Oak Park and River Forest High School
201 N. Scoville
Oak Park, Illinois 60302

Special Board Meeting
Tuesday, December 8, 2009
Immediately following the Human Resources Committee Meeting
Board Room

AGENDA

1. Call to Order, Roll Call, and Introduction of Visitors  
   Dr. Ralph H. Lee

2. Visitor Comments

3. Approval of Check Distribution List dated Tuesday, December 8, 2009  
   Action

4. Approval of Contract with Wight  
   Action

5. Approval of Contract with Pacific Education Group  
   Action

6. Motion to go into closed session for the purpose of discussing the  
   Appointment, Employment and/or Dismissal of Personnel; and Collective  
   Bargaining and/or Negotiations  
   Action

7. Motion to Adjourn  
   Action

C: Board Members
Administrators
TO: Board of Education
FROM: Cheryl L. Witham
DATE: December 8, 2009
RE: Approval of Check Disbursements and Financial Resolutions

BACKGROUND
It is a requirement that the Board of Education accepts and approves the check disbursements.

SUMMARY OF FINDINGS
Attached are the check disbursement lists for December 8, 2009.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)
MOTION: To approve the December 8, 2009 check disbursement listing as presented.
RESOLUTION RATIFYING AND CONFIRMING
EXECUTION OF CERTAIN VOUCHERS
AND PAYMENT OF CERTAIN BILLS AND EXPENSES

Be it resolved by the Board of Education of the Oak Park and River Forest High School, District Number 200, Cook County, Illinois, as follows:

SECTION 1: That this Board of Education does hereby ratify and confirm the execution of the vouchers for this date of December 8, 2009 by the President and Secretary of this Board of Education, copies of which are attached hereto.

SECTION 2: That this Board of Education does hereby ratify and confirm that the payment of the bills and expenses were covered by the vouchers attached hereto.

SECTION 3: This resolution shall be in full force and effect upon its adoption.

ADOPTED this 8th day of December, 2009

President of the Board of Education

Secretary of the Board of Education

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Totals for checks $1,264.084.08
## Fund Summary

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*** Fund Summary Totals ***

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RESOLUTION RATIFYING AND CONFIRMING 
EXECUTION OF CERTAIN VOUCHERS 
AND PAYMENT OF CERTAIN BILLS AND EXPENSES

Be it resolved by the Board of Education of the Oak Park and River Forest High School, District Number 200, 
Cook County, Illinois, as follows:

SECTION 1: That this Board of Education does hereby ratify and confirm the execution of the 
vouchers from the Imprest Account for December 8, 2009 by the President and 
Secretary of this Board of Education, copies of which are attached hereto.

SECTION 2: That this Board of Education does hereby ratify and confirm that the payment of the 
bills and expenses were covered by the vouchers attached hereto.

SECTION 3: This resolution shall be in full force and effect upon its adoption.

ADOPTED this 8th day of December, 2009

President of the Board of Education

Secretary of the Board of Education
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Totals for checks: 11,029.15
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***Fund Summary Totals***

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******************************************* End of report *******************************************
RESOLUTION RATIFYING AND CONFIRMING 
EXECUTION OF CERTAIN VOUCHERS 
AND PAYMENT OF CERTAIN BILLS AND EXPENSES

Be it resolved by the Board of Education of the Oak Park and River Forest High School, District Number 200, Cook County, Illinois, as follows:

SECTION 1: That this Board of Education does hereby ratify and confirm the execution of the vouchers from the Student Activity Accounts for December 8, 2009 by the President and Secretary of this Board of Education, copies of which are attached hereto.

SECTION 2: That this Board of Education does hereby ratify and confirm that the payment of the bills and expenses were covered by the vouchers attached hereto.

SECTION 3: This resolution shall be in full force and effect upon its adoption.

