

OAK PARK AND RIVER FOREST HIGH SCHOOL
Finance Committee Meeting
AGENDA
June 16, 2009 - 7:30 a.m.
Board Room

- | | |
|---------------------------------------|---------------|
| 1. Minutes – May, 2009 | |
| 2. Construction Update | Jack Lanenga |
| 3. E2 Contract | Jack Lanenga |
| 4. Skyward Software Proposal | Jack Lanenga |
| 5. Mini Buses Bid | Tim Keeley |
| 6. Glass Block Replacement BID | Tim Keeley |
| 7. Sanitary Paper Bid | Tim Keeley |
| 8. Carpet Tiles Bid | Tim Keeley |
| 9. Security Camera Phase II Bid | Tim Keeley |
| 10. Weight Room Equipment Bid | Tim Keeley |
| 11. Theatrical Costume RFP | Tim Keeley |
| 12. TIF Update | Cheryl Witham |
| 13. FY 10 Preliminary Budget | Cheryl Witham |
| 14. Property & Liability Ins. Renewal | Cheryl Witham |
| 15. Worker's Compensation Renewal | Cheryl Witham |
| 16. Monthly Financial Reports | Cheryl Witham |
| 17. Treasurer's Report | Cheryl Witham |

FINANCE COMMITTEE
BOARD REPORTS

July, 2009	August, 2009	September, 2009	October, 2009
Tentative Budget 2009 - 2010	2009 - 2010 Budget Approval	Wellness Update	2009 Audit
			Levy Timeline
			Insurance Renewals
November, 2009	December, 2009	January, 2010	February, 2010
Preliminary 2009 Levy	2009 Levy	Food Service Rollover Bids	Student Fees 10/11
Books & Fees Report	Budget Timeline	Authority to Commence Amend. Budget 09/10	Life Safety
Summer School Report	5 Year Plan Projections	Authority to Commence 10/11 Budget Prep	Copy Machine Leases
Landscaping Bid		FY 2009 Audit Report	
		Fall Athletic Uniform Bid	
		Personnel Report	
		BOE set aside in 2011 Budget	
March, 2010	April, 2010	May, 2009	June, 2009
Staffing Summary update by	Authorization to Commence 2009 Audit	Prevailing wage	FY 09 Preliminary Budget
Division FTE	Staffing and Stipends 09 - 10 budget	Resolution to transfer funds	Property & Liability Ins Renewal
RFQ Audit	Sub Teacher - Sub clerical pay 09 - 10	PTAB Resolution	Workers Comp Renewal
RFP Bus Service	Food Service lunch prices 09 - 10	Contracts for FY 09 - 10	TIF Update
RFP Custodial Services	Athletic Uniforms - Spring	- Family Services	E2-Contract
Amended Budget	Audit Services Bid	Xerographic Paper Bid	Skyward Software Proposal
Busing Service Contract	Contracted Security Services Bid	Towel Service Bid	Mini Buses
	Funding TAPP Students	Tennis Court Repaving	Glass Block Replacement
	Triton Contract	Linden Street Fence	Theatrical Costume contract
	Elevator Upgrade	Yearbook Printing	Sanitary Paper Bid
		Wellness Report	Carpet Tiles Bid
Every Meeting:			Security Camera Phase II Bid
Minutes			Weight Room Equipment Bid
Construction Update			
Financial Reports			
Treasurer's Report			

OAK PARK AND RIVER FOREST HIGH SCHOOL
201 North Scoville Ave.
Oak Park, IL 60302

FINANCE COMMITTEE MEETING

Tuesday, May 19, 2009

A Finance Committee meeting was held on Tuesday, May 19, 2009. Chair Allen called the meeting to order at 7:34 a.m. in the Board Room. Committee members present were John C. Allen, IV, Jacques A. Conway, Terry Finnegan, Dr. Ralph H. Lee, Amy McCormack, and Sharon Patchak-Layman. Also present were Dr. Attila J. Weninger, Superintendent; Jason Edgecombe, Assistant Superintendent for Human Resources; Cheryl L. Witham, Chief Financial Officer; Jack Lanenga, Assistant Superintendent for Operations; and Gail Kalmerton, Executive Assistant/Clerk of the Board.

Visitors included Kay Foran, Communications and Community Relations Coordinator; Doug Wiley, OPRFHS Supervisor of Finance; Tim Keeley, OPRFHS Purchasing Coordinator; Robert Zummallen, Director of Buildings and Grounds; James Paul Hunter, OPRFHS Faculty Senate Executive Committee Chair; John Stelzer, Athletic Director; Micheline Piekarski, Food Service Director, Bernie Heidcamp, Linda Carlson, OPRFHS Wellness Committee.

Wellness Committee Report

Ms. Witham explained to the Finance Committee members that the State of Illinois passed a law requiring school districts to adopt a wellness plan. As such, the Board of Education adopted Policy 3700, Wellness. While the law did not identify the specific guidelines for schools to adopt, the District's Wellness Committee recommended the adoption of the guidelines provided by The Alliance for a Healthier Generation (Alliance) and it established a wellness plan.

Ms. Witham felt the committee needed to communicate with certain stakeholders, evaluate the impact of the Alliance's guidelines on those individuals/programs, and adjust the plan accordingly. Ms. Witham provided a communication plan for the Finance Committee's review. The Board of Education will need to make a decision concerning the recommended guidelines and the final implementation of the proposal, which would include a change in food provided within the building, for adults and students, during school hours. The regular hot lunch program meets the federal guidelines as required by the Free and Reduced Lunch Program and would not be required to meet the stricter guidelines of the Alliance, as those guidelines are for ala carte items only. Implementing the Alliance guidelines may have unintended results, which may include fewer students eating on campus and/or potentially a Food Service program that is no longer cost neutral to the district.

The Food Service program has already eliminated all fried foods, hard candies, and carbonated beverages for students. Most of the products are now low fat, all bread

products are now whole grain, serving sizes have been reduced, salad bars and fresh fruits have been increased, and healthier products/snacks have been introduced.

Other members of the Wellness Committee also submitted information to the Finance Committee, which included

1. State of Wellness at OPRFHS
2. What the Alliance for a Healthier Generation Standards Mean for Us
3. Anticipated Impact of the Wellness Committee Initiatives on Food Service Department
4. Section 204 of Public Law 108-265
5. Wellness Policy 3700
6. Wellness Committee Plan of Action
7. Wellness Committee Plan of Action With Dates
8. "Ten Steps to a Healthier Day" Student Planner Insert
9. Community Brochure
10. Student Brochure (unfinished)

Ms. Witham suggested that the Finance Committee members consider the following topics.

1. The choice of Alliance for a Healthier Generation Guidelines, the National School Lunch and Breakfast Federal Guidelines or another guideline.
2. Food for adults in the building and the Board of Education
3. Impact on the Food Service Program and policy 3535
4. The Communication Plan and impact on other stakeholders
5. Measures of Success
6. Timing of implementation, presently set to be Fall of 2009
7. Evaluation period and reports to the Board of Education

Mr. Heidcamp stated that the Alliance originated from the American Heart Foundation and the William J. Clinton Foundation and now partners with the Robert Wood Johnson Foundation, many major food and beverage companies (from Kraft to Coca Cola), as well as many major medical associations (from the American Academy of Pediatrics to the American Dietetic Association).

Mr. Heidcamp reviewed the Alliance's standards/guidelines. There is also a hard number for the maximum amount of sodium (usually 230 mg) and total calories (usually 200 mg). Foods must have no trans fats. Additional restrictions were included in the packet. The committee recommended that the standards be applied to all food sold in the building. The Alliance guidelines were chosen because they received the most support from the committee, because of its stricter standards. The Committee spent much time researching guidelines and it created a spreadsheet showing if the foods met the guidelines.

Districts 97 has implemented guidelines, but not the Alliance's guidelines. District 90 does not have a national lunch program so it is not required to have a wellness committee or a policy.

Approximately 85 percent or 2400 students eat at the high school daily. Ms. Piekarski predicted that there could be a dramatic drop in that number if the Alliance guideline were implemented. A reduction of patronage occurred after the high school eliminated all fried foods and provided just whole grains. These guidelines would affect all food served during the day in the building. Ms. Piekarski predicted that revenue would decrease by \$91,000. This would mean that the serving lines would go from two to one in the Student Café or from four to three in the Staff Café, but service to District 97 would continue.

When asked if there might be an expectation that the federal guidelines would catch up to the Alliance guidelines, Ms. Piekarski replied no, because this has been a topic for three years. The State tries to have guidelines for everything including a hot lunch program. It provided standards for elementary schools but not for high schools, as high school students generally make their own decisions. Also of note is the fact that OPRFHS has an open campus. Mr. Heidcamp follows national policy and has no idea realistically if it will happen, but the deputy director is now very big on school wellness, so there is the potential for movement. Dr. Lee asked what was the high school's responsibility and ability to set standards for high school students.

Mr. Heidcamp noted that the Wellness Committee was extraordinary in the changes it tasked itself to do and it will take much more effort, including a public relations campaign and a desire to measure its effectiveness. Speaking as an active Wellness Committee member, the committee cannot and should not take on those two endeavors because it is both too important and too much work to be seen as coming from such a small group. If it is important to the school, the administration, the Board of Education needs to make it a priority by including it in someone's job description. In order for this program to be successful, it needs more than a volunteer committee that meets once a month. Communication can eventually occur with different groups, but for this to be successful; one must communicate the reason for its implementation, why the choices are beneficial, and the fact that everyone can enjoy food options available under the Alliance's guidelines and standards. When one goes to a vending machine to buy food, he/she buys it because he/she knows that brand. If the school brings in a brand that no one has heard about, how would he/she make the choice?

Mr. Finnegan was concerned about the lack of communication with other groups and was worried that the program would not have the desired outcome. He liked the idea of sampling, as a way to begin implementation.

Mr. Heidcamp felt there would be two levels of standards to determine if the program were succeeding or failing: 1) Food Service would be able to continue to be self-sustaining; and 2) students would make healthier food choices and adjust their eating habits based on these standards. Mr. Heidcamp recognized that this was uncharted territory and he did not feel the communication to particular departments would be a reason to delay the program, however, the communication with students will be ongoing

and a challenge. Many smaller schools have similar programs, but there is no model to follow and the school must be flexible.

Referencing measurements, Mr. Allen asked if every student who took gym would be given an opportunity to be weighed. Ms. Carlson stated that it was complicated to use weight as a measurement because of “x” factors. The school is trying to educate the students in the food area, provide positive options, and help them make positive choices. The school, however, cannot control what students eat in the morning, or whether they exercised, etc. She suggested the measurements of success be: 1) is the school making money, and/or 2) are the students making positive choices.

Ms. Patchak-Layman added that OPRFHS would not be doing this in isolation, as both Districts 90 and 97 have a similar program; this would be a cumulative effect, a continuation of those changed habits. The high school would be “piggybacking” on the strengths of the elementary schools.

Noting that this was one of the many important issues that the Board of Education could discuss, Dr. Lee wondered if the Board of Education could expect to explore every important issue with this detail.

Ms. Piekarski chaired the Wellness Committee. Of the original nine members, three remain. The vote for implementing the Alliance guidelines was 7 to 2 two years ago. Ms. Piekarski stated there were few secondary school guidelines and schools were developing their own guidelines.

When asked about the benefit of the revenue from the District 97 lunch program, it was explained that OPRFHS does receive revenue, but it is not because OPRFHS is using the revenue to supplement the food service program at the high school. Economies of scale do exist and the cost structure contains a slight profit, the replacement of equipment, and a breakeven structure of economies of scale in food purchase.

Mr. Allen suggested scheduling a discussion of the Food Service Department in the summer. Ms. Patchak-Layman suggested asking Student Council for its help. In response to the question as to whether the Committee had discussed what the school should do if the students went off campus, Mr. Heidkamp replied no.

Mr. Allen was appreciative of the work done; it was thoughtful and he suggested sending it back to the Wellness Committee to discuss the points made today. The Finance Committee looked forward to the next report and to more detail. The Wellness Committee should not proceed, as he was concerned about the measured success. If one cannot measure success, one cannot manage it. Ms. Patchak-Layman noted that she was concerned about delaying the implementation of having healthier foods.

The Wellness Committee was asked to do the following:

- 1) A measure of wellness that can be tracked;
- 2) Participation and profitability;

- 3) Engage Student Council; and
- 4) A communication plan

Ms. Piekarski noted that the Committee had tried to get continued participation from the students, including Student Council, but the interest waned. Ms. Patchak-Layman suggested 1) going to Student Council's meeting and 2) talking with students in the Foods and Nutrition classes.

Acceptance of Minutes of April 21, 2009 Finance Committee Meeting

It was the consensus of the Finance Committee members to accept by acclamation the minutes of the April 21, 2009 Finance Committee meeting, as presented.

Skyward Software Proposal

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the Skyward Software Proposal at its regular May Board of Education meeting. There were no further comments or questions from the Finance Committee members.

Agile Mind Contract Renewal

It was the consensus of the Finance Committee members to recommend that the Board of Education renew the Agile Mind Contract at its regular May Board of Education meeting. There were no further comments or questions from the Finance Committee members.

Stimulus Package IDEA, Plan B and Title I Federal Grants

Finance Committee members were informed that the federal government's stimulus funding for the school would be available as part of the American Recovery and Reinvestment Act (ARRA). The government used four guiding principles regarding these funds. They were:

- 1) Spend quickly to save and create jobs;
- 2) Ensure transparency and accountability;
- 3) Thoughtfully invest one-time funds; and
- 4) Advance effective reforms.

Using these principles and those of the ISBE, OPRFHS plans to use the ARRA IDEA and Part B funds of \$864,589, as follows:

- Purchase hardware and software to support Special Education students and classrooms, as well as to improve tracking of student information.
- Fund service-providers to provide physical/occupational therapy, auditory services, social work, and psychologist services.
- Contract for group counseling services for Special Education students.
- Fund parent seminar on transitional planning for students with significant cognitive disabilities.
- Provide professional development for all faculty on tiered instruction.
- Provide release time for an external coach to develop delivery systems for multi-tiered interventions.

- Fund construction in the Adaptive PE facility and provide a lift for access for special needs students to the fourth floor center hallway.

Using these principles and those of the ISBE, OPRFHS proposes to use the ARRA Title I funds of \$84,574 as follows:

- Expand reading pullout program piloted this school year. ARRA Title I funding will cover two periods of reading pullout targeting ninth grade student reading below grade level.
- Continue to support supplemental educational services and professional development activities according to federal guidelines.

It was noted that the stimulus funding was for one year with carry over rules of ten percent for IDEA and fifteen percent for Title I. While no specific monitoring has been defined, specific account codes must be used. Dr. Weninger noted that some dollars were earmarked for personnel and there had been clear direction that those personnel costs would not continue once the dollars went away. Mr. Prale added that in conversation with Dr. Gevinson it was decided that if tracking the students worked, a discussion would occur as to how to continue that function. It was explained that there were four sections of the reading pullout program.

Ms. Patchak-Layman asked if these funds could be used to provide diagnostic services to students who were not classified as Special Education in order to understand them better. She suggested conducting a pilot. Mr. Prale felt it would be very time consuming for a person to administer the diagnostics, but the school could purchase the materials with these funds. The Independent Reading Inventory Test (IRI) was developed by OPRFHS and was used in the summer transition program. Mr. Prale stated that Mark Schinn, at RtI Conferences, stresses that time spent testing is not time spent teaching. Mr. Allen suggested finding a tool that works and one that can be used several times.

Ms. Cada added that since the discrepancy model will not be used after the next school year, as OPRFHS is looking at the interventions in place; it is a shift in paradigms. The school will not be working with Special Education, but in a preventative mode. Ms. Patchak-Layman sensed that one has to know the students in order to make the right interventions. She asked what preliminary diagnostic activity used with Special Education students could be used with regular education students. To her, the reading test was something that should happen later. First, one must know how a student processes information, does he/she needs glasses, is he/she dyslexic, etc., and then decide what type of program would be helpful. She asked if it were possible to use this money for a program that can be replicated when these funds are not available. Mr. Prale replied that a battery of test would take significant time. In addition, the current reading test would show if a student were dyslexic. Dr. Lee agreed with Mr. Prale that what OPRFHS was currently doing would provide the teacher with what he/she needed to know about the individual student. However, he questioned whether the information provided to the administration and to the Board of Education was about large groups of students in the process of thinking about the general direction of the programs being offered, and not the program being offered for the teacher or the student. That requires

information different from what the teacher needs. Mr. Prale felt that would be a good discussion for the Instruction Committee.

