Grandview School District No. 200

913 West Second Street Grandview, Washington 98930 Phone (509)882-8500 Fax (509)882-2029

ADVERTISEMENT FOR BIDS

Gasoline and Diesel Fuel
2012-2013 School Year

Call for Bids: The Board of Directors for the Grandview School District No. 200 will receive bids for gasoline and diesel fuel to be used from September 1, 2012 to August 31, 2013, which may be renewed up to two (2) additional years for a total of three (3) years per contract.

Specifications and bid packets may be obtained at www.gsd200.org or by writing to the above address.

Sealed bids are to be submitted by mail or in person in an envelope clearly marked **"Call For Bids: Gasoline and Diesel Fuel."** All bids must be submitted on or before **11:00 a.m.** on Wednesday, July 18, 2012.

Bid Award: Bids will be opened on Wednesday, July 18, 2012 at 11:00 a.m. for tabulation in the Administrative Office. Interested persons are entitled to attend the bid opening. The bids will be publicly read aloud and a bid may/will be awarded at the Regular Board Meeting at 6:30 p.m. on July 23, 2012. The Grandview School District reserves the right to accept or reject any and all bids.

Dated this 28th day of June, 2012.

Brad Shreeve, Assistant Superintendent

For Publication:

July 4, and July 11, 2012

Grandview School District
2012-2013 Fuel Bid
Bid Due Date- July 18, 2012 11:00 AM

SPECIFICATIONS AND GENERAL REQUIREMENTS FOR GASOLINE AND DIESEL

The products shall conform to the requirements of the Tentative Specifications for Gasoline as approved by the American Society for Testing Materials, ASTM Designation D 439-81. The minimum octane rating shall conform to the Average Knock Index (R+M/2). Regular Unleaded minimum shall be:
"Regular Unleaded" Minimum Octane 87

THE SEASONAL VARIATION IN VOLATILITY AND VAPOR PRESSURE SHALL BE SUBSTANTIALLY MAINTAINED IN ACCORDANCE WITH THE SCHEDULE SET UP FOR THE STATE OF WASHINGTON AS SET FORTH IN ASTM SPECIFICATIONS ABOVE NOTED.

Bidders shall give the following information relative to each grade of gasoline bid in the spaces provided:

1. The name of the brand under which the gasoline if offered for sale to the general public:

   "Regular Unleaded" gasoline: _____

   "**Super Unleaded**" gasoline: _____

   " **Super Premium Unleaded**" gasoline: _____

   "**Diesel":** Grade No. 2 _____

2. The nature of any added substances other than volatile petroleum hydrocarbons.

   "Regular Unleaded" gasoline: _____

   "**Super Unleaded**" gasoline: _____

   " **Super Premium Unleaded**" gasoline: _____

3. The guaranteed average and minimum Octane Number for "**Unleaded**" grade:

   "Regular Unleaded": Average _____ Minimum _____

   "**Super Unleaded**": Average _____Minimum _____

   " **Super Premium Unleaded**": Average _____ Minimum _____

4. The guaranteed average and maximum Sulphur Content in "**Diesel" Grade no. 2:**

   Average _____ Maximum _____

Grandview School District #200
2012-13 FUEL BID
Bid Due Date: July 18, 2012

I/We the undersigned, having read all requirements of this call for bids, together with all the special provisions and specifications set forth herein, do agree in every particular, and will furnish petroleum products and documentations as specified herein as follows:

BIDDER'S MAJOR SUPPLIER is: _____

And the OPIS price adjustment reference city shall be: _____ Seattle____ Spokane

_____ Portland _____Pasco_____ Bellingham or _____Moses Lake

Pump Location: Grandview

	Regular Unleaded	Super Unleaded	Premium Unleaded	Diesel Fuel #2
Your Cost per Gallon from Supplier as of July 16, 2012 (OPIS Price)	$_____	$_____	$_____	$_____
Margin Above Cost +	_____	_____	_____	_____
Rate				
WA Environmental Fee/Tax +_____%	_____	_____	_____	_____
State Road Tax +	_____	_____	_____	_____
Other – Explain Federal/Oil Spill Tax +	_____	_____	_____	_____
Total Delivered Bid Price As of July 16, 2012 =	$_____	$_____	$_____	$_____

Grandview School District is Exempt from Federal Tax.

Firm Name: _____ Telephone: _____

Address: _____

_____

I have read the "Conditions, Pricing, Price Escalation – Bulk Fuels" attachment and fully understand the requirements as listed.

Signature: _____

Title: _____ Date of Bid _____/____/_____

Note:
1) If the bidder is co-partnership, so state, giving name under which business is transacted.
2) If bidder is a corporation, this proposal must be executed by its duly authorized officials.
3) Attach copy of OPIS or Major Supplier's Price list reflecting July 16, 2012 pricing.
4) Include all costs of delivery i.e. taxes and freight excluding federal tax.
5) Attach a copy of OPIS or Major Supplier for the last 6 weeks, 1 per week.
6) The estimated usage is 3500 gallons of unleaded gas and 23,000 gallons of Diesel.

