

OAK PARK AND RIVER FOREST HIGH SCHOOL

Finance Committee Meeting Agenda

**February 17, 2009
Board Room
7:30 a.m.**

- | | |
|---|--------------------------------------|
| 1. NIIPC Manufacturer Foods Contract | Mike Piekarski |
| 2. Construction Update | Jack Lanenga |
| 3. Life Safety Amendment | Jack Lanenga |
| 4. Costume Vender Contract | Cheryl Witham |
| 5. Student Fees 2009/2010 | Cheryl Witham |
| 6. River Forest Community Center/Childcare | Jason Edgecombe/Dick Chappell |
| 7. Supplemental Services Contract | Cheryl Witham |
| 8. Monthly Financial Report | Information |
| 9. Treasurer's Report | Information |

Finance Committee Members

Chair: John Rigas

Board of Education

DLT

Jim Hunter – FSEC Chair

FINANCE COMMITTEE
BOARD REPORTS

July, 2008	August, 2008	September, 2008	October, 2008
	08 - 09 Tentative Budget	08 - 09 Budget	2007 Audit Report
	Time Keeping Software		Levy Timeline
			Discussion of Budget Cycle
			Insurance Renewals
November, 2008	December, 2008	January, 2009	February, 2009
Preliminary 2008 Levy	2008 Levy	Food Service Rollover Bids	Student Fees 09 - 10
Books & Fees Report	Budget Timeline	Authority to Commence Amend. Budget 08/09	Life Safety
Summer School Report	5 Year Plan Projections	Authority to Commence 09/10 Budget Prep	Costume Contract
Landscaping Bid		FY 2008 Audit Report	
		Fall Athletic Uniform Bid	
		Personnel Report	
		BOE set aside in 2010 Budget	
March, 2009	April, 2009	May, 2009	June, 2009
Staffing Summary update by	Authorization to Commence 2009 Audit	Prevailing wage	FY 09 Preliminary Budget
Division FTE	FY 2009 Amended Budget	Resolution to transfer funds	Property & Liability Ins Renewal
RFQ Audit	Staffing and Stipends 09 - 10 budget	PTAB Resolution	Workers Comp Renewal
RFP Bus Service	Sub Teacher - Sub clerical pay 09 - 10	Contracts for FY 09 - 10	
RFP Custodial Services	Food Service lunch prices 09 - 10	- Family Services	
Copy Machine Leases	Towel Service Bid	- OT Contracts	
	Audit Services Bid	- Triton Contract	
	Contracted Security Services Bid	Busing Service Contract	
Every Meeting:		Xerographic Paper Bid	
Minutes		Office Supplies Bid	
Construction Update	July, 2009		
Financial Reports	Tentative Budget		
Treasurer's Report			

Oak Park and River Forest High School District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Micheline Piekarski

DATE: February 17, 2009

RE: NIIPC Direct to Manufacturer Foods Contract RFP

BACKGROUND

On February 2, 2009, RFP's were solicited for the NIIPC Direct to Manufacturer Foods contract. This contract incorporates high usage items sold to the NIIPC school districts. Specifications, annual usage and guidelines for the RFP were formulated by the NIIPC RFP team.

SUMMARY OF FINDINGS

RFP's were received from the following companies: J&J Snack Foods Corp., Rich Products, Corp., Bonzers Cookies, Upstate Niagara, Bridgeford Foods, CCPA Waters, LLC, Foster Farms, Dannon, RWI Resources, LLC, Berkley Square, East Side Entrees, Absopure Water, Kelly Eisenberg, Nestle's Water, Vienna Beef and General Mills.

After the RFP official opening, Pepsi did not submit a complete proposal per the RFP specifications.

All remaining RFP's were reviewed by the NIIPC evaluation team and the established scoring system was applied to all qualified RFP's:

Section 1: Technical Score - Maximum possible score 220 points

The possible points for each of the following categories:

- 50 pts.** 1) Complete and accurate listing of items specified in IV. 4.9
- 45 pts.** 2) Easy access to online nutritional information.
- 45 pts.** 3) Easy access to online report of monthly commodity drawdown
- 40 pts.** 4) Accurate calculations and extensions of RFP prices
- 40 pts.** 5) Vendor reputation with regard to record of compliance with legal requirements

In review, all vendors were awarded full value for the technical score based on reference and background checks.

Section 2: Cost Score - Maximum possible score of 230 points

The Cost Score was computed by dividing the vendor's total cost of services into the lowest total cost of all bids, then multiplying by the maximum score for price.

Oak Park and River Forest High School

District 200

201 North Scoville Avenue • Oak Park, IL 60302-2296

A summary of the RFP Committee's findings has been provided below. Detailed pricing analyses were rather lengthy, but are available for review upon request.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

That the following be approved at the February 26, 2009 Regular Board of Education Meeting:

Per Section IV, 4.3 in the RFP, the NIIPC reserves the right to award or reject proposals on each item separately, as a group of similar items, or as a whole Vendor award whichever is in the best interest of the NIIPC.

Based on the responses received for the various products, the Committee elected to evaluate the following groups of items together, to be awarded as a group:

Product Group	Vendor
Biscuits	General Mills
Breakfast Boxes	East Side Entrees
Cereal	General Mills
Corn Dog Products	Foster Farms
Disposables	Berkley Square
Hot Dog	Kelly Eisenberg
Yogurt	General Mills

To award the following products individually to the following vendors: **I&J Snacks** will be awarded: the following sizes of cookies; Chocolate Chip, 1.6oz, 1.0oz, 2.5oz, Whole Grain Chocolate Chip, 1oz and Sugar, 1oz. **Bonzers** will be awarded: . Chocolate Chip Cookies, 3oz, 5oz and Holiday Cookies. **Nestles Waters** will be awarded: Water in the following sizes; 8oz, 16oz, 20oz and the 16oz flavored water. **Health Fusion** will be awarded: 8oz flavored Water.

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education
FROM: Jack Lanenga 
DATE: February 12, 2009
RE: Approval of Life Safety Amendment # 19

BACKGROUND

Each year Oak Park and River Forest High School uses Life Safety Funds to do projects allowed under Life Safety Funding. Many of these projects have included asbestos, electrical upgrades, and HVAC projects. This year is no exception. These projects require approval by the state.

SUMMARY OF FINDINGS

We are proposing that the following projects be approved for summer 2009

1. Air handler XD6, XD7, XG7, XG9, and A5
2. Fire dampers for XG8 and XG9
3. Water proof the Stadium
4. Remove and dispose of asbestos countertops in 131.

These projects are recommended by our engineers, AMSCO Engineers, and by our architects at Wight and Company.

RECOMMENDATIONS

Place Life Safety Amendment on the Consent Agenda for the February Board Meeting



2500 Frontage Road
Darien, IL 60561
630.969.7000
Fax 630.969.7979
www.wightco.com

Transmittal

Date Sent: February 12, 2009

Project Name: Oak Park River Forest H.S. – Life
Safety Work 2009

Project No.: 02-4825-32

To: Mr. Jack Lanenga
Oak Park River Forest H.S.
201 Scoville Ave
Oak Park, IL

Via: Hand Delivered

Submitted By: Tom Roth

Quantity	Dated	Description	Action
3	2/12/09	Life Safety Amendment #19	For approval & signatures

Remarks:

Life Safety Amendment #19 for approval & signatures. Please sign all three copies and return to Wight & Company.

Distribution: File (B2.0)

CERTIFICATION OF NEED FOR FIRE PREVENTION AND SAFETY FUNDS

Request for Authorization

This is to certify that:

The Oak Park & River Forest High School school, located at 201 Scoville Avenue Street
School Name

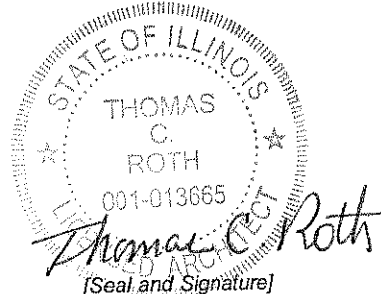
Oak Park Illinois, and under the management and control of the Board of Education of
City
School District # 200, Cook County, was surveyed by me on January 5, 2009.

☒ All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines.

☐ All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation, handicapped accessibility, school security, and other repair purposes provided in Section 17-2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified.

Name of Architect/Engineer Thomas C. Roth	Name of Firm Wight & Company
Phone Number 630.969.7000	Fax Number 630.969.7979
License Number 001-013665	Expiration Date 11/30/2010
Email Address troth@wightco.com	



The local Board of Education hereby certifies and assures the State Board of Education:

- Based upon the report of the architect referred to above, the district faces total estimated costs of \$ 1,119,650.00 to finance the work involved.
- The district has \$ -0- available in its operations and maintenance fund and/or fire prevention and safety fund to finance the work.
- The district needs to raise \$ 1,119,650.00 in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- All work authorized by the District will be executed in conformity with all applicable codes.