ADOPTED this December 8, 2009

________________________________________________________________________
President of the Board of Education

________________________________________________________________________
Secretary of the Board of Education

Form: BD0001
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Totals for checks: 24,892.98
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Number Of Checks: 8
Total Checks: 8

Totes: Bank Total $8

AP/FR $3,280,124.59

************************** End of report **************************
Oak Park and River Forest High School
District 200
201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education
FROM: Nathaniel L. Rouse, Principal
DATE: December 8, 2009
RE: Pacific Educational Group (PEG) Contract

BACKGROUND
As part of our efforts to provide an inclusive education for all students by reducing racial predictability and disproportionality in student achievement and reducing systemic inhibitors to success for students and staff of color, we have begun professional development work surrounding race and its impact on student achievement. English Faculty member Devon Alexander and I have been co-facilitating this professional development.

As part of the professional development training for the facilitators, the Board of Education has previously approved for Devon to be able to attend two conferences of its choice this school year, which the district would pay for (See attached). His first conference was the Courageous Conversations Summit that took place in Baltimore, MD this fall. We currently have $3500 budgeted for his next training, which will be discussed in the subsequent portions of this memo.

SUMMARY OF FINDINGS
BEYOND DIVERSITY is a powerful and personally transforming two-day workshop designed to help teachers, parents and administrators consider the implications of racism, exclusion and prejudice on student learning. During the seminar, participants will engage in a thoughtful, compassionate exploration of racism and how it manifests today in our culture and in our schools. A critical workshop outcome is an awareness of the degree to which racism and other diversity issues are part of educational failure. Participants will explore strategies of identifying and addressing policies and practices that negatively impact students’ ability to meet rigorous academic standards. The workshop will be held this weekend in the Chicagoland area and costs $345. Devon attended this conference this past weekend.

As an addition to this workshop, and as a continuum to the professional development work that is taking place at OPRF, PEG group would like to train Devon on the “Courageous Conversation” protocol professional development curriculum. The following contract speaks to the agreement between District 200 and PEG to allow Devon the affiliate training. The cost for the training totals $3000 dollars. Once Devon becomes a provider of the Protocol training, the Affiliate certification is renewable annually for the sum of $250 dollars.

RECOMMENDATION
Based upon the need for the district to have a facilitator trained in the Courageous Conversations protocol, it is my recommendation that the Board of Education agree to the terms and conditions
of the Pacific Educational Group, Inc. contract and allow Devon to act as our designee to receive the appropriate training.

Motion: Move to approve the contract with Pacific Education Group, Inc. for facilitator training of Devon Alexander.
AGREEMENT FOR TRAINING SERVICES

THIS AGREEMENT is executed and entered into this day of ____________, 2009 by and between Pacific Educational Group, Inc. (PEG), with an office at 466 Geary Street, Suite 550, San Francisco, California 94102 and Oak Park & River Forest High School District 200, 201 N. Scoville, Oak Park, IL 60302, an Illinois unit of local government (District).

RECITALS

A. PEG is the owner of certain intellectual property rights, consisting of copyrights and trademarks.

B. Among the property rights owned by PEG is the Beyond Diversity "Courageous Conversation" Protocol (hereinafter referred to as "The Protocol") professional development curriculum, which is presently embodied:

i) in an internet version online, ii) in a two-day in-person course offering, and iii) in a companion book and Facilitator's Guide, all sold and/or otherwise distributed by PEG. It is a unique training and facilitation pedagogy for teaching educators, administrators, parents and others to effectively address the racial achievement gap.

C. PEG has trained a number of independent contractors: a) to facilitate in-person training to individuals and groups; b) to recommend follow-up steps to ensure successful implementation of the Protocol; c) to conduct feedback sessions with participants, both individually and in groups.

D. The District wishes an employee of the District, selected by the District ("the Trainee"), to be trained by PEG as an Affiliate authorized to conduct in-person training for the District, and to conduct feedbacks interpreting the institutional and individual impact in classrooms.

E. PEG is willing to train the Trainee to qualify as an Affiliate as provided in Recital D above, upon the terms of this Agreement.
TERMS OF AGREEMENT

1. In consideration of the sum of Three Thousand ($3000.00) Dollars paid by the District to PEG prior to or upon the execution of this Agreement, PEG agrees to train the Trainee to become a provider ("Affiliate") of the Protocol training, the methodology contained therein, and the Institutional Metrics Feedback Process (hereinafter referred to as the Feedback Process).

