacity hot water coil and MicroTech II controls.

2. FD and FG are for 2000 cfm only.

3. Measurement is without end panels.

## Nominal Capacity Data—Models AV/AH

Unit series <sup>1</sup>		S07	S10	S13	S15	S20 <sup>2</sup>
Cooling capacity (Btuh) <sup>3</sup>	cfm	750	1000	1250	1500	2000
	2-row	17,900	23,600	31,500	38,800	44,900
	3-row	21,700	33,300	41,100	51,200	50,800
	4-row	27,800	35,600	43,400	56,700	62,200
Steam heat (Btuh) <sup>4</sup>	cfm	750	1000	1250	1500	2000
	Standard	50,300	75,200	89,000	111,500	140,800
	High	66,500	89,900	112,500	128,500	227,900
Electric heat (Btuh)	Low	20,500	27,300	34,100	41,000	41,000
	High	41,000	54,600	68,300	81,900	81,900
Hot water heat <sup>5</sup>	1-row	37,000	49,500	57,000	66,000	69,800
	2-row	48,300	62,000	74,100	97,200	96,700
	3-row	56,800	72,000	84,500	97,500	115,000
	4-row	62,500	81,000	95,000	110,000	142,100

1. All data is for F Vintage units.

2. Ceiling unit only.

3. 80°F/67°F entering air temperature; 45°F entering water temperature; 10°F water temperature rise.

4. 0°F entering air temperature; 2 PSI steam at 218.5°F.

5. 60°F entering air temperature; 160°F entering water temperature; 6 gpm water flow.

## Capacity and Physical Data

## Self-Contained Floor Unit Physical Data—Models AZ, AE, AR/ER

Unit series			024	030	036	040	044 <sup>1</sup>	048	054
Nominal airflow, cfm (L/S)			960 (453)	960 (453)	1160 (548)	1160 (548)	1430 (675)	1430 (675)	1430 (675)
Filter data	Nominal size	inches	10 × 48 1/2 × 1	10 × 48 1/2 × 1	10 × 60 1/2 × 1	10 × 60 1/2 × 1	10 × 36 1/2 × 1	10 × 36 1/2 × 1	10 × 36 1/2 × 1
		mm	254 × 1232 × 25	254 × 1232 × 25	254 × 1537 × 25	254 × 1537 × 25	254 × 927 × 25	254 × 927 × 25	254 × 927 × 25
	Area	ft² (m²)	3.37 (.31)	3.37 (.31)	4.2 (.39)	4.2 (.39)	5.08 (.47)	5.08 (.47)	5.08 (.47)
	Quantity		1	1	1	1	2	2	2
Shipping weight, lb (kg)			885 (402)	885 (402)	975 (442)	975 (442)	1075 (448)	1075 (448)	1075 (448)
Height, inches (mm)			30 (762)	30 (762)	30 (762)	30 (762)	30 (762)	30 (762)	30 (762)
Room depth, inches (mm)			16 5/8 (422)	16 5/8 (422)	16 5/8 (422)	16 5/8 (422)	16 5/8 (422)	16 5/8 (422)	16 5/8 (422)
			21 7/8 (556)	21 7/8 (556)	21 7/8 (556)	21 7/8 (556)	21 7/8 (556)	21 7/8 (556)	21 7/8 (556)
			28(711)	28(711)	28(711)	28(711)	28(711)	28(711)	28(711)
Width inches, (mm) <sup>1</sup>			86 (2184)	86 (2184)	98 (2489)	98 (2489)	110 (2794)	110 (2794)	110 (2794)

1. AE/AZ only

2. Measurement is without end panels.

## Nominal Capacity Data—Model AZ

Unit series			AZ024	AZ030	AZ036	AZ040	AZ044	AZ048	AZ054
Cooling capacity <sup>1</sup>	Total	Btuh	26,837	31,475	36,821	39,194	43,900	48,500	53,300
		Watts	7865	9225	10,792	11,487	12,864	14,210	15,617
	Sensible	Btuh	21,531	23,447	28,314	29,123	30,100	32,100	34,100
		Watts	6310	6852	8298	8535	8816	9405	9991
	EER		11.1	10.5	11.1	10.5	9.5	9.3	9.1
Steam heat <sup>2</sup>	Low capacity (68)	Btuh	52,000	52,000	64,000	64,000	77,800	77,800	77,800
		Watts	15,236	15,236	18,752	18,752	22,795	22,795	22,795
	High capacity (69)	Btuh	85,700	85,700	105,000	105,000	128,500	128,500	128,500
		Watts	25,110	25,110	30,765	30,765	37,650	37,650	37,650
Electric heat	Low	kW	8.0	8.0	10.0	10.0	12.0	12.0	12.0
		MBh	27.3	27.3	34.1	34.1	41.0	41.0	41.0
	High	kW	16.0	16.0	20.0	20.0	24.0	24.0	24.0
		MBh	54.6	54.6	68.3	68.3	81.9	81.9	81.9
Hot water heat <sup>3</sup>	1-row coil	Btuh	45,700	45,700	54,100	54,100	63,800	63,800	63,800
		Watts	13,390	13,390	15,851	15,851	18,693	18,693	18,693
	2-row coil	Btuh	62,500	62,500	73,500	73,500	88,600	88,600	88,600
		Watts	18,313	18,313	21,536	21,536	25,959	25,959	25,959

1. 80°/67°F (27/19°C) Entering Air Temperature; 95°F Ambient.

2. Steam Heating @ 2 psig Steam (13.8 KPa); 60°F Entering Air Temperature.

3. 60°F Entering Air Temperature; 160°F Entering Water Temperature; 6 gpm Water Flow.

## Unit Ventilators

### Nominal Capacity Data—Model AE

Unit series			AE024	AE030	AE036	AE040	AE044	AE048	AE054
Cooling capacity <sup>1</sup>	Total	Btuh	26,837	31,475	36,821	39,194	43,900	48,500	53,300
		Watts	7865	9225	10,792	11,487	12,864	14,210	15,617
	Sensible	Btuh	21,531	23,447	28,314	29,123	30,100	32,100	34,100
		Watts	6310	6872	8298	8535	8822	9408	9994
	EER		11.1	10.5	11.1	10.5	9.5	9.3	9.1
	COP		3.3	3.1	3.3	3.1	2.8	2.7	2.6
	Power	kW	2.4	3.0	3.3	3.7	4.6	5.2	5.9
Heating capacity <sup>2</sup>	Total	Btuh	21,900	26,900	34,600	39,200	41,900	47,300	52,300
		Watts	6419	7884	10,141	11,489	12,280	13,863	15,328
	COP		2.9	2.8	3.0	2.9	2.7	2.6	2.5
	power	kW	2.19	2.77	3.39	3.99	4.57	5.24	6.10
Electric heat	Low	kW	8.0	8.0	10.0	10.0	12.0	12.0	12.0
		MBh	27.3	27.3	34.1	34.1	41.0	41.0	41.0
	High	kW	16.0	16.0	20.0	20.0	24.0	24.0	24.0
		MBh	54.6	54.6	68.3	68.3	81.9	81.9	81.9

1. Based on ASHRAE and ARI test conditions of 95°F (35°C) DB/75°F (21°C) WB outside; 80°F (27°C)/67°F (19°C) inside.

2. Based on ASHRAE and ARI test conditions of 47°F (8°C) DB/43°F (6°C) WB outside; 70°F (21°C) inside.

### Nominal Capacity Data—Models AR/ER

Unit series			AR/ER024	AR/ER030	AR/ER036	AR/ER040	AR/ER048	AR/ER054	
Boiler/ tower	Water flow		Gpm	6.6	8.4	9.7	11.2	12.8	14.5
			L/s	0.42	0.53	0.61	0.71	0.81	0.92
	Cooling <sup>1</sup>	Total	Btuh	25,075	32,005	37,104	42,098	48,503	55,128
			Watts	7349	9380	10,875	12,338	14,210	15,617
		Sensible	Btuh	18,330	21,539	22,818	27,439	33,116	36,838
			Watts	5372	6313	6688	8042	9706	10,797
		EER		11.0	10.7	10.9	10.4	10.5	10.7
		COP		4.1	4.5	4.5	4.3	4.0	3.9
	Heating <sup>2</sup>	Total	Btuh	28,783	35,826	43,505	47,100	54,208	61,846
			Watts	8436	10,500	12,749	13,804	15,887	18,126
		COP		3.23	3.14	3.19	3.05	3.07	3.13
Geothermal	Water flow		gpm	6.0	7.5	9.0	9.0	10.0	10.0
			L/s	0.38	0.47	0.57	0.57	0.63	0.63
	Cooling <sup>3</sup>	Total	Btuh	26,200	30,500	37,000	41,300	48,000	54,000
			Watts	7679	8939	10,844	12,104	14,210	15,617
		Sensible	Btuh	17,162	18,453	22,874	25,772	31,474	33,967
			Watts	5030	5408	6704	7553	9225	9955
		EER		14.0	15.2	15.5	14.6	13.6	13.3
		COP		4.10	4.50	4.50	4.30	4.00	3.90
	Heating <sup>4</sup>	Total	Btuh	19,000	23,000	28,000	33,000	35,200	41,000
			Watts	5569	6741	8206	9672	10,317	12,016
		COP		3.1	2.9	3.0	3.0	2.9	2.8
Electric heat	Low		kW	8.0	8.0	10.0	10.0	12.0	12.0
			MBh	27.3	27.3	34.1	34.1	41.0	41.0
	High		kW	16.0	16.0	20.0	20.0	24.0	24.0
			MBh	54.6	54.6	68.3	68.3	81.9	81.9

1. Based on ASHRAE and ARI test conditions of 95°F (35°C) DB/75°F (21°C) WB outside; 80°F (27°C)/67°F (19°C) inside; 85°F (29°C) EWT.