Date	Signature of President of Board of Education	Date	Signature of Secretary of Board of Education
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Form 35-76 (3/04) (Prescribed by ISBE for local board use) 180.500 a

SCHEDULE OF VIOLATIONS

Amendment No. 19

1. COUNTY CODE/NAME: 14-015 Cook		2. DISTRICT CODE/NAME: 200		3. SITE CODE/NAME: 0001/Oak Park River Forest High School		4. FACILITY CODE/NAME: High School Building	
ITEM I.D. (5)	LOCATION NAME(S) & ROOM NUMBER(S) (6)	TYPE (7)	RULE VIOLATED (8)	DESCRIPTION OF THE PROBLEM (9)		CAUSE (10)	
19-1	1928 Building	b	175.574	The following air handlers are in failing: XD7 & XD6		h	
19-2	1907 – 1924 Building	b	175.574	The following air handlers are in failing: XG8 & XG9		h	
19-3	1967 Building	b	175.574	The following air handlers are in failing: A5		h	
19-4	1907 – 1964 Building	b	185.465	Fire dampers are needed as the relate to air handlers XG8 and XG9		e	
19-5	Stadium Seating	b	175.310d	Surface repair and finishing along with a water proofing coating is needed at the stadium seating.		h	
19-6	Science Lab	b	175.210 area	Existing asbestos countertops in Science Lab.		c	

SCHEDULE OF WORK ITEMS AND ESTIMATED COSTS

FOR ROE USE ONLY	AMENDMENT NUMBER
	AMENDMENT DATE

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19-1	f	b	Provide New Air Handler		2	2	125,500	Sept. 2009
19-2	f	b	Provide New Air Handler		2	2	425,500	Sept. 2009
19-3	f	b	Provide New Air Handler		2	2	220,500	Sept. 2009
19-4	f	b	Provide Fire Dampers			2	35,525	Sept. 2009
19-5	f	c	Provide Surface Repair and Finishing, Along with Water Proof Coating on Stadium Seating		1 (lot)	2	90,492	Sept. 2009
19-6	f	b	Remove Asbestos Countertops		1 (lot)	2	35,525	Sept. 2009
					Subtotal		933,042	
					10% Contingency		93,304	
					10% A/E Fees		93,304	
					Total		\$1,119,650	

CERTIFICATION OF NEED FOR FIRE PREVENTION AND SAFETY FUNDS

Request for Authorization

This is to certify that:

The Oak Park & River Forest High School school, located at 201 Scoville Avenue
School Name Street
Oak Park Illinois, and under the management and control of the Board of Education of
City
School District # 200, Cook County, was surveyed by me on January 5, 2009.

- ☒ All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines.
- ☐ All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation, handicapped accessibility, school security, and other repair purposes provided in Section 17-2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified.

Name of Architect/Engineer Thomas C. Roth	Name of Firm Wight & Company
Phone Number 630.969.7000	Fax Number 630.969.7979
License Number 001-013665	Expiration Date 11/30/2010
Email Address troth@wightco.com	



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19-4	1907 – 1964 Building	b	185.465	Fire dampers are needed as the relate to air handlers XG8 and XG9		e	
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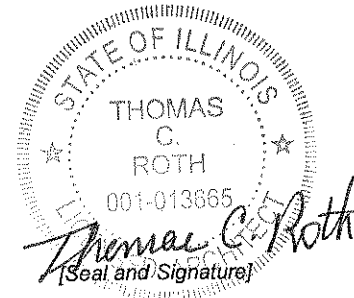
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***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl L. Witham, CFO

DATE: February 17, 2009

RE: Costume Design Services Contract

BACKGROUND

Mr. Jeffrey Kelly has been receiving a stipend for custom services from the district for many years. Last year the stipend was \$7,381. In addition, the District has rented costumes for performances.

SUMMARY OF FINDINGS

The Business office recently discovered that Jeffrey Kelly also owns the company that the Theatre Department was renting costumes from. This appeared to be a conflict of interest. Since we are in the middle of the school year, we negotiated a contractual solution with Mr. Kelly to provide costume design and the costumes for the present school year. In the near future, we will bid the contractual services for the next school year.

RECOMMENDATIONS

To present the contract for Board of Education approval at the February regularly scheduled meeting.

**OAK PARK AND RIVER FOREST
HIGH SCHOOL DISTRICT No. 200**

Professional Services Contract

This Agreement is made by and between Oak Park and River Forest High School District No. 200, an Illinois unit of local government ("School District") and the professional Service provider ("Provider") named below, on the date hereinafter set forth.

In consideration of the recitals and the mutual covenants set forth in the Agreement, the parties agree as follows:

SECTION I. RECITALS

A. Provider Retained. The School District desires to obtain the Services of the Provider identified below to provide the Services and perform the work described below for the fee hereinafter set forth:

Service Provider: Jeffrey Kelly

Contact Person: Jeffrey Kelly

Address: 4867 Rittenhouse, Huber Hts. Ohio 45424

Telephone: 708-434-3159

Email: theatreinc@webtv.net

Brief Description
of Services: Costume design – Exhibit A

Time Period of Work: July 1, 2008 – June 30, 2009

Fee/Rate: Schedule of fees not to exceed \$17,300.

B. Representations by Provider. The Provider represents that it is qualified to provide the Services called for in this Agreement, and has, or its personnel have, the required education, training, skills, equipment, licenses and certifications necessary to perform the work.

C. School District Authority. The School District represents that it has the authority to enter into this Agreement, that funds have been appropriated to pay for the work to be performed and that the person executing this Agreement is authorized to do so.

SECTION 2: SCOPE OF SERVICES

A. Retention of the Service Provider. The School District retains the Provider to perform, and the Provider agrees to perform, the work described in Appendix A and B hereto ("Services"), subject to the terms and conditions of this Agreement.

B. Commencement. The Provider shall commence the work upon receipt of written notice from the School District that this Agreement has been fully executed by the parties, and shall diligently and continuously provide the Services called for until completion of the work, or until termination of this Agreement by the School District, and in no event later than June 30, 2009.

C. Direction. The Provider shall receive and follow instructions regarding the work from the Joe Hallissey – Theatre Director (Contract Administrator); provided, however, that no agency nor employment relationship shall be created by such instructions, and Provider shall in all respects function as an independent contractor.

SECTION 3. COMPENSATION

A. Amount to be Paid. The total amount billed by Provider for the Services called for in this Agreement shall not exceed the amount set forth in Section 1A of this Agreement, or as may be set forth in any Schedule of Fees which may be attached hereto and incorporated herein as Exhibit B, or any written amendment hereof.

B. Invoices and Payment. The Provider shall submit invoices in an approved format to the School District for fees earned and compensable costs, if any, incurred in performing this Agreement. The School District shall pay the amount billed within 30 days following approval of each invoice for payment.

C. Records. The Provider shall maintain records showing actual time devoted to performance of the work called for in this Agreement, and shall permit the authorized representative of the School District to inspect and audit all data and records of the Provider for work done under this Agreement. The records shall be made available to the School District at reasonable times during the Agreement period and for three years following termination of the Agreement.

E. Taxes, Benefits and Royalties. Each payment by the School District to the Provider includes any federal, state and local taxes of any kind applicable to the Services, and any taxes, contributions, premiums for unemployment insurance and FICA arising from the work or the incorporation into the work, or use in performing the work, of any patented, copyrighted or trademarked material, equipment, tool, supplies, devices, processes or inventions. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty or fees is hereby waived and released by Provider.

SECTION 4. PERSONNEL; SUBCONTRACTORS

A. Key Project Personnel. This Agreement is for the personal Services of Jeffrey Kelley. The School District intends and expects that the Services called for by this Agreement shall be provided by said person(s) and by no other. The assignment of said person(s) by Provider to perform the work is an express condition of this Agreement, and no substitution of personnel shall be acceptable.

B. Availability of Personnel. Provider warrants that it has personnel available and qualified to perform the Services called for in this Agreement, on the schedule specified, if any.

C. Subcontractors. The Provider shall perform the work with its own personnel and under the management, supervision and control of its own organization. No subcontractors shall be called upon to perform any part of the work without express written approval of the School District. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by the Provider or employees of Provider. The term "Provider" shall include any authorized subcontractor and every subcontract shall be deemed to include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel or Subcontractors. If any of Provider's personnel or subcontractors fails to perform the Services in a manner satisfactory to the School District, the Provider shall, upon notice, immediately remove and replace such personnel or subcontractor. If Provider fails to so remove or replace, the School District may bar any such person from access to any School District property or facility and cause replacement with a person or subcontractor of its own choosing, at Provider's expense. The Provider shall have no claim for damages, for compensation in excess of the amount contained in the Agreement, or for any delay of the work as a result of any such removal or replacements.

E. Background Check and Medical Examination. Provider warrants that any of Provider's personnel or subcontractors who will or may enter upon School District grounds or facilities, or come into contact with students or School District employees, shall have undergone a criminal background investigation and shall have been determined not to have committed any offense described in 105 ILCS 5/10-21.9 ©. Further Provider warrants that any such personnel or subcontractors shall have submitted to a physical examination and have been determined to be free of any communicable disease, including hepatitis and tuberculosis.

SECTION 5. CONFIDENTIAL INFORMATION

A. Confidential Information. The term "Confidential Information" shall mean information in the possession or under the control of the School District relating to the technical, business or corporate affairs of the School District; student records; School District property; user information, including without limitation, any information pertaining to usage of the School District's computer system, including without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the terms and conditions of this Agreement. School District Confidential Information shall not include information that can be demonstrated: (i) to have been rightfully in the possession of the Provider from a source other than the School District prior to the time of disclosure of that information to the Provider under this Agreement ("Time of Disclosure"); (ii) to have been in the public domain prior to the Time of Disclosure; (iii) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Provider or the School District; or (iv) to have been supplied to the Provider after the Time of Disclosure without restriction by a third party who is under no obligation to the School District to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Provider. The Provider acknowledges that it may, in performing the Services for the School District under this Agreement, have access to or be directly or indirectly exposed to Confidential Information. The Provider shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without express prior written consent of the School District. The Provider shall use reasonable measures at least as strict as those the Provider uses to protect its own confidential information. Such measures shall include, without limitation, requiring employees and independent contractors of the Provider to execute a nondisclosure agreement before obtaining access to Confidential Information.