Ms. Cada said that the funding of current teacher aid salaries was shifted to the stimulus funding so that money from IDEA could be freed up for the purchase of a bus. While the purchase of a bus was not in the five-year transportation plan, Ms. Cada shared that due to a change in the law, some Special Education students would now graduate at the age of 22 and OPRFHS is adjusting its job programs and community service to the CITE Program. Another bus is necessary in order to move students from place to another place. ARRA funding prioritizes the saving of jobs and that is what OPRFHS is attempting to do.

Ms. Patchak-Layman the ARRA funding as a way to jump start student success, as her understanding was that OPRFHS had no dollars available for that endeavor. She asked if there were some RtI program that could be implemented for the entire school. Ms. Cada explained that the change of the job descriptions for the psychologists and the social workers was a perfect example of shifting the way in which they will work in the next two years. Their focus will be to work with the PSS Team and to work on interventions.

There was consensus for this item to be included on the June Instruction Committee meeting agenda. Mr. Rouse invited Board of Education input. Ms. Patchak-Layman asked if there were an opportunity for changing this proposal at this time. Mr. Rouse stated that the administration brings to the table some of the initiatives and has discussions with the Board of Education. This work began with the conversations on the School Improvement Plan. The deadline for submitting this grant is July 1. The administration was charged with constructing a plan and that is what it did.

Ms. Patchak-Layman asked for clarification about the following:

- 1) Were the suggestions listed in the report only recommendations to be considered by the Board of Education?
- 2) Where did these occur in the planning process, the Board of Education goals, and the School Improvement Plan? and
- 3) Why were these suggested and chosen and how did they fit with the District's overall goals?

Dr. Lee suggested that if a Board of Education member wanted to give input, he/she should provide it prior to the meeting in order to make the meeting more effective.

SimplexGrinnell Contract for Fire Alarm Service

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the three-year contract with SimplexGrinnell for software upgrades, training and servicing of OPRFHS four main fire alarm panels and mapping program at its regular May Board of Education meeting.

SimplexGrinnell Contract for Wireless Clocks

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the SimplexGrinnel Contract for Wireless Clock Transmitter and Generators at its regular May Board of Education meeting.

Linden Street Fence

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the contract with Fence Connection to install the fence on Linden Street at its regular May Board of Education meeting.

Tennis Court Repaving

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the proposal for the repaving of the tennis courts by U.S. Tennis Court Co. at its regular May Board of Education meeting. There were no further comments or questions from the Finance Committee members.

Printing Services Contract Renewal

It was the consensus of the Finance Committee members to recommend that the Board of Education renew the Printing Services Contract with Meck Printing with a 1.5% increase for one year at its regular May Board of Education meeting.

Ms. Patchak-Layman asked if the greening committee had looked into these projects and bids to see if there were ways to move from print or to reduce the amount of print in order to fulfill the goal of less paper. Mr. Lanenga responded no, that the Committee had not reviewed the projects. However, Dr. Weninger indicated that DLT has discussed putting more publications online and already has limited the number of copies for two publications.

Office Supply Contract Renewal

It was the consensus of the Finance Committee members to recommend that the Board of Education renew the Office Supply Contract with Quill Corporation for one year at its regular May Board of Education meeting. There were no other comments or questions.

Xerographic Paper Bid

It was the consensus of the Finance Committee members to recommend that the Board of Education award the plain copy paper to BOSS Online and the color, 3-hole and 11 X 17 paper to Murnane Paper at its regular May Board of Education meeting. There were no other comments or questions.

Towel Service Bid

It was the consensus of the Finance Committee members to recommend that the Board of Education award the towel service bid to National School Towel Service at its regular May Board of Education meeting. There were no further comments or questions.

Yearbook Printing

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the contract of the printing of the yearbook to Herff-Jones at its regular May Board of Education meeting.

Dr. Lee asked, given the enormous number of extracurricular activities in which the District is engaged, if it had adequately addressed the problem of staff members incurring legal obligations to the school district without the approval of the superintendent and/or the Board of Education. Dr. Weninger noted that the District had not engaged in a methodical process of identifying the staff members who are able to do this, but when they are known, it is addressed. In the future, staff would be informed of the process through department and division meetings. Mr. Keeley and Mr. Willey have visited with coaches about these issues. Mr. Allen suggested that there should be a consequence should that happens again.

Ms. Patchak-Layman asked why the current company had not bid on the contract. She was informed that the company was not at the pre-bid conference, a requirement. Ms. Patchak-Layman asked what the cost had been in the past. Mr. Keeley reported that last year the per book price was \$45.49 and this year it is \$33. However, the unknown is what the current company would have bid, as the market has changed dramatically.

Bleacher Bid

It was the consensus of the Finance Committee members to recommend that the Board of Education award the gymnasium bleacher bid to Irwin Seating at its regular May Board of Education meeting.

Irwin Seating meets all of the International Code Committee requirements. While the Greening Committee did not recommend this bid, it is LEEDS compliant. Ms. Patchak-Layman was happy to hear that it was LEEDS compliant, and asked about other bid requirements. Discussion ensued about the District's policy regarding purchasing. Ms. Witham stated that the policy does not address the LEED Standards or the award of bids to minorities or women. The District goes with lowest bidder and that bidder signs an equal opportunity affidavit. She continued that if the District needs to change its purchasing practices, the Board of Education should change the policy. This subject will be added to the docket of the Policy, Evaluation, and Goals Committee.

Security Camera Bids

It was the consensus of the Finance Committee members to recommend that the Board of Education award the security camera bid to Precision Control Systems of Chicago at its regular May Board of Education meeting.

It was explained that this approval was for new cameras, 16 cameras out of the 2009 budget and 16 out of the 2010 school year budget, as there is an economy of scale in buying 32. The District has 80 cameras for a one million square foot building. Mr. Zummallen added that when he was involved with the building of a new 300,000 sq. ft. high school, 200 cameras were installed. The placement of all OPRFHS cameras was chosen by security personnel and the Deans.

Students are aware of the cameras and they prevent inappropriate acts. The tapes are reviewed by the Deans when appropriate. The cameras are very useful in identifying

students and solve infractions. From Mr. Allen's past professional experience, he knew that security cameras were very useful.

Approval of Thrive Counseling Center Contracts

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the contracts with Thrive Counseling Center for four Resource Managers and a Drug Free and Safe School Counselor with an increase of 1.5 percent over last year's contract at its regular May Board of Education meeting. There were no further comments or questions.

Approval of Prevailing Wage Resolution

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the Prevailing Wage Resolution at its regular May Board of Education meeting. Mr. Allen asked that this be included on the regular agenda, not the consent agenda.

Ms. Witham informed Ms. Patchak-Layman that to verify whether the vendor was paying prevailing wage via asking for their payroll documents would be impossible for the present number of Finance Office staff to undertake. The vendors sign an affidavit stating that they are paying the prevailing wage. Mr. Finnegan was informed that all trade positions were union.

Ms. Patchak-Layman stated that the one category with questions is the category of landscaping, as there was a wide discrepancy in the bids. When the landscaping bid comes to the Board of Education in November that will be looked into more closely.

Ms. Patchak-Layman added that schools are required to accept the minimum bid, but it is not restricted from making further recommendations.

Approval of Resolution to Transfer Funds

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the Resolution to Transfer Interest from the Bond and Interest Fund to the Operations and Maintenance Fund at its regular May Board of Education meeting. There were no further comments or questions from the Finance Committee members.

Approval of PTAB Resolution

It was the consensus of the Finance Committee members to recommend that the Board of Education approve the PTAB Resolution at its regular May Board of Education meeting. This will allow the administration, in conjunction with the law firm of Franczek, Radelete, & Rose, the authority to file a Request to Intervene in Appeal Proceedings.

Dr. Lee attended an ED RED meeting and its focus was on how the appeals of corporate property taxes affected school boards. He asked whether it had an adverse impact on OPRFHS, as some districts were deeply concerned about this. He was informed that the taxing bodies had successfully worked together when a larger building such as the Oak Park Professional Building appealed its taxes. In some districts, Commonwealth Edison owns much land and those districts were concerned about how that land was taxed. Ms.

Witham was unsure of how much land Commonwealth Edison owned in these communities and that it had not been an issue here.

Certificate of Recognition

The Finance Committee members were informed that OPRFHS received the CERTIFICATE OF RECOGNITION from the Illinois State Board of Education. This is the highest category obtainable for the School District Financial Profile. Few school districts receive this distinction. This was an informational item only.

Monthly Financial Report

It was the consensus of the Finance Committee members to recommend to the Board of Education that it approve the March 2009 Financial Reports at its regular May Board of Education meeting under the Consent Agenda. There were no further comments or questions by the Finance Committee members

Treasurer's Report

It was the consensus of the Finance Committee members to recommend to the Board of Education that it approve the March and April 2009 Treasurer's Reports at its regular May Board of Education meeting under the Consent Agenda. There were no further comments or questions by the Finance Committee members.

Adjournment

The Finance Committee adjourned at 9:45 a.m.

TO: Finance Committee, Board of Education

FROM: Jack Lanenga

Date: June 16, 2009

RE: Contract With E-2

BACKGROUND

Last year we used E-2 Services to manage our most critical servers, including Outlook/Exchange, main file server, and our core. The limited use turned out so well that we looked into using them to manage all of our servers. This proposal is the result of that investigation.

SUMMARY OF FINDINGS

It has become apparent to the technology management team that a system as complex as ours needs to be monitored 24 hours a day and 7 days a week. E-2 can give us that service as well as manage each application and server in our system. They bring an expertise that goes well beyond what we would be able to obtain if we hired an individual to do the management. If we have a server problem, it may require a different resource than if we had a router problem or a core switch problem. Additionally, they monitor the system 24/7. Last year they often fixed problems while the rest of us were sleeping, meaning we never knew we had a problem. Finally, our experience with E-2 has been excellent. In addition to being a reputable company, they also bring a level of expertise and experience that will serve our district well.

RECOMMENDATION

We recommend approval of the E-2 contract for the 2009-10 school year.

MANAGED NETWORK SERVICES AGREEMENT

THIS MANAGED NETWORK SERVICES AGREEMENT ("Agreement") is made this ____ day of ____, 20__ ("Effective Date"), by and between **E2 Services, Inc.** ("E2"), an Illinois corporation located and doing business at 440 Treasure Drive, Oswego, Illinois 60543 and, **Oak Park and River Forest High School District 200**, an Illinois educational institution, with its principal place of business at 201 North Scoville Ave. Oak Park, Illinois, IL 60302 (hereinafter "OPRFHS")

1. General Scope of MSA

1.1 OPRFHS engages E2 to provide services related to specific OPRFHS information technology("IT")systems. Under the terms of this MSA, E2 shall have the following four main functions related to specific OPRFHS IT systems:

- 1) E2 shall monitor, maintain, and manage OPRFHS's IT systems;
- 2) E2 shall have available a dedicated qualified staff member to resolve technical problems related to OPRFHS's IT systems; and
- 3) E2 shall report and notify OPRFHS of technical problems related to its IT systems.
- 4) E2 shall have a technician onsite one day per week. The day of the week will be agreed to by both parties.

2. RELATIONSHIP OF OPRFHS AND E2 AND ADDITIONAL OBLICATIONS

2.1 Nature of Relationship: E2's relationship with OPRFHS will be that of an independent contractor operating for the term of this MSA and no provisions of this MSA shall be construed to create a Partnership, joint venture, principal-agent, or employer-employee relationship. E2 is not the agent of OPRFHS and is not authorized to make any representation, contract, or commitment on behalf of OPRFHS unless specifically requested or authorized to do so by OPRFHS.

2.2 Qualifications: E2 represents that it has the qualifications and ability to perform the services in a professional manner. Because E2 will be working for the benefit of OPRFHS in a maintenance capacity, OPRFHS agrees to provide E2 with the necessary logistical information regarding OPRFHS's technical systems to enable E2 to fulfill its duties under the MSA.

2.2 Re-certification of Modified or Altered IT Systems: If a modification or alteration to a component of the IT systems covered by this MSA is performed by an entity other than E2 or its agents, E2 will be required to re-certify the managed service or machine that has been modified or altered. E2 will bill OPRFHS for the re-certification of the managed service or machine on a time and material basis at a rate of \$95.00.

2.4 Force Majeure: E2 and its agents shall not be liable to OPRFHS for delays in the performance of this MSA caused by circumstances beyond E2's control, including, but not limited to, acts of God, wars, riots, earthquakes, tornadoes, strikes, fires, floods, shortages of labor or materials, labor disputes, accidents, governmental restrictions, or other causes beyond E2's reasonable control. In the event of any such delay, the performance by E2 shall be extended equitably based on the duration, nature, or reason of delay. E2 shall notify OPRFHS in writing of any such events or circumstances promptly after their occurrence.

2.5 Governing Law: The validity, construction, performance, and any claims for breach of this MSA shall be governed by and construed in accordance with the laws of the State of Illinois.

3. Personnel. E2 reserves the exclusive right, upon reasonable approval from OPRFHS, to determine the assignment of its personnel. Should any E2 personnel be unable to perform the Services, E2 will attempt to replace such individual within a reasonable time, but E2 will not be liable for failure to replace such individual within any specified period of time. OPRFHS may request at any time reassignment of any E2 personnel assigned to work at the premises of OPRFHS, and E2 shall use its best efforts to accommodate such request, provided that no reassignment shall take place for any reason which would constitute any form of employment discrimination.

4. Confidentiality. Each part agrees that it will receive and/or have access to confidential information and trade secrets ("Confidential Information") from one another that is not publicly available in connection with the Services E2 renders under this Agreement. The Confidential Information will be deemed to include all the information OPRFHS and E2 receives from one another, except anything designated in writing as not confidential. Each party agrees to maintain the secrecy of the others Confidential Information and agrees not to disclose it to anyone except as permitted in writing by the owner of said information, or as otherwise may be required by law. These obligations under this paragraph will, except as otherwise expressly provided, survive termination of this Agreement.

5. Warranties.

5.1 E2 represents and warrants that the Services will substantially conform to the performance capabilities, characteristics, specifications, functions and other descriptions as set forth in paragraph 9. E2 will make all reasonable efforts to correct any significant defect, error or omission resulting from its provision of Services hereunder for which E2 receives timely written notice from OPRFHS. If E2's efforts do not make the Services provide as warranted, then the exclusive remedy for breach of warranty will be actual damages up to three (3) times the current month's fees and payments actually received by E2 from OPRFHS for the defective Services.

5.2 OPRFHS represents and warrants that it owns or is licensed to use and to permit E2 to use any software, program materials, source code or codes, object codes, upgrades, revisions, modifications and any related data or materials as necessary to perform the Services.

6. Limitation of Liabilities: The parties agree that E2's liability under this Agreement for any claims, damages or costs arising from any claim or action for breach of contract, negligence or indemnity on the part of E2 will be limited to three (3) times the current month's fees and payments actually received by E2 from OPRFHS under this Agreement, except for claims by OPRFHS for personal injury (including death) or property damage directly caused by E2's willful misconduct or gross negligence. **IN NO EVENT WILL E2 BE LIABLE, WHETHER IN CONTRACT OR TORT, INCLUDING NEGLIGENCE, OR OTHERWISE, FOR ANY INDIRECT, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO LOSS OF BUSINESS OR BUSINESS INTERRUPTION).**

7. Termination. Termination of this MSA by either party shall be governed by this paragraph and subparagraphs.

7.1 Termination during First 90 Days by OPRFHS: OPRFHS may terminate this MSA at any time without cause during the first 90 days after the Commencement Date as defined in paragraph 8 under this MSA.

7.2 Termination after First 90 Days by OPRFHS: After the first 90 days after the Commencement Date have past, OPRFHS may terminate this MSA with 90 days prior written notice.

7.3 Termination by E2: E2 may terminate this MSA for any reason with 90 days prior written notice to OPRFHS.

7.4 Good Faith Effort by OPRFHS and E2: OPRFHS and E2 shall make a reasonable, good faith effort to resolve any disputes before terminating this MSA.

7.5 Rights on Termination: Upon any termination of this MSA, OPRFHS shall pay E2 for services rendered through the date of termination.

8. Terms of Agreement E2 shall begin its work under this MSA on the date identified on the Device Price List, attached hereto and incorporated herein as Exhibit 1, to this MSA. This date shall be defined as the "Commencement Date." This MSA shall run from the Commencement Date to 2 full years after the Commencement Date. At the conclusion of 2 full years, OPRFHS and E2 shall have the option to renew by mutual written agreement this MSA under the same or revised terms and conditions.

