

OAK PARK AND RIVER FOREST HIGH SCHOOL

Finance Committee Meeting Agenda

**March 16, 2010
Board Room
7:30 a.m.**

- | | |
|--|-------------------------------------|
| 1. Minutes | |
| 2. Finance Advisory Committee Update | Cheryl Witham |
| 3. Food Service Rollover Bids | Micheline Piekarski |
| 4. Construction Update | Leanne Meyer-Smith from Wight & Co. |
| 5. R & D Contract Renewal | Tim Keeley |
| 6. Printing Services Contract Renewal | Tim Keeley |
| 7. Photography Proposal | Tim Keeley |
| 8. Athletic Trainer Contract | Tim Keeley |
| 9. Paper Bid | Tim Keeley |
| 10. Ombudsman Contract | Cheryl Witham |
| 11. Authorization to Commence 2010 Audit | Cheryl Witham |
| 12. FY 2009/2010 Amended Budget on Display | Cheryl Witham |
| 13. Appointment of Treasurer | Cheryl Witham |
| 14. Monthly Financial Report | Information |
| 15. Treasurer's Report | Information |

Finance Committee Members

Chair: John C. Allen IV

Board of Education

DLT

Jim Hunter – FSEC Chair

FINANCE COMMITTEE

BOARD REPORTS			
July, 2009	August, 2009	September, 2009	October, 2009
Tentative Budget 2009 - 2010	2009 - 2010 Budget Approval	Ed Red - Erika Lindley	2009 Audit
		Residency Report and Policy/Procedures	Levy Timeline
		Workers Comp History	Wellness Update
			FY 2009 Audit Report
			Books & Fees Report
			Insurance Renewals
November, 2009	December, 2009	January, 2010	February, 2010
Preliminary 2009 Levy	2009 Levy		Student Fees 10/11
RFP Superintendents Search		Authority to Commence Amend. Budget 09/10	Fall Athletic Uniform Bid
		Authority to Commence 10/11 Budget Prep	PTAB Resolution
		Contracts of \$10,000 - \$25,000 Report	Refuse Contract
		Coaches Stipends vs Activity Funds	
March, 2010	April, 2010	May, 2010	June, 2010
Athletic Training RFP	Staffing and Stipends 10 - 11 budget	Prevailing wage	FY 11 Preliminary Budget
Authorization to Commence 2010 Audit	Sub Teacher - Sub clerical pay 10 - 11	Resolution to transfer funds	Property & Liability Ins Renewal
Amended Budget	Food Service lunch prices 10 - 11	RFP for Insurance Broker	Workers Comp Renewal
Food Service Rollover Bids	Athletic Uniforms - Spring	Contracts for FY 10 - 11	TIF Update
Photography RFP	Contracted Security Services Bid	Thrive Services	E2-Contract
Paper Bid	Amended Budget Approval	Xerographic Paper Bid	Theatrical Costume contract
	Staffing Summary Update	Towel Service Bid	Sanitary Paper Bid
	River Forest Com. Center Contract	Wellness Report	
	Collaboration of Early Childhood		
	Triton Contract		
	Division FTE		
	5 Year Plan		
Every Meeting:			
Minutes			
Financial Reports			
Treasurer's Report			

OAK PARK AND RIVER FOREST HIGH SCHOOL
201 North Scoville Avenue
Oak Park, IL 60302

FINANCE COMMITTEE MEETING

Tuesday, February 16, 2010

A Finance Committee meeting was held on Tuesday, February 16, 2010. Acting Chair Conway called the meeting to order at 7:36 a.m. in the Board Room. Committee members present were Jacques A. Conway, Terry Finnegan, Dr. Ralph H. Lee, Amy McCormack, Dr. Dietra D. Millard, and Sharon Patchak-Layman. Also present were Dr. Attila J. Weninger, Superintendent; Philip M. Prale, Assistant Superintendent for Curriculum and Instruction; Jason Edgecombe, Assistant Superintendent for Human Resources; Cheryl L. Witham, Chief Financial Officer; and Gail Kalmerton, Executive Assistant/Clerk of the Board.

Visitors included Kay Foran, Communications and Community Relations Coordinator (arrived at 8:15 a.m.); Doug Wiley, OPRFHS Supervisor of Finance; Tim Keeley, Purchasing Coordinator, James Paul Hunter, OPRFHS Faculty Senate Executive Committee Chair; Robert Zummallen, Director of Buildings and Grounds; and John Stelzer, Director of Athletics; Dan Docel of Enernoc; and Terry Dean of the *Wednesday Journal*.

Acceptance of Minutes of January 19, 2010 Finance Committee Meeting

It was the consensus of the Finance Committee members to accept by acclimation the minutes of the January 19, 2010 Finance Committee meeting.

Wight & Company Contract Addendum

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the Wight & Company contract addendum at its Special Board meeting scheduled for February 16, 2010 to air condition some additional rooms.

An unanticipated consequence to all of the work being considered this summer is that the school will not be able to host the Oak Park Library's annual book sale. The work that is being proposed will necessitate emptying numerous classrooms, blocking hallways, etc. There is nowhere to store that equipment and have a staging area for the library.

Enernoc Contract

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the contract with Enernoc to provide annual income from electrical curtailment in the amount of \$12,720, at its regular February Board of Education meeting.

Enernoc is a nine-year old publicly traded company with 400 employees and customers in both North America and Europe that provides a no-cost, no-risk opportunity for OPRFHS to earn \$26,000 to \$30,000 or more over the next three years by supporting a reliable electric grid. These programs are designed to provide energy back to the grid in

the event there is a danger of a black out or brown out. There is a power grid system from Northern Illinois to the Atlantic Ocean called PGM and managed by the federal government (FREC). If alerted, PGM's network operation center will tell the school to curtail its use for energy by, perhaps, lowering the hallway lighting for a certain amount of hours, etc. Enernoc will then compensate the school for the amount for which the school is on reserve. The net effect is the same as turning on a power plant during a peak demand period. The program will only be enacted if the Federal government determines the grid system is in danger and that has not happened in this region. If the school were called upon and it could not meet the target requested, not as much revenue would be received.

Mr. Zummallen had spoken with representatives of ComEd and Vanguard and he recommended Enernoc as it was the only company that provided this service for no cost. The school also does not pay installation costs for the meters. Other schools that Enernoc has contracted with include Lake Park, College of Lake County, Elmhurst High School, Maine Township High School, and Evanston Township High School, etc. Enernoc installs smart metering and a site server. It allows the metering of the site service which will allow the high school access to its real time electrical usage of the facility, not only at an event, but the entire school year.

Ms. Patchak-Layman would have liked to see a comparison of the Healthy School Site's recommendation, Clear Choice.

Waste Disposal and Recycling Services

It was the consensus of the Finance Committee members to recommend that the Board of Education award the contract for refuse and recycling needs to Allied Waste at its regular February Board of Education meeting.

Presently, the District uses Waste Manager, which is also used by the Village of Oak Park. Because the costs were rising significantly and without any type of advanced notice, the District went out to bid on these services. Allied Waste does the hauling and recycling for Chicago Public Schools as well. Allied pledged to work with the District's Green Committee and the student body to enhance the recycling efforts and reduce waste throughout the building. The projected savings will be \$23,458.80.

When asked if all of the vendors were given a tour together, the response was that they all came separately in an effort to be timely and control costs. Mr. Zummallen worked with the bid document and if there had been any deviations, an addendum would have been added. There is no requirement to have only one tour of the building.

If OPRFHS enters its recycling program, Allied Waste would provide the dumpster and there would be additional savings.

Fall 2010 Athletic Uniforms

It was the consensus of the Finance Committee members to recommend that the Board of Education award the following at its regular February Board of Education meeting.

- Award the Wrestling warm-ups to Boathouse Sports. The District has worked with Boathouse on several sportswear items over the years and have found them to be a quality vendor.
- Award the Football uniforms to Salkeld Sports. The apparent low-bidder, Boathouse, provided samples of the product that they quoted. The Athletic Director found them to not be comparable to the specified product. The particular brand that was specified has not been on the market long enough for the District to confirm the product's long-term wear. Specific references for the product were not available at the time of the bid.
- Award the remaining items to Salkeld Sports. The District has worked with Salkeld on several sportswear items over the past five years and have found them to be a quality vendor.

Village of Oak Park Student Parking Fees

After much contemplation, the administration recommended that the following regarding Student Parking Fees for next year.

1. purchase student parking permits from the Village prior to the start of the school year, take advantage of the 30% savings, and pass these along to our students;
2. engage Village Trustees in discussions regarding the issue and make our case for equal treatment of all District 200 students regardless of their residency: \$168 for each permit; and
- 3.c. if student parking permit fees do not change, pursue option d. which is entreat the Village to equalize the cost of all student parking permits to \$168, and designate 33 spaces along the east side of Linden from Lake St. to Erie for student parking. The Village would realize \$39,144, which is \$1,344 more than it would with its plan.

Ms. McCormack believed that the Village of Oak Park was being discriminatory to a group of students. If the high school is the administrator of the process, it will make itself a part of the discrimination. Her recommendation would be 3c. She also did not want to give up parking for the faculty on Linden.

Ms. Patchak-Layman asked for the history of how the District got involved with the dispensing of parking stickers for students. During the negotiations for the contract for the garage, parking was specified for students and faculty. Whatever was charged, the students gave checks to the District and all of the checks were delivered to the Village. Ms. Patchak-Layman felt that all of the students should get their stickers directly from the Village of Oak Park so that the high school would not be the buffer, but Dr. Lee and Mr. Finnegan disagreed with that suggestion. While Mr. Finnegan acknowledged that the District would be protesting the Village with that approach, the District it would also be penalizing the students.

Dr. Weninger stated that both DLT and BLT appreciated this festering issue and felt it would be bad public policy to subsidize student parking. Dr. Lee believed the Village should take the responsibility for its action rather than the school taking the responsibility for the Village's actions. Mr. Finnegan did not want separate pay structures.