C. Proprietary Information of Provider. The School District agrees that it will not disclose any proprietary information of the Provider which it may acquire during the performance of this Agreement, to any person or entity other than as may be necessary to the performance or administration of the Agreement or as required by law, provided that such information has been expressly identified by the Provider as proprietary information.

SECTION 6. WARRANTY, INDEMNIFICATION AND INSURANCE

A. Warranty of Services. The Provider warrants that the Services shall be performed in accordance with the current industry standards of professional practice, care, and diligence practiced by recognized firms in performing Services of a similar nature in existence at the Time of Performance. The Warranty expressed shall be in addition to any other warranties expressed in this Agreement, or expressed or implied by law, which are hereby reserved unto the School District.

B. Indemnification. The Provider shall indemnify, save harmless, and defend the School District, and its officials, employees, agents, and attorneys against any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses, including attorneys' fees and administrative expenses, (collectively, "Claims") that may arise, or be alleged to have arisen, out of or in connection with the Provider's performance of, or failure to perform, the Services or any part thereof, or any failure to meet the representations and warranties set forth in this Agreement.

C. Insurance. Provider shall, during the term of this Agreement, maintain in effect insurance policies for general comprehensive liability, automobile liability, professional liability, workers' compensation, unemployment and employee health benefits. Contemporaneous with the Provider's execution of this Agreement, the Provider shall provide certificates and policies of insurance, all with coverage and limits acceptable to the School District, and evidencing minimum insurance coverage and limits of not less than \$1 million/\$3 million. GCL, auto and professional policies shall provide coverage for "occurrences" during the term of the policy and not for "claims Made." All such policies shall name the School District, its officers, trustees, employees, and volunteers as additional insureds. For good cause shown, School District may extend the time for submission of the required policies of insurance upon such terms, and with such assurances of complete and prompt performance, as the School District may impose in the exercise of its sole discretion. Such certificates and policies shall be in a form acceptable to the School District and from companies with a general rating of A, and a financial size category of Class V or better, in Best's Insurance Guide. Such insurance policies shall provide that no material change in or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given by the insurance company to the School District. The Provider shall, at all times during the term of this Agreement, maintain and keep in force, at the Provider's expense, the insurance coverage provided above.

D. No Personal Liability. No elected or appointed official or employee of the School District shall be personally liable, in law or in contract, to the Provider as the result of the execution, of this Agreement.

SECTION 7. GENERAL PROVISIONS

A. Relationship of the Parties. The Provider shall act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement shall be construed (i) to create the relationship of principal and agent, employer and employee, partners, or joint ventures between the School District and Provider; or (ii) to create any relationship between the School District and any subcontractor of the Provider.

B. Conflict of Interest. The Provider represents and certifies that, (i) to the best of its knowledge, (ii) no School District employee or agent is interested in the business of the Provider or this Agreement; (iii) as of the date of this Agreement neither the Provider nor any person employed or associated with the Provider has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (iv) neither the Provider nor any person employed by or associated with

the Provider shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

C. No Collusion. The Provider represents and certifies that the Provider is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Provider is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 et seq., 65 ILCS 5/1142.1-1 et seq.; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq. The Provider represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the School District prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Provider has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Provider shall be liable to the School District for all loss or damage that the School District may suffer, and this Agreement shall, at the School District's option, be null and void.

D. Sexual Harassment Policy. The Provider certifies that it has a written Sexual Harassment Policy in full compliance with 775 ILCS 5/2-105(A)(4).

E. Termination. Notwithstanding any other provision hereof, the School District or the provider may terminate this Agreement at any time upon 15 days prior written notice to the Provider. In the event that this Agreement is so terminated, the Provider shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed determined on the basis of the rates set forth in this Agreement.

F. Term The Time of Performance of this Agreement, unless terminated pursuant to the terms of this Agreement, shall expire on the date the School District determines that all of the Services under this Agreement are completed, or on such other date as may be set forth in Exhibit A hereto. A determination of completion shall not constitute a waiver of any rights or claims, which the School District may have or thereafter acquire with respect to any breach hereof by the Provider.

G. Non-Discrimination In all hiring or employment by the Provider pursuant to this Agreement, there shall be no discrimination against any employee or applicant for employment because of age, race, gender, creed, national origin, marital status, sexual orientation, or the presence of any sensory, mental, or physical handicap, unless based upon a bona fide occupational qualification. The Provider agrees that no person shall be denied, or subjected to discrimination in receipt of the benefit of any Services or activities made possible by, or resulting from, this Agreement.

H. Default If it should appear at any time that the Provider has failed or refused to prosecute, or has delayed in the prosecution of, the Services at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement ("Event of Default"), and fails to cure any such Event of Default within ten business days after the Provider's receipt of written notice of such Event of Default from the School District, then the School District shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Cure by Provider. The School District may require the Provider, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default and to take any or all other action necessary to bring the Provider and the Services into compliance with this Agreement.

2. Termination of Agreement by School District. The School District may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement.

3. Withholding of Payment by School District. The School District may withhold from any payment, whether or not previously approved, or may recover from the Provider, any and all costs, including attorneys' fees and administrative expenses, incurred by the School District as the result of any Event of Default by the Provider or as a result of actions taken by the School District in response to any Event of Default by the Provider.

I. No Additional Obligation. The Parties acknowledge and agree that the School District is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Provider, or with any vendor solicited or recommended by the Provider.

J. Agreements with Vendors. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Provider to vendors shall be subject to the approval of the School Board. The School District shall not be liable to any vendor or other third party for any agreements made by the Provider purportedly on behalf of the School District, without the knowledge and approval of the School Board.

K. Mutual Cooperation. The School District agrees to cooperate with the Provider in the performance of the Services, including meeting with the Provider and providing the Provider with such non-confidential information that the School District may have that may be relevant and helpful to the Provider's performance of the Services. The Provider agrees to cooperate with the School District in the performance of and the completion of the Services and with any other Providers engaged by the School District.

L. News Releases. The Provider shall not issue any news releases or other public statements regarding the Services without prior approval from the School District Manager.

M. Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received by the Provider in connection with any or all of the Services to be performed under this Agreement ("Documents") shall be and remain the exclusive property of the School District. At the School District's request, or upon termination of this Agreement, the Provider shall cause the Documents to be promptly delivered to the School District.

SECTION 8. GENERAL PROVISIONS.

A. Amendment. No amendment or modification to this Agreement shall be effective unless and until the amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

B. Assignment. This Agreement may not be assigned by the School District or by the Provider without the prior written consent of the other party.

C. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Parties hereto and their agents, successors, and assigns.

D. Notice Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, (iv) by facsimile, or (v) by electronic internet mail ("e-mail"). Facsimile notices shall be deemed valid only to the extent that they are (a) actually received by the individual to whom addressed and (b) followed by delivery of actual notice in the manner described in either (i), (ii), or (iii) above within three business days thereafter at the appropriate address set forth below. E-mail notices shall be deemed valid and received by the addressee thereof when delivered by e-mail and (a) opened by the recipient on a business day at the address set forth below, and (b) followed by delivery of actual notice in the manner described in either (i), (ii) or (iii) above within three business days thereafter at the appropriate address set forth below. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt, (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit, or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to such party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the School District shall be addressed to, and delivered at, the following address:

<u>Cheryl Witham</u> Contract Administrator Oak Park and River Forest High School District 201 N. Scoville Oak Park, IL 60302 2296 Phone: Fax: 708-434-3910 E-mail: cwitham@oprfs.org	with a copy to:	Ancel Glink Diamond et al 140 S. Dearborn St. Suite 600 Chicago, IL 60603 Attention: Paul N. Keller E-mail: pkeller@ancelglink.com Phone: 312-782-7606 Fax: 312-782-0943
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Notices and communications to the Provider shall be addressed to, and delivered at, the following address:

Phone: _____
Fax: _____
E-mail: _____

E. Third Party Beneficiary: No claim as a third party beneficiary under this Agreement by any person, firm, or corporation other than the Provider shall be made or be valid against the School District.

F. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

G. Time. Time is of the essence in the performance of this Agreement.

H. Governing Law. This Agreement shall be interpreted according to the internal laws, but not the conflict of laws rules, of the State of Illinois.

I. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supercedes any and all previous or contemporaneous oral or written agreements and negotiations between the School District and the Provider with respect to the Services.

J. Waiver. No waiver of any provision of this Agreement shall be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor shall any such waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Agreement.

K. Exhibits. Exhibits A and B, if attached hereto, are incorporated in and made a part of this Agreement. In the event of a conflict between the Appendix and the text of this Agreement, the text of the Agreement shall control.

L. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other such rights, remedies and benefits allowed by law.

M. Counterparts. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

EXECUTED this _____ day of _____, 20__.

OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT

By _____
Title _____

Attest:

Title _____

SERVICE PROVIDER

By _____
Title _____

PRODUCTION DETAILS

Exhibit A continued

LOCATION	PRODUCTION	TECH WEEK DATES	PERFORMANCE DATES
Little Theatre 1	Godspell	Oct. 19 - Oct. 24	Oct. 25-26, 30-31 - Nov. 1
Little Theatre 2	Absent Friends	Nov. 30 - Dec. 4	Dec. 5-6, 11-12-13
Musical	Beauty and the Beast	Feb. 19 - 27	Feb. 28 - Mar. 1, 6-7
Little Theatre 3	Face of Emmet Till	Mar. 15-20	Mar. 21-22-23-24
Little Theatre 4	Necessary Targets	May 3-7	May 8-9-11-12

EXHIBIT B

<u>PRODUCTION AREA</u>	<u>TYPICAL LT SHOW</u>	<u>MUSICAL</u>
Pre-production	\$ 100	\$ 400
Rehearsal	\$ 350	\$1,500
Tech week/performances	\$ 450	\$1,400
Closing/strike	\$ 100	\$ 200
TOTALS	\$1,000	\$3,500

In addition to the services fee, Jeff anticipates the following rental costs per show this year, based on averages of shows produced here.

LT Show	\$1,200
Musical	\$5,000 (note: this anticipates this year's higher-than- average cost for the musical)

Consequently, costuming production development and costume rental costs would work out as:

<u>PRODUCTION</u>	<u>PRODUCTION DEVELOPMENT</u>	<u>COSTUME RENTAL</u>
Godspell	\$1,000	\$1,200
Absent Friends	\$1,000	\$1,200
Beauty and the Beast	\$3,500	\$5,000
Face of Emmett Till	\$1,000	\$1,200
Necessary Targets	\$1,000	\$1,200
TOTALS	\$7,500	\$9,800 = \$17,300 (for costume production/rental)

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl L. Witham

DATE: February 17, 2009

RE: Student Fees for Fiscal Year 2009 - 2010

BACKGROUND

Each year the administration reviews the student fees.

For informational purposes, attached is a historical spreadsheet of student fees for the past five years and the recommended fees for next year.

SUMMARY OF FINDINGS

The Administration has reviewed the student fees. It is recommended that all fees remain the same except for the Junior fees. It is recommended to decrease the Junior fees by \$15. This fee was for the PSAT test which all students do not take. This fee will be paid by the student when they register for the test..

The extra-curricular fees will remain the same except for the Fine Arts slide rental of \$35. This will be removed since the students no longer use slides in class.

<i>Description</i>	<i>Amount</i>
<i>Freshman</i>	\$85.00
<i>Sophomore</i>	\$245.00
<i>Juniors</i>	\$60.00
<i>Seniors</i>	\$95.00
<i>Pay to Play</i>	\$50.00

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

To approve the recommended Student Fees at the February 26th Board of Education meeting.

STUDENT FEES

CLASS	FEES	2004-2005	2005-2006	2006 - 2007	2007 - 2008	2008-2009	2009-2010
SENIORS	Activity	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
	Towel	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00
	Commencement	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
	I.D. Fee	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	Transcript Processing Fee	\$5.00	\$5.00	\$5.00	\$5.00	\$10.00	\$10.00
	CPR	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
	Technology	\$15.00	\$15.00	\$15.00	\$25.00	\$25.00	\$25.00
	TOTAL AMOUNT	\$80.00	\$80.00	\$80.00	\$90.00	\$95.00	\$95.00
JUNIORS	Activity	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
	Towel	\$19.00	\$19.00	\$19.00	\$18.00	\$18.00	\$18.00
	PSAT	\$9.00	\$9.00	\$9.00	\$15.00	\$15.00	\$0.00
	Other Testing	\$15.00	\$15.00	\$15.00	\$0.00	\$0.00	\$0.00
	I.D. Fee	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	CPR Training	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
	Technology	\$15.00	\$15.00	\$15.00	\$25.00	\$25.00	\$25.00
	TOTAL AMOUNT	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$60.00
SOPHOMORES	Activity	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
	Towel	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00
	Other Testing	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
	Driver's Ed (BTW)	\$100.00	\$150.00	\$150.00	\$150.00	\$175.00	\$175.00
	I.D. Fee	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	CPR Training	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
	Technology	\$15.00	\$15.00	\$15.00	\$25.00	\$25.00	\$25.00
	TOTAL AMOUNT	\$160.00	\$210.00	\$210.00	\$220.00	\$245.00	\$245.00
FRESHMEN	Activity	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
	Towel	\$11.00	\$11.00	\$11.00	\$18.00	\$18.00	\$18.00
	Locker	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	P.E. Lock	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	Lock	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	Writing Center	\$1.00	\$1.00	\$1.00	\$0.00	\$0.00	\$0.00
	I.D. Fee	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
	CPR	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
	Other Testing	\$6.00	\$6.00	\$6.00	\$10.00	\$10.00	\$10.00
	Technology	\$15.00	\$15.00	\$15.00	\$25.00	\$25.00	\$25.00
	TOTAL AMOUNT	\$65.00	\$65.00	\$65.00	\$85.00	\$85.00	\$85.00

Additional Fees:

J. Steizer	*	Per sport (three seasons)	\$50.00
		Chorus Participation	\$8.00
		Band Participation	Percussion/\$50
			Wind Inst./\$75

PSAT will be paid at registration for the test

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Jason Edgecombe

DATE: February 17, 2009

RE: River Forest Community Center/Childcare

BACKGROUND

See Attached

SUMMARY OF FINDINGS

RECOMMENDATIONS (OR FUTURE DIRECTIONS)



February 12, 2009

Via E-Mail jedgecombe@oprths.org

Mr. Jason Edgecombe, Assistant Superintendent for Human Resources
Oak Park River Forest High School
201 Scoville
Oak Park, IL 60302

Re: Child Care Program Information

Dear Jason:

I have attached the information about the child care program that is operated at the high school by the River Forest Community Center:

- 1) Program Summary for the Child Care program
- 2) Attachment "A" – Enrollment Summary for the child care program for the 2008 – 2009 school year
- 3) Attachment "B" – Financial Information for the child care program for the 2008 – 2009 school year

If further information is required prior to the board meeting on Tuesday, February 17, please contact me at the Community Center by e-mail at dchappell@rfcc.info or by phone at 771-6159, extension 202.

Thank you.

Sincerely,

Dick Chappell, CPRP
Director, River Forest Community Center

Enclosures

RAC/dc/dc fshdr & dchddr/child care file/oprths/cvr ltr-feb bd mtg

8020 Madison Street • River Forest, Illinois 60305 • (708) 771-6159 • (708) 771-8958

An Illinois Not-For-Profit Organization

River Forest Community Center

Teen Age Parent Program (TAPP)

Program Summary

Program History and Enrollment Criteria

Based on conversations with high school staff, Oak Park and River Forest High School (OPRFHS) developed a child care program twenty (20) years ago in an effort to keep pregnant students enrolled in school in order for them to graduate instead of dropping out. During the 2001-2002 school year, in anticipation of a younger faculty, the high school expanded the child care program allowing members of the OPRFHS faculty and staff as well as the general public to enroll in the program. However, priority registration was been maintained for pregnant students.

Once a child is enrolled in the program, priority registration is given to the family each year until the child either becomes too old for the program or the family chooses alternate child care. It should be understood that offering priority registration periods to returning families is standard in the child care industry and allows continuity for children and families from year to year and is not just a unique feature of the Community Center's child care program.

To date, when TAPP students have used the child care program, the majority of their children have only been enrolled in the program for one year or less. However, once members of the general public, including OPRFHS faculty and staff, are accepted into the child care program, they generally return each year thereby limiting the number of new openings in the program.

Program Description and Information

In May, 2008, Oak Park and River Forest High School (OPRFHS) entered into a cooperative agreement with the River Forest Community Center to take over and operate the child care program located in the high school starting with the 2008-2009 school year. The child care program at OPRFHS is licensed by the Illinois Department of Children and Family Services (DCFS) and is operated during the school year from August to June. The daily hours of operation are from 7:00 am – 5:00 pm.

As part of the DCFS requirements there are specific student to teacher ratios which must be maintained for the various age groups in order to comply with licensing standards. The following is a listing of the age groups and the ratios for the child care program located at OPRFHS:

<u>Category</u>	<u>Age Range</u>	<u>Student/Teacher Ratio</u>
Infant	6 weeks – 15 months	4:1
Toddlers	15 – 24 months	5:1
Two Year olds	24 – 36 months	5:1
Preschool	3 – 5 years	10:1

One of the key components and what was originally the basis for the formation of the child care program, is the Teen Age Parent Program (TAPP) which allows students enrolled at OPRFHS to receive child care services in order to remain in school and work toward graduation requirements. In addition to providing the actual child care services, the Community Center also provides assistance with a number of ancillary services as part of the TAPP program including referrals, assistance in preparing job or college admission applications and serving as an overall resource and counsel to participants.

River Forest Community Center

Teen Age Parent Program (TAPP)

Number of Participants

For the past three years when the child care program was operated by the high school, TAPP student enrollment was minimal with no students enrolled during the 2007-2008 school year and only 1-3 students enrolled during the previous years. However, in the first year that the Community Center has taken over the program, the number of student participants has risen dramatically; seven (7) students are currently enrolled, additional slots were reserved for students who gave birth in late fall/winter and one (1) more student is on a waiting list. Based on information provided by the Oak Park Health Department, Oak Park and River Forest Townships and other social service agencies, there are more students who have been identified as potentially needing child care services in order to remain in school that are not currently on the waiting list.