9. SERVICES TO BE PROVIDED BY E2

9.1 Monitoring, Maintenance, and Management of IT Systems: E2 will monitor, maintain, and manage, OPRFHS's Windows Servers and network infrastructure as defined herein. E2 will provide these services 24 hours a day, seven days a week for the duration of the MSA. A technician from E2 will be onsite 1 day per week. The day will be agreed to by both parties.

9.1.1 Windows Managed Services: E2 will monitor, perform maintenance on, and manage the following aspects of OPRFHS's Windows systems:

A. General monitoring and management

- a. Documenting software and hardware changes;
- b. Testing and performing backups with restores;
- c. Monthly reports of work accomplished, work in progress
- d. Review and notification of expiring maintenance and support agreements.

B. Systems monitoring and management

- a. Ensuring that server services are running;
- b. Keeping Service Pack and Hot fixes current as per company policy;
- c. Monitoring event log of every server and identifying potential problems;
- d. Monitoring hard drive free space on server;
- e. Rebooting servers if needed;
- f. Running defragmentation and checking disks on all drives;
- g. Scheduling off time server maintenance;
- h. Installing software updates to current software version.
- i. Determining logical directory structure, implement, MAP, and detail;
- j. Set up and maintain groups (accounting, administration, printers, sales, warehouse, etc.);
- k. Coordinate all LAN updates with all involved parties; and
- l. Clean and prune directory structure to keep efficient and active.
- m. Monitor system specific disk usage, cpu usage, etc.
- n. Administration/problem resolution on servers.

C. Network monitoring and management

- a. Checking router logs;

- b. Monitor DSU/TSU, switches, hubs, and internet connection, and make sure these are “green” (available for SNMP manageable devices only);
- c. Software and hardware updates to network backbone.
- d. Firmware updates on switches; and
- e. Administration/problem resolution on switches.

D. Security monitoring and management

- a. Check firewall logs;
- b. Firewall Rule changes;
- c. Client VPN additions;
- d. Confirm that antivirus definition auto updates have occurred;
- e. Confirm that emergency virus updates have occurred;
- f. Confirm that backup has been performed on a daily basis;
- g. Create new directories, shares, and manage account policies;
- h. Permissions and file system management;
- i. Firewall administration/problem resolution.

E. Applications Monitoring

- a. Directory replication;
- b. DNS replication;
- c. SQL server monitoring; and
- d. Overall application disk space management.

F. SQL Server monitoring and management

- a. Creating user databases
- b. Setting database options
- c. Managing user database size
- d. Organizing database files
- e. Managing access to SQL Server
- f. Create user accounts and roles, as defined by Customer.
- g. Backing up databases, files, file groups and transaction logs
- h. Restoring user databases
- i. Restoring and rebuilding system databases.
- j. Remediate issues arising from the monitoring system

G. Exchange monitoring and management

- a. Maintain hotfixes, service packs, update rollups, and security updates;
- b. Set database options;
- c. Managing user database size
- d. Overall application disk space management.
- e. Remediate issues arising from the monitoring system

9.1.2 Excluded from Windows Managed Services: E2 will not be responsible for maintaining and managing problems caused by network outage, hardware failure, application software, and third party software, except for any third party software identified in Exhibit 1. All third party software that would be covered under this MSA would require a contract between OPRFHS and the third party software owner. If OPRFHS desires E2 to maintain and manage network outage, hardware failure, application software, and third party software problems E2 will be compensated on a time and materials basis at an hourly rate of \$95.00 – (This rate was negotiated by your local LTC).

10. Non-critical Alert/Event Maintenance: E2 must contact OPRFHS’s Operations Manager or other designated contact at least five days before performing any non-critical maintenance to OPRFHS’s IT

system. E2 shall be permitted to proceed with the non-critical maintenance before the five days have expired if OPRFHS informs E2 that E2 may proceed with the non-critical maintenance.

11. On-site Access: Should E2 need on-site access to complete the necessary monitoring, maintenance, or management of OPRFHS's IT systems, OPRFHS's Operations Manager or designated contact will provide the on-site access.

12. Notice of Critical Alert/Event: E2 must reasonably notify OPRFHS per OPRFHS's Notification and Escalation Procedures of the occurrence of any "critical alert" or "critical event" within 60 minutes of E2 receiving notice of the critical alert/event as defined in this paragraph. A "critical alert" or "critical event" is any alert or event involving a failure in the availability of the functionality of OPRFHS's IT services or systems.

13. Resolution of Critical Alert/Event: E2 shall use its best and reasonable efforts to have a dedicated resource working on a resolution to any critical alert/event within 60 minutes of obtaining notice of any critical alert/event. The dedicated resource will use its best efforts to fully resolve the critical alert/event. Failure to allocate a dedicated resource within 90 minutes of its notice of a critical alert/event will result in E2's forfeiture of 100% of the monthly monitoring and services charges for the monitored service or system on which the critical alert/event occurred.

14. E2's Reporting and Notification: E2 is responsible for keeping OPRFHS apprised of the status of E2's responsibilities and work under this MSA.

14.1 Upon receiving notice of a critical alert/event, E2 shall notify the OPRFHS Operations Manager or other designated OPRFHS contact of said critical alert/event within 60 minutes of E2's notice of said critical alert/event.

14.2 E2 will produce a root cause analysis and corrective action plan for any managed service that requires corrective action. E2 will use its best efforts to identify in the corrective action plan the party that is responsible for the failure of the managed service. E2 will use its best efforts to ensure that it provides the root cause analysis and corrective action plan to OPRFHS within five days of the occurrence of a critical alert/event. However, it is understood that solving the problem shall take precedence over producing and providing a root cause analysis and corrective action plan and the five days may be extended if necessary. It shall not be a breach of this MSA if the root cause analysis and corrective action plan are not provided within five days.

14.3 E2 will email a monthly status and summary report to OPRFHS's Operations Manager or other designated contact by the 10th of each month regarding the previous month's services, work, critical, and non-critical alerts/events.

14.4 E2 will notify OPRFHS's Operations Manager or other designated contact five days before non-critical maintenance will be performed in order to inform OPRFHS about the maintenance. This notice applies only to non-critical maintenance.

15. COMPENSATION

15.1 OPRFHS Shall Compensate E2: OPRFHS shall pay E2 for its or its agents' services in accordance with the Local Government Prompt Payment Act, 50 ILCS 505/1 et seq, for each month's services under this MSA. Payment shall be made by check or direct deposit. OPRFHS shall compensate E2 on a price per device basis as described in the Device Price List that is attached hereto as Exhibit 1.

15.2 Items Billed on Time and Material Basis: All work performed by E2 outside the scope of the MSA or resulting from failures not covered by the MSA, including, but not limited to, network outage,

hardware failure, application software, third party software, will be billed on an hourly time and material basis at the hourly rate of \$95.00 – (This rate was negotiated by your local LTC). The cost for preparing a service, device, or machine for management shall be billed at 5% of the yearly support cost for that service, device, or machine.

15.3 Reimbursement of Approved Expenses: OPRFHS shall reimburse E2 for expenses incurred by E2 for the maintenance of OPRFHS's IT systems should E2 be required to purchase hardware or software for OPRFHS's benefit. E2 must receive OPRFHS's approval in writing before purchasing such items in order to qualify for reimbursement. OPRFHS shall reimburse E2 for reasonable and appropriate out-of-pocket expenses outside of the Chicagoland area for travel, lodging, meals, and the like incurred by E2 while performing services for OPRFHS. E2 must receive OPRFHS's approval in writing before incurring any such expenses.

15.4 Late Fees: An interest penalty on any late payment shall apply in accordance with the Local government Prompt Payment Act, 50 ILCS 505/1 et seq.

16. General Conditions

16.2 This Agreement will be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors and assigns. OPRFHS may not assign this Agreement or any interest therein without the prior written consent of E2, and any attempt by OPRFHS to pledge, assign or otherwise transfer any interest in this Agreement without such prior written consent is not binding and of no effect on E2.

16.3 This Agreement, including its exhibits, is the entire agreement between the parties with respect to its subject matter, and supersedes and replaces all agreements, negotiations, representations and prior written or oral understandings. This Agreement, including its exhibits, may not be amended, modified, or changed in any way except as approved in writing by both parties.

16.4 The failure of either party to enforce any provision of this Agreement will not be construed to be a waiver of such provision or of the right of such party thereafter to enforce each such provision. Should any provision, or any part thereof or clause therein, of this Agreement be held unenforceable, or invalid, or in conflict with the law of any jurisdiction, such provision, part or clause shall be inoperative only in such jurisdiction; the enforceability and validity of the remaining provisions, parts and clauses of this Agreement shall remain binding, as modified, in such jurisdiction and unmodified in all other jurisdictions upon the parties.

IN WITNESS WHEREOF, E2 and OPRFHS have executed this Agreement to be effective on the Effective Date written above.

AGREED:

Oak Park River Forest High School

E2 SERVICES, INC.

By: _____

By: _____

Title: _____

Title: _____

Exhibit 1

Managed Services Device Price List

And

Managed Services Device - Client Selection
(See attached Quote for Client Selection)

Pricing for Managed Services Program (MSP)

Management/Fault Detection/Performance Analysis Pricing	
Price per device type	Monthly Cost
Servers	\$350.00
Network Switch	\$100.00
Network Router (Standard)	\$180.00
Network Router (High End – 3600 or better)	\$275.00
VPN Appliance / SPAM Appliance	\$300.00
Additional Network Access Point	\$70.00
Network Firewall	\$200.00
Content Switch	\$200.00
Add-ons*	
Monthly Reports	Included
Patch Management/Internal Vulnerability Scans	Included
MS Exchange	\$175
MS SQL Server	\$350
UPS/WAP – This includes single cost for units currently installed	\$200
* Subject to purchase of 5 device minimum.	
Set-Up Charge (One-Time)	
5% Percent of annualized amount	Waived
5% EDU Discount will be applied	

IN WITNESS WHEREOF AND INTENDING TO BE LEGALLY BOUND, the parties have executed this Agreement on this _____ day of _____, 2009.

Oak Park River Forest High School

E2 Services, Inc.

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit 2

Alert Notification Contact List

INFORMATION TECHNOLOGY CONTACT INFORMATION

On-Call Phone

The IT Operations team on-call phone number is _____.

IT Operations Manager Contact Information: _____

Any Additional Numbers _____

TO: Finance Committee, Board of Education

FROM: Jack Lanenga

Date: June 16, 2009

RE: Special Education Module for Skyward

BACKGROUND

Our student information service has most of the modules for Skyward. However, when we purchased Skyward we did not purchase the Special Education module, opting instead to use our existing software.

SUMMARY OF FINDINGS

It has become apparent that we are not able to do some things for our Special Education population and for the Special Education teachers because we do not have this module. These include the ability to give specific rights to case managers, to track and provide "confidential memo" information, and to provide reports specific to special Education. In the future, we will look at the feasibility of moving to Skyward for our IEP tracking, which would give us greater flexibility in state reporting as well.

RECOMMENDATION

It is recommended that we purchase the Skyward Special Education module at a cost, including training, of \$11,973.00. We are planning to purchase this from ARRA funding.



Oak Park River Forest HSD 200
Skyward Software Proposal
Proposal # 09-1141tk
April 9, 2009

08

Oak Park, IL

1 Building : Oak Park and River Forest High

PaC Student Systems

Point and Click (PaC) Version with Educator Access

Skyward Software

	One-Time Investment	Services	Annual License Fees	Total
Special Education	\$ 5,397.00	\$ 4,170.00	\$ 1,781.00	\$ 11,348.00
Project Management	-	625.00	-	625.00
Sub-Total Skyward Software :	\$ 5,397.00	\$ 4,795.00	\$ 1,781.00	\$ 11,973.00

Total PaC Student Systems™ Investment: \$ 11,973.00

¹ Pre-printed forms for report cards can only be printed using supported laser printers. Dot-matrix printers are not supported.
Skyward software requires client access to run Microsoft products Excel and Word.

Your district will not be scanning at this time and chose not to purchase the scanner interface program. Please contact
Scantron at 1-800-722-6876 to purchase the interface program if you plan to scan in the future.

Skyward requires SSL (Secure Socket Layer) to be used with all web-based applications.
SSL encrypts data that is transmitted from the Web server to the Client browser.
Skyward's IT Services can provide you more information including cost and installation of an SSL certificate for your district.

American has worked with Skyward for over 14 years and offers a complete line of hardware, software, service, and support for peripheral equipment
needed to run Skyward's Food Service, Fixed Assets, and TrueTime software. All items have been completely tested by Skyward and are in use by other
Skyward customers nationwide.

American - Contact: Dan Hoel "American, your one-stop source for your Skyward needs"
12782 Florida Lane (877) 436-4657 - Toll Free Order Line
Apple Valley, MN 55124 (877) 466-7257 - Toll Free Fax Line
(952) 953-0359 - Direct Line www.americanbus.com/aces/ user name: AM1 password: Sky
(612) 860-8960 - Cell Phone

Skyward Software Installation and Training

Software Training Includes:

	Classroom and On-Site Software Training			
	Max. Number of People Attending	Total Class Days at Skyward	Class Breakdown	On-Site Days
Special Education				
Application Setup			Web Setup	
Teacher Training	10	-	-	1
On-site Training	10	-	-	2
Total Training Days:		0		3

Skyward on-site training policy:

A maximum of 10 people may attend each on-site day unless otherwise noted in the training grid.
Should more people attend the training over the numbers stated, the school district will be charged an additional \$100 for each person.

Skyward Software Overview

Special Education

- * User friendly on-line "help" function
- * Integrated with Student Management System
- * Exceptional Education Management reports
- * Professional report writer
- * Technical and customer support
- * Comprehensive student information
- * State specific forms exported to Microsoft Word
- * User defined reports exported to Microsoft Excel
- * Student information screen that provides all relevant data at a glance: IEP (Individual Education Plan)
start and stop dates, Case Manager, IEP Manager, Disability, et cetera.
- * Track Medicaid Eligibility.
- * Ability to clone placements on IEP forms.
- * WAN sites receive Web Special Education

Skyward Annual License Fee Information

Annual License Fees Include:

- * Two (2) product updates yearly
- * User Group directed state reports
- * Unlimited 800 customer service PaC software support
- * Localized training sessions
- * Quarterly corporate newsletter

Payment Options

Skyward puts our customers and education first! We realize that the funding for necessary technology implementation
isn't always there when YOU need it, so Skyward offers various payment options. Your Skyward Account Representative
can provide you with more details.

Terms and Conditions

- * See attached Terms and Conditions page for further information.



All proposals are valid for 30 days from date of proposal.

This information is distributed exclusively by Skyward, Inc. It is to be used by the Oak Park River Forest HSD 200 administrative staff only.

Any copying or distributing of the proposal, or any part of the proposal, to sources outside the Oak Park River Forest HSD 200 is prohibited without written consent which shall not unreasonably be withheld, of Skyward, Inc.

Software

Classroom Training: Skyward classroom training shown in this proposal is calculated on the basis that up to 3 people may attend each class (with initial software purchase). Classroom training is to be provided at the Skyward Branch Office. Skyward reserves the right to cancel due to low enrollment. Additional training may be purchased at the then current price (currently \$275) per person, per class day.

On-site Training: On-site training is based on the school district having training facilities available. Additional on-site training may be purchased at the then current rate (currently \$850 per day plus expenses). Up to 10 people, per instructor, may attend the on-site training. One day of training consists of 6 hours on-site.

Skyward on-site training policy:

A maximum of 10 people may attend each on-site day unless otherwise noted in the training grid.

Should more people attend the training over the numbers stated, the school district will be charged an additional \$100 for each person.

Cancellation of Training Days: The customer must cancel 24 hours in advance of scheduled training.

If the training is not cancelled according to this policy the district will be billed for the scheduled classroom or on-site training.

Expiration of Training Days: The customer may utilize Classroom and On-Site training days, included with the purchase of Skyward software, for a period of up to twelve (12) months. The twelve-month period will commence upon implementation of each respective software module. Training days not utilized within the twelve-month period will expire and are non-refundable.

Skyward software systems will be installed by Customer Service Representatives. Schools running on an existing network installed by any other than Skyward must have their technical support person at the site to provide any assistance during the software loading. If no one is available, Skyward will bill the district at the then current rate.

Skyward PaC software only supports printers with drivers written by Microsoft™. Third party drivers, other than Microsoft™, may not be supported. Skyward software uses Microsoft Word and Excel for exports and form letters within the software. It is the school Districts responsibility to have a licensed copy for each user that will use these features.