2. Based on ASHRAE and ARI test conditions of 47°F (8°C) DB/43°F (6°C) WB outside; 70°F (21°C) inside; 70°F (21°C) EWT.

3. Based on ASHRAE and ARI Standard 330 conditions of 77°F (25°C) entering temperature of 15% brine solution.

4. Based on ASHRAE and ARI Standard 330 conditions of 32°F (0°C) entering temperature of 15% brine solution.

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**TRANE®**

## Vertical Classroom Unit Ventilator

### *Comfort Seen...*

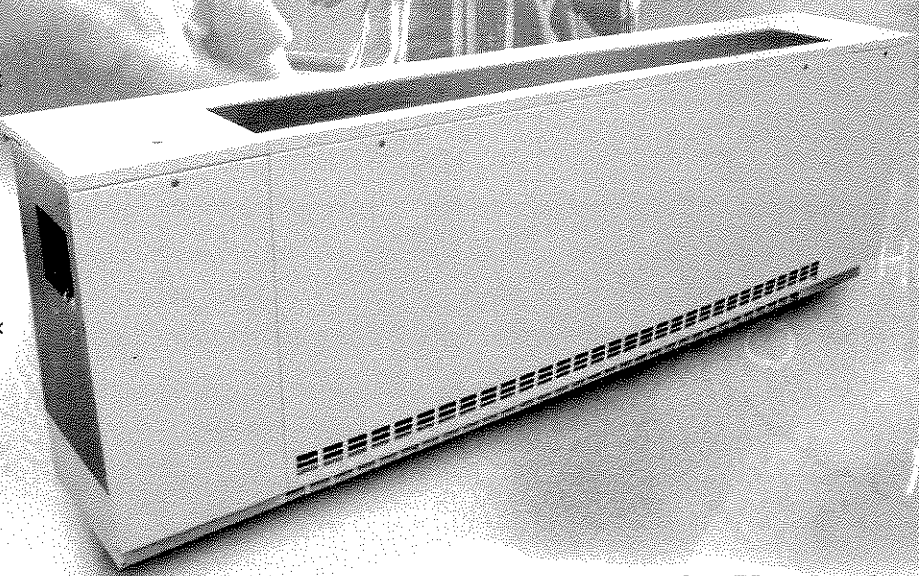
Traditionally speaking, most clever "thinkers" like to be accused of "thinking OUTSIDE of the box." They believe that by being an "OUTSIDE box thinker," better technology and innovative concepts can be achieved. At Trane, we believe there is much to be said about "thinking INSIDE the box."

While on the outside, we look very similar. Open "the box," and you will see why Trane believes "INSIDE the box thinking" leads to extraordinary changes. Through this modernization, Trane's introduces their finest classroom unit ventilator. It is bold, innovative, and provides technology advancements in acoustics, quality, aesthetics and equipment certification.

The new unit ventilator design is tailor-made for today's stringent classroom environment. Its sleek, new look, combined with its authentic approach to heating, cooling and ventilation makes it a mechanical system choice for many school districts.

### **Unheard Of Acoustic Performance**

A top issue facing teachers today is classroom noise. Who needs additional noise in the classroom from the HVAC system? Trane's new unit ventilator includes significant enhancements such as a larger, optimized fan design, rigid fan and motor assembly to eliminate vibration, and more internal attenuation all targeted to enhance the learning environment. Fan speed control allows further reduction in noise through a wide range of airflow settings and is easily accessible, giving



### *750 to 1500 cfm Vertical Classroom Unit Ventilator*

complete control to the administrative staff. And, new advancements in digital controls - Trane Tracer controls - have the ability to vary airflow based on the heating or cooling requirements in the classroom. This provides an opportunity to lower fan noise, while inherently increasing the system performance.

Trane's unit ventilator was strictly tested and rated in accordance to ARI-350 sound standards. We offer several features as part of the design to help abbreviate noise without the loss of proper ventilation.

### **A Healthy Learning Habitat**

Supplying a healthy place for students to learn and develop is crucial in every school district. It is also crucial to the maintain-ability of the buildings overall construction and furnishings. The new unit ventilator design incorporates a blow-thru arrangement permitting the heating/cooling coil to be cleaned without difficulty. To further enhance the IAQ strategy, the drain pan's dual sloped design removes condensate quickly. And because it is made from non-corrosive material, it sustains a long durable life free from rust or deterioration.

## *...Not Heard*

# Value & Benefits

## Tangible Enhancements

Trane has advanced the classroom unit ventilator in forward thinking design, and pushed the envelope in equipment development. While all unit ventilators may look the same on the outside, it's the progressive evolution on the inside of the unit that really counts.

- Optimized acoustical performance
- Three speed fan control
- Blow-thru design
  - Best coil freeze protection
  - Discharge air sound attenuation
  - Fan blade protection
  - Coil accessibility
- Indoor Air Quality (IAQ) drain pan
  - Non-corrosive Polymer material
  - Dual sloped
  - Removable and accessible
- Ultra low leak outside/return air damper
- Maximum end pocket space

### Turn-key unit design

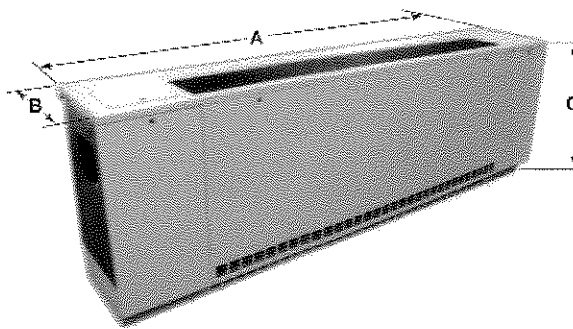
- Factory mounted and commissioned Direct Digital Controls (DDC)
- Factory mounted piping package with control valves, ball valve, flow control and pressure/temperature ports

Three piece front panel

Increased coil flexibility

ARI-840 certified performance

Seismic certification to IBC2000 requirements



Trane's classroom unit ventilator was specifically designed with maximum maintain-ability and performance in mind.

Unit Size	Nominal CFM	A Length (in)	B Depth (in)	C Height (in)	Falseback Depth (in)
075	750	69	16 5/8	30	4 5/8
100	1000	81	16 5/8	30	4 5/8
125	1250	93	16 5/8	30	4 5/8
150	1500	105	16 5/8	30	4 5/8

## Uncompromising Quality

Trane's unit ventilator will not compromise air quality to support a minor reduction in noise. We encourage our engineers to specify their airflow needs at full building load requirements. Fine tuning of the speed setting may be interchanged through the unit's 3-speed fan sensor (quickly and easily). This mechanical feature ensures that the equipment supplies proper cfm to support IAQ in the space, while giving complete control of the equipment noise to the administrative staff.

## The Importance of Equipment Certification

Comfort, energy and IAQ are all major issues that need to be woven into today's school designs. Therefore, it is important that designers have accurate information to make application decisions. That is why the industry has developed performance standards and certification programs to ensure that the equipment information provided to the design community is correct and comparable across different

manufacturers. Trane is committed to providing the highest quality equipment to their customers. They were the first, and continue to be one of the few manufacturers to specifically design, test and receive certification on their equipment to the Air Conditioning and Refrigeration Institute Standard - ARI 840. This rating ensures that strict industry standards for delivering proper fresh airflow and product performance are incorporated into each Trane unit ventilator.

Other listings included for Trane's unit ventilators are seismic certification to IBC2000 requirements - safeguards the equipment against seismic activity, and ARI 350 - rated in accordance for consistent and accurate sound design data. These certifications/programs imply a benchmark for all HVAC manufacturers to use when building and testing their products.



**Trane**  
A business of American Standard Companies  
[www.trane.com](http://www.trane.com)

For more information contact  
your local sales office or  
e-mail us at [comfort@trane.com](mailto:comfort@trane.com)

Literature Order Number	UV-SLB002-EN
Date	September 2004
Supersedes	New
Stocking Location	Inland

Trane has a policy of continuous product and product data improvement and reserves the right to change design and specifications without notice.