Financial Information

Based on enrollment information provided by the high school and its own projections, the Community Center anticipated that it would be able to operate the child care program at OPRFHS on a break-even basis. However, due to a number of unforeseen factors, the majority of which are related to the Teenage Parent Program (TAPP) program, the child care program has operated at a significant deficit. The following is a breakdown of the factors which have impacted the financial operation of the child care program:

1. **Increased Number of TAPP Students.** Since there was minimal participation by OPRFHS students in the child care program over the past several years when the child care program was operated by the high school, the Community Center was unable to assess or project the impact of having TAPP students in the program. Due to the significant increase in teenage pregnancies in the Oak Park and River Forest communities, the Community Center has experienced a dramatic increase in the number of student participants in its first year of operation. Not only has the increased number of pregnant students directly impacted the enrollment of the child care program, it has also resulted in a number of other local social service agencies (Oak Park & River Forest Townships, Oak Park Health Department, Parenthesis, etc.) becoming involved as advocates for the students. This involvement has put increased pressure on the Community Center to accommodate and help provide a solution for the students.
2. **Reserving Program Space for TAPP Students.** As previously mentioned in the Program Information section, there are specific teacher to student ratios which must be maintained in order to comply with DCFS licensing standards. As a result of the increased number of teenage pregnancies, additional pressure and a societal responsibility has been put on the Community Center to accommodate this population by both enrolling and reserving spaces for students who expect to give birth during the school year. Although students are given priority when an opening exists in the program, the expectation to reserve spaces for mid year births presents a loss of revenue cost to the Community Center, especially when there are members of the general public on a waiting list who could immediately fill an opening in the program.

The lost revenue cost of reserving spaces for students who are expected to give birth during the school year has had the greatest financial impact on the child care program to date. Currently members of the general public, including OPRFHS faculty and staff members, pay \$245/week for infant care. Each week that a space is reserved for a TAPP student without actual enrollment, the Community Center does not realize \$245 of revenue. As illustrated on **Attachment "A"** - Enrollment Summary, the Community Center has had an average of three (3) spaces reserved for a TAPP student for each week during the first semester (20 weeks) which has resulted in lost revenue of \$15,000.00. As also illustrated on the Enrollment Summary, the Center had 2-6 people from the general public on a waiting list who could not be offered a space in the program without eliminating that space for the TAPP student.

River Forest Community Center

Teen Age Parent Program (TAPP)

Financial Information (continued)

3. **Reduced Payment Rate for TAPP Students.** Since high school students generally do not have the financial resources to pay for child care, the Illinois Department of Human Services (DHS) subsidizes their child care at a reduced rate of \$202.50/week which is \$42.50/week less than what a full paying participant pays. Over the course of the school year, this lesser amount results in a difference of \$1,852.50 per student when compared to a full paying participant. Since it is projected that an average of seven (7) TAPP students will be enrolled each month, the annual loss of revenue for providing child care for TAPP students is ~\$13,000.
4. **Hiring of Full Time Site Director.** Based on the enrollment in the child care program and in order to comply with DCFS licensing standards, the Community Center needed to hire a full time Site Director to oversee the operation of the program. During the previous year (prior to the Community Center taking over the operation of the child care program), the site was operated with a part time director.
5. **Program Supplies and Equipment.** The Community Center anticipated that it would need to purchase additional supplies and equipment in order to operate the child care program at the high school and factored these costs into its projections when assessing the feasibility of operating the child care site. However, there were several unexpected purchases such as a new commercial refrigerator (~\$2,800), stainless steel food service table, (~\$1,400), cribs and high chairs for the infants of the TAPP students (~\$3,700), bottle warmers and other classroom equipment (~\$2,500) that were mandated by the Oak Park Health Department and/or the Department of Children and Family Services (DCFS) in order for us to receive clearance to have the license transferred.

Complete financial information for the Community Center's child care program at Oak Park River Forest High School is included as Attachment "B".

River Forest Community Center

Oak Park & River Forest High School Child Care site

Enrollment Summary - 2008/2009 school year

Registration

Infants	Wkly Rate	2008 - 2009 school year												2009-2010 school year projection	
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Aug	Notes	Aug	Notes
OPRFHS staff enrolled	\$ 245.00	5	5	5	4	4	5	5				6	Priority reg - 3/16 to 3/27		
General public enrolled	\$ 245.00	3	3	3	3	3	3	3					OPRFHS reg begins 4/6		
OPRFHS staff wait list	\$ 245.00	3	3	3	1	1	0	0					42 new apps given out to all grps		
General public wait list	\$ 245.00	3	3	3	2	3	2	1							
TAPP students enrolled	\$ 202.50	5	5	5	6	6	7	7				5	2 may graduate		
TAPP students reserved		3	3	4	2	2	2	0					Priority reg - 3/16 to 3/27		
TAPP students wait list		1	1	0	1	1	1	1					10 new apps given to counselors		
Toddlers/Two Year olds															
OPRFHS staff-toddlers	\$ 240.00	0	0	0	0	0	0	0				5			
General public enrolled	\$ 240.00	1	1	1	1	1	1	1							
TAPP students-toddlers	\$ 202.50	0	0	0	0	0	0	0				1			
OPRFHS staff-two year olds	\$ 225.00	2	2	2	3	3	4	4				2			
Gen public-two year olds	\$ 225.00	0	0	0	0	0	0	0				2			
TAPP students-two yr olds	\$ 171.00	0	0	0	0	0	0	0							
Preschool															
OPRFHS staff	\$ 200.00	5	5	5	5	5	5	5				5			
General public enrolled	\$ 200.00	2	1	2	2	2	2	2				4			
TAPP students-preschool	\$ 142.50	0	0	0	0	0	0	0				0			
Notes		1, 2	1, 2, 3	1, 2	1, 2, 4	1, 2	1, 2, 4	1, 5, 6							

Notes

- 1) Department of Human Services (DHS) subsidizes TAPP students at the reduced rate of which is shown next to the age group category. (\$202.50/wk-infants & toddlers, \$171.00-two yr olds, \$142.50-preschool).
- 2) Space in the program was reserved for a TAPP student based on projected Fall delivery date.
- 3) 1 preschool participant dropped out of the program due to loss of DHS subsidy
- 4) General public & OPRFHS waiting lists reduced because people made alternate arrangements since they couldn't get in program.
- 5) One opening in infant class created by mid year graduation of a TAPP student.
- 6) Request to reserve infant opening dependent on funding commitment to hold the space until next TAPP student is able to start-otherwise will go to general public.

River Forest Community Center

Oak Park River Forest High School Child Care site

2008 - 2009 school year

Income

Classroom	August 25 - December 19, 2008			January 5 - June 5, 2009		
	# of Part	Weekly tuition	Weekly total	# of Part	Weekly tuition	Weekly total
Infant Room 1	1	\$ 245.00	\$ 245.00	2	\$ 245.00	\$ 490.00
	5	\$ 202.50	\$ 1,012.50	6	\$ 202.50	\$ 1,215.00
Infant Room 2	5	\$ 245.00	\$ 1,225.00	5	\$ 245.00	\$ 1,225.00
	1	\$ 202.50	\$ 202.50	1	\$ 202.50	\$ 202.50
Toddlers	1	\$ 240.00	\$ 240.00	1	\$ 240.00	\$ 240.00
Two Year olds	3	\$ 225.00	\$ 675.00	4	\$ 225.00	\$ 900.00
Preschool	6	\$ 200.00	\$ 1,200.00	6	\$ 200.00	\$ 1,200.00
Total weekly income			\$ 4,800.00			\$ 5,472.50

Expenses

Staff - Full time

Employee	Position	Avg hrs/wk	Rate	Weekly total	Avg hrs/wk	Rate	Weekly total
	Site Director	40	\$ 20.83	\$ 833.20	40	\$ 20.83	\$ 833.20
	Teacher #1	40	\$ 14.00	\$ 560.00	40	\$ 14.00	\$ 560.00
	Teacher #2	40	\$ 14.71	\$ 588.40	40	\$ 14.71	\$ 588.40
	Teacher #3	40	\$ 14.15	\$ 566.00	40	\$ 14.90	\$ 596.00
	Teacher #4	40	\$ 14.71	\$ 588.40	40	\$ 14.71	\$ 588.40
	Teacher #5	40	\$ 11.00	\$ 440.00	40	\$ 11.75	\$ 470.00
	Teacher #6	40	\$ 12.00	\$ 480.00	40	\$ 12.00	\$ 480.00
	Total FT staff			\$ 4,056.00			\$ 4,116.00

Staff - Part time

	Substitute tchr	15	\$ 12.80	\$ 192.00	10	\$ 12.80	\$ 128.00
	Substitute tchr	5	\$ 12.50	\$ 62.50	5	\$ 12.50	\$ 62.50
	Substitute tchr	22	\$ 13.97	\$ 307.34	20	\$ 12.80	\$ 256.00
	Total PT staff			\$ 561.84			\$ 446.50
Total all staff				\$ 4,617.84			\$ 4,562.50

Other Expenses

Employer costs/Payroll Taxes			\$ 450.00			\$ 450.00
Employee Benefits	7	\$ 100.00	\$ 700.00	6.5	\$ 100.00	\$ 650.00
Lunches	75	\$ 1.58	\$ 118.50	75	\$ 1.58	\$ 118.50
Classroom supplies	6	\$ 25.00	\$ 150.00	4	\$ 25.00	\$ 100.00
Other			\$ 25.00			\$ 25.00

Total Other Expenses	\$ 1,443.50	\$ 1,343.50
Total - All Expenses	\$ 6,061.34	\$ 5,906.00
Net Weekly Income	\$ (1,261.34)	\$ (433.50)
Net Income (17 x 1,261.34)	\$ (21,442.78)	Net Income (proj) \$ (9,103.50)
(Aug - Dec - 17 weeks)		(Jan-June - 21 wks)

Total Net Income school year (proj)	\$ (30,546.28)
Less TAPP grant thru OPRFHS	\$ 24,000.00
Total Net Income school year (proj)	\$ (6,546.28)

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education
FROM: Cheryl Witham
DATE: February 17, 2009
RE: Financial Reports

BACKGROUND

It is a requirement that the Board of Education accepts and approves the monthly Financial Reports.