2. The Affiliate certification is renewable annually for the sum of Two Hundred Fifty ($250.00) Dollars if the following conditions are met:
   i. the Trainee has co-facilitated an in-person Protocol training with a PEG Chief Facilitator and received a satisfactory review;
   ii. the Trainee attends the annual PEG Summit, at the District’s own expense, which includes mandatory attendance at a half-day re-certification training with a PEG Chief Facilitator.
   iii. the Trainee adheres to the requirements for maintaining records regarding the Feedback Process so long as they conduct in-district trainings.

3. The Trainee’s training shall consist of the following, which will be completed over a period of approximately 45 days:
   (A) four-week BDOnline course;
   (B) four consecutive two-hour teleconferences with a PEG Chief Facilitator;
   (C) a two-day live training session conducted at the PEG office in either San Francisco, CA or Minneapolis, MN, by an employee or Affiliate of PEG;
   (D) a two-day live observation of a training conducted by a PEG Chief Facilitator;
   (E) a two-day co-facilitation with a PEG Chief Facilitator.

The Trainee will be required to participate in all conferences, to complete individual work assignments and to complete satisfactorily the co-facilitation scheduled by PEG. Additional feedbacks and/or training may be required by PEG prior to Certification.

4. Upon satisfactory completion of training by the Trainee, PEG will issue a certificate to the Trainee attesting to his or her qualification as Affiliate of the PEG Company.
5. The following provisions shall apply to the Trainee following his or her Certification as Affiliate:

   a. Certification shall entitle the Affiliate to conduct unlimited in-school trainings and to administer the Feedback Process for the District.

   b. Certification also qualifies the Affiliate to be hired as an Independent Contractor to conduct national Protocol trainings subject to approval of the District, on an as needed basis upon the satisfactory completion of the one-year probationary period, which commences on the day of certification.

   c. The Feedback Process shall be monitored by the Affiliate who may work with other school personnel as needed to gather, analyze and disseminate the required information to PEG.

   c. The Affiliate will not copy, print, reproduce or duplicate the Protocol or any of its contents.

   d. The Affiliate will not modify, alter or otherwise change the Protocol without prior written authorization from PEG.

   e. The Affiliate shall not use the terms PEG, PEG Program, Beyond Diversity, Courageous Conversation or PEG Feedback Process in any advertisement or promotional material without first submitting such advertisement or material to PEG and/or obtaining the written approval of PEG.

   f. The Affiliate shall not do or permit anything to be done which shall impair the intellectual property of PEG, including the Protocol and the Feedback Process.

   g. The Affiliate shall indemnify, defend and hold harmless PEG, its officers, managers, employees and agents, and its successors and assigns, from and against any claims, demands, losses, liabilities, judgments, penalties and expenses, including court costs and attorneys' fees, arising from or related to a breach by the Affiliate of his or her obligations hereunder or the use by the Affiliate of the Beyond Diversity Protocol and the Feedback Process.

6. The following provisions shall apply to PEG following Certification of the Trainee by PEG:
a. PEG will provide the Affiliate with ongoing training and consultation in the conduct of the PEG Process at times reasonably requested by the Affiliate. The training will be delivered at a cost to the District which shall not exceed the sum charged to any other Affiliate by PEG.

b. If PEG shall make any changes, modifications, improvements or enhancements in the Protocol or in the Feedback Process, it will offer the same to the District upon the same terms and conditions as to all other Affiliates.

c. PEG shall indemnify the District against any claim that the Protocol infringes upon any copyright or other proprietary right of any third party, including all costs, damages and attorneys' fees arising from such claim, provided however: 1) the District shall promptly notify PEG in writing of any such claim, and 2) PEG shall assume and have sole control of the defense against and the disposition of any such claim, including settlement and compromise thereof.