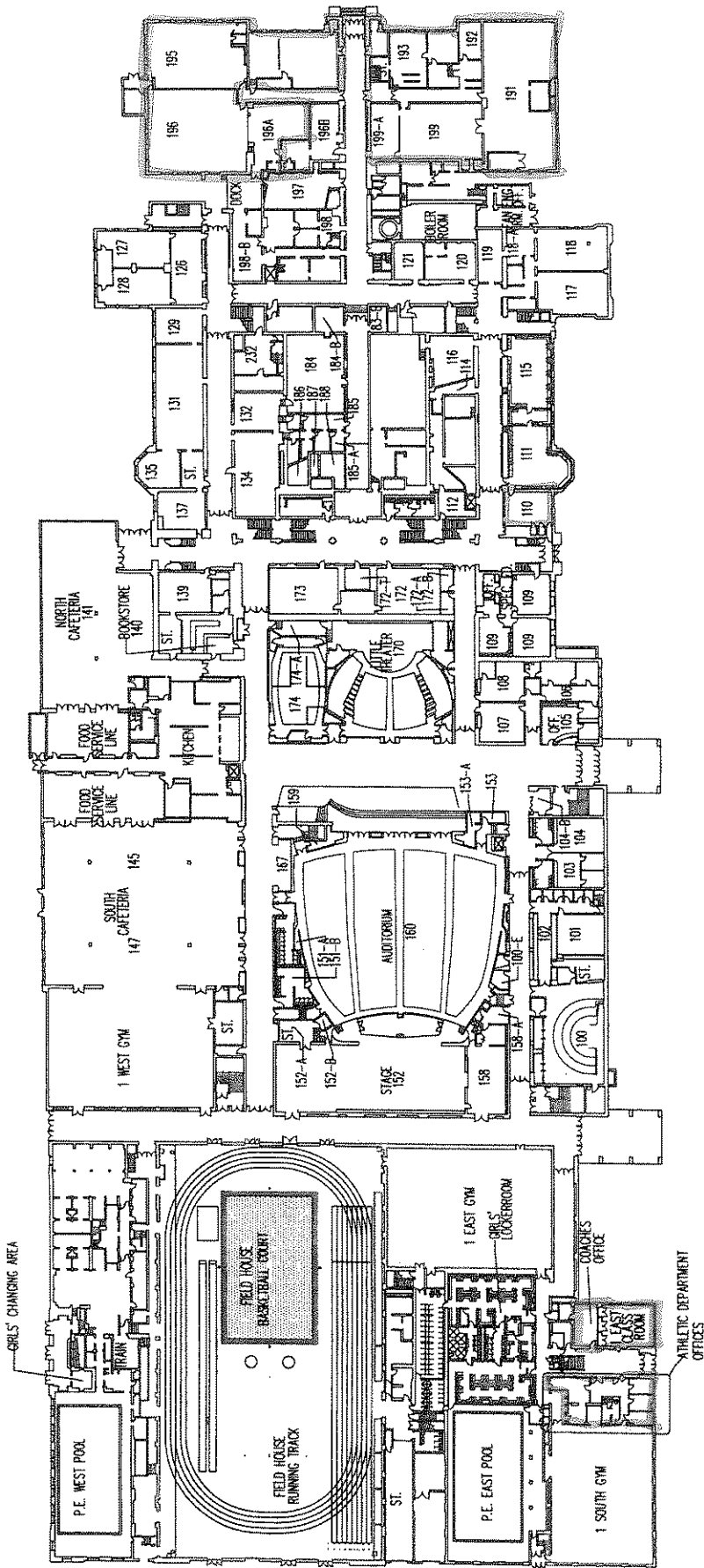




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## Employer Center: Upload Contributions to Lincoln Investment Planning, Inc.

**Success, your file has been uploaded.**



Proposed AC During XD8 & XD9 Renovation 2010-2011

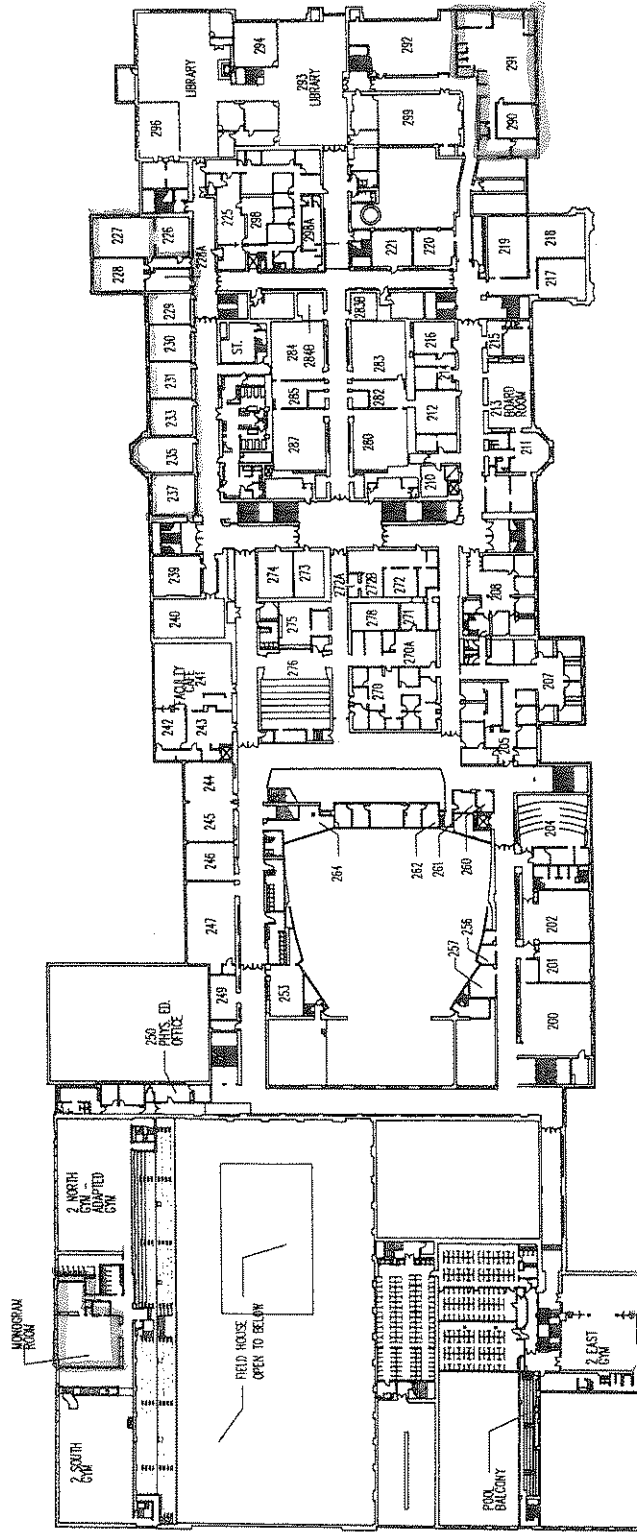
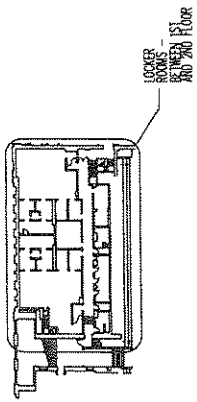
Other Areas with No AC

Gymnasiums

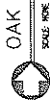
OAK PARK & RIVER FOREST H.S. - FIRST FLOOR PLAN



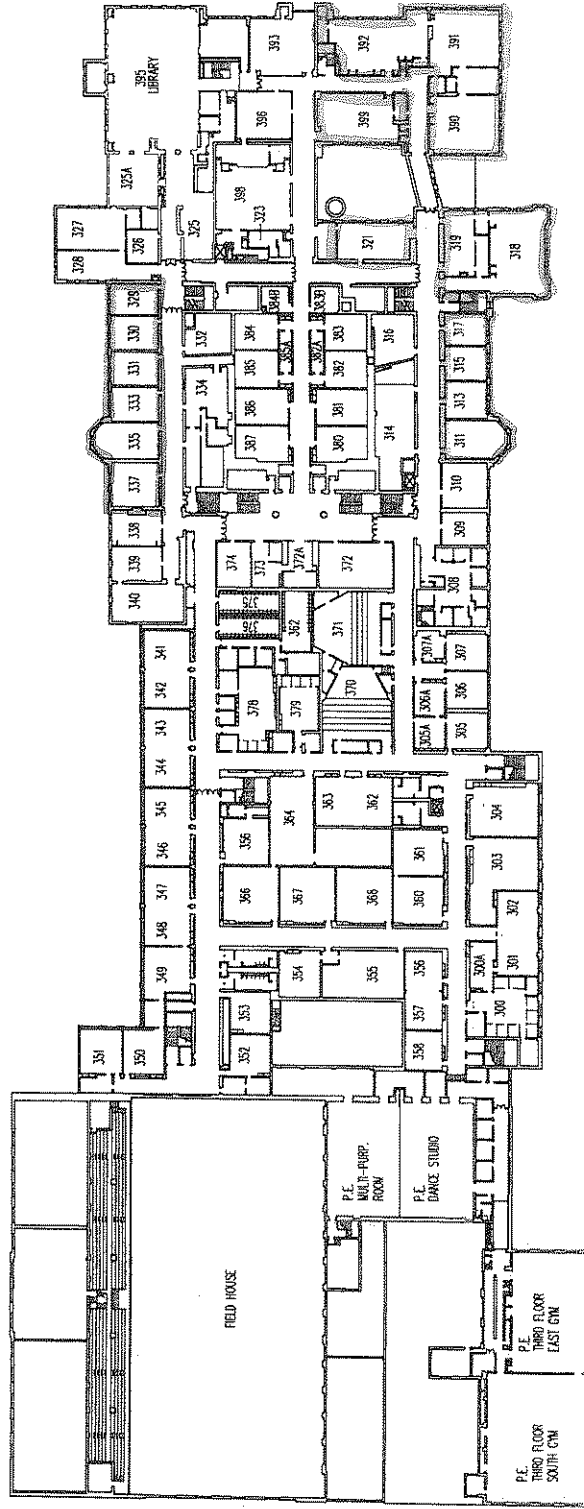
SCALE: 1/8" = 1'-0"