SUMMARY OF FINDINGS

Attached are the Financial Reports for December, 2008.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

To place the December, 2008 Financial Reports on the February 26, 2009 Board of Education Consent Agenda.

OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200
Monthly Financial Statements
December 2008

Education Fund

	<u>Audited</u> <u>2007-2008</u>	<u>Fiscal to Date</u> <u>December 31</u> <u>2007</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>December 31</u> <u>2008</u>	<u>%</u>	
<i>Receipts</i>							
Property Taxes	42,679,315	18,837,945	44.1%	44,173,578	22,333,430	50.6%	1
Other Local Sources	2,687,455	905,310	33.7%	2,837,305	1,230,350	43.4%	2
State Sources	2,981,795	1,054,349	35.4%	2,653,945	1,414,009	53.3%	
Federal Sources	1,267,035	721,102	56.9%	1,230,845	770,355	62.6%	
Transfers/Other	-	-	N/A	-	-	N/A	
	<u>49,615,600</u>	<u>21,518,706</u>	<u>43.4%</u>	<u>50,895,673</u>	<u>25,748,144.00</u>	<u>50.6%</u>	
<i>Expenditures</i>							
General Instruction	20,173,520	7,448,210	36.9%	20,979,644	7,722,128	36.8%	
Special Education	6,963,976	2,611,540	37.5%	5,185,599	1,913,857	36.9%	
Adult Education	18,000	-	0.0%	19,910	6,000	30.1%	
Vocational Programs	273,942	117,386	42.9%	301,607	146,291	48.5%	
Interscholastic Programs	1,801,962	694,293	38.5%	1,984,076	828,362	41.8%	
Summer School	320,175	165,876	51.8%	337,170	128,070	38.0%	
Drivers Education	-	-	N/A	703,228	257,617	36.6%	
Other Instructional	255,795	84,602	33.1%	3,020,274	936,695	31.0%	3
Support Svcs. - Pupil	6,049,787	2,013,404	33.3%	6,655,283	2,452,841	36.9%	
Support Svcs. - Admin.	4,438,812	2,034,536	45.8%	5,242,207	2,161,368	41.2%	
Transfers	-	-	N/A	-	-	N/A	
	<u>40,295,969</u>	<u>15,169,847</u>	<u>37.6%</u>	<u>44,428,998</u>	<u>16,553,229</u>	<u>37.3%</u>	
Change in Fund Balance	9,319,631	6,348,859		6,466,675	9,194,915		
Beginning Balance	<u>34,532,981</u>	<u>34,532,981</u>		<u>43,852,612</u>	<u>43,852,612</u>		
Ending Balance	<u>43,852,612</u>	<u>40,881,840</u>		<u>50,319,287</u>	<u>53,047,527</u>		

1. Increase from prior year due to the county being more timely in collecting and remitting property tax collections.

2. Approximately \$480,000 was received from the Oak Park TIF. Payment relates to the FY 08 distribution that was not received last fiscal year.

3. The state BOE made several account number changes for FY 09. The special education tuition is now coded to function series 1920 and thus the increased budget and actual expenditures.

OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200
Monthly Financial Statements
December 2008

Tort Immunity Fund

	Audited	Fiscal to Date		Original	Fiscal to Date	
	2007-2008	December 31	%	Budget	December 31	%
		2007		2008-2009	2008	
Receipts						
Property Taxes	1,106,234	482,329	43.6%	1,143,549	585,888	51.2% 1
Other Local Sources	38,356	5,870	15.3%	28,630	10,059	35.1% 2
	<u>1,144,590</u>	<u>488,199</u>	<u>42.7%</u>	<u>1,172,179</u>	<u>595,947</u>	<u>50.8%</u>
Expenditures						
General Instruction	25,986	31,703	122.0%	31,607	20,102	63.6%
Interscholastic Programs	97,649	35,384	36.2%	27,670	5,978	21.6%
Support Srvs. - Pupil	57,489	57,489	100.0%	-	-	N/A
Support Srvs. - Admin.	629,423	521,102	82.8%	794,091	692,616	87.2%
	<u>810,547</u>	<u>645,678</u>	<u>79.7%</u>	<u>853,368</u>	<u>718,696</u>	<u>84.2%</u>
Change in Fund Balance	334,043	(157,479)		318,811	(122,749)	
Beginning Balance	<u>1,321,468</u>	<u>1,321,468</u>		<u>1,655,511</u>	<u>1,655,511</u>	
Ending Balance	<u>1,655,511</u>	<u>1,163,989</u>		<u>1,974,322</u>	<u>1,532,762</u>	

1. Increase from prior year due to the county being more timely in collecting and remitting property tax collections.
2. Interest income has increased as a result of the District being able to invest their own funds rather than relying on the treasurer's office to do so.

Bookstore Fund

	Audited	Fiscal to Date		Original	Fiscal to Date	
	2007-2008	December 31	%	Budget	December 31	%
		2007		2008-2009	2008	
Receipts						
Other Local Sources	840,308	598,769	71.3%	889,458	608,377	68.4%
	<u>840,308</u>	<u>598,769</u>	<u>71.3%</u>	<u>889,458</u>	<u>608,377</u>	<u>68.4%</u>
Expenditures						
Support Srvs. - Admin.	839,451	655,322	78.1%	885,807	608,303	68.7%
	<u>839,451</u>	<u>655,322</u>	<u>78.1%</u>	<u>885,807</u>	<u>608,303</u>	<u>68.7%</u>
Change in Fund Balance	857	(56,553)		3,651	74	
Beginning Balance	<u>691,954</u>	<u>691,954</u>		<u>692,811</u>	<u>692,811</u>	
Ending Balance	<u>692,811</u>	<u>635,401</u>		<u>696,462</u>	<u>692,885</u>	

OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200
Monthly Financial Statements
December 2008

Cafeteria Fund

	Audited	Fiscal to Date		Original	Fiscal to Date	
	2007-2008	December 31	%	Budget	December 31	%
	2007	2008		2008-2009	2008	
<i>Receipts</i>						
Other Local Sources	1,945,685	849,606	43.7%	2,019,046	894,343	44.3%
State Sources	9,996	3,462	34.6%	6,495	6,627	102.0%
Federal Sources	201,547	78,661	39.0%	198,856	90,941	45.7%
	<u>2,157,228</u>	<u>931,729</u>	<u>43.2%</u>	<u>2,224,397</u>	<u>991,911</u>	<u>44.6%</u>
<i>Expenditures</i>						
Support Svcs. - Admin.	2,264,723	987,878	43.6%	2,182,870	956,924	43.8%
	<u>2,264,723</u>	<u>987,878</u>	<u>43.6%</u>	<u>2,182,870</u>	<u>956,924</u>	<u>43.8%</u>
Change in Fund Balance	(107,495)	(56,149)		41,527	34,987	
Beginning Balance	<u>396,290</u>	<u>396,290</u>		<u>288,795</u>	<u>288,795</u>	
Ending Balance	<u>288,795</u>	<u>340,141</u>		<u>330,322</u>	<u>323,782</u>	

Operations and Maintenance Fund

	Audited	Fiscal to Date		Original	Fiscal to Date	
	2007-2008	December 31	%	Budget	December 31	%
	2007	2008		2008-2009	2008	
<i>Receipts</i>						
Property Taxes	4,950,290	2,169,363	43.8%	4,976,991	2,605,337	52.3% 1
Other Local Sources	1,848,831	829,574	44.9%	1,445,696	749,585	51.8%
Transfers	84,230	-	0.0%	48,480	-	0.0%
	<u>6,883,351</u>	<u>2,998,937</u>	<u>43.6%</u>	<u>6,471,167</u>	<u>3,354,922</u>	<u>51.8%</u>
<i>Expenditures</i>						
Support Svcs. - Admin.	4,674,963	2,138,922	45.8%	5,684,053	2,946,192	51.8% 2
	<u>4,674,963</u>	<u>2,138,922</u>	<u>45.8%</u>	<u>5,684,053</u>	<u>2,946,192</u>	<u>51.8%</u>
Change in Fund Balance	2,208,388	860,015		787,114	408,730	
Beginning Balance	<u>5,731,280</u>	<u>5,731,280</u>		<u>7,939,668</u>	<u>7,939,668</u>	
Ending Balance	<u>7,939,668</u>	<u>6,591,295</u>		<u>8,726,782</u>	<u>8,348,398</u>	

1. Increase from prior year due to the county being more timely in collecting and remitting property tax collections.

2. Capital expenditures have been made earlier in FY 09 compared to prior year. These capital expenditures have already exceeded budget and will require an amendment in the spring.

OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200
Monthly Financial Statements
December 2008

Life Safety Fund

	Audited	Fiscal to Date		Original	Fiscal to Date	
	2007-2008	December 31	%	Budget	December 31	%
		2007		2008-2009	2008	
Receipts						
Property Taxes	1,009,500	440,206	43.6%	1,021,994	533,981	52.2% 1
Other Local Sources	15,306	4,221	27.6%	6,000	2,675	44.6%
	1,024,806	444,427	43.4%	1,027,994	536,656	52.2%
Expenditures						
Construction	581,600	508,736	87.5%	319,900	238,029	74.4%
Transfers	613,963	-	0.0%	616,525	-	0.0%
	1,195,563	508,736	42.6%	936,425	238,029	25.4%
Change in Fund Balance	(170,757)	(64,309)		91,569	298,627	
Beginning Balance	475,552	475,552		304,795	304,795	
Ending Balance	304,795	411,243		396,364	603,422	

1. Increase from prior year due to the county being more timely in collecting and remitting property tax collections.

Restricted Building Fund

	Audited	Fiscal to Date		Original	Fiscal to Date	
	2007-2008	December 31	%	Budget	December 31	%
		2007		2008-2009	2008	
Receipts						
Other Local Sources	133,016	104,698	78.7%	9,364	3,255	34.8%
	133,016	104,698		9,364	3,255	
Expenditures						
Construction	527,122	216,037	41.0%	260,000	295,261	113.6% 1
	527,122	216,037	41.0%	260,000	295,261	113.6%
Change in Fund Balance	(394,106)	(111,339)		(250,636)	(292,006)	
Beginning Balance	1,058,118	1,058,118		664,012	664,012	
Ending Balance	664,012	946,779		413,376	372,006	

1. Expenditures relate to the turf replacement project and an unexpected bill relating to the mall project.

OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200
Monthly Financial Statements
December 2008

Bond and Interest Fund

	Audited	Fiscal to Date		Original	Fiscal to Date	
	2007-2008	December 31	%	Budget	December 31	%
		2007		2008-2009	2008	
<i>Receipts</i>						
Property Taxes	2,924,687	1,300,758	44.5%	2,939,192	1,518,576	51.7% 1
Other Local Sources	84,230	16,186	19.2%	48,480	14,788	30.5%
Transfer	613,963	-	0.0%	616,525	-	0.0%
	<u>3,622,880</u>	<u>1,316,944</u>	<u>36.4%</u>	<u>3,604,197</u>	<u>1,533,364</u>	<u>42.5%</u>
<i>Expenditures</i>						
Debt Service	3,475,322	3,262,952	93.9%	3,484,715	3,277,370	94.0%
Transfers	84,230	-	0.0%	48,480	-	0.0%
	<u>3,559,552</u>	<u>3,262,952</u>	<u>91.7%</u>	<u>3,533,195</u>	<u>3,277,370</u>	<u>92.8%</u>
Change in Fund Balance	63,328	(1,946,008)		71,002	(1,744,006)	
Beginning Balance	<u>2,349,572</u>	<u>2,349,572</u>		<u>2,412,900</u>	<u>2,412,900</u>	
Ending Balance	<u>2,412,900</u>	<u>403,564</u>		<u>2,483,902</u>	<u>668,894</u>	

1. Increase from prior year due to the county being more timely in collecting and remitting property tax collections.

Transportation Fund

	Audited	Fiscal to Date		Original	Fiscal to Date	
	2007-2008	December 31	%	Budget	December 31	%
		2007		2008-2009	2008	
<i>Receipts</i>						
Property Taxes	803,454	351,321	43.7%	830,303	424,371	51.1% 1
Other Local Sources	57,638	11,072	19.2%	27,701	14,754	53.3% 2
State Sources	808,952	202,238	25.0%	619,385	362,783	58.6% 3
	<u>1,670,044</u>	<u>564,631</u>	<u>33.8%</u>	<u>1,477,389</u>	<u>801,908</u>	<u>54.3%</u>
<i>Expenditures</i>						
Support Svcs. - Pupil	1,260,008	428,122	34.0%	1,410,785	519,981	36.9%
	<u>1,260,008</u>	<u>428,122</u>	<u>34.0%</u>	<u>1,410,785</u>	<u>519,981</u>	<u>36.9%</u>
Change in Fund Balance	410,036	136,509		66,604	281,927	
Beginning Balance	<u>1,490,841</u>	<u>1,490,841</u>		<u>1,900,877</u>	<u>1,900,877</u>	
Ending Balance	<u>1,900,877</u>	<u>1,627,350</u>		<u>1,967,481</u>	<u>2,182,804</u>	

1. Increase from prior year due to the county being more timely in collecting and remitting property tax collections.

2. Interest income has increased as a result of the District being able to invest their own funds rather than relying on the treasurer's office to do so.

3. The state was more timely with the transportation reimbursement grant payment than in the prior year.

OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200
Monthly Financial Statements
December 2008

Illinois Municipal Retirement/Social Security Fund

	<u>Audited</u> <u>2007-2008</u>	<u>Fiscal to Date</u> <u>December 31</u> <u>2007</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>December 31</u> <u>2008</u>	<u>%</u>	
<i>Receipts</i>							
Property Taxes	1,982,679	864,741	43.6%	2,048,628	1,049,421	51.2%	1
Other Local Sources	104,641	7,842	7.5%	83,134	7,319	8.8%	2
	<u>2,087,320</u>	<u>872,583</u>	<u>41.8%</u>	<u>2,131,762</u>	<u>1,056,740</u>	<u>49.6%</u>	
<i>Expenditures</i>							
General Instruction	273,600	102,162	37.3%	321,752	110,819	34.4%	
Special Education	170,747	63,097	37.0%	186,352	71,971	38.6%	
Adult Education	-	-	N/A	-	-	N/A	
Vocational Programs	21,795	8,302	38.1%	21,364	7,856	36.8%	
Interscholastic Programs	119,556	48,363	40.5%	114,069	53,367	46.8%	
Summer School	9,881	5,321	53.9%	704	4,043	574.3%	3
Drivers Education	-	-	N/A	6,829	1,947	28.5%	
Other Instructional	1,581	548	34.7%	1,032	446	43.2%	
Support Srvs. - Pupil	338,770	126,551	37.4%	346,042	139,145	40.2%	
Support Srvs. - Admin.	874,823	420,098	48.0%	857,953	432,512	50.4%	
	<u>1,810,753</u>	<u>774,442</u>	<u>42.8%</u>	<u>1,856,097</u>	<u>822,106</u>	<u>44.3%</u>	
Change in Fund Balance	276,567	98,141		275,665	234,634		
Beginning Balance	<u>754,536</u>	<u>754,536</u>		<u>1,031,103</u>	<u>1,031,103</u>		
Ending Balance	<u>1,031,103</u>	<u>852,677</u>		<u>1,306,768</u>	<u>1,265,737</u>		

1. Increase from prior year due to the county being more timely in collecting and remitting property tax collections.
2. Interest income has increased as a result of the District being able to invest their own funds rather than relying on the treasurer's office to do so.
3. Budget does not take into account IMRF benefits for summer school TA's. This will be amended in the spring.

OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200
Monthly Financial Statements
December 2008

Working Cash Fund

	<u>Audited</u> <u>2007-2008</u>	<u>Fiscal to Date</u> <u>December 31</u> <u>2007</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>December 31</u> <u>2008</u>	<u>%</u>
<i>Receipts</i>						
Property Taxes	604,850	135,338	22.4%	961,484	480,722	50.0% 1
Other Local Sources	124,224	9,103	7.3%	93,019	37,078	39.9% 2
	<u>729,074</u>	<u>144,441</u>	19.8%	<u>1,054,503</u>	<u>517,800</u>	49.1%
<i>Expenditures</i>						
Transfers	-	-	N/A	-	-	N/A
	<u>-</u>	<u>-</u>	N/A	<u>-</u>	<u>-</u>	N/A
Change in Fund Balance	729,074	144,441		1,054,503	517,800	
Beginning Balance	<u>3,477,903</u>	<u>3,477,903</u>		<u>4,206,977</u>	<u>4,206,977</u>	
Ending Balance	<u>4,206,977</u>	<u>3,622,344</u>		<u>5,261,480</u>	<u>4,724,777</u>	

1. Increase from prior year due to the county being more timely in collecting and remitting property tax collections.

2. Interest income has increased as a result of the District being able to invest their own funds rather than relying on the treasurer's office to do so.