7. Except as provided above, PEG disclaims all warranties or merchantability of fitness for a particular purpose and any and all other expressed or implied warranties. In no event shall PEG be liable for special, incidental or consequential damages, including, without limitation, lost profits, claims of clients, lost time, or other damages, costs or liabilities arising either from tort or from contract law.

8. This Agreement shall commence upon the date first recited above and shall continue for a term ending on December 31 of the year in which the Trainee shall first be certified as an Affiliate by PEG. On December 1 (but not later than December 31 if Certification shall occur in the month of December) of the year in which Certification shall occur, the District shall pay to PEG a fee of Two Hundred Fifty ($250.00) Dollars. Thereafter, the Agreement shall continue for successive renewal periods of one year, beginning on January 1 and ending on December 31 of each such year; PROVIDED, HOWEVER, that not later than December 1 preceding the start of each renewal period, the District shall pay to PEG an annual renewal fee of Two Hundred Fifty ($250.00) and Dollars. PEG will bill the District in advance for such annual renewal fee. Failure of the District to pay such fee within the time required shall be deemed an election by the District not to renew this Agreement. The terms and conditions of this Agreement shall be applicable to any renewal.
9. Affiliates are permitted to renew their annual certification if the conditions of this Agreement are met.

10. PEG reserves the right to adjust rates at any time, provided that notice is provided, in writing, to the District, at least thirty (30) days prior to renewal.

11. Unless credit terms are approved by PEG in writing, payment for all materials ordered from PEG, books, videos and other supporting media, must be made by the District before shipment. Payment must include the cost of all materials, plus shipping costs and all applicable taxes.

12. PEG shall have the right to terminate this Agreement, including Certification of the Trainee as Affiliate, upon any of the following events:
   a. the refusal or neglect of the Trainee to complete the Certified Provider training program as required by PEG.
   b. the Trainee (Affiliate) is convicted of a felony or misdemeanor.
   c. any license, certification, permit or special authorization issued to the (Trainee) Affiliate by a state or municipal authority to perform educational, professional, commercial or business services for the public is revoked, cancelled or suspended.
   d. the District fails to pay any amount due PEG within thirty (30) days after the date of an invoice.
   e. following Certification, the Affiliate utilizes the Protocol and related PEG materials in a manner not authorized or approved by PEG.
   f. the Trainee (Affiliate) fails to attend the annual recertification training and/or does not complete any additional recommended improvements provided, in writing, by the Chief Facilitator during the annual review.
   g. the Trainee (Affiliate) engages in conduct which threatens or is likely to impair the reputation or good will of PEG, which includes failure to adhere to district-wide or state standards for organization and implementation of professional development.

Notice of termination by PEG shall be in writing sent by certified mail to the Trainee (Affiliate) and the District at the addresses above. Upon termination, the Trainee
(Affiliate) will immediately return to PEG all internet registration keys and related materials in his or her possession; and the Trainee (Affiliate) shall also immediately cease to use the Protocol and any related materials, or to promote, market or refer to himself or herself as a past or present Affiliate of PEG.

13. The Trainee has been informed and understands that PEG does not grant, recognize or authorize any form of exclusivity, whether territorial, geographic, or by customer or client type, classification or designation, to any Trainee or Affiliate, or to any other affiliate or customer of PEG. Neither any provision of this Agreement nor any license to or other transaction with the Trainee (Affiliate) shall be deemed to provide such exclusivity.

14. The District may not assign or encumber his or her rights hereunder. This Agreement contains the entire agreement of the parties and may not be amended, altered or modified except by a writing signed by both parties. No waiver of any provision hereof shall be effective unless in writing and signed by both parties. No one waiver shall be construed as creating any additional or subsequent waivers.

15. The parties understand and agree that PEG is a contractors independent of District. This Agreement does not create any other relationship than as independent contractors, including any relationship as employer and employee, or principal and agent, or as partners. Neither party shall have the right or authority to make any promise, representation, guaranty, warranty or other commitment, or to assume, create or incur any liability, express or implied, in the name of or on behalf of the other.

16. This Agreement has been executed and shall be construed under the laws of the State of California without reference to the principles controlling conflicts of laws.