OAK PARK & RIVER FOREST H.S. - SECOND FLOOR PLAN



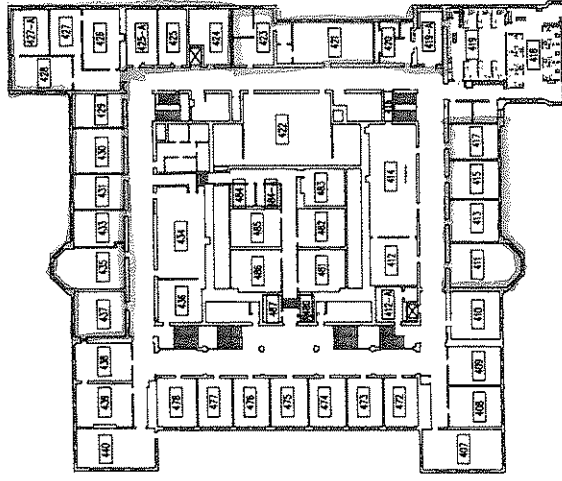
SCALE: NONE



OAK PARK & RIVER FOREST H.S. - THIRD FLOOR PLAN



RESTING  
ROOM



OAK PARK & RIVER FOREST H.S. - FOURTH FLOOR PLAN



SCALE: 1/8" = 1'-0"

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl L. Witham

DATE: January 19, 2010

RE: Resolution Authorizing the Preparation of an Amended Budget for FY 2009 - 2010

---

**BACKGROUND**

The original FY 09-10 budget was prepared in the Spring of 2009. Since that time new information has been received, emergencies have occurred and different decisions have been made regarding some spending.

**SUMMARY OF FINDINGS**

The District would like to prepare an Amended Budget for the Board of Education approval in April, 2010.

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

The attached resolution will be presented to the Board of Education for approval at the January 28<sup>th</sup> meeting.

**RESOLUTION REGARDING  
THE PREPARATION OF AN AMENDED BUDGET  
FOR FISCAL YEAR 2009 - 2010**

**BE IT RESOLVED** by the Board of Education of the Oak Park and River Forest High School, Consolidated High School District Number 200, Cook County, Illinois, that Cheryl L. Witham, Chief Financial Officer, is hereby appointed to prepare an amended budget for said School District for the fiscal year beginning July 1, 2009; and ending June 30, 2010, which amended budget shall be filed with the Secretary of this Board.

**PASSED THIS** 28th day of January, 2010.

**APPROVED:**

\_\_\_\_\_  
President Protempore, Board of Education,  
Oak Park and River Forest High School,  
District No. 200, Cook County, Illinois

**ATTEST:**

\_\_\_\_\_  
Secretary, Board of Education,  
Oak Park and River Forest High School,  
District No. 200, Cook County, Illinois

TIMELINE FOR THE FY 2009 - 2010 AMENDED BUDGET

- |  |                   |
|--|-------------------|
| 1. Amended Budget Presented at Finance Committee           | 3/16/10           |
| 2. Amended Budget Presented for Display Special Board Mtg. | 3/16/10           |
| 3. Published notice of Budget on Display                   | 3/04/10           |
| 4. Budget on Display                                       | 3/17/10 – 4/29/10 |
| 5. Public Hearing for Amended Budget                       | 4/29/10           |
| 6. Adoption of Amended Budget                              | 4/29/10           |



## **NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** by the Board of Education of the Oak Park and River Forest High School, Consolidated High School District Number 200, Cook County, Illinois, that the Amended Budget for said school district for the fiscal year beginning July 1, 2009, and ending June 30, 2010, will be on display for public inspection at the Business Office in the High School building at 201 North Scoville Avenue, Oak Park, Illinois, beginning at eight a.m., March 17, 2010.

**NOTICE IS FURTHER GIVEN** that a public hearing on said budget will be held at seven-thirty p.m., April 29, 2010 in the Board Room of this school district.

Board of Education, Oak Park and River Forest High School Consolidated High School District Number 200, Cook County, Illinois.

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl L. Witham

DATE: January 19, 2010

RE: Resolution Authorizing the Preparation of a Tentative Budget for FY 2010 - 2011

---

**BACKGROUND**

Each year at this time it is necessary to begin the process of preparing a Tentative Budget for the next fiscal year.

**SUMMARY OF FINDINGS**

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

The attached resolution will be presented to the Board of Education for approval at the January 28<sup>th</sup> meeting.

**RESOLUTION REGARDING  
THE PREPARATION OF A TENTATIVE BUDGET  
FOR FISCAL YEAR 2009-2010**

**BE IT RESOLVED** by the Board of Education of the Oak Park and River Forest High School, Consolidated High School District Number 200, Cook County, Illinois, that Cheryl L. Witham, Chief Financial Officer, prepare a tentative budget for the fiscal year beginning July 1, 2010 and ending June 30, 2011, which tentative budget shall be filed with the Secretary of the Board.

**PASSED THIS** 28th day of January, 2010.

**APPROVED:**

\_\_\_\_\_  
President Protempore, Board of Education,  
Oak Park and River Forest High School,  
District No. 200, Cook County, Illinois

**ATTEST:**

\_\_\_\_\_  
Secretary, Board of Education,  
Oak Park and River Forest High School,  
District No. 200, Cook County, Illinois

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl L. Witham, CFO

DATE: January 19, 2010

RE: Resolution to Abate \$1,000,000 from Working Cash Fund

---

**BACKGROUND**

On December 1, 2009, the District refinanced the General Obligation Capital Appreciation Bonds. As a part of that refunding, the Board also approved the sale of \$1,000,000 working cash bonds in order to take advantage of the provisions of Article 20 of the School Code. This Article permits the District to pay the \$1,000,000 back out of the Bond and Interest Fund reserves and then to transfer the bond proceeds from the Working Cash Fund to the Education Fund and then to the O & M Fund. The Board approved the use of the funds for construction projects.

**SUMMARY OF FINDINGS**

The Resolution to Abate the \$1,000,000 from the Working Cash Fund and the Resolution to Transfer \$1,000,000 to the O & M fund, will accomplish that task. In addition, the District will hold a Public Hearing at the regularly scheduled Board meeting and will advertise its intent in the local newspapers.

**RECOMMENDATIONS**

**Approve the Resolution to Abate \$1,000,000 from the Working Cash Fund to the Education Fund at the January 28<sup>th</sup> Board Meeting.**

RESOLUTION abating the working cash fund of Consolidated High School District Number 200, Cook County, Illinois.

\* \* \*

WHEREAS, the Board of Education (the "*Board*") of Consolidated High School District Number 200, Cook County, Illinois (the "*District*"), has heretofore created and established a working cash fund in and for the District (the "*Fund*"); and

WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the District that the Fund be abated; and

WHEREAS, Section 20-9 of the School Code of the State of Illinois, as amended (the "*Code*"), authorizes the Board to abate the Fund:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Consolidated High School District Number 200, Cook County, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. Amount of Abatement.* The Fund shall be abated as of the date hereof by the amount of \$1,000,000 (the "*Abatement Amount*").

*Section 3. Permanent Transfer.* The School Treasurer of the District is hereby authorized and directed to forthwith permanently transfer the Abatement Amount to the educational fund of the District. It is also hereby found and determined that the Abatement Amount, when added to the educational fund of the District and regardless of any subsequent transfers of the Abatement Amount, will not result in an excessive accumulation of assets in the educational fund of the District.

*Section 4. Outstanding Loans.* If necessary to effectuate such abatement and permanent transfer, outstanding loans from the Fund to any other funds of the District in an

amount, together with any cash immediately transferred pursuant to Section 2 above, equal in the aggregate to the Abatement Amount shall be paid to the educational fund of the District, and any remaining outstanding loans shall be paid to the Fund at the time and in the manner required by the Code.

*Section 5. Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

*Section 6. Repealer and Effective Date.* All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and that this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted January 28, 2010.

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President Protempore, Board of Education

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Secretary, Board of Education

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl L. Witham, CFO

DATE: January 19, 2010

RE: Resolution to Transfer \$1,000,000 from the Education Fund to the O & M Fund.