Third Party Software and Hardware

Third party software and hardware proposals are for informational purposes only. Third party software and hardware prices should be verified by Customer prior to ordering software and hardware.

This proposal is being presented without a Technology Analysis from our Networking Engineers. Data gathered for this proposal was provided by your school district to Skyward. Any additional required services or hardware will be billed at our normal rates. To ensure accuracy we recommend a Skyward Technology Analysis be initiated prior to ordering.

In the event Skyward provides any third party software and/or hardware as part of this Agreement (i.e. Skyward procures, assembles, delivers and/or installs such software and hardware, or provides training), Customer agrees that it shall benefit by and be bound by any and all warranties, warranty limitations, license agreements, and any other rights and obligations provided by the third party software and/or hardware supplier to the purchasers and users of its products, whether provided in written or electronic format. Skyward will provide additional information on the manufacturers coverage and options upon request.

Skyward does not provide any warranties for third party software and hardware.

Payment Terms:

1. Skyward One-Time Investment Fee:

30% Non-refundable payment due upon execution of Software Agreement, Terms and Conditions or Acceptance of Proposal.

70% Payment due upon installation of software onto Customer's system or access to Skyward data through ASP.

2. Scheduling of installation

Installation of purchased software must occur within 12 months of the date Skyward receives PO. Payments made to Skyward (30% of One-Time) for uninstalled software will be converted to Technical Support Hours after this time. Purchases subsequent to this conversion will be quoted at the then-current price.

3. Professional Services

a. Installation and Training Services – Payment for all training and installation services upon installation of any Skyward programs onto Customer's system.

b. Project Management – Payment due upon execution of Software Agreement and/or Terms and Conditions.

c. Technical Support Hours – Technical Support Hours must be used within 24 months of purchase. Unused hours will be cancelled and are not refundable.

Payment due upon execution of Software Agreement and/or Terms and Conditions.

d. Conversion Fees – Payment due upon loading of converted data onto Customer's system.

e. Hardware Implementation – Payment due upon completion of hardware installation.

4. Annual License Fees

All Skyward Software Annual License Fees will be prorated from the installation date with subsequent years billed on a June 30 fiscal year basis at the current rate and are due July 1.

Third Party Annual License Fees along with Skylert will be billed at a full year rate upon installation with subsequent years billed on an annual basis from the installation date.

In the event that your district would prefer the following Skyward Software Annual License Fee payment selection, please initial the area below:

____ All Skyward Software Annual License Fees will be billed in full for the current fiscal year. The portion of the ALF paid before the installation date will be automatically converted into Technical Support Hours. Subsequent years Annual License Fees will be billed on June 30 fiscal year basis at the current rate and are due July 1.

Customers choosing to use a leasing or finance company must choose this option.

5. Third Party Software and Hardware – Payment due upon delivery.

Customer agrees to the terms and conditions listed above and set forth in the Proposal(s).

Customer Signature

Printed Name

Date

Oak Park and River Forest High School District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: June 16, 2009

RE: Executive Bid Summary for Mini-Buses

BACKGROUND

On June 2, 2009 bids were solicited for three mini-buses. As part of our vehicle-replacement schedule, the two fourteen-passenger activity buses are being replaced next fiscal year. An additional mini-bus with handicapped lift for the special education programs is being purchased as well. Vendors were required to adhere to all applicable state and federal transportation regulations for this vehicle type.

SUMMARY OF FINDINGS

Bids were received from four vendors, listed below:

Vendor	Bus #1	Bus #2	Bus #3 (lift)	Total Price	Less trade-in	Total Cost
Midwest Transit	\$42,066.00	\$42,066.00	\$45,545.00	\$129,677.00	\$31,000.00	\$98,677.00
Central States Bus Sales	\$49,274.00	\$49,274.00	\$59,389.00	\$157,937.00	\$30,000.00	\$127,937.00
Illinois Bus Sales	\$46,601.00	\$46,601.00	\$52,019.00	\$145,221.00	\$16,000.00	\$129,221.00
Midwest Bus Sales	\$48,125.00	\$49,230.00	\$51,891.00	\$149,246.00	\$20,000.00	\$129,246.00

Midwest transit is the firm that sold the District the current mini-bus with lift. The vehicle is of an acceptable quality, meets all safety guidelines and has been free of any major mechanical issues. Their staff is professional, knowledgeable and quick to respond to any product inquiries.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

Award the contract to Midwest Transit at the Special Board Meeting on June 16, 2009 to ensure that that order is processed prior to production deadline.

Oak Park and River Forest High School
District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: June 16, 2009

RE: Executive Bid Summary for Glass Block Replacement

BACKGROUND

On May 26, 2009 bids were solicited for the replacement and repair of glass block windows in the #3 East Gymnasium.

SUMMARY OF FINDINGS

Bids were received from three vendors: ACI Brickmaster, Cyberdyne Masonry and JSL Masonry.

Bid results:

<u>Vendor</u>	<u>Price</u>
Cyberdyne	\$38,500.00
ACI Brickmaster	\$46,500.00
JSL Masonry	\$52,800.00

Cyberdyne has completed projects for the District as a subcontractor of Wight Construction, yielding quality work, completed on time and on budget.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

For the Board of Education to award the Glass Block Replacement project to Cyberdyne Masonry at the June 16th meeting.

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: June 16, 2009

RE: Executive Bid Summary for Sanitary Paper Products

BACKGROUND

On May 26, 2009 bids were solicited for sanitary paper products.

SUMMARY OF FINDINGS

Bids were received from three vendors: Chemcraft, Kranz and Vega Industrial Products.

The bid from Vega did not include a price form and the bid from Chemcraft did not include pricing for all requested products.

Bid results:

<u>Vendor</u>	<u>Price</u>
Kranz	\$31,074.59

Kranz is the current vendor for these products and has been very reliable and offered quality products at fair prices.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

That the Board of Education award the Sanitary Paper Products to Kranz at the June 25 meeting.

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: June 16, 2009

RE: Executive Bid Summary for Entry Way Carpet Tiles

BACKGROUND

On May 19, 2009 bids were solicited for installation of entry way carpet tiles at six building entrances.

SUMMARY OF FINDINGS

Bids were received from three vendors: Chemcraft, Kranz and Pike Systems.

Bid results:

<u>Vendor</u>	<u>Price</u>
Kranz	\$14,626.16
Chemcraft	\$17,928.00
Pike Systems	\$19,379.58

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

To award the project to Kranz. Kranz is a current vendor that has been very reliable and offered quality products at fair prices.

Oak Park and River Forest High School
District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: June 16, 2009

RE: Executive Summary for Security Cameras, Phase II

BACKGROUND

On June 9, 2009 bids were solicited for the installation of 16 new interior and exterior security cameras to the existing system, to be completed in the 2010 fiscal year.

SUMMARY OF FINDINGS

<u>VENDOR</u>	<u>Bid Price</u>
Precision	\$ 20,601.12
Midco	\$ 29,630.00
Simplex - Grinnell	\$ 30,727.00
Phoenix	\$ 39,700.00
Advent	\$ 41,514.26

Reference checks yielded positive feedback from both Thornwood High School and the Naperville Park District, both of whom recently used Precision for security camera installations. Precision was awarded the contract for the first phase of the camera project in May 2009.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

To award the contract to Precision Control Systems of Chicago, the lowest responsible bidder.

Oak Park and River Forest High School

District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: June 16, 2009

RE: Executive Bid Summary for Weight Room Equipment

BACKGROUND

On May 26, 2009 bids were solicited for new equipment to be installed in the weight room. Equipment included a variety of strength equipment, including power racks, weight benches, rubber flooring and other related machines. The evaluation team consisted of John Stelzer (Athletics), Dale Craft (Physical Education) and Tim Keeley (Purchasing).

SUMMARY OF FINDINGS

Bids were received from eight vendors: Lifefitness, Magnum Fitness, Power Systems, Pro Edge Fitness, Promaxima, USA Fitness, Wilder, and Wisthoff Fitness. The evaluation team determined that the equipment in the Promaxima bid did not meet the bid specifications. Additionally, the flooring specified by Wilder Fitness was thinner than the bid specification. Results are below:

Bid results:

<u>Equipment Only</u>	
<u>Vendor</u>	<u>Price</u>
Wilder Fitness	\$30,872.00
USA Fitness	\$33,200.00
Magnum Fitness	\$39,483.16
Wisthoff	\$42,352.00
Power Systems	\$43,430.46
Life Fitness	\$46,156.22
Pro Edge Fitness	\$48,287.00

<u>Flooring Only</u>	
<u>Vendor</u>	<u>Price</u>
Magnum Fitness	\$7,947.84
Promaxima	\$11,891.00
USA Fitness	\$12,100.00
Wisthoff	\$15,147.00
Pro Edge Fitness	\$16,500.00
Power Systems	NB
Life Fitness	NB

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

To award the bid for equipment to Wilder Fitness and to award the flooring portion of the bid to Magnum Fitness. Reference checks on both firms netted positive feedback from satisfied customers.

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Tim Keeley

DATE: June 16, 2009

RE: Executive Bid Summary for Theatrical Costume Rental/Design

BACKGROUND

On May 4, Requests for Proposal were received for theatrical costume rental and design services. The method of award used was a weighted scoring system, taking into account various factors such as quality of product, technical abilities of vendor, customer service and cost. The evaluation team included both the Purchasing Coordinator and Joe Hallissey, the Director of the Theatrical Department.

SUMMARY OF FINDINGS

Proposals were received from two vendors: Costume Holiday House, Inc and Jeffrey Kelly. Scoring results are on the following page. To make the most accurate cost comparison, vendors were asked to provide a pricing proposal for the 2009 Beauty and the Beast production, the largest and most comprehensive production of the year.

Note that Jeffrey Kelly Costume Design's proposal includes on-site costume fitting as well as custom tailoring and day-of-performance technical support. Costume Holiday House, Inc. relies on the customer for actor measurements for costumes. No on-site support is included in their proposal fee.

Jeffrey has proven to be a valuable partner for the Theatrical Department, offering outstanding service at a fair price.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

That the Board of Education to award the contract to Jeffrey Kelly at the June 25th meeting.

OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200 COSTUME SERVICES RFP

EVALUATION SCORING

TECHNICAL SCORING (MAXIMUM 80 POINTS)

COST SCORE (MAXIMUM 20 POINTS)

OVERALL SCORE (MAXIMUM 100)

Vendor	Quality of Product	Technical Abilities	Vendor Relations	Operational Relations	Total	Vendor	Beauty and Beast Show Cost	Cost Score	Vendor	Maximum Points	Overall Score
Maximum Points	30	30	10	10	80	Maximum Points		20.00		100.00	
Costume Holiday House*	30	15	10	10	65	Costume Holiday House	\$	7,487.50	Costume Holiday House		85.00
Jeffrey Kelly	30	30	10	10	80	Jeffrey Kelly	\$	8,500.00	Jeffrey Kelly		97.30

*Vendor does not offer any on-site costume support, resulting low technical abilities score.

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl L. Witham, CFO

DATE: June 16, 2009

RE: Downtown Oak Park Tax Increment Financing District Update

BACKGROUND

The District entered into an Intergovernmental Cooperation Agreement with the Village of Oak Park and Oak Park School District 97 in February 2003. I have attached a copy of a power point presentation that I prepared for the Board of Education in February of 2003 which summarizes the original agreement. In addition, I have attached a memo from that time period, as well as an email from the VOP CFO.

SUMMARY OF FINDINGS

The Village of Oak Park is in default of the Agreement. The three governmental bodies have been meeting to discuss possible remedies.

The defaults include the following:

- Annual meetings to discuss the “carve out” options and the accumulative deficiency have not occurred;
- Annual Joint Review Board Meetings have been scheduled late.
- The 1985 Settlement Agreement payment due to be remitted to Cook County in February of 2008 was not sent. Incorrect information was provided concerning the disbursement date. In fact, on two separate occasions the Village staff members indicated that the payment had been sent to Cook County for distribution; these did not occur, and the final payment was delayed until November 2008. (See attached e-mail dated June 11, 2008.);
- The 1985 Settlement Agreement payment due to be remitted to Cook County in February 2009 was not remitted. The Village of Oak Park attempted to pass an ordinance to distribute funds to D97 only. The Village has said it will reverse that decision and has made promises to eventually distribute the funds to all taxing bodies as provided for in the Intergovernmental Cooperation Agreement. The payment date has not yet been determined;
- The ‘carve out’ of incremental EAV in the amount of \$20,345,170 for the 2007 levy was reduced to \$2,772,345 although promised to be \$4,863,245. The Districts were not notified according to the dates provided for in the Agreement, and the amount was less than promised. In fact, the Districts were notified on February 7th, 2008. The Districts requested a meeting of February 28th to respond and a meeting was set. On the 28th, Districts 97 and 200 learned that the Village of Oak Park had passed an ordinance to “carve out” only \$4,863,245 of EAV on February 19, 2008 and had already sent that ordinance to Cook County.
- The Village of Oak Park acknowledges it missed the “carve out” date for the 2008 Levy for incremental EAV of \$794,271.

Oak Park and River Forest High School District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

A timeline of events follows:

- OPRFHS repeatedly contacted the Village of Oak Park over the past several years to discuss the TIF IGA meeting schedule. Staffing at the Village was a continuing issue and no meetings were able to occur.
- During FY 2008, the two school Districts repeatedly requested a meeting to discuss the “carve outs”, the accumulated deficit, and the Settlement Agreement distributions. Communication was an issue, and we were eventually told that the Village would not discuss the issues until September 16, 2008.
- At the meeting on September 16, 2008, the VOP acknowledged that communication was an issue. The two Districts stressed that it was their intention to work together cooperatively to solve these issues. A request was made for the two Districts to calculate the amount due and to report that to the Village of Oak Park.
- The two school Districts met several times to review the Agreement and update the spreadsheets. It was agreed that the two school Districts would utilize the services of PMA to assist in updating the spreadsheets.
- The three governmental agencies have met several times over the past few months to discuss the provisions of the Agreement, to explain the spreadsheet calculations, and to arrive at a common understanding about them.
- All parties have now agreed that the basic calculation methodology is correct. There is disagreement concerning the two footnotes on schedule 1. These two footnotes provide additional monies when the incremental EAV in the TIF exceeds the estimated incremental EAV from the original agreement and when either District has increased revenue due to the effects of a referendum increase in property taxes. Paul Keller, the District lawyer, is preparing a position statement on these two items which will be discussed further.

The Village of Oak Park is also delinquent in payments for the 1995 Madison Street TIF Settlement Agreement.

The Village has promised to remit funds related to the Downtown 1985 and Madison Street 1995 settlement agreements by June 30, 2009.

RECOMMENDATIONS

Information only. None at this time.

TIF INTERGOVERNMENTAL AGREEMENT

Village of Oak Park
Downtown TIF
District



FACTS

- Current Downtown TIF expires 12/1/06
- The Village of Oak Park (VOP) has the option of automatically extending the TIF until 2018 without providing additional revenue to any other taxing body
- If VOP extends the TIF without this intergovernmental agreement in place and if the TIF develops as the VOP projects, OPRFHS would forfeit approximately \$40,000,000 in tax revenue between 2003-2018. Likewise for District 97.

VILLAGE OFFER



- Use the TIF as an engine to develop new property through 2018
- Provide more tax revenue between 2003 – 2018 than would have been received if the TIF ended in 2006
- “Carve out” newly completed properties from the TIF, thereby shrinking the TIF over time
- Release the first carve out in 2003 for EAV of \$19M
- Release a total of \$45M incremental EAV by 2007 (2002 incremental value is \$47M)
- Continue the 1985 distribution agreement of 22.5%
- Agree not to extend the TIF past 2018

ASSURANCES PROVIDED

- The VOP must meet the revenue projections calculated by the districts on an annual basis.
- The revenue the carve outs will provide to the districts will be a general obligation of the Village.
- If the Village fails to meet the projections, remedy options are clearly defined.
- VOP will distribute 22.5% of proceeds if actual TIF incremental value exceeds the VOP projections.
- VOP will distribute the TIF proceeds from any future school district referendum.

ASSURANCE (continued)



- The VOP, District 97 and District 200 staff will meet on an annual basis to recalculate the revenue projections compared to the original calculations and to discuss ramifications.
- A timetable has been developed and attached to this agreement to ensure timely performance of objectives.
- This agreement is a binding legal contract.