17. If any disagreement or dispute shall arise between the parties, and the parties shall be unable to resolve the same amicably between themselves, then such disagreement or dispute shall be settled by final and binding arbitration in Chicago, Illinois, under the rules and procedures of the American Arbitration Association. The laws controlling such arbitration shall be the laws of the State of California, without reference
to the principles controlling conflicts of laws.

18. All notices required hereunder shall be in writing addressed to each party at the address for such party at the head of this Agreement. Each party shall promptly notify the other of any change of address. Unless notice by certified mail is specifically required hereunder, such notice may be sent by ordinary mail.

IN WITNESS WHEREOF, the parties have signed the Agreement on the date set forth above.

Pacific Educational Group, Inc.

By ______________________

Oak Park & River Forest
High School District 200

By ______________________

Designated Trainee
TO: Board of Education
FROM: Cheryl L. Witham, CFO
DATE: December 8, 2009
RE: Wight Contract

BACKGROUND

The topic of summer construction projects was previously discussed at the October 13, 2009 Finance Committee Meeting. At that meeting the administration presented a listing of projects and a construction timeline. We indicated that we intended to use $1,000,000 from the Working Cash bond proceeds and possible surplus distributions from the River Forest TIF district to complete science lab projects and necessary life safety projects.

SUMMARY OF FINDINGS

We are now confident that we have secured all of the necessary funding. We are adding science labs 172, 173 and related office space of 119 to the 2010 summer construction listing. We are now ready to sign the construction contract agreement with Wight and Co., to prepare bid specifications and drawings and to seek bids according to the original schedule. This will permit the District to solicit bids early in the season and thereby secure high quality vendors at the lowest prices possible.

RECOMMENDATIONS

MOTION: To approve the addition of the 172, 173 science labs, related office space and the Wight and Co. contract at the Special Board Meeting.

ROLL CALL VOTE
December 3, 2009

Ms. Cheryl Witham
Chief Financial Officer
Oak Park and River Forest High School District 200
Oak Park, IL 60302

PROFESSIONAL SERVICES FEE PROPOSAL
OAK PARK AND RIVER FOREST SCHOOL DISTRICT 200
SUMMER 2010 LIFE SAFETY AND RENOVATION WORK

Dear Ms. Witham:

Wight & Company (Wight) is pleased to submit this proposal to the Oak Park and River Forest High School District (District) to provide architectural and engineering services for the Summer 2010 Life Safety and Renovation Work. The information developed in the 2007 LEA\RN Analysis with 10 Year Life Safety Report and the maintenance work scope developed on the Construction Projects Long Range Planning spreadsheet dated 12/01/09 is the basis for this proposal. We have prepared our proposal in the following four parts:

- PROJECT UNDERSTANDING
- SCOPE OF SERVICES
- SCHEDULE
- COMPENSATION

PROJECT UNDERSTANDING

We understand that this project is to provide architectural and engineering services to develop construction documents to accomplish life safety work and other renovations during the Summer of 2010 as noted on the spreadsheet mentioned above. In summary, the projects listed on the aforementioned spreadsheet include elevator code upgrade, fire alarm replacements, fire damper installation in the 1967 basement level, replace two air handlers in the field house, mechanical VAV box replacement in the 1907-1924 buildings, domestic water supply plumbing replacement, science lab 126-128 renovation, replace two pool heaters/sumps/drains, pool ceiling improvements, exterior masonry repairs and science labs 172-173 renovations.