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**BACKGROUND**

On December 1, 2009, the District refinanced the General Obligation Capital Appreciation Bonds. As a part of that refunding, the Board also approved the sale of \$1,000,000 working cash bonds in order to take advantage of the provisions of Article 20 of the School Code. This Article permits the District to pay the \$1,000,000 back out of the Bond and Interest Fund reserves and then to transfer the bond proceeds from the Working Cash Fund to the Education Fund and then to the O & M Fund. The Board approved the use of the funds for construction projects.

**SUMMARY OF FINDINGS**

The Resolution to Abate the \$1,000,000 from the Working Cash Fund and the Resolution to Transfer \$1,000,000 to the O & M fund, will accomplish that task. In addition, the District will hold a Public Hearing at the regularly scheduled Board meeting and will advertise its intent in the local newspapers.

**RECOMMENDATIONS**

**Approve the Resolution to Transfer \$1,000,000 from the Education Fund to the O & M Fund at the January 28<sup>th</sup> Board Meeting.**

RESOLUTION directing the transfer of \$1,000,000 from the Educational Fund to the Operations and Maintenance Fund of Consolidated High School District Number 200, Cook County, Illinois.

\* \* \*

WHEREAS, in accordance with the provisions of Section 17-2A of the School Code of the State of Illinois, as amended (the "*Code*"), the Board of Education (the "*Board*") of Consolidated High School District Number 200, Cook County, Illinois (the "*District*"), is authorized to transfer money from (1) the Educational Fund to the Operations and Maintenance Fund or the Transportation Fund, (2) the Operations and Maintenance Fund to the Educational Fund or the Transportation Fund, or (3) the Transportation Fund to the Educational Fund or the Operations and Maintenance Fund of the District; and

WHEREAS, pursuant to and in accordance with the provisions of said Section 17-2A, the President of the Board, on the \_\_\_\_ day of January, 2010, executed an Order calling a public hearing (the "*Hearing*") for the 28th day of January, 2010, concerning the intent of the Board to transfer \$1,000,000 (the "*Transfer Amount*") from the Educational Fund to the Operations and Maintenance Fund of the District; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Oak Leaves*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 48 hours before the Hearing a copy of said notice at the principal office of the Board; and

WHEREAS, the Hearing was held on the 28th day of January, 2010, and at the Hearing, the Board explained the reasons for the proposed transfer and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 28th day of January, 2010; and



WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the District that the School Treasurer of the District transfer the Transfer Amount from the Educational Fund to the Operations and Maintenance Fund of the District:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Consolidated High School District Number 200, Cook County, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. Transfer.* The School Treasurer of the District is hereby directed to forthwith permanently transfer the Transfer Amount from the Educational Fund to the Operations and Maintenance Fund of the District. It is hereby found and determined that the Transfer Amount, when added to the Operations and Maintenance Fund of the District and regardless of any subsequent transfers of the Transfer Amount, will not result in an excess accumulation of assets in the Operations and Maintenance Fund.

*Section 3. Transfer to Capital Projects Fund.* In accordance with the rules and regulations of the Illinois State Board of Education and specifically Section 100.50(d)(2) of Title 23 of the Illinois Administrative Code, the Transfer Amount shall be transferred from time to time to the District's Capital Projects Fund to be used as provided in said rules and regulations.

*Section 4. Outstanding Loans.* If necessary to effectuate such permanent transfer, outstanding loans from the Educational Fund to any other funds of the District in an amount, together with any cash immediately transferred pursuant to Section 2 above, equal in the aggregate to the Transfer Amount shall be paid to the Educational Fund of the District, and any

remaining outstanding loans shall be paid to the Educational Fund at the time and in the manner required by the Code.

*Section 5. Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

*Section 6. Repealer and Effective Date.* All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and that this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted January 28, 2010.

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President Protempore, Board of Education

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Secretary, Board of Education

***Oak Park and River Forest High School***  
***District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl L. Witham, CFO

DATE: January 19, 2010

RE: Order Calling a Public Hearing for the Intent to Transfer \$1,000,000 from the Education Fund to the O & M Fund.

---

**BACKGROUND**

On December 1, 2009, the District refinanced the General Obligation Capital Appreciation Bonds. As a part of that refunding, the Board also approved the sale of \$1,000,000 working cash bonds in order to take advantage of the provisions of Article 20 of the School Code. This Article permits the District to pay the \$1,000,000 back out of the Bond and Interest Fund reserves and then to transfer the bond proceeds from the Working Cash Fund to the Education Fund and then to the O & M Fund. The Board approved the use of the funds for construction projects.

**SUMMARY OF FINDINGS**

The Resolution to Abate the \$1,000,000 from the Working Cash Fund and the Resolution to Transfer \$1,000,000 to the O & M fund, will accomplish that task. In addition, the District will hold a Public Hearing at the regularly scheduled Board meeting and will advertise its intent in the local newspaper.

**RECOMMENDATIONS**

Approve the order calling for a Public Hearing for the Intent to Transfer \$1,000,000 from the Education Fund to the O & M Fund at the January 19<sup>th</sup> Special Board Meeting.

ORDER calling a public hearing concerning the intent of the Board of Education of Consolidated High School District Number 200, Cook County, Illinois, to transfer \$1,000,000 from the Educational Fund to the Operations and Maintenance Fund of said School District.

\* \* \*

WHEREAS, the Board of Education (the "*Board*") of Consolidated High School District Number 200, Cook County, Illinois (the "*District*"), intends to transfer \$1,000,000 from the Educational Fund to the Operations and Maintenance Fund of the District, pursuant to, and in accordance with, Section 17-2A of the School Code of the State of Illinois, as amended; and

WHEREAS, prior to making such transfer the District is required to hold a public hearing in accordance with said Section 17-2A and to publish notice of the date, time, place and subject matter of said hearing:

NOW, THEREFORE, Be It and It Is Hereby Ordered by the undersigned President of the Board of Education of Consolidated High School District Number 200, Cook County, Illinois, as follows:

1. I hereby call a public hearing to be held at 7:00 o'clock P.M. on the 28th day of January, 2010, in Room 213 in the Oak Park-River Forest High School Building, 201 North Scoville Avenue, Oak Park, Illinois, in the District, concerning the intent of the Board to transfer \$1,000,000 from the Educational Fund to the Operations and Maintenance Fund of the District (the "*Hearing*").

2. I hereby direct that the Secretary of the Board (the "*Secretary*") shall (i) publish notice of the Hearing at least once in the *Oak Leaves*, the same being a newspaper of general circulation in the District, not less than 7 nor more than 30 days before the date of the Hearing and (ii) post at least 48 hours before the Hearing a copy of said notice at the principal office of the Board.

3. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING**  
**CONSOLIDATED HIGH SCHOOL DISTRICT NUMBER 200, COOK COUNTY, ILLINOIS**

NOTICE IS HEREBY GIVEN that the Board of Education (the "*Board*") of Consolidated High School District Number 200, Cook County, Illinois (the "*District*"), will hold a public hearing on the 28th day of January, 2010, at 7:00 P.M. in Room 213 in the Oak Park-River Forest High School Building, 201 North Scoville Avenue, Oak Park, Illinois, to receive public comments concerning the intent of the Board to transfer \$1,000,000 from the Educational Fund to the Operations and Maintenance Fund of the District.

Any interested person may appear at the hearing and will be heard regarding this matter. After the adjournment of the hearing, the Board may consider a resolution directing the School Treasurer to make such transfer of \$1,000,000 from the Educational Fund to the Operations and Maintenance Fund of the District.

By order of the President of the Board of Education of Consolidated High School District Number 200, Cook County, Illinois.

DATED the \_\_\_\_ day of January, 2010.

John Allen, IV  
Secretary, Board of Education, Consolidated  
High School District Number 200, Cook  
County, Illinois

4. At the Hearing, the Board shall explain the reasons for the proposed transfer and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt a resolution directing the School Treasurer to make such transfer until after the final adjournment of the Hearing.

Ordered this \_\_\_\_\_ day of January, 2010.

---

President Protempore, Board of Education

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education  
FROM: Cheryl L. Witham  
DATE: January 19, 2010  
RE: Contracts between \$10,000 - \$25,000

---

**BACKGROUND**

Per Board of Education request, attached is a list of contracts and purchase orders between \$10,000 - \$25,000 from July 1, 2009 through January, 2010.

