

Oak Park and River Forest High School
201 N. Scoville
Oak Park, Illinois 60302

BOARD POLICY, EVALUATION AND GOALS COMMITTEE MEETING
Thursday, June 17, 2010
Immediately Following Instruction Committee Meeting
Board Room
AGENDA

I. Approval of Minutes **Dr. Ralph H. Lee**

II. Consideration of the following Policies for First Reading and Action

A. Policy 3030, Athletics Field(s) and Stadium Lighting (New)

III. Consideration of the following Policies for Second Reading and Action

A. Policy 2121, Building Administrative Team (BAT)

IV. Additional Matters for PEG Committee Information/Deliberation

- A. Residency Confirmation (Discussion)
- B. Substance Use Infractions and Consequence

Docket:

- 1. Classification of Non-Affiliated Employees
- 2. Identify Protection Policy
- 3. Policy 3551, District Property

C: Board Members, Dr. Dietra D. Millard, Chair, Dr. Ralph H. Lee and Terry Finnegan, DLT & BLT

**Oak Park and River Forest High School
201 North Scoville Avenue
Oak Park, IL 60302**

**POLICY, EVALUATION, AND GOALS (PEG) COMMITTEE MEETING
May 17, 2010**

A Policy Committee meeting was held on Monday, May 17, 2010, in the Board Room of the Oak Park and River Forest High School. Chair Dr. Millard called the meeting to order at 9:40 a.m. Committee members present were Terry Finnegan, Dr. Ralph H. Lee, Dr. Dietra D. Millard, Amy Leafe McCormack, and Sharon Patchak-Layman. Also present were Dr. Attila J. Weninger, Superintendent; Nathaniel L. Rouse; Principal; Cheryl L. Witham, Chief Financial Officer; and Gail Kalmerton, Executive Assistant/Clerk of the Board.

Visitors James Paul Hunter, Faculty Senate Executive Committee Chair, and Dove Heider, OPRFHS faculty member.

Acceptance of April Committee Minutes

It was the consensus of the PEG Committee members to accept the minutes of the April 22, 2010 Committee meeting, as presented.

Consideration of the following Policies for Second Reading and Action

Policy 1125, School Auxiliary Organizations

It was the consensus of the PEG Committee members to recommend that the Board of Education amend Policy 1125, School Auxiliary Organizations, at its regular May Board of Education meeting, as presented

Policy 5112, Waiver of School Fees and Charges

It was the consensus of the Committee members to recommend that the Board of Education amend Policy 5112, Waiver of School Fees and Charges, at its regular May Board of Education meeting, as presented.

Discussion ensued about what fees in the registration fee were waived. After school activities and sporting activities are not included in the school registration fee. While Pay to Play is a fee that students pay separately, if a student were to express difficulty in paying it, it could be waived. This is past practice. The District must only pay fees that are required for educational process.

Policy 5114, Student Discipline

It was the consensus of the Policy Committee members to recommend to the Board of Education that it amend Policy 5114, Student Discipline, at its regular May Board of Education meeting.

Ms. Patchak-Layman felt that the Board of Education should actually approve the members of the Parent Teacher Advisory Committee, a requirement of *The School Code of Illinois*. Mr. Rouse reported that this committee is composed of parents, students, and faculty, and that the

members change yearly. There was no support for Ms. Patchak-Layman's suggestion from the other committee members.

Policy 5117, Residency & Tuition

It was the consensus of the Policy Committee members to recommend that the Board of Education amend Policy 5117, Residency and Tuition, at its regular May Board of Education meeting.

Ms. Patchak-Layman questioned the use of the word "duty" versus "power" in the first paragraph. It was explained that *The School Code of Illinois* requires the school to charge for tuition; and that it is not a matter of choice.

Policy 5143, Administering of Medications

It was the Consensus of the Policy Committee members to recommend that the Board of Education amend Policy 5143, Administering of Medications, at its regular May Board of Education meeting. The changes proposed reflected current practice.

Consideration of the following Policies for First Reading and Action

Policy 2121

It was the consensus of the Policy Committee members to recommend to the Board of Education that it approve Policy 2121, Building Administrative Team, for First Reading, at its regular May Board of Education meeting, as presented.

Additional Items for Discussion

Policy 2125, Vacations

Ms. Patchak-Layman stated that the administrative compensation package provides for a 12-month administrator 4 weeks of vacation and winter and spring break. Policy 2125, Vacations, provides for 20 days of vacation only. Dr. Weninger stated that administrators receive a written contract that specifies their individual benefits and the contract refers to non-duty days as being spring and winter break. The attorneys have now said that the employee contract would trump a Board of Education policy, however, it should be reconciled.

Dr. Millard noted that the task force next year on administrative compensation would address 1) non-duty days and 2) the ability for one group of people to extend the time in which they are allowed to take their vacation.

Dr. Lee acknowledged and appreciated Ms. Patchak-Layman's reading of the fine print and chastised the administration and the Board of Education for not being aware of the policy.

Adjournment

At 9:59 a.m., on Thursday, May 17, 2010, the Policy, Evaluation, and Goals Committee adjourned.

Policy 3030, Athletic Field(s) and Stadium Lighting

Athletic field(s) and stadium lighting shall be used for the purposes and benefits of the District and the community. The Superintendent (or his/her designee) is responsible for the development and implementation of a reasonable and appropriate plan for the purpose, usage, and schedule of said lights. The plan shall acknowledge and be within the limits of Village of Oak Park ordinances and special use permits. Any exceptions to these shall be sought through established Board and/or Village of Oak Park procedures.