BENEFITS FOR OPRFHS



- \$40,000,000 more in tax revenue than would have been received if the TIF were extended without an agreement when compared to the VOP development plan
- \$2,900,000 more than would have been received if TIF were to end in 2006
- Protection if the VOP has overestimated or underestimated the increase in incremental EAV
- Increased predictability over the next 15 years for the 5 year plan revenue model

BENEFITS (continued)

- Increased revenue beginning in 2003 in advance of the original 2006 expiration
- Annual reviews and a timeline to ensure the financial obligations and deadlines are met
- Protection from an EAV decline in the TIF area

Other

- This agreement in no way limits the VOP ability to end the TIF at any time or to choose not to extend the TIF until 2018.
- The carve out design requires many more public meetings and accountability. Each time property is released public hearings must occur and the redevelopment plan resubmitted.
- With this agreement the school districts now have assurance of increased revenue regardless of what the VOP decides to do. A win/win situation for the districts.

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl L. Witham, CFO

DATE: September 16, 2008

RE: Tax Increment Financing (TIF) Update

BACKGROUND

The District benefits from three separate TIF agreements with the Village of Oak Park. Two of these agreements are D97 settlement agreements with the Village of Oak Park related to the Oak Park Downtown TIF and the Village of Oak Park Madison Street TIF. These two agreements provide annual cash distributions from the two TIF's. All Oak Park Taxing Bodies benefit from these two agreements.

The third agreement is the Oak Park Downtown TIF Intergovernmental Agreement between VOP, D97 and D200. This agreement provides carve outs of incremental EAV from the Downtown TIF at pre-arranged intervals until the expiration of the TIF in 2018. A pre-arranged carve out of \$20,345,170 in EAV was scheduled to be released in February 2008 in order to impact the 2007 levy. The Village of Oak Park elected to carve out \$4,863,265 of incremental value and to pay the remaining value in cash. The Village advised D97 and D200 of this election approximately one week before passing the ordinance. The 2007 levy had already been filed in December and therefore could not be changed by D97 and D200.

SUMMARY OF FINDINGS

The Village of Oak Park has not met the requirements of the two settlement agreements with D97. On two separate occasions, a Village staff member has advised D97 and D200 that the payment had been sent to Cook County for distribution. However, the payment has not yet been received from Cook County. The Village now advises D200 that this matter will be discussed with the two districts on September 16, 2008 and not before.

Although the Village intended to carve out incremental EAV of \$4,863,265 only \$2,772,345 was actually carved out. The EAV shortfall is now \$17,572,655. The cash value of the EAV is a general obligation of the Village and is due to the taxing bodies.

A meeting to discuss the above issues with D97 and the Village of Oak Park is scheduled for 2:00 p.m. on September 16, 2008 at D97.

RECOMMENDATIONS

Witham, Cheryl

From: Lesner, Craig [clesner@oak-park.us]
Sent: Wednesday, June 11, 2008 3:22 PM
To: Witham, Cheryl

Hi Cheryl,

Sorry about this morning but I had it on for Friday the 13th. As far as the TIF surplus, I had directed staff to issue the checks to the County back when the collections came in early to mid March. However, this was not done and I failed to follow-up to ensure it had been done. We will be sending the checks out in our next cycle run and I will issue a letter to all taxing bodies affected.

While this is not good news, at least you have the means to explain the variance on your reports and you can book the receivable. To show as an asset, just not a revenue. Although I not sure how it works in the education finance realm, but we (municipalities) can generally pull back revenues into the previous fiscal year as long as we can demonstrate the earning of the revenue in that fiscal year, which the ordinance should serve as the earning.

Regardless, my apologies for the delay. I will work to resolve ASAP.

Best regards,

Craig M. Lesner
Chief Financial Officer
Village of Oak Park
(p) 708.358.5462

Oak Park and River Forest High School
District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl L. Witham

DATE: June 16, 2009

RE: Budget Cycle Timeline

BACKGROUND

The Budget Cycle Timeline has been updated due to calendar changes.

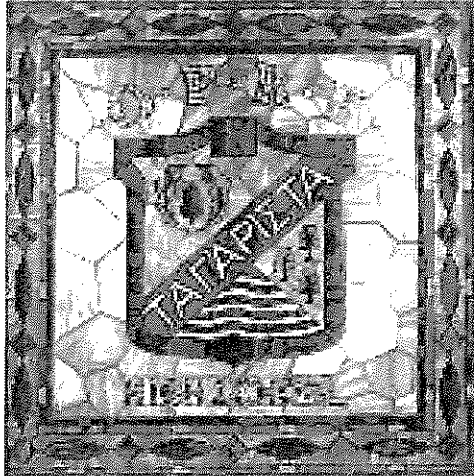
SUMMARY OF FINDINGS

June 12	Preliminary Budget sent to Board of Education (Finance Committee Packet)	Cheryl Witham
June 16	Presentation of Preliminary Budget to BOE Finance Committee	Cheryl Witham
July 10	Title Grant applications due in Business Office	Phil Prale
July 10	Tentative Budget sent to BOE	Cheryl Witham
July 16	Presentation of Tentative Budget Approval to put on display for 30 days	Cheryl Witham
July 17	Tentative Budget on Public Display	Pam Jansen
August 27	Public Hearing for 2009 – 2010 Final Budget	Cheryl Witham
August 27	2009 – 2010 Final Budget Presented for Adoption	Board of Education

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

INFORMATION ONLY

**OAK PARK AND RIVER FOREST HIGH SCHOOL
DISTRICT 200**



"Those Things That Are Best"

**PRELIMINARY
BUDGET**

2009-2010

**OAK PARK,
COOK COUNTY,
ILLINOIS**

**OAK PARK AND RIVER FOREST HIGH SCHOOL
FISCAL YEAR 2009– 2010
PRELIMINARY BUDGET
MANAGEMENT DISCUSSION AND ANALYSIS**

As required by the School Code of Illinois, the Preliminary Budget is presented for the consideration of the Board of Education and the communities of Oak Park and River Forest. This budget is in preliminary format and therefore summarized. The Tentative Budget will be reviewed at the July 16, 2009, Finance Committee Meeting. The Tentative Budget will have updated information and be presented in a detailed format. The Tentative Budget will be put on display in the Business Office for 30 days beginning July 17, 2009. The Tentative Budget will be reviewed again at the August Finance Committee Meeting, and the Board of Education will approve a Final Budget at the Board of Education Meeting on August 27, 2009.

This Preliminary Budget contains several estimates based on the information currently available. These estimates relate to the cost of salaries and benefits for future staff members yet to be hired. This budget also includes estimated amounts of State Foundation Aid and categorical state aid. Revenue and expenditures for State and Federal grants that have not been finalized and approved are omitted and will be added later.

The District continues its commitment to narrow the achievement gap and to meet the needs of special education students. The financial resources required to address these issues are significant. In the fall of 2005, the Board of Education carefully considered school *Achievement Initiatives* and mandated requirements. The cost of implementing these additional initiatives and mandates approximated \$1,500,000 in FY 2006 dollars. These *Initiatives* have been carefully reviewed and revised accordingly. Please see page 19 for a chart of the *Achievement Initiatives* that have been implemented since FY 2006. The estimated cost for continued implementation of the *Achievement Initiatives* will be approximately \$1,648,000 in FY 2010.

The District Leadership Team also reviewed the budget for FY 2010 and implemented cost savings. These savings include:

- Reduction in Tuition costs compared to the *Five Year Financial Projections* (reduction in number of students in off-campus sites)
- Reduction in furniture and equipment purchases
- Reduction in general administration budgets
- Reduction in clerical staffing
- Reduction in public communication budget
- Reduction in Curriculum and Instruction Department budget
- Reduction in technology budget related to hardware purchases
- Restructuring of the Information Technology and Data Processing Departments.

The District has experienced a reduction in the cost of benefits. This is due to the sunset of previous retirement plans, i.e., the five year annuities and the three year 20% bumps, and the ERO penalties diminishing along with fewer individuals on the District's health plan and a greater employee participation rate for medical benefits. Due to the impact of recent legislative action capping end-of-career salary bumps at 6% without a penalty, several faculty and administrative members have formally requested retirement at the end of the FY 2010. This budget reflects the cost of the related end-of-career salary bumps, 6% penalty and estimated ERO payments. The change in legislation and in the contract with Faculty members is a long-term savings for the District. The benefit of these savings is beginning to be realized as the current annuity system begins to sunset and as the 403 (b) match begins to be phased-in. The total budget related to retirement annuities and ERO penalties was \$1.1 million for FY 2009 and will be approximately \$290,000 in FY 2010; a reduction of \$800,000.

The District is presently negotiating contract agreements with the Service Employees International Union Local 73 for the Classified Personnel and for the Safety and Support personnel. The contracts for both groups expires effective June 30, 2009.

Contract Salary Increases & Length of Contract

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Faculty	6.0%	4.5%	4.5%	4.0%	3.6%	3.6%
Clerical	5.5%	5.5%	5.5%			
Custodial	3.0%	2.0%	0%**	1.5%	1.5%	1.5%
Non-Affiliated	4.5%	4.5%	4.5%	1.5%		
Security	4.0%	4.0%	4.0%			
Administration			5.0%	1.5%		

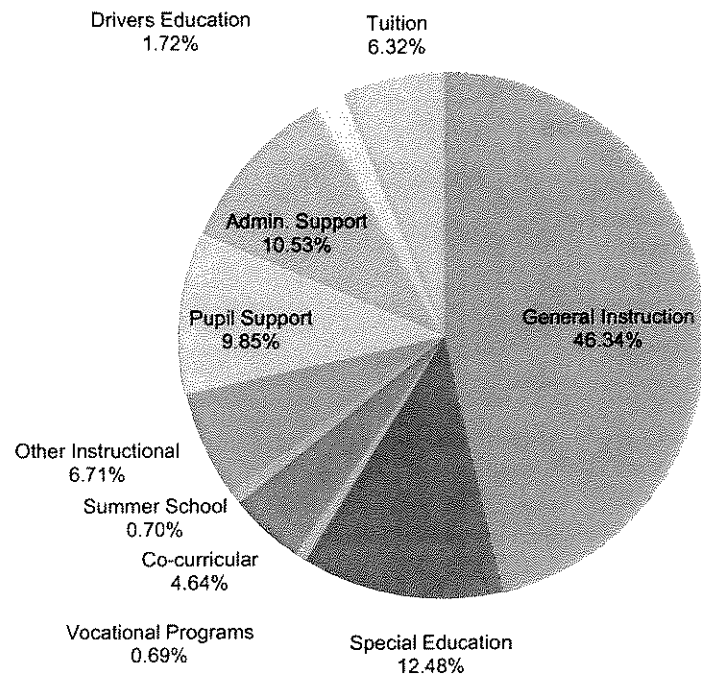
** Union members will receive a bridge payment to move from the pre-pay manual system of payroll to the post pay electronic system. Each member will receive two weeks pay (40 hours) at straight time.

Faculty staffing will increase 2.0 Full Time Equivalents (FTE) over last year's total. In addition, two faculty members will be on sabbatical leave. The increase in staffing is due to several factors. There will be a slight increase in enrollment of approximately 14 students, the average number of courses each student has registered for will increase and the number of courses will increase. The estimated additional cost is \$147,000. The sabbatical leaves are not included in the faculty FTE total reflected in the summary report.

Classified staffing will decrease by 5.68 FTE. This decrease includes the elimination of two Division Head Secretarial positions, two Support Services secretarial positions, and the position of Attendance Coordinator. The total annual savings will be approximately \$319,000.

Non-affiliated staffing will decrease by 1.22 FTE. In the non-affiliated management group, there are some uncertainties that remain. There are several positions open in the Technology Department. A new position of Chief Information Officer has been created and the new CIO will join the District Leadership Team. The position of Assistant

Expenditures by Program



General Instruction, Special Education, Vocational, Drivers Education, Tuition and Other Instructional costs are estimated to be approximately 74.3% of the Education Fund expenditures, compared to 68.05% in FY 2009, 68.72% of the FY 2008 Original Budget. The Administrative Support percentage will decrease by .57%.

200 will continue its program of increasing the fund balance over time in order to replace equipment in a timely fashion.

OPERATIONS AND MAINTENANCE FUND

By the end of FY 2008, the Restricted Building Fund balances were depleted. The O & M Fund will now shoulder the burden of costs related to the continued maintenance of the vintage building. The *Five Year Plan* reflects annual budgets of approximately \$1,200,000 for this purpose. It will be important to sustain cost containment in the O & M Fund in order to ensure that facility maintenance is not deferred, thereby significantly depreciating the value of the District's and communities' valuable asset. It is important to maintain this objective due to the limited borrowing capacity of the District imposed by law. The District has no excess capacity for borrowing until after FY 2018.

Expenditures in the O & M Fund relate to facility improvements, which will now be reflected in the O & M Fund rather than the Restricted Building Fund. The Restricted Building Fund has been combined with the O & M Fund and the remaining fund balance will be used for facility improvements. Planned capital expenditures in the O & M Fund include improvement to two science labs, HVAC improvements, window repair in the 3 east gym, resurfacing the tennis courts, and a stadium sound system.

The District recently completed negotiating a four year contract with the Buildings and Grounds Custodial and Maintenance, Service Employees International Union, Local 73. The contract agreement includes salary increases of 0% in FY 2009 and 1.5% increases for the next three years. The agreement provides for a new electronic timekeeping system to be implemented effective July 1, 2010, and for a two week payment of salary as a bridge payment to implement the system.

Other Sources of Revenue are budgeted to decrease. Corporate Personal Property Taxes is an exceptionally volatile source of revenue and has declined significantly due to the economic downturn.

The transfer category is the interest income earned in the Bond and Interest Fund. This amount is transferred to the O & M Fund at the end of each year.

LIFE SAFETY FUND

During summer 2009, the District will commence projects that were approved in the life safety master plan. These projects include asbestos removal in the science labs, HVAC repair and replacement, and stadium waterproofing. A transfer of \$618,263 will be made to the Bond and Interest Fund in order to pay the debt for the previous roof replacement project.

TRANSPORTATION FUND

The District presently owns two activity buses, one Special Education wheel chair equipped mini-bus and two vans for transporting small groups of students for activities

insurance bid from CLIC. The District can now consider transferring the remaining fund balance to the Tort fund for future premiums.