**SUMMARY OF FINDINGS**

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

**INFORMATION**



Contracts and Payments Between \$10,000 - \$25,000

	A	B	C	D	E	F
	NAME OF VENDOR/CONTRACT	SERVICES	COST	DATES OF SERVICE	CONTACT PERSON	
1	Fence Connection, Inc.	Replacement of Fence	\$19,655.20	August, 2009	Bid	
2	Agile Mind	Tutoring	\$15,000.00	Aug., 2009 - July, 2010	Greg McFarland	
3	Adolph Kiefer	Swim Starter Blocks	\$12,803.78	August, 2009	Purchase	
4	Ambassador Athletic Apparel	PE Uniforms	\$22,849.35	August, 2009	Bid	
5	Anderson Elevator Co.	Update Code & Safety Upgrades	\$23,237.00	September, 2009	Bid	
6	Bleacher America	Bleachers for Softball Fld. & Field House	\$12,105.00	October, 2009	Bid	
7	Boom Entertainment	Lighting & Sound for Homecoming Dance	\$16,799.00	October, 2009	Contract	
8	CBIZ	GASB 45	\$10,500.00	2008 - 2011	Bill Karbon	
9	Creative Mobility	Adapted Gym Equipment	\$20,626.38	November, 2009	Bid	
10	CSC Learning	Reading Software Program	\$20,250.00	October, 2009	Purchase	
11	GFS Fence, Guardrail & Signage	Bike Racks	\$14,410.00	November, 2009	Quotes/P.O.	
12	Green Mill Radio Supply, Inc.	Additional radios for PE	\$14,421.33	Jan., 2010	Purchase	
13	Lenovo, USA	Ideapad-Library Equipment	\$10,050.00	January, 2010	Purchase	
14	Mathmedia Ed. Software, Inc.	Special Ed. Math Software Program	\$12,600.00	September, 2009	Purchase	
15	Midwest Service & Installation	Spin Bike for Adapted Gym	\$12,652.50	September, 2009	Quotes/Bid	
16	Parkway Forming Inc.	Bleacher Concrete Pad	\$10,200.00	July, 2009	Contract/P.O.	
17	Riddell/All American	Football Helmets	\$13,952.21	July, 2009	Quotes/Bid	
18	Roscor Corporation	HD Switches for Broadcasting Studios	\$20,838.65	November, 2009	Purchase	
19	Skyward	Food Service Module	\$12,490.00	August, 2009	Purchase	
20	Village of Oak Park	Curb Bump Out on Linden Ave.	\$23,865.00	November, 2009		
21	WI Center for Ed. Research	Annual Membership Dues	\$12,500.00	July, 2009	Purchase	

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl Witham

DATE: January 19, 2010

RE: Financial Reports

---

**BACKGROUND**

It is a requirement that the Board of Education accepts and approves the monthly Financial Reports.

**SUMMARY OF FINDINGS**

Attached are the Financial Reports for November, 2009.

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

The November, 2009 Financial Reports, will be presented to the Board of Education for approval at the January 28<sup>th</sup>, Board of Education meeting.

**OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**November 2009**

**Education Fund**

	<u>Audited</u>	<u>Fiscal to Date</u>		<u>Original</u>	<u>Fiscal to Date</u>	
	<u>2008-2009</u>	<u>November 30</u>	<u>%</u>	<u>Budget</u>	<u>November 30</u>	<u>%</u>
		<u>2008</u>		<u>2009-2010</u>	<u>2009</u>	
<i>Receipts</i>						
Property Taxes	44,164,908	19,374,484	43.9%	44,221,578	9,685,805	21.9% 1
Other Local Sources	1,981,881	1,137,276	57.4%	3,400,620	1,741,467	51.2%
State Sources	2,690,855	935,886	34.8%	2,416,324	1,120,942	46.4%
Federal Sources	1,889,503	611,662	32.4%	2,467,161	897,848	36.4%
Transfers/Other	-	-	N/A	-	-	N/A
	<u>50,727,147</u>	<u>22,059,308</u>	<u>43.5%</u>	<u>52,505,683</u>	<u>13,446,062</u>	<u>25.6%</u>
<i>Expenditures</i>						
General Instruction	19,702,602	6,490,927	32.9%	20,572,513	5,684,779	27.6% 2
Special Education	5,003,467	1,541,802	30.8%	5,592,252	1,637,259	29.3%
Adult Education	19,910	6,000	30.1%	20,282	6,000	29.6%
Vocational Programs	249,593	133,497	53.5%	417,685	119,134	28.5% 3
Interscholastic Programs	1,951,064	672,505	34.5%	2,055,238	645,389	31.4%
Summer School	240,965	127,666	53.0%	309,488	163,927	53.0%
Drivers Education	688,371	1,385	0.2%	761,763	207,066	27.2% 4
Other Instructional	2,897,717	542,687	18.7%	2,966,188	768,980	25.9% 5
Support Srvs. - Pupil	6,436,368	1,989,691	30.9%	7,144,050	2,018,852	28.3%
Support Srvs. - Admin.	4,817,602	1,833,411	38.1%	4,653,551	1,760,901	37.8%
Transfers	-	-	N/A	-	-	N/A
	<u>42,007,660</u>	<u>13,339,571</u>	<u>31.8%</u>	<u>44,493,010</u>	<u>13,012,287</u>	<u>29.2%</u>
Change in Fund Balance	8,719,488	8,719,737		8,012,673	433,775	
Beginning Balance	<u>43,852,612</u>	<u>43,852,612</u>		<u>52,572,100</u>	<u>52,572,100</u>	
Ending Balance	<u>52,572,100</u>	<u>52,572,349</u>		<u>60,584,773</u>	<u>53,005,875</u>	

1. Cook County was late in getting the tax bills out in the current year which led to later distribution of property taxes by the county.

2. Prior year numbers include 8 faculty payrolls and current year only include 7.

3. Expenditures for POET summer youth work grant were less than anticipated.

4. FY 09 drivers education expenditures are included in the general instruction function. A correction for this was made in December 2008.

5. Private facility tuition was billed to the District more timely in the current year.

**OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**November 2009**

**Bookstore Fund**

	<u>Audited</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2008</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2009-2010</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2009</u>	<u>%</u>
<i>Receipts</i>						
Other Local Sources	853,433	595,412	69.8%	899,427	557,402	62.0% 1
	853,433	595,412	69.8%	899,427	557,402	62.0%
<i>Expenditures</i>						
Support Svcs. - Other	850,404	590,752	69.5%	895,999	646,082	72.1%
	850,404	590,752	69.5%	895,999	646,082	72.1%
Change in Fund Balance	3,029	4,660		3,428	(88,680)	
Beginning Balance	692,810	692,810		695,839	695,839	
Ending Balance	695,839	697,470		699,267	607,159	

1. The District has had an increase in the number of students who qualify for free or reduced textbooks.

**Cafeteria Fund**

	<u>Audited</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2008</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2009-2010</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2009</u>	<u>%</u>
<i>Receipts</i>						
Other Local Sources	2,015,691	579,498	28.7%	2,084,204	658,250	31.6%
State Sources	15,198	2,010	13.2%	7,812	4,781	61.2%
Federal Sources	251,914	65,368	25.9%	249,266	48,791	19.6%
	2,282,803	646,876	28.3%	2,341,282	711,822	30.4%
<i>Expenditures</i>						
Support Svcs. - Admin.	2,297,317	742,096	32.3%	2,309,947	653,360	28.3%
	2,297,317	742,096	32.3%	2,309,947	653,360	28.3%
Change in Fund Balance	(14,514)	(95,220)		31,335	58,462	
Beginning Balance	288,795	288,795		274,281	274,281	
Ending Balance	274,281	193,575		305,616	332,743	

**OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**November 2009**

**Operations and Maintenance Fund**

	<u>Audited</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2008</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2009-2010</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2009</u>	<u>%</u>
<i>Receipts</i>						
Property Taxes	5,135,149	2,260,640	44.0%	5,732,755	1,173,336	20.5% 1
Other Local Sources	1,509,893	662,545	43.9%	1,073,525	629,259	58.6%
Transfers	22,799	-	0.0%	48,480	-	0.0%
	<u>6,667,841</u>	<u>2,923,185</u>	<u>43.8%</u>	<u>6,854,760</u>	<u>1,802,595</u>	<u>26.3%</u>
<i>Expenditures</i>						
Support Svcs. - Admin.	6,227,164	2,867,736	46.1%	6,198,860	2,777,955	44.8%
	<u>6,227,164</u>	<u>2,867,736</u>	<u>46.1%</u>	<u>6,198,860</u>	<u>2,777,955</u>	<u>44.8%</u>
Change in Fund Balance	440,677	55,449		655,900	(975,360)	
Beginning Balance	8,603,680	8,603,680		9,044,357	9,044,357	
Ending Balance	<u>9,044,357</u>	<u>8,659,129</u>		<u>9,700,257</u>	<u>8,068,997</u>	

1. Cook County was late in getting the tax bills out in the current year which led to later distribution of property taxes by the county.

**Life Safety Fund**

	<u>Audited</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2008</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2009-2010</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2009</u>	<u>%</u>
<i>Receipts</i>						
Property Taxes	1,088,490	463,349	42.6%	1,734,662	256,376	14.8% 1
Other Local Sources	6,089	1,846	30.3%	3,045	411	13.5%
	<u>1,094,579</u>	<u>465,195</u>	<u>42.5%</u>	<u>1,737,707</u>	<u>256,787</u>	<u>14.8%</u>
<i>Expenditures</i>						
Support Svcs. - Business	427,713	238,029	55.7%	963,537	768,562	79.8% 2
Transfers	616,525	-	0.0%	618,263	-	0.0%
	<u>1,044,238</u>	<u>238,029</u>	<u>22.8%</u>	<u>1,581,800</u>	<u>768,562</u>	<u>48.6%</u>
Change in Fund Balance	50,342	227,166		155,907	(511,775)	
Beginning Balance	304,795	304,795		355,137	355,137	
Ending Balance	<u>355,137</u>	<u>531,961</u>		<u>511,044</u>	<u>(156,638)</u>	

1. Cook County was late in getting the tax bills out in the current year which led to later distribution of property taxes by the county.

