



Tuition-Free Request Form for the 2023-2024 School Year

FULL-TIME EMPLOYEES ONLY

210 Ferdinand Street Fredericksburg, VA 22401 Telephone: (540) 372-1130

Any full-time FCPS or FXBG City employee wishing to enroll a dependent child in Fredericksburg City Public Schools on a tuition-waived basis must be a parent/guardian. Approval will be based upon the availability of space, grade level capacities, and/or program/curriculum offering. Employees are expected to provide student transportation to and from an FCPS school site. **Employee is responsible for submitting this application to the Human Resources Department for each eligible student on or before July 15 to be considered for the start of the school year. For new employees, this application must be submitted upon employment.**

Employee Parent/Guardian Name _____

Position of Employee _____ Last _____ First _____ MI _____ Full Time? _____ Y _____ N _____
Work Location _____

Home Address _____

County of Residence _____ Street _____ City _____ State _____ Zip _____
Primary Phone _____

Secondary Phone _____ Email _____

Name of Student _____ Age: _____ Sex: _____ Grade: _____

Parent/Guardian Name(s) _____ Last _____ First _____ MI _____

School Requested _____

Date expected to enroll: _____ Has the child previously attended FCPS? Y _____ N _____ If yes, when? _____

Does the student have siblings? Y _____ N _____ If yes, give name(s) and grade(s) _____

Condition of Enrollment

All students are expected to comply with the Fredericksburg City Public School's Code of Conduct. An infraction of the rules found in the Code of Conduct, conviction of a crime or filing of a felony charge against a student for an incident which occurred on or off school campus, may warrant an immediate withdrawal of enrollment. The decision is made in the sole discretion of the Superintendent and without the availability of any appeal. It is acknowledged that enrollment is a privilege which may be revoked at any time in the discretion of the Superintendent. Application must be made for each school year.

Acceptance of application will be determined based on space available and other factors. Any instructional course fees charged to students by the school and/or any activity participation fees are in addition to tuition charges.

I agree that the student is subject to all policies and regulations of the school division, including Policy JFC Student Conduct and the Standards of Student Conduct.

Signature of Employee _____ Date _____

For Human Resources Use Only

Is the applicant an employee of Fredericksburg City Public Schools or the city of Fredericksburg? Y _____ N _____

Signature of Chief Human Resource Officer or Designee _____ Date _____

For Administrative Use Only

School _____ Current School/ Grade Level Enrollment _____ Alternate School/Grade Enrollment _____

_____ Recommend _____ Not Recommend: due to availability of space _____, capacity _____, program availability _____, other _____

Signature of Principal _____ Date _____

Superintendent

_____ Approved _____ Not Approved _____ Superintendent/Designee _____ Date _____