**OAK PARK RIVER FOREST HIGH SCHOOL
FISCAL YEAR 2009
AMENDED BUDGET**

	EDUCATION FUND	DENTAL INS. FUND	MEDICAL INS FUND	WORKERS' COMP FUND	TORT FUND	BOOKSTORE FUND	FOOD SERVICE FUND	OP. & MAINT. FUND
Receipts								
Property Taxes	44,221,578	-	-	-	1,184,844	-	-	5,732,755
Other Local Sources	3,450,620	2,000	15,000	-	15,000	899,427	2,084,204	1,073,525
State Sources	2,416,324	-	-	-	-	-	7,812	-
Federal Sources	2,352,118	-	-	-	-	-	249,266	-
Insurance Premiums	-	453,053	4,378,763	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-
Total Receipts	52,440,640	455,053	4,393,763	-	1,199,844	899,427	2,341,282	6,854,760
Expenditures								
General Instruction	20,472,513	-	-	-	-	-	-	-
Special Education	5,512,252	-	-	-	-	-	-	-
Adult Education	20,282	-	-	-	-	-	-	-
Vocational Programs	303,407	-	-	-	-	-	-	-
Interscholastic Programs	2,051,238	-	-	-	-	-	-	-
Summer School	309,488	-	-	-	-	-	-	-
Drivers Education	761,763	-	-	-	-	-	-	-
Other Instructional	2,966,188	-	-	-	-	-	-	-
Support Svcs. - Pupil	7,144,050	-	-	-	-	-	-	-
Support Svcs. - Admin.	4,653,551	453,053	4,378,763	-	1,013,645	895,999	2,309,947	6,198,860
Construction	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-
Total Expenditures	44,194,732	453,053	4,378,763	-	1,013,645	895,999	2,309,947	6,198,860
Change in Fund Balance	8,245,908	2,000	15,000	-	186,199	3,428	31,335	655,900
Beginning Balance (audited)	50,325,983	163,408	828,950	857	1,954,323	698,420	330,322	8,472,037
Est. Ending Balance	58,571,891	165,408	843,950	857	2,140,522	701,848	361,657	9,127,937

OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200
2009 - 2010 Original Budget
June 2009

Education Fund

	Amended Budget 2008-2009	Preliminary Budget 2009-2010	Difference Amount	Difference Percent
<i>Receipts</i>				
Property Taxes	44,173,578	44,221,578	48,000	0.11%
Other Local Sources	2,837,305	3,450,620	613,315	21.62%
State Sources	2,653,945	2,416,324	(237,621)	-8.95%
Federal Sources	1,334,148	2,352,118	1,017,970	76.30%
Transfers/Other	-	-	-	N/A
	<u>50,998,976</u>	<u>52,440,640</u>	<u>1,441,664</u>	<u>2.83%</u>
<i>Expenditures</i>				
General Instruction	21,065,266	20,472,513	(592,753)	-2.81%
Special Education	5,177,469	5,512,252	334,783	6.47%
Adult Education	19,910	20,282	372	1.87%
Vocational Programs	293,528	303,407	9,879	3.37%
Interscholastic Programs	1,972,038	2,051,238	79,200	4.02%
Summer School	337,170	309,488	(27,682)	-8.21%
Drivers Education	719,132	761,763	42,631	5.93%
Other Instructional	3,010,084	2,966,188	(43,896)	-1.46%
Support Svcs. - Pupil	6,616,362	7,144,050	527,688	7.98%
Support Svcs. - Admin.	5,314,647	4,653,551	(661,096)	-12.44%
Transfers	-	-	-	N/A
	<u>44,525,606</u>	<u>44,194,732</u>	<u>(330,874)</u>	<u>-0.74%</u>
 Change in Fund Balance	 6,473,370	 8,245,908	 1,772,538	 27.38%
 Beginning Balance (audited)	 <u>43,852,613</u>	 <u>50,325,983</u>		
Ending Balance	<u>50,325,983</u>	<u>58,571,891</u>		

OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200
2009 - 2010 Original Budget
June 2009

Cafeteria Fund

	Amended Budget 2008-2009	Preliminary Budget 2009-2010	Difference Amount	Difference Percent
<i>Receipts</i>				
Other Local Sources	2,019,046	2,084,204	65,158	3.23%
State Sources	6,495	7,812	1,317	20.28%
Federal Sources	198,856	249,266	50,410	25.35%
	<u>2,224,397</u>	<u>2,341,282</u>	<u>116,885</u>	<u>5.25%</u>
<i>Expenditures</i>				
Support Svcs. - Admin.	2,182,870	2,309,947	127,077	5.82%
Construction	-	-	-	N/A
	<u>2,182,870</u>	<u>2,309,947</u>	<u>127,077</u>	<u>5.82%</u>
Change in Fund Balance	41,527	31,335	(10,192)	-24.54%
Beginning Balance (audited)	<u>288,795</u>	<u>330,322</u>		
Ending Balance	<u>330,322</u>	<u>361,657</u>		

Operations and Maintenance Fund

	Amended Budget 2008-2009	Preliminary Budget 2009-2010	Difference Amount	Difference Percent
<i>Receipts</i>				
Property Taxes	4,976,991	5,732,755	755,764	15.19%
Other Local Sources	1,155,060	1,073,525	(81,535)	-7.06%
Federal Sources	-	-	-	N/A
Transfers	48,480	48,480	-	0.00%
	<u>6,180,531</u>	<u>6,854,760</u>	<u>674,229</u>	<u>10.91%</u>
<i>Expenditures</i>				
Support Svcs. - Admin.	6,312,173	6,198,860	(113,313)	-1.80%
	<u>6,312,173</u>	<u>6,198,860</u>	<u>(113,313)</u>	<u>-1.80%</u>
Change in Fund Balance	(131,642)	655,900	787,542	-598.25%
Beginning Balance (audited)	<u>8,603,679</u>	<u>8,472,037</u>		
Ending Balance	<u>8,472,037</u>	<u>9,127,937</u>		

Note: Restricted Building Fund has been combined with the Operations & Maintenance Fund for FY 10.

OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200
2009 - 2010 Original Budget
June 2009

Bond and Interest Fund

	Amended Budget 2008-2009	Preliminary Budget 2009-2010	Difference Amount	Difference Percent
<i>Receipts</i>				
Property Taxes	2,939,192	2,958,262	19,070	0.65%
Other Local Sources	48,480	48,480	-	0.00%
Bond Proceeds	-	-	-	N/A
Accrued Interest on Bonds	-	-	-	N/A
Transfer	616,525	618,263	1,738	0.28%
	<u>3,604,197</u>	<u>3,625,005</u>	<u>20,808</u>	<u>0.58%</u>
<i>Expenditures</i>				
Debt Service	3,484,715	3,482,174	(2,541)	-0.07%
Transfers	48,480	48,480	-	0.00%
	<u>3,533,195</u>	<u>3,530,654</u>	<u>(2,541)</u>	<u>-0.07%</u>
Change in Fund Balance	71,002	94,351	23,349	32.88%
Beginning Balance (audited)	<u>2,412,901</u>	<u>2,483,903</u>		
Ending Balance	<u>2,483,903</u>	<u>2,578,254</u>		

Transportation Fund

	Amended Budget 2008-2009	Preliminary Budget 2009-2010	Difference Amount	Difference Percent
<i>Receipts</i>				
Property Taxes	830,303	878,289	47,986	5.78%
Other Local Sources	27,701	40,964	13,263	47.88%
State Sources	619,385	650,354	30,969	5.00%
Federal Sources	-	-	-	N/A
	<u>1,477,389</u>	<u>1,569,607</u>	<u>92,218</u>	<u>6.24%</u>
<i>Expenditures</i>				
Support Svcs. - Pupil	1,415,785	1,568,837	153,052	10.81%
	<u>1,415,785</u>	<u>1,568,837</u>	<u>153,052</u>	<u>10.81%</u>
Change in Fund Balance	61,604	770	(60,834)	-98.75%
Beginning Balance (audited)	<u>1,900,876</u>	<u>1,962,480</u>		
Ending Balance	<u>1,962,480</u>	<u>1,963,250</u>		

OAK PARK - RIVER FOREST HIGH SCHOOL DISTRICT 200
2009 - 2010 Original Budget
June 2009

Dental Insurance Fund

	<u>Amended Budget 2008-2009</u>	<u>Preliminary Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Insurance Premiums	465,647	453,053	(12,594)	-2.70%
Other Local Sources	5,000	2,000	(3,000)	-60.00%
	<u>470,647</u>	<u>455,053</u>	<u>(15,594)</u>	<u>-3.31%</u>
<i>Expenditures</i>				
Staff Services	<u>465,010</u>	<u>453,053</u>	<u>(11,957)</u>	<u>-2.57%</u>
Change in Fund Balance	5,637	2,000	(3,637)	-64.52%
Beginning Balance (audited)	<u>157,771</u>	<u>163,408</u>		
Ending Balance	<u>163,408</u>	<u>165,408</u>		

Medical Self Insurance Fund

	<u>Amended Budget 2008-2009</u>	<u>Preliminary Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Insurance Premiums	4,302,858	4,378,763	75,905	1.76%
Other Local Sources	28,145	15,000	(13,145)	-46.70%
	<u>4,331,003</u>	<u>4,393,763</u>	<u>62,760</u>	<u>1.45%</u>
<i>Expenditures</i>				
Staff Services	<u>4,302,858</u>	<u>4,378,763</u>	<u>75,905</u>	<u>1.76%</u>
Change in Fund Balance	28,145	15,000	(13,145)	-46.70%
Beginning Balance (audited)	<u>800,805</u>	<u>828,950</u>		
Ending Balance	<u>828,950</u>	<u>843,950</u>		

Self-Insurance Workers' Comp Fund

	<u>Amended Budget 2008-2009</u>	<u>Preliminary Budget 2009-2010</u>	<u>Difference Amount</u>	<u>Difference Percent</u>
<i>Receipts</i>				
Insurance Premiums	-	-	-	N/A
Transfers	-	-	-	N/A
	<u>-</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
<i>Expenditures</i>				
Staff Services	<u>15,000</u>	<u>-</u>	<u>(15,000)</u>	<u>-100.00%</u>
Change in Fund Balance	(15,000)	-	15,000	-100.00%
Beginning Balance (audited)	<u>15,857</u>	<u>857</u>		
Ending Balance	<u>857</u>	<u>857</u>		

**OAK PARK & RIVER FOREST HIGH SCHOOL
REFERENDUM PHASE-IN UTILIZATION CHART
PROPOSED BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2010**

INITIATIVE	2005 - 2006	2006 - 2007	2007 - 2008	2008 - 2009	2009 - 2010
Special Education					
Special Education Teacher (1.0 FTE)	\$35,500	\$86,300	\$89,000	\$93,073	\$99,123
Special Education (1.0 FTE)		86,300	89,000	93,073	99,123
Special Ed Mandates Sub Total	35,500	172,600	178,000	186,146	198,245
Grad Standards					
Science (1.0 FTE)		138,080	142,400	148,917	158,597
English (2.0 FTE)		129,450	133,500	139,610	148,685
Math (1.0 FTE)		86,300	89,000	93,073	\$99,123
Mandated Grad Standards Sub Total	-	353,830	364,900	381,600	406,404
Initiatives					
Summer School Transitions	27,000	15,000	33,000	20,000	20,000
Junior Level Math (.2 FTE)	14,200	17,260	17,800	18,615	19,825
Algebra I Modified (1.6 FTE)		129,450	133,500	139,610	148,685
Reduced Class Size (1.4 FTE)		120,820	124,600	130,302	138,772
Support Class Assistant (FTE 1.0)	21,000	25,795	32,410	34,355	36,588
Study Circles & Tutoring (.4 FTE)		64,520		20,000	21,300
Division Head Release (.4 English and Math)			40,000	37,229	39,649
AVID/Support Program (1.0 FTE)		33,500		-	-
Dean Counselors/Psychologist (2.0 FTE)		182,852	156,000	186,146	\$198,245
Resource Managers (2.0 contractors)				116,735	118,486
Behavior Interventionist (1.0)			89,000	93,073	96,773
Student Assessment (.2 FTE Test Prep)		15,000	15,000	18,615	19,548
Junior Level Reading (.4 FTE)					26,000
Institutional Researcher (.4 FTE)					24,000
Hardware/software		50,000	62,700	65,271	-
Information Systems Consulting Services	20,000	70,000	70,000	-	-
Technology Committees	7,500	15,000	4,300	-	-
AGILE MIND			43,400	15,000	-
Theta Scholars					15,000
Staff Mentoring-CRIS		31,000	33,000	20,000	10,000
Staff Development		25,000	20,000	10,000	15,000
Minority Student Achievement Network		32,500	32,500	25,000	-
FREE & MUREE Student Groups		7,000	7,000	7,000	30,000
African American Outreach Coordinator					5,500
Physical Plant Changes		100,000		59,000	60,770
Cooperative Committee		30,000	62,000	-	-
Grand Total	\$125,200	\$1,491,127	\$1,549,110	\$1,583,697	\$1,648,790

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl L. Witham, CFO

DATE: June 16, 2009

RE: Property and Casualty Liability Insurance Renewal

BACKGROUND

COLLECTIVE LIABILITY INSURANCE COOPERATIVE (CLIC)

The District has participated in the CLIC fund for the past nineteen years. The Cooperative has been in existence for twenty-seven years. This cooperative consists of 160 school districts. Arthur J. Gallagher Risk Management Services, Inc. administrates the cooperative and bids the insurance renewal every year. This cooperative is partially self-funded and each district's maintenance deductible will be increasing from \$1,000 per occurrence to a new deductible of \$2,500 per occurrence. This increase in the district's maintenance deductible will help the Cooperative lower the Gallagher Bassett Services, Inc. claims fees.

SUMMARY OF FINDINGS

The total premium for property, liability and student accident insurance will increase from \$221,943 for FY 2009 to \$246,942 in FY 2010. This is a 6% increase in premium.

We have included a list of the policy coverage and limits, premium and self-insured structure and a listing of the carriers. All insurance carriers have an A.M. Best rating of A or better.

RECOMMENDATIONS

The administration recommends that the Board of Education approve the July 1, 2009 Property and Casualty Liability Insurance renewal with CLIC at the June 25th meeting.

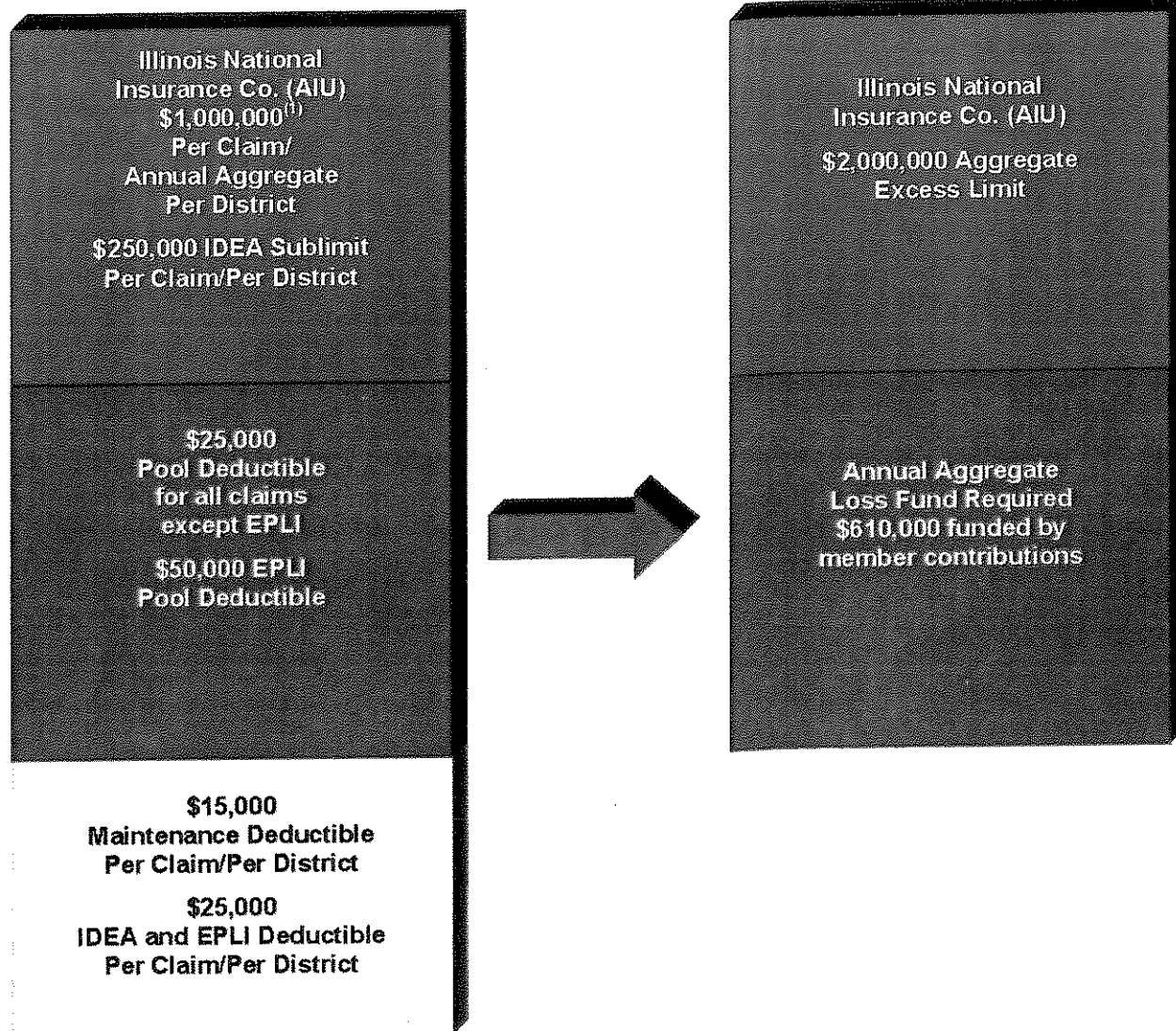
Excess Property Federal Insurance Co. \$100,000,000 Per Occurrence xs of \$1,000,000,000 Per Occurrence	Excess Liability⁽¹⁾ Lexington Insurance Co. \$24,000,000 xs \$11,000,000 Per Occurrence/Aggregate Per District	Excess Property Travelers Insurance Co. \$1,000,000,000 Per Occ. Flood and Earthquake \$25,000,000 Sublimit Per Occ/Agg	Excess Liability ACE Westchester \$10,000,000 Per Occurrence/ Aggregate Per District	Excess Liability Genesis Insurance Co. General Liability and Employee Benefit Liability \$1,000,000 Per Occurrence/ \$1,000,000 Aggregate Per District	Automobile Liability \$2,000,000 Per Occurrence School Board Legal Liability \$1,000,000 Annual Aggregate per District xs of \$1,000,000 Primary A/U School Board Legal Liability Sexual Abuse/Molestation \$5,000,000 Each Occurrence Per District \$5,000,000 General Aggregate Per District	Selective Insurance Co. General Liability and Employee Benefit Liability \$1,000,000 Per Occurrence/ \$3,000,000 Annual Aggregate Per District	Automobile Liability \$1,000,000 Per Occurrence \$400,000 SIR Per Occurrence	Selective Insurance Co. Crime Limits Employee Dishonesty - \$500,000 Money and Securities In/Out - \$500,000 Depositors' Forgery - \$500,000	\$1,000,000 SIR Per Occurrence \$2,500 Maintenance Deductible
Flood Zone A - V-\$1,000,000 Sublimit Per Occ./Agg.	Selective Insurance Co. \$1,000,000 Per Occurrence⁽¹⁾ Flood and Earthquake Included	\$1,000,000 SIR Per Occurrence	Unlimited Aggregate Protection Excess of Loss Fund	Annual Aggregate Loss Fund \$9,809,493 Funded by Member Contributions⁽²⁾ and Contingency Funds Contributions					

- (1) Sexual Abuse limits on the Excess Liability coverage are \$40,000,000 per member.
- (2) Flood subject to those properties in Flood Zone "A" purchasing a Flood Policy through the Flood Insurance Program. SIF for Flood is \$1,000,000 per occurrence.
- (3) The CLIC Executive Committee has decided to use \$1,350,000 of contingency funds from the Property/Casualty and School Board Legal contingency funds to help reduce members' contribution.