Mr. Conway summarized that the Committee members wanted to talk further with the Village about not having separate fees. While Dr. Millard suggested Mr. Rigas, president of the Village of River Forest, talk to Mr. Pope, president of the Village of Oak Park, it was noted that that avenue had been attempted. Ms. McCormack suggested each of the Board of Education members speak to the members of the Village Board about this issue.

Student Fees

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the Student Fees for Fiscal Year 2010-2011 noted below at its regular February Board of Education meeting.

<i>Freshman</i>	\$85.00
<i>Sophomore</i>	\$245.00
<i>Juniors</i>	\$60.00
<i>Seniors</i>	\$95.00
<i>Pay to Play</i>	\$55.00

Only the Pay to Play fee is being raised and only by \$5.00.

Banking Services

It was the consensus of the Finance Committee members to recommend that the Board of Education approve moving the funds currently held at US Bank to Community Bank due to its local ownership and reduced fees.

Approval of PTAB Resolution

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the PTAB resolution at its regular February Board of Education meeting.

This resolution will give the administration in conjunction with the District's law firm Franczek, Radelet P.C. authority to file a Request to Intervene in Appeal Proceedings for the re-assessment of property within the District. This request is necessary because the District must intervene within 30 days of notice. This action is only taken on cases of \$100,000 or more and takes no more than an hour of the attorney's time. While the District has not discussed parameters, Ms. Witham has just used her best judgment. While the District is not interested in pursuing changes in residential property, Ms. Patchak-Layman noted that was not specified in the resolution. She suggested creating a policy addressing PTAB.

Monthly Financial Reports

The Board of Education will be asked to approve the December 2009 Financial Reports at the regular February Board of Education meeting.

Monthly Treasurers Report

The Board of Education will be asked to approve the December 2009 Treasurer's Reports at the regular February Board of Education meeting.

Adjournment

The Finance Committee adjourned 8:31 a.m.

Oak Park and River Forest High School District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl L. Witham, CFO

DATE: March 16, 2010

RE: Finance Advisory Committee Update

BACKGROUND

Board of Education FY 2009 – 2010 Board Goal number 4.

The Finance Advisory Committee was formed with community members, students, administration, faculty and representatives from the bargaining units.

SUMMARY OF FINDINGS

The committee reviewed the District budget document and procedures, annual audit, 5 year plan, levy and financial policies. After an understanding of the District's financial situation was established, the committee then began to review budgeting models and processes. We have discussed and incorporated perspectives from the business and corporate models. The committee has also discussed at length what accountability for all involved in the budgeting process would mean and the need for training. Thus far, the committee has agreed on several key aspects of a new model;

- Create a process that systemically incorporates broader, effective buy-in and accountability for cost-containment efforts throughout the school;
- Assure continued academic excellence and long term stability for the District;
- Provide a proactive approach to cost containment rather than crisis management due to depleted resources, recognizing the need to moderate the growth of expenses over time;
- Incorporate ways to give Division and Department Heads greater stake in and responsibility for budget planning and cost containment within their own areas, as well as stimulating such thinking cross-divisionally/departmentally;
- Integrate finances and Board Goals;
- Recognize the value of efficiency through innovation bubbling up from the bottom or anywhere within the District.

This structure is a work in process which needs to be discussed with other stakeholders in the creation of the structure and mechanism in order to incorporate transparent communication about objectives, the mechanism and who is at the table.

The Committee hopes to pilot some divisional cost-containment "brainstorming sessions" before the end of this year. The Committee will seek input from other school stakeholders in developing the mechanism or structure for this process.

At this point, the Committee would like feedback from the Board of Education before proceeding.

RECOMMENDATION

The Finance Advisory Committee continues its work and reports back to the Board of Education at a later date.

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Micheline Piekarski

DATE: March 16, 2010

RE: Rollover and Approval of the Northern Illinois Independent
Purchasing Cooperative's Request for Proposals.

BACKGROUND

Oak Park & River Forest H.S. is the Administrative District for the NIIPC. Per the NIIPC Intergovernmental Agreement:

The administrative district, subject to the direction of the Board of Directors, shall perform those necessary functions to obtain bids and award to a preferred vendor the purchase of food and supply items by individual member districts of the Cooperative. This includes the rollover of all bids/RFP's.

SUMMARY OF FINDINGS

Milk

Cloverleaf Dairy will roll over:

Joliet High School District #204
Coal City CUSD #1
Kankakee School District #111
Elmhurst School District #205

Becker's Dairy will roll over:

Arlington Heights #25
Evanston Township H.S. District #202
Glenview School District #34
Grant High School District #124
Oak Park & River Forest H.S. District #200
River Trails School District #26
Westmont School District #201
Evanston/Skokie CCSD #65
J.S. Morton School District
Mt Prospect District 57/Arlington Hts.
Marquardt School District #15

Marigold Dairy will roll over:

Consolidated School District #158
Woodstock District #200
Antioch School District #34
Fox Lake School District #114

Oak Park and River Forest High School

District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

Roll Over the Following Products/Companies

Company

General Mills
East Side Entrees
Pierre Foods, Inc.
JTM Provisions Co.
Rich Products Corp.
Land O' Lakes, Inc.
Integrated Foods
J.M. Smucker Co.
Cole's Quality Foods
Bosco's Pizza
Tyson Prepared Foods, Inc.
King's Delight
Barrel O' Fun Snacks
J&J Snack Foods, Corp.
Michael Foods
Foster Farms
Kelly-Eisenberg Sausage Co.
Citrus Systems
Con Agra Foods / Gilardi
Schwan Foodservice Co.
J.R. Simplot Co.
Red Gold, LLC
Jennie-O Turkey Store
Nestle Waters
Health Fusion Brands, Inc.
Berkley Square

Product

Biscuits, Cereal, Yogurt
Breakfast Box
Beef and Pork Items
Beef, Pork and Cheese Items
Cheese Products
Cheese Products
Grilled Cheese Products
Toasted Cheese and Peanut Butter Products
Breadstick Products
Breadstick Products
Chicken Products
Chicken Products
Corn Tortilla Chips
Pretzel Products
Egg Products
Corn Dog Products
Hot Dog Products
Juice Products
Pizza Products
Pizza Products
Frozen Potato Products
Tomato Products
Turkey Products
Water Products
Water Products
Disposable Plastic Products

Distributor

Fox River Foods

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

That the following be approved at the March 25, 2010 Regular Board of Education Meeting.

Product	Basic American	J.R. Simplot	Quantities	Basic American	J.R. Simplot
Instant Potatoes	0.079	0.062	2,750,000	\$217,250.00	\$170,500.00
Total				\$217,250.00	\$170,500.00
Price Score (170)				123.39	170.00
-Technical Score worth 165				165.00	165.00
Total Score				288.39	335.00

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Micheline Piekarski

DATE: March 16, 2010

RE: NIIPC Commodity Foods and Selected Commercial Foods Contract RFP

BACKGROUND

On December 17, 2009, RFP's were solicited for the NIIPC Commodity Foods and Selected Commercial Foods contract. This contract incorporates all dry potato products sold to the NIIPC school districts. Specifications, annual usage and guidelines for the RFP were formulated by the NIIPC RFP team.

SUMMARY OF FINDINGS

RFP's were received from the following companies: Basic American Foods and J.R. Simplot.

The RFP's were reviewed by the NIIPC evaluation team and the established scoring system was applied to all qualified RFP's:

Section 1: Technical Score - Maximum possible score 165 points

The possible points for each of the following categories:

- 50 pts.** 1) Complete and accurate submission of items specified in IV. 4.9
- 40 pts.** 2) Easy access to online nutritional information.
- 40 pts.** 3) Easy access to online report of monthly commodity drawdown
- 35 pts.** 4) Accurate calculations and extensions of RFP prices

Section 2: Pricing Score - Maximum possible score of 170 points

In review, all vendors were awarded full value for the technical score based on reference and background checks.

The Cost Score was computed by dividing the vendor's total cost of services into the lowest total cost of all bids, then multiplying by the maximum score for price. See attached matrix for analysis.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

- In reviewing the RFP's it was the decision of the NIIPC evaluation team to award the business at the March 25, 2010 regular Board of Education Meeting to J.R. Simplot Co.

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl L. Witham, CFO

DATE: March 16, 2010

RE: Construction Update

BACKGROUND

Over the past several months, the District has worked diligently to create a long term facility plan, update the life safety plan and incorporate more stakeholders and professionals in the process. As you know, we discovered that only two more years remained in which life safety projects can be completed. Therefore, the summer projects for summer 2010 and 2011 are much larger than in past summers.

Some new processes have been put into place this year. We have lengthened the time frame for preparing bid documents. This allows ample time to make sure bid documents are accurate and complete. We permitted Wight and Company to perform "destructive investigations". This permits minor damage to areas in order to see behind walls and ceilings in order to gain a better understanding of what cannot be seen. District B & G staff spent one full week reviewing the bid specifications for accuracy. The work of these district employees revealed many items that needed to be corrected, but could only be known by employees familiar with the building. This change should result in better bid prices, less surprises during construction and fewer change orders. We have also changed the approval and bid timeframe in order to be early into the market with bid documents in order to get the best possible prices and vendors in the market place. We have shortened the timeframe by several months. As a result, over 100 vendors attended our pre-bid conference and walk through.

SUMMARY OF FINDINGS

On Friday, March 12, 2010, the District will be opening bids for our summer 2010 construction projects. We will summarize the bids as quickly as possible for presentation to the Board of Education at the Finance Committee meeting. Leanne Meyer-Smith from Wight and Company will be reviewing the bid results with the Board of Education.

Members from Wight and Company and District personnel that have been instrumental in these sweeping changes and improvements will be present at the Committee Meeting.

RECOMMENDATIONS

None at this time.

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education
FROM: Cheryl Witham
DATE: March 16, 2010
RE: Field Trip/Charter Bus Service Contract Renewal

BACKGROUND

At this time the District has completed the first of two allowable one-year contract extensions with R&D Bus Company. R&D Bus Company has been the field trip service provider for four years.