2. Summer life safety projects were paid monthly rather than being billed completely at the end.

**OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**November 2009**

**Bond and Interest Fund**

	<u>Audited</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2008</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2009-2010</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2009</u>	<u>%</u>
<i>Receipts</i>						
Property Taxes	2,922,267	1,317,298	45.1%	2,958,262	633,677	21.4%
Other Local Sources	22,799	13,573	59.5%	48,480	24,447	50.4%
Transfer	616,525	-	0.0%	618,263	-	0.0%
	<u>3,561,591</u>	<u>1,330,871</u>	<u>37.4%</u>	<u>3,625,005</u>	<u>658,124</u>	<u>18.2%</u>
<i>Expenditures</i>						
Debt Service	3,482,804	3,277,370	94.1%	3,482,174	3,288,944	94.5%
Transfers	22,799	-	0.0%	48,480	-	0.0%
	<u>3,505,603</u>	<u>3,277,370</u>	<u>93.5%</u>	<u>3,530,654</u>	<u>3,288,944</u>	<u>93.2%</u>
Change in Fund Balance	55,988	(1,946,499)		94,351	(2,630,820)	
Beginning Balance	<u>2,412,901</u>	<u>2,412,901</u>		<u>2,468,889</u>	<u>2,468,889</u>	
Ending Balance	<u>2,468,889</u>	<u>466,402</u>		<u>2,563,240</u>	<u>(161,931)</u>	

1. Cook County was late in getting the tax bills out in the current year which led to later distribution of property taxes by the county.

**Transportation Fund**

	<u>Audited</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2008</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2009-2010</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2009</u>	<u>%</u>
<i>Receipts</i>						
Property Taxes	828,502	368,117	44.4%	878,289	187,587	21.4%
Other Local Sources	24,237	11,634	48.0%	40,964	26,784	65.4%
State Sources	728,472	206,329	28.3%	650,354	380,772	58.5%
	<u>1,581,211</u>	<u>586,080</u>	<u>37.1%</u>	<u>1,569,607</u>	<u>595,143</u>	<u>37.9%</u>
<i>Expenditures</i>						
Support Svcs. - Business	1,367,241	420,068	30.7%	1,488,837	459,508	30.9%
	<u>1,367,241</u>	<u>420,068</u>	<u>30.7%</u>	<u>1,488,837</u>	<u>459,508</u>	<u>30.9%</u>
Change in Fund Balance	213,970	166,012		80,770	135,635	
Beginning Balance	<u>1,900,877</u>	<u>1,900,877</u>		<u>2,114,847</u>	<u>2,114,847</u>	
Ending Balance	<u>2,114,847</u>	<u>2,066,889</u>		<u>2,195,617</u>	<u>2,250,482</u>	

1. Cook County was late in getting the tax bills out in the current year which led to later distribution of property taxes by the county.

**OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**November 2009**

**Illinois Municipal Retirement/Social Security Fund**

	<u>Audited</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2008</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2009-2010</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2009</u>	<u>%</u>
<i>Receipts</i>						
Property Taxes	2,044,839	910,408	44.5%	2,209,285	461,969	20.9% 1
Other Local Sources	89,867	5,456	6.1%	95,721	15,152	15.8%
	<u>2,134,706</u>	<u>915,864</u>	<u>42.9%</u>	<u>2,305,006</u>	<u>477,121</u>	<u>20.7%</u>
<i>Expenditures</i>						
General Instruction	295,293	90,771	30.7%	364,875	96,851	26.5%
Special Education	190,401	58,350	30.6%	211,798	52,779	24.9%
Vocational Programs	19,569	6,324	32.3%	24,675	10,546	42.7%
Interscholastic Programs	120,653	44,327	36.7%	119,993	36,942	30.8%
Summer School	7,329	3,992	54.5%	808	5,254	650.2% 2
Drivers Education	4,865	19	0.4%	7,467	1,564	20.9%
Other Instructional	1,199	357	29.8%	1,021	341	33.4%
Support Svcs. - Pupil	336,739	114,264	33.9%	390,326	102,063	26.1%
Support Svcs. - Admin.	866,120	366,881	42.4%	885,889	326,976	36.9%
	<u>1,842,167</u>	<u>685,285</u>	<u>37.2%</u>	<u>2,006,852</u>	<u>633,316</u>	<u>31.6%</u>
Change in Fund Balance	292,539	230,579		298,154	(156,195)	
Beginning Balance	<u>1,031,102</u>	<u>1,031,102</u>		<u>1,323,641</u>	<u>1,323,641</u>	
Ending Balance	<u>1,323,641</u>	<u>1,261,681</u>		<u>1,621,795</u>	<u>1,167,446</u>	

1. Cook County was late in getting the tax bills out in the current year which led to later distribution of property taxes by the county.

2. Budget does not take into account IMRF benefits for summer school TA's. This will be amended in the spring.

**Working Cash Fund**

	<u>Audited</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2008</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2009-2010</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2009</u>	<u>%</u>
<i>Receipts</i>						
Property Taxes	1,031,330	415,693	40.3%	1,089,966	218,524	20.0% 1
Other Local Sources	62,643	29,202	46.6%	117,249	75,854	64.7%
	<u>1,093,973</u>	<u>444,895</u>	<u>40.7%</u>	<u>1,207,215</u>	<u>294,378</u>	<u>24.4%</u>
<i>Expenditures</i>						
Transfers	-	-	N/A	-	-	N/A
	<u>-</u>	<u>-</u>	<u>N/A</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Change in Fund Balance	1,093,973	444,895		1,207,215	294,378	
Beginning Balance	<u>4,206,977</u>	<u>4,206,977</u>		<u>5,300,950</u>	<u>5,300,950</u>	
Ending Balance	<u>5,300,950</u>	<u>4,651,872</u>		<u>6,508,165</u>	<u>5,595,328</u>	

1. Cook County was late in getting the tax bills out in the current year which led to later distribution of property taxes by the county.

**OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**November 2009**

**Tort Immunity Fund**

	<u>Audited</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2008</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2009-2010</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2009</u>	<u>%</u>
<i>Receipts</i>						
Property Taxes	1,137,610	508,234	44.7%	1,184,844	257,621	21.7% 1
Other Local Sources	18,847	7,661	40.6%	15,000	19,994	133.3%
	<u>1,156,457</u>	<u>515,895</u>	<u>44.6%</u>	<u>1,199,844</u>	<u>277,615</u>	<u>23.1%</u>
<i>Expenditures</i>						
Support Svcs. - Admin.	894,193	681,249	76.2%	1,013,645	627,031	61.9% 2
	<u>894,193</u>	<u>681,249</u>	<u>76.2%</u>	<u>1,013,645</u>	<u>627,031</u>	<u>61.9%</u>
Change in Fund Balance	262,264	(165,354)		186,199	(349,416)	
Beginning Balance	<u>1,655,512</u>	<u>1,655,512</u>		<u>1,917,776</u>	<u>1,917,776</u>	
Ending Balance	<u>1,917,776</u>	<u>1,490,158</u>		<u>2,103,975</u>	<u>1,568,360</u>	

1. Cook County was late in getting the tax bills out in the current year which led to later distribution of property taxes by the county.

2. Decrease due to lower cost for worker's compensation insurance premium in the current year.

**Dental Self Insurance Fund**

	<u>Audited</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2008</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2009-2010</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2009</u>	<u>%</u>
<i>Receipts</i>						
Insurance Premiums	418,388	127,625	30.5%	453,053	127,124	28.1%
Other Local Sources	1,917	922	48.1%	2,000	2,176	108.8%
	<u>420,304</u>	<u>128,547</u>	<u>30.6%</u>	<u>455,053</u>	<u>129,300</u>	<u>28.4%</u>
<i>Expenditures</i>						
Staff Services	<u>434,677</u>	<u>176,126</u>	<u>40.5%</u>	<u>453,053</u>	<u>131,983</u>	<u>29.1%</u>
Change in Fund Balance	(14,372)	(47,579)		2,000	(2,683)	
Beginning Balance	<u>157,772</u>	<u>157,772</u>		<u>143,400</u>	<u>143,400</u>	
Ending Balance	<u>143,400</u>	<u>110,193</u>		<u>145,400</u>	<u>140,717</u>	