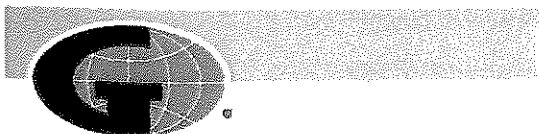


Primary School Board Legal Liability

Program Structure
2009-2010⁽¹⁾



⁽¹⁾ Excess School Board Legal Liability – Follow Form is provided under the Excess Liability policies except for Employment Practices Liability which provides a \$1,000,000 per occurrence/aggregate per member limit under Genesis policy.

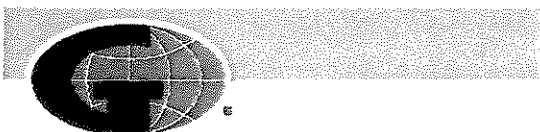


Arthur J. Gallagher Risk Management Services, Inc.

Enhanced Coverage Terms

The Gallagher Public Entity Program offers the COLLECTIVE LIABILITY INSURANCE COOPERATIVE PROGRAM the following enhanced coverage terms:

- Limits Exclusive of SIR.
- Defense costs outside of policy limits.
- SIR applies per occurrence – should a loss cross lines of coverage, only one retention will apply.
- Occurrence General Liability form.
- Pay on behalf of form.
- Follow form excess coverages.
- The COLLECTIVE LIABILITY INSURANCE COOPERATIVE will select defense counsel from the approved list.
- All policies are "flat" rated based on the initial exposure basis. There will be no audit or adjustment to this policy unless property total insured values increased by 10% or more or a substantial change in operational exposures occurs.
- Automobile coverage is written as includes all owned and non-owned autos, and will require no audit or reporting of fleet changes
- No continual reporting of Inland Marine values is necessary.
- Builders' Risk \$1,000,000 Limit included.
- Increased Excess Liability Limit to \$35,000,000 per occurrence per district.
- Increased IDEA Limits on School Board Legal Liability to \$250,000 per claim, per district.
- Boiler & Machinery limit increased from \$50,000,000 to \$100,000,000 and a decrease in the Boiler rate.
- Our lead Excess Liability carrier (Genesis) increased our Sexual Abuse limit to \$5,000,000 per district.
- Under the School Board Legal Liability, Backwages coverage was added for a \$250,000 per claim sublimit.
- Under the Excess Liability coverage our carriers, ACE Westchester and Lexington Insurance have provided followup form Sexual Abuse (\$40,000,000 Total Limit) and EPLI (\$36,000,000 Total Limit) coverage.
- Property coverage increased to \$1,100,000,000 per occurrence.
- Flood and Earthquake Limit increased to \$25,000,000 per occurrence/aggregate.
- Property Extra Expense increased to \$1,000,000 in any one loss for any one member/\$50,000,000 in any one loss for all members, except for members who reported Extra Expense values greater than \$1,000,000 – on file with carrier.
- Pollution Liability Policy Aggregate increased from \$50,000,000 to \$75,000,000 and a three-year policy issued (7/1/2008-2011).
- Property, Crime, and Automobile Physical Damage SIR increased from \$600,000 to \$1,000,000.
- Maintenance deductible increased from \$1,000 to \$2,500 for all Property, Crime, and Auto Physical Damage claims.
- Additional Excess Property limit of \$100,000,000 purchased for a total of \$1,100,000,000 total Property limits.



Arthur J. Gallagher Risk Management Services, Inc.

Coverage Highlights/Summary of Terms & Conditions of Recommended Carrier Quotations

Coverage: Property – Package including Building, Contents, Mobile Equipment, EDP, Inland Marine, and Auto Physical Damage

Carrier: Selective Insurance Co. of the Southeast

Form Type: Per Occurrence

Effective: July 1, 2009 to July 1, 2010

Coverage	Limit	Valuation Type	Retention/ Deductible
Property	\$1,000,000	Replacement Cost	\$1,000,000 SIR \$2,500 Deductible

The following is a general summary of the Insuring Agreement. Actual policy form should be sought for complete terms and conditions.

Coverages include, but are not limited to:

Property Limit:	\$1,000,000 blanket limit for all risk of physical loss or damage to all real or personal property and against all risks of direct physical loss where you have an obligation to provide adequate insurance wherever located. No coinsurance provision applies.
Flood⁽¹⁾ and Earthquake:	\$1,000,000 sublimit subject to a \$1,000,000 SIR
Builders' Risk:	\$1,000,000 sublimit subject to district receiving a Certificate of Insurance form from the General Contractor naming the district and CLIC as Additional Insureds as their interest may appear.
Valuation:	Replacement Cost except for vehicles and contractors' equipment which are Actual Cash Value (ACV)
Joint Loss Agreement:	Included
Maintenance Deductible:	\$2,500 per occurrence

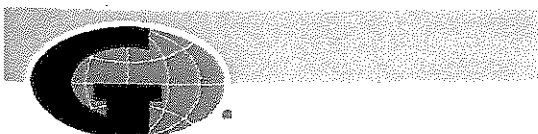
Exclusions include, but are not limited to:

- Damage caused by moths, termites, vermin
- Normal settling, shrinkage or expansion of foundations and/or walls
- Land

Property Covered:

- Property you own
- Property you agree to insure via contract (normal to your operations)
- Property for which you are legally liable to provide coverage
- Leasehold improvements
- Business Income/Extra Expense coverages (on schedule provided to Insurer)

⁽¹⁾ Excess National Flood Insurance Program for Flood Zone "A" locations.

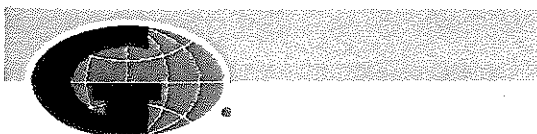


Extensions of Property Coverage:

- No coinsurance
- Debris removal, excepting foundations
- Automatic coverage for the acquisition of property and vehicles
- Ordinance deficiency/\$1,000,000 sublimit
- Terrorism coverage is included

Endorsements include, but are not limited to:

- Loss limit Endorsement
- Actual Cash Value Endorsement
- Automobile Physical Damage Endorsement
- Earthquake Endorsement
- Flood Endorsement
- Property Self-Insured Retention



Arthur J. Gallagher Risk Management Services, Inc.

Premiums/Fees Comparison: Expiring to Recommended Carriers

160 Members

Coverages	Expiring Carrier	2008-2009 Expiring Premium	Recommended Carrier	2009-2010 Renewal Premium	% of Change
Package Policy (includes Property, General Liability, Auto Liability and Physical Damage, Garage Liability, Inland Marine, EDP, Crime)	Selective	\$1,856,911	Selective	\$2,072,236	12%
Excess Property \$1,000,000,000	Travelers	2,218,594	Travelers	2,439,213	10%
Excess Property \$100,000,000 xs \$1,000,000,000	Federal (Chubb)	N/A	Federal (Chubb)	56,610	N/A
Boiler & Machinery	Federal (Chubb)	414,516	Federal (Chubb)	424,896	3%
Excess Liability \$1MM XS \$1MM	Genesis	806,648	Genesis	835,240	4%
Excess Liability \$10MM XS \$1MM	ACE/ Westchester Fire	545,462	ACE/ Westchester Fire	568,343	4%
Excess Liability \$24MM XS \$11MM	Lexington	229,489 ⁽¹⁾	Lexington	213,605 ⁽¹⁾	-7%
School Board Legal Liability	Illinois National (AIU)	923,026	Illinois National (AIU)	860,367	-7%
Student Accident Mandatory	CIGNA Life Insurance Co. of North America	1,885,906	CIGNA Life Insurance Co. of North America	2,155,460	14%
Student Accident Catastrophic	Mutual of Omaha	764,592	Mutual of Omaha	556,456	-27%
Pollution Liability ⁽²⁾	AIU Environmental - Lexington Insurance Co.	279,032 ⁽¹⁾	AIU Environmental - Lexington Insurance Co.	279,032 ⁽¹⁾	0%
Arthur J. Gallagher Risk Management Services, Inc. Fee		1,113,216		1,146,612	3%
Gallagher Bassett Services, Inc. Claims Administration Fee		517,582		518,233	1%
Gallagher Bassett Services, Inc. Loss Control Fee		193,050		190,125	-2%
CLIC Insights Fee		No Charge		No Charge	
Total Fixed Costs		\$11,748,024		\$12,316,428	5%
Variable Costs					
Loss Fund - Package		7,709,493		9,809,493	27%
Loss Fund - School Board Legal Liability		672,085		610,000	-9%
Total Program Costs on a Maximum Cost Basis		\$20,129,602		\$22,735,921	13%
Reduction Due to Contingency Funds Contribution ⁽³⁾		0		(1,350,000)	
Total Member Contribution		\$20,129,602		\$21,385,921	6%

2009-2010 Exposure Basis

Schools	1%
Teachers	-1%
Students	-1%
Vehicles	+1%
Property Values	+4%

(1) Illinois Surplus Lines Taxes and Stamping Fee are included above.

(2) Pollution Policy is a three-year prepaid policy 7/1/2008-2011 and invoiced to members annually.

(3) Total Loss Fund \$9,809,493. This is a \$2,100,000 increase over expiring. The CLIC Executive Committee has decided to use \$1,350,000 of contingency funds from the Property/Casualty and School Board Legal contingency funds to help reduce members' loss fund contribution.



Arthur J. Gallagher Risk Management Services, Inc.

Carrier Ratings and Admitted Status Rating Levels and Categories

Copies of the Best's Insurance Reports on the insurance companies are available upon your request.

Gallagher companies use A.M. Best & Co.'s rating services to evaluate the financial condition of insurers whose policies we propose to deliver. Arthur J. Gallagher & Co. makes no representation and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

Carriers that Quoted	A.M. Best's Rating	Admitted/ Non-Admitted
Selective Insurance Co. of the Southeast	A+ XI	Admitted
Travelers Insurance Co.	A+ XV	Admitted
Federal Insurance Co. (Chubb)	A++ XV	Admitted
Genesis Insurance Co.	A++ XV	Admitted
ACE/Westchester Fire Insurance Co.	A+ XI	Admitted
Lexington Insurance Co.	A XV	Non-Admitted
Illinois National Insurance Co. (AIU)	A XV	Admitted
AIU Environmental - Lexington Insurance Co.	A XV	Non-Admitted
CIGNA Life Insurance Co. of North America	A XV	Admitted
Mutual of Omaha Insurance Co.	A+ XIII	Admitted

If the above indicated coverage is placed with a Non-Admitted Carrier, the carrier is doing business in the state as a surplus lines or non-admitted carrier. As such, this carrier is not subject to the same regulations which apply to an admitted carrier nor do they participate in any insurance guarantee fund applicable in that state.

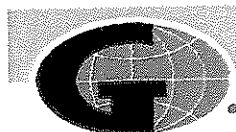
The A.M. Best Rating was verified on the date the proposal document was created.

Level	Category	Level	Category	Level	Category
A++, A+ Superior.....	B, B-	Fair.....	D	Poor	
A, A- Excellent.....	C++, C+	Marginal.....	E	Under Regulatory Supervision	
B++, B+ Very Good.....	C, C-	Weak.....	F	In Liquidation	
				S.....	Rating Suspended

Financial Size Categories					
FSC I	Up to 1,000	FSC IX	250,000	to	500,000
FSC II	1,000	to	2,000	FSC X	500,000
FSC III	2,000	to	5,000	FSC XI	750,000
FSC IV	5,000	to	10,000	FSC XII	1,000,000
FSC V	10,000	to	25,000	FSC XIII	1,250,000
FSC VI	25,000	to	50,000	FSC XIV	1,500,000
FSC VII	50,000	to	100,000	FSC XV	2,000,000
FSC VIII	100,000	to	250,000		or more

(In \$000 of Reported Policyholders' Surplus Plus Conditional Reserve Funds)

Best's Insurance Reports, published annually by A.M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages.



Arthur J. Gallagher Risk Management Services, Inc.

COLLECTIVE LIABILITY INSURANCE COOPERATIVE
2009-2010 PROGRAM COST COMPARISON

District: Oak Park-River Forest School District #200

Fixed Costs	2008-2009 Expiring	2009-2010 Proposed
Package Premium (includes Property, General Liability, Auto Liability and Physical Damage, Garage Liability, Inland Marine, EDP and Crime)	\$13,246	\$14,921
Excess Property \$1,000,000,000	\$24,678	\$26,859
Excess Property \$100,000,000 xs \$1,000,000,000	N/A	\$623
Boiler & Machinery	\$4,584	\$4,684
Excess Liability \$34MM xs \$1MM	\$8,468	\$8,855
School Board Legal Liability	\$5,615	\$5,193
Pollution Liability	\$3,053	\$3,053
Student Accident - Mandatory	\$11,633	\$13,789
Student Accident - Catastrophic	\$4,653	\$3,511
Arthur J. Gallagher Risk Management Services Fee	\$11,237	\$11,574
Gallagher Bassett Services Claims Administration Fee	\$4,115	\$4,126
Gallagher Bassett Services Loss Control Fee	\$2,925	\$975
CLIC Insights Fee	No Charge	No Charge
Total Fixed Costs	\$94,207	\$98,164
% of Increase/Decrease		4.2%

Variable Costs	2008-2009 Expiring	2009-2010 Proposed	
Loss Fund - Package	\$123,666	\$145,108	
Loss Fund - School Board Legal Liability	\$4,070	\$3,671	
Total Program Contributions on a Maximum Cost Basis	\$221,943	\$246,942	Total Due for 2009-2010

Statistical Information	2008-2009	2009-2010	% Increase/ Decrease
Total Insurable Values (includes Auto Physical Damage)	\$188,381,969	\$194,627,469	3.3%
Students	3,102	3,192	2.9%
Teachers	228	247	8.3%
Buses	3	3	0.0%
All Other Licensed Vehicles	12	12	0.0%

Oak Park and River Forest High School
District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl L. Witham, CFO

DATE: June 16, 2009

RE: Workers' Compensation Insurance Program

BACKGROUND

In June of 2007, the Board of Education approved a three year commitment to the CLIC Workers' Compensation Pool. The District is now completing the second full year in the CLIC pool.