SUMMARY OF FINDINGS

The FY11 contract rates will remain the same as the current FY10 rates (which were also the same as the FY09 rates). The staff has been satisfied with the quality of service and reliability of R&D Bus Company.

The District intends to bid these services for the 2011-2012 school year. These bids will be presented to the Board of Education in the spring of next year.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

To approve the second one-year extension on the contract with R&D Bus Company.

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: March 16, 2010

RE: Printing Services Contract Renewal

BACKGROUND

On July 1, 2008, the District signed a one-year contract with Meck Printing, the lowest responsible bidder (by 19%) from the printing bid. The bid contract allows for up to three one-year extensions.

SUMMARY OF FINDINGS

Meck has provided superb customer service and product quality. In addition, Meck has been very mindful of cost-containment measures such as minimizing page counts, utilizing more economical paper stock and reducing color ink usage.

Meck printing has proposed a price increase of about 1.3% for all printing projects for fiscal year 2010. See the attached contract for price breakdown.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

To exercise the second of three one-year extensions with MECK Printing.

Contract for Sale of Goods

This Contract for Sale of Goods is made this **25 day of February, 2010** by and between **Oak Park and River Forest High School** and, a [STATE OF ORGANIZATION], with its principal place of business at 201 N. Scoville Ave, Oak Park, IL 60302 ("Seller") and **MECK Print, Inc.**, a [CORPORATION/], with its principal place of 830 S. Kenilworth Ave Oak Park, IL 60304 ("Buyer") for the purchase of the goods described below:

Qty.	Description	2009/2010 Pricing	2010/2011 Pricing
4,000	Student Handbook and Planner (160 pages)	\$ 8,392.00	\$ 8,440.00
1,500	School Profile	\$ 455.00	\$ 465.00
500	Tradition of Excellence (32 pages)	\$ 1,785.00	\$ 1,820.00
4,000	Academic Catalog	\$ 5,927.00	\$ 5,995.00
13,000	Summer School Brochure	\$ 6,310.00	\$ 6,380.00
2,800	Crest (128 pages oblong/1 color cover)	\$ 5,320.00	\$ 5,410.00
750	Interpretations (200 pages)	\$ 5,110.00	\$ 5,190.00
5,000	Commencement Book (36 pages)	\$ 4,785.00	\$ 4,880.00

1. Term. This Contract shall begin on June 1, 2009, and end upon the last delivery, which shall be shipped, with or without requisition for the balance of goods then unshipped, by August 12, 2010, unless the parties agree otherwise. However, if as of such date, Buyer is in arrears on the account, Seller may then cancel this Contract and sue for its damages, including lost profits, offsetting the deposit there against, and further recover its cost of suit including attorney fees.

2. Delivery. Buyer will give Seller 2 days' advance notice regarding the quantity requested for delivery. Upon receipt of the request for delivery, Seller will arrange for delivery through a carrier chosen by Seller, the costs of which shall be **F.O.B.Oak Park and River Forest High School**. Delivery dates are to be discussed with each department as per needs, and art approval.

3. Risk Of Loss. The risk of loss from any casualty to the Goods, regardless of the cause, will be the responsibility of the Seller until the Goods have been received by the Buyer.

4. Acceptance. Buyer will have the right to inspect the goods upon receipt, and within 7 business days after delivery, Buyer must give notice to Seller of any claim for damages on account of condition, quality, or grade of the goods, and Buyer must specify the basis of the claim in detail. Failure of Buyer to comply with these conditions will constitute irrevocable acceptance of the goods by Buyer. All notices between the parties must be in writing and delivered by courier or by certified mail, return receipt requested.

5. Charges. Seller shall invoice Buyer upon and for each shipment. Buyer shall pay all charges on terms of **NET 30 days**. Any late payment shall bear a late charge of 1%.

6. Deposit. Upon signing this Contract, Buyer shall pay Seller a deposit of \$0.00 toward the total price as a precondition for Seller's performance, which deposit is to be credited to the last shipment.

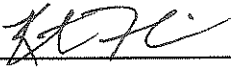
7. Warranty. Seller warrants that the goods sold hereunder are new and free from substantive defects in workmanship and materials. Seller's liability under the foregoing warranty is limited to replacement of goods or repair of defects or refund of the purchase price at Seller's sole option. No other warranty, express or implied, is made by Seller, and none shall be imputed or presumed.

8. Taxes. All sales taxes, tariffs, and other governmental charges shall be paid by Buyer and are Buyer's Responsibility Except As Limited By Law.

9. Governing Law. This Contract shall be governed by the laws of the State of Illinois. Any disputes hereunder will be heard in the appropriate federal and state courts located in Cook County, Illinois.

10. Force Majeure. Seller may, without liability, delay performance or cancel this Contract on account of force majeure events or other circumstances beyond its control, including, but not limited to, strikes, acts of God, political unrest, embargo, failure of source of supply, or casualty.

11. Miscellaneous. This Contract contains the entire agreement between the parties and supersedes and replaces all such prior agreements with respect to matters expressly set forth herein. No modification shall be made to this Contract except in writing and signed by both parties. This Contract shall be binding upon the parties and their respective heirs, executors, administrators, successors, assigns and personal representatives.



2-25-10

Seller Kristian Frumkin
President, MECK Print, Inc.
830 S. Kenilworth Ave
Oak Park, IL 60304

Date

Buyer Dr. Ralph H. Lee
President, Board of Education
Oak Park and River Forest High School
201 N. Scoville Ave
Oak Park, IL 60302

Date

Oak Park and River Forest High School
District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: March 16, 2010

RE: Executive Bid Summary for Photography Services RFP

BACKGROUND

On February 23, 2010 proposals were solicited for school photography services. This RFP will result in a one-year contract with the successful vendor, providing for up to three, one-year extensions.

SUMMARY OF FINDINGS

Bids were received from four vendors: HR Imaging, Lifetouch by Prestige, Visual Image Photography (VIP).

The proposals were objectively scored by price (20% of the score), reference checks (25%) and a subjective review of proposals and sample portfolios by our Yearbook Advisor and Fine Arts Department Chair (55%).

Vendors were provided with an estimated revenue amount for the District's FY10 portrait package sales. From this, they were asked to provide the total rebate that they would remit to the District during the contract period.

Bid results:

<u>Vendor</u>	<u>Cost</u>	<u>Technical</u>	<u>References</u>	<u>Total</u>
HR Imaging	20.00	25.50	17.00	62.50
Lifetouch	14.96	38.50	24.50	77.96
VIP	12.55	55.00	25.00	92.55

VIP has provided a high level of photographic services for the district in the past. In addition to affording the photography and yearbook students several mentoring opportunities and learning seminars, VIP is offering higher levels of rebates to be more competitive within this process. While the rebate total is still the lowest of the three vendors, the quality, customer service and additional services make their proposal the most beneficial in the long run.

VIP's pricing on student portrait packages falls midway between the cheapest (HR Imaging) and the most expensive (Prestige). Based on the sample submissions, as noted in the technical scoring, VIP offers a superior quality product when compared to the other two firms that submitted proposals.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

Award the contract to Visual Image Photography (VIP).

Cost scoring (maximum 20 points)

	<u>HR Imaging</u>	<u>Lifetouch</u>	<u>VIP</u>
Senior Portraits	\$ 8,125.00	\$ 7,000.00	\$ 7,000.00
Underclass	2,600.00	2,500.00	960.00
Dances	684.00	1,000.00	500.00
Athletic	1,975.00	2,000.00	1,450.00
Fundraising*	-	500.00	1,000.00
Halls/Walls			
Enlargements	-	-	-
Signing Bonus	4,000.00	-	-
Total Annual			
Revenue to D200	<u>\$ 17,384.00</u>	<u>\$ 13,000.00</u>	<u>\$ 10,910.00</u>
Cost score	20.00	14.96	12.55

* HR has proposed a 15% Rebate on all Fundraising order revenue

Technical Scoring (22 points maximum each)

Scored by District Evaluation Team

<u>Boulware</u>	Quality of products, based on sample submission	Technical abilities of vendor	<u>Carrow</u>	Quality of products, based on sample submission	Technical abilities of vendor	<u>Average</u>	Quality of products, based on sample submission	Technical abilities of vendor
HR Imaging	10	17	HR Imaging	10	14	HR Imaging	10	15.5
Lifetouch	20	21	Lifetouch	16	20	Lifetouch	18	20.5
VIP	25	30	VIP	25	30	VIP	25	30

Technical Scoring (maximum 10 points each)
 Scored by vendor references

<u>Reference 1</u>	Vendor Relations	Operational Relations	<u>Reference 2</u>	Vendor Relations	Operational Relations	<u>Average</u>	Vendor Relations	Operational Relations
HR Imaging	9.00	8.00	HR Imaging	9.00	8.00	HR Imaging	9.00	8.00
Lifetouch	15.00	10.00	Lifetouch	15.00	9.00	Lifetouch	15.00	9.50
VIP	15.00	10.00	VIP	15.00	10.00	VIP	15.00	10.00

OPRFHS D200
PHOTOGRAPHY SERVICES RFP
OVERALL SCORES
Maximum 100pts

<u>Vendor</u>	<u>Cost</u>	<u>Technical</u>	<u>References</u>	<u>Total</u>
HR Imaging	20.00	25.50	17.00	62.50
Lifetouch	14.96	38.50	24.50	77.96
VIP	12.55	55.00	25.00	92.55



VISUAL IMAGE PHOTOGRAPHY, INC.