SCOPE OF SERVICES

Project Kick-off, Data Collection, and Site Analysis
At the outset of the project we propose to conduct a project kick-off meeting with the School District. Following are the key scope items for this phase of the project:
- Site visit(s) and collection of baseline data
- Conduct programming workshops with the School District staff to document and verify program needs and associated square footages.
- Evaluate permitting requirements.
- Discuss sustainability and energy efficiency goals.
- Review interpretive goals and approach.
- Evaluate overall project cost budget.
Ms. Cheryl Witham
Summer 2010 Life Safety and Renovation Work
December 3, 2009
Page 2 of 4

Schematic Design
The primary focus of our Schematic design phase is to translate the project program requirements into workable design solutions through an iterative process of exploring design alternatives. We plan to continue coordination with the permitting authorities in more detail during this phase. We anticipate two design review meetings during this phase to achieve a schematic design solution. At the conclusion of this phase we will have the following deliverables for review and approval:

- Complete code review to establish the code parameters that will shape the design
- Principal floor plan with overall dimensions for science lab areas.
- Preliminary evaluation of structural, mechanical electrical, plumbing and fire protection systems to be used
- Project design narrative outlining the building design, materials, and systems
- Preliminary estimate of construction cost

Design Development
Upon approval of the Schematic Design, we will continue to refine and document the design during the Design Development phase. We will focus on all open design decisions so that we can have a clear understanding of the project cost and alignment with the established budget. Early in this phase we plan to engage the community in a public open house meeting to present design concepts and answer questions. Following are typical deliverables that will be presented for review and approval:

- Updated building floor plan(s) for science labs
- Structural design development drawings where required for science labs or mounting mechanical equipment on roof areas
- MEP & FP preliminary sizing of major equipment
- Material and color board defining all major building materials and finishes
- Furniture and fixture layout assistance to the School District.
- Updated estimate of construction cost

Construction Documents
During this phase of the project, we propose to prepare 50% and 95% construction document review submittals for review and approval by the School District and will coordinate the necessary permit submittals at the appropriate stage of completion based on overall project schedule parameters. All documents will be prepared to the necessary level to allow for permitting approval, public bidding and construction of the project scope. During this phase we will:

- Update the project cost estimate to maintain alignment with the project budget.
- We will prepare the project manual with all technical specifications and coordinate with the School District to incorporate the District’s supplemental conditions and any standard front-end bidding forms and documents.
- Provide District with electronic CAD files of the construction documents in .dwg format.
- Transfer ownership of all architectural drawings.

Permitting, Bidding, and Construction Phase
During this phase of the assignment, we will be taking an active role in the acquisition of permits as outlined below. During bidding we will assist with the pre-bid meeting, addressing requests for information and distribution of any necessary addenda. Upon substantial completion of construction documents, we will submit plans and permit applications to all necessary jurisdictional bodies. Throughout the construction process we include the following:

- Perform site visits at intervals appropriate to the stage of the contractor’s operations to become generally familiar with and to keep the owner informed about the progress
and quality of the portion of the work completed and averaging no less than once every week from construction commencement thru Substantial Completion. We have included two site visits in addition to the Substantial Completion punchlist visit and confirmation of Final Completion of punchlist.

- Review of contractor’s application for payment to evaluate whether the work has progressed to the point indicated in the application.
- Review of contractor’s submittals, including shop drawings, product data and samples for conformance with the contract documents.
- Provide responses to Requests for Information (RFIs) related to interpretation of the contract documents.
- Perform a Substantial Completion inspection and prepare a punch list for work to be completed.
- Provide sub-contractor as-built record drawings, operations and maintenance (O & M) manuals to the District within 60 days from the date of Substantial Completion.

Additional Services
Additional Services may be provided following execution of this Agreement. Upon recognizing the need to perform the following Additional Services, Wight & Company shall notify the Owner. Compensation for these services will be completed on a time and material basis at standard hourly billing rates or at a negotiated cost upon the District’s written authorization to proceed:

- Services necessitated by a change in the Initial Information, previous instructions or approvals given.
- Services necessitated by request for LEED Certification or energy modeling.
- Services necessitated by the discovery of unforeseen conditions after completion of the construction documents.
- Changing or editing previously prepared construction documents necessitated by the enactment or revision of codes, laws or regulations or official interpretations.
- Electronic compilation of sub-contractor as-built drawing information onto CAD construction drawings files.