Grandview School District
2012-2013 Fuel Bid
Bid Due- July 18, 2012 11:00 a.m.
CONDITIONS, PRICING, PRICE ESCALATION – BULK FUELS

A. CONTRACT PRICE:

Contract prices will be allowed to increase or decrease after bid opening and during the term of the contract.

1. All contract price adjustments shall be based on the change in the vendor's major supplier's listed price for one of the following P.A.D cities: Seattle, Spokane, Portland, Pasco, Bellingham, or Moses Lake as reported in the weekly publications, *Oil Price Information Service* (OPIS) published by the United Communications Group.
2. A second method shall be to reference the major supplier's price change letter, which reflects changes at the location of your plant.

B. SUPPLIER INFORMATION:

Bidder shall specify his supplier (see Requirement and the Bid Proposal) and the price adjustment reference city (Seattle, Spokane, Portland, Pasco, Bellingham, or Moses Lake) to be used for contract price adjustments on Bid Proposal. Only one supplier and one reference city may be specified by each bidder. **A copy of the appropriate OPIS publication, or in the case of the second method (above), a copy of the major supplier's price change letter**, the calculation price shall be your buying price per gallon with Federal and State taxes excluded, used as a bidding reference and **must be included with the bid submitted effective July 16, 2012.** If OPIS does not list one or more supplier product prices for a reference city, the listed average price for that city shall be used.

C. PRICE CHANGES:

Any upward or downward change in the major supplier's prices from one OPIS publication to the next, (*or change in the price from the major supplier's price change letter*) will be added or subtracted from the previous contract price but the margin as bid will remain the same. It is important to note that Margin above cost at the time of the bid, must be maintained throughout the period of the contract. The effective date of the price change will be on Thursday following the date of the publication, which reflects the price change.

D. BILLING REQUIREMENTS:

Each monthly billing shall include an itemized account detailing the activity of **each charge card and each vehicle**. This accounting as a minimum must list: card number, vehicle number, date, time, odometer, site, product, gallons, actual price charged and total cost. **Each monthly billing shall also include copies of the appropriate weekly OPIS publication or for the second method, the major supplier's price change letter for that billing cycle.**

E. LIST PRICE OF FUEL:

The listed price for No. 2 fuel shall be used to reference changes in the contract prices for No. 2 diesel fuels. "Regular Unl." Shall be used to reference changes in contract prices for unleaded gasoline.

DELIVERY TIMES, LOCATIONS AND AMOUNTS

Successful bidder will provide service for all Grandview School District vehicles at their "card lock" location in Grandview.

Successful bidder will provide a numbered card for each district vehicle.

Successful bidder will provide a computer printout for each vehicle for school district use on a monthly basis. (See detail in D above.)

INTERPRETATION

Should any discrepancies or omissions be found in the bid specification, or doubt as to its meaning, bidder shall at once notify Brad Shreeve at (509)882-8510. Written instructions or addenda as required will be sent to all interested parties. All addenda issued shall be incorporated into the contract. The Grandview School District shall not be held responsible for oral interpretations.

CONTRACTOR'S PROTECTIVE CLAUSE

There shall be no obligation to deliver any or all of the products included in this proposal in the customary manner when such deliveries are prevented or hindered by Act of God, fire, strike, partial or total interruptions or loss or shortage of transportation facilities, or by other similar or different acts of civil or military authorities, or by other like causes beyond the control of the contractor.

TAX PROVISIONS

It is understood that prices quoted on this bid shall be exclusive of Federal Taxes, but inclusive of State Taxes. In the event of any increase or decrease in the present Washington State Gasoline and/or Fuel Oil Taxes during the contract period, contract prices shall be increased or decreased accordingly. Washington State Sales Tax shall not be included in prices quoted on proposal "Your cost per Gallon from Supplier as of July 16, 2012" but will be paid by the Grandview School District on all applicable products at time of purchase.

BASIS OF AWARD

The bid will be awarded based upon the "Margin Above Cost" of the estimated gallonage shown for both fuels supplied. In addition, the Board of Grandview School District #No. 200 may consider the specifications and quality of products offered, bidder's facilities, cost of transporting vehicles to filling station, and prices quoted herein. The board reserves the right to reject any or all bids or to accept the proposal deemed best for the district.

TIME OF ACCEPTANCE

Bids submitted shall be for acceptance by the Grandview School District No. 200 within thirty (30) calendar days from date of bid opening, or may be further extended by the Grandview School District No. 200 with the consent of the bidder.

FORM OF CONTRACT

Any award made by the District shall be made with a Purchase Order together with Bid Document submitted and it shall become evidence of the contract.

CONTRACT PERIOD

The initial contract period shall commence September 1, 2012 through August 31, 2013.

RENEWAL

Upon the agreement of each party, this contract may be renewed upon the same terms and conditions, for an additional one-year contract period up to two (2) additional years for a total of three (3) years per contract.

BILLING TERMS

Grandview School District pays its vendors twice a month on the Friday after the second Monday of the month and on the last working day of the month. Bills submitted by the 10th of the month shall be paid at the end of that month. Bills received after the 10th shall be placed into the following accounts payable at the beginning of the following month.

FACILITIES

Facility must have overhead lighting for night fueling, provide plastic gloves for fueling, and capacity to fuel 2 or more buses at a time (preferably 3).