Action * Portraits * School Pictures * Team Sports * Weddings

Page 3

Senior Portrait Package Descriptions

A	B	C	D	E	F	G
1-16x20 5-8x10 6-5x7 56-Wallet	1-16x20 4-8x10 4-5x7 48-Wallet	1-11x14 2-8x10 2-5X7 4-4X6 32-Wallet	2-8x10 4-5x7 2-4x6 32-Wallet	1-8x10 2-5x7 4-4x6 32-Wallet	1-8x10 2-5x7 2-4x6 16-Wallet	1-5x7 2-4x6 8-Wallet
\$400.00	\$350.00	\$325.00	\$300.00	\$250.00	\$200.00	\$125.00

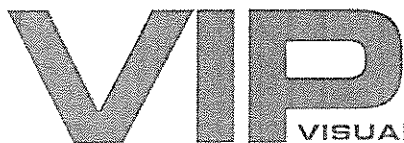
Add a photo CD to your package for:

\$60.00	\$75.00	\$90.00	\$110.00	\$125.00	\$140.00	\$165.00
---------	---------	---------	----------	----------	----------	----------

If you do not order a package, a photo CD may be purchased for \$250.00. All photo CD's include 10 high resolution images of your choice.

Featured add-ons:

	<u>1st Print</u>	<u>Additional</u>	<u>Wallet Specials</u>
1-20x24	\$200.00	\$145.00	64-\$65.00
1-16x20	\$135.00	\$110.00	48-\$55.00
1-11x14	\$105.00	\$ 72.00	32-\$45.00
1-8x10	\$ 52.00	\$ 46.00	24-\$40.00
1-5x7	\$ 42.00	\$ 35.00	16-\$30.00
1-4x6	\$ 25.00	\$ 19.00	8 -\$20.00
TRIO	\$ 65.00	\$ 44.00	
EMBASSY	\$140.00	\$ 99.00	
50 BIZ CARDS	\$35.00		



VISUAL IMAGE PHOTOGRAPHY, INC.

Action • Portraits • School Pictures • Team Sports • Weddings

Page 7

Package Descriptions – Prepaid Program – Mail Home

1	2	3	4	5	6
3-8x10	2-8x10	1-8x10	3-5x7	2-5x7	2-3x5
4-5x7	3-5x7	3-5x7	2-3x5	2-3x5	4-Wallets
4-3x5	2-3x5	2-3x5	12-Wallets	4-Wallets	
12-Wallets	12-Wallets	12-Wallets	8-Exch		
8-Exch	8-Exch	8-Exch			

Base Prices:

\$37.00	\$31.00	\$26.00	\$21.00	\$15.00	\$10.00
---------	---------	---------	---------	---------	---------

w/P&H:

\$42.00	\$36.00	\$31.00	\$26.00	\$20.00	\$15.00
---------	---------	---------	---------	---------	---------

Featured ala carte items:	1-8x10 Print	\$10.00
	2-5x7 Prints	\$8.00
	4-3x5 Prints	\$8.00
	8 Wallets	\$8.00
	16 Exchange Wallets	\$8.00
	Photo CD	\$25.00
	Retouching	\$8.00

Specialty Items:	Ceramic Coffee Mug	\$11.00
	Stainless Steel Travel Mug	\$14.00
	Aluminum Water Bottle	\$11.00
	Mouse Pad	\$6.00
	Carabiner Key Chain	\$13.00

Add a photo CD for \$15.00 with any purchased package.



VISUAL IMAGE PHOTOGRAPHY, INC.

Action • Portraits • School Pictures • Team Sports • Weddings

Page 10

Dance Package Descriptions and Pricing

1	2	3	4	5	6
2-8x10 4-5x7 16-Wallets	4-5x7 16-Wallets	2-8x10 8-Wallets	2-5x7 8-Wallets	1-5x7 4-Wallets	8-Wallets
\$50.00	\$40.00	\$35.00	\$30.00	\$20.00	\$15.00

GROUPS

(3 Person Minimum)
1-5x7 per Person
\$5.00 per person in photo

**Photographs will be mailed to the home address.
All package prices include sales tax, postage and handling.**



VISUAL IMAGE PHOTOGRAPHY, INC.

Action • Portraits • School Pictures • Team Sports • Weddings

Page 13

Sports Packages

A 1-8x10 Group 2-8x10 Indv. 2-5x7 Indv. 4-3x5 Indv. 18-Wallets \$45.00	B 1-8x10 Group 1-8x10 Indv. 3-5x7 Indv. 2-3x5 Indv. 18-Wallets \$39.00	C 1-8x10 Group 2-5x7 Indv. 2-3x5 Indv. 13-Wallets \$33.00	D 1-8x10 Group 1-5x7 Indv. 2-3x5 Indv. 9-Wallets \$31.00
E 2-8x10 Indv. 2-5x7 Indv. 4-3x5 Indv. 18-Wallets \$36.00	F 1-8x10 Indv. 3-5x7 Indv. 2-3x5 Indv. 18-Wallets \$30.00	G 2-5x7 Indv. 2-3x5 Indv. 13-Wallets \$23.00	H 1-5x7 Indv. 2-3x5 Indv. 9-Wallets \$21.00
I 9-Wallets \$12.00	J 18-Wallets \$15.00	K Indv. Photo CD \$30.00	L Indv. + Buddy CD \$50.00
M Personalization \$6.00	N Retouching \$10.00	O Buddy Package \$22.00	P 2-3" Photo Buttons \$9.00
Q 2-Gear Bag Tags \$10.00	R 2-3x5 Magnets \$10.00	S 1-11x14 Indv. \$22.00	T 1-16x20 Indv. \$26.00
U 1-8x10 Group \$16.00	V 1-11x14 Group \$18.00	W 1-16x20 Group \$20.00	

HR IMAGING

Pricing Addendum for Oak Park and River Forest High School - 2010

Underclass Pricing

Package	Photo CD	Retouch	8x10	5x7	3x5	2x3	1.5x2.5	Price
A	1	Free	3	2	4	16	16	\$30.00
B	1	Free	2	2	4	12	8	\$27.00
C	0	0	1	2	4	8	8	\$24.00
D	0	0	1	1	2	4	8	\$20.00
E	0	0	0	1	2	4	8	\$15.00
F	0	0	0	0	2	4	0	\$8.00

Dance Pricing

Package	8x10	5x7	3x5	2x3	Price
A	2	2	4	24	\$50.00
B	2	0	2	24	\$40.00
C	0	2	2	24	\$30.00
D	0	2	2	12	\$20.00
E	0	2	0	4	\$15.00
F	0	0	2	4	\$10.00
I - Group	0	1	0	4	\$6.00

Sport Pricing

Package	8x10	5x7	3x5	2x3	Team	Price
A	2	2	4	16	1	\$39.00
B	1	3	2	16	1	\$34.00
C	0	2	2	12	1	\$26.00
D	0	1	2	8	1	\$21.00
E	2	2	4	16	0	\$29.00
F	1	3	2	16	0	\$24.00
G	0	2	2	12	0	\$16.00
H	0	1	2	8	0	\$11.00

Senior Pricing

Package	Poses	Desk Print	Image Collection	LowRes CD	HiRes CD	16x20	11x14	8x10	5x7	3x5	Wallets	Price
A	Unlimited	Free	Free	Free	Free	1	1	5	10	24	104	\$343.50
B	8	Free	Free	Free	0	0	1	4	8	12	64	\$283.50
C	3	0	0	Free	0	0	0	3	8	12	48	\$248.50
D	2	0	0	Free	0	0	0	3	4	8	32	\$203.50
E	1	0	0	0	0	0	0	1	4	8	32	\$158.50
F	1	0	0	0	0	0	0	0	2	4	32	\$108.50
G	1	0	0	0	0	0	0	0	0	4	16	\$73.50

All Prices are FINAL costs to parents, and include ALL Sales Tax & Mailing

PRESTIGE SENIOR PORTRAITS

Item Code	Perfect Package	Elite*	Senior Special	Supreme	Ultra	Collegegate	Graduate	Varsity	Intro
11609	16x20 - 11x14	16x20 - 11x14	16x20 - 11x14	11x14	11x15	11x16	11x17	11x18	11x19
Poses	Unlimited	8	8	4	4	2	2	1	1
Product / Points	60 points	-	-	-	-	-	-	-	-
Price	\$499	\$449	\$399	\$339	\$279	\$239	\$187	\$147	\$107
Wallets	1 pt	96	80	64	56	40	32	16	8
4x5s	1 pt	8	8	8	8	8	4	4	4
5x7s	2 pt	8	8	6	4	4	4	4	2
8x10s	3 pt	4	3	2	2	1	1	-	-
11x14	4 pt	1*	1*	-	-	-	-	-	-
16x20	5 pt	1*	1*	-	-	-	-	-	-
20x24	-	-	-	-	-	-	-	-	-
Wallet Box	1 pt	Y	Y	Y	Y	Y	Y	Y	-
Wallet Album	2 pt	Y	Y	Y	Y	Y	Y	Y	-
Pers. Wallets	3 pt	Y	Y	Y	Y	Y	-	-	-
Proofs & Folio	6 pt	Y	Y	Y	-	-	-	-	-
Senior Pk CD	5 pt	Y	Y	Y	Y	-	-	-	-
Wallet Frame	2 pt	Y	-	-	-	-	-	-	-
Senior Frame	3 pt	Y	Y	-	-	-	-	-	-
Graduation Cards	-	-	-	-	-	-	-	-	-
Graduation Posters	-	-	-	-	-	-	-	-	-
Linen Texture	2 pt	-	-	-	-	-	-	-	-
Canvas	7 pt	-	-	-	-	-	-	-	-

Ala Carte

Product	Item #	Price	Product	Item #	Price
24x30	7201	\$335	24x30	6033	\$150
20x24	7202	\$225	20x24	6022	\$100
16x20	7211	\$165	16x20	6020	\$75
11x14	7212	\$115	11x14	6019	\$50
8x10	7213	\$45	8x10	6018	\$20
(2) 8x7	7214	\$45	(2) 5x7	6016	\$20
(4) 4x5	7215	\$45	(4) 4x5	6011	\$20
8 wallets	7216	\$45	8 wallets	6001	\$20
24 wallets	7220	\$99	24 wallets	6003	\$30
48 wallets	7221	\$99	48 wallets	6006	\$45

* Indicates package contains their choice of 11x14 or 16x20 - may only choose one or the other.