SUMMARY OF FINDINGS

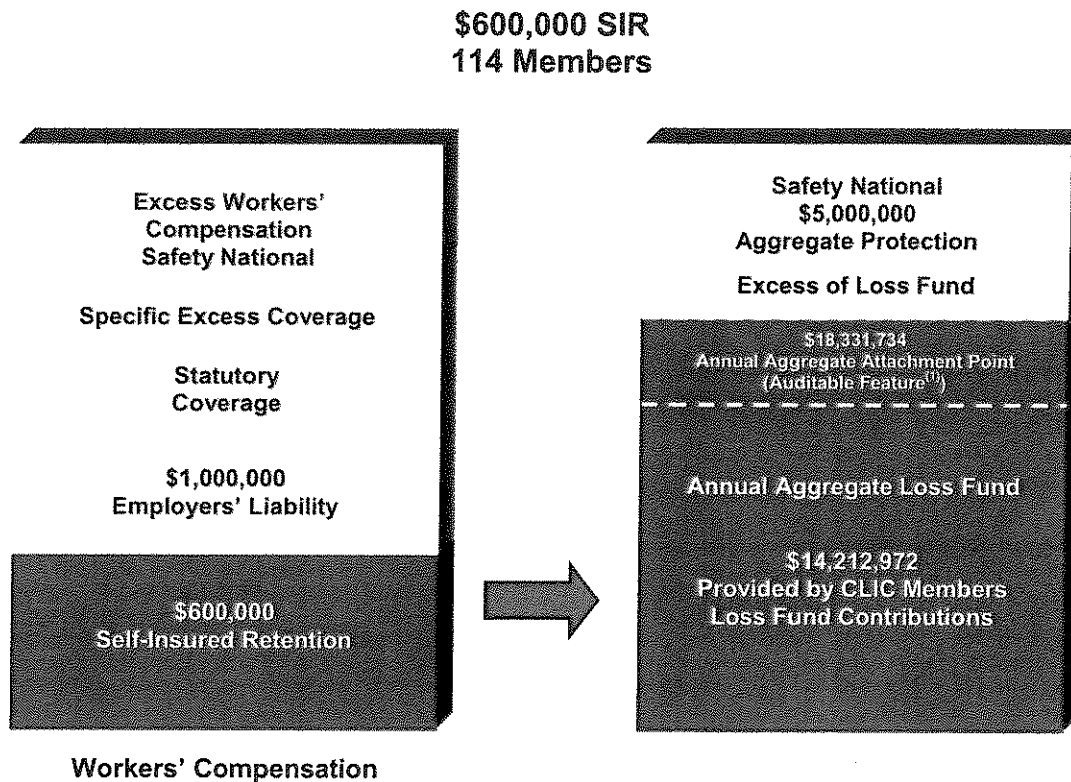
The District has been assigned a decrease in the average experience modification factor from 1.03 to .85 for FY 2009 - 2010. The premium has decreased from \$265,350 in FY 2008-09 to \$219,733 for FY 2009-2010. This is a decrease of \$ 45,617 or -17.2%.

The Loss Fund contributions of 2008 – 2009, have made available a surplus in this account. The return of surplus funds was reviewed by the CLIC Executive Committee and approved at their April 15, 2009 CLIC Executive Committee Meeting. The total amount CLIC is returning to their member Districts is \$1,000,000. The amount due to OPRFHS District is \$17,063. This will be distributed by check in July or August.

RECOMMENDATIONS

The administration recommends that the Board of Education approve the July 1, 2009 CLIC Workers' Compensation renewal at the June regularly scheduled Board of Education meeting.

7/1/2009-2010 Secured Self-Insurance Program Structure Graph



The \$18,331,734 Loss Fund is the maximum Cooperative Loss Fund subject to payroll audit based on the current 114 members. With this program, there is an aggregate (Stop Loss) Insurance Policy. Should CLIC exhaust the Loss Fund, Safety National provides \$5,000,000 aggregate excess coverage above CLIC's total group loss fund.

Please note: Since the Cooperative has built up loss history over the past five years, we submitted CLIC's payroll history and loss history to an actuarial firm so that they could do an analysis of what the proper funding level would be for the Cooperative for the 2009-2010 policy term.

⁽¹⁾ Auditable feature is the difference between the funded amount (discounted and actuarial projection based on 2% interest) and the attachment point (\$4,118,762). Per the last five years each district's auditable dollar amount is identified in their pricing page.



Arthur J. Gallagher Risk Management Services, Inc.

Premiums/Fees Comparison: Expiring to Recommended Carriers

Fixed Costs	\$500,000 SIR		\$600,000 SIR	
	2008-2009 Fully Funded Expiring Costs ⁽¹⁾	2008-2009 Funded Auditable Feature ⁽¹⁾	2009-2010 Fully Funded Renewal Costs ⁽¹⁾	2009-2010 Funded Auditable Feature ⁽¹⁾
Excess Workers' Compensation Premium - Safety National Casualty Corp.	\$862,743	\$862,743	\$999,411	\$999,411
Arthur J. Gallagher Risk Management Services Administration Fee	700,421	700,421	724,936	724,936
Claims Administration Fee	626,877	626,877	499,285	499,285
Loss Control Fee ⁽²⁾	138,462	138,462	117,015	117,015
Total Fixed Costs	\$2,328,503	\$2,328,503	\$2,340,647	\$2,340,647
% of Change				1%

Variable Costs

Loss Fund	17,335,505	13,536,164	18,331,734	14,212,972
Total Workers' Compensation Program Contribution	\$19,664,008	\$15,864,667	\$20,672,381	\$16,553,619
Reduction due to Return of Contingency Funds	0	0	(1,000,000)	(1,000,000)
Total Member Contribution	\$19,664,008	\$15,864,667	\$19,672,381	\$15,553,619
% of Change				-2%

2009-2010 Exposures

	2008-2009	2009-2010	% Change
Payrolls	\$2,037,795,651	\$2,143,510,407	5%
Modified Premium	\$20,157,557	\$22,086,427	10%

(1) Based on 114 members.

(2) 2009-2010 Loss Control fee based on each District's experience modification factor.

2009-2010 Experience
Modification Factor

1.10 – 1.25
1.26 – 1.49
1.50 and above

Additional
Loss Control Units

1
2
3



Arthur J. Gallagher Risk Management Services, Inc.

Carrier Ratings and Admitted Status Rating Levels and Categories

Copies of the Best's Insurance Reports on the insurance companies are available upon your request.

Gallagher companies use A.M. Best & Co.'s rating services to evaluate the financial condition of insurers whose policies we propose to deliver. Arthur J. Gallagher & Co. makes no representation and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

Carriers that Quoted	A.M. Best's Rating	Admitted/ Non-Admitted
Safety National Casualty Corp.	A IX	Admitted

If the above indicated coverage is placed with a Non-Admitted Carrier, the carrier is doing business in the state as a surplus lines or non-admitted carrier. As such, this carrier is not subject to the same regulations which apply to an admitted carrier nor do they participate in any insurance guarantee fund applicable in that state.

The A.M. Best Rating was verified on the date the proposal document was created.

Level	Category	Level	Category	Level	Category
A++, A+	Superior	B, B-	Fair	D	Poor
A, A-	Excellent	C++, C+	Marginal	E	Under Regulatory Supervision
B++, B+	Very Good	C, C-	Weak	F	In Liquidation
				S	Rating Suspended

Financial Size Categories					
FSC I	Up to 1,000	FSC IX	250,000	to	500,000
FSC II	1,000	to	2,000	FSC X	500,000
FSC III	2,000	to	5,000	FSC XI	750,000
FSC IV	5,000	to	10,000	FSC XII	1,000,000
FSC V	10,000	to	25,000	FSC XIII	1,250,000
FSC VI	25,000	to	50,000	FSC XIV	1,500,000
FSC VII	50,000	to	100,000	FSC XV	2,000,000
FSC VIII	100,000	to	250,000		or more

(In \$000 of Reported Policyholders' Surplus Plus Conditional Reserve Funds)

Best's Insurance Reports, published annually by A.M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages.



Arthur J. Gallagher Risk Management Services, Inc.

COLLECTIVE LIABILITY INSURANCE COOPERATIVE

2009-2010 WORKERS' COMPENSATION PROGRAM COST COMPARISON

Oak Park-River Forest School Dist. #200

PAYROLL INFORMATION (Payroll information is unaudited)	2008-2009	2009-2010	% INCREASE / DECREASE
8868 School: Professional Employees	\$29,373,167	\$30,254,362	
9101 School: All Other (Maintenance)	\$2,271,814	\$2,339,968	
7380 Drivers	\$0	\$0	
9082 Cafeteria	\$624,219	\$642,945	
Total Payroll	\$32,269,200	\$33,237,275	3.0%
Experience Modification Factor	1.03	0.85	
Modified Premium	\$338,900	\$294,689	-13.0%

FIXED COSTS	2008-2009 EXPIRING	2009-2010 PROPOSED
Workers' Compensation Premium	\$14,505	\$13,335
Gallagher Brokerage/Administration Services	\$11,799	\$9,361
Cambridge Claims Handling Fee	\$10,487	\$6,582
Cambridge Loss Control	\$982	\$818
Total Fixed Costs	\$37,773	\$30,096
% of Increase/Decrease		-20%

VARIABLE COSTS	2008-2009 EXPIRING	2009-2010 PROPOSED
Loss Fund - Workers' Compensation	\$227,577	\$189,637
Total Workers' Compensation Program Contribution	\$265,350	\$219,733

Total Due for
2009-2010

LOSS FUND	2008-2009	2009-2010
Loss Fund - 100%	\$291,454	\$244,592
Less Funded Amount	\$227,577	\$189,637
=Auditable Loss Fund (based on payrolls listed above)	\$63,877	\$54,955 *
<i>*This figure should be budgeted under your Tort Fund</i>		

**COLLECTIVE LIABILITY INSURANCE COOPERATIVE
(CLIC)**

**WORKERS' COMPENSATION
RETURN OF \$1,000,000
SURPLUS FUNDS**

District: Oak Park - River Forest School District #200

2008-2009 TOTAL LOSS FUND

100% Total Loss Fund	114 Members	\$17,335,505
Total Funded Loss Fund	114 Members	\$13,337,221

2008-2009 DISTRICT CONTRIBUTION

Funded Loss Fund Amount Paid In	\$227,577
Percentage of Total Funded Loss Fund	1.7063%

Total Return of Surplus Funds to the District: \$17,063

The return of surplus funds was reviewed by your CLIC Executive Committee and approved at their April 15, 2009 CLIC Executive Committee Meeting. The total amount CLIC is returning to their members is \$1,000,000. Due to the current CLIC investment strategies, the return of surplus funds will be distributed by check to the Members in July or August.

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl Witham

DATE: June 16, 2009

RE: Financial Reports

BACKGROUND

It is a requirement that the Board of Education accepts and approves the monthly Financial Reports.

SUMMARY OF FINDINGS

The Financial Reports for April and May, 2009 at the July 16th Board of Education meeting.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

None at this time

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl Witham

DATE: June 16, 2009

RE: Treasurer's Reports

BACKGROUND

It is a requirement that the Board of Education accepts and approves the monthly Treasurer's Reports.

SUMMARY OF FINDINGS

Attached is the Treasurer Report for May, 2009.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

The May, 2009 Treasurer's Reports, will be presented to the Board of Education for approval at the June 25, 2009, Board of Education meeting.

Oak Park & River Forest High School District 200
Treasurers Report
May 31, 2009

<u>Funds</u>	<u>Opening Cash Balance 05/01/09</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Adjustments to Cash (JE's)</u>	<u>Ending Cash Balance 05/31/09</u>	<u>% of Total</u>
10 Education	63,428,362.98	481,278.13	(3,881,884.23)	(300,366.45)	59,727,390.43	68.94%
14 Food Service	301,352.27	211,574.10	(207,864.12)	(16,573.62)	288,488.63	0.33%
15 Book Store	323,204.45	12,228.12	(24,039.49)	(3,698.35)	307,694.73	0.36%
Total - Education Fund	64,052,919.70	705,080.35	(4,113,787.84)	(320,638.42)	60,323,573.79	69.63%
20 Operations, Building & Maintenance	9,297,238.43	314,826.59	(389,200.46)	(48,622.28)	9,174,242.28	10.59%
22 Restricted Fund	331,215.47	17.60	-	-	331,233.07	0.38%
Total - Building Fund	9,628,453.90	314,844.19	(389,200.46)	(48,622.28)	9,505,475.35	10.97%
30 Bond & Interest Fund	2,107,116.41	13,770.28	(198,638.75)	-	1,922,247.94	2.22%
40 Transportation Fund	2,117,971.02	4,863.30	(117,939.15)	(690.00)	2,004,205.17	2.31%
50 IMRF & SS Fund	1,719,078.44	10,067.22	(211,751.98)	-	1,517,393.68	1.75%
70 Working Cash	5,209,155.58	5,338.70	-	-	5,214,494.28	6.02%
80 Tort Immunity	2,012,547.18	9,675.65	(14,718.94)	-	2,007,503.89	2.32%
81 Dental Self Insurance	154,230.00	1,479.94	(41,057.92)	33,514.61	148,166.63	0.17%
82 Medical Self Insurance	1,977,116.40	8,733.83	(325,198.66)	337,224.74	1,997,876.31	2.31%
83 Workers' Comp Self Insurance	31,533.04	-	-	-	31,533.04	0.04%
84 Harris - PMA	600,390.94	108,288.63	(253,577.94)	(788.65)	454,312.98	0.52%
84 Park National	227,851.65	288,208.15	(89,865.86)	-	426,193.94	0.49%
Total - Activity Funds	828,242.59	396,496.78	(343,443.80)	(788.65)	880,506.92	1.02%
90 Fire Prevention & Safety	1,083,009.38	5,122.19	(4,474.12)	-	1,083,657.45	1.25%
Total - All Funds	\$ 90,921,373.64	\$ 1,475,472.43	\$ (5,760,211.62)	\$ 0.00	\$ 86,636,634.45	100.00%

Summary of adjustments to cash:

Reclassification of food service chargebacks.
Reclassification of bookstore chargebacks.
Reclassification of expenditures
PPO/Pharmacy reclassification.

Oak Park & River Forest High School District 200
Cash and Investments
May 31, 2009

	<u>Account Balance</u>	<u>Treasurer's Control</u>	<u>% of Total</u>
Harris Bank Comingled Account (treas ofc.)			
Statement CTTO	1,536,205.97		
Less: Outstanding Checks	-		
Plus: Deposits in Transit	-		
Adjusted	<u>1,536,205.97</u>	1,536,205.97	1.77%
Park National Student Activity Account			
Statement Balance	218,424.05		
Less: Outstanding Checks	(17,748.36)		
Plus: Deposits in Transit	225,518.25		
Adjusted	<u>426,193.94</u>		0.49%
Harris ISDLAF Account (Liquid & Max)			
Statement Balance	85,675,290.33		
Less: Outstanding Checks	(1,158,561.74)		
Plus: Deposits in Transit	90,933.54		
Adjusted	<u>84,607,662.13</u>		97.66%
Park National Imprest Account			
Statement Balance	2,273.74		
Less: Outstanding Checks	(2,210.00)		
Plus: Deposits in Transit	19,108.67		
Adjusted	<u>19,172.41</u>		0.02%
Petty Cash	<u>7,400.00</u>		0.01%
Workers Compensation Escrow	<u>40,000.00</u>		0.05%
Total Cash and Investments	\$ 86,636,634.45	\$ 1,536,205.97	100.00%

Note: Petty cash number includes \$2,000 that is in the Athletic Imprest account maintained by the Athletic Department.

Oak Park & River Forest High School District 200
Schedule of Investments
May 31, 2009

	Average Interest Rate *	Investment Value 05/31/09	% of Total	Prior Month % of Total
<u>By Financial Institution</u>				
Harris ISDLAF - Liquid MM	0.32%	295,976.08	0.34%	0.41%
Harris ISDLAF - Max MM	0.57%	3,304,314.25	3.79%	9.62%
Harris ISDLAF - CD's	2.55%	82,075,000.00	94.11%	88.29%
Harris - CTTO MM	*	1,536,205.97	1.76%	1.68%
Total All Investments by Institution		<u>87,211,496.30</u>	100.00%	100.00%

	Average Interest Rate *	Investment Value 05/31/09	% of Total	Prior Month % of Total
<u>By Investment Type</u>				
CD's	2.55%	82,075,000.00	94.11%	88.29%
Money Market	0.45%	5,136,496.30	5.89%	11.71%
Total All Investments by Type		<u>87,211,496.30</u>	100.00%	100.00%

	Average Interest Rate *	Investment Value 05/31/09	% of Total	Prior Month % of Total
<u>By Maturity Age</u>				
1 month	2.82%	5,084,000.00	5.83%	0.55%
2 months	2.96%	6,100,000.00	6.99%	5.56%
3 months	1.62%	5,700,000.00	6.54%	6.68%
4-6 months	3.02%	34,585,500.00	39.66%	30.75%
7-9 months	1.84%	12,614,500.00	14.46%	21.23%
10-12 months	2.04%	10,000,000.00	11.47%	14.77%
1 year +	1.71%	7,991,000.00	9.16%	8.75%
2 years +	0.00%	-	0.00%	0.00%
Mature on demand	0.45%	5,136,496.30	5.89%	11.71%
Total Investments		<u>87,211,496.30</u>	100.00%	100.00%