



Newmark Education

Parent Alert

May 15, 2023



2023-24 Newmark School Registration Forms Checklist

Dear Newmark Parents,

It is that time of year! New and returning Newmark parents can view, update and submit the online **2023-24 School Registration Forms** directly on the PowerSchool Parent Portal. *Note: If your child is not returning to Newmark for the 2023-24 School Year, please disregard this message.*

2023-24 Online School Registration Forms

Step 1: Make sure your PowerSchool Parent Portal account is set up.

- Returning parents can use existing account.
- If you are a new parent, you will need to set up your Parent Portal first. An email was sent with instructions. Contact forms@newmarkeducation.com if you need assistance.

Step 2: Access Forms on Parent Portal - Live Monday, May 15, 2023

Each family will receive an email from noreplyregistration@powerschool.com with instructions on how to access the **2023-24 Newmark School Forms** on your PowerSchool Parent Portal.

- Only one email per family
- If parents are divorced or separated, email will be sent to parent where child resides
- Didn't receive email? Please check your SPAM filter or Whitelist @powerschool.com

Step 3: Review, update and submit the online 2023-24 School Registration Form - DUE FRIDAY, JUNE 16, 2023

- After logging into your [PowerSchool Parent Portal](#), select **School Forms (2023-2024)** from Navigation Menu
- Enter your student's date of birth
- Carefully review all Student Information and update as necessary
- Please include at least two (2) Emergency Contacts and one (1) Approved Pick Up contact who is not a parent.
- Review Agreements for Parent & Student Handbook, Image Consent, Multi-Purpose Consent, After School Consent & Liability

Step 4: Submit Additional Support Materials and Access ESY/SY Links

[View Checklist](#) for additional forms: Medication Release, Free & Reduced Lunch Application and other Medical/Health Forms as needed. These ad hoc forms can be submitted prior to your child's start date in July or September. Plus calendars, menus

and more.

Step 5: New Parents

New parents will receive additional instructions to set up their Schoology parent portal and a Functional Living Skills Survey (for incoming 5th grade and above). Be on the lookout for those emails after completing your School Registration Forms.

We appreciate your cooperation in completing these forms in a timely manner. If you have any questions, please contact: forms@newmarkeducation.com

Sincerely,

Ms. Gina M. Borea
Principal

cc: Dr. Regina M. Peter, Executive Director
Ms. Cynthia Allman, Executive Director

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