Charges

Personalized Wallets	Item #	Price
Canvas	7005	\$20
Protective Finish	7219	\$75
Linen Texture	7011	\$20
Extra Pose	7013	\$20
Basic Retouching (10025)	7012	\$19
Premium Retouching	10036	\$20

Other

Product	Item #	Price
Proof Set / Folio (ala carte)	7238	\$155
Proof Set / Folio (add-on)	7006	\$79
Proof Set (ala carte)	7223	\$145
Proof Set (add-on)	7001	\$75
Folio (ala carte)	7207	\$20
Folio (add-on)	7002	\$20
Wallet Frame	7400	\$10
Wallet Album	7048	\$15
2011 Class Seals	11631	\$15
Senior Frame	7047	\$20
4x5 Frame - Walnut	7250	\$15
4x5 Frame - Black	7251	\$15
Grad Cards	6895	\$59
Grad Posters	6815	\$89
GY11 4x5 2 Pose Metallic Exchange	11672	\$39
GY11 4x5 3 Metallic Pose Exchange	11673	\$39
Framed Trio	10346	\$120
5x7 Tassel Frame	10835	\$40
10x10 Canvas	10345	\$80
GY11 4x5 2 Pose Photo Paper Exchange	11537	\$29
GY11 4x5 3 Pose Photo Paper Exchange	11618	\$29
GY11 Mini Exchange	11621	\$45

Underclass	A	B	C	D	E	F	G	H	I	J	K	L	M	N
8X10		1	1	2	3					1				
5X7	2	2	3	4	4				2					
3X5	4	4	4	4	8	4	2				4			
2X3	8	8	12	16	16	8	4	8				18	4	
1.5X2.5														
CD				1	1									1
Price	\$22	\$26	\$30	\$37	\$44	\$16	\$12	\$11	\$11	\$11	\$11	\$11	\$9	\$25

Retouching	\$6
Premium Retouching	\$12
Mail Home per package	\$4

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: March 16, 2010

RE: Executive Summary for Athletic Training Services RFP

BACKGROUND

On March 5, 2010, proposals were received for athletic training services. While these services are specifically exempted from bid law, the Chief Financial Officer requested that the District perform a public RFP process to ensure that the District is receiving the highest-quality service at a competitive price. The method of award was scored both objectively and subjectively, with cost accounting for 50% of the available points and the quality of service as determined by reference checks and staff evaluation of proposals accounting for the other 50% of the available points.

SUMMARY OF FINDINGS

Proposals were received from two firms: A.T.I. Physical Therapy and AthletiCo, Ltd. The Athletic Director contacted references from both firms and the proposals were reviewed by a committee comprised of the Athletic Director, Supervisor of Finance and the Purchasing Coordinator. The firms' cost proposal was computed as well and the combined results are below.

See also additional rationale from the Athletic Director, attached. This new contract will incorporate three (3) additional hours of coverage each week during the summer camps. The annual amount of \$65,388.67 is actually just under the current contract price of \$65,844.81 that we are paying this year, the District will be receiving more services at a reduced rate.

Oak Park and River Forest High School District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

	<u>A.T.I.</u>	<u>AthletiCo, Ltd.</u>
3-year Price	\$ 187,296.00	\$ 196,166.43
Cost Score	<u>50</u>	<u>47.63</u>
(maximum 50)		
<u>Committee Evaluation</u>		
Staff Experience	7	10
Technical Abilities	9	10
Value-added Services	10	10
<u>References</u>		
Vendor Relations	9	10
Operational Relations	9	10
Technical Score	<u>44</u>	<u>50</u>
(maximum 50)		
Total Score	94	97.63

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

Award a three-year contract to AthletiCo, Ltd.

Oak Park and River Forest High School
District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Tim Keeley

FROM: John Stelzer

DATE: March 11, 2010

RE: Athletic Training Services RFP

Please find below information and rationale for continuing our current relationship with AthletiCo for athletic training services at OPRFHS.

1) Quality and experience of current athletic trainers

- Head Trainer, Shannon Wyatt has been assigned to OPRFHS for the past four (4) years
- She has relocated to Oak Park, in order to be more ingrained in the school and community
- She is available during off hours for students, athletes and parents (e.g. came into school at 7:00am recently to assess an injured student)
- Volunteers her time in the school's Best Buddy Program
- Recipient of the school's "Courageous Huskie Award"
- Proactive approach to the Athletic Training services of OPRFHS, and the needs of athletes, parents and coaches

2) Value added services

- Strength & Conditioning program for Girls Basketball – decreased injuries – data presented at annual coaching symposium in Feb. 2010
- Additional summer camp hours during summer of 2009 – at no cost
- Huskie Healthy Lifestyle Night – provide 4-5 presenters on various topics for students and parents

3) Relationship Building

- Our trainers have weekly hours with our team Physician group, Midwest Orthopedics, this allows our students/families priority appointments (e.g. family without insurance was able to get an appointment and services on the same day due to Shannon's relationship with doctors)
- Numerous situations where Shannon has met families at emergency rooms, doctors offices, etc., after hours to ensure that the student and family were informed and felt assured of the care that was being provided

TO: Board of Education

FROM: Tim Keeley

DATE: March 16, 2010

RE: Executive Bid Summary for Xerographic Paper Bid

BACKGROUND

On February 22, 2010, bids were solicited for Fiscal Year 2011 xerographic paper. Specifications were based on Fiscal Year 09 usage.

SUMMARY OF FINDINGS

Three vendors submitted bids: Boss Online, Murnane Paper and Ricoh Corporation. RIS, formerly Ricoh as well as Savin Paper did not provide samples of their product for testing in our machines, a requirement of the bid process that all other vendors followed. Follow-up contact with RIS was made, they declined to provide samples and indicated that they would fully participate per the guidelines, next year. The results are as follows (cost per case):

<u>Plain White</u>	<u>Price/Case</u>	<u>Qty</u>	<u>Ext</u>
Boss Online	\$ 27.00	2000	\$54,000.00
Murnane Paper	\$ 28.60	2000	\$57,200.00
Quill Corp.	\$ 28.90	2000	\$57,800.00
RIS	\$ 26.82	2000	\$53,640.00

<u>Colors</u>	<u>Price/Case</u>	<u>Qty</u>	<u>Ext</u>
Boss Online	\$ 36.00	200	\$ 7,200.00
Murnane Paper	\$ 34.90	200	\$ 6,980.00
Quill Corp.	\$ 34.90	200	\$ 6,980.00
RIS	\$ 33.82	200	\$ 6,764.00

<u>3-Hole Punched</u>	<u>Price/Case</u>	<u>Qty</u>	<u>Ext</u>
Boss Online	\$ 31.00	80	\$ 2,480.00
Murnane Paper	\$ 31.90	80	\$ 2,552.00
Quill Corp.	\$ 37.70	80	\$ 3,016.00
RIS	\$ 29.79	80	\$ 2,383.20

<u>11x17</u>	<u>Price/Case</u>	<u>Qty</u>	<u>Ext</u>
Boss Online	\$ 30.00	40	\$ 1,200.00
Murnane Paper	\$ 31.90	40	\$ 1,276.00
Quill Corp.	\$ 67.40	40	\$ 2,696.00
RIS	\$ 29.80	40	\$ 1,192.00

<u>TOTAL</u>	<u>Ext</u>
Boss Online	\$64,880.00
Murnane Paper	\$68,008.00
Quill Corp.	\$70,492.00
RIS	\$63,979.20

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

For the Board of Education to award the contract for plain copy, 3-hole and 11x17 paper to **Boss Online** and award the contract for color paper to **Murnane Paper** at the regular monthly meeting.

Oak Park and River Forest High School
District 200
201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education
FROM: Cheryl L. Witham
DATE: March 16, 2010
RE: Ombudsman Educational Services Contract

BACKGROUND

Ombudsman Educational Services provides an alternative off campus day program for Oak Park and River Forest Students. The services are primarily utilized for students that have been referred to the program due to discipline issues.

SUMMARY OF FINDINGS

The Chief Financial Officer and Assistant Principal for Health & Safety reviewed and discussed the program utilization for this fiscal year and plans for next year. During FY2010 the number of students attending Ombudsman has averaged 12 students per month from August through March.

RECOMMENDATION

Based upon the need for students who need alternatives to the regular education program due to discipline issues, we recommend that the Board of Education approve a contract to pre-pay for 10 slots at the rate of \$5,541.40 per slot. We believe that this would be more cost effective, opposed to referring additional students on an "as needed" basis at the cost of \$650 per student per month or \$40 per day once we have exceeded the number of contracted students.

OMBUDSMAN PROGRAM
Alternative Education Services Agreement
2010-2011 School Year

This Agreement is made and entered into this _____ day of _____, 2010, by and between Ombudsman Educational Services, Ltd., an Illinois corporation whose address is 1585 North Milwaukee Ave., Libertyville, IL 60048-1359 ("Ombudsman"), and the Oak Park River Forest School District 200, whose address is 201 North Scoville Avenue, Oak Park, IL 60302 (the "District").

Scope of Service Provided

Ombudsman provides the District an off-campus program intended to reduce drop-out rates, increase graduation rates, increase attendance levels, improve academic performance for drop-out prevention and offer the District's non-traditional learners a new opportunity to encounter an individualized learning experience different than that they encountered in the traditional school setting.

The Ombudsman Program is performance-based, allowing all students to work at their own pace and in many cases accelerate their own learning. An Individualized Learning Plan (ILP) is developed for each student, focused on developing their academic skills in Ombudsman's seven areas of study to help the student meet District and state learning standards. Ongoing assessment of students' academic skills in the seven areas of study allows the program to be customized for each student's needs and expected outcomes.

OES will provide, as necessary, certified teachers supported by other instructional personnel, less than a 10:1 student-to-instructor ratio for the majority of the school day, learning center site(s), equipment, and materials to support the accreditation of the program. OES will also provide attendance reports, quarterly progress reports, and semester/year-end transcripts as required by the District. The District will establish internal policies of entrance requirements, transportation, attendance standards and evaluation criteria consistent with the intents and purposes of the OES program.