Dental Self Insurance Fund

	<u>Audited</u> <u>2007-2008</u>	<u>Fiscal to Date</u> <u>December 31</u> <u>2007</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>December 31</u> <u>2008</u>	<u>%</u>
<i>Receipts</i>						
Insurance Premiums	426,726	166,026	38.9%	465,647	163,430	35.1%
Other Local Sources	6,000	1,429	23.8%	5,000	1,150	23.0%
	<u>432,726</u>	<u>167,455</u>	38.7%	<u>470,647</u>	<u>164,580</u>	35.0%
<i>Expenditures</i>						
Staff Services	<u>389,664</u>	<u>140,746</u>	36.1%	<u>465,010</u>	<u>213,265</u>	45.9%
Change in Fund Balance	43,062	25,280		5,637	(48,685)	
Beginning Balance	<u>114,709</u>	<u>114,709</u>		<u>157,771</u>	<u>157,771</u>	
Ending Balance	<u>157,771</u>	<u>139,989</u>		<u>163,408</u>	<u>109,086</u>	

OAK PARK AND RIVER FOREST HIGH SCHOOL DISTRICT 200
Monthly Financial Statements
December 2008

Medical Self Insurance Fund

	<u>Audited</u> <u>2007-2008</u>	<u>Fiscal to Date</u> <u>December 31</u> <u>2007</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2008-2009</u>	<u>Fiscal to Date</u> <u>December 31</u> <u>2008</u>	<u>%</u>
<i>Receipts</i>						
Insurance Premiums	4,193,616	2,081,403	49.6%	4,430,005	2,082,767	47.0%
Other Local Sources	42,271	4,350	10.3%	28,145	11,633	41.3%
	<u>4,235,887</u>	<u>2,085,753</u>	49.2%	<u>4,458,150</u>	<u>2,094,400</u>	47.0%
<i>Expenditures</i>						
Staff Services	<u>3,921,357</u>	<u>1,307,759</u>	33.3%	<u>4,419,961</u>	<u>1,685,534</u>	38.1%
Change in Fund Balance	314,530	777,994		38,189	408,866	
Beginning Balance	<u>486,275</u>	<u>486,275</u>		<u>800,805</u>	<u>800,805</u>	
Ending Balance	<u>800,805</u>	<u>1,264,269</u>		<u>838,994</u>	<u>1,209,671</u>	

1. Interest income has increased as a result of the District being able to invest their own funds rather than relying on the treasurer's office to do so.

Self-Insurance Workers' Comp Fund

	<u>Audited</u> <u>2007-2008</u>	<u>Fiscal to Date</u> <u>December 31</u> <u>2007</u>	<u>%</u>	<u>Original</u> <u>Budget</u> <u>2006 - 2007</u>	<u>Fiscal to Date</u> <u>December 31</u> <u>2008</u>	<u>%</u>
<i>Receipts</i>						
Insurance Premiums	-	-	N/A	-	-	N/A
Other Local Sources	-	-	N/A	-	-	N/A
Transfers	-	-	N/A	-	-	N/A
	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	
<i>Expenditures</i>						
Staff Services	<u>36,878</u>	<u>30,478</u>	82.6%	<u>2,500</u>	<u>(15,676)</u>	-627.0%
Change in Fund Balance	(36,878)	(30,478)		(2,500)	15,676	
Beginning Balance	<u>52,735</u>	<u>52,735</u>		<u>15,857</u>	<u>15,857</u>	
Ending Balance	<u>15,857</u>	<u>22,257</u>		<u>13,357</u>	<u>31,533</u>	

1. Negative amount relates to premium refund from SELF for the years 1991 - 2003 which were closed out by SELF.

***Oak Park and River Forest High School
District 200***

201 North Scoville Avenue • Oak Park, IL 60302-2296

TO: Board of Education

FROM: Cheryl Witham

DATE: February 17, 2009

RE: Treasurer's Reports

BACKGROUND

It is a requirement that the Board of Education accepts and approves the monthly Treasurer's Reports.

SUMMARY OF FINDINGS

Attached is the Treasurer Reports for December, 2008.

RECOMMENDATIONS (OR FUTURE DIRECTIONS)

To place the December, 2008 Treasurer's Reports on the February 26, 2009 Board of Education Consent Agenda.

Oak Park & River Forest High School District 200
Treasurers Report
December 31, 2008

<u>Funds</u>	<u>Opening Cash Balance 12/01/08</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Adjustments to Cash (JE's)</u>	<u>Ending Cash Balance 12/31/08</u>	<u>% of Total</u>
10 Education	52,307,730.62	3,734,595.52	(3,007,866.97)	(282,537.58)	52,751,921.59	70.32%
14 Food Service	174,546.71	341,521.44	(186,645.02)	(25,104.94)	304,318.19	0.41%
15 Book Store	401,989.71	15,455.76	(16,281.69)	(3,652.78)	397,511.00	0.53%
Total - Education Fund	52,884,267.04	4,091,572.72	(3,210,793.68)	(311,295.30)	53,453,750.78	71.26%
20 Operations, Building & Maintenance	8,003,463.28	438,626.42	(316,074.16)	(61,634.66)	8,064,380.88	10.75%
22 Restricted Fund	371,473.22	532.58	-	-	372,005.80	0.50%
Total - Building Fund	8,374,936.50	439,159.00	(316,074.16)	(61,634.66)	8,436,386.68	11.25%
30 Bond & Interest Fund	457,659.40	202,492.44	-	-	660,151.84	0.88%
40 Transportation Fund	1,858,601.27	215,827.34	(99,912.87)	-	1,974,515.74	2.63%
50 IMRF & SS Fund	1,245,153.02	140,876.38	(127,490.59)	-	1,258,538.81	1.68%
70 Working Cash	4,648,460.33	72,904.58	-	-	4,721,364.91	6.29%
80 Tort Immunity	1,486,196.33	80,052.04	(37,446.27)	-	1,528,802.10	2.04%
81 Dental Self Insurance	144,462.27	1,521.72	(37,139.14)	34,510.63	143,355.48	0.19%
82 Medical Self Insurance	1,557,660.93	13,761.01	(343,556.99)	338,552.83	1,566,417.78	2.09%
83 Workers' Comp Self Insurance	31,533.04	-	-	-	31,533.04	0.04%
84 Harris - PMA	311,706.35	65,545.75	(16,489.37)	(133.50)	360,629.23	0.48%
84 Park National	237,388.48	73,815.93	(29,028.14)	-	282,176.27	0.38%
Total - Activity Funds	549,094.83	139,361.68	(45,517.51)	(133.50)	642,805.50	0.86%
90 Fire Prevention & Safety	527,675.44	71,460.59	-	-	599,136.03	0.80%

Total - All Funds	\$ 73,765,700.40	\$ 5,468,989.50	\$ (4,217,931.21)	\$ (0.00)	\$ 75,016,758.69	100.00%
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Summary of adjustments to cash:

Reclassification of food service chargebacks.
Reclassification of bookstore chargebacks.
Reclassification of expenditures
PPO/Pharmacy reclassification.

Oak Park & River Forest High School District 200
Cash and Investments
December 31, 2008

	<u>Account Balance</u>	<u>Treasurer's Control</u>	<u>% of Total</u>
Harris Bank Comingled Account (treas ofc.)			
Statement CTTO	1,533,523.32		
Less: Outstanding Checks	-		
Plus: Deposits in Transit	-		
Adjusted	<u>1,533,523.32</u>	1,533,523.32	2.04%
Park National Student Activity Account			
Statement Balance	286,792.03		
Less: Outstanding Checks	(4,615.76)		
Plus: Deposits in Transit	-		
Adjusted	<u>282,176.27</u>		0.38%
Harris ISDLAF Account (Liquid & Max)			
Statement Balance	73,562,008.71		
Less: Outstanding Checks	(451,124.03)		
Plus: Deposits in Transit	23,562.69		
Adjusted	<u>73,134,447.37</u>		97.49%
Park National Imprest Account			
Statement Balance	21,962.73		
Less: Outstanding Checks	(751.00)		
Plus: Deposits in Transit	-		
Adjusted	<u>21,211.73</u>		0.03%
Petty Cash	<u>5,400.00</u>		0.01%
Workers Compensation Escrow	<u>40,000.00</u>		0.05%
Total Cash and Investments	\$ 75,016,758.69	\$ 1,533,523.32	100.00%

Note: Petty cash number includes \$2,000 that is in the Athletic Imprest account maintained by the Athletic Department.

Oak Park & River Forest High School District 200
Schedule of Investments
December 31, 2008

	Average Interest Rate *	Investment Value 12/31/08	% of Total	Prior Month % of Total
<u>By Financial Institution</u>				
Harris ISDLAF - Liquid MM	0.91%	3,216,780.39	4.28%	0.12%
Harris ISDLAF - Max MM	1.06%	4,373,319.92	5.82%	4.50%
Harris ISDLAF - CD's	2.98%	65,971,908.40	87.85%	93.30%
Harris - CTTO MM	*	1,533,523.32	2.04%	2.08%
Total All Investments by Institution		<u>75,095,532.03</u>	100.00%	100.00%

	Average Interest Rate *	Investment Value 12/31/08	% of Total	Prior Month % of Total
<u>By Investment Type</u>				
CD's	2.98%	65,971,908.40	87.85%	93.30%
Money Market	0.99%	9,123,623.63	12.15%	6.70%
Total All Investments by Type		<u>75,095,532.03</u>	100.00%	100.00%

	Average Interest Rate *	Investment Value 12/31/08	% of Total	Prior Month % of Total
<u>By Maturity Age</u>				
1 month	2.89%	4,600,000.00	6.13%	8.78%
2 months	2.94%	4,900,000.00	6.53%	6.21%
3 months	2.57%	8,287,908.40	11.04%	6.62%
4-6 months	3.17%	3,184,000.00	4.24%	11.20%
7-9 months	3.23%	18,300,000.00	24.37%	10.51%
10-12 months	2.98%	17,500,000.00	23.30%	38.75%
1 year +	2.76%	9,200,000.00	12.25%	11.23%
2 years +	0.00%	-	0.00%	0.00%
Mature on demand	0.99%	9,123,623.63	12.15%	6.70%
Total Investments		<u>75,095,532.03</u>	100.00%	100.00%