Schedule and use of athletic field(s) and stadium lighting shall take into consideration and be respectful of the fields' and stadium's locations within a residential area. The Superintendent (or his/her designee) shall annually notify neighbors in the surrounding area through the District Neighborhood Network of the expected and anticipated use of lights on the field(s) and the stadium. Effort shall be made to notify neighbors of additions to the schedule with as much in advance notice as possible.

The Superintendent (or his/her designee) shall designate administrative and/or supervisory staff as contacts for neighbors in the event such contact is necessary during field(s) and stadium use with lights.

A. Athletic field(s) and stadium lights shall be used in accordance with the following procedures.

- 1. The lights shall be illuminated for Oak Park and River Forest High School District 200 approved programs, athletics, or activities. Approval from the Village of Oak Park shall be obtained as needed and per existing ordinances and special use permits.**
- 2. Lights shall be operated only by authorized District staff.**

B. The South Field lights shall be used in accordance with the following restrictions.

- 1. Light poles shall not exceed 100' in height and shall have a silver, galvanized steel finish.**
- 2. Lights atop the light poles shall be turned off not later than 8:00 p.m., Monday through Saturday.**
- 3. Lights atop the light poles shall not be used on Sundays.**
- 4. The gates to the South Fields shall be locked at 10:00 p.m., Sunday through Saturday, and re-opened at 6:00 a.m. each morning.**
- 5. Light spillage from the lights shall not exceed the foot candles set forth in the 2002 Village Special use permit.**
- 6. Adequate trash receptacles and trash clean-up services shall be provided at the South Fields and Stadium lights.**
- 7. Signage shall be provided at each gated entrance to the south Fields directing users to observe the "permit parking only" status of on-street parking in the neighborhood and other applicable conditions.**

8. The District shall not rent the South Fields for commercial purposes to a for-profit entity.

C. The Stadium lights shall be used in accordance with the following restrictions.

1. Light poles shall not exceed 100' in height and shall have a silver, galvanized steel finish.
2. On Mondays through Thursdays, in the fall and spring, lights shall be used only for games and practices, and only until 8:00 p.m. The lights shall be turned off no later than 8:00 p.m.
3. Friday night games shall be a maximum of 9 in the fall and 6 in the spring.
 - a. Varsity Football Friday night games will begin at 7:30 p.m., and every reasonable attempt shall be made to end those games no later than 10:30 p.m.
 - b. All other turf sports, (Lacrosse, Soccer, and Field Hockey) shall begin no later than 7:00 p.m., and every reasonable attempt will be made to end those games no later than 9:00 p.m.
4. Fall Friday night games will include 3-4 Football games (plus one additional game if OPRF makes the playoffs and if it is selected as a site); 2 boys' Soccer games; and 2 girls' Field Hockey games.
5. Spring Friday night games will include 2 girls' Soccer games; 2 girls' Lacrosse games; and 2 boys' Lacrosse games.
6. There will be no evening practices, games, or events on Saturday or Sunday nights, which would use the stadium lights.
7. The stadium shall be used with lights only by OPRF High School for its teams, groups, and events. No other external group(s) will use the stadium at night with or without lights.
8. The District shall not rent the Stadium and South Fields for commercial purposes to a for-profit entity.
9. Lights installed will provide maximum candle power for the field but with the least "light trespass" onto the street, homes, and adjacent areas. Lights shall have louvers that act as shields for better focus. The lighting system shall be "light structure green" technology by Musco.
10. During night games, the public address (PA) system shall be designed to minimize sound impact on surrounding property. Speakers will be designed so as to mitigate sound.
11. OPRF shall implement a clean-up plan for event evenings to ensure a clean neighborhood on mornings that follow, as early as 7:00 a.m., and personnel shall be assigned to provide any remaining clean up as necessary.
12. The District will work with neighbors and the Oak Park Police Department to develop and to implement a plan to ensure limited disruption and flow of traffic during events at which stadium lights are used.
13. The District will work with neighbors and the Oak Park Police Department to develop and to implement a safety plan during events at which stadium lights are used.

Amended Date(s):

Adopted Date:

Review Date:

Law Reference:

Related Policies:

Related Instructions

And Guidelines:

Cross Ref.:

Policy 2121, Building Administrative District Leadership Team (B.A.T.)(DLT) and Building Leadership Team (BLT)

~~The members of the Building Administrative~~The District Leadership Team (B.A.T.DLT) will be comprised of the Superintendent, Assistant Superintendent for Curriculum and Instruction, the Assistant Superintendent for Director of Human Resources, the Assistant Superintendent for Pupil Support Services, the Chief Financial Officer, the Director of Instruction Assessment and Research, Principal, Chief Information Officer, and the Director of Operations Communications and Community Relations Coordinator.

The Superintendent/~~Principal~~ will designate a member of B.A.T.the DLT to assume the Superintendent/~~Principal's~~ responsibilities in the Superintendent's/~~Principal's~~ absence. General responsibilities are assigned by the Superintendent/~~Principal~~.

The Building Leadership Team (BLT) is comprised of the Principal, Assistant Principal for Student Activities, Assistant Principal for Student Health and Safety, Assistant Principal for Student Services, and Athletic Director. The Principal will designate a member of the BLT to assume the Principal's responsibilities in the Principal's absence. General responsibilities are assigned by the Principal.

Position descriptions are reviewed and evaluations are conducted annually by the Superintendent/~~Principal~~ and are on file in the Superintendent/~~Principal's~~Human Resources Office.

Amended:	October 24, 2002; June 24, 1993; March 15, 1979
Adopted:	July 18, 1974
Review Date:	
Law Reference:	
Related Policies:	
Related Instructions And Guidelines:	
Cross Ref.:	