8 to 18 slots: \$ 5,541.40 per slot times 10 slots equals a total cost of \$ 55,414.

- The District may refer students on an "as-needed" basis or in addition to slots purchased at a cost of \$650 per student per month, pro-rated at \$40 per day for partial months. The District will be billed for "as needed" slots on a monthly basis, and payment for "as needed" slots will be due upon receipt of invoices.
- The number of slots purchased may be increased through the end of September of the Renewal Year, with any increase in the number of slots must be agreed to in writing by OES and the District.
- A slot purchased by the District is a commitment to maintain student referrals. Billing will be based on the number of slots purchased, regardless of the number of student referrals.
- The District agrees to pay for the purchased slots in four (4) equal payments based upon the total purchase price of the slots. Payments will be due on August 15, October 15, January 15, and March 15, of the Renewal Year.

- The program, and the term of this Agreement, will be for the course of the regular school year pursuant to the District's calendar.
- The District and Ombudsman hereby ratify and confirm all of the terms of the Agreement.

District Authorization: _____

Print Name: _____

Position: _____

Date: _____

OES Authorization:  _____

Print Name: Allison O'Neill

Position: Chief Operating Officer

Date: March 5, 2010

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl L. Witham

DATE: March 16, 2010

RE: Authorization to Commence 2010 Audit

BACKGROUND

At this time each year the Board of Education authorizes the Chief Financial Officer to commence the annual audit. Crowe-Horwath provided the district's audit services for fiscal year ending June 30, 2010. This is the second year of a three year contract.

SUMMARY OF FINDINGS

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

To authorize the Chief Financial Officer to commence with the annual audit for fiscal year ending June 30, 2010 at the March 25th meeting.

Oak Park and River Forest High School
District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl L. Witham

DATE: March 16, 2010

RE: Authorization to Place District 200 Amended Budget FY'10 on Display

BACKGROUND

Attached is the Amended Budget that will be presented and discussed at the March 16th Finance Committee Meeting. This is presented for the consideration of the Board of Education and the communities of Oak Park and River Forest.

SUMMARY OF FINDINGS

The Amended Budget will be placed on display for 30 days beginning March 18, 2010.

The Board will adopt the Amended Budget for FY '10 at the April 22, 2010 Board of Education meeting.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

It is recommended that the Board of Education at the March 16, 2010 Special Board meeting adopt the resolution to place the Amended Budget for FY '10 on display for thirty days beginning March 18, 2010

**OAK PARK & RIVER FOREST HIGH SCHOOL
FISCAL YEAR 2009 – 2010
AMENDED BUDGET
MANAGEMENT DISCUSSION AND ANALYSIS**

The Amended Budget is presented for the consideration of the Board of Education and the communities of Oak Park and River Forest. The Amended Budget will be placed on display for 30 days beginning March 18, 2010. There will be a presentation of the Amended Budget and a public hearing at the April 22, 2010 regularly scheduled Board of Education meeting.

The Original Budget, approved by the Board of Education in August 2009, was prepared based on the five-year projections using a zero-based budget model. Some of the assumptions used to compile the budget have now changed. The Amended Budget contains adjustments related to new information gathered since the Tentative Budget was presented to the Board last July.

Since the Original Budget was approved in August of 2009, the District has realized several cost saving initiatives.

- Refunded the Series 1998 Bonds for a savings of \$700,000 over the next 5 years.
- Restructured the Medical plans and a new broker for a savings of \$235,000 this year.
- Pre-purchased of energy for an estimated savings of \$50,000.
- Bid the waste management contract for a savings of \$23,000 per year.
- Signed the Enernoc contract for additional revenue of \$36,000 over the next 3 years.

In addition, the District has realized additional sources of revenue related to a surplus distribution from the River Forest TIF district in the amount of \$954,000 and \$1,000,000 excess Loss and Cost reserves from the Bond and Interest Fund. These funds will be used for much needed construction projects on the vintage building.

EDUCATION FUND

Revenue

Federal sources of revenue have been adjusted to reflect actual grant amounts. State sources have been reduced due to the reduction in the State Hold Harmless of \$25,000 and the State Block Grant of \$82,000.

Expenditures

Minor changes have been made in different program areas to adjust the budget for changes in plans. Amounts have been increased in some areas with corresponding decreases in others.

The January 1, 2010 health insurance renewal was budgeted to be an increase of approximately 10%. However, no increase was necessary for the final 6 months of the fiscal year. The budget has been reduced by approximately \$300,000 to reflect the savings in premiums. This year the District selected a new insurance broker, change the HMO plan to self funded, increased the stop loss attachment point and moved the pharmacy plan back to Blue Cross Blue Shield.

The increase in Support Services—Administrative reflects an increase in the budget for Courageous Conversations about Race for \$15,000, expenses related to the Superintendent search for \$40,000, the Finance Advisory Committee for \$1,900, an increase in tuition costs for Harbor of \$55,000.

Federal Grants have been adjusted to reflect the actual grant amounts.

The remainder of the adjustments relate to the increases to the actual salaries compared to estimated salaries in various program areas and to reclassification of some account codes to properly reflect expenditures.

The \$1,000,000 transfer is the amount of funds transferred from the Working Cash Fund, to the Education Fund and then to the Operations and Maintenance Fund. These funds relate to the Bond refunding.

CAFETERIA FUND

Expenditures

The Support Services – Administrative budgeted expenditures were decreased by \$43,000 to reflect a reduction in salaries and food costs due to lower than anticipated catering functions and participation rates at the high school.

OPERATIONS AND MAINTENANCE FUND

Revenue

The District has received a surplus distribution from the River Forest Town Center TIF in the amount of \$954,000. The District intends to use these funds for refurbishment of science labs. The District refinanced the bonds, a part of the refinance plan included harvesting \$1,000,000 from the Bond and Interest Fund which was excess fund balance. The District plans to use these funds for summer 2010 construction projects.

Expenditures

The capital expenditures budget was increased to reflect an increase in costs related to construction projects. Several of the summer 2010 projects will begin before June 30, 2010 and we have adjusted the 2009-2010 budget to reflect those projects. The same dollar amount will be deducted from the 2010 – 2011 construction budget. This adjustment advances the payment of the bills into the 2009 – 2010 fiscal year while maintaining the total cost of construction over the two year period.

BOND AND INTEREST FUND

The District refinanced the series 1998 bonds. The refunding savings is approximately \$700,000. A part of the refinance plan included harvesting \$1,000,000 from the Bond and Interest Fund which was excess fund balance due to Loss and Cost accumulation.

LIFE SAFETY FUND

Expenditures

Several of the summer 2010 projects will begin before June 30, 2010 and we have adjusted the 2009-2010 budget to reflect those projects. The same dollar amount will be deducted from the 2010 – 2011 budget. This adjustment advances the payment of the bills into the 2009 – 2010 budget while maintaining the total cost of construction over the two year period.

TRANSPORTATION FUND

Expenditures

A slight adjustment was needed to record the anticipated cost for transportation for the Prom event.

ILLINOIS MUNICIPAL RETIREMENT/SOCIAL SECURITY FUND

Expenditures

Adjustments have been made to reflect IMRF expenditures for the summer school program, which were inadvertently omitted in the Original Budget. In addition, the rate increase effective 1/1/10 was less than anticipated due to the market recovery. We have adjusted the account accordingly.

MEDICAL SELF INSURANCE FUND

The District experienced a very positive renewal effective 1/1/10. There was no rate increase. The District has moved the HMO to a self-funded plan and the pharmacy has moved to Blue Cross Blue Shield. The budget has been adjusted to recognize the addition of the HMO premiums and claims in the self funded accounts.

OAK PARK RIVER FOREST HIGH SCHOOL
FISCAL YEAR 2010
AMENDED BUDGET

	EDUCATION FUND	DENTAL INS. FUND	MEDICAL INS. FUND	WORKERS' COMP. FUND	TORT FUND	BOOKSTORE FUND	FOOD SERVICE FUND	OP. & MAINT. FUND
Receipts								
Property Taxes	44,221,578	-	-	-	1,184,844	-	-	5,732,755
Other Local Sources	3,418,620	2,000	15,000	-	15,000	899,427	2,084,204	1,073,525
State Sources	2,315,135	-	-	-	-	-	7,812	-
Federal Sources	2,634,125	-	-	-	-	-	249,266	-
Insurance Premiums	-	453,053	4,443,347	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-	-
TIF Rebate	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	954,000
Total Receipts	52,589,458	453,053	4,443,347	-	1,199,844	899,427	2,341,282	7,760,280
Expenditures								
General Instruction	20,435,399	-	-	-	-	-	-	-
Special Education	5,511,306	-	-	-	-	-	-	-
Adult Education	20,282	-	-	-	-	-	-	-
Vocational Programs	376,506	-	-	-	-	-	-	-
Interscholastic Programs	2,042,932	-	-	-	-	-	-	-
Summer School	309,390	-	-	-	-	-	-	-
Drivers Education	764,284	-	-	-	-	-	-	-
Other Instructional	2,936,823	-	-	-	-	-	-	-
Support Svcs. - Pupil	7,013,924	-	-	-	-	-	-	-
Support Svcs. - Admin.	4,838,406	453,053	4,443,347	-	1,007,395	895,999	2,267,152	7,148,860
Construction	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Payment to Escrow	-	-	-	-	-	-	-	-
Total Expenditures	44,249,252	453,053	4,443,347	-	1,007,395	895,999	2,267,152	7,148,860
Sources of Funds	1,000,000	-	-	-	-	-	-	1,048,480
Uses of Funds	(1,000,000)	-	-	-	-	-	-	-
Change in Fund Balance	8,340,206	2,000	15,000	-	192,449	3,428	74,130	1,659,900
Beginning Balance (audited)	52,572,102	143,399	1,594,968	15,857	1,917,776	695,840	274,282	9,044,358
Est. Ending Balance	60,912,308	145,399	1,609,968	15,857	2,110,225	699,268	348,412	10,704,258