SCHEDULE

Based on our understanding of the scope of work at this time we are comfortable with the tentative project schedule that you have outlined in your Request for Proposal. Typical durations by phase would generally be as follows:

Kick-off, Data Collection, Site Analysis: 4 Weeks
Schematic Design: 3 to 4 Weeks
Design Development: 4 to 5 Weeks
Construction Documents: 4 to 6 Weeks

We assume Owner Review times will extend the above time durations.

COMPENSATION

Wight proposes to provide the scope of services described in this proposal for a fixed fee of Three Hundred Eighteen Thousand Four Hundred Eighty Nine and 00/100 dollars ($318,489.00) based on a Total Project Budget of $4,241,600. Please refer to Exhibit A for calculation of fees. Wight & Company has included Asbestos project design and bidding fees of Fourteen Thousand Seven Hundred and 00/100 dollars ($14,700) within our fixed fee above.
Ms. Cheryl Witham  
Summer 2010 Life Safety and Renovation Work  
December 3, 2009  
Page 4 of 4

For On-Site Asbestos Management, air sampling, and final air clearances as required by the State of Illinois Department of Public Health, Wight & Company will provide these services for a fixed fee of Fifty Eight Thousand Five Hundred and 00/100 dollars ($58,500). Please note that this amount is included in the Construction Budget on the Attached Exhibit A.

Wight & Company proposes a fixed fee of Twenty Thousand and 00/100 dollars ($20,000) for pre-construction activities prior to starting construction. These activities include detailed cost estimating, developing scope of work per trade contract, bidding, evaluating bids and making recommendations to the School District for award of bids. Please note this fee is included in the Construction Budget on the attached Exhibit A.

Wight & Company recommends that you budget an additional Eight Thousand and 00/100 dollars ($8,000) for reimbursable expenses. Reimbursable expenses are in addition to the fixed fee above and will be invoiced at cost. The following is a list of reimbursable expenses that you may incur:

1. CAD plots, printing, color reproductions, and delivery costs of drawings and reports.
2. Supplies, materials and costs related to specific reports and presentations.
3. Travel at the current IRS established reimbursement rate.
4. 3-D drawings, perspective renderings, models, etc.

We will invoice monthly based on a percentage of work completed, and payment will be due within 30 days of invoice date.

We thank you for the opportunity to present this proposal for your consideration and look forward to working with you this project. If this proposal is acceptable to you, please signify your acceptance by signing in the space provided below and return one copy to us for our files. If you have any questions, please contact Leanne Meyer-Smith at (630) 739-6704.

Respectfully Submitted,

WIGHT & COMPANY

[Signature]

Leanne Meyer-Smith, AIA, LEED AP
Senior Project Manager

[Signature]

Richard A. Carlson, AIA, LEED AP
President, Architecture

Accepted by: __________________________ Date: ____________
Signature

__________________________________
Title

Copy: Ken Osmun
File: A 2.0

Attachment: Exhibit A
Oak Park and River Forest High School
2010 - 2011 Construction Projects
12/3/2009

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<th>#</th>
<th>Description</th>
<th>Construction Budget *</th>
<th>A/E Fees (7.75%)**</th>
<th>Work Item Totals</th>
<th>Contingency</th>
<th>Project Totals</th>
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* Note: the construction budget includes Pre-Construction Activity Fee, CM Fees, Asbestos Removal and Asbestos On-Site Project Management Fees
** Note: the A/E fees include Asbestos Design Fees
# Oak Park and River Forest High School
## 2010 - 2011 Fees for Construction Projects
**12/2/2009**

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<td>Contingency (Use 10%)</td>
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**Total A/E Fee**

$318,489.43
# Oak Park and River Forest High School
## 2010 - 2011 Construction Projects
12/2/2009

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<th>#</th>
<th>Description</th>
<th>Work Item Totals</th>
<th>Contingency</th>
<th>Project Totals</th>
<th>A/E Fees (7.75%)</th>
<th>Construction Budget *</th>
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<td>Elevator Code Upgrade</td>
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* Note: the A/E fees include Asbestos Design Fees
** Note: the construction budget includes Pre-Construction Activity Fee, CM Fees, Asbestos Removal and Asbestos On-Site Project Management Fees