1. Dental claims have been less each month of fiscal 2010 compared to 2009.



**OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200**  
**Monthly Financial Statements**  
**November 2009**

**Medical Self Insurance Fund**

	<u>Audited</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2008</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2009-2010</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2009</u>	<u>%</u>
<i>Receipts</i>						
Insurance Premiums	4,178,002	1,732,936	41.5%	4,378,763	1,772,630	40.5%
Other Local Sources	20,467	9,150	44.7%	15,000	30,613	204.1%
	<u>4,198,469</u>	<u>1,742,086</u>	41.5%	<u>4,393,763</u>	<u>1,803,243</u>	41.0%
<i>Expenditures</i>						
Staff Services	<u>3,404,305</u>	<u>1,341,977</u>	39.4%	<u>4,378,763</u>	<u>1,265,019</u>	28.9% 1
Change in Fund Balance	794,164	400,109		15,000	538,224	
Beginning Balance	<u>800,804</u>	<u>800,804</u>		<u>1,594,968</u>	<u>1,594,968</u>	
Ending Balance	<u>1,594,968</u>	<u>1,200,913</u>		<u>1,609,968</u>	<u>2,133,192</u>	

1. Prescription drug claims and medical claims have been less than in the prior year.

**Self-Insurance Workers' Comp Fund**

	<u>Audited</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2008</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2009-2010</u>	<u>Fiscal to Date</u> <u>November 30</u> <u>2009</u>	<u>%</u>
<i>Receipts</i>						
Insurance Premiums	-	-	N/A	-	-	N/A
Other Local Sources	-	-	N/A	-	-	N/A
Transfers	-	-	N/A	-	-	N/A
	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	
<i>Expenditures</i>						
Staff Services	<u>-</u>	<u>(15,676)</u>	N/A	<u>-</u>	<u>-</u>	N/A
Change in Fund Balance	-	15,676		-	-	
Beginning Balance	<u>15,857</u>	<u>15,857</u>		<u>15,857</u>	<u>15,857</u>	
Ending Balance	<u>15,857</u>	<u>31,533</u>		<u>15,857</u>	<u>15,857</u>	

***Oak Park and River Forest High School  
District 200***

*201 North Scoville Avenue • Oak Park, IL 60302-2296*

TO: Board of Education

FROM: Cheryl Witham

DATE: January 19, 2010

RE: Treasurer's Reports

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**BACKGROUND**

It is a requirement that the Board of Education accepts and approves the monthly Treasurer's Reports.

**SUMMARY OF FINDINGS**

Attached is the Treasurer Report for November, 2009.

**RECOMMENDATIONS (OR FUTURE DIRECTIONS)**

The November, 2009 Treasurer's Reports, will be presented to the Board of Education for approval at the January 28<sup>th</sup>, Board of Education meeting.



Oak Park & River Forest High School District 200

Treasurers Report  
November 30, 2009

<u>Funds</u>	<u>Opening Cash Balance 11/01/09</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Adjustments to Cash (JE's)</u>	<u>Ending Cash Balance 11/30/09</u>	<u>% of Total</u>
10 Education	46,141,797.86	9,322,770.45	(3,129,341.00)	(331,147.70)	52,004,079.61	71.08%
14 Food Service	378,718.70	145,253.32	(210,996.78)	(9,985.75)	302,989.49	0.41%
15 Book Store	284,689.30	24,506.76	(17,292.54)	(1,702.04)	290,201.48	0.40%
<b>Total - Education Fund</b>	<b>46,805,205.86</b>	<b>9,492,530.53</b>	<b>(3,357,630.32)</b>	<b>(342,835.49)</b>	<b>52,597,270.58</b>	<b>71.89%</b>
20 Operations, Building & Maintenance	7,107,734.42	1,119,366.88	(388,514.57)	(47,625.57)	7,790,961.16	10.65%
30 Bond & Interest Fund	2,524,563.12	583,093.43	(3,288,943.75)	-	(181,287.20)	-0.25%
40 Transportation Fund	1,893,340.89	181,711.10	(209,216.97)	(890.00)	1,864,945.02	2.55%
50 IMRF & SS Fund	856,979.01	430,837.27	(137,697.54)	1,209.98	1,151,328.72	1.57%
70 Working Cash	5,363,069.49	224,656.77	-	-	5,587,726.26	7.64%
80 Tort Immunity	1,341,601.88	244,139.05	(21,627.29)	-	1,564,113.64	2.14%
81 Dental Self Insurance	148,732.15	2,331.44	(24,415.14)	33,010.04	159,658.49	0.22%
82 Medical Self Insurance	2,228,745.49	20,553.61	(339,714.83)	335,723.77	2,245,308.04	3.07%
83 Workers' Comp Self Insurance	15,857.04	-	-	-	15,857.04	0.02%
84 Harris - PMA	329,853.71	25,558.56	(30,345.21)	21,407.27	346,474.33	0.47%
84 Park National	188,689.83	28,970.95	(30,868.67)	-	186,792.11	0.26%
<b>Total - Activity Funds</b>	<b>518,543.54</b>	<b>54,529.51</b>	<b>(61,213.88)</b>	<b>21,407.27</b>	<b>533,266.44</b>	<b>0.73%</b>
90 Fire Prevention & Safety	(381,902.29)	237,654.67	(20,056.19)	-	(164,303.81)	-0.22%
<b>Total - All Funds</b>	<b>\$ 68,422,470.60</b>	<b>\$ 12,591,404.26</b>	<b>\$ (7,849,030.48)</b>	<b>\$ -</b>	<b>\$ 73,164,844.38</b>	<b>100.00%</b>

**Summary of adjustments to cash:**

Reclassification of food service chargebacks.  
Reclassification of bookstore chargebacks.  
Reclassification of expenditures  
PPO/Pharmacy reclassification.

Oak Park & River Forest High School District 200  
Cash and Investments  
November 30, 2009

	<u>Account Balance</u>	<u>Treasurer's Control</u>	<u>% of Total</u>
<b>Harris Bank Comingled Account (treas ofc.)</b>			
Statement CTTO	126,015.94		
Less: Outstanding Checks	-		
Plus: Deposits in Transit	-		
Adjusted	<u>126,015.94</u>	126,015.94	0.17%
<b>Park National Student Activity Account</b>			
Statement Balance	203,854.90		
Less: Outstanding Checks	(17,062.79)		
Plus: Deposits in Transit	-		
Adjusted	<u>186,792.11</u>		0.26%
<b>Harris ISDLAF Account (Liquid &amp; Max)</b>			
Statement Balance	73,244,487.51		
Less: Outstanding Checks	(470,002.17)		
Plus: Deposits in Transit	15,215.39		
Adjusted	<u>72,789,700.73</u>		99.49%
<b>Park National Imprest Account</b>			
Statement Balance	15,640.37		
Less: Outstanding Checks	(704.77)		
Plus: Deposits in Transit	-		
Adjusted	<u>14,935.60</u>		0.02%
<b>Petty Cash</b>	<u>7,400.00</u>		0.01%
<b>Workers Compensation Escrow</b>	<u>40,000.00</u>		0.05%
<b>Total Cash and Investments</b>	<b>\$ 73,164,844.38</b>	<b>\$ 126,015.94</b>	<b>100.00%</b>

Note: Petty cash number includes \$2,000 that is in the Athletic Imprest account maintained by the Athletic Department.

**Oak Park & River Forest High School District 200**  
**Schedule of Investments**  
**November 30, 2009**

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	<b>Average Interest Rate *</b>	<b>Investment Value 11/30/09</b>	<b>% of Total</b>	<b>Prior Month % of Total</b>
<b><u>By Financial Institution</u></b>				
Harris ISDLAF - Liquid MM	0.11%	9,437,343.24	12.86%	5.03%
Harris ISDLAF - Max MM	0.31%	7,670,344.27	10.45%	10.42%
Harris ISDLAF - CD's	1.09%	56,136,800.00	76.51%	84.37%
Harris - CTTO MM	*	126,015.94	0.17%	0.18%
<b>Total All Investments by Institution</b>		<b><u>73,370,503.45</u></b>	<b>100.00%</b>	<b>100.00%</b>

	<b>Average Interest Rate *</b>	<b>Investment Value 11/30/09</b>	<b>% of Total</b>	<b>Prior Month % of Total</b>
<b><u>By Investment Type</u></b>				
CD's	1.09%	56,136,800.00	76.51%	84.37%
Money Market	0.21%	17,233,703.45	23.49%	15.63%
<b>Total All Investments by Type</b>		<b><u>73,370,503.45</u></b>	<b>100.00%</b>	<b>100.00%</b>

	<b>Average Interest Rate *</b>	<b>Investment Value 11/30/09</b>	<b>% of Total</b>	<b>Prior Month % of Total</b>
<b><u>By Maturity Age</u></b>				
1 month	1.89%	5,014,500.00	6.83%	14.91%
2 months	1.90%	4,100,000.00	5.59%	7.27%
3 months	1.50%	3,500,000.00	4.77%	5.95%
4-6 months	0.66%	14,093,900.00	19.21%	22.47%
7-9 months	0.59%	12,337,400.00	16.82%	12.04%
10-12 months	0.91%	11,091,000.00	15.12%	13.04%
1 year +	1.07%	6,000,000.00	8.18%	8.70%
2 years +	0.00%	-	0.00%	0.00%
Mature on demand	0.21%	17,233,703.45	23.49%	15.63%
<b>Total Investments</b>		<b><u>73,370,503.45</u></b>	<b>100.00%</b>	<b>100.00%</b>

\* The rate of interest is not known for funds invested with the Trustee of the former CTTO.