OAK PARK RIVER FOREST HIGH SCHOOL
FISCAL YEAR 2010
AMENDED BUDGET

	LIFE SAFETY FUND	BOND & INT. FUND	TRANSP. FUND	IMRF FUND	WORKING CASH FUND	FY 10 AMENDED BUDGET	FY 10 ORIGINAL BUDGET
Receipts							
Property Taxes	1,734,662	2,958,262	878,289	2,209,283	1,089,966	60,009,641	60,009,641
Other Local Sources	3,045	48,480	40,964	95,721	117,249	7,813,235	7,795,235
State Sources	-	-	630,354	-	-	2,973,301	3,074,490
Federal Sources	-	-	-	-	-	2,883,391	2,716,427
Insurance Premiums	-	-	-	-	-	4,896,400	4,831,816
Debt Proceeds	-	11,611,095	-	-	-	11,611,095	-
TIF Rebate	-	-	-	-	-	934,000	-
Transfers	-	-	-	-	-	-	-
Total Receipts	1,737,707	14,617,837	1,569,607	2,305,006	1,207,215	91,141,063	78,427,609
Expenditures							
General Instruction	-	-	-	336,852	-	20,792,251	20,937,388
Special Education	-	-	-	192,753	-	5,704,059	5,804,050
Adult Education	-	-	-	-	-	20,282	20,282
Vocational Programs	-	-	-	23,157	-	399,663	442,360
Interscholastic Programs	-	-	-	103,420	-	2,146,352	2,175,231
Summer School	-	-	-	3,346	-	312,736	310,296
Drivers Education	-	-	-	7,467	-	771,751	769,230
Other Instructional	-	-	-	1,021	-	2,937,844	2,967,209
Support Svs. - Pupil	-	-	1,494,837	358,504	-	8,867,265	9,023,213
Support Svs. - Admin.	-	-	-	873,584	-	21,927,796	20,789,707
Construction	1,313,537	-	-	-	-	1,313,537	963,537
Debt Service	-	4,624,861	-	-	-	4,624,861	3,482,174
Payment to Escrow	-	11,468,408	-	-	-	11,468,408	-
Total Expenditures	1,313,537	16,093,269	1,494,837	1,920,104	-	81,286,805	67,684,677
Sources of Funds	-	618,263	-	-	-	2,666,743	666,743
Uses of Funds	(618,263)	(48,480)	-	-	-	(1,666,743)	(666,743)
Change in Fund Balance	(194,993)	(905,649)	74,770	384,902	1,207,215	10,854,258	10,742,932
Beginning Balance (audited)	355,137	2,468,889	2,114,846	1,323,641	5,300,950	77,822,045	77,822,045
Est. Ending Balance	161,044	1,563,240	2,189,616	1,708,543	6,508,165	88,676,303	88,564,977

OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200
2009 - 2010 Amended Budget
March 2010

Education Fund

	<u>Original Budget 2009-2010</u>	<u>Amended Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Property Taxes	44,221,578	44,221,578	-	0.00%
Other Local Sources	3,400,620	3,418,620	18,000	0.53%
State Sources	2,416,324	2,315,135	(101,189)	-4.19%
Federal Sources	2,467,161	2,634,125	166,964	6.77%
	<u>52,505,683</u>	<u>52,589,458</u>	<u>83,775</u>	<u>0.16%</u>
<i>Expenditures</i>				
General Instruction	20,572,513	20,435,399	(137,114)	-0.67%
Special Education	5,592,252	5,511,306	(80,946)	-1.45%
Adult Education	20,282	20,282	-	0.00%
Vocational Programs	417,685	376,506	(41,179)	-9.86%
Interscholastic Programs	2,055,238	2,042,932	(12,306)	-0.60%
Summer School	309,488	309,390	(98)	-0.03%
Drivers Education	761,763	764,284	2,521	0.33%
Other Instructional	2,966,188	2,936,823	(29,365)	-0.99%
Support Svcs. - Pupil	7,144,050	7,013,924	(130,126)	-1.82%
Support Svcs. - Admin.	4,653,551	4,838,406	184,855	3.97%
	<u>44,493,010</u>	<u>44,249,252</u>	<u>(243,758)</u>	<u>-0.55%</u>
Sources of Funds	-	1,000,000	1,000,000	
Uses of Funds	-	(1,000,000)	(1,000,000)	
Change in Fund Balance	<u>8,012,673</u>	<u>8,340,206</u>	<u>327,533</u>	<u>4.09%</u>
Beginning Balance (audited)	<u>52,572,102</u>	<u>52,572,102</u>		
Ending Balance	<u>60,584,775</u>	<u>60,912,308</u>		

OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200
2009 - 2010 Amended Budget
March 2010

Tort Immunity Fund

	<u>Original Budget 2009-2010</u>	<u>Amended Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Property Taxes	1,184,844	1,184,844	-	0.00%
Other Local Sources	<u>15,000</u>	<u>15,000</u>	<u>-</u>	0.00%
	1,199,844	1,199,844	-	0.00%
<i>Expenditures</i>				
General Instruction	-	-	-	N/A
Interscholastic Programs	-	-	-	N/A
Support Svcs. - Admin.	<u>1,013,645</u>	<u>1,007,395</u>	<u>(6,250)</u>	-0.62%
	<u>1,013,645</u>	<u>1,007,395</u>	<u>(6,250)</u>	-0.62%
Change in Fund Balance	186,199	192,449	6,250	3.36%
Beginning Balance (audited)	<u>1,917,776</u>	<u>1,917,776</u>		
Ending Balance	<u>2,103,975</u>	<u>2,110,225</u>		

Bookstore Fund

	<u>Original Budget 2009-2010</u>	<u>Amended Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Other Local Sources	<u>899,427</u>	<u>899,427</u>	<u>-</u>	0.00%
	899,427	899,427	-	
<i>Expenditures</i>				
Support Svcs. - Admin.	<u>895,999</u>	<u>895,999</u>	<u>-</u>	0.00%
	<u>895,999</u>	<u>895,999</u>	<u>-</u>	
Change in Fund Balance	3,428	3,428	-	0.00%
Beginning Balance (audited)	<u>695,840</u>	<u>695,840</u>		
Ending Balance	<u>699,268</u>	<u>699,268</u>		

OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200**2009 - 2010 Amended Budget****March 2010****Cafeteria Fund**

	<u>Original Budget 2009-2010</u>	<u>Amended Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Other Local Sources	2,084,204	2,084,204	-	0.00%
State Sources	7,812	7,812	-	0.00%
Federal Sources	249,266	249,266	-	0.00%
	<u>2,341,282</u>	<u>2,341,282</u>	<u>-</u>	<u>0.00%</u>
<i>Expenditures</i>				
Support Svcs. - Admin.	2,309,947	2,267,152	(42,795)	-1.85%
Construction	-	-	-	N/A
	<u>2,309,947</u>	<u>2,267,152</u>	<u>(42,795)</u>	<u>-1.85%</u>
Change in Fund Balance	31,335	74,130	42,795	136.57%
Beginning Balance (audited)	<u>274,282</u>	<u>274,282</u>		
Ending Balance	<u>305,617</u>	<u>348,412</u>		

Operations and Maintenance Fund

	<u>Original Budget 2009-2010</u>	<u>Amended Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Property Taxes	5,732,755	5,732,755	-	0.00%
Other Local Sources	1,073,525	1,073,525	-	0.00%
Federal Sources	-	-	-	N/A
TIF Rebate	-	954,000	954,000	N/A
	<u>6,806,280</u>	<u>7,760,280</u>	<u>954,000</u>	<u>14.02%</u>
<i>Expenditures</i>				
Support Svcs. - Admin.	<u>6,198,860</u>	<u>7,148,860</u>	<u>950,000</u>	<u>15.33%</u>
	<u>6,198,860</u>	<u>7,148,860</u>	<u>950,000</u>	<u>15.33%</u>
Sources of Funds	48,480	1,048,480	1,000,000	2062.71%
Uses of Funds	<u>-</u>	<u>-</u>	<u>-</u>	
Change in Fund Balance	655,900	1,659,900	1,004,000	153.07%
Beginning Balance (audited)	<u>9,044,358</u>	<u>9,044,358</u>		
Ending Balance	<u>9,700,258</u>	<u>10,704,258</u>		

Note: Restricted Building Fund has been combined with the Operations & Maintenance Fund for FY 10.

OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200
2009 - 2010 Amended Budget
March 2010

Life Safety Fund

	<u>Original Budget 2009-2010</u>	<u>Amended Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Property Taxes	1,734,662	1,734,662	-	0.00%
Other Local Sources	3,045	3,045	-	0.00%
Bond Proceeds	-	-	-	N/A
	<u>1,737,707</u>	<u>1,737,707</u>	<u>-</u>	<u>0.00%</u>
<i>Expenditures</i>				
Construction	963,537	1,313,537	350,000	36.32%
	<u>-</u>	<u>-</u>	<u>-</u>	
	<u>963,537</u>	<u>1,313,537</u>	<u>350,000</u>	<u>36.32%</u>
Sources of Funds	-	-	-	
Uses of Funds	<u>(618,263)</u>	<u>(618,263)</u>	<u>-</u>	<u>0.00%</u>
Change in Fund Balance	155,907	(194,093)	(350,000)	224.49%
Beginning Balance (audited)	<u>355,137</u>	<u>355,137</u>		
Ending Balance	<u>511,044</u>	<u>161,044</u>		

OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200
2009 - 2010 Amended Budget
March 2010

Bond and Interest Fund

	<u>Original Budget 2009-2010</u>	<u>Amended Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Property Taxes	2,958,262	2,958,262	-	0.00%
Other Local Sources	48,480	48,480	-	0.00%
Bond Proceeds	-	10,810,000	10,810,000	N/A
Premium on Bonds	-	801,095	801,095	N/A
	<u>3,006,742</u>	<u>14,617,837</u>	<u>11,611,095</u>	<u>386.17%</u>
<i>Expenditures</i>				
Debt Service	3,482,174	4,624,861	1,142,687	32.82%
Payment to Escrow	-	11,468,408	11,468,408	N/A
	<u>3,482,174</u>	<u>16,093,269</u>	<u>12,611,095</u>	<u>362.16%</u>
Sources of Funds	618,263	618,263	-	
Uses of Funds	<u>(48,480)</u>	<u>(48,480)</u>	<u>-</u>	
Change in Fund Balance	94,351	(905,649)	(1,000,000)	-1059.87%
Beginning Balance (audited)	<u>2,468,889</u>	<u>2,468,889</u>		
Ending Balance	<u>2,563,240</u>	<u>1,563,240</u>		

