

Universal Service Funding for Schools and Libraries
Service Provider Evaluation Worksheet

Procurement Description

Funding Year

Scope of Services

Form 470 Number

Request for Proposal

Factor	Description	Maximum Points
A. COST	Cost of E-rate eligible services	30
B. PLAN	How well does the project plan match needs	25
C. PEXP	Prior experience providing similar services	25
D. LOCAL	Local references	10
E. INEL	Ineligible cost factors	5
F. EEXP	Prior experience with E-rate discounts	5
		100

Scoring of Factors

Worst					Best			
0	.	1	.	2	.	3	.	4
Fails criterion				Exceeds criterion				

Tallying Points for Each Factor

$$\frac{\text{Score}}{4} \times \text{Maximum Points} = \text{Points}$$

Calculating Overall Points

Sum Points for Each Factor

Name	Factor A COST		Factor B PLAN		Factor C PEXP		Factor D LOCAL		Factor E INEL		Factor F EEXP		Total Points
	SCORE	points	SCORE	points	SCORE	points	SCORE	points	SCORE	points	SCORE	points	
	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0
	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0
	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0
	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0
	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0
	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0
	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0	<input type="text" value="0.0"/>	0.0

Evaluated by (printed) _____

Evaluated by (Signature) _____

Evaluation Date _____