



Yearbook Senior Portraits Grandview High School



ALL seniors must follow these guidelines

Senior picture deadline: DECEMBER 1, 2016

Senior Picture Requirements:

(The goal is to achieve a unifying appearance of all senior pictures in the yearbook. Please follow these guidelines.)

- Photos should be a waist up pose. No full body shots. No hands near face—arms and hands should not be above the waist. No knees blocking the body.
- Student must be *sitting or standing*. No photos of students laying on the ground.
- Clothing and jewelry must be in accordance with school dress code guidelines. Refer to the *GHS Student Handbook* for specific details. No strapless tops and no low necklines (no cleavage showing).
- No hand gestures or hand signs.
- NO props (this includes animals, hats, cars, sunglasses, musical instruments, or other people).
- Simple backgrounds work the best.
- Backgrounds (trees, rocks, columns, etc.) should not block the view of the student.
- Either indoor or outdoor photos are accepted.
- Background must be simple and uncluttered.
- Photo MUST BE VERTICAL. No horizontal photos.



How to Submit a Senior Picture:

- Visit www.yearbookforever.com
- Enter school name (Grandview High School) select on the high school
- Select on community upload on the top right of your screen
- Enter Access code (GrandviewGreyhound)
- Select upload photo then select senior portrait you would like to submit
- Select the checkbox marked “**This photo is a portrait**”.
- Type the name of the students picture being submitted in the appropriate space.
- Enter your name and email then check the “**certify**” box.
- When everything has been completed, click the **Submit Photos** button.
- The process has completed successfully when you see submission submitted screen.

Please **DO NOT** email senior photos to the yearbook- we will **NOT** be accepting any photos via email!

**Please make sure you change the file name before submitting – files submitted with generic file names (example: IMG_459385.jpg) run the risk of becoming lost or of not being associated with the correct student!

**Please double check the size of your file before submitting – many pictures are submitted to us that are 70 dpi or smaller – these files are too small to print well in the book and could result in a blurry or low-quality senior picture.

****Yearbook reserves the right to edit or crop any picture to meet specifications**- We reserve the right to reject any senior picture from a photographer or individual if it does not meet the requirements on this sheet. Both the studio and the senior will be informed of the problem and given a chance to retake the portrait or choose an alternative portrait for the book, provided that it will not jeopardize any yearbook deadline.

BABY AD INFORMATION IS IN ANOTHER ATTACHMENT.

Please contact Bradley Charvet, Yearbook Adviser, if you have any questions.

Yearbook Office- Room 301

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**GRANDVIEW HIGH SCHOOL
SENIOR PORTRAITS DUE
DECEMBER 1st, 2016**



SEE REVERSE SIDE FOR DETAILS