Transportation Fund

	<u>Original Budget 2009-2010</u>	<u>Amended Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Property Taxes	878,289	878,289	-	0.00%
Other Local Sources	40,964	40,964	-	0.00%
State Sources	650,354	650,354	-	0.00%
Federal Sources	-	-	-	N/A
	<u>1,569,607</u>	<u>1,569,607</u>	<u>-</u>	<u>0.00%</u>
<i>Expenditures</i>				
Support Svcs. - Pupil	<u>1,488,837</u>	<u>1,494,837</u>	<u>6,000</u>	<u>0.40%</u>
	<u>1,488,837</u>	<u>1,494,837</u>	<u>6,000</u>	<u>0.40%</u>
Change in Fund Balance	80,770	74,770	(6,000)	-7.43%
Beginning Balance (audited)	<u>2,114,846</u>	<u>2,114,846</u>		
Ending Balance	<u>2,195,616</u>	<u>2,189,616</u>		

OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200
2009 - 2010 Amended Budget
March 2010

Illinois Municipal Retirement/Social Security Fund

	<u>Original Budget 2009-2010</u>	<u>Amended Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Property Taxes	2,209,285	2,209,285	-	0.00%
Other Local Sources	95,721	95,721	-	0.00%
	<u>2,305,006</u>	<u>2,305,006</u>	<u>-</u>	<u>0.00%</u>
<i>Expenditures</i>				
General Instruction	364,875	356,852	(8,023)	-2.20%
Special Education	211,798	192,753	(19,045)	-8.99%
Vocational Programs	24,675	23,157	(1,518)	-6.15%
Interscholastic Programs	119,993	103,420	(16,573)	-13.81%
Summer School	808	3,346	2,538	314.11%
Drivers Education	7,467	7,467	-	0.00%
Other Instructional	1,021	1,021	-	0.00%
Support Svcs. - Pupil	390,326	358,504	(31,822)	-8.15%
Support Svcs. - Admin.	885,889	873,584	(12,305)	-1.39%
	<u>2,006,852</u>	<u>1,920,104</u>	<u>(86,748)</u>	<u>-4.32%</u>
Change in Fund Balance	298,154	384,902	86,748	29.10%
Beginning Balance (audited)	<u>1,323,641</u>	<u>1,323,641</u>		
Ending Balance	<u>1,621,795</u>	<u>1,708,543</u>		

Working Cash Fund

	<u>Original Budget 2009-2010</u>	<u>Amended Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Property Taxes	1,089,966	1,089,966	-	0.00%
Other Local Sources	117,249	117,249	-	0.00%
	<u>1,207,215</u>	<u>1,207,215</u>	<u>-</u>	<u>0.00%</u>
<i>Expenditures</i>				
Other	<u>-</u>	<u>-</u>	<u>-</u>	N/A
	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Sources of Funds	-	1,000,000	1,000,000	N/A
Uses of Funds	<u>-</u>	<u>(1,000,000)</u>	<u>(1,000,000)</u>	N/A
Change in Fund Balance	1,207,215	1,207,215	-	0.00%
Beginning Balance (audited)	<u>5,300,950</u>	<u>5,300,950</u>		
Ending Balance	<u>6,508,165</u>	<u>6,508,165</u>		

OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200
2009 - 2010 Amended Budget
March 2010

Dental Insurance Fund

	Original Budget 2009-2010	Amended Budget 2009-2010	Difference Amount	Difference Percent
<i>Receipts</i>				
Insurance Premiums	453,053	453,053	-	0.00%
Other Local Sources	2,000	2,000	-	0.00%
	<u>455,053</u>	<u>455,053</u>	<u>-</u>	<u>0.00%</u>
<i>Expenditures</i>				
Staff Services	<u>453,053</u>	<u>453,053</u>	<u>-</u>	<u>0.00%</u>
Change in Fund Balance	2,000	2,000	-	0.00%
Beginning Balance (audited)	<u>143,399</u>	<u>143,399</u>		
Ending Balance	<u>145,399</u>	<u>145,399</u>		

Medical Self Insurance Fund

	Original Budget 2009-2010	Amended Budget 2009-2010	Difference Amount	Difference Percent
<i>Receipts</i>				
Insurance Premiums	4,378,763	4,443,347	64,584	1.47%
Other Local Sources	15,000	15,000	-	0.00%
	<u>4,393,763</u>	<u>4,458,347</u>	<u>64,584</u>	<u>1.47%</u>
<i>Expenditures</i>				
Staff Services	<u>4,378,763</u>	<u>4,443,347</u>	<u>64,584</u>	<u>1.47%</u>
Change in Fund Balance	15,000	15,000	-	0.00%
Beginning Balance (audited)	<u>1,594,968</u>	<u>1,594,968</u>		
Ending Balance	<u>1,609,968</u>	<u>1,609,968</u>		

Self-Insurance Workers' Comp Fund

	Original Budget 2009-2010	Amended Budget 2009-2010	Difference Amount	Difference Percent
<i>Receipts</i>				
Insurance Premiums	-	-	-	N/A
Transfers	-	-	-	N/A
	<u>-</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
<i>Expenditures</i>				
Staff Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Change in Fund Balance	-	-	-	N/A
Beginning Balance (audited)	<u>15,857</u>	<u>15,857</u>		
Ending Balance	<u>15,857</u>	<u>15,857</u>		

**RESOLUTION REGARDING
THE PREPARATION OF AN AMENDED BUDGET
FOR FISCAL YEAR 2009 - 2010**

BE IT RESOLVED by the Board of Education of the Oak Park and River Forest High School, Consolidated High School District Number 200, Cook County, Illinois, that Cheryl L. Witham, Chief Financial Officer, has prepared an amended budget for the fiscal year beginning July 1, 2009; that a draft thereof be made available for public inspection in the Business Office beginning at eight o'clock a.m., March 18, 2010; that a public hearing be held by this Board at seven-thirty p.m. on April 22, 2010, at the office of this Board for the purpose of considering and acting upon such budget; that the Secretary of this Board cause to be published in Oak Leaves and Wednesday Journal newspapers published in this school district, a notice of such public hearing, such notice to state that an amended budget for the fiscal year beginning July 1, 2009, has been prepared in tentative form as required by law and is available for public inspection at the office of this Board; and that Cheryl L. Witham be authorized to present the amended budget at the public hearing at 7:30 PM on April 22, 2010.

PASSED THIS 16th day of March 2010.

APPROVED:

President Protempore, Board of Education,
Oak Park and River Forest High School,
District No. 200, Cook County, Illinois

ATTEST:

Secretary, Board of Education,
Oak Park and River Forest High School,
District No. 200, Cook County, Illinois

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education
FROM: Cheryl L. Witham
DATE: March 16, 2010
RE: Appointment of Treasurer

BACKGROUND

The Board of Education, on a bi-annual basis must appoint a school treasurer according to Article 8 of the School code.

SUMMARY OF FINDINGS

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

To appoint Cheryl L. Witham, as School Treasurer for a period of two years at the March 16th meeting.

RESOLUTION TO APPOINT THE SCHOOL TREASURER

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Oak Park & River Forest High School District No. 200, Cook County, Illinois, as follows:

Section 1. The Board of Education appoints Cheryl L. Witham as School Treasurer in accordance with the provisions of Article 8 of the School Code; such appointment to become effective immediately, and to continue for a term through June 30, 2012, provided Cheryl L. Witham is then legally qualified to assume all duties of the office of School Treasurer. The School Treasurer shall receive annual compensation of \$5,000 to be paid in regular and equal installments in accordance with the School District's normal payroll practices. The School Treasurer shall assume and exercise those powers and duties set forth in Article 8 of the School Code and necessarily implied thereby.

Section 2. The School Treasurer is authorized and directed, in accordance with the provisions of Article 8 of the School Code, to obtain a Treasurer's bond in the amount specified by Section 8-2 of the School Code, 105 ILCS 5/8-2, and a special surety bond meeting the requirements of Section 19-6, 105 ILCS 5/19-6, of the School Code with regard to the School District's outstanding bond issuances, such bonds to have an effective date of March, 2010.

Section 3. The depositories designated on attached Exhibit A are hereby designated as authorized depositories of School District funds.

Section 4. THAT this Resolution shall be in full force and effect immediately and forthwith upon its passage.

AYES: _____

NAYS: _____

ABSENT: _____

Adopted this 16TH Day of March, 2010.

BOARD OF EDUCATION OF OAK PARK &
RIVER FOREST HIGH SCHOOL DISTRICT 200,
COOK COUNTY, ILLINOIS

By: _____
Its President Protempore

Attest:

By: _____
Its Secretary

EXHIBIT A
AUTHORIZED DEPOSITORIES

Harris Bank & Trust

Community Bank of Oak Park and River Forest

Illinois Liquid Asset Fund

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education
FROM: Cheryl L. Witham
DATE: March 16, 2010
RE: Monthly Financial Report

BACKGROUND

We have been working diligently on the Amended Budget and other time sensitive projects. The Monthly Financial report will be presented at the regular March 25th meeting.

SUMMARY OF FINDINGS

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

To approve the Monthly Financial report at the regular March 25th meeting

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl L. Witham

DATE: March 16, 2010

RE: Treasurer's Report

BACKGROUND

We have been working diligently on the Amended Budget and other time sensitive projects. The Treasurer's report will be presented at the regular March 25th meeting.

SUMMARY OF FINDINGS

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

To approve the Treasurer's report at the regular March 25th meeting