

**LEGAL NOTICE  
REQUEST FOR PROPOSALS**

**TOWN OF VERNON, CT**

**CONTRACT# 2116-6/6/2023 - FOR FURNISHING CUSTODIAL SERVICES AT  
THE TOWN OF VERNON WATER POLLUTION CONTROL FACILITY**

The Town of Vernon, Connecticut is seeking a qualified firm to furnish custodial services at the Wastewater Treatment Facility, 100 Windsorville Road, Vernon, Connecticut. A firm must have demonstrated experience in providing such service and adhere to standards and requirements typical for such service.

A mandatory pre-bid conference and walkthrough will be scheduled for **Tuesday, May 23, 2023, at 10:00 am at 100 Windsorville Road, Vernon, Connecticut 06066**. Walk-through attendees remain at the walk-through until its completion. Proposals from any parties/firms who fail to attend the mandatory walk-through will be disqualified without further consideration.

Questions about this RFP should be directed to Steve Boske, Assistant Director of Water Pollution Control, by e-mail at [sboske@vernon-ct.gov](mailto:sboske@vernon-ct.gov), with copies to Lisa Yost, Secretary of Water Pollution Control, by e-mail at [lyost@vernon-ct.gov](mailto:lyost@vernon-ct.gov), no later than **Monday, May 29, 2023**, at 3:30 pm. Answers to all received questions shall be posted by **Thursday, June 1, 2023**, on the Town's website at [www.vernon-ct.gov/government/bids-and-contracts](http://www.vernon-ct.gov/government/bids-and-contracts) and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/das> by referencing **Contract #2116-6/6/2023**. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this RFP.

Two (2) copies of all proposals should be submitted in a sealed envelope, with "**BID DOCUMENT – DO NOT OPEN – CONTRACT #2116-6/6/2023**" clearly marked on the outside of the envelope, to: Michael Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066, no later than **Tuesday, June 6, 2023, at 10:30 am**; at which time proposals shall be opened and read aloud publicly. **E-mailed, faxed or late bids will not be accepted.**

Proposals shall be opened and read aloud publicly on **Tuesday, June 6, 2023, at 10:30 am**. Bid results will be posted on the Town website.

The selected firm must meet all municipal, state and federal AA and EEO practices and requirements. MBE's, WBE's, SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

**Confidentiality** - If Respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-Town employees to the extent permitted by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